CITY OF WINDSOR MINUTES 03/06/2024

Community Services Standing Committee Meeting

Date: Wednesday, March 6, 2024
Time: 9:00 o'clock a.m.

Members Present:

Councillors
Ward 2 - Councillor Fabio Costante
Ward 3 – Councillor Renaldo Agostino
Ward 4 – Councillor Mark McKenzie
Ward 5 - Councillor Ed Sleiman (Chairperson)
Ward 6 - Councillor Jo-Anne Gignac

PARTICIPATING VIA VIDEO CONFERENCE ARE THE FOLLOWING FROM ADMINISTRATION:

Sandra Gebauer, Council Assistant

ALSO PARTICIPATING IN COUNCIL CHAMBERS ARE THE FOLLOWING FROM ADMINISTRATION:

Ray Mensour, Commissioner, Community Services
Andrew Daher, Commissioner, Human & Health Services
James Chacko, Executive Director, Parks & Facilities
Jen Knights, Executive Director, Recreation & Culture
Kirk Whittal, Executive Director, Housing & Children Services
Tanya Antoniw, Executive Director, Employment & Social Services
Alina Sirbu, Executive Director, Long Term Care / Administration
Emilie Dunnigan, Deputy Treasurer Financial Planning
Stephen Lynn, Manager Social Policy & Planning
Michelle Staadegaard, Manager, Culture & Events
Dawn Bosco, Manager of Children's Services
Linda Higgins, Manager, Intergovernmental Funding – Employment, Social Services, & Health
Diane Wilson, Manager, Social & Affordable Housing
Charmaine Valbuena, Coordinator Social Planning
Jolayne Susko, Coordinator Housing Administration & Policy
Doran Anzolin, Executive Initiative Coordinator
Anna Ciacelli, Deputy City Clerk

1. CALL TO ORDER

The Chairperson calls the meeting of the Community Services Standing Committee to order at 9:00 o'clock a.m.

2. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

None presented.

3. ADOPTION OF THE MINUTES

3.1. Adoption of the Community Services Standing Committee minutes of its meeting held February 7, 2024.

Moved by: Councillor Fabio Costante
Seconded by: Councillor Mark McKenzie

THAT the minutes of the Community Services Standing Committee meeting held February 7, 2024 **BE ADOPTED** as presented.

Report Number: SCM 50/2024

4. REQUEST FOR DEFERRALS, REFERRALS OR WITHDRAWALS

None presented.

5. COMMUNICATIONS

None Presented.

6. PRESENTATIONS AND DELEGATIONS

8.3. Pathway to Potential: Windsor-Essex County Poverty Reduction Strategy 2024 – 2028 – City Wide

Chris Loreto, Managing Principal, StrategyCorp Inc. and Nabiha Chowdhury, Senior Consultant, StrategyCorp Inc.

Chris Loreto, Managing Principal, StrategyCorp Inc. and Nabiha Chowdhury, Senior Consultant, StrategyCorp Inc. appear before the Community Services Standing Committee regarding the report entitled "Pathway to Potential Windsor-Essex County Poverty Reduction Strategy 2024 – 2028"

and provide a brief overview of the project; including the multi-year strategy; goals; plans for implementation in neighbourhood programs; Stakeholder Input in Shaping Strategy; Pathway to Potential Strategy: Vision, Mission and Values; Pathway to Potential Strategy: Goals & Action Items; and provide summary of next steps.

Shelley Fellows, Co-Chair, ProsperUs Leadership Council and Rose Hayes, Co-Chair, ProsperUs Advocacy Working Groups

Shelley Fellows, Co-Chair, ProsperUs Leadership Council and Rose Hayes, Co-Chair, ProsperUs Advocacy Working Groups appear before the Community Services Standing Committee regarding the administrative report entitled “Pathway to Potential: Windsor-Essex County Poverty Reduction Strategy 2024 – 2028“ to support the strategy and to highlight the successes of the efforts of the past several years. Ms. Fellows also provides ideas for areas of investment to aid in reducing childhood poverty in collaboration with ProsperUs and Pathway to Potential.

