



THE CORPORATION OF THE CITY OF WINDSOR
OFFICE OF THE CITY SOLICITOR

ALEX VUCINIC
Manager of Purchasing

Elaine Castellan
Purchasing Supervisor

(519) 255-6272
TELEPHONE NUMBER

ADDENDUM NO. 3

JANITORIAL SUPPLIES
RFP NO. 192-18

January 10, 2019

This addendum amends and forms part of the Proposal Documents. The Bidder shall insert the addendum behind the cover page of the Proposal Documents.

PLEASE NOTE: The closing date has been extended to ELEVEN-THIRTY FIFTY-NINE (11:30:59) A.M. (E.S.T.), FRIDAY, MARCH 22, 2019.

Replace Section 4.2 with “*Questions must be received by no later than **Friday, March 15, 2019.** City may, in its discretion, consider or respond to questions posed after this date, but is under no obligation to do so.*”

NOTE: We will be issuing a revised product list as well as a revised usage report by the end of next week.

Except for the contents of this addendum, all other terms and conditions of this Proposal remain the same.

END OF ADDENDUM NO. 3

Yours truly,

THE CORPORATION OF THE CITY OF WINDSOR

Elaine Castellan

Elaine Castellan
Purchasing Supervisor

EC/ab

ADDENDUM NO. 3
JANITORIAL SUPPLIES
RFP NO. 192-18

January 10, 2019

I hereby acknowledge receipt of Addendum No. 3 to Proposal No. 192-18 (2 pages).

The information contained therein is hereby noted and account of same will be taken in our proposal cost.

This information was received on the _____ day of _____, 20_____.

Signature

Name (Printed)

Company Name

***NOTE: You are required to acknowledge this addendum with your PROPOSAL submission.**

PLEASE FAX BACK TO (519) 255-9891 OR E-MAIL @ purchasing@citywindsor.ca
SIGNED ACKNOWLEDGEMENT SHEET ASAP

Attn: Purchasing Department