

**Regular**

Council meets in formal session this day at 6:00 o'clock p.m., in the Council Chambers.

**Members Present:** Mayor Dilkens  
Councillor Borrelli  
Councillor Bortolin  
Councillor Elliott  
Councillor Francis  
Councillor Holt  
Councillor Kusmierczyk  
Councillor Marra  
Councillor Payne  
Councillor Sleiman

**Members Absent:** Councillor Gignac

**Call to Order**

Following the playing of the Canadian National Anthem and a moment of silent reflection, the Mayor calls the meeting to order.

**Disclosures of Pecuniary Interest and the General Nature Thereof**

None disclosed.

**Minutes**

Moved by: Councillor Kusmierczyk  
Seconded by: Councillor Marra

That the Minutes of the regular meeting of Council held Tuesday, March 29, 2016

**BE ADOPTED** as presented.

Carried.

**Notice of Proclamations**

None presented.

**Committee of the Whole**

Moved by: Councillor Payne

Seconded by: Councillor Sleiman

That Council do now rise and move into Committee of the Whole with the Mayor presiding for the purpose of dealing with:

- (a) communication items;
- (b) consent agenda;
- (c) hearing requests for deferrals or referrals of any items of business;
- (d) hearing presentations and delegations;
- (e) consideration of business items;
- (f) consideration of Committee reports:
  - (i) **Report of Special In-Camera Meeting or other Committee as may be held prior to Council** (if scheduled); and
  - (ii) **Report of the Striking Committee** of its meeting held March 29, 2016.
- (g) consideration of by-law 46-2016.

Carried.

**Communications****Communication No. 1:**

ITEM	FROM	DESCRIPTION
1	Canadian Pacific	Letter requesting Windsor Support for Rail Safety Week – April 25 to May 1  <b>City Engineer COUNCIL DIRECTION REQUESTED APR2016</b>

Moved by: Councillor Payne

Seconded by: Councillor Sleiman

Decision Number: CR220/2016

That the request from Canadian Pacific dated March 28, 2016 requesting “Windsor’s support for Rail Safety Week – April 25 to May 1, 2016” **BE RECEIVED**; and,

Whereas it is in the public’s interest to raise citizens’ awareness on reducing avoidable accidents, injuries and damage caused by collisions at level crossings or incidents involving trains and citizens; and,

Whereas Operation Lifesaver is a public/private partnership whose aim is to work with the rail industry, governments, police services, the media and other agencies and the public to raise rail safety awareness; and,

Whereas Operating Lifesaver has requested Windsor City Council to adopt this resolution in support of its ongoing effort to save lives and prevent injuries in communities, including our municipality;

**THEREFORE BE IT RESOLVED** that Windsor City Council **SUPPORT** national Rail Safety Week, to be held from April 25 to May 1, 2016;

And further,

That administration **PROMOTE** the declaration over social media as exemplified in the correspondence, and that Windsor Police Services **BE REQUESTED** to also declare Rail Safety week over social media.

Carried.

### **Consent Agenda**

Moved by: Councillor Elliott

Seconded by: Councillor Francis

That the following Consent Agenda and the recommendations contained in the administrative reports **BE APPROVED** as amended:

Consideration of the following items deemed to be consent as of Friday, April 1, 2016, 12:00 o'clock noon:

- Item 1 Declaration of vacant parcels (530 Janette Avenue and 0 Marentette Avenue) Surplus and Authority to Offer the Lands for Sale
- Item 2 Utility Cut Restoration – Asphalt Repairs – Tender No. 29-16
- Item 3 Russette Drain Examination and Appointment of Drainage Engineer
- Item 4 Further Five (5) Year Extension of Tender 50-07 – Supply of Coarse Rock Salt for Winter Maintenance
- Item 5 Lakeview Park Marina – Use of Reserve Funds – Exterior Work
- Item 6 Site Plan Application for the Fire Hall #6 at 1587 Provincial Road
- Item 7 Compensation and Benefits Policy

### **Consent Committee Reports**

<i>Environment, Transportation &amp; Public Safety Standing Committee</i>		
<b>No.</b>		<b>Description</b>
1	Report No. 358	Contract Services with Windsor-Detroit Bridge Authority (WDBA) Early Works Tender
2	Report No. 359	Initiation of Construction of Storm Sewer, Curbs and Gutter, Streetlights on Meldrum Road from Tecumseh Road East to Ypres Avenue

Carried.