Councillor Fabio Costante inquires about the neighbourhood approach pillar. Mr. Loreto indicates that the idea is to leverage the money to be put to the highest and best use. Mr. Loreto adds they will target at the neighbourhood level, use resources and leverage other resources already available. They will agree on the criteria and framework used to identify and prioritize neighbourhoods and based on the identified neighbourhoods, they can identify if additional programming is needed to address poverty. Governance and continued input on progress in the neighbourhoods sharing best practices, identifying gaps in programming in order to achieve the objective of moving the needle. Continuing to use available data to make the greatest impact where it is needed.

Councillor Fabio Costante inquires about the timelines regarding developing the framework. Charmaine Valbuena, Coordinator, Social Planning appears before the Community Services Standing Committee regarding the administrative report entitled “Pathway to Potential: Windsor-Essex County Poverty Reduction Strategy 2024 – 2028” and indicates that in April they will be working with municipal and community partners to help to identify criteria for selecting priority neighbourhoods.

Councillor Fabio Costante inquires about the funding and of the $2.1 million, how much will be directed towards the neighbourhoods pillar. Ms. Valbuena indicates that $1 million will go towards the strategy between the City and County.

Councillor Fabio Costante inquires whether the process will inform this strategy at a later date. Mr. Loreto indicates that the government of Canada’s quality of life framework will be used as a source to identify core measures for P2P. The first year will be about working with community partners and aligning measures by which they want to judge progress.

Councillor Fabio Costante inquires how the neighbourhood renewal pillar will compliment the work of ProsperUs and United Way already being done. Ms. Fellows indicates that the focus is on the growth and development of the child. Specifically, from youth to graduation from education and into

careers for financial sustainability. Aligning the work of the P2P with the available data in order to connect the voice of affected residents to the programming being supported.

Councillor Jo-Anne Gignac inquires related to all of the known agencies how is the City going to pull them all together to make a bigger impact. Mr. Loreto indicates that the network of agencies and programs needs to be identified in order to maximize their effectiveness. Through research and consultations, poverty is complex but also inherently local. To move the needle, they have to know the data in our own backyard and analyze the data to be able to understand the needs in order to provide adequate programming.

Councillor Renaldo Agostino inquires how the poverty threshold is being determined and defined. Stephen Lynn, Manager Social Policy and Planning appears before the Community Services Standing Committee regarding the administrative report entitled "Pathway to Potential: Windsor-Essex County Poverty Reduction Strategy 2024 – 2028" and indicates that they use Canada's official line of poverty outlined by the market basket measure. It is based on the basket of goods and the affordability of goods in the region.

Councillor Renaldo Agostino inquires if current market changes are going to be taken into account as we look to fund this program until 2028. Andrew Daher, Commissioner, Human and Health Services appears before the Community Services Standing Committee regarding the administrative report entitled "Pathway to Potential: Windsor-Essex County Poverty Reduction Strategy 2024 – 2028" and indicates that they have been using the same funding envelope since 2017 and that this is a roadmap for the next four years utilizing the existing budget.

Councillor Renaldo Agostino inquires whether the desire is to focus on a particular neighbourhood and measure success from that neighbourhood before moving on. Ms. Velbuena indicates that they would focus on a select number of neighbourhoods between the city and county.

Councillor Renaldo Agostino inquires as to how those neighbourhoods would be selected and by whom. Ms. Velbuena indicates that through the priority neighbourhood selection process, they would define the criteria to determine which neighbourhoods and data from community partners and existing resources will also be accessed.

Councillor Mark McKenzie inquires as to how families and individuals living in poverty are being identified. Mr. Lynn indicates that available regional affordable programs are marketed and neighbourhood identification is part of next steps.

Councillor Mark McKenzie inquires as to what the plan is to address the increasing number of people living in poverty. Mr. Daher indicates that the type of funding required would be brought forward to council. Data will drive recommendations and decisions. If there is not a significant change noted in the community, more funding may be needed to implement change.

Councillor Jo-Anne Gignac inquires how the City can use the data they already have through city initiatives to direct residents towards available programs and agencies. Mr. Daher indicates that poverty involves many factors including health, homelessness, housing, etc. and as the case loads

continue to increase, it is difficult to pinpoint one specific factor which causes poverty in our city. Administration will continue to review the data that they have available.

