



THE CORPORATION OF THE CITY OF WINDSOR
OFFICE OF THE CITY SOLICITOR

ALEX VUCINIC
Manager of Purchasing

Elaine Castellan
Purchasing Supervisor

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TELEPHONE NUMBER

September 18, 2020

TENDER NO. 112-20, CARPET REPLACEMENT – CAPITOL THEATRE

Dear Sir/Madam:

Electronic bid submissions only, shall be accepted and received by the City on or before the Submission Deadline of WEDNESDAY, OCTOBER 7, 2020, at Eleven-Thirty Fifty-Nine (11:30:59) a.m. (E.D.T) through the City's Bidding System: www.biddingo.com/windsor, to supply and deliver all labour, materials, equipment, services, and permits as required for the removal and proper disposal of existing carpeting, preparation of substrate, and the installation of new underpadding, carpet, and related accessories, in accordance with specifications and drawings, at the Capitol Theatre, located at 121 University Ave., W., Windsor, ON N9A 5P4.

A mandatory site meeting will be held on Tuesday, September 29, 2020, at 10:00 a.m. (E.D.T.), at Capitol Theatre, 121 University Ave. W. Windsor, ON N9A 5P4. Failure to attend will result in disqualification.

Tender documents will be available for download on **Friday, September 18, 2020**, upon payment of a non-refundable fee at Biddingo, www.biddingo.com/windsor. A Bid submitted by mail, in person, fax, e-mail or other electronic means, other than through the Bidding System: www.biddingo.com/windsor, will not be accepted.

Contract award will be posted on The City of Windsor website, www.citywindsor.ca and the Bidding System: www.biddingo.com/windsor. The document is available in PDF and is bookmarked for easy reference.

Acceptance or rejection of any tender will be made in accordance with City of Windsor Purchasing By-Law No. 93-2012 and amendments thereto. This procurement is subject to the Canadian Free Trade Agreement (CFTA), approved July 1, 2017.

Yours truly,

THE CORPORATION OF THE CITY OF WINDSOR

Elaine Castellan

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Purchasing Supervisor

EC/sf