

Windsor Accessibility Advisory Committee Proposal for Funding from Capital Project 7086008 (Accessibility)

Access Funding Proposals are only available to projects internal to the Corporation. Funding will be on a one-time only basis except in rare circumstances.

Funding proposals may be submitted at any time. Proposals should be received by the clerk's office 2 weeks prior to the scheduled meeting to ensure the matter is addressed at the next scheduled meeting. If the agenda for the next meeting is already full it will be addressed at the following meeting.

Instructions for completing this application:

Complete Sections 1 and 2 and return to Karen Kadour, WAAC Coordinator at kkadour@citywindsor.ca Please forward a signed PDF version in addition to the Word version that you fill out. WAAC will consider all proposals and may request attendance at a WAAC meeting for further discussions.

Section 1: Project Details

Date Submitted: July 31st, 2017

Department: Parks, Rec & Culture, Facilities

1) Description of Barrier Removal Project and how it promotes universal access to all persons with disabilities (include appropriate references to attitudinal, informational, physical, technological, and architectural or policy barriers):

This funding application is respectfully being submitted for committee consideration. Events and programming at Forest Glade Community & Customer Care Centre are enjoyed by many individuals and families from various diverse backgrounds and abilities. This project will update the Forest Glade Community & Customer Care Centre by renovating the existing washrooms to improve accessibility and by providing a stand-alone washroom that will be handicap accessible/universal and compliant with all current standards including the City of Windsor Accessibility Standards and the Ontario Building Code. A renovation to the customer service counters and building entrance was completed several years ago to improve accessibility to and within the site.

2) Provide a list of users and groups that will benefit from this barrier removal activity:

All patrons and visitors of the Forest Glade Community & Customer Care Centre and the attached Library that use this facility either for leisure or to participate in community programming and events will benefit from having a fully accessible/universal stand alone washroom. In addition, in an effort to manage multiple opportunities with a diverse population, the project will encompass renovations to the existing washroom facilities including accessible features such as automatic door openers and widened vestibules in the existing washrooms.

The City of Windsor is promoted as an 'in motion' community, with a strategy to encourage everyone to make physical activity a part of their daily lives. The new washroom and renovation of the existing washroom facilities will make strides in accommodating the needs of everyone in the community as they attend this site for programming, events, activities, or customer care options.

This Centre currently provides multiple programming opportunities for all ages and abilities in areas such as sports, fitness, crafts, and camps, with over 44,000 registered users for 2016. Forest Glade Centre is also noted as the busiest Customer Care Centre and satellite to City Hall, catering to more than 6100 units of services provided to residents in 2016 for items such as dog licenses, bus passes, parking tickets, human resource applications, festivals, tickets, and other consumer items.

3) Identify all partners in this project:

Parks, Rec & Culture, Facilities, WAAC

4) Identify in kind and volunteer contributions:

Forest Glade Community & Customer Care Centre has approximately \$30,000 to put towards this accessible washroom project, which will include upgrades to the existing washroom facilities, and a new individual accessible/universal washroom.

5) If this is for a modification to the built environment, has your site been audited for accessibility using the Windsor Barrier Free Design Standards (FADS)?

Yes No Comments: The site does not currently meet FADS, nor is it possible to renovate the existing washrooms to meet these standards, even considering retrofit accommodations to some dimensions.

6) Does the project meet or exceed Ontario Building Code or Windsor Barrier Free Design Standards requirements? (Explain)

This project will meet the Ontario Building Code, and the City of Windsor Accessibility Standards, under conditions: 11.1.1 sentence b) "In a retrofit situation where it is technically infeasible to make existing public or common use toilet facilities accessible, the installation of

at least one individual accessible washroom per floor, located in the same area as existing toilet facilities, will be permitted in lieu of modifying existing toilet facilities to be accessible.”

7) Does the vendor/supplier/designer/contractor of this project support the principles of full accessibility for people with disabilities?