Moved by: Councillor Fabio Costante
Seconded by: Councillor Renaldo Agostino

Decision Number: **CSSC 234**
THAT the report of the Coordinator, Social Planning dated February 16, 2024 entitled "Pathway to Potential: Windsor-Essex County Poverty Reduction Strategy 2024 – 2028 – City Wide" **BE RECEIVED**; and,

THAT City Council **APPROVE** the new plan entitled Pathway to Potential: Windsor Essex County Poverty Reduction Strategy 2024-2028, attached as appendix A.
Carried.

Report Number: S 29/2024
Clerk's File: SS/10488

8.2. Temporary Exhibition Look Again! Outside! Extension and Expansion - City Wide

Jennifer Matotek, Executive Director, Art Windsor-Essex (Art Gallery of Windsor)

Jennifer Matotek, Executive Director, Art Windsor-Essex (Art Gallery of Windsor) appears before the Community Services Standing Committee regarding the administrative report, entitled "Temporary Exhibition Look Again! Outside! Extension and Expansion" and provides a brief overview of the proposed extension and expansion and provides details of the proposed location of the works.

Terry Kennedy, area resident

Terry Kennedy, area resident appears before the Community Services Standing Committee regarding the administrative report entitled "Temporary Exhibition Look Again! Outside! Extension and Expansion" to oppose the extension of the program as savings can be spent elsewhere in the City.

Councillor Mark McKenzie inquires as to the response from the residents and BIA's. Ms. Matotek indicates that the response through community consultation has been positive.

Councillor Mark McKenzie inquires about issues related to vandalism. Ms. Matotek indicates that there have not been any reported issues, there is an audit conducted 2-3 times per year to check on condition.

Councillor Fabio Costante inquires whether there is a protective barrier of some sort. Ms. Matotek indicates that the material the art is printed on is very resilient and easy to clean and maintain.

Moved by: Councillor Renaldo Agostino
Seconded by: Councillor Mark McKenzie

Decision Number: **CSSC 233**
THAT the request from the Art Gallery of Windsor (AGW, currently operating as Art Windsor-Essex AWE) to extend the *Look Again! Outside!* temporary exhibition of up to thirty-one (31) reproduction paintings in frames in the spring of 2024 for a period of up to ONE YEAR **BE APPROVED**; and further,

THAT the request from the AGW to relocate two (2) of these reproduction paintings in frames currently displayed in various locations in Sandwich Town to Paterson Park until the end of 2024 **BE APPROVED**; and further,

THAT the City Solicitor, or designate **BE AUTHORIZED** to prepare a Consent to Enter Agreement for the Art Gallery of Windsor to allow its employees, agents and contractors (collectively "**AGW**") to enter Paterson Park (the "**Consent Lands**") for the purpose of installing and maintaining the reproduction paintings (the "**Works**") to be relocated to the Consent Lands approved as to form and content by the City Solicitor, and in content by the Executive Director, Recreation and Culture, and the Executive Director, Parks and Facilities including the following terms:

(i) The term of the agreement shall be for a period of up to one (1) year, commencing in the spring of 2024;
(ii) The cost for the Consent to Enter Agreement will be granted for nominal consideration of $1.00;
(iii) AGW will be responsible for ensuring there is no damage to the Consent Lands and, upon termination of the Consent to Enter Agreement, any disturbance of the Consent Lands resulting from AGW's carrying out of its Works will be restored by AGW at its own cost to the satisfaction of the Executive Director, Parks and Facilities;
(iv) AGW will be required to provide the City with indemnification and require proof of insurance with the following minimal coverage, satisfactory to the City: $5,000,000 Commercial General Liability coverage, with "The Corporation of the City of Windsor" listed as an additional insured and cross-liability coverage and 30 days' notice of cancellation. The coverage must not exclude the Consent Lands and must specifically acknowledge the Consent Lands are included on the proof of insurance. The City reserves the right to amend, restate and/or supplement the above requirements as determined by the City's Risk and Insurance Department from time to time.

