



## CITY OF WINDSOR MINUTES 01/30/2023

### Integrity Commissioner Accountability and Transparency Councillor Orientation Session

Date: Monday, January 30, 2023

Time: 11:00 o'clock a.m.

Room 204-350 City Hall Square West

#### **Members Present:**

##### **Mayor**

Mayor Drew Dilkens

##### **Councillors**

Ward 1 - Councillor Fred Francis

Ward 2 – Councillor Fabio Costante

Ward 3 - Councillor Renaldo Agostino

Ward 4 - Councillor Mark McKenzie

Ward 5 - Councillor Ed Sleiman

Ward 6 - Councillor Jo-Anne Gignac

Ward 7 - Councillor Angelo Marignani

Ward 8 - Councillor Gary Kaschak

Ward 9 - Councillor Kieran McKenzie

Ward 10 - Councillor Jim Morrison

#### **1. Call to Order**

Mayor Dilkens calls the meeting to order at 11:01 o'clock a.m.

#### **2. Welcoming Remarks from the Chief Administrative Officer**

##### **Onorio Colucci, Chief Administrative Officer**

The Acting Chief Administrative Officer-Onorio Colucci welcomes Jeffrey A. Abrams the Integrity Commissioner to the Orientation session. Mr. Colucci indicates that this session will be a benefit to all members of Council to understand how important accountability and transparency is to the organization and to the community.

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### 3. Presentation by Jeffrey A. Abrams, Integrity Commissioner

#### Jeffrey A. Abrams, Integrity Commissioner

Jeffrey A. Abrams, Integrity Commissioner appears before Council and provides a brief overview of information related to key roles of an Integrity Commissioner including Consulting, Advisory, Educational, Municipal *Conflict of Interest Act* Complaints, Code Complaints and Governance Advice; the overarching objective of appointing an Integrity Commissioner; *Municipal Act* Functions; *Municipal Conflict of Interest Act* Functions; Legislative Framework; Duty of Confidentiality; Binding Advice; Criminal Code and other acts; Solutions Orientation; Advisory/Education Functions; Investigation/Course Correction Function; Avoidance of Conflict of Interest; Windsor Code of Conduct, Key Principles; Collingwood Judicial Inquiry and Recommendations.

The meeting recesses at 12:07 o'clock p.m.

The meeting reconvenes at 12:32 o'clock p.m.

Mr. Abrams provides information regarding Broader Concepts of Conflict of Interest; Disqualifying Interests including Direct, Deemed or Indirect Pecuniary Interest; Common Law, Reasonable Person, Apparent or Perceived Interest; *Municipal Conflict of Interest Act* Key Elements; Member's Duty; Possible Sanctions; Transparency Disclosures; Roles and Council/Staff Relations; Council-Staff Protocol; Roles and Responsibilities; Code of Conduct for Council; Ethical Guidepost; Behavioural Guidepost; Guidepost to Fair Treatment; Windsor Code of Conduct; Future Workplan; Model Code of Conduct; General Introduction, Framework and Interpretation; Key Principles; Gifts, Benefits and Hospitality; Role in Funding Charitable/Community Events; Confidential Information; Use of City Resources; Improper use of Influence; Business Relations; Election Campaigns; Member Conduct; Respectful Workplace; Conduct Respecting Staff; Workplace Incivility; Interpersonal Relations; Media Communications; Transparency and Openness in Decision Making; Reprisals and Obstruction; Not Undermining, Working Against Council's Decisions; Acting on Advice of Integrity Commissioner; Investigation Protocol and contact information is provided.

Moved by Councillor Fred Francis

Seconded by Councillor Kieran McKenzie

That the presentation to City Council by Jeffrey A. Abrams, Integrity Commissioner, as part of the "Integrity Commissioner Accountability and Transparency Councillor Orientation Session" held January 30, 2023 **BE RECEIVED** for information.  
Carried.

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### 4. Adjournment

Moved by Councillor Jo-Anne Gignac  
Seconded by Councillor Fred Francis

That the Accountability and Transparency Integrity Commissioner Council Orientation Session **BE  
ADJOURNED.**  
Carried.

The meeting is adjourned at 1:41 o'clock p.m.

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Mayor

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City Clerk