Yes No Comments: Contractor will be required to submit references from the completion of 2 similar projects, meeting barrier free objectives.

8) Appropriate supporting Documents to be provided to the Committee Coordinator, Council Services one week prior to the meeting: Letters of Support Plans/drawings Cost Analysis Other (Explain) (Where a project is very large approval may be obtained in stages i.e.: approval in principle, approval after plans or drawings are available, final approval)—

NOTE: Purchases are subject to the provisions of the Purchasing By-law 93-2012 and it is generally necessary requests for funding be accompanied by the applicable quotes at the time of the request .

Modifications and upgrades to the existing washrooms which would include automatic door openers, widening of the entrances and doorways, new partitions, tile, and paint, are anticipated to cost approximately \$20,000. A similar project for a new stand alone accessible/universal washroom was carried out in 2010 at another City of Windsor Community Centre and had a Contractor low bid of \$30,000 plus HST. It is anticipated that costs will have risen slightly over this time and estimate that we will require \$35,000 in 2017 for similar work. We would also like to include with this new accessible washroom a fully motorized lift at a cost of approximately \$10,000. For the new stand alone washroom as well as the upgrades to the existing washroom facilities, and including project management and architect/design costs it is anticipated that this project can be completed for no more than \$65,000.

A total of \$30,000 has been budgeted to execute renovations on the existing washroom facilities which leaves \$10,000 to put towards a new stand alone accessible/universal washroom.

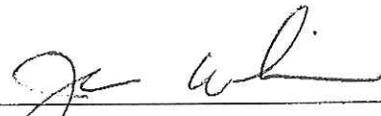
9)What is the expected project completion date?

December 31st, 2017

Section 2 Project Costs:

Amount Requested from Accessibility Advisory Committee	\$65,000
Department contribution	\$30,000
Amount Requested from Accessibility Advisory Committee	\$35,000

Aug. 8/17
Date Signed


Executive Director

FOREST GLADE COMMUNITY & CUSTOMER CARE CENTRE WASHROOMS

Forest Glade Community & Customer Care Centre was constructed in 1975 and has been renovated multiple times over the past years to meet the needs of the growing Forest Glade Community. The most recent notable renovation to this facility in 2014 included accessible customer service counters and access at the main entrance with automatic sliding doors, in order to better serve the community and facility users.

This Centre currently provides multiple programming opportunities for all ages and abilities in areas such as sports, fitness, crafts, and camps, with over 44000 registered users for 2016. Forest Glade Centre is also noted as the busiest Customer Care Centre and satellite to City Hall, catering to more than 6100 units of services provided to residents in 2016 for items such as dog licenses, bus passes, parking tickets, human resource applications, festivals, tickets, and other consumer items.

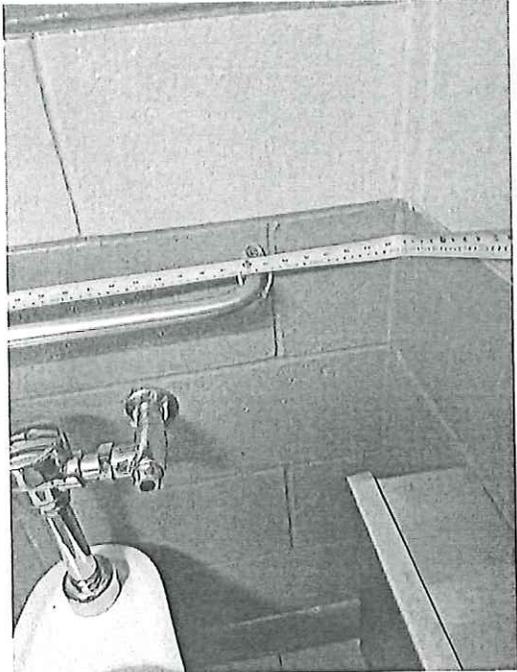
Improvements to the existing washrooms were budgeted for the 2017 calendar year in the amount of \$30,000, and include items such as new floor tile, new partitions for the washroom stalls, paint, and automatic door openers for each washroom including new doors with a widened entrance of the main washroom doors and vestibule doorways to meet current standards for accessibility. These improvements will enhance ease of use and access to the washroom facilities. However, due to the unique existing conditions and washroom layout, it is not possible to make the washrooms fully compliant with the City of Windsor Accessibility Standards and the Ontario Building Code.