THAT Administration **BE AUTHORIZED** to work with AGW to determine an appropriate area for the relocation of two (2) other existing framed reproduction paintings to new Sandwich Town locations until the end of 2024; and further,

THAT City Council **AUTHORIZE** the waiver of fees of up to $8,525.00 for the permit to extend the total thirty-one (31) temporary art displays, as well as the refundable indemnity fee; and further,

THAT the Chief Administrative Officer and City Clerk **BE AUTHORIZED** to sign an agreement with the AGW for the installation of the artworks in the City Right-of-Way, including the Consent Lands, for a period of up to ONE YEAR beginning in the spring of 2024, approved as to form and content by the City Solicitor, or designate and in technical content by the Manager of Right-of-Way, in financial content to the City Treasurer, and in content by the Executive Director, Recreation and Culture, and the Executive Director, Parks and Facilities.
Carried.

Report Number: S 27/2024
Clerk's File: SR/13926

7. COMMITTEE MATTERS

None Presented.

8. ADMINISTRATIVE ITEMS

6.1. Amendment to the Windsor–Essex Child Care and Early Years Services System Plan 2020-2025: Priority Neighbourhoods for CWELCC Directed Growth

Councillor Fabio Costante inquires about how the list of neighbourhoods was populated including the information on the chart in the report. Dawn Bosco, Manager Children's Services appears before the Community Services Standing Committee regarding the administrative report entitled "Amendment to the Windsor–Essex Child Care and Early Years Services System Plan 2020-2025: Priority Neighbourhoods for CWELCC Directed Growth" and indicates that this report relates to an amendment to our service system plan. The data from the initial plan presented to council in 2019 was gathered through extensive consultation with more than 3000 individuals and a number of data sets. More data was gathered from Stats Canada, Census data and other data sources and the categories were used to score out of 10.

Councillor Fabio Costante inquires whether there was a minimum threshold in order for a category to receive a check or if it was due to an absence of data. Ms. Bosco indicates that several data points were utilized to score each neighbourhood, and an absence of data would result in a lack of scoring.

Councillor Fabio Costante inquires how the City will be able to achieve growth in child care spaces if there is no funding allocated towards capital expansion. Ms. Bosco indicates that there is no capital funding allocated at this time, but there may be an announcement later this year. There may be start-up grant funding available to provide materials and equipment as well as funding to support these spaces operationally.

Councillor Fabio Costante inquires whether the City will be able to achieve our growth targets in the absence of capital funding. Ms. Bosco indicates that the number of applications that they currently have will cover the 2024 and 2025 numbers.

Councillor Mark McKenzie inquires whether the $10 a day child care has overloaded the system and caused long wait lists. Ms. Bosco indicates that it has resulted in some complexities, although more affordable and accessible. The City has the opportunity to increase to 1587 spaces by 2026.

Councillor Mark McKenzie inquires whether school boards are stepping up to provide more daycare spaces in schools. Ms. Bosco indicates that as part of this agreement there is a specified number of spaces allocated for schools and community spaces by the ministry.

Moved by: Councillor Mark McKenzie
Seconded by: Councillor Jo-Anne Gignac

Decision Number: **CSSC 235**
THAT this report of the Manager of Children's Services dated February 16, 2024 entitled "Amendment to the Windsor–Essex Child Care and Early Years Services System Plan 2020-2025: Priority Neighbourhoods for CWELCC Directed Growth" **BE ACCEPTED**; and further,

THAT the Executive Director of Housing and Children's Services **BE AUTHORIZED** to submit The Amendment to the Windsor-Essex Child Care and Early Years Service System Plan 2020-2025: Priority Neighbourhoods for CWELCC Directed Growth to the Province of Ontario's Ministry of Education (MEDU) as required under the *Child Care and Early Years Act*; 2014 (CCEYA); and further,

THAT the Executive Director of Housing and Children's Services **BE AUTHORIZED** to submit subsequent reports and updates on The Amendment to the Windsor-Essex Child Care and Early Years Service System Plan 2020-2025: Priority Neighbourhoods for CWELCC Directed Growth to the Ministry of Education (MEDU) as requested.
Carried.

