

Retail Business Holidays Act Exemption Application Form

Part I: Applicant Information (Include all applicants)

Name:	
Mailing Address:	Telephone #:
City, Prov.:	Postal Code:
Name:	
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City, Prov.:	Postal Code:
Name:	
Mailing Address:	Telephone #:
City, Prov.:	Postal Code:
Name:	
Mailing Address:	Telephone #:
City, Prov.:	Postal Code:

If the applicant is an association:

Name:	
Mailing Address:	Telephone #:
City, Prov.:	Postal Code:

Brief description of the purposes of the association, the area and types of business it represents:

Principal Contact Person/Solicitor/or Agent of Applicant:

Part II: General Requirements

Indicate how the exemption sought will, if granted, assist in the maintenance or development of tourism and briefly identify the parts of any study or other material submitted with this application that justify this conclusion:

Part III: Tourist Attraction

Indicate the type of tourist attraction which are in close proximity to the premises which are the subject of the application (Check one):

Natural _____	Outdoor Recreational _____
Historical _____	Cultural _____
Educational _____	Multi-Cultural _____
All of the Above _____	

Briefly summarize the nature of the tourist attraction and identify the studies, reports, documents and any other evidence filed in support of the conclusion that the attraction is a tourist attraction: (**Note: All supporting studies and documents are on file in Clerk's Office and will be attached to application.)

Provide a written description of the real property or the area in which the retail business or businesses are situated, with sufficient information to identify the property or area in a by-law (provide municipal address):

Part IV: Location, Type, Area and Number of Employees of Businesses for which Exemption is sought:

Address, Street Number and Municipality	Type of Business	Area in Sq. Ft. for serving the public	Normal Number of Employees Engaged in Serving the Public	Within 2 km of Tourist attraction? Yes or No

Part V: Tourism Criteria

Summarize and identify the part of any study or other material submitted with this application which provides evidence or justifies the information or evidence justifying the conclusion that:

- a) If the application is for a single business, the business
 - i. Is directly associated with the tourist attraction, or
 - ii. Relies on tourists visiting the attraction for business on a holiday, or

- b) If the application is for a business normally having a total area of 2,400 square feet or more for serving the public or normally has four or more employees serving the public, the business will provide, if exempted, goods or services on holiday primarily to tourists;

- c) If the application is for more than one business in an area, at least 25 percent of the retail businesses in the area for which the exemption is sought
 - i. Are directly associated with the tourist attraction, or
 - ii. Rely on tourists visiting the attraction for business on a holiday or

Part VI: Exemption Period

Indicate the time period in terms of all or a portion of the calendar year for which the exemption is sought:

Indicate the "holidays" as defined in the Retail Business Holidays Act, for which you seek exemption during the period specified in 1.

Part VII: Filings

Is a cheque in the amount of \$200.00 payable to the Corporation of the City of Windsor for this application included:

Yes _____ No _____

(Applications will not be considered until cheque/credit card authorization form is submitted)

Part VIII: Declaration

I, _____, hereby confirm that the statements contained in this application and in any material submitted in support of this application are correct.

Date

Signature of Applicant

Position

**Note: For Internal Use Only—after completion and submission of this application including documentation and payment please attach Schedule “A”.