CITY OF WINDSOR MINUTES

Community Services Standing Committee Meeting

Date: Wednesday, December 06, 2023
Time: 9:00 o'clock a.m.

Members Present:

Councillors
Ward 2 - Councillor Fabio Costante
Ward 3 - Councillor Renaldo Agostino
Ward 4 - Councillor Mark McKenzie
Ward 5 - Councillor Ed Sleiman
Ward 6 - Councillor Jo-Anne Gignac

PARTICIPATING VIA VIDEO CONFERENCE ARE THE FOLLOWING FROM ADMINISTRATION:

Sandra Gebauer, Council Assistant

ALSO PARTICIPATING IN COUNCIL CHAMBERS ARE THE FOLLOWING FROM ADMINISTRATION:

Andrew Daher, Commissioner, Human & Health Services
James Chacko, Executive Director, Parks & Facilities
Tanya Antoniw, Executive Director, Employment & Social Services
Michelle Staadegaard, Manager, Culture & Events
Stephen Lynn, Manager, Social Policy & Planning
Jennifer Tanner, Manager, Homelessness & Housing Support
Kelly Goz, Manager, Homelessness & Housing Support
Emilie Dunnigan, Manager, Development Revenue & Financial Administration
Mary Ellen Bernard, Program Manager
Doran Anzolin, Executive Initiatives Coordinator
Samantha Magalas, Executive Initiatives Coordinator
Charmaine Valbuena, Coordinator Social Planning
Sumar Jasey, Emergency Planning Officer
Anna Ciacelli, Deputy City Clerk

1. CALL TO ORDER

The Chair calls the meeting of the Community Services and Parks Standing Committee to order at 9:00 o'clock a.m.

2. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

None disclosed.

3. ADOPTION OF THE MINUTES

3.1. Adoption of the Community Services Standing Committee meeting minutes held November 1, 2023.

Moved by: Councillor Jo-Anne Gignac
Seconded by: Councillor Mark McKenzie

THAT the minutes of the Community Services and Parks Standing Committee meeting held November 1, 2023 **BE ADOPTED** as presented.

Report Number: SCM 294/2023

4. REQUEST FOR DEFERRALS, REFERRALS OR WITHDRAWALS

None requested.

5. COMMUNICATIONS

5.1. Les Amis Duff Baby Annual Report - Ward 2

Councillor Fabio Costante inquires whether there is an update from Ontario Heritage Trust on the status of Wi-Fi accessibility in the mansion. Michelle Staadegaard, Manager, Culture and Events appears before the Community Services Standing Committee regarding the communication “Les Amis Duff Baby Annual Report” and Letter from the President Les Amis Duff-Baby and indicates that administration hasn’t received a response from Ontario Heritage Trust at this time.

Councillor Fabio Costante requests confirmation related to staffing allocation at the site. Ms. Staadegaard indicates that there area a total of 12 days approved by council and they are working with Les Amis to determine which dates or months would be preferred.

Councillor Fabio Costante inquires at what point should we consider adding to the complement of staff given the increased interest and demand for the property and requests clarification related to the costs. Ms. Staadegaard indicates that adding more staff would cost around $255 per person per day for a 4 hour shift. She adds that with attendance numbers increasing since

Covid, they are going to monitor attendance over the next year to see if the interest is ongoing or if it plateaus before adding any further staffed days.

Councillor Fabio Costante inquires about the peak periods. Ms. Staadegaard indicates that the summer into September were the busiest months in 2023 which was driven by some of the group hosted events.

Councillor Fabio Costante inquires if ward funds can be used to help support the initiative. The Council Secretariat will provide this information to the Councillor.

Councillor Fabio Costante comments that adding a few more hours per month would cost very little and is a worthwhile effort.

Councillor Jo-Anne Gignac inquires in what year were the hours expanded. Ms. Staadegaard indicates that it has been since 2022.

