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ADDENDUM NO. 3
PROPOSAL NO. 56-20, DESIGN SERVICES FOR CIVIC ESPLANADE AND CITY HALL
SQUARE PLAZA

June 30, 2020

This addendum amends and forms part of the RFP Documents. The Bidder shall insert the addendum behind the cover page of the RFP Documents.

QUESTIONS/ANSWERS:

Question #1: Regarding the Audio/Visual portion of the project, is the City looking for a fixed installed solution or a non-fixed mobile solution that is set up as required for special events?

Answer: *The audio/visual equipment is to be fixed.*

Question #2: Addendum 2 states “total estimated project cost for the City Hall Square Project is \$10M”. RFP is for Civic Esplanade and City Hall Square Plaza -- Does Civic Esplanade have a separate budget?

Answer: *The Civic Esplanade review and conceptual design is being included in the front end work in order to address the contextual adjacency and connection between the City Hall Square Plaza and the Civic Esplanade. The \$10m does not include any work for the Civic Esplanade with the exception of conceptual design development.*

Question #3: Is there a budget for this particular phase – ONLY the scope covered in this proposal?

Answer: *The budget for this phase has not been estimated separately.*

Question #4: Can you please confirm that you require high quality, photorealistic renderings for the entire length of the Civic Esplanade (both aerial and ground level), as well as 3 aerial perspectives, 3 ground level and a 30 second video for all 3 conceptual designs of the plaza

Answer:

Civic Esplanade requirements.

One (1) aerial perspective rendering that captures the entire length of the Civic Esplanade. One (1) aerial perspective rendering for each segment. One (1) ground-level perspective rendering for each segment.

City Hall Square Plaza:

Provide 3 distinct conceptual designs for the Plaza.

Each concept is to have:

A Site plan;

3 distinct aerial perspective photorealistic renderings;

3 ground level perspective photorealistic renderings;

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A minimum 30 second rendered video

Question #5: Please confirm if the “Civic Esplanade- Segment 1” noted in Appendix G1 is also titled “City Hall Square Plaza” in this RFP. If so, would the conceptual design of this segment be included as part of section 7 “Requirements and Deliverables Of The Contract”, 7.2.2 Civic Esplanade Study Update, subsections 7.2.2.7 and 7.2.2.8. or 7.2.4.1?

Answer: *Segment 1 - Civic Square includes the City Hall Square Plaza. With the exception of the Plaza, the Civic Square is well defined and it is not anticipated that significant changes will be required outside the boundary of the City Hall Square Plaza. (see Appendix G2) With very few changes being anticipated, Segment 1 - Civic Square is excluded from the requirements of 7.2.2.7 and 7.2.2.8 as those requirements are addressed in the "7.2.4 - Conceptual Design for the City Hall Square Plaza" portion of the RFP. Rendering requirements in 7.2.2.10 are not required for Segment 1 as they will be developed under the requirements of 7.2.4.*

Question #6: Please clarify that we are to develop one (1) conceptual design for all five segments of the Civic Esplanade as outlined in Appendix G1, which includes: 1) Former City Hall, 2) Adjacent to the Superior Court of Justice, 3) To the East of Windsor Police Headquarters, 4) East of the Private Condominium and 5) the Embankment adjacent to the Rotary Plaza.

Answer: *That is correct. Segment 1 - Civic Square may have minimal design changes outside the scope of the New City Hall Square Plaza boundary. Any suggested changes to Civic Square should be included in the conceptual design for the City Hall Square Plaza. It is anticipated that potential changes to the Civic Square would generally include redirecting of pedestrian circulation, or other low impact improvements. The adjacency and layout of the conceptual designs for the Plaza will inform any suggested changes to the Civic Square.*

END OF ADDENDUM NO. 3

Yours truly,

THE CORPORATION OF THE CITY OF WINDSOR

Elaine Castellan

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Purchasing Supervisor

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SQUARE PLAZA**

June 30, 2020

I hereby acknowledge receipt of Addendum No. 3 to the RFP 56-20 (3pages).

The information contained therein is hereby noted and account of same will be taken in our RFP cost.

This information was received on the _____ day of _____, 20_____.

Signature

Name (Printed)

Company Name

***NOTE: You are required to acknowledge this addendum with your RFP submission.**

**PLEASE E-MAIL @ purchasing@citywindsor.ca SIGNED ACKNOWLEDGEMENT SHEET
ASAP**