



**THE CORPORATION OF THE CITY OF WINDSOR
OFFICE OF THE CITY SOLICITOR**

ALEX VUCINIC
Manager of Purchasing

Elaine Castellan
Purchasing Supervisor

(519) 255-6272
TELEPHONE NUMBER

September 7, 2018

TENDER NO. 142-18, HVAC & BOILER REPLACEMENTS – MACKENZIE HALL

Sealed tenders clearly marked as to contents will be received by the Purchasing Supervisor, 400 City Hall Square East, Suite 403, Windsor, Ontario, N9A 7K6, up to and including **ELEVEN-THIRTY FIFTY-NINE (11:30:59) A.M. (E.D.T.), MONDAY, SEPTEMBER 24, 2018**, to supply and deliver all labour, materials, equipment, services, and permits necessary removal and proper disposal of existing units and replacement of three new HVAC fan coil units and condensers, and two new boilers, in accordance with specifications, at Mackenzie Hall, Windsor, ON.

A mandatory site meeting will be held on Thursday, September 13, 2018, at 11:00 a.m. (E.D.T.), at Mackenzie Hall, 3277 Sandwich Street W., Windsor, ON N9C1A9. Failure to attend will result in bid disqualification.

A public opening of this tender will be held at 400 City Hall Square, Suite 403, Windsor, Ontario at 11:45 a.m. (E.D.T.), MONDAY, SEPTEMBER 24, 2018. Contract award will be posted on The City of Windsor website, www.citywindsor.ca.

Specifications will be available on **Monday, September 10, 2018**, upon payment of a non-refundable fee at www.biddingo.com/windsor for electronic documents or in person at Purchasing Division, 400 City Hall Square, Suite 403, Windsor, Ontario.

Acceptance or rejection of any tender will be made in accordance with City of Windsor Purchasing By-Law No. 93-2012 and amendments thereto. This procurement is subject to the Canadian Free Trade Agreement (CFTA), approved July 1, 2017.

Yours truly,

THE CORPORATION OF THE CITY OF WINDSOR

Elaine Castellan

Elaine Castellan
Purchasing Supervisor

EC/sf