

ALEX VUCINIC
Manager of Purchasing

Elaine Castellan
Purchasing Supervisor

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TELEPHONE NUMBER

ADDENDUM NO. 1
CONSULTING SERVICES – RIVERFRONT FESTIVAL PLAZA IMPROVEMENTS
RFP NO. 47-20

June 2, 2020

This addendum amends and forms part of the Proposal Documents. The Proponent shall insert the addendum behind the cover page of the Proposal Documents.

QUESTIONS & ANSWERS:

1) The RFP is seeking a qualified proponent to evolve the Functional Design. Can the City please clarify what *evolve* means, expanding on allowances and constraints, specifically how it applies to the general form of the main site elements that have been identified?

The Functional Design Plan defines the various spaces for the future Festival Plaza site in terms of the function and form. The layout of the spaces was developed in consultation with various stakeholder groups and the general public, and has been endorsed by City Council.

The work completed to-date is to provide a framework for the detailed design. The approximate location of elements such as the site entrance, access points, concert area, site buildings, ramps, etc. are generally defined. It is the City's intention to work with the successful proponent in progressing this Plan such that the transitions between the different spaces (i.e. zones) flow together cohesively and synergistically, and that the design of the site elements are complementary and aesthetically pleasing. The exact type, location and specific details of the various site features (i.e. water feature(s), seating features, planting bed retaining walls, landscape features, lighting, etc.) will be defined as part of the detailed design.

CLARIFICATION:

Options for different plantings and green space areas will be considered and evaluated as part of the successful proponent's scope during detailed design. The Silva Cell system was included as part of the Functional Design as a placeholder for cost estimating purposes only.

Except for the contents of this addendum, all other terms and conditions of this proposal remain the same.

END OF ADDENDUM NO. 1

Yours truly,

THE CORPORATION OF THE CITY OF WINDSOR

Elaine Castellan

Elaine Castellan
Purchasing Supervisor

EC/sf

**ADDENDUM NO. 1
CONSULTING SERVICES – RIVERFRONT FESTIVAL PLAZA IMPROVEMENTS
RFP NO. 47-20**

June 2, 2020

I hereby acknowledge receipt of Addendum No. 1 to the Proposal No. 47-20 (2 pages).

The information contained therein is hereby noted and account of same will be taken in our proposal cost.

This information was received on the _____ day of _____, 20_____.

Signature

Name (Printed)

Company Name

***NOTE: You are required to acknowledge this addendum with your proposal submission.**

**PLEASE FAX BACK TO (519) 255-9891 OR E-MAIL @ purchasing@citywindsor.ca SIGNED
ACKNOWLEDGEMENT SHEET ASAP**

Attn: Purchasing Department