



**THE CORPORATION OF THE CITY OF WINDSOR
OFFICE OF THE CITY SOLICITOR**

ALEX VUCINIC
Manager of Purchasing

Elaine Castellan
Purchasing Supervisor

(519) 255-6272
TELEPHONE NUMBER

**ADDENDUM NO. 1
SUMP PUMP REPLACEMENTS – WINDSOR JUSTICE FACILITY
RFT NO. 172-19**

January 9, 2020

This addendum amends and forms part of the Tender Documents. The Bidder shall insert the addendum behind the cover page of the Tender Documents.

QUESTIONS & ANSWERS:

Q1. Are the pipe rails forming part of the Lift-out System to be furnished as galvanized or stainless steel?

Total Tender Price (base bid) is for providing a galvanized steel lift-out system. See attached revised BID FORM, which must be used for tender submission, to provide a separate price to furnish stainless in lieu of galvanized, which may be added to the Total Tender Price (base bid) at City's sole and utter discretion. Separate price will not form part of the Total Tender Price.

Q2. Will the successful contractor have vehicular access to level B2 of the garage for delivery of equipment, tools, and removal of waste material?

Yes. Contractors will be permitted supervised access at commencement, and completion of project for delivery of equipment, tools, and removal of waste material. Suitable notice including dates, time, and duration of delivery shall be provided to City of Windsor project manager to coordinate with on site staff. Contractors to ensure vehicles meet physical clearance requirements. Daily contractor vehicle access to garage level B2 will not be permitted. If additional access is required, such requests must be processed through the project manager, and approved by on-site staff.

Q3. Will the successful contractor have the option to store materials and tools on level B2 of the garage?

Yes. Contractors will be provided with a designated, secure storage area within one or more of the rooms containing the areas of work as needed.

Q4. Will the successful contractor have access to the onsite "fork lift", or "pallet jack" for unloading material delivered to site or moving equipment, or shall the contractor make their own arrangements?

Provided suitable notice is provided to City of Windsor project manager, arrangements can be made to have an on-site staff member unload deliveries by way of "fork-lift" within loading bay only. "Pallet-jack" and freight elevator use can be coordinated with on-site staff, and will be available to transport materials from loading bay to areas of work.

Except for the contents of this addendum, all other terms and conditions of this tender remain the same.

END OF ADDENDUM NO. 1

Yours truly,

THE CORPORATION OF THE CITY OF WINDSOR

Elaine Castellan

Elaine Castellan
Purchasing Supervisor

EC/sf

**ADDENDUM NO. 1
SUMP PUMP REPLACEMENTS – WINDSOR JUSTICE FACILITY
RFT NO. 172-19**

January 9, 2020

I hereby acknowledge receipt of Addendum No. 1 to Tender No. 172-19 (7 pages).

The information contained therein is hereby noted and account of same will be taken in our quoted cost.

This information was received on the _____ day of _____, 20_____.

Signature

Name (Printed)

Company Name

***NOTE: You are required to acknowledge this addendum with your Tender submission.**

**PLEASE FAX BACK TO (519) 255-9891 OR E-MAIL to: purchasing@citywindsor.ca
SIGNED ACKNOWLEDGEMENT SHEET ASAP**

Attn: Purchasing Department

SUMP PUMP REPLACEMENTS – WINDSOR JUSTICE FACILITY

BID FORM (Addendum No. 1)

TO: The Corporation of the City of Windsor
Attention: Purchasing Department
400 City Hall Square East,
Suite 403,
Windsor, ON N9A 7K6

Registered Legal Name of Bidder:

Please provide proof of legal name by submitting a copy of one of the following to be included and attached to this Bid Form;

- a) First page of Articles of Incorporation
- b) If applicable, first page of articles of Amendment;
- c) If applicable, first page of Profile Report; or,
- d) Certificate of Status

Business Address:

Phone: _____

Fax: _____

HST Registration Number: _____

Contact name for future correspondence and inquiries:

Name and Title _____

Telephone _____ Fax _____

Email _____

SUMP PUMP REPLACEMENTS – WINDSOR JUSTICE FACILITY

We have read and we fully understand the requirements of the RFT, including the Contract and any addenda issued by the City. We acknowledge that the RFT includes an offer from the City to enter the Bidding Contract. We also acknowledge that, by submitting a Bid which complies with the requirements of this RFT, we accept that offer.

