



**THE CORPORATION OF THE CITY OF WINDSOR  
OFFICE OF THE CITY SOLICITOR**

**ALEX VUCINIC**  
**Manager of Purchasing**

**Elaine Castellan**  
**Purchasing Supervisor**

**(519) 255-6272**  
**TELEPHONE NUMBER**

March 5, 2020

**TENDER NO. 44-20, TREE WATERING SERVICES**

Dear Sir/Madam:

Sealed tenders, clearly marked as to contents will be received by the Purchasing Supervisor, 400 City Hall Square East, Suite 403, Windsor, Ontario, N9A 7K6, until **ELEVEN-THIRTY AND FIFTY-NINE SECONDS (11:30:59) A.M. (E.D.T.), FRIDAY, MARCH 20, 2020**, to supply and deliver all required labour, materials, equipment, vehicles, and services as required for the watering of approximately 3,000 newly planted trees within the City, on an as and when required and directed basis, during the period from June to September 2020. The contract will be awarded for an initial one (1) year term for the 2020 season, and having extension options for up to an additional four (4), one (1) year extension option terms, upon mutual agreement.

**A public opening of this tender will be held at 400 City Hall Square, Suite, 403, Windsor, Ontario at 11:45 a.m. (E.D.T.), Friday, March 20, 2020.**

Specifications will be available on **Thursday, March 5, 2020**, upon payment of a non-refundable fee at [www.biddingo.com/windsor](http://www.biddingo.com/windsor) for electronic documents or in person at Purchasing Division, 400 City Hall Square, Suite 403, Windsor, Ontario. The document is available in PDF and is bookmarked for easy reference.

Acceptance or rejection of any tender will be made in accordance with City of Windsor Purchasing By-Law No. 93-2012 and amendments thereto. This procurement is subject to the Canadian Free Trade Agreement (CFTA), approved July 1, 2017.

Yours truly,

**THE CORPORATION OF THE CITY OF WINDSOR**

*Alex Vucinic*

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Purchasing Manager

AV/sf