**Deferrals and/or Referrals and Withdrawals**

None requested.

**Presentations & Delegations:****PRESENTATIONS:****Mayor's Poetry Challenge****Marty Gervais, Windsor's Poet Laureate**

Marty Gervais, Windsor's Poet Laureate, appears before Council as part of the Mayor's Poetry Challenge 2016 and reads the poem "Windsor Ballpark, 1900" as part of a short reading.

**DELEGATIONS**

None registered.

**Regular Business Items (for final disposition of these matters see Schedule "A" attached)**

Nil.

**Consideration of Committee Reports**

Moved by: Councillor Marra  
Seconded by: Councillor Payne

Decision Number: CR221/2016

That the **Report of the special In-camera** meeting held April 4, 2016 **BE ADOPTED** as presented.

Carried.

ACO2016

Moved by: Councillor Marra  
Seconded by: Councillor Payne

Decision Number: CR222/2016

That the **Report of the Striking Committee** of its meeting held March 29, 2016 **BE ADOPTED** as presented.

Carried.

ACO2016

**By-law**

Moved by: Councillor Sleiman  
Seconded by: Councillor Borrelli

That the following By-law No. 46-2016 be introduced and read a first and second time:

46-2016     “A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF  
THE CORPORATION OF THE CITY OF WINDSOR AT ITS MEETING  
HELD ON THE FOURTH DAY OF APRIL, 2016”

Carried.

Moved by: Councillor Bortolin  
Seconded by: Councillor Elliott

That the Committee of the Whole does now rise and report to Council respecting the business items considered by the Committee:

- 1) **Communication Items (as amended)**
- 2) **Consent Agenda (as presented)**
- 3) **Items Deferred**  
**Items Referred**
- 4) **Consideration of the Balance of Business Items (see Schedule “A”)**
- 5) **Committee Reports (as presented)**
- 6) **By-laws given first and second readings (as presented)**

Carried.

**Notices of Motion**

None presented.

**Third Reading of By-law**

Moved by: Councillor Francis  
Seconded by: Councillor Holt

That the following By-law No. 46-2016, having been read a first and second time be now read a third time and finally passed and that the Mayor and Clerk **BE AUTHORIZED** to sign and seal the same notwithstanding any contrary provision of the Council.

Carried.

**Petitions**

Moved by: Councillor Kusmierczyk

Seconded by: Councillor Marra

Decision Number: CR223/2016

That the petition presented by Councillor Borrelli petitioning the Legislative Assembly of Ontario to oppose the recommendation of Demonstration School closures becoming part of the upcoming budget, **BE RECEIVED** as part of the public record.

Carried.

ACO/12103 Report Drawer #1796

**Council Question**

Moved by: Councillor Payne

Seconded by: Councillor Sleiman

Decision Number: CR224/2016

That the following Council Question by Councillor Holt **BE APPROVED**, and that Administration **BE DIRECTED** to proceed with the necessary actions to respond to the Council Question in the form of a written report, consistent with Council's instructions, and in accordance with Section 17.1 of the Procedure By-law 98-2011:

CQ16-2016

Asks Administration to report back to Council on the recent efforts of the Detroit Port Authority and the Detroit Mayor's office to move forward with the City of Windsor in implementing the Windsor/Detroit pedestrian ferry. Please include correspondence with the Provincial and Federal government including Windsor Port Authority and other local bodies and highlight any barriers to implementation recognized at the current time

Carried.

GM2016

**Adjournment**

Moved by: Councillor Borrelli

Seconded by: Councillor Bortolin

That this Council meeting stand adjourned until the next regular meeting of Council or at the call of the Mayor.

Carried.

Accordingly, the meeting is adjourned at 6:21 o'clock p.m.

