



THE CORPORATION OF THE CITY OF WINDSOR  
OFFICE OF THE CITY SOLICITOR

ALEX VUCINIC  
Manager of Purchasing

Elaine Castellan  
Purchasing Supervisor

(519) 255-6272  
**TELEPHONE NUMBER**

March 6, 2020

**TENDER NO. 45-20, TREE SPADING SERVICES - DIRECT TREE SPADE PLANTING**

Dear Sir/Madam:

Sealed tenders, clearly marked as to contents will be received by the Purchasing Supervisor, 400 City Hall Square East, Suite 403, Windsor, Ontario, N9A 7K6, until **ELEVEN-THIRTY AND FIFTY-NINE SECONDS (11:30:59) A.M. (E.D.T.), TUESDAY, MARCH 24, 2020**, to supply and deliver all labour, materials, vehicles, and equipment as required for tree spading services in accordance with Parks Department specifications. The project involves the following;

- To directly transplant, by large tree spade, up to 250 large caliper trees from the City of Windsor Tree Nursery directly into the greenspace located along Little River Blvd (south side between Florence Ave and Clover Ave., City of Windsor).
- Operations include lifting, transporting and planting of individual large caliper tree stock in single operations (i.e no temporary basketing, no temporary storage above ground); Each tree is lifted, transported and re-planted in one operation.
- Trees range in size from 80 to 120 mm (3.2 – 4.7 inches) diameter measured at 15 cm (6 inches) above ground level (root collar). Tree heights range from 4 to 7 m (13 to 21 ft.).

**A public opening of this tender will be held at 400 City Hall Square, Suite, 403, Windsor, Ontario at 11:45 a.m. (E.D.T.), Tuesday, March 24, 2020.**

Specifications will be available on **Monday, March 9, 2020**, upon payment of a non-refundable fee at [www.biddingo.com/windsor](http://www.biddingo.com/windsor) for electronic documents or in person at Purchasing Division, 400 City Hall Square, Suite 403, Windsor, Ontario. The document is available in PDF and is bookmarked for easy reference.

Acceptance or rejection of any tender will be made in accordance with City of Windsor Purchasing By-Law No. 93-2012 and amendments thereto. This procurement is subject to the Canadian Free Trade Agreement (CFTA), approved July 1, 2017.

Yours truly,

**THE CORPORATION OF THE CITY OF WINDSOR**

*Alex Vucinic*

Alex Vucinic  
Purchasing Manager

AV/sf