

Item No.

THE CORPORATION OF THE CITY OF WINDSOR
Family Aquatic and Library Complex Executive Committee

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MISSION STATEMENT:

"The City of Windsor, with the involvement of its citizens, will deliver effective and responsive municipal services, and will mobilize innovative community partnerships"

LiveLink REPORT#:	Report Date: July 14th 2011
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TO: Family Aquatic and Library Complex Steering Committee

SUBJECT: Pre-Construction Budget Request

1. RECOMMENDATION: City Wide: Ward(s):

THAT the Steering Committee endorse Administration's recommendation to Council to **APPROVE** a pre-construction budget for the Family Aquatic and Library Complex in the amount of \$250,000 in addition to the previously approved \$150,000.

EXECUTIVE SUMMARY:

N/A

2. BACKGROUND:

Available funding for this project which Administration has thus far been authorized to spend consists of only the \$150,000 which was approved on April 6, 2011, via B20/2011:

*"that up to \$150,000 **BE APPROVED** for consultations regarding this proposed initiative".*

As Council has not established or approved a formal budget for the Family Aquatic and Library Complex pending the hiring of a consulting team and finalizing decisions on the size and amenities of the complex, the \$150,000 is the only source of funds currently available to Administration for the project. However, in order to expedite the project as Council has directed, and until such time that there is an approved budget for this project, Administration requires additional funds to complete pre-construction work. Examples of such work include: site preparation, utility relocation work, soil condition analysis, required road and alley closures work, as well as engaging external legal counsel familiar with drafting the contract with the successful proponent of this complex design build project in order to protect the City's interest.

Other uses may also arise. Given that there are very tight timelines for this project, it is prudent to have additional spending pre-authorization from Council in order to expedite the project.

3. DISCUSSION:

As noted in the July 13th report to Council, the timelines for this project are extremely tight. In order to meet the July 2013 deadline for the Summer Games of the International Children's Games there is work which can take place ahead of the approval of the formal project budget-expected to be in the fall of 2011. Currently, Administration only has access to \$150,000 which was approved by Council on April 6, 2011 for "for consultations regarding this proposed initiative". In order to expedite the project, Administration recommends that Council approve a "Pre-Construction Budget" of \$250,000 (additfonal to the \$150,000 approved by Council on April 6, 2011) which will permit work that can be started ahead of Council formally approving the budget for this project to be undertaken. Examples of such pre-construction work include:

- Site preparation
- Utility relocations
- Road and alley closures
- Survey and legal work
- Expertise to assist with the drafting of the RFP for the Design/Build
- Other legal, geotechnical, engineering, or systems work/opinions

While the extent of the works described above is not known with certainty, the Executive Committee believes the request for \$250,000 pre-construction budget is sufficient to cover all identified needs thus far. Future reports would be forthcoming should a greater need be identified...

4. FINANCIAL MATTERS.:

At present, approximately \$74,200 of the approved \$150,000 consultation budget has been expended or committed (\$63,000 preliminary environmental testing and site evaluation, \$10,000 for preparation of the provincial grant application and \$1,200 for advertising). If approved, the \$250,000 would be used for other pre-construction costs as previously noted.

5. CONSULTATIONS:

Project Executive Committee

6. CONCLUSION:

Approval of the recommended pre-construction budget will allow Administration to expedite the project as best as possible in order to meet the July 2013 deadline for the Summer Games of the International Children's Games.

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Project Sponsor/Chair - CFO/City Treasurer

Project Manager

APPENDICES:

DEPARTMENTS/OTBERS CONSULTED:

Name:

Phone #: 519 ext.

NOTIFICATION:

Name	Address	Email Address	Telephone	IFAX