Councillor Jo-Anne Gignac inquires about the weigh scale that was removed from the building and what the course of action would be to return the original weigh scale to the property. Ms. Staadegaard indicates that she will follow up, but believes that they were unable to locate the original weigh scale.

Councillor Fabio Costante inquires about what next steps will be and if there will be a follow-up report. Administration indicates that there would need to be direction from Council requesting a report and recommendations moving forward.

Moved by: Councillor Jo-Anne Gignac
Seconded by: Councillor Fabio Costante

Decision Number: **CSSC 216**
THAT the correspondence of the President Les Amis Duff-Bâby dated August 29, 2023 and the memo of the Manager, Culture & Events dated November 20, 2023 regarding the Les Amis Duff Baby Annual Report **BE RECEIVED** for information; and,

THAT administration **BE REQUESTED** to report back and provide a cost estimate to add to the staff compliment for a 4 month period specifically during peak season, and that this information **BE BROUGHT FORWARD** when this committee report proceeds to Council; and,

THAT administration **BE REQUESTED** to provide a fulsome report regarding 2023 and 2024 attendance numbers and staffing possibilities to a future meeting of Council for their consideration.
Carried.

Report Number: SCM 314/2023
Clerk's File: SR2023

6. PRESENTATIONS AND DELEGATIONS

6.1. Pathway to Potential Renewal Strategy – StrategyCorp

Nabiha Chowdhury, Senior Consultant & Jaiman Chin, Vice President, StrategyCorp

Nabiha Chowdhury, Senior Consultant & Jaiman Chin, Vice President, StrategyCorp appear via video conference before the Community Services Standing Committee regarding the presentation entitled, "Pathway to Potential Renewal Strategy" and provide an overview of the P2P program's process; the progress being undertaken by StrategyCorp as it relates to poverty reduction and supporting affordable community programming; accessibility for all residents; and provide details regarding an overview of Pathway to Potential; Project & Stakeholder Consultation Overview; Key Findings from Engagement & Research; Windsor-Essex Poverty Reduction Efforts; P2P's new approach; The Proposed Strategic Framework; The three Strategic Pillars; and concludes by providing next steps.

Councillor Jo-Anne Gignac requests that the consultants elaborate on where further input to the program will be coming from. Mr. Chin indicates that the draft framework direction is currently under validation with community agencies; community partners have been consulted; and the forward looking action plan is still under development.

Councillor Jo-Anne Gignac inquires as to how the City is going to be able to drive real data from affected neighbourhoods as it relates to what services are required across the region. Mr. Chin indicates that better data collection will be an important piece that can be used to inform what changes could be made across the region with a closer emphasis on the experience of affected residents.

Councillor Fabio Costante inquires whether United Way was consulted on this effort. Mr. Chin indicates that the United Way was engaged several times throughout the process and this approach is intended to build on the work that is already being done in the community by other groups to address other aspects of poverty or to bring in other service providers to offer other supports as identified.

Councillor Mark McKenzie inquires about the process to bridge funding gaps between now and the spring. Stephen Lynn, Manager Social Policy and Planning appears before the Community Services Standing Committee regarding the presentation entitled, "Pathway to Potential Renewal Strategy" and indicates that current P2P partners were notified 13 months ago that the funding was going to be coming to an end and asked them about the sustainability of the current programming with the funding ending December 31st, 2023. Mr. Lynn adds that they were provided with an opportunity to apply for the request for proposals for the next funding year, although there will be a gap.

Councillor Mark McKenzie expresses concern with the gap and the possibility of some organizations will need to shut down until more funding becomes available. Mr. Lynn indicates that none of the organizations will close, some of the programs that have been funded by P2P that they offer will end. Mr. Lynn adds that affected departments have also been notified of the programs that may be affected.