**MAYOR**

**THIS IS A DRAFT COPY**

**DEPUTY CITY CLERK/SENIOR MANAGER OF COUNCIL SERVICES**

**CITY CLERK**

Moved by: Councillor Elliott  
 Seconded by: Councillor Francis

Decision Number: CR225/2016

I. That the following vacant parcels of land **BE DECLARED** surplus:

**PARCEL #1**

- Municipal address (Ward 3): 530 Janette Avenue – situate on the east side of Janette Avenue, north of Wyandotte Street West
- Legal Description: Lot 74, Registered Plan 274
- Lot size: 50' X 112.25' (5,612.5 sq. ft.)
- Improvements: none – vacant land

**PARCEL #2**

- Municipal address (Ward 4): 0 Marentette Avenue – situate on the west side of Marentette Avenue, south of Brant Street
- Legal Description: Part of Lot 2, Registered Plan 519, to be further described on a Plan of Reference to be Registered
- Lot size: 30' X 98.05' (2,941.5 sq. ft.)
- Improvements: none – vacant land

II. That the Manager of Real Estate Services **BE AUTHORIZED** to offer the vacant parcels of land listed in Recommendation I for sale on the Multiple Listing Service (“**MLS**”) and/or listed on the City’s website, at list prices commensurate with independent appraisals, as required.

Carried.

Agenda Item: C1  
 Report Number: 18170  
 Clerk’s File: APM2016

Moved by: Councillor Elliott  
 Seconded by: Councillor Francis

Decision Number: CR226/2016

I. THAT the following low tender **BE ACCEPTED**:

<b>Tenderer:</b>	DIPONTI PAVING LTD.
<b>Work:</b>	Utility Cut Restoration – Asphalt Repairs Tender No. 29-16
<b>Total Tendered Price:</b>	\$687,022.00 excluding HST

<b>Account Charged:</b>	001 2980 101P 04247 0161049 001 2980 550P 04247 0161049
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AND THAT the Chief Administrative Officer and City Clerk **BE AUTHORIZED** to sign a contract satisfactory in form to the City Solicitor, technical content to the City Engineer, and financial content to the City Treasurer, with DiPonti Paving Ltd. for Tender No. 29-16.

- II. THAT **APPROVAL BE GIVEN** to undertake an expenditure of \$699,113.59 (including non-recoverable HST) for the Restoration of Utility Cuts and Asphalt Repairs, as a charge to the Current Operating Budget.

Carried.

Agenda Item: C2  
Report Number: 18152  
Clerk's File: ST/2499

Moved by: Councillor Elliott  
Seconded by: Councillor Francis

Decision Number: CR227/2016

- I. That Council **RESCIND** Recommendation II of CR62/2014, which appointed Stantec Consulting Ltd. as the drainage engineer for the examination of the Russette Drain; and,

- II. That the firm of Rood Engineering Inc. **BE APPOINTED** as the drainage engineer to make an examination of and prepare a drainage report for repair and improvement to the Russette Drain to be addressed under Section 78 of *the Drainage Act*. All costs to the City will **BE CHARGED** to Project # 7086004 – Municipal Drain Maintenance.

Carried.

Agenda Item: C3  
Report Number: 18144  
Clerk's File: SW2016

Moved by: Councillor Elliott  
Seconded by: Councillor Francis

Decision Number: CR228/2016

THAT Council **APPROVE** an extension to Tender No. 50-07 of an additional five winter seasons for the supply of coarse highway rock salt as proposed by K+S Windsor Salt Ltd. at the negotiated price detailed in the accompanying confidential memo; and

THAT the Manager of Purchasing and Risk Management **BE AUTHORIZED** to issue a contract purchase order to K+S Windsor Salt Ltd. based on the negotiated prices detailed in the accompanying confidential memo; and



THAT **APPROVAL BE GIVEN** to purchase 15,000 tonnes (more or less) of coarse highway rock salt per season for the 2016/17, 2017/18, 2018/19, 2019/20 and 2020/21 winter seasons with the subject purchases to **BE CHARGED** initially to the inventory account (001 0512) and later expensed to the annual respective winter control operating budget (Dept. ID 0161049) in which sufficient funds will be available.

Carried.

Agenda Item: C4  
Report Number: 18153  
Clerk's File: SW2016

Moved by: Councillor Elliott  
Seconded by: Councillor Francis

Decision Number: CR229/2016

That City Council **APPROVE** the transfer of reserve funds in the amount of \$30,000 from the Lakeview Park Marina Reserve Fund 165 to fund exterior work required around the new customer service building.

Carried.

