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Windsor, Ontario December 5, 2012

A meeting of the **Seniors Advisory Committee** is held this day commencing at 9:30 o'clock a.m. in the Town of Walkerville Meeting Room, 3<sup>rd</sup> floor, City Hall, there being present the following members:

Larry Duffield, Chair  
Councillor Ed Sleiman  
Lynne Adams  
Jill Cadarette (arrives at 9:45 a.m.)  
Frank Duralia (arrives at 9:48 a.m.)  
Alex Gyemi  
Cal Little  
Natalie Taylor  
Jeannette-Ware-Mikhael

**Regrets received from:**

Bruce Draper

**Guest in attendance:**

Dr. John Meyer

**Also present are the following resource personnel:**

Celia Southward, Coordinator, Leisure Services for Special Populations  
Janice Koval, Accessibility and Diversity Librarian  
Karen Kadour, Committee Coordinator

**1. CALL TO ORDER**

The Chair calls the meeting to order at 9:35 o'clock a.m. and the Committee considers the Agenda being Schedule "A" **attached** hereto, matters which are dealt with as follows:

**2. DECLARATIONS OF CONFLICT**

None disclosed.

3. **MINUTES**

Moved by L. Adams, seconded by Councillor Sleiman,  
That the minutes of the Seniors Advisory Committee at its meeting held September 5, 2012 **BE ADOPTED** as presented.  
Carried.

4. **BUSINESS ITEMS**

4.1 **2012 SAC Budget**

The Chair advises the balance of the 2012 SAC Operating Budget is \$4,205.

Moved by L. Adams, seconded by J. Ware-Mikhael,  
That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$500. for the placement of an ad in the Activity Guide promoting the Seniors Advisory Committee.  
Carried.

Moved by N. Taylor, seconded by C. Little,  
That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$112. payable to the Windsor Public Library for the web hosting and domain name renewal.  
Carried.

Moved by C. Little, seconded by N. Taylor,  
That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$2,450 for the purchase of luggage tags/promotional items to be provided as handouts at the 2014 Ontario 55+ Games and other SAC events.  
Carried.

Moved by L. Adams, seconded by Councillor Sleiman,  
That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$396.21 payable to Jill Cadarette for expenses incurred regarding her attendance at the meeting held December 4, 2012 with the Ontario Senior Secretariat in Toronto, Ontario.  
Carried.

Moved by L. Adams, seconded by Councillor Sleiman,  
That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$600. for the printing of 100 copies of the document entitled "Age-Friendly Windsor – Report to the Community Environmental Scan of Age-friendliness - June 2012".  
Carried.

In response to a question asked by the Chair regarding if Dr. Meyer is willing to act as "scribe" and take notes at the informal meetings of SAC, Dr. Meyer responds affirmatively.

Moved by L. Adams, seconded by J. Ware-Mikhael,

That the Seniors Advisory Committee Ambassador (member to be determined) **BE SUBSIDIZED** to an upset amount of \$600. from the 2013 SAC Operating Budget for expenses incurred when representing SAC at various events.

Carried.

#### **4.2 Seniors Forum – October 17, 2012**

The Chair reports the Seniors Forum held at the WFCU Centre on October 17, 2012 was well attended. He notes several members of SAC were in attendance.

J. Cadarette states the participants were assembled into groups to discuss the eight domains of the World Health Organization. She indicates the minutes of this event will be submitted to the World Health Organization for review.

In terms of next steps, the Chair provides the following:

- Minutes of the Seniors Forum to be finalized and provided to the participants and SAC
- Meeting to be held with the Subcommittee
- Action Plan (3-5 years) to be developed.

The Chair advises the former Community Development & Health Commissioner conceptualized the vision for the Seniors Forum to determine if there were other like-minded organizations within the community willing to support a “senior focal point or ombudsman type position”+ conceptually and financially.

#### **4.3 Next Steps – Age Friendly Windsor Project**

J. Cadarette provides the next steps for the Age Friendly Windsor Project as follows:

- Several gaps in the community were identified
- There is a need to create an “asset list”
- Create a brochure of age friendly elements in Windsor, i.e. transportation, recreation and strategic plans relating to age friendliness
- Create an age friendly network. Participants from stakeholder’s meetings will be included in the network.
- Deadline to complete the “Action Plan’ is 18 months.
- Windsor is one of the eight cities in Canada that has membership in the World Health Organization.
- Action Plan to be reviewed by City Council in December 2013.

- Once the Action Plan is adopted by City Council, implementation of the Plan must be carried out within three years.

Moved by F. Duralia, seconded by A. Gyemi,  
That the verbal report by Jill Cadarette regarding the next steps in the Age Friendly Windsor Project **BE RECEIVED** for information.  
Carried.

C. Little leaves the meeting at 10:45 o'clock a.m.

A. Gyemi leaves the meeting at 10:47 o'clock a.m.

#### 4.4 **SAC Logo**

Moved by L. Adams, seconded by J. Cadarette,  
That the logo with the verbiage "Seniors Advisory Committee, Member of an Age Friendly City" **BE ADDED** to all SAC correspondence.  
Carried.

### 5. **REPORTS**

#### 5.1 **Councillors' Input**

No report.

#### 5.2 **Resource Personnel Input**

No report.

#### 5.3 **Subcommittee Reports**

##### 5.3.1 **Advocacy**

L. Adams distributes notes from the recent Windsor Accessibility Advisory Committee meeting held September 20, 2012, **attached** as Appendix "A".

L. Adams indicates a meeting with the Chair of the Windsor Accessibility Advisory Committee (WAAC) has not been convened. He will report back following the meeting with the Chair and the Accessibility Officer.

##### 5.3.2 **Communication**

The Chair and C. Little will meet with John Coleman, Editorial Page Editor, The Windsor Star to discuss seniors' issues and will report back.

**5.3.3 Policies & Procedures**

No report.

**5.3.4 Age Friendly Communities**

C. Southward distributes a letter dated November 2012 from the Ministry of Citizenship and Immigration regarding the 2013 Volunteer Service Awards, attached as Appendix "B".

The Chair requests SAC provide nominations for the 2013 Volunteer Service Awards.

C. Southward provides information relating to the "imagination 150 Guide for Planning Canada's 150<sup>th</sup> Anniversary and she suggests SAC participate in the Anniversary event. The Committee Coordinator will investigate to determine if the City of Windsor is participating in this event.

**6. DATE OF NEXT MEETING**

The next meeting will be held on Wednesday, March 6, 2013 at 9:30 o'clock a.m. in the Town of Walkerville Meeting Room, 3<sup>rd</sup> floor, City Hall.

**7. ADJOURNMENT**

There being no further business, the meeting is adjourned at 11:31 o'clock a.m.

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CHAIR

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COMMITTEE COORDINATOR