

AGENDA
of the
COUNCIL COMPENSATION REVIEW COMMITTEE

meeting held Monday, August 27, 2018
at 8:00 o'clock a.m.
Room 201, City Hall, 350 City Hall Square West

1. **Call to Order**

2. **Declaration of Conflict**

3. **Adoption of the Minutes**
Adoption of the minutes of the meeting held August 1, 2018 - *attached.*

4. **Business Items**
 - 4.1 **Town Hall Meetings held August 8, 9, 2018**
Discussion

 - 4.2 **Recommendations to City Council**
Discussion

 - 4.3 **Council Compensation Review Survey**
Update

 - 4.4 **Comparator Survey Update**

 - 4.5 **Interviews with the Mayor and City Councillors**
Comments provided by the Mayor and City Councillors - *to be distributed*

5. **Date of Next Meeting**
The next meeting date to be determined.

6. **Adjournment**

Council Compensation Review Committee Meeting held August 1, 2018

A meeting of the Council Compensation Review Committee is held this day commencing at 8:00 o'clock a.m. in Room 201, 350 City Hall Square West, there being present the following members:

Toni Scislowski, Chairperson
David Amyot
David Musyj
George Wilkki
Sandy Venditti

Also present are the following resource personnel:

Joe Mancina, City Treasurer
Dan Seguin, Deputy Treasurer
Steve Vlachodimos, Deputy City Clerk
Jason Moore, Senior Manager Communications & Customer Service
Will Foot, Council Assistant
Sandra Gebauer, Council Assistant
Karen Kadour, Committee Coordinator

1. Call to Order

The Chair calls the meeting to order at 8:01 o'clock a.m. and the Committee considers the Agenda being Schedule "A:" attached hereto, matters which are dealt with as follows:

2. Declaration of Conflict

None disclosed.

3. Adoption of the Minutes

Moved by G. Wilkki, seconded by S. Venditti,
That the minutes of the meetings of the Council Compensation Review Committee held June 26, 2018 and June 29, 2018 **BE ADOPTED** as presented
Carried.

4. Business Items

4.1 Interview with the Mayor

The Chair advises that members of the Committee recently met with the Mayor and his comments relating to compensation and the tax free allowance were presented. It is noted a meeting with the one remaining Councillor not yet interviewed will occur in the near future.

4.2 City of Windsor Policy for Elected Officials Claiming Travel Expenses

The City of Windsor Policy Travel and Business Expense Policy is discussed including travel and mileage reimbursement for members of Council.

J. Mancina states it is common practice that no mileage be provided to Councillors for local travel.

G. Wilkki indicates the Travel and Business Expense Policy, as presented, might not necessarily preclude that local mileage cannot be provided to Councillors.

The Chair suggests the Travel and Business Expense issue be included in the final report to City Council.

4.3 Council Remuneration and Benefits 2018

The Presentation entitled "Council Remuneration and Benefits - 2018" is reviewed and it is generally agreed the document will serve as background information for the two upcoming Town Hall public meetings. Some edits to the Presentation include the following:

- Add actions taken to date including timelines:
 - Interviews conducted with the Mayor and City Councillors
 - Windsor Council Compensation Review Survey undertaken to gather information regarding the public's opinion of remuneration for members of Council
 - Conducting a survey of peer comparators regarding the 1/3 Tax Free Allowance (nine municipalities)
 - Holding two Town Hall public meetings
- Suggestion to provide information relating to benefits for members of Council outlining an average cost to the City for a single person/family.

4.4 Preliminary Results of the Windsor Council Compensation Review Survey

J. Moore indicates over 600 responses to the Windsor Council Compensation Review Survey have been received to date. It is noted there will still be an opportunity for the public to participate in the survey following the two Town Hall meetings.

D. Musyj suggests computers be available at the Town Hall meetings to allow an opportunity for the public to complete the Survey.

4.5 Confirmation of Members' Attendance at the Town Hall Meetings

S. Venditti, G. Wilkki and D. Musyj will attend the Town Hall meeting to be held on Wednesday, August 8, 2018 at 10:00 a.m. in the Council Chambers. The Chair along with D. Amyot will attend the Town Hall meeting to be held on Thursday, August 9, 2018 at 7:00 p.m. in the Council Chambers.

The logistics of the upcoming Town Hall meetings are discussed, i.e. introduction of members, Council Remuneration PowerPoint (members to read 2-3 slides each), and to allow only one question and a maximum of 5 minutes for each delegation.

The Deputy Clerk suggests copies of the Presentation be available for the public.

5. New Business

None.

6. Date of Next Meeting

The next meeting will be held on Monday, August 27, 2018 at 8:00 a.m. in Room 201, 350 City Hall Square West.

7. Adjournment

There being no further business, the meeting is adjourned at 8:55 o'clock a.m.

CHAIR

COMMITTEE COORDINATOR