Agenda Item: C5  
Report Number: 18165  
Clerk's File: SR2016

Moved by: Councillor Elliott  
Seconded by: Councillor Francis

Decision Number: CR230/2016

I. THAT the application by the City of Windsor (File No.: SPC-026/15) **BE APPROVED** permitting development in accordance with the following drawings:

1. Site Plan: Map No. SPC-036/15 (A1.0)
2. Elevations: Map No. SPC-036/15 (A3.0, A3.1)

II THAT the following **BE REQUIRED**, prior to the issuance of a construction permit:

1. General Provisions of the Site Plan Approval:
  - i. The following conditions are prerequisites for the construction permit issuance:  
G-3(1) Landscape Plan, G-4(1) Storm detention scheme to the satisfaction of the City Engineer, G-7 (1&2) Photometric Plan and Lighting Specifications, G-15(1) Street Opening Permit, G15(2) Site Servicing Drawings, and G-18 Lot grading Plan to the satisfaction of PW-Engineering, Fire and Building Departments, and City Planner.
2. Special provisions of the Site Plan Approval:
  - i. Amendment to General Condition G-4 Storm Detention - That general condition G-4 be modified such that storm detention calculations restrict the 100 year event to 2 year pre-development flow for the site and provide for storm water quality to the satisfaction of the City Engineer and the Essex Region Conservation Authority.

- ii. Sanitary Sampling Manhole - The owner agrees to install a sanitary sampling manhole accessible at the property line of the subject lands to the City Engineer at all times. The determination of the requirement or interpretation if a sampling manhole exists or exceptions to such, will be to the satisfaction of the City Engineer.
- iii. Oil/Grit Separator - The owner(s) shall agree to install an approved oil/grit separator on site for the new development to control sediment into the storm water drainage system to the satisfaction of the City Engineer.

III THAT in accordance with By-law 11275, Administration **BE AUTHORIZED** to approve future changes to the approved site plan and building elevations.  
Carried.

Agenda Item: C6  
Report Number: 18166  
Clerk's File: SF/12369

Appendices  
Drawings

Moved by: Councillor Elliott  
Seconded by: Councillor Francis

Decision Number: CR231/2016

**THAT** City Council **APPROVE** the Compensation and Benefits Policy as proposed in Appendix "A" (attached); and further,

**THAT** City Council **REPEAL** M301-2012 Acting Assignment Policy – Non-Union Positions (Appendix B); and M60/1997 Facilitating Change Policy (Appendix C); and convert the documents contained within these resolutions to procedures that would remain in effect until updated accordingly; and,

**THAT** City Council **DIRECT** Administration to develop procedures which allow for the effective implementation of the Compensation and Benefits Policy.

Carried.

Agenda Item: C7  
Report Number: 18172  
Clerk's File: AS2016

Appendices  
Policy

**STANDING COMMITTEE RESOLUTIONS**

Moved by: Councillor Elliott  
Seconded by: Councillor Francis

Decision Number: CR232/2016

That Report No. 358 of the Environment, Transportation & Public Safety Standing Committee of its meeting held March 23, 2016 regarding "Contract Services with Windsor-Detroit Bridge Authority (WDBA) Early Works Tender" **BE ADOPTED** as presented.

Carried.

Report Number: S 60/2016

Clerk's File: ST/8821

**Appendices**

Letter

Moved by: Councillor Elliott  
Seconded by: Councillor Francis

Decision Number: CR233/2016

That Report No. 359 of the Environment, Transportation & Public Safety Standing Committee of its meeting held March 23, 2016 regarding "Initiation of Construction of Storm Sewer, Curbs and Gutter, Streetlights on Meldrum Road from Tecumseh Road East to Ypres Avenue" **BE ADOPTED** as presented.

Carried.

Report Number: S 41/2016

Clerk's File: SW/12474

**Appendices**

Drawing

**ADOPTED by Council at its meeting held April 4, 2016 [CR232/2016]**

/AC

Windsor, Ontario March 29, 2016

REPORT NO. 358 of the  
ENVIRONMENT, TRANSPORTATION & PUBLIC SAFETY  
STANDING COMMITTEE  
of its meeting held March 23, 2016

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Present: Councillor Chris Holt  
Councillor Bill Marra (Chair)  
Councillor Hilary Payne  
Councillor Paul Borrelli  
Councillor Fred Francis

That the following recommendations of the Environment, Transportation and Public Safety Standing Committee **BE APPROVED**:

Moved by Councillor Borrelli, seconded by Councillor Francis,

THAT the City Clerk and Chief Administrative Officer **BE AUTHORIZED** to enter into an agreement with the Windsor-Detroit Bridge Authority for the provision of professional project management services related to the contract administration phase of the Windsor-Detroit Bridge Authority Early Works Tender pursuant to their letter dated March 2, 2016 attached as Appendix "A" satisfactory in form to the City Solicitor, in technical content to the City Engineer and in financial content to the City Treasurer. Carried.

