



THE CORPORATION OF THE CITY OF WINDSOR
OFFICE OF THE CITY SOLICITOR

ALEX VUCINIC
Manager of Purchasing

Elaine Castellan
Purchasing Supervisor

(519) 255-6272
TELEPHONE NUMBER

**ADDENDUM NO. 1
ENGINEERING CONSULTING SERVICES MATTHEW BRADY PHASE 3
RFP NO. 44-21**

February 11, 2021

This addendum amends and forms part of the Proposal Documents. The Proponent shall insert the addendum behind the cover page of the Proposal Documents.

REVISION TO SPECIFICATIONS:

Definitions:

“Provisional Item” means survey work, the requirement for which is uncertain at the time the Submission and which can only be carried out in the Contract on the instruction of the City and the City’s sole and absolute discretion.

REVISED AND ATTACHED:

Appendix “C” – Cost Proposal (5 pages)

Except for the contents of this addendum, all other terms and conditions of this proposal remain the same.

END OF ADDENDUM NO. 1

Yours truly,

THE CORPORATION OF THE CITY OF WINDSOR

Elaine Castellan

Elaine Castellan
Purchasing Supervisor

EC/kr

**ADDENDUM NO. 1
ENGINEERING CONSULTING SERVICES MATTHEW BRADY PHASE 3
RFP NO. 44-21**

February 11, 2021

I hereby acknowledge receipt of Addendum No. 1 to the RFP No. 44-21 (7 pages).

The information contained therein is hereby noted and account of same will be taken in our proposal cost.

This information was received on the _____ day of _____, 20_____.

Signature

Name (Printed)

Company Name

***NOTE: You are required to acknowledge this addendum with your proposal submission.**

PLEASE E-MAIL @ purchasing@citywindsor.ca SIGNED ACKNOWLEDGEMENT SHEET ASAP

Attn: Purchasing Department

Engineering Consulting Services Matthew Brady Phase 3

APPENDIX "C" – COST PROPOSAL

**TO: The Corporation of the City of Windsor
Attention: Purchasing Department
Legal Services Department
400 City Hall Square
Suite 403
Windsor, ON N9A 7K6**

Name of Proponent:

Business Address:

Phone: _____ **Fax:** _____

Contact name for future correspondence and inquiries:

Name _____ **Title:** _____

Phone: _____ **Fax:** _____

E-mail: _____

We have read and we fully understand the requirements of the RFP, including the scope and nature of the services, the applicable timelines, the Contract, and any addenda issued by the City. We acknowledge that the opening of the Cost Proposal constitutes an offer from the City to enter the Evaluation Contract described in the RFP. We also acknowledge that, by submitting a Submission which substantially complies with the material requirements of the RFP, we accept that offer.

Having carefully examined the RFP, including all of the Appendices and including addendum numbers _____, having fully investigated and ascertained existing conditions, circumstances and limitations affecting the services required under the Contract:

Engineering Consulting Services Matthew Brady Phase 3

1. We offer to enter into the Contract with the City to provide the services required under the Contract for the fixed, All-Inclusive lump-sum price for design & tendering work:

CANADIAN DOLLARS (\$_____).

The above fixed All-Inclusive lump-sum price:

- (a) excludes the harmonized sales tax, but includes all other taxes and duties;
- (b) excludes WUC watermain work;
- (c) excludes survey work;
- (d) is a fixed, All-Inclusive lump sum price for the provision of the services contemplated by the Contract.

2. We offer to enter into the Contract with the City to provide the services required under the Contract for the fixed, All-Inclusive lump-sum price for WUC watermain design and tendering:

CANADIAN DOLLARS (\$_____).

The above fixed All-Inclusive lump-sum price:

- (e) excludes the harmonized sales tax, but includes all other taxes and duties;
- (f) is a fixed, All-Inclusive lump sum price for the provision of the services contemplated by the Contract.

3. We offer to enter into the Contract with the City to provide the services required under the Contract for the fixed, All-Inclusive lump-sum price for contract administration and on-site inspection:

CANADIAN DOLLARS (\$_____).

The above fixed All-Inclusive lump-sum price:

- (g) excludes the harmonized sales tax, but includes all other taxes and duties;
- (h) excludes WUC watermain work;
- (i) is a fixed, All-Inclusive lump sum price for the provision of the services contemplated by the Contract.

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4. We offer the following fixed, All-Inclusive hourly rates for the provision of any services not contemplated by the Contract:

A.	CANADIAN DOLLARS (\$_____ /hr). Project Manager/Senior Engineer
B.	CANADIAN DOLLARS (\$_____ /hr). Junior Engineer
C.	CANADIAN DOLLARS (\$_____ /hr). Inspector
D.	CANADIAN DOLLARS (\$_____ /hr). Technologist
E.	CANADIAN DOLLARS (\$_____ /hr). Administration Support
TOTAL Sum of A+B+C+D+ E = (\$_____ /hr).	

The above fixed All-Inclusive hourly rate:

- (a) excludes the harmonized sales tax, but includes all other taxes and duties;
- (b) is a fixed, All-Inclusive hourly rate for the provision of the services not contemplated by the Contract.

5. We offer to enter into the Contract with the City to provide the services required under the Contract for the fixed, All-Inclusive lump-sum price for survey work (Provisional Item):

Provisional Item: CANADIAN DOLLARS (\$_____).

The above fixed All-Inclusive lump-sum price:

- (c) excludes the harmonized sales tax, but includes all other taxes and duties;
- (d) may be included in the Contract at the City's sole and absolute discretions;
- (e) is a fixed, All-Inclusive lump sum price for the provision of the services contemplated by the Contract.

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DECLARATIONS

- A. We declare that our Submission is free of Qualification(s).
- B. We declare that our Submission is not made in connection with any other Proponent and is, in all respects, fair and made without collusion or fraud.
- C. We declare that our Submission applies and complies with any applicable fair wage practices.
- D. We acknowledge and agree that our Submission is irrevocable and open for acceptance by the City for a period of one hundred and twenty (120) days starting from the day after the Submission Deadline.
- E. We acknowledge that the fixed All-Inclusive lump-sum price for survey work (Provision Item) may form part of the Contract at the City's sole and absolute discretion and that our Submission is made under these terms.

We acknowledge and agree that, if awarded the Contract, we will:

execute the Contract and deliver the executed original to the City within seven (7) business days of our receipt of the same;

deliver to the City, within seven (7) business days of our receipt of notice of selection:

proof of all insurance required by the Contract; and,
a current WSIB clearance certificate if applicable.

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We acknowledge and agree that we will be in breach of the Evaluation Contract if we fail to comply with any of the above.

Signed, sealed and submitted for and on behalf of:

PROPONENT _____

DATE _____

SIGNATURE _____

Name and Title _____

I have authority to bind the Proponent named above

-END OF APPENDIX "C"-