EXISTING WASHROOM CONDITIONS

Manoeuvrability of a wheelchair or scooter is a principal consideration in the design of an accessible stall. The accessible washroom stalls must have internal dimensions of 1.83m (72") by 1.83m (72"), and where this is technically infeasible a retrofit is permitted to be reduced to 1.525m (60") by 1.525m (60"). The current conditions maintain accessible toilet stalls in both the mens and womens washrooms at 1.4m (55") with no possibility for expansion or retrofit of the existing space.

A clear space of 1.37m (54") is required outside of the toilet stall as a clear aisle width, where existing conditions of both the mens and womens washrooms provide only 1.07m (42") clear space with no possibility for expansion or retrofit of the existing space.

FOREST GLADE COMMUNITY & CUSTOMER CARE CENTRE WASHROOMS



Existing stall width 55".

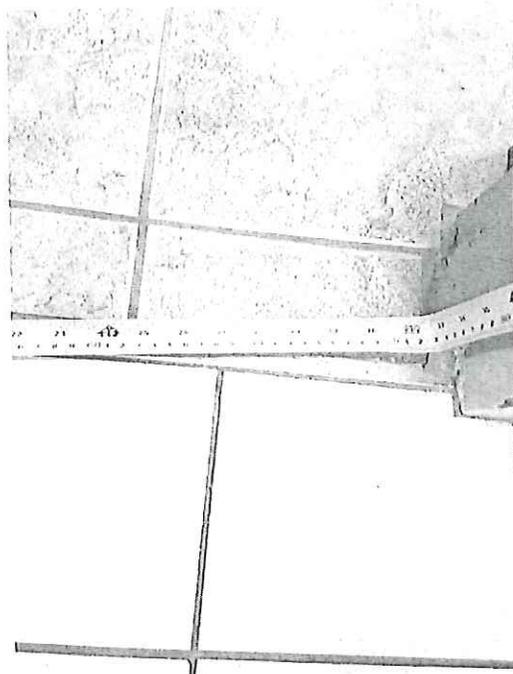


Existing clear aisle space 42".

The main entrance to each washroom for access to the toilet stalls and sink area inside the washrooms consists of an entrance doorway with a clear opening of 32 1/2" inside the entrance door jambs and the door, and a zigzag vestibule with a second doorway opening at a width of 34 1/2" between the door jambs.

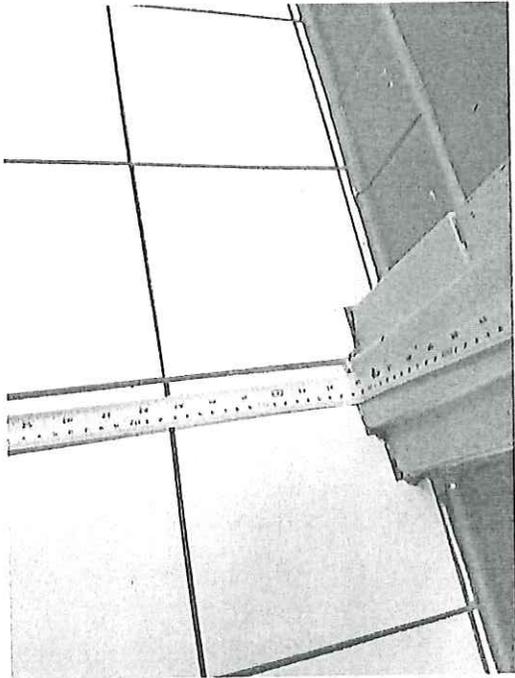


View from entrance doorway/vestibule.

