

Start-up Grants Application Form 2023

Start-up Grants support the creation of new licensed full day spaces for children under age six in targeted regions for underserved communities and populations. High need populations include vulnerable children, children from diverse populations, children with special needs, and Indigenous and Francophone communities. Applications for Start-up Grants are assessed against the directed growth plan for the City of Windsor, Children's Services by enabling space creation in neighbourhoods that have had historically lower rates of space availability that may not be accommodated through natural growth.

For-profit and not-for-profit licensed child care operators enrolled in the CWELCC system are eligible to apply for Start-up Grants.

Start-up Grants can be used to offset the initial costs required to expand or create spaces such as equipment and leasehold improvements. The grants support community-based space expansion projects and prioritize the creation of new licenced full-day spaces for children aged 0-4. Start-up Grants may be used for retrofits, renovations or expansion projects, but cannot be used to purchase land or buildings. Space expansion projects for child care programs that run during school hours for kindergarten and school-aged children are ineligible for Start-up Grants.

The Grant Application contains five sections:

1. Child Care Licensee Basic Information
2. Child Care Licensee Site Information
3. Proposed Expenditures
4. Anticipated New Spaces
5. Funding Request Details.

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Section 1: Child Care Licensee Basic Information

Licensee Name:	Application Date: <i>yyyy-mm-dd</i>
Child Care Centre or Licensed Home Child Care Agency (LHCCA) Name:	Licence Number:
Licensee Street Address:	City:
Type of Licensee: <i>Please check one.</i> <input type="checkbox"/> Corporation <input type="checkbox"/> Individual	Auspice: <i>Please check one.</i> <input type="checkbox"/> Not-for-profit <input type="checkbox"/> For-profit
Contact Name: <i>First, Last</i>	Position Title:
Business Telephone Number:	Business Email:
Type of Program (if applicable): <i>Please check all that apply.</i> <input type="checkbox"/> Indigenous (off-reserve) <input type="checkbox"/> Francophone	

Section 2: Child Care Licensee Site Information

Site Name:	
Site Address:	
Licensed Capacity:	
Operating Capacity:	
For Centres: Number of Rooms:	
For LHCCAs: Number of provider homes:	

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Section 3: Proposed Expenditures

Total Amount Requested:		
Description of Expenses (select all that apply):		
Eligible expenses for licensed child care centres:		
<input type="checkbox"/> Play materials, equipment, and furnishings (both indoors and outdoors) as outlined in Section 19 of O. Reg. 137/15 under the <i>Child Care and Early Years Act, 2014</i> .		
<input type="checkbox"/> Non-consumable supplies/equipment to support the ongoing regular operation of the child care program (e.g. appliances, IT, supplies to support learning environments while adhering to health and safety requirements).		
<input type="checkbox"/> Renovations, additions or repairs to licensed full day child care facilities or potential child care facilities as approved by CMSMs/DSSABs.		
<input type="checkbox"/> Changes to outdoor play space that are required as a result of the expansion of child care spaces in the centre so that the licensee continues to comply with section 24 of O. Reg. 137/15 under the <i>Child Care and Early Years Act, 2014</i> . Funding to cover the costs incurred to make outdoor play space changes are subject to the overall project cap of \$90 per square foot to a maximum of \$350,000 per 50 child care spaces created.		
<input type="checkbox"/> Leasehold improvements.		
Eligible expenses for home child care licensees:		
<input type="checkbox"/> Play materials, equipment, and furnishings (both indoors and outdoors) as outlined in Section 27 of O. Reg. 137/15 under the <i>Child Care and Early Years Act, 2014</i> .		
Anticipated date of project completion (must be within 2 years of this application):		
List project milestones and corresponding cash requirements by approximate date:		
Milestone	Approximate Date	Amount (\$)
1.		
2.		
3.		
4.		
Total - Sum of all amounts must equal Total Amount Requested.		

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Section 4: Anticipated New Spaces

Age Group	Number of Spaces
Infant (Younger than 18 months)	
Toddler (18 months or older but younger than 30 months)	
Preschool (30 months or older but younger than 6 years)	
Kindergarten (44 months or older but younger than 7 years)	
Family Age Grouping (Schedule 4)	
Total	

Section 5: Funding Request Details

Please include a brief description of how this capital project will create additional licensed full day child care spaces for one or more of the following groups:

- children living in low-income families
- Indigenous children
- children of newcomers to Canada
- children with special needs
- Black and other racialized children
- Francophone children

Notice of Collection of Personal Information

Information gathered in this document will be used for the purpose of determining eligibility and viability for the Start-Up Grants

If you have any questions about the collection or use of the personal information as collected on this form, you may contact: csapp@citywindsor.ca

Authorized Signing Officer Name: <i>First, Last</i>	Signature:	Date: <i>yyyy-mm-dd</i>
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