Councillor Jo-Anne Gignac inquires in terms of P2P percentage of support to different agencies around the city, the funding received would be for specific programming that is offered as a part of their overall budget. Mr. Lynn indicates that the illustration of how it works is correct. Agencies have core funding to operate and some of these agencies have applied for a specific

program that they have been able to deliver when funding was made available. Additional funding sources will need to be applied for in order for the programs to continue as P2P funding will end.

Councillor Jo-Anne Gignac inquires whether these organizations have likely applied through different agencies and funding grants for their core operational programming. Mr. Lynn indicates that throughout the last several months, newsletters and grant opportunities have been identified and provided to these agencies in order to prepare for the gap in funding through P2P and to seek out alternative funding options.

Moved by: Councillor Jo-Anne Gignac
Seconded by: Councillor Fabio Costante

Decision Number: **CSSC 224**
That the presentation by StrategyCorp regarding Pathway to Potential Renewal Strategy **BE RECEIVED** for information.
Carried.

Clerk's File: SS2023

7. COMMITTEE MATTERS

7.1. Minutes of the Meetings of the Executive Committee and Board of Directors, Willistead Manor Inc., held October 12, 2023

Moved by: Councillor Jo-Anne Gignac
Seconded by: Councillor Mark McKenzie

Decision Number: **CSSC 217**
THAT the minutes of the Willistead Executive and Board of Directors, Willistead Manor Inc. meeting held October 12, 2023 **BE ADOPTED** as presented.
Carried.

Report Number: SCM 281/2023

7.2. Minutes of the Windsor Accessibility Advisory Committee of its meeting held October 19, 2023

Moved by: Councillor Jo-Anne Gignac
Seconded by: Councillor Mark McKenzie

Decision Number: **CSSC 218**
THAT the minutes of the Windsor Accessibility Advisory Committee meeting held October 19, 2023 **BE ADOPTED** as presented.

Report Number: SCM 312/2023

7.3. Report No. 131 of the Windsor Accessibility Advisory Committee - Funding for the installation of a hearing loop system at the Windsor International Airport

Moved by: Councillor Mark McKenzie
Seconded by: Councillor Renaldo Agostino

Decision Number: **CSSC 219**
THAT Report 131 of the Windsor Accessibility Advisory Committee indicating:

THAT the request for funding from Your Quick Gateway (Windsor) Inc. in the upset amount of $67,000 in invoiced costs from the Capital Fund 7086008 for the installation of a hearing loop system, and the removal and installation of new carpeting at the Windsor International Airport BE SUPPORTED.

BE APPROVED.
Carried.

Report Number: SCM 313/2023
Clerk's File: MB2023

7.4. Minutes of the Committee of Management for Huron Lodge of its meeting held November 20, 2023

Moved by: Councillor Jo-Anne Gignac
Seconded by: Councillor Mark McKenzie

Decision Number: **CSSC 220**
THAT the minutes of the Committee of Management for Huron Lodge meeting held November 20, 2023 **BE ADOPTED** as presented.

Report Number: SCM 315/2023

8. ADMINISTRATIVE ITEMS

8.1. CQ 4-2021 – Report on Pilot Project to Offer Menstrual Hygiene Products in Select Municipal Buildings Free of Charge - City Wide

Councillor Renaldo Agostino inquires about the process of the program and when it will end. James Chacko, Executive Director Parks appears before the Community Services Standing Committee regarding the administrative report "CQ 4-2021 – Report on Pilot Project to Offer Menstrual Hygiene Products in Select Municipal Buildings Free of Charge - City Wide" and indicates that they have an abundance of stock and the administrative report is requesting to continue the pilot project as is and when the stock is depleted, they would report back to council for direction.

Moved by: Councillor Renaldo Agostino
Seconded by: Councillor Jo-Anne Gignac

Decision Number: **CSSC 221**
THAT the report of the Executive Initiatives Coordinator dated November 17, 2023, entitled "CQ 4-2021 – Report on Pilot Project to Offer Menstrual Products in Select Municipal Buildings Free of Charge - City Wide" **BE RECEIVED**.
Carried.