DEFINITIONS

Unless otherwise defined in this Bid Form, capitalized terms and expressions used in this Bid Form shall have the meanings assigned to them in the Instructions to Bidders.

TOTAL TENDER PRICE

Having carefully examined the RFT, including all of the Appendices and including addendum number(s) _____, having fully investigated and ascertained the conditions, circumstances and limitations affecting the Project, we offer to enter into the Contract with the City for the following Total Tender Price:

CDN \$ _____ [*state in figures only*]

The above Total Tender Price:

- (a) excludes the Harmonized Sales Tax (HST) but includes all other taxes, freight and duties;
- (b) is a Total Tender Price for the provision of the services contemplated by the Contract;
- (c) is a sum total of the Price Schedule.
- (d) does not include the Separate Price for stainless steel lift-out system.

SEPARATE PRICE: Stainless Steel Lift-out System, ADD: \$ _____ + HST

SUPPORTING DOCUMENTS

We have completed and enclosed the attached documents provided with the Bid Form which are included in and form part of this Bid.

SECURITY DOCUMENTS

- A. We have attached the bid bond required by section 9 of the Instructions to Bidders.
- B. We have confirmed our ability to provide Contract Bonding as required by section 10 of the Instructions to Bidders.
- C. We acknowledge that the costs of all bonds are included in our Total Tender Price.

SUMP PUMP REPLACEMENTS – WINDSOR JUSTICE FACILITY

DECLARATIONS

- A. We declare that our Bid is made with no Qualification(s).
- B. We declare that our Bid is not made in connection with any other Bidder and is, in all respects, fair and made without collusion or fraud.
- C. We declare that our Bid complies with any applicable fair wage practices.
- D. We acknowledge and agree that our Bid is irrevocable and open for acceptance by the City for a period of sixty (60) days starting from the day after the Submission Deadline.
- E. THE bidder confirms that no person employed by the City in any capacity:
 - (a) has a direct or indirect financial interest in the award of the Contract to the Bidder;
 - (b) is currently employed by, or is a consultant to or under contract to the Bidder;
 - (c) is negotiating or has an arrangement concerning future employment or contracting with the Bidder;
 - (d) has an ownership interest in, or is an officer or director of the Bidder
- F. We acknowledge and agree that, if awarded the Contract, we will:
 - (a) sign the Contract and deliver the executed original to the City within seven (7) business days of our receipt of the same;
 - (b) deliver to the City, within seven (7) business days of executing the Contract:
 - (i) the bonds required by the Contract;
 - (ii) proof of all insurance required by the Contract;
 - (iii) a current WSIB clearance certificate;
 - (iv) our health and safety policy for the Project.

We acknowledge and agree that we will be in breach of the Bidding Contract if we fail to comply with any of the above.

Signed and submitted for and on behalf of:

BIDDER _____

DATE _____

SIGNATURE _____

Name and Title _____

I have authority to bind the Bidder named above

SUMP PUMP REPLACEMENTS – WINDSOR JUSTICE FACILITY

BID FORM – PRICE SCHEDULE ADDENDUM NO. 1

The contractor shall supply all labour, supervision, equipment, materials and miscellaneous costs for the removal and installation, as per specifications for:

| | Unit Price | Quantity | Extended Total |
|-------------------------------|------------|----------|----------------|
| 1) Pump System Type A | \$ _____ | x 2 = | \$ _____ |
| 2) Pump System Type B | \$ _____ | x 3 = | \$ _____ |
| 3) Lift System Type B | \$ _____ | x 3 = | \$ _____ |
| 4) Pump System Type C | \$ _____ | x 6 = | \$ _____ |
| 5) Lift System Type C | \$ _____ | x 6 = | \$ _____ |
| 6) Pump System Type D | \$ _____ | x 2 = | \$ _____ |
| 7) Lift System Type D (galv.) | \$ _____ | x 2 = | \$ _____ |

Total Tender Price (Excluding HST) = \$ _____

(Enter this amount on Bid Form)

(Refer to Equipment Schedule for System Type)