

A meeting of the **Housing Advisory Committee** is held this day commencing at 9:00 o'clock a.m. in the Walkerville Meeting Room, 3<sup>rd</sup> floor, City Hall, there being present the following members:

Marina Clemens, Chairperson  
Councillor John Elliott  
Mayor Gary McNamara, Town of Tecumseh (arrives at 9:12 a.m.)  
Fahimuddin Bai  
Linda Coltman  
Steve Govette (arrives at 9:08 a.m.)  
Jessica Kipping  
Sid Palumbo  
Cheryl Porter  
Paul Renaud  
Jim Steele  
Leigh Vachon  
Mike Van der Vlist  
Angela Yakonich

**Also present are the following resource personnel:**

Chris Aspila, Policy Planning  
Judith Binder, CMHC  
Kelly Goz, Housing Administration & Development Coordinator  
Rob Oleynik, Program Coordinator, Housing & Children's Services  
Lucy Sobczyk, Manager of Housing Support Services  
Karen Kadour, Committee Coordinator

**1. CALL TO ORDER**

The Chairperson calls the meeting to order at 9:01 o'clock a.m. and the Committee considers the Agenda being Schedule "A" **attached** hereto, matters which are dealt with as follows:

**2. DECLARATIONS OF CONFLICT**

None disclosed.

3. **ELECTION OF VICE CHAIRPERSON**

Moved by L. Coltman, seconded by Councillor Elliott,  
That the provision for a Vice Chair as noted in the Housing Advisory Committee Terms of Reference/Mandate **BE REMOVED**.  
Carried.

4. **MINUTES**

Moved by L. Vachon, seconded by C. Porter,  
That the minutes of the Housing Advisory Committee of its meeting held April 28, 2015 **BE ADOPTED** as presented.  
Carried.

5. **BUSINESS ITEMS**

5.1 **HAC Mandate/Terms of Reference**

Moved by P. Renaud, seconded by A. Yakonich,  
That the *Revised* June 2015 – Housing Advisory Committee – Terms of Reference and Mandate”, attached as Appendix “A” **BE APPROVED**.  
Carried.

5.2 **HAC Goals for 2015**

The Chairperson provides the 2015 goals and responsibilities for the Housing Advisory Committee as follows:

- HAC’s role in the 10 Year Plan – Goal 7 (excerpt from the Plan): Measure and report on progress, evaluate success and invest in continuous improvement of the housing and homelessness system strategies. Section 7.1 – The Housing Advisory Committee, a committee of Windsor City Council will be responsible for championing the implementation of the Plan and for evaluating and monitoring progress towards meeting the goals and strategies of the Plan.
- Investment in Affordable Housing Program Extension Delivery – Monitor results and provide input to progress.
- Continue to work with the City to reach the goal of implementing a Secondary Suite By-law.
- Long Term Affordable Strategy renewal.

Moved by P. Renaud, seconded by Mayor McNamara,  
That the verbal update by the Chairperson relating to 2015 goals and responsibilities for the Housing Advisory Committee **BE RECEIVED**.  
Carried.

### **5.3 First Annual Report – 10 Year Plan**

The Revised Draft of “The Windsor Essex 2014 Annual Housing and Homelessness Plan Report to the Community” is distributed and ***attached*** as Appendix “B”. K. Goz indicates several amendments have been made to the document including updated vacancy rates, waiting lists, age of housing stocks and CHPI statistics. She notes the document will be reviewed by City Council at its meeting to be held on June 15, 2015.

D. Cercone reports the photographs to be included in the Report are being refined and notes the document will be submitted to the Ministry of Municipal Affairs and Housing prior to the June 2015 deadline.

Mayor McNamara requests statistics from the County also be included in the Report.

Moved by J. Steele, seconded by L. Coltman,  
That the Revised Draft of “The Windsor Essex 2014 Annual Housing and Homelessness Plan Report to the Community” **BE ENDORSED**.  
Carried.

### **5.4 MMAH Long Term Affordable Housing Strategy Consultation**

R. Oleynik states the “Long Term Affordable Housing Strategy Renewal Consultation” will be held on June 11, 2015 in the WFCU Collavino Hall. The City of Windsor is hosting this consultation session in order to submit a collective response in collaboration with its community partners and stakeholders to the Ministry of Municipal Affairs and Housing by July 3, 2015.

### **5.5 Windsor-Essex Connections Implementation – June 1, 2015 Roll-out**

K. Goz advises a new Manager has been hired by Family Services Windsor Essex for the Housing First model. The program is known as Windsor Essex Housing Connections and will be released and rolled out in June 2015.

### **5.6 Housing Market Outlook**

J. Binder reports the following statistics relating to the Windsor Essex housing market outlook:

- Housing starts will decrease to 780 in 2015 and be stable at 785 units in 2016.
- Existing home sales will increase to 5,700 in 2015 and grow to 5,900 in 2016.
- Average vacancy rate will decrease in 2015 and 2016.
- Remains an affordable community and the report is positive.

G. McNamara notes his office has received calls from the GTA, North Bay, etc. requesting information relating to amenities in Windsor Essex County as the area is a great retirement community.

**6. UPDATES FROM MEMBERS**

It is suggested the matter relating to Secondary Suites be discussed at the September 15, 2015 HAC meeting.

**7. DATE OF NEXT MEETING**

The next meeting will be held on Tuesday, September 15, 2015 at 9:00 o'clock a.m. in Room 407, 400 City Hall Square East.

**8. ADJOURNMENT**

There being no further business, the meeting is adjourned at 9:36 o'clock a.m.

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CHAIR

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COMMITTEE COORDINATOR