Report Number: S 158/2023
Clerk's File: GM2023

8.2. Response to CQ 7-2022 Regarding the Dog Park Policy - City Wide

Councillor Mark McKenzie inquires whether residents would like a dog park, can it be brought forward as a council question to work with administration. Mr. Chacko indicates that there are two different options, Option 1: status quo where the policy does not change and decisions are made on a one off basis as an exception to the dog park policy. Option 2 would require an amendment to the policy which would be brought before council for consideration.

Councillor Fabio Costante requests clarification related to the procedure for either option. Mr. Chacko indicates that a council question would need to come forward to council, administration would review the policy and make a recommendation to council and council could direct administration to waive a portion(s) of the policy to allow the park.

Councillor Fabio Costante requests clarification related to administration not making any recommendations to contravene its own policy, so any report under Option 1: status quo would not be an administrative recommendation. Mr. Chacko indicates that the administrative report would be to see that the current Dog Park Policy be enacted and enforced as it currently stands.

Councillor Fabio Costante requests clarification on the report as it relates to funding for option 2. If we are changing the policy and the framework and are budgeting for dog parks in the future, why is there not a funding implication in the report? Mr. Chacko indicates that they are trying to illustrate the cost of both constructing and maintaining the small area dog parks. Council could approve funding for a park to be constructed when directed to build it.

Councillor Renaldo Agostino inquires whether vibrancy, safety & security been considered when putting together this report or is it all just procedural. Mr. Chacko indicates that they have proposed potential pilot project options and looked at different park lands, but ultimately decided that bringing the procedural content to council for direction was a cleaner approach which would allow council to direct administration to develop a pilot project.

Councillor Ed Sleiman inquires if there is not enough available funding for a dog park to be created, is Council able to contribute wards funds or would it still need to be approved by council. Mr. Chacko indicates that as long as Council directs Administration to construct a dog park, the source of funding is irrelevant, whether it be ward funds, sponsorship or other grant funds. They will see to it that the park is constructed.

Moved by: Councillor Mark McKenzie
Seconded by: Councillor Jo-Anne Gignac

Decision Number: **CSSC 222**
THAT the report of the Executive Initiatives Coordinator, Community Services dated November 17, 2023, entitled "Response to CQ Regarding the Dog Park Policy – City Wide" **BE RECEIVED** for information.
Carried.
Councillors Renaldo Agostino and Fabio Costnate voting nay.

Report Number: S 159/2023
Clerk's File: SR2023

8.3. Windsor Joint Justice Facility Operating Agreement - City Wide

Moved by: Councillor Mark McKenzie
Seconded by: Councillor Jo-Anne Gignac

Decision Number: **CSSC 223**
THAT Council **APPROVE** entering into the Operational Agreement for the purpose of providing for the continued operation and management of the Windsor Joint Justice Facility, 200 Chatham Street East and 150 Goyeau Street, for a ten (10) years Term; and,

THAT Administration **BE AUTHORIZED** to extend the Term for up to two (2) additional periods, each period for five (5) years, satisfactory in form to the City Solicitor, in financial content to City Treasurer, and in technical content to the Executive Director, Parks & Facilities; and,

THAT the CAO and City Clerk **BE AUTHORIZED** to execute all agreements, satisfactory in form to the City Solicitor, in financial content to City Treasurer, and in technical content to the Executive Director, Parks & Facilities.
Carried.

Report Number: S 160/2023
Clerk's File: SR/14696

9. QUESTION PERIOD

None registered.

10. ADJOURNMENT

There being no further business the meeting of the Community Services Standing Committee is adjourned at 10:01 o'clock a.m. The next meeting of the Community Services Standing Committee will take place on Febraury 7, 2024.
Carried.

Councillor Sleiman (Chairperson)	Deputy City Clerk / Supervisor of Council Services