



**THE CORPORATION OF THE CITY OF WINDSOR
OFFICE OF THE CITY SOLICITOR**

ALEX VUCINIC

Manager of Purchasing

Elaine Castellan

Purchasing Supervisor

(519) 255-6272

TELEPHONE NUMBER

**ADDENDUM NO. 2
JANITORIAL SUPPLIES
RFP NO. 192-18**

January 4, 2019

This addendum amends and forms part of the Proposal Documents. The Bidder shall insert the addendum behind the cover page of the Proposal Documents.

CLOSING DATE: The closing date is extended to **FRIDAY, FEBRUARY 22, 2019.**

Replace Section 4.2 with “*Questions must be received by no later than **Friday, February 15, 2019.** City may, in its discretion, consider or respond to questions posed after this date, but is under no obligation to do so.*”

Except for the contents of this addendum, all other terms and conditions of this Proposal remain the same.

END OF ADDENDUM NO. 2

Yours truly,

THE CORPORATION OF THE CITY OF WINDSOR

Elaine Castellan

Elaine Castellan
Purchasing Supervisor

EC/ab

**ADDENDUM NO. 2
JANITORIAL SUPPLIES
RFP NO. 192-18**

January 4, 2019

I hereby acknowledge receipt of Addendum No. 2 to Proposal No. 192-18 (2 pages).

The information contained therein is hereby noted and account of same will be taken in our Proposal cost.

This information was received on the _____ day of _____, 20____.

Signature

Name (Printed)

Company Name

***NOTE: You are required to acknowledge this addendum with your PROPOSAL submission.**

**PLEASE FAX BACK TO (519) 255-9891 OR E-MAIL @ purchasing@citywindsor.ca
SIGNED ACKNOWLEDGEMENT SHEET ASAP**

Attn: Purchasing Department