



**THE CORPORATION OF THE CITY OF WINDSOR  
OFFICE OF THE CITY SOLICITOR**

**ALEX VUCINIC**  
**Manager of Purchasing**

**Elaine Castellan**  
**Purchasing Supervisor**

**(519) 255-6272**  
**TELEPHONE NUMBER**

September 6, 2019

**TENDER NO. 126-19, CARPET REPLACEMENT - WINDSOR JUSTICE FACILITY (6<sup>TH</sup> FLOOR)**

Sealed tenders, clearly marked as to contents, will be received by the Purchasing Supervisor, 400 City Hall Square East, Suite 403, Windsor, Ontario, up to and including **ELEVEN-THIRTY FIFTY-NINE (11:30:59) A.M. (E.D.T.), TUESDAY, SEPTEMBER 24, 2019**, to supply and deliver all material, labour, equipment, and services for the removal and proper disposal of the existing carpet flooring and installation of new carpet tile and rubber border at the Windsor Justice Facility - 6<sup>th</sup> Floor, consisting of approximately 23,500 sq. ft. carpet tile and 2,300 linear feet of rubber baseboard. Police Clearances are mandatory for contractor staff working in the Windsor Justice Facility.

**A mandatory site meeting will be held on Thursday, September 12, 2019, commencing at 5:00 p.m. at Windsor Justice Facility, 200 Chatham St. E. (Lobby – Courts Entrance), Windsor, Ontario. Failure to attend site will result in bid disqualification.**

**A public opening of this tender will be held at 400 City Hall Square, Room 403, Windsor, Ontario at 11:45 a.m. (E.D.T.), TUESDAY, SEPTEMBER 24, 2019.** Contract award will be posted on The City of Windsor website, [www.citywindsor.ca](http://www.citywindsor.ca).

Specifications will be available on **Friday, September 6, 2019**, upon payment of a non-refundable fee at [www.biddingo.com/windsor](http://www.biddingo.com/windsor) for electronic documents or in person at Purchasing Division, 400 City Hall Square, Suite 403, Windsor, Ontario. The document is available in PDF and is bookmarked for easy reference.

Acceptance or rejection of any tender will be made according to the City of Windsor Purchasing By-law 93-2012 and amendments thereto. This procurement is subject to the Canadian Free Trade Agreement (CFTA), approved July 1, 2017.

Yours truly,

**THE CORPORATION OF THE CITY OF WINDSOR**

***Elaine Castellan***

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Purchasing Supervisor

EC/sf