THE CITY OF WINDSOR
ONTARIO, CANADA

ACON 2024

February 9, 2024

TO THE MAYOR AND MEMBERS OF COUNCIL:

The **regular meeting** of Council will be held on **Monday, February 12, 2024 at 10:00 o'clock a.m., in the Council Chambers, 350 City Hall Square.**

A special meeting of the **Environment, Transportation and Public Safety Standing Committee, meeting as the Transit Windsor Board of Directors, will be held on Monday, February 12, 2024, immediately following the regular meeting of Council at 10:00 a.m.,** in Room 139, 350 City Hall Square. The Committee will at the special meeting adopt a resolution to authorize the Committee to meet in closed session, and the resolution shall contain the general nature of the matters to be considered in the closed session. The resolution must be adopted by a majority of Committee members present during the open special meeting before the meeting may be closed. An agenda for this meeting is enclosed under separate cover.

A special meeting of Council will be held on **Monday, February 12, 2024, immediately following the special meeting of the Environment, Transportation and Public Safety Standing Committee, meeting as the Transit Windsor Board of Directors, in Room 139, 350 City Hall Square.** Council will at the special meeting adopt a resolution to authorize Council to meet in closed session, and the resolution shall contain the general nature of the matters to be considered in the closed session. The resolution must be adopted by a majority of Council present during the open special meeting before the meeting may be closed. An agenda for this meeting is enclosed under separate cover.

(continued)

THE CITY OF WINDSOR
ONTARIO, CANADA

A meeting of the **Striking Committee** will be held on **Monday, February 12, 2024, immediately following the in-camera meeting of Council**, in Room 139, 350 City Hall Square. A resolution to meet in closed session must be adopted and shall contain the general nature of the matters to be considered. The resolution must be adopted by a majority of Council present during the open special meeting of the Striking Committee before the meeting may be closed. An agenda for this meeting is enclosed under separate cover.

BY ORDER OF THE MAYOR.

Yours very truly,

Steve Vlachodimos
City Clerk
/bm
c.c. Chief Administrative Officer

Consolidated City Council Meeting Agenda

Date: Monday, February 12, 2024
Time: 10:00 o'clock a.m.

Location: Council Chambers, 1st Floor, Windsor City Hall

All members will have the option of participating in person in Council Chambers or electronically and will be counted towards quorum in accordance with Procedure By-law 98-2011 as amended, which allows for electronic meetings. The minutes will reflect this accordingly. Any delegations have the option to participate in person or electronically.

MEMBERS:

Mayor Drew Dilkens

Ward 1 - Councillor Fred Francis

Ward 2 - Councillor Fabio Costante

Ward 3 - Councillor Renaldo Agostino

Ward 4 - Councillor Mark McKenzie

Ward 5 - Councillor Ed Sleiman

Ward 6 - Councillor Jo-Anne Gignac

Ward 7 - Councillor Angelo Marignani

Ward 8 - Councillor Gary Kaschak

Ward 9 - Councillor Kieran McKenzie

Ward 10 - Councillor Jim Morrison

Item # **Item Description**

1. **ORDER OF BUSINESS**

2. **CALL TO ORDER -** Playing of the National Anthem

READING OF LAND ACKNOWLEDGEMENT

We [I] would like to begin by acknowledging that the land on which we gather is the traditional territory of the Three Fires Confederacy of First Nations, which includes the Ojibwa, the Odawa, and the Potawatomi. The City of Windsor honours all First Nations, Inuit and Métis peoples and their valuable past and present contributions to this land.

3. **DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

4. **ADOPTION OF THE MINUTES**

4.1. Adoption of the Special Windsor City Council - 2024 Operating & Capital Recommended Budgets minutes of its meeting held January 29, 2024 **(SCM 21/2024) (*attached)***

5. **NOTICE OF PROCLAMATIONS**

Proclamations

“Eating Disorders Awareness Week (EDAW)” – February 1 – 7, 2024

“World Thinking Day” – February 22, 2024

Flag Raising Ceremony

“International Mother Language Day (IMLD)” – February 21, 2024

Illumination

“Eating Disorders Awareness Week (EDAW)” – February 1 – 7, 2024

“World Thinking Day” – February 22, 2024

6. COMMITTEE OF THE WHOLE

7. COMMUNICATIONS INFORMATION PACKAGE (This includes both Correspondence and Communication Reports)

7.1 Correspondence 7.1.1. through 7.1.2. **(CMC 3/2024)**

7.2 Corporate Wellness Program – City Wide **(CM 3/2024)**

8. CONSENT AGENDA

8.1. Cellular Devices Policy Update - City Wide **(C 191/2024)**

8.2. Award of RFT 138-23 Overhead Bridge Crane Replacement at the Little River Pollution Control Plant (LRPCP) - City Wide **(C 11/2024)**

