



THE CORPORATION OF THE CITY OF WINDSOR  
OFFICE OF THE CITY SOLICITOR

ALEX VUCINIC  
Manager of Purchasing

Elaine Castellan  
Purchasing Supervisor

(519) 255-6272  
TELEPHONE NUMBER

ADDENDUM NO. 4

PHYSIOTHERAPY SERVICES (HURON LODGE)  
RFP NO. 45-19

March 14, 2019

---

This addendum amends and forms part of the Proposal Documents. The Bidder shall insert the addendum behind the cover page of the Proposal Documents.

**QUESTION:**

1. Which electronic documentation system does Huron Lodge use? (Ex. PointClickCare, etc.)

*Answer: MED e-care*

2. Please provide the "Title" of the representative at Huron Lodge that the Physiotherapy Team will report to (Ex. Director of Care, Administrator, Program Manager, etc.)

*Answer: Manager of Resident Services*

3. The RFP indicates that the proponent should "list of at least two past and two current clients, completed on the attached Appendix B Schedule 1, including contact names, email addresses and telephone numbers, for those projects noted under Section 3 – Experience." What is meant by "past" clients, can we include clients that we have been servicing for many years?

*Answer: Past clients are clients you are not currently servicing. Yes, you can include clients that you have been servicing for many years if you do not have past clients.*

**Except for the contents of this addendum, all other terms and conditions of this Proposal remain the same.**

**END OF ADDENDUM NO. 4**

Yours truly,

**THE CORPORATION OF THE CITY OF WINDSOR**

*Elaine Castellan*

Elaine Castellan  
Purchasing Supervisor

EC/ab

---

**ADDENDUM NO. 4**

**PHYSIOTHERAPY SERVICES (HURON LODGE)  
RFP NO. 45-19**

**March 14, 2019**

---

I hereby acknowledge receipt of Addendum No. 4 to Proposal No. 45-19 (2 pages).

The information contained therein is hereby noted and account of same will be taken in our proposal cost.

This information was received on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name (Printed)

\_\_\_\_\_  
Company Name

**\*NOTE: You are required to acknowledge this addendum with your PROPOSAL submission.**

**PLEASE FAX BACK TO (519) 255-9891 OR E-MAIL @ [purchasing@citywindsor.ca](mailto:purchasing@citywindsor.ca)  
SIGNED ACKNOWLEDGEMENT SHEET ASAP**

**Attn: Purchasing Department**