



**Electric Vehicle Charging Stations**

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Proponent's Registered Legal Business Name

**APPENDIX "B" - SCHEDULE 1  
REFERENCE INFORMATION**

<b>Client</b>	<b>Contact</b>	<b>Telephone</b>	<b>Email</b>	<b>EV Station Description</b>	<b>Quantities and Location</b>	<b>Year</b>

**-END OF APPENDIX "B, Schedule 1"-**

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**APPENDIX "C" – COST PROPOSAL**

**TO: The Corporation of the City of Windsor**  
**Attention: Purchasing Department**  
**Legal Services Department**  
**400 City Hall Square**  
**Suite 403**  
**Windsor, ON N9A 7K6**

**Registered Legal Name of Proponent:**

\_\_\_\_\_

**Business Address:**

\_\_\_\_\_  
\_\_\_\_\_

**Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**Contact name for future correspondence and inquiries:**

**Name** \_\_\_\_\_ **Title:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_

**We have read and we fully understand the requirements of the RFP, including the scope and nature of the services, the applicable timelines, the Contract, and any addenda issued by the City. We acknowledge that the opening of the Cost Proposal constitutes an offer from the City to enter the Evaluation Contract described in the RFP. We also acknowledge that, by submitting a Submission which substantially complies with the material requirements of the RFP, we accept that offer.**

Having carefully examined the RFP, including all of the Appendices and including addendum numbers \_\_\_\_\_, having fully investigated and ascertained existing conditions, circumstances and limitations affecting the services required under the Contract:

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1. We offer to enter into the Contract with the City to provide the services required under the Contract for the fixed, All-Inclusive unit price of Level 2/DC Vehicle Charging Stations:

CANADIAN DOLLARS (\$\_\_\_\_\_).

The above fixed All-Inclusive unit price:

- (a) excludes the harmonized sales tax, but includes all other taxes and duties;
- (b) is a fixed, All-Inclusive unit price for the provision of the services contemplated by the Contract.

2. We offer to enter into the Contract with the City to provide the services required under the Contract for the fixed, All-Inclusive unit price of Level 3/DC Vehicle Charging Stations:

CANADIAN DOLLARS (\$\_\_\_\_\_).

The above fixed All-Inclusive lump-sum price:

- (a) excludes the harmonized sales tax, but includes all other taxes and duties;
- (b) is a fixed, All-Inclusive unit price for the provision of the services not contemplated by the Contract.

### DECLARATIONS

- A. We declare that our Submission is free of Qualification(s).
- B. We declare that our Submission is not made in connection with any other Proponent and is, in all respects, fair and made without collusion or fraud.
- C. We declare that our Submission applies and complies with any applicable fair wage practices.
- D. We acknowledge and agree that our Submission is irrevocable and open for acceptance by the City for a period of one hundred and twenty (120) days starting from the day after the Submission Deadline.
- E. We acknowledge and agree that, if awarded the Contract, we will:
  - (a) execute the Contract and deliver the executed original to the City within seven (7) business days of our receipt of the same;
  - (b) deliver to the City, within seven (7) business days of our receipt of notice of selection:
    - (i) proof of all insurance required by the Contract; and,

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- (ii) a current WSIB clearance certificate if applicable.

We acknowledge and agree that we will be in breach of the Evaluation Contract if we fail to comply with any of the above.

**Signed, sealed and submitted for and on behalf of:**

**PROPONENT** \_\_\_\_\_

**DATE** \_\_\_\_\_

**SIGNATURE** \_\_\_\_\_

**Name and Title** \_\_\_\_\_

I have authority to bind the Proponent named above

**-END OF APPENDIX “C”-**

### Electric Vehicle Charging Stations

#### APPENDIX “F” - HEALTH, SAFETY AND WORKPLACE VIOLENCE AND HARASSMENT ACKNOWLEDGEMENT FORM

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All work performed under this Proposal must be carried out in accordance with the terms and conditions of the OCCUPATIONAL HEALTH & SAFETY ACT, R.S.O. 1990, as amended and any other applicable legislation. Furthermore, all pertinent safety rules and regulations of the City must be followed. The City reserves the right to obtain the Health and Safety records from the appropriate Ontario Government Ministry of the selected Proponent and may determine its selection of the successful Proponent based upon these records. Responsibility for compliance with the Act and Regulations rests exclusively with the Proponent and may be subject to the scrutiny of the City. Regulations are available from the Ministry of Labour offices.

Failure to comply with Safety Regulations, as set out above, may result in the immediate cancellation of this contract. The successful Proponent shall become familiar with the City’s Health & Safety policies and procedures, and shall be required to submit a copy of their company Health & Safety procedures. All work performed must comply with WHMIS Legislation & Regulations.

I acknowledge that I understand my responsibilities under the Occupational Health & Safety Act, R.S.O. 1990, as amended, and agree that all workers under my employment will comply with this Act and all other applicable regulations.

I acknowledge that willful or persistent violations of the Occupational Health and Safety Act and Regulations for this service will be cause for termination of service.

The City maintains a zero-tolerance approach to all forms of workplace violence and harassment. The Contractor, its employees, servants and agents shall abide by all policies and procedures established by the City in respect of the prevention of workplace violence and harassment, including but not limited to the Workplace Violence and Workplace Harassment policies. All such policies will be provided by the City to the Contractor at the Contractor’s request.

Signed \_\_\_\_\_ (Authorized Agent) \_\_\_\_\_  
Name printed  
\_\_\_\_\_  
(Company name)  
\_\_\_\_\_  
(Address)  
\_\_\_\_\_

**-END OF APPENDIX “F” –**