CONSENT COMMITTEE REPORTS

8.3. Sandwich CIP Application Report, 3549 Peter Street; Owners: Roseland Homes LTD (c/o Evanz Minas) **(SCM 11/2024) & (S 164/2023)**

8.4. Closure of part of east/west alley located between Leonard Road and George Avenue, Ward 5, SAA-7136 **(SCM 10/2024) & (S 167/2023)**

8.5. Downtown CIP/Demolition Control By-law Exemption Report-527 Marentette Ave; Owner: Fouad Badour **(SCM 9/2024) & (S 165/2023)**

9. REQUEST FOR DEFERRALS, REFERRALS AND/OR WITHDRAWALS

9.1. Application for Approval of the Conversion of an existing Non-Residential Building at 1500 Ouellette Avenue to a Residential and Commercial Plan of Condominium; Applicant - Ryan Michael Solcz Prof. Corp; File No. CDM-004/22 [CDM/6939]; Ward 3 **(SCM 8/2024) & (S 62/2023)**
Clerk's Note: The Applicant's request for withdrawal of their application was approved at the January 8, 2024 meeting of the Development & Heritage Standing Committee.

10. PRESENTATIONS AND DELEGATIONS

DELEGATIONS

11.4. Sprucewood Avenue Drain Provisional By-Law for Repair and Improvement - Ward 1 **(C 6/2024)**
a) Gerard Rood, Rood Engineering Inc. (in person)

11. REGULAR BUSINESS ITEMS (Non-Consent Items)

11.1. Temporary Patios on Private Property – Application and Approval Process – City Wide **(C 146/2023) & (AI 2/2024) (*additional information memo attached)***

11.2. Declaration of Improved Property Municipally Known as 451 Tecumseh Road West Surplus and Authority to Offer Same for Sale – Ward 3 **(C 5/2024)**

11.3. Proposed Expropriation of Land for the Lauzon Parkway/County Road 42 Improvement Project - Ward 9 **(C 14/2024)**
Clerk's Note: This item must remain as a regular item and not as a consent item.

11.5. Award of RFP 157-23, Energy Management Plan Consultant – City Wide **(C 12/2024) (*attached)***

12. CONSIDERATION OF COMMITTEE REPORTS

12.1. (i) Report of the Special In-Camera meeting or other Committee as may be held prior to Council (if scheduled)

13. BY-LAWS (First and Second Reading)

13.1 **By-law 24-2024** A BY-LAW TO AMEND BY-LAW NUMBER 20-2007 BEING A BY-LAW TO DESIGNATE THE "OLDE SANDWICH TOWNE COMMUNITY PLANNING STUDY AREA" AS AN AREA OF DEMOLITION CONTROL. Authorized by CR30/2024 dated January 15, 2024.

13.2 **By-law 25-2024** A BY-LAW TO ADOPT AMENDMENT NO. 173 TO THE OFFICIAL PLAN OF THE CITY OF WINDSOR. Authorized by CR486/2023 dated November 27, 2023.

13.3 **By-law 26-2024** A BY-LAW TO FURTHER AMEND BY-LAW NUMBER 8600 CITED AS THE "CITY OF WINDSOR ZONING BY-LAW". Authorized by CR486/2023 dated November 27, 2023.

13.4 **By-law 27-2024** A BY-LAW TO ADOPT AMENDMENT NO. 174 TO THE OFFICIAL PLAN OF THE CITY OF WINDSOR. Authorized by CR487/2023 dated November 27, 2023.

13.5 **By-law 28-2024** A BY-LAW TO FURTHER AMEND BY-LAW NUMBER 8600 CITED AS THE "CITY OF WINDSOR ZONING BY-LAW". Authorized by CR487/2023 dated November 27, 2023.

13.6 **By-law 29-2024** A BY-LAW TO FURTHER AMEND BY-LAW NUMBER 8600 CITED AS THE "CITY OF WINDSOR ZONING BY-LAW". Authorized by B/L 327-2004 dated October 4, 2004, OMB Decision/Order 1695 dated June 13, 2006.

13.7 **By-law 30-2024** A BY-LAW TO ASSUME FOR SUBSEQUENT CLOSURE THE 3.66 METRE NORTH/SOUTH ALLEY LOCATED NORTH OF TAYLOR AVENUE AND NEXT EAST OF CAMPBELL AVENUE, CITY OF WINDSOR. Authorized by CR437/2023 dated October 30, 2023.

