



OFFICE OF THE CITY CLERK COUNCIL SERVICES

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CITY HALL
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CAO APPROVAL

The Chief Administrative Officer approved the following recommendation:

Report Number: CAO 309/2023

Approved: Tuesday, November 28, 2023

I. THAT the lease agreement between The Corporation of the City of Windsor and Sharon Sleiman for 3277 Sandwich Street, Unit #12, as approved under delegation of authority (CAO 192/2023), **BE AMENDED** effective December 1, 2023 as follows:

DELETE:

- e) **Leased Premises** 3277 Sandwich Street, Unit #12
Windsor, Ontario N9C 1A9
- f) **Area of Leased Premises**

| | |
|------------------------------|---------------------|
| Usable Space: | 249.00 sq ft |
| Common Space: | 87.42 sq ft |
| Total Rentable Space: | 336.42 sq ft |
- g) **Annual Gross Rent** \$4,053.86, plus HST
- h) **Monthly Gross Rent** \$ 337.82, plus HST
- n) **Overholding Rental** \$675.64, per month, plus HST

And INSERT:

- e) **Leased Premises** 3277 Sandwich Street, Units #8 and #12
Windsor, Ontario N9C 1A9
- f) **Area of Leased Premises**

| | |
|---------------|--------------|
| Unit 12: | |
| Usable Space: | 249.00 sq ft |
| Common Space: | 87.42 sq ft |



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Unit 8:
Usable Space: 62.03 sq ft
Common Space: 21.78 sq ft

Total Rentable Space: 420.23 sq ft

- g) Annual Gross Rent** \$5,063.77, plus HST
- h) Monthly Gross Rent** \$ 421.98, plus HST
- n) Overholding Rental** \$843.96, per month, plus HST

With all other terms and conditions of the current agreement to remain the same and be in full force and effect; and,

II. THAT the Chief Administrative Officer and City Clerk **EXECUTE** a Lease Amendment Agreement, to be satisfactory in form to the City Solicitor, in content to the Lease Administrator and Executive Director of Recreation & Culture, and in financial content to the City Treasurer.

Report Number: CAO 309/2023
Clerk's File: APM/14501

Anna Ciacelli

Deputy City Clerk / Supervisor of Council Services
November 30, 2023

Department Distribution

| |
|---|
| Manager of Real Estate Services |
| Acting City Solicitor |
| Acting Commissioner, Corporate Services |
| Executive Director, Recreation & Culture |
| Commissioner, Community Services |
| On behalf of Commissioner, Finance and City Treasurer |



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Chief Administrative Officer

External Distribution