



**THE CORPORATION OF THE CITY OF WINDSOR
OFFICE OF THE CITY SOLICITOR**

ALEX VUCINIC
Manager of Purchasing

Elaine Castellan
Purchasing Supervisor

(519) 255-6272
TELEPHONE NUMBER

**ADDENDUM NO. 1
PREQUALIFICATION-TENDER NO. 90-19
PROFESSIONAL AND PROTECTIVE SECURITY SERVICES**

June 25, 2019

This addendum amends and forms part of the Prequalification/Tender Documents. The Proponent shall insert the addendum behind the cover page of the Prequalification/Tender Documents.

QUESTIONS & ANSWERS:

1: Would the City consider granting a two-week extension. The short response timeframe is further reduced by Canada Day. Since questions can be submitted until July 2, a response by July 5th is challenging.

The new closing date is: Tuesday, July 16, 2019

2: Would the city consider a start date of September 1, 2019? Depending on final award date the August 1 start date may leave as little as a two week period for transition.

The new Services Commencement Date is now September 1, 2019

3: The Standard Certificate of insurance form provided in Appendix F is “unfillable”. Please confirm that the City of Windsor would accept a certificate of insurance outlining applicable coverage instead of the form.

The City will accept a certificate of insurance outlining all applicable coverage instead of the form provided in Appendix F.

4: Please confirm what is required as “evidence” to confirm bidder’s ability to provide a Letter of credit in the amount of 50% of the estimated service fee. Is a letter from our financial institution stating the ability sufficient? Or is the Letter of credit also required (over and above the bid security) with submission of the tender?

A letter from the Proponent’s financial institution stating the ability is sufficient. Please refer to section 10.4.1 which pertains to a Bid Security and please refer to section 10.4.3 which pertains to evidence confirming ability to obtain a renewable performance security, if selected as a successful Proponent.

Section 10.4.1 is a mandatory requirement to comply with the Bid Submission.

Section 10.4.3 is NOT a mandatory requirement to comply with the Bid Submission.

Except for the contents of this addendum, all other terms and conditions of this Prequalification/Tender Documents remain the same.

END OF ADDENDUM NO. 1

Yours truly,

THE CORPORATION OF THE CITY OF WINDSOR

Elaine Castellan

Elaine Castellan
Purchasing Supervisor

EC/sf

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PREQUALIFICATION-TENDER NO. 90-19
PROFESSIONAL AND PROTECTIVE SECURITY SERVICES**

June 25, 2019

I hereby acknowledge receipt of Addendum No. 1 to the Prequalification-Tender No. 90-19 (3 pages).

The information contained therein is hereby noted and account of same will be taken in our proposal cost.

This information was received on the _____ day of _____, 20_____.

Signature

Name (Printed)

Company Name

***NOTE: You are required to acknowledge this addendum with your proposal submission.**

**PLEASE FAX BACK TO (519) 255-9891 OR E-MAIL @ purchasing@citywindsor.ca SIGNED
ACKNOWLEDGEMENT SHEET ASAP**

Attn: Purchasing Department