13.8 **By-law 31-2024** A BY-LAW TO CLOSE, STOP UP AND CONVEY THE 3.66 METRE NORTH/SOUTH ALLEY LOCATED NORTH OF TAYLOR AVENUE AND NEXT EAST OF CAMPBELL AVENUE, CITY OF WINDSOR. Authorized by CR437/2023 dated October 30, 2023.

13.9 **By-law 32-2024** A BY-LAW TO ESTABLISH LANDS AS A PUBLIC HIGHWAY KNOWN AS GRAND MARAIS ROAD EAST IN THE CITY OF WINDSOR. Authorized by CR76/2011 dated February 28, 2011.

13.10 **By-law 33-2024** A BY-LAW TO AMEND BY-LAW NUMBER 15-2010 BEING A BY-LAW TO APPOINT CHIEF BUILDING OFFICIAL, DEPUTY CHIEF BUILDING OFFICIALS AND INSPECTORS TO ENFORCE THE BUILDING CODE ACT AND REGULATIONS IN WINDSOR. Authorized by By-law 98-2011, Section 27.1 (l) (i) dated June 7, 2011.

13.11 **By-law 34-2024** A BY-LAW TO PROVIDE THAT PART-LOT CONTROL SHALL NOT APPLY TO CERTAIN LAND THAT IS WITHIN REGISTERED PLANS 1014 and 989 IN THE CITY OF WINDSOR. Authorized by By-law 139-2013 dated August 26, 2013.

13.12 **By-law 35-2024** A PROVISIONAL BY-LAW TO PROVIDE FOR A DRAINAGE WORKS IN THE CITY OF WINDSOR IN THE COUNTY OF ESSEX FOR THE IMPROVEMENT OF THE SPRUCEWOOD AVENUE DRAIN. See Item No. 11.4. (First and Second Reading Only on Monday, February 12, 2024)

13.13 **By-law 36-2024** A BY-LAW TO CONFIRM PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE CITY OF WINDSOR AT ITS MEETING HELD ON THE 12th day of February, 2024.

14. MOVE BACK INTO FORMAL SESSION

15. NOTICES OF MOTION

16. THIRD AND FINAL READING OF THE BY-LAWS

By-laws 24-2024 through 34-2024 and 36-2024 inclusive.

17. PETITIONS

18. QUESTION PERIOD

18.1 Summary of Outstanding Council Questions as of January 25, 2024 **(SCM 22/2024)**

18.2 Outstanding Council Directives as of January 31, 2024 **(SCM 23/2024)**

19. STATEMENTS BY MEMBERS

20. UPCOMING MEETINGS

Windsor Accessibility Advisory Committee
Tuesday, February 20, 2024
10:00 a.m., via Zoom video conference

City Council Meeting
Monday, February 26, 2024
10:00 a.m., Council Chambers

Environment, Transportation & Public Safety Standing Committee
Wednesday, February 28, 2024
4:30 p.m., Council Chambers

21. ADJOURNMENT

Committee Matters: SCM 21/2024

Subject: Adoption of the Special Windsor City Council - 2024 Operating & Capital Recommended Budgets minutes of its meeting held January 29, 2024.

Special Meeting of Council Meeting – 2024 Operating & Capital Recommended Budgets

Date: Monday, January 29, 2024
Time: 10:00 o'clcok a.m.

Members Present:

Mayor
Mayor Dilkens

Councillors
Ward 1 – Councillor Fred Francis
Ward 2 – Councillor Fabio Costante
Ward 3 – Councillor Renaldo Agostino
Ward 4 – Councillor Mark McKenzie
Ward 5 – Councillor Ed Sleiman
Ward 6 – Councillor Jo-Anne Gignac
Ward 7 – Councillor Angelo Marignani
Ward 8 – Councillor Gary Kaschak
Ward 9 – Councillor Kieran McKenzie
Ward 10 - Councillor Jim Morrison

1. ORDER OF BUSINESS

2. CALL TO ORDER

The Mayor calls the meeting to order at 10:01 o'clock a.m.

3. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

None disclosed.

4. ADOPTION OF THE MINUTES

4.1. Adoption of the Windsor City Council minutes of its meeting held January 15, 2024.

Moved by: Councillor Fabio Costante
Seconded by: Councillor Fred Francis

That the minutes of the Meeting of Council held January 15, 2024 **BE ADOPTED** as presented.
Carried.

Report Number: SCM 14/2024

4.2. Adoption of the Special Windsor City Council 2024 Operating & Capital Recommended Budgets minutes of its meeting held January 22, 2024.

Moved by: Councillor Fabio Costante
Seconded by: Councