



THE CORPORATION OF THE CITY OF WINDSOR
OFFICE OF THE CITY SOLICITOR

ALEX VUCINIC
Manager of Purchasing

Elaine Castellan
Purchasing Supervisor

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TELEPHONE NUMBER

March 23, 2021

TENDER NO. 69-21, HUMIDIFIER REPLACEMENTS - 400 CITY HALL SQUARE EAST

Dear Sir/Madam:

Electronic bid submissions only, shall be accepted and received by the City on or before the Submission Deadline of THURSDAY, APRIL 8, 2021, at Eleven-Thirty Fifty-Nine (11:30:59) a.m. (E.D.T) through the City's Bidding System: www.biddingo.com/windsor, to supply and deliver all labour, materials, equipment, services, commissioning, start-up, maintenance training, inspections and permits, as required for the removal and proper disposal of four existing humidifier units and the installation of four (4) new gas-fired humidifier units. The project shall be completed in accordance with specifications, reports, and drawings, and is located at the Income Security Building, 400 City Hall Square East, Windsor, Ontario N9A 7K6.

A mandatory site meeting will be held on Thursday, April 1, 2021, at 10:00 a.m. (E.D.T.), at 400 Building, 400 City Hall Square E., Windsor, Ontario N9A 7K6. Failure to attend will result in bid disqualification.

Tender documents are now available to prequalified contractors for download, upon payment of a non-refundable fee at Biddingo, www.biddingo.com/windsor. A Bid submitted by mail, in person, fax, e-mail or other electronic means, other than through the Bidding System: www.biddingo.com/windsor, will not be accepted.

Contract award will be posted on The City of Windsor website, www.citywindsor.ca and the Bidding System: www.biddingo.com/windsor. The document is available in PDF and is bookmarked for easy reference.

Acceptance or rejection of any tender will be made in accordance with City of Windsor Purchasing By-Law No. 93-2012 and amendments thereto. This procurement is subject to the Canadian Free Trade Agreement (CFTA), approved July 1, 2017.

Yours truly,

THE CORPORATION OF THE CITY OF WINDSOR

Elaine Castellan

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Purchasing Supervisor

EC/sf