



**THE CORPORATION OF THE CITY OF WINDSOR  
OFFICE OF THE CITY SOLICITOR**

**ALEX VUCINIC**  
**Manager of Purchasing**

**Elaine Castellan**  
**Purchasing Supervisor**

**(519) 255-6272**  
**TELEPHONE NUMBER**

**ADDENDUM NO. 1  
INTEGRATED SITE ENERGY MASTER PLAN CONSULTANT  
RFP NO. 188-18**

**December 17, 2018**

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This addendum amends and forms part of the Proposal Documents. The Proponent shall insert the addendum behind the cover page of the Proposal Documents.

**CHANGE TO MANDATORY SITE MEETINGS:**

As requested by Proponent inquiries, the two meetings as scheduled in the RFP document will now be held on the same day, one day only, as follows;

**MANDATORY SITE MEETING:**

1.1 Mandatory site meeting will be held, as follows:

<b>Date:</b>	Friday January 18, 2019
<b>Time:</b>	1:00:00 P.M. E.S.T.
<b>Location:</b>	Little River Pollution Control Plant (LRPCP) 9400 Little River Rd, Windsor, ON

The second mandatory site meeting location will follow thereafter, and will commence approximately 30 minutes after the completion of LRPCP meeting, at;

Lou Romano Water Reclamation Plant (LRWRP)  
4155 Ojibway Pkwy, Windsor, ON

No other changes to the above date will be considered. Proponents must attend both sites for the duration of each meeting.

Except for the contents of this addendum, all other terms and conditions of this proposal remain the same.

***END OF ADDENDUM NO. 1***

Yours truly,

**THE CORPORATION OF THE CITY OF WINDSOR**

*Elaine Castellan*

Elaine Castellan  
Purchasing Supervisor

EC/sf

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RFP NO. 188-18**

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I hereby acknowledge receipt of Addendum No. 1 to the Proposal No. 188-18 (2 pages).

The information contained therein is hereby noted and account of same will be taken in our proposal cost.

This information was received on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name (Printed)

\_\_\_\_\_  
Company Name

**\*NOTE: You are required to acknowledge this addendum with your proposal submission.**

**PLEASE FAX BACK TO (519) 255-9891 OR E-MAIL @ [purchasing@citywindsor.ca](mailto:purchasing@citywindsor.ca) SIGNED  
ACKNOWLEDGEMENT SHEET ASAP**

**Attn: Purchasing Department**