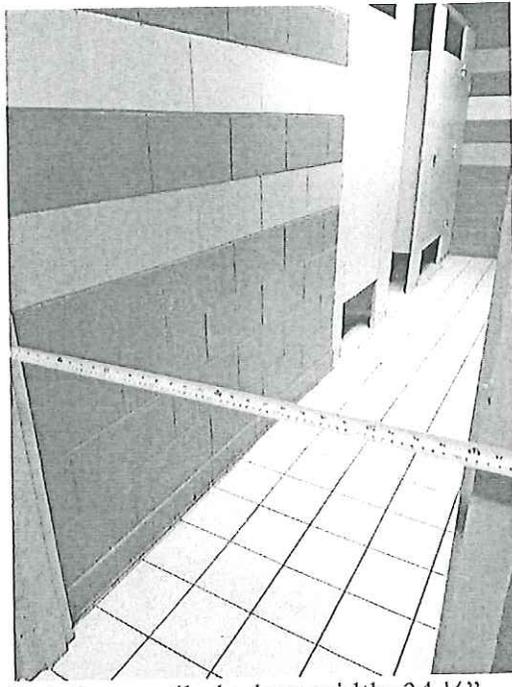


Existing entrance door width 32 1/2".

FOREST GLADE COMMUNITY & CUSTOMER CARE CENTRE WASHROOMS



Vestibule width between jambs 34 ½”.



Existing vestibule door width: 34 ½”.



View of vestibule from inside washroom.



Washroom interior aisle space.

Renovations will **improve** accessibility to the washroom areas at a cost of approximately \$20,000 as included in the budget, but cannot technically meet all standards as required in the City of Windsor Accessibility Standards and the Ontario Building Code.

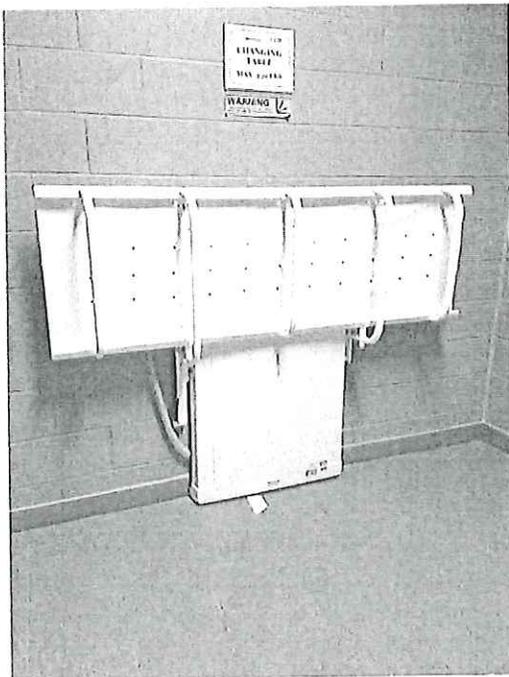
FOREST GLADE COMMUNITY & CUSTOMER CARE CENTRE WASHROOMS

ADDITIONAL PROPOSED WASHROOM SPACE FOR FUNDING

As an alternative solution clause 11.1 sentence c) of the City of Windsor Accessibility Standards states that where it is technically infeasible to make existing public or common use toilet facilities accessible, the installation of at least one individual accessible washroom per floor, located in the same area as existing toilet facilities is permitted providing the individual washroom is located within 45m (147 ½ feet) of the washrooms used by the general public. Factors considered include room for persons in a wheelchair to navigate through the washroom to the stall and fixtures, distance to transfer between toilet and wheelchair, and identification of washroom facilities to assist those with visual impairments.

An area currently used as storage has been identified as meeting these requirements, located within 20m (65 feet) to 25m (82 feet) of the existing men's and women's washrooms. The area will provide a compliant and accessible/universal washroom facility meeting all codes and standards, and is estimated to cost approximately \$35,000 based on a similar renovation of storage space at a Community Centre in 2010.

