



**THE CORPORATION OF THE CITY OF WINDSOR
OFFICE OF THE CITY SOLICITOR**

ALEX VUCINIC

Manager of Purchasing

Elaine Castellan

Purchasing Supervisor

(519) 255-6272

TELEPHONE NUMBER

**ADDENDUM NO. 1
RECREATION AND CULTURE DEPARTMENT UNIFORMS
RFP NO. 78-19**

April 26, 2019

This addendum amends and forms part of the Proposal Documents. The Proponent shall insert the addendum behind the cover page of the Proposal Documents.

QUESTIONS & ANSWERS:

1. On page 10, paragraph 6.1.10 states “The initial order for year 2019 (Term year 1) shall be completed in full by June 3rd, 2019.” To confirm, does this mean that the entire order for 2019 must be completed and delivered to all locations on or before June 3rd, 2019? If so, is there a possibility of having this deadline extended by two weeks?

Answer: All of the items were required by June 3rd, 2019. This date has been extended until June 17th, 2019. Additional orders may be required, at a later date in 2019.

Note: Please replace Page 28 with the attached list.

Except for the contents of this addendum, all other terms and conditions of this proposal remain the same.

END OF ADDENDUM NO. 1

Yours truly,

THE CORPORATION OF THE CITY OF WINDSOR

Elaine Castellan

Elaine Castellan
Purchasing Supervisor

EC/kr

RECREATION AND CULTURE DEPARTMENT UNIFORMS

Line	QTY (more or less)	Estimated # to be Ordered	Product	Logo(s)	Material	Color	Logo Color	Screening on Back	Unit Price in CDN	Extended Price
1	614	243	T-shirt	CCW – Left Chest High Five – Left Sleeve In Motion – Right Sleeve	Polyester	Navy	White	STAFF		
		23				Navy (Rec)	White	COORDINATOR		
		40				Yellow (Aquatics)	Black	COORDINATOR		
		228				Sapphire (Camp)	White	STAFF		
		80				Red (Lifeguard)	White	LIFEGUARD		
2	120	40	Tank Top	CCW – Left Chest	Cotton	Yellow (Coordinator)	White	COORDINATOR		
		80				Red (Lifeguard)	White	LIFEGUARD		
3	286	210	Long Sleeve T-Shirt	CCW – Left Chest High Five – Left Sleeve In Motion – Right Sleeve	Polyester	Navy (Rec Staff)	White	STAFF		
		23				Navy (Rec)	White	COORDINATOR		
		40				Yellow (Aquatics)	Black	COORDINATOR		
		13				White (Ojibway)	Navy	STAFF		
4	137	54	Polo - Men's	CCW – Left Chest	Polyester	Navy (Desk/Rec)	White	STAFF		
		83	Polo - Women's	High Five – Left Sleeve In Motion – Right Sleeve	Polyester	Navy (Desk/Rec)	White	STAFF		
5	105	105	Zip-Up Jacket	CCW – Left Chest	Polyester	Black (Desk/Rec)	White	STAFF		
6	187	147	Pullover Hooded Sweatshirt	CCW – Left Chest High Five – Left Sleeve In Motion – Right Sleeve	Polyester Fleece	Navy (Desk/Rec)	White	STAFF		
		40				Red (Lifeguard)		LIFEGUARD		
7	121	121	Scrub Pants	CCW – Left Leg	Cotton/Polyester Blend	Navy (Aquatics)	White	N/A		
8	157	157	Tilly Hat	CCW – Left Chest	TBD	Beige (Aquatics)	Navy	N/A		
9	85	85	Baseball Hat	CCW – Left Chest	TBD	Navy (Rec Staff)	White	N/A		

**ADDENDUM NO. 1
RECREATION AND CULTURE DEPARTMENT UNIFORMS
RFP NO. 78-19**

April 26, 2019

I hereby acknowledge receipt of Addendum No. 1 to the Proposal No. 78-19 (3 pages).

The information contained therein is hereby noted and account of same will be taken in our proposal cost.

This information was received on the _____ day of _____, 20_____.

Signature

Name (Printed)

Company Name

***NOTE: You are required to acknowledge this addendum with your proposal submission.**

**PLEASE FAX BACK TO (519) 255-9891 OR E-MAIL @ purchasing@citywindsor.ca SIGNED
ACKNOWLEDGEMENT SHEET ASAP**

Attn: Purchasing Department