



**THE CORPORATION OF THE CITY OF WINDSOR  
OFFICE OF THE CITY SOLICITOR**

**ALEX VUCINIC**

**Manager of Purchasing**

**Elaine Castellan**

**Purchasing Supervisor**

**(519) 255-6272**

**TELEPHONE NUMBER**

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**ADDENDUM NO. 1  
PREQUALIFICATION NO. 50-20  
PREVENTATIVE MAINTENANCE – AREA TREE TRIMMING PROGRAM**

**March 19, 2020**

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This addendum amends and forms part of the Prequalification Documents. The bidder shall insert the addendum behind the cover page of the Prequalification Documents.

**CHANGE:**

**Definitions:**

2.16 **“Submission Deadline”** means 11:30:59 a.m. as recorded by the date and time stamp clock in the City’s Purchasing Department , or the time stamp of the received e-mail at [purchasing@citywindsor.ca](mailto:purchasing@citywindsor.ca) , on the closing date, as stated by the procurement.

**Except for the contents of this addendum, all other terms and conditions of this prequalification remain the same.**

**END OF ADDENDUM NO. 1**

Yours truly,

**THE CORPORATION OF THE CITY OF WINDSOR**

***Elaine Castellan***

Elaine Castellan  
Purchasing Supervisor

EC/sf

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I hereby acknowledge receipt of Addendum No. 1 to the Prequalification No. 50-20 (2 pages).

The information contained therein is hereby noted.

This information was received on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name (Printed)

\_\_\_\_\_  
Company Name

**\*NOTE: You are required to acknowledge this addendum with your PREQUAL submission.**

**PLEASE FAX BACK TO (519) 255-9891 OR E-MAIL @ [purchasing@citywindsor.ca](mailto:purchasing@citywindsor.ca) SIGNED  
ACKNOWLEDGEMENT SHEET ASAP**

**Attn: Purchasing Department**