

CAO APPROVAL NOTICE

The Chief Administrative Officer approved the following recommendation:

CAO4879

APPROVED – January 3, 2019

1. THAT **APPROVAL BE GIVEN** for a renewal to the licence agreement between The Corporation of the City of Windsor and Windsor/Essex County Sports Hall of Fame and Museum for the licence of certain areas within 8787 McHugh Street (Windsor Family Credit Union Centre) and 401 Pitt Street West (Windsor International Aquatic and Training Centre) respectively, in accordance with the following terms:

BASIC TERMS:

- | | |
|-------------------------------|--|
| a) Licensee | Windsor/Essex County Sports Hall of Fame and Museum |
| b) Licensee's Address | 401 Pitt Street West Windsor, Ontario N9A 0B2 |
| c) Commencement Date | August 1, 2018 |
| d) Termination Date | July 31, 2023 |
| e) Licensed Premises | Portion of 8787 McHugh Street (WFCU Centre) Windsor, Ontario N8S 0A1 as further described at Appendix B Portion of 401 Pitt Street West (WIATC) Windsor, Ontario N9A 0B2 as further described at Appendix C |
| f) Annual Basic Rental | Nil |
| g) Security Deposit | None |
| h) Land Taxes | N/A |
| i) Utilities | N/A |
| j) Permitted Use | Sports Hall of Fame / Museum |
| k) Insurance | General Liability Insurance |

CAO APPROVAL NOTICE

The Chief Administrative Officer approved the following recommendation:

Minimum Limit \$2,000,000
Tenant's Legal Liability Insurance
Minimum Limit \$300,000

- l) Overholding Rate** \$200.00 per month (plus HST)

- m) Renewal** None

- n) Guarantor** None

- o) Special Provisions:** Licensee is responsible for all costs associated with the procurement, installation, maintenance and security of artifacts and displays

Licensor is responsible for utilities and daily janitorial services, to the standards of each facility

Licensee must submit in writing all requests for new displays or changes to existing displays and obtain the Licensor's written approval prior to the installation or any new display or change to an existing display

The Licence is a non-exclusive licence and subject to the rules of each facility, as amended from time to time, and subject to any direction from the City

Schedules will be attached to the Licence Agreement with specific information for each facility. The Executive Director of Recreation and Culture may authorize additional locations and terms related thereto by the addition of further schedules, satisfactory in form to the City Solicitor

Each schedule will address specific terms for each location, including permitted space and providing for the City's right to relocate displays to comparable locations within each facility

2. AND THAT the Chief Administrative Officer and City Clerk **BE AUTHORIZED** to sign a Licence Agreement, to be satisfactory in form to the City Solicitor, in content to

CAO APPROVAL NOTICE

The Chief Administrative Officer approved the following recommendation:

the Executive Director of Recreation and Culture, and in financial content to the City Treasurer.

SR/13378

APPENDICES

A - By-Law 208-2008, 1.30 (a) 'City as Lessor' Leases and/or Assignments

B - Licensed Area at WFCU Centre

C – Licensed Area at WIATC

Internal Distribution

Lease Administrator

Manager of Real Estate Services

Corporate Leader of Parks, Recreation, Culture and Facilities

City Solicitor

City Treasurer

Chief Administrative Officer

External Distribution