Report Number: S 32/2024
Clerk's File: SS/13629

8.1. 2024 Municipally Significant Event Status, Wards 2,3,4,9

Moved by: Councillor Jo-Anne Gignac
Seconded by: Councillor Mark McKenzie

Decision Number: **CSSC 236**
THAT the request from; Northern Heat Rib Series**;** Rotary Club of Windsor (1918)**;** Poutine Feast Ontario Inc.; Windsor-Essex Pride Fest**;** SOTC Productions; Zalent Creatives; and Hotel-Dieu Grace Healthcare Foundation for approval of designation as 'municipally significant' for the purpose of applying for their Special Occasions Permit – Public Event **BE APPROVED** by City Council subject to the terms and conditions of the Special Event Agreement with the City; and further,

THAT City Council **APPROVE** the following proposed significant event dates for 2024:
Thursday May 23, 2024 through Sunday May 26, 2024

- Windsor Rib Fest (Riverfront Festival Plaza and Riverfront Civic Terrace) hosted by Northern Heat Rib Series

Friday May 31, 2024 through Sunday June 2, 2024

- Art in the Park (Willistead Park) hosted by Rotary Club of Windsor (1918)

Thursday June 6, 2024 through Sunday June 9, 2024

- Poutine Feast (Riverfront Festival Plaza and Riverfront Civic Terrace) hosted by Poutine Feast Ontario Inc.

Saturday June 8, 2024

- The Pier (Assumption Park- Pier) hosted by SOTC Productions

Saturday July 27, 2024 or Saturday August 24, 2024

- The Hangar (Canadian Aviation Museum) hosted by SOTC Productions
- This event takes place on private property that does not hold a liquor license
- The event will only take place on one of the dates, not both

Friday August 9, 2024 through Sunday August 11, 2024

- Pride Fest (Lanspeary Park and Outdoor Rink) hosted by Windsor-Essex Pride Fest

Friday August 16, 2024 through Sunday August 18, 2024

- Windsor International Diaspora African Festival (Lanspeary Park) hosted by Zalent Creatives

Saturday September 14, 2024

- Survivor Challenge (Malden Park) hosted by Hotel-Dieu Grace Healthcare Foundation

Carried.

Report Number: S 26/2024
Clerk's File: SR2024

8.4. Rent Supplement Program Expiries and Mitigation Update - City Wide

Councillor Fabio Costante requests clarification related to funding and the rent mitigation efforts recipients won't be affected. Mr. Daher indicates that is correct. Mr. Daher recognizes the hard work of his team. Mr. Daher provides financial information related to the original report and provides details related to potential impacted households. The mitigation strategies have been effective and no households will be impacted as a result. Council will be apprised of any potential impacts should they arise.

Moved by: Councillor Fabio Costante
Seconded by: Councillor Jo-Anne Gignac

Decision Number: **CSSC 237**
THAT this updated report from the Coordinator, Housing Administration & Policy and the Social Housing Analyst dated February 16, 2024 entitled "Rent Supplement Program Expiries and Mitigation Update - City Wide" **BE RECEIVED;** and further,

THAT the Executive Director, Housing and Children's Services **BE AUTHORIZED** to pursue additional funding opportunities, and take action as required to reduce the amount of funding that may be requested from the municipal tax base; and further,

THAT the Commissioner, Human and Health Services **BE AUTHORIZED** to **APPROVE** and **SUBMIT** applications and related submissions and amendments to secure operating funding for the purpose of extending expiring rent supplement/housing allowance households, beyond their March 31, 2024 expiry, if in core housing need and at risk of homelessness without the assistance of a rent subsidy/housing benefit; and further,

THAT the City Clerk and Chief Administrative Officer and City Clerk **BE AUTHORIZED** to **EXECUTE** any Agreements and related documents, amendments and/or extensions related to operating funding for the purpose of extending rent supplement households beyond their March 31, 2024 expiry, if in core housing need and at risk of homelessness without the assistance of a rent subsidy/housing benefit, provided the Funding Agreements and any related documents, amendments and/or extensions are in a form satisfactory to the City Solicitor, satisfactory in financial content to the City Treasurer, and technical content to the Commissioner of Human and Health Services, provided that any agreements do not exceed the funding in the approved City budget in each respective year; and further,

THAT for the duration of the rent supplement/housing allowance/housing benefit programs the Commissioner of Human and Health Services **BE AUTHORIZED** to submit any necessary reports and documents required by the respective provincial and/or federal ministry and/or other funder(s) to remain in compliance with mandatory reporting requirements under the program(s) provided they are satisfactory in financial content to the City Treasurer or designate, and in technical content to the Executive Director, Housing and Children's Services; and further,

THAT the Executive Director, Housing & Children's Services **REPORT BACK** on the outcome of the expiring rent supplement and any other mitigation strategies post completion.
Carried.

