



ALEX VUCINIC
Manager of Purchasing

Elaine Castellan
Purchasing Supervisor

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TELEPHONE NUMBER

ADDENDUM NO. 1
TREE INVENTORY & CANOPY COVER CONSULTANT
RFP NO. 199-18

January 16, 2019

This addendum amends and forms part of the Proposal Documents. The Proponent shall insert the addendum behind the cover page of the Proposal Documents.

QUESTIONS & ANSWERS:

1. What proportion of the 70,000 + 30,000 trees are existing assets?

At the current time, there are 64,000 records in the inventory for existing trees on City Streets in Windsor. The existing street tree inventory is not complete.

We do NOT have an inventory of trees in Windsor City Parks and have never completed such an inventory. We estimate that there are approximately 30,000 trees existing in our 200 community/regional parks. These do NOT include the natural/wild areas of the parks.

The City of Windsor will provide a list of the City parks requiring inventory and natural areas within these parks will be identified.

2. Can the City confirm that natural woodland areas within parks will be excluded from collections (i.e. only open-area, stand-alone trees will be inventoried)?

Yes.

The Park tree portion of the inventory, if undertaken, will only include the individual stand-alone trees.

Natural areas are to be excluded.

The City of Windsor will provide a list of the City parks requiring inventory and natural areas within these parks will be identified.

3. Can the City clarify what is meant by 'Windsor City forests' in Section 6.2.2.B of the RFP and what survey methodology is expected to be used to develop this estimate?

The new 2019 Inventory will only contain data for the City Street Trees and possibly City Park Trees when completed.

We estimate that the Street tree inventory will comprise approximately 20-25% of the total tree cover within the City of Windsor. The remaining being private trees and parks and natural area trees.

All of those ‘other’ trees are the “*City of Windsor forests*”

No validated data is currently available to the City regarding private trees, naturalized areas or other areas containing trees.

Consultants/Bidders must include in their proposal details as to acquiring any additional information required regarding trees and forested areas not included in the City Street inventory in order to complete the Canopy Cover Assessment and Benefits Analysis.

4. In reference to the historical citywide photo coverage referred to in section 6.2.2 C, can the City provide;
 - a. In what years was imagery collected?
 - b. Were collections during leaf-on season?
 - c. What are the spatial resolutions of those images?
 - d. Are these images 4-band (red, green, blue, near-infrared) or just 3-band (natural color)?

City of Windsor Aerial Photo Imagery available

YEAR	SEASON	RESOLUTION	COLOUR
2000	Leaf-OFF	10 cm	B&W
2002	Leaf -OFF	10 cm	B&W
2004	Leaf –OFF	10 cm	B&W
2006	Leaf –OFF	10 cm	B&W
2008	Leaf –OFF	10 cm	3-Band RGB
2010	Leaf –OFF	10 cm	3-Band RGB
2013	Leaf –OFF	10 cm	3-Band RGB
2015	Leaf –OFF	10 cm	3-Band RGB
2017	Leaf –OFF	10 cm	3-Band RGB

Except for the contents of this addendum, all other terms and conditions of this proposal remain the same.

END OF ADDENDUM NO. 1

Yours truly,

THE CORPORATION OF THE CITY OF WINDSOR

Elaine Castellan

Elaine Castellan
Purchasing Supervisor

EC/sf

**ADDENDUM NO. 1
TREE INVENTORY & CANOPY COVER CONSULTANT
RFP NO. 199-18**

January 16, 2019

I hereby acknowledge receipt of Addendum No. 1 to the Proposal No. 199-18 (3 pages).

The information contained therein is hereby noted and account of same will be taken in our proposal cost.

This information was received on the _____ day of _____, 20_____.

Signature

Name (Printed)

Company Name

***NOTE: You are required to acknowledge this addendum with your proposal submission.**

**PLEASE FAX BACK TO (519) 255-9891 OR E-MAIL @ purchasing@citywindsor.ca SIGNED
ACKNOWLEDGEMENT SHEET ASAP**

Attn: Purchasing Department