



**THE CORPORATION OF THE CITY OF WINDSOR  
OFFICE OF THE CITY SOLICITOR**

**ALEX VUCINIC**

**Manager of Purchasing**

**Elaine Castellan**

**Purchasing Supervisor**

**(519) 255-6272**

**TELEPHONE NUMBER**

**ADDENDUM NO. 2  
TREE INVENTORY & CANOPY COVER CONSULTANT  
RFP NO. 199-18**

**January 29, 2019**

This addendum amends and forms part of the Proposal Documents. The Proponent shall insert the addendum behind the cover page of the Proposal Documents.

**QUESTIONS & ANSWERS:**

1) For Section 6.2.15: It says that aerial imagery must be acquired by the Proponent. Are there any minimum specifications for the imagery (i.e. resolution, number of bands, altitude, etc.). Does the imagery have to be acquired via plane or can it be from satellite? If the satellite is allowed, what is the acceptable maximum degrees off NADIR, cloud cover, etc.).

Aerial imagery currently available from the City of Windsor for the Canopy Cover assessment is described in the table provided in Addendum 1, Q4. Any imagery required beyond what is available from the City, must be determined, described and obtained by the proponent. It is up to the Proponent to identify the specific imagery needs and methodology in order to provide the requested canopy assessment results. It is up to the Proponent to identify the level of accuracy with their results.

2) Will shapefiles and raster datasets (ie. tif or grids) work as deliverables for your system. If not, are there specific formats for the deliverables.

For the Canopy Cover assessment, the City can provide, as shapefiles, the boundary divisions for:

- The City of Windsor
- Districts within the City
- Ward boundaries
- Sub-Watersheds
- And Land Use classifications

Canopy cover deliverables should be as shapefiles.

3) For the Tree Canopy Change Analysis stated in 6.2.2.C: This will determine how feasible it is to complete an accurate change assessment. What are the spatial resolutions of the pre-2002 and 2010 imagery datasets?

Please see Q4 in Addendum 1.

**The question period is now closed.**

Except for the contents of this addendum, all other terms and conditions of this proposal remain the same.

***END OF ADDENDUM NO. 2***

Yours truly,

**THE CORPORATION OF THE CITY OF WINDSOR**

***Elaine Castellan***

Elaine Castellan  
Purchasing Supervisor

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I hereby acknowledge receipt of Addendum No. 2 to the Proposal No. 199-18 (3 pages).

The information contained therein is hereby noted and account of same will be taken in our proposal cost.

This information was received on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name (Printed)

\_\_\_\_\_  
Company Name

**\*NOTE: You are required to acknowledge this addendum with your proposal submission.**

**PLEASE FAX BACK TO (519) 255-9891 OR E-MAIL @ [purchasing@citywindsor.ca](mailto:purchasing@citywindsor.ca) SIGNED  
ACKNOWLEDGEMENT SHEET ASAP**

**Attn: Purchasing Department**