



**THE CORPORATION OF THE CITY OF WINDSOR  
OFFICE OF THE CITY SOLICITOR**

**ALEX VUCINIC**

**Manager of Purchasing**

**Elaine Castellan**

**Purchasing Supervisor**

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**TELEPHONE NUMBER**

March 31, 2022

**TENDER NO. 54-22, HVAC COOLING TOWER UPGRADE – WILLISTEAD MANOR**

**Electronic bid submissions shall be accepted and received by the City, from Prequalified bidders only of Prequalification No. 14-22, on or before the Submission Deadline of TUESDAY, APRIL 19, 2022, at Eleven-Thirty Fifty-Nine (11:30:59) a.m. (E.D.T) through the City's Bidding System: [www.biddingo.com/windsor](http://www.biddingo.com/windsor), to supply and deliver all labour, materials, equipment, services, inspections and permits as required for the installation of new heat pumps, cooling tower, and associated HVAC equipment in accordance with specifications and drawings, at Willistead Manor, 1899 Niagara St., Windsor, ON, N8Y 1K3.**

**A mandatory site meeting will be held on Wednesday, April 6, 2022, at 10:00 a.m., at Willistead Manor, 1899 Niagara St., Windsor, ON N8Y 1K3. Failure to attend will result in bid disqualification.**

Tender documents are available for download, upon payment of a non-refundable fee at Biddingo, [www.biddingo.com/windsor](http://www.biddingo.com/windsor). A Bid submitted by mail, in person, fax, e-mail or other electronic means, other than through the Bidding System: [www.biddingo.com/windsor](http://www.biddingo.com/windsor), will not be accepted.

Contract award will be posted on The City of Windsor website, [www.citywindsor.ca](http://www.citywindsor.ca) and results to [www.citywindsor.ca](http://www.citywindsor.ca) and the Bidding System: [www.biddingo.com/windsor](http://www.biddingo.com/windsor). The document is available in PDF and is bookmarked for easy reference.

Acceptance or rejection of any tender will be made in accordance with City of Windsor Purchasing By-Law No. 93-2012 and amendments thereto. This procurement is subject to the Canadian Free Trade Agreement (CFTA), approved July 1, 2017.

Yours truly,

**THE CORPORATION OF THE CITY OF WINDSOR**

*Elaine Castellan*

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Purchasing Supervisor

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