Councillor Marra was absent when the vote was taken on this matter.

S 60/2016 ST /8821

Clerk's Note: The report of the City Engineer dated March 4, 2016 entitled "*Contract Services with Windsor-Detroit Bridge Authority (WDBA) Early Works Tender Ward 1*" is attached as background information.

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CHAIRPERSON

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SUPERVISOR OF COUNCIL SERVICES

ADOPTED by Council at its meeting held April 4, 2016 [CR233/2016]

/AC

Windsor, Ontario April 4, 2016

REPORT NO. 359 of the  
ENVIRONMENT, TRANSPORTATION & PUBLIC SAFETY  
STANDING COMMITTEE  
of its meeting held March 23, 2016

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Present: Councillor Chris Holt  
Councillor Fred Francis  
Councillor Bill Marra (Chair)  
Councillor Hilary Payne  
Councillor Paul Borrelli

That the following recommendations of the Environment, Transportation and Public Safety Standing Committee **BE APPROVED**:

Moved by Councillor Francis, seconded by Councillor Borrelli,

- I. THAT, in view of the City of Windsor's intention to initiate the construction of curbs and gutters, and street lights on Meldrum Road from Tecumseh Road East to Ypres Street as a Local Improvement Work, as shown on attached Drawing C-3315, the attached report of the City Engineer to address the requirements of Section 6 of Ontario Regulation 586/06, **BE APPROVED** and the requirements regarding the notices to the public and owners of the lots liable to be specially charged with respect to the work, as required by Section 6 of Ontario Regulation 586/06, **BE UNDERTAKEN**, said notices to be in content as per the report of the City Engineer.
- II. THAT, assuming a sufficiently signed petition against undertaking the work is NOT received, the City engineer **BE AUTHORIZED** to proceed with the tendering and Award of Tender to the low bidder, subject to the tender meeting project specifications, and being within the approved estimated budget; and subject to the terms and conditions of the City of Windsor's Purchasing By-law 93-2012; and that the Chief Administrative Officer and City Clerk **BE AUTHORIZED** to sign a contract with the low tenderer, satisfactory in form to the City Solicitor, in financial content to the City Treasurer, and in technical content to the City Engineer.

Carried.

Councillor Marra was absent at the time the vote was taken.

**S 41/2016 SW/12474**

Clerk's Note: The report of the City Engineer dated February 10, 2016 entitled "*Initiation of Construction of Storm Sewer, Curbs and Gutter, Streetlights on Meldrum Road from Tecumseh Road East to Ypres Avenue*" is attached as background information.

\_\_\_\_\_  
CHAIRPERSON

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SUPERVISOR OF COUNCIL SERVICES

ADOPTED by Council at its meeting held April 4, 2016 [CR221/2016]

VC/bm

**SPECIAL MEETING OF COUNCIL – IN CAMERA  
April 4, 2016**

**Meeting called to order at: 5:30 p.m.**

**Members in Attendance:**

Mayor D. Dilkens  
Councillor F. Francis  
Councillor J. Elliott  
Councillor C. Holt  
Councillor R. Bortolin  
Councillor B. Marra  
Councillor P. Borrelli  
Councillor H. Payne  
Councillor E. Sleiman  
Councillor I.  
Kusmierczyk

**Members Absent:**

Councillor J. Gignac

**Also in attendance:**

O. Colucci, Chief Administrative Officer  
J. Payne, Community Development and Health Commissioner and  
Corporate Leader Social Development, Health, Recreation and Culture  
M. Winterton, City Engineer and Corporate Leader Environmental Protection and  
Transportation  
V. Critchley, City Clerk/Licence Commissioner and Corporate Leader Public  
Engagement and Human Resources  
S. Askin-Hager, City Solicitor and Corporate Leader Economic Development  
and Public Safety  
C. Brown, CEO for YQG and WDTC/Corporate Leader of Transportation Services  
V. Mihalo, Executive Director of Human Resources (Item 3, confidential memo re Item 7 on the open  
agenda)

**Verbal Motion is presented by Councillor Francis, seconded by Councillor Sleiman, that Rule 3.3 (c) of the *Procedure By-law, 98-2011*, BE WAIVED to add the following Agenda item:**

3. **Personal Matter – about identifiable individuals – questions on the confidential memo re Item 7 on the Open Agenda.**

**Motion Carried.**

**Verbal Motion is presented by Councillor Bortolin, seconded by Councillor Borrelli, to move in Camera for discussion of the following item(s), as amended:**

<b><u>Item No.</u></b>	<b><u>Subject</u></b>	<b>Section – Pursuant to Municipal Act, 2001, as amended</b>
1.	Property matter - lease amendment	239(2)(c)
2.	Property matter - acquisition of land	239(2)(c)
3.	Personal matter about identifiable individuals - questions on confidential memo re Item 7 on Open Agenda (ADDED)	239(2)(b)

**Motion Carried.**

**Declarations of Pecuniary Interest:**

Councillor Sleiman declares a conflict and abstains from discussion and voting on Item 1 as it relates to his sister-in-law.

**Discussion on the items of business. (Items 1, 2 and 3)**

**Verbal Motion is presented by Councillor Marra, seconded by Councillor Francis, to move back into public session.**

**Motion Carried.**

**Moved by Councillor Holt, seconded by Councillor Francis, THAT the Clerk BE DIRECTED to transmit the recommendation(s) contained in the report(s) discussed at the In-Camera Council Meeting held April 4, 2016 directly to Council for consideration at the next Regular Meeting.**

1. That the recommendation contained in the in-camera report from the Asset/Lease Administrator, Manager of Real Estate Services, City Solicitor and Corporate Leader Economic Development and Public Safety and Chief Financial Officer/City Treasurer and Corporate Leader Finance and Technology respecting a property matter – lease amendment **BE APPROVED.**

2. That the recommendation contained in the in-camera report from the Acting Coordinator of Real Estate Services, Manager of Real Estate Services, City Engineer and Corporate Leader Environmental Protection and Transportation, City Solicitor and Corporate Leader Economic Development and Public Safety and Chief Financial Officer/City Treasurer and Corporate Leader Finance and Technology respecting a property matter – acquisition of land **BE APPROVED**.

3. That the confidential verbal report from the Executive Director of Human Resources regarding a personal matter about identifiable individuals, confidential memo re Item 7 on the Open Agenda, **BE RECEIVED FOR INFORMATION**.

**Motion Carried.**

**Moved by Councillor Kusmierczyk, seconded by Councillor Marra,  
That the special meeting of council held April 4, 2016 BE ADJOURNED.  
(Time: 5:36 p.m.)**

**Motion Carried.**



ADOPTED by Council at its meeting held April 4, 2016 [CR222/2016]  
SV/bm  
Windsor, Ontario, April 4, 2016

**REPORT OF THE STRIKING COMMITTEE**  
**of its meeting held**  
March 29, 2016

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**PRESENT:** Mayor D. Dilkens  
Councillor F. Francis  
Councillor J. Gignac  
Councillor J. Elliott  
Councillor H. Payne  
Councillor I. Kusmierczyk  
Councillor E. Sleiman  
Councillor R. Bortolin  
Councillor C. Holt  
Councillor B. Marra  
Councillor P. Borrelli

**Also in attendance:**

H. Reidel, Chief Administrative Officer  
O. Colucci, Chief Financial Officer/City Treasurer and Corporate Leader  
Finance and Technology  
M. Winterton, City Engineer and Corporate Leader Environmental Protection and  
Transportation  
S. Vlachodimos, Deputy Clerk  
W. Vendrasco, Deputy City Solicitor  
C. Brown, CEO for YQG and WDTC/Corporate Leader of Transportation Services

**Declarations of Pecuniary Interest:**

None declared.

Your Committee submits the following recommendations:

(1) That the resignation of Councillor Francis on the *Windsor-Detroit Tunnel Corporation Board of Directors* **BE ACCEPTED**, and further that Councillor Sleiman **BE APPOINTED** to the Board to replace Councillor Francis.

(2) That the resignation of Jeanette Ware-Mikhael on the *Seniors Advisory Committee* **BE ACCEPTED** and that Brian Cyncora **BE APPOINTED** to the Committee to fill this vacancy for the term ending November 30, 2018 and further that Sungee John **BE APPOINTED** to the *Seniors Advisory Committee* for the term ending November 30, 2018 to fill the vacancy of Richard Woodall, deceased.

CHAIR

CITY CLERK