

**Consulting Services - Festival Plaza Improvements**

**APPENDIX "C" – COST PROPOSAL**

**TO: The Corporation of the City of Windsor**  
**Attention: Purchasing Department**  
**Legal Services Department**  
**400 City Hall Square**  
**Suite 403**  
**Windsor, ON N9A 7K6**

**Name of Proponent:**

\_\_\_\_\_

**Business Address:**

\_\_\_\_\_

\_\_\_\_\_

**Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**Contact name for future correspondence and inquiries:**

**Name** \_\_\_\_\_ **Title:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_

**We have read and we fully understand the requirements of the RFP, including the scope and nature of the services, the applicable timelines, the Contract, and any addenda issued by the City. We acknowledge that the opening of the Cost Proposal constitutes an offer from the City to enter the Evaluation Contract described in the RFP. We also acknowledge that, by submitting a Submission which substantially complies with the material requirements of the RFP, we accept that offer.**

Having carefully examined the RFP, including all of the Appendices and including addendum numbers \_\_\_\_\_, having fully investigated and ascertained existing conditions, circumstances and limitations affecting the services required under the Contract:

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1. We offer to enter into the Contract with the City to provide the services required under the Contract for the fixed, All-Inclusive lump-sum price of:

CANADIAN DOLLARS (\$\_\_\_\_\_).

The above fixed All-Inclusive lump-sum price:

- (a) excludes the harmonized sales tax, but includes all other taxes and duties;
- (b) is a fixed, All-Inclusive lump sum price for the provision of the services contemplated by the Contract; and,
- (c) is further broken down in the following format:
  - (i) Detailed Design: (\$\_\_\_\_\_)
  - (ii) Construction/Tender Documents: (\$\_\_\_\_\_)
  - (iii) Contract Administration/Inspection: (\$\_\_\_\_\_)

2. We offer the following fixed, All-Inclusive hourly rate for the provision of any services not contemplated by the Contract:

A.	CANADIAN DOLLARS (\$_____/hr).	Project Manager/Senior Engineer
B.	CANADIAN DOLLARS (\$_____/hr).	Architect
C.	CANADIAN DOLLARS (\$_____/hr).	Landscape Architect
D.	CANADIAN DOLLARS (\$_____/hr).	Junior Engineer
E.	CANADIAN DOLLARS (\$_____/hr).	Inspection/On-site Observation
F.	CANADIAN DOLLARS (\$_____/hr).	Technologist/CAD Support
G.	CANADIAN DOLLARS (\$_____/hr).	Administration Support
TOTAL Sum of A+B+C+D+ E +F + G = (\$_____ /hr).		

The above fixed All-Inclusive hourly rate:

- (a) excludes the harmonized sales tax, but includes all other taxes and duties;
- (b) is a fixed, All-Inclusive hourly rate for the provision of the services not contemplated by the Contract.

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**DECLARATIONS**

- A. We declare that our Submission is free of Qualification(s).
- B. We declare that our Submission is not made in connection with any other Proponent and is, in all respects, fair and made without collusion or fraud.
- C. We declare that our Submission applies and complies with any applicable fair wage practices.
- D. We acknowledge and agree that our Submission is irrevocable and open for acceptance by the City for a period of one hundred and twenty (120) days starting from the day after the Submission Deadline.
- E. We acknowledge and agree that, if awarded the Contract, we will:
  - (a) execute the Contract and deliver the executed original to the City within seven (7) business days of our receipt of the same;
  - (b) deliver to the City, within seven (7) business days of our receipt of notice of selection:
    - (i) proof of all insurance required by the Contract; and,
    - (ii) a current WSIB clearance certificate if applicable.

We acknowledge and agree that we will be in breach of the Evaluation Contract if we fail to comply with any of the above.

**Signed, sealed and submitted for and on behalf of:**

**PROPONENT** \_\_\_\_\_

**DATE** \_\_\_\_\_

**SIGNATURE** \_\_\_\_\_

**Name and Title** \_\_\_\_\_

I have authority to bind the Proponent named above

**-END OF APPENDIX “C”-**