The addition of a fully motorized lift within the new individual washroom will contribute to accessibility improvements at this facility and the inclusion of all users at this Community Centre for programming, events, and customer care services. Currently 4 out of 9 Community & Customer Care Centres most recently constructed and/or renovated have included installation of a motorized lift within the facility, at a cost of approximately \$10,000. The lifts provide a flexible approach to situations through the provision of a stable platform suitable for adults and children, and promote the right of the individual in an inclusive environment.



Motorized lift at South Windsor Arena.

FOREST GLADE COMMUNITY & CUSTOMER CARE CENTRE WASHROOMS

PROJECT COSTS

To provide the best use of all space within the Community Centre, and the greatest level of accessibility to meet current standards, we would like to complete renovations to the existing washroom facilities as well as the construction of a new individual accessible/universal washroom facility. The total anticipated cost for both projects will be \$65,000, and will improve accessibility for multiple users.

At this time we are hoping to take the opportunity to complete a new individual accessible/universal washroom, including a motorized lift at a total cost of \$45,000. The department can contribute \$10,000 of the \$30,000 initially earmarked for the washroom renovation project towards construction of a new individual accessible/universal washroom. We are respectfully making application for funding support in the amount of \$35,000 in order to complete this work as quickly as possible, so that Forest Glade Community and Customer Care Centre can provide optimal services and meet the needs to benefit the community.

Windsor Accessibility Advisory Committee 2018 Budget

A. Organizational Overview

Mission

The Windsor Accessibility Advisory Committee (WAAC) is committed to complying with the provisions of the Ontarians with Disabilities Act (2001) and the Accessibility for Ontarians with Disabilities Act (2005).



Description

To carry out the mandate WAAC shall advise Windsor City Council in promoting a barrier free community for persons with disabilities as well as providing advice to City Council about the implementation of the AODA Accessibility Standards; review and monitor federal, provincial and municipal directives and regulations as they relate to persons with disabilities; and oversee the development and implementation of Accessibility policies and procedure and plans.

Committee Members

Councillor Sleiman
Ricardo Pappini
Jillian Hotson
John Azlen (Alternate)

Pest Best (Co-Chair)
Sandra Friesen
Sheila McCabe
Nicholas Petro (Alternate)

Kathy Iacovone (Co- Chair)
Surendra Bagga
Robert Williams
Laurie McMahon (Alternate)

B. Budget Detail & Request

	2017 Budget	2017 Actuals YTD*	2018 Budget	\$ Budget Change Over PY	% Budget Change Over PY
Expenditures					
Operating & Maintenance Supplies	0			0	0.0%
Other Miscellaneous Expenditures	6,250	197	0	(6,250)	(100.0%)
Total Expenses	6,250	197	0	(6,250)	(100.0%)
Total Net	6,250	197	0	(6,250)	(100.0%)

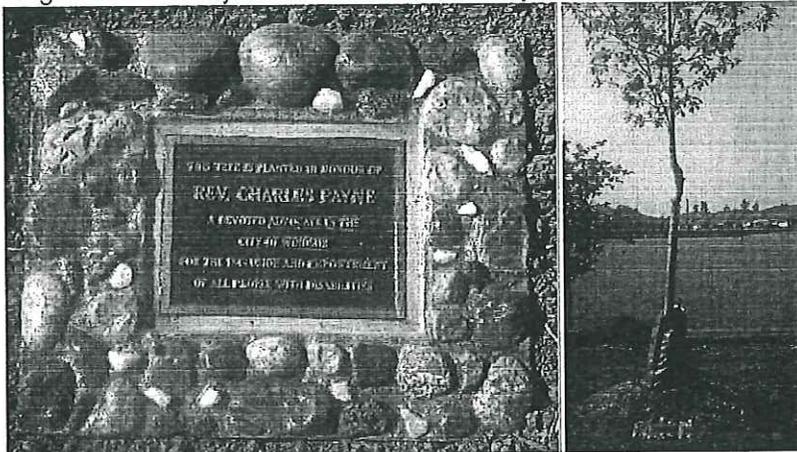
City of Windsor Funding

	2017 Budget	2017 Actuals YTD*	2018 Budget	\$ Budget Change Over PY	% Budget Change Over PY
City of Windsor Funding	6,250	197	0	(6,250)	(100.0%)

