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Windsor, Ontario May 1, 2012

A meeting of the **Windsor Business Improvement Area Advisory Committee** is held this day commencing at 9:00 o'clock a.m. in Room 406, 400 City Hall Square East, there being present the following members:

Councillor Alan Halberstadt, Chair
Bridget Scheuerman, Vice Chair Olde Riverside Towne Centre BIA
Councillor Percy Hatfield
Arnie Blaine, Ottawa Street BIA
Joan Charette, Walkerville BIA
Mary-Ann Cuderman, Olde Sandwich Towne BIA
Dave Grimaldi, Olde Sandwich Towne BIA (non-voting)
Kerry Ippolito, Ford City BIA
Rochelle Emery-Luckett, Downtown Windsor BIA
Tessa Mancini Ruggirello, Erie Street BIA
Caroline Postma, Wyandotte Towne Centre BIA (arrives at 9:04 a.m.)

Regrets received from:

Greg Plante, Pillette Village BIA

Also present are the following resource personnel:

Greg Atkinson, Senior Planner – Local Economic Development
Michael Chantler, Supervisor of Licensing & Deputy Licence Commissioner
Michael Cooke, Manager of Planning Policy
John Miceli, Executive Director of Parks & Facilities
John Revell, Local Economic Development Planner
Karen Kadour, (A) Committee Coordinator

1. CALL TO ORDER

The Committee Coordinator calls the meeting to order at 9:00 o'clock a.m. and the Committee considers the Agenda being Schedule "A" **attached** hereto, matters which are dealt with as follows:

2. ELECTION OF CHAIR AND VICE CHAIR

The Committee Coordinator calls for nominations from the floor for the position of Chair for the Windsor BIA Advisory Committee. Councillor Hatfield nominates Councillor Halberstadt for the position of Chair. No other nominations are received from the floor. Councillor Halberstadt accepts the position.

Moved by Councillor Hatfield, seconded by B. Scheuerman,
That Councillor Alan Halberstadt **BE ELECTED** Chair of the Windsor BIA
Advisory Committee.
Carried.

Caroline Postma was not present when the vote was taken on the matter.

The Committee Coordinator calls for nominations from the floor for the position
of Vice Chair. Councillor Hatfield nominates B. Scheuerman for the position of Vice
Chair. No other nominations are received from the floor. B. Scheuerman accepts the
position.

Moved by Councillor Hatfield, seconded by K. Ippolito,
That Bridget Scheuerman **BE ELECTED** Vice Chair of the Windsor BIA
Advisory Committee.
Carried.

Caroline Postma was not present when the vote was taken on the matter.

3. ADOPTION OF THE MINUTES

Moved by B/ Scheuerman, seconded by J. Charette,
That the minutes of the meeting of the Windsor BIA Advisory Committee held
April 15, 2012 **BE ADOPTED** as presented.
Carried.

3. DECLARATIONS OF CONFLICT

None disclosed.

4. BUSINESS ITEMS

4.2 Brothels in the BIA's

M. Chantler, Supervisor of Licensing & Deputy Licence Commissioner advises
the decision to allow brothels has been appealed to the Supreme Court of Canada. He
states if the brothels are legalized, a “two-pronged” approach to regulate this activity
could be considered and enforced as follows:

- Requirement for a business licence that regulates such things as hours of
operation and regular police checks as allowed under the Municipal Act.
- Location of brothels could be restricted based on Zoning By-law amendments.

Councillor Hatfield indicates the Mayor has mandated the Legal and Planning Departments to be prepared with a strategy pending the decision of the Supreme Court.

It is generally agreed the BIA's (as a pro-active exercise) bring the discussion regarding brothels to their respective Boards.

4.3 Hanging Baskets/Planters in BIA's

J. Miceli, Executive Director Parks & Facilities is present to provide information relating to the hanging baskets/planters in the BIA's. He advises the City has a contract with Martha's greenhouse to supply the hanging baskets to the BIA's. He states the city provides the plants, planting material for the planters and it is the responsibility of the BIA to maintain the planters including the watering of the plants. He adds he will investigate the costs related to maintenance and watering of the planters in the BIA's and will report back.

A. Blaine indicates that as the planters are located on the city's public right-of-way, the City should maintain planting, maintenance and watering of the planters.

C. Postma suggests contacting the St. Clair College horticultural department to investigate the possibility of students assisting with the planting and maintenance of the planters in the BIA's.

In response to a question asked by K. Ippolito regarding liability if students assist with planting and are injured, J. Miceli responds he will investigate, develop a policy and report back to WBIAAC.

Councillor Halberstadt leaves the meeting at 9:55 o'clock a.m.

B. Scheuerman, Vice Chair assumes the Chair.

4.1 Member Input – Issues for Discussion

M. Cuderman reports years ago, a handbook for BIA's was developed by the Planning Department. B. Scheuerman requests the BIA handbook be reintroduced.

M. Cooke states as the BIA Coordinator position was eliminated, G. Atkinson and J. Revell will assist the BIA's with their issues.

R. Emery-Luckett suggests G. Atkinson and J. Revell be invited to attend the BIA's Board meetings to provide information related to financial incentives.

The “Windsor Brownfield Redevelopment Programs” brochure and a flyer entitled “New Business Incentives” are distributed and attached as Appendix “A” and Appendix “B” respectively.

C. Postma suggests a meeting be convened with the Real Estate Board to discuss vacant properties and possible financial incentives.

A. Blaine refers to a motion adopted by WBIAAC (several years ago) regarding a “five minute grace period” for patrons utilizing parking meters. Report No. 2 of the Windsor BIA Advisory Committee (M203-2006), attached as Appendix “C” was *Noted and Filed* by Council at its meeting held September 5, 2006.

5. NEW BUSINESS

R. Emery-Luckett reports the Downtown Windsor BIA recently won a “prestigious” award for Balloonapalooza, North America’s only cold air balloon festival.

A. Blaine requests that a staff member from the Planning Department be dedicated to assisting the BIA’s.

Moved by A. Blaine, seconded by K. Ippolito,

That a “point person” from the Planning Department **BE DESIGNATED** to assist with incoming telephone calls and e-mail requests relating to Business Improvement Area issues.

Carried.

J. Miceli announces the Parks & Facility Department will provide the water for the planters in the BIA’s.

6. DATE OF NEXT MEETING

The next meeting will be held on Monday, August 13, 2012 at 9:00 o’clock a.m. in Room 407, 400 City Hall Square East.

7. ADJOURNMENT

There being no further business, the meeting is adjourned at 10:45 o’clock a.m.

Councillor Alan Halberstadt, Chair

Bridget Scheuerman, Vice Chair

(A) Committee Coordinator