



OFFICE OF THE CITY CLERK COUNCIL SERVICES

CITY HALL
WINDSOR, ONTARIO
N9A 6S1

Phone: (519)255-6211

Fax: (519)255-6868

E-mail: clerks@citywindsor.ca

WEBSITE: www.citywindsor.ca

CAO APPROVAL

The Chief Administrative Officer approved the following recommendation:

Report Number: CAOP 150/2023
Approved: Tuesday, November 07, 2023

THAT the CAO **APPROVE** amending the agreement with Brite Linen & Laundry Services to extend the linen and laundry contract for a month-to-month term beyond the agreement's November 30, 2023, expiry, with a 30-day written termination clause, for a maximum allowable month-to-month term of 8 months; and further,

THAT the CAO **APPROVE** retaining 509805 Ontario Limited, operating as Brite Linen & Laundry Services, in the amount as specified in Appendix 1, plus an increased cost of 20% for the purpose of providing linen laundry services, as per Prequalification / Tender #122-19 specifications, attached unit prices, terms and conditions, month-to-month term and permitted under Purchasing Bylaw 93- 2012; and further,

THAT the CAO and Clerk be **AUTHORIZED** to execute an agreement between 509805 Ontario Limited, operating as Brite Linen & Laundry Services and the City of Windsor, satisfactory in form to the City Solicitor, in technical content to the Corporate Leader of Human and Health Services, and as to financial content by the Commissioner of Corporate Services/Chief Financial Officer/City Treasurer.

Report Number: CAOP 150/2023
Clerk's File: AH/13654

Anna Ciacelli

Deputy City Clerk / Supervisor of Council Services
November 8, 2023



OFFICE OF THE CITY CLERK COUNCIL SERVICES

Phone: (519)255-6211

CITY HALL
WINDSOR, ONTARIO
N9A 6S1

Fax: (519)255-6868

E-mail: clerks@citywindsor.ca

WEBSITE: www.citywindsor.ca

Department Distribution

Facility Operations Asset Analyst
Supervisor of Assets and Facility Projects
Manager Development Revenue & Financial Administration
Purchasing Manager or Designate
Manager Facility Operations
Executive Director, Parks & Facilities
Executive Director, Long Term Care
Commissioner, Community Services
Commissioner, Human & Health Services
On behalf of Commissioner, Corporate Services/Chief Financial Officer/City Treasurer
Commissioner Legal & Legislative Services
Chief Administrative Officer

External Distribution