



**THE CORPORATION OF THE CITY OF WINDSOR  
OFFICE OF THE CITY SOLICITOR**

**ALEX VUCINIC**

**Manager of Purchasing**

**Elaine Castellan**

**Purchasing Supervisor**

**(519) 255-6272**

**TELEPHONE NUMBER**

**ADDENDUM NO. 5**

**JANITORIAL SUPPLIES**

**RFP NO. 192-18**

**January 28, 2019**

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This addendum amends and forms part of the Proposal Documents. The Bidder shall insert the addendum behind the cover page of the Proposal Documents.

**QUESTIONS & ANSWERS:**

1. Could we please get an updated usage report as I do believe items were missing

*Answer: The list was condensed to reflect only items whose usage was more than 3 per year based on 2017 usage numbers provided.*

2. Could you provide an estimate of how many paper towel, toilet paper dispenser, soap and sanitizer dispensers needed to accommodate all facilities if we are offering an alternative product?

*Answer: This is based on approved alternates, which will not be determined until the Successful Proponent(s) have been selected.*

**Except for the contents of this addendum, all other terms and conditions of this Proposal remain the same.**

***END OF ADDENDUM NO. 5***

Yours truly,

**THE CORPORATION OF THE CITY OF WINDSOR**

***Elaine Castellan***

Elaine Castellan  
Purchasing Supervisor

EC/ab

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**ADDENDUM NO. 5**  
**JANITORIAL SUPPLIES**  
**RFP NO. 192-18**

**January 28, 2019**

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I hereby acknowledge receipt of Addendum No. 5 to Proposal No. 192-18 (2 pages).

The information contained therein is hereby noted and account of same will be taken in our proposal cost.

This information was received on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name (Printed)

\_\_\_\_\_  
Company Name

**\*NOTE: You are required to acknowledge this addendum with your PROPOSAL submission.**

**PLEASE FAX BACK TO (519) 255-9891 OR E-MAIL @ [purchasing@citywindsor.ca](mailto:purchasing@citywindsor.ca)**  
**SIGNED ACKNOWLEDGEMENT SHEET ASAP**

**Attn: Purchasing Department**