



APPENDIX A

ADDITIONAL
INFORMATION MEMO



**Incremental
Development
Alliance**

**Small Development Training and Technical Assistance
Windsor, ON**

Scope of Work and Budget Overview

Phase 1 - Implementation Clinic
August 2019 - \$7,500 USD

Awareness Building and Neighborhood Level Technical Assistance

Goal: Meet local partners and setup recruitment strategy for future training participants.
Examine the current regulatory and financial ecosystem for small development in Windsor to identify potential barriers to implementation or synergies to be leveraged.

Phase 2 - Recruitment Lecture and Follow Up Meetings
September 2019 - \$4,500 USD

Recruitment and Outreach

Goal: Conduct recruitment of small developers and investors, education and awareness building of local government officials, bankers and allied nonprofits of key parameters to small development success, including the share of findings from the Clinic.

Phase 3 - Small Development Workshop
November 2019 - \$13,000 USD

Small Real Estate Project Basic Training

Goal: Train audiences who want to become small developers or support small developer activities in the real estate development process for small projects. Help strengthen local human networks of developers, investors and champions to help problem solve collective challenges to small development projects.

Phase 4 - Small Developer Boot Camp
Q1 or Q2 2020 - \$35,000 USD

Advanced Training with Real Project Formation

Goal: Take introductory course alumni through advanced project formation training and help them through detailed pre-development tasks. At the conclusion of the course, participants should have a basic financial package and building program in order to start attracting investment and continue pre-development due diligence activities.

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Implementation Clinic**



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