

**CAO APPROVAL NOTICE**

The Chief Administrative Officer approved the following recommendation:

**CAO4881**

**APPROVED – January 10, 2019**

THAT **APPROVAL BE GIVEN** for the renewal of a license agreement between The Corporation of the City of Windsor and Windsor Essex Swim Team Inc. for the exclusive use of Room 231 – 401 Pitt Street West, Windsor, Ontario, being part of the Windsor International Aquatic and Training Centre in accordance with the following terms:

**BASIC TERMS:**

- |                              |   |
|------------------------------|---|
| a) Licensee                  | Windsor Essex Swim Team Inc.  |
| b) Licensee's Address        | 401 Pitt Street West, Room 231, Windsor, ON N9A 0B2   |
| c) Commencement Date         | February 1, 2019  |
| d) Term                      | One (1) year  |
| e) Termination Date          | January 31, 2020  |
| f) Licensed Premises         | 401 Pitt Street West, Room 231, Windsor, ON N9A 0B2   |
| g) Area of Licensed Premises | 101.75 square feet (licensed area) approximately  |
| h) License Fee               | \$980.47 per year plus HST  |
| i) Security Deposit          | None  |
| j) Land Taxes                | Payable by licensee, if applicable  |
| k) Utilities                 | Included in license fee   |
| l) Permitted Use             | Office Space - Aquatic/swimming club  |
| m) Insurance                 | General Liability Insurance<br>Minimum Limit \$2,000,000.00<br>Licensee's Legal Liability Insurance<br>Minimum Limit \$300,000.00 |

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The Chief Administrative Officer approved the following recommendation:

The Corporation of the City of Windsor to be listed as Additional insured and 30 days notice of cancellation

- |                               |      |
|-------------------------------|------|
| n) <b>Renewal</b>             | None |
| o) <b>Guarantor</b>           | None |
| p) <b>Special Provisions:</b> | None |

AND THAT the Chief Administrative Officer and City Clerk **BE AUTHORIZED** to sign a License Agreement, to be in a form satisfactory to the City Solicitor and in financial content to the City Treasurer.

SR/12118

**APPENDICES**

Appendix A – By-law 208-2008, section 1.30, as amended

Appendix B – Location of Room to be licensed

**Internal Distribution**

Lease Administrator

Manager of Real Estate Services

Executive Director, Recreation & Culture

City Solicitor

City Treasurer

Chief Administrative Officer

**External Distribution**