



OFFICE OF THE CITY CLERK COUNCIL SERVICES

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CAO APPROVAL

The Chief Administrative Officer approved the following recommendation:

Report Number: CAO 272/2023

Approved: Thursday, October 26, 2023

THAT the CAO **AUTHORIZE** the Fire Chief to hire one (1) Emergency Communication Operator (ECO) position in the Emergency Communication Center (ECC) to cover a maternity leave for a period of up to eighteen (18) months; and,
THAT in the event of a vacancy in the approved Emergency Communications Divisions FTE complement exists due to retirements or council-approved increase, the CAO **AUTHORIZE** the Fire Chief retain the newly hired employee into such; or,
THAT if no vacancy exists in the Emergency Communications Division FTE complement, the CAO **AUTHORIZE** the Fire Chief to lay off the employee with full recall rights pursuant to the collective agreement.

Report Number: CAO 272/2023

Clerk's File: SF2023

Anna Ciacelli

Deputy City Clerk
October 27, 2023

Department Distribution

Title
Fire Chief
Commissioner, Legal & Legislative Services
Executive Director Human Resources
On behalf of Commissioner, Corporate Services/Chief Financial Officer/City Treasurer
Chief Administrative Officer