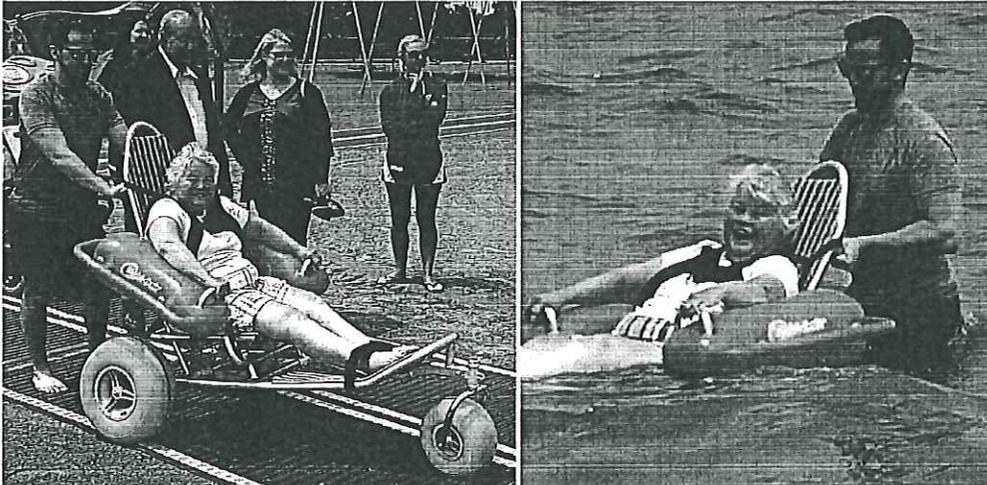
* YTD Actuals as at July 31, 2017

C. Budget Highlights

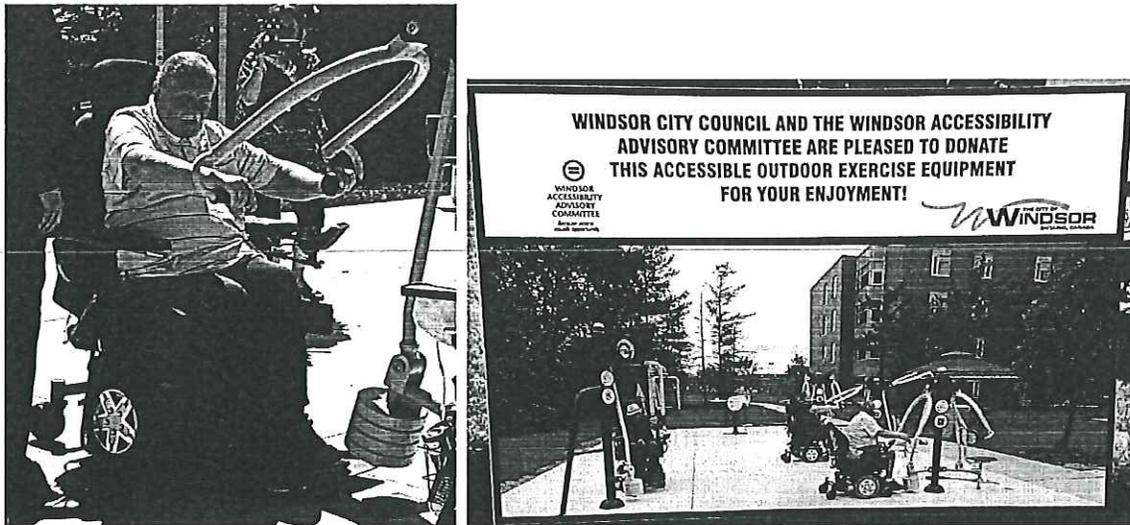
- Working with the project lead at Huron Lodge to provide input, advice and full funding for the purchase of outdoor accessible exercise equipment to help enrich the lives of the residents and the neighbouring community.
- Received update and provided input and advice regarding the Gino & Liz Marcus Recreation Complex accessible family change room addition:
- Provided input, advice and funding for the purchase of a power assisted adult change table and a patient lift system to be installed in the barrier free universal washroom in the building addition to the Optimist Community Centre.
- Working with the Project Manager/Department to provide input, advice and funding for the purchase of beach accessible mats and for two (2) Mobi-Chairs (amphibious rolling beach wheelchairs) for Sand Point Beach
- Attended a bus tour and provided comments/suggestions regarding the Transit Windsor bus equipped with the Intelligent Transportation System).
- Provided input, advice and partial funding for the installation of the annunciation system for the three elevators within the New City Hall facility.
- Working with the project lead at POA to provide input, advice and funding for the purchase of an Induction Loop System for the Provincial Offences Courts and, for six (6) Portable Lanyards to make the POA office accessible to those who are hard of hearing.
- Provided input, advice and funding to provide an opportunity for Human Resources to offer a Certificate Program in Workplace Mental Health Leadership from Queen's University that will assist City of Windsor managers to build and reinforce a mentally healthy work environment, and extend an invitation to community partners to participate in this training.
- Met with project manager to provide comments and concerns and suggestions relating to the new streetscaping on Ouellette Avenue from Wyandotte Street to Shepherd.
- Provided input and supported the initiative put forth by Councillor Irek Kusmierczyk (funded through Ward 7 funds) to plant a tree to be purchased through the City of Windsor "Commemorative Tree Program" in memory of Reverend Charles Payne near the Aspen Lake Nursing Homes.



- Raising profile of accessible amenities offered by the City and education of public--Sandpoint beach accessible mats and Mobi-Chairs grand opening media event



- Raising profile of accessible amenities offered by the City and education of public --Huron Lodge Accessible outdoor fitness equipment grand opening media event.



2018 Initiatives

- Communications strategy to raise profile of Committee and educate public
- Ongoing support to engineering in their work to update corporate standards to reflect the new accessibility standards
- Providing ongoing support--audits and expertise regarding other City Facilities and properties
- Additionally, the Windsor Accessibility Advisory Committee has identified a number of areas of interest for persons with disabilities that it would like to devote additional time and energy to in the coming year. Some of the areas of focus will be as follows:

- Purchase of test /education unit to train/educate individuals on the proper use of APS and the reasons why APS are important and needed in our community. This is as a follow up to our recent development of a City of Windsor APS standard.
- Encouraging use of recreation facilities by person with disabilities- promotion and education campaign
- Audit our facilities and communicate to the public all that we have to offer with respect to accessibility features and offerings at our parks and facilities.
- Meet with other AAC's in area to promote communication and sharing of best practices
- Determine and implement Project follow up requirements for new funding applications
- Community Development- Review and provide accessibility input for new developments and renovations
- Sport and Leisure- Focus on increasing accessibility in city parks (such as Cullen Field and Alexander Park), increase sporting opportunities/programs for persons with disabilities and promote accessibility features that we already have in our parks and facilities
- Transportation- Accessibility improvements for patrons of Transit Windsor and get representation on the Transit Windsor Board.
- Providing Support/Sponsorship of Windsor/Essex Accessibility Awards and Community Accessibility events

2018 Budget Cost Drivers

- Accommodations for members of Committee as well as any participants at local conferences/events
- Accessible formats and communications
- Accommodations for members and attendees for meetings and audits
- Accessible transportation for members for WAAC related business

2018 Mitigating Measures

None identified at this time

Accumulated Surpluses/Reserves

Disclosure of any accumulated surplus funds (including reserves) arising from the prior year or previous year. NOT APPLICABLE