Report Number: S 31/2024
Clerk's File: GH/14271

8.5. 2024 Ministry of Education (MEDU)- Child Care, EarlyON Child and Family Centres and Canada Wide Early Learning and Child Care (CWELCC) Funding Update

Councillor Jo-Anne Gignac inquires whether the funding for administrative management is being reduced. Mr. Daher indicates that in 2021 there was a potential budget concern relating to the administrative funding. It was at 10% at that time, and was later reduced to 5%. One time transitional funding was being used, however it is likely no longer going to be available and there is a potential risk. Mr. Daher notes hopefully in summer of 2024 there is going to be a new funding formula with an administrative component tied to that that may assist. Since 2017, there has been a 116% increase to our operating budget. We are hopeful that the new funding formula will include an administrative component that will address the reductions.

Councillor Jo-Anne Gignac inquires whether municipalities across the province are receiving this funding. Ms. Bosco indicates that they will be receiving another allocation of funding prior to the summer. There will be an administrative component, support for some ECEs in the field, as well as some innovative funding that will be received.

Moved by: Councillor Renaldo Agostino
Seconded by: Councillor Jo-Anne Gignac

Decision Number: **CSSC 238**
THAT the report of the Manager of Children's Services dated February 16, 2024 entitled "2024 Ministry of Education (MEDU)- Child Care, EarlyON Child and Family Centres and Canada Wide Early Learning and Child Care (CWELCC) Funding Update" **BE RECEIVED;** and further,

THAT the City Clerk and the Chief Administrative Officer **BE AUTHORIZED** to execute Ministry of Education (MEDU) Service Agreements and any amendments for 2024 and subsequent years on behalf of the City for the delivery of Child Care and Child and Family Support Programs including EarlyON Child and Family Centres (EarlyON CFC) in accordance with the City's legislated obligations as determined by the Ministry of Education. Authorization would be subject to approval as to the technical content by the Human and Health Services Commissioner, as to the legal form by the City Solicitor and as to financial content by the City Treasurer, at a cost not to exceed the funding allocation provided by Ministry of Education or as allocated in the approved City budget in each respective year; and further,

THAT the Human and Health Services Commissioner **BE AUTHORIZED** to sign Grant Letters for 2024 and subsequent years, on behalf of the City for the delivery of child care and family support programs in accordance with the City's legislated obligations as determined by the Ministry of Education. Authorization would be subject to approval as to the technical content by the Executive Director of Housing & Children's Services, as to the legal form by the City Solicitor and as to financial content by the City Treasurer, and subject to no municipal contribution being required; and further,

THAT City Council **AUTHORIZE** the Executive Director of Housing & Children's Services to approve administrative reports as required by the Ministry, and where reports contain financial matters or where the Ministry requires the City Treasurer to attest to financial reports (examples listed below), that the City Treasurer, or designate, also **BE AUTHORIZED** to sign:

- Annual Transfer Payment Budget Submission
- Memorandums of Understanding
- Financial Reports (Interim, Financial Statement, Amendments, and other financial reports specified from time to time by the Ministry)
- Attestations & Declarations
- Year End Financial Reports/ (Transfer Payment Annual Reconciliation)
- Administrative Reports as specified from time to time by the Ministry; and further,

THAT the City **ENTER INTO** Purchase of Service Agreements with licensees, agencies and/or school boards as determined by the Human and Health Services Commissioner; and further,

THAT the Human and Health Services Commissioner **BE AUTHORIZED** to sign, amend, or terminate Purchase of Service agreements with licensees, agencies and/or school boards on behalf of the City in accordance with the criteria established by the MEDU Service Agreement and mitigation funding where the net city contribution does not exceed $150,000 or $1,000,000 gross. For Purchase of Service agreements that exceed a $150,000 net city contribution or a $1,000,000 gross contribution, in addition to the Human and Health Services Commissioner, the Chief Administrative Officer will be required to sign as a secondary authority; and further,

