



THE CORPORATION OF THE CITY OF WINDSOR  
OFFICE OF THE CITY SOLICITOR

ALEX VUCINIC  
Manager of Purchasing

Elaine Castellan  
Purchasing Supervisor

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October 5, 2018

**PREQUALIFICATION / TENDER NO. 168-18, TREE TRIMMING SERVICES**

Sealed prequalification-tenders, clearly marked as to contents will be received by the Purchasing Supervisor, 400 City Hall Square East, Suite 403, Windsor, Ontario, N9A 7K6, up to and including **ELEVEN-THIRTY FIFTY-NINE (11:30:59) A.M. (E.D.T.), TUESDAY, OCTOBER 23, 2018**, for the prequalification and award to two tree trim contractors for the trimming of trees on the City right-of-way, by area (East or West), in an effort to reduce the backlog of tree trimming service requests.

**A public opening of this tender will be held at a location and on a date to be determined by the City.** Contract award will be posted on The City of Windsor website, [www.citywindsor.ca](http://www.citywindsor.ca).

Specifications will be available on **Tuesday, October 9, 2018**, upon payment of a non-refundable fee at [www.biddingo.com/windsor](http://www.biddingo.com/windsor) for electronic documents or in person at Purchasing Division, 400 City Hall Square, Suite 403, Windsor, Ontario.

Acceptance or rejection of any tender will be made according to the City of Windsor Purchasing By-law 93-2012 and amendments thereto. This procurement is subject to Annex 502.4 of the Agreement on Internal Trade.

Yours truly,

**THE CORPORATION OF THE CITY OF WINDSOR**

*Elaine Castellan*

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