THAT Purchase of Service Agreements **BE APPROVED** as to technical content by the Executive Director of Housing & Children's Services, as to legal form by the City Solicitor and as to financial content by the City Treasurer, or designate. As long as the agreements conform to the standard format reviewed and pre-approved by the City Solicitor, the City Solicitor is not required to approve each individual as to form; and further,

THAT the Human & Health Commissioner has the discretion **TO TERMINATE** any Purchase of Service agreements upon the grounds as set out in the agreement and without the need to obtain Council approval, except as provided herein.
Carried.

Report Number: S 28/2024
Clerk's File: SS/13629

8.6. Legislated Five Year Review of the 10-year Housing and Homelessness Master Plan, 2024

Moved by: Councillor Fabio Costante
Seconded by: Councillor Renaldo Agostino

Decision Number: **CSSC 239**
THAT this report of the Acting Manager, Homelessness & Housing Support dated February 16, 2024 entitled "Legislated Five Year Review of the 10-year Housing and Homelessness Master Plan, 2024" **BE ACCEPTED**; and further,

THAT the Executive Director of Housing and Children's Services, or their designate **BE AUTHORIZED** to access funding through the Social Housing Reserve Fund (Fund 141) for an amount up to $200,000 plus any applicable taxes, to hire a consultant to complete the legislated five-year review of the Windsor Essex 10-year Housing and Homelessness Master Plan; and further,

THAT Council **PRE-APPROVE** and **AWARD** any procurement(s) necessary that are related to the five-year review of the Windsor Essex 10 year Housing and Homelessness Master Plan project, provided that the procurement(s) are within approved budget amounts, pursuant to the Purchasing By-Law 93-2012 and amendments thereto; satisfactory in financial content to the Chief Financial Officer, in legal form to the City Solicitor; and in technical content to the Executive Director of Housing and Children's Services and Commissioner of Human and Health Services; and further,

THAT the Chief Administrative Officer and the City Clerk **BE AUTHORIZED** to take any such action required to effect the recommendation noted above and sign any required documentation for the five-year review of the Windsor Essex 10-year Housing and Homelessness Master Plan project, satisfactory in financial content to the Chief Financial Officer, in legal form to the City Solicitor; and in technical content to the Executive Director of Housing and Children's Services and Commissioner of Human and Health Services; and further,

THAT the Chief Administrative Officer and City Clerk **BE AUTHORIZED** to execute any amendment(s) as may be required, provided that the amendment(s) are within approved budget amounts, satisfactory in financial content to Chief Financial Officer, in legal form to the City Solicitor; and in technical content to the Executive Director of Housing and Children's Services and Commissioner of Human and Health Services; and further,

THAT Administration **BE AUTHORIZED** to issue any change order(s) for any amendment(s) as may be required, provided that the amendment(s) are within approved budget amounts, satisfactory in financial content to Chief Financial Officer, and in technical content to the Executive Director of Housing and Children's Services and Commissioner of Human and Health Services; and further,

THAT the Executive Director of Housing and Children's Services or their designate **ENSURES** the updated Windsor Essex 10-year Housing and Homelessness Master Plan aligns with the direction set by the Ministry of Municipal Affairs and Housing, addresses local needs and, **REPORT BACK** to Council to present the updated plan; and further,

THAT the Executive Director of Housing and Children's Services, or their designate **BE AUTHORIZED** to make the necessary submissions in a form and format required under the *Housing Services Act, 2011* related to the Windsor Essex 10-year Housing and Homelessness Master Plan for the duration of the plan.
Carried.

9. QUESTION PERIOD

None registered.

10. ADJOURNMENT

There being no further business the meeting of the Community Services Standing Committee is adjourned at 10:30 o'clock a.m. The next meeting of the Community Services Standing Committee will take place on Wednesday, April 3, 2024.
Carried.

Councillor Sleiman (Chairperson)	Deputy City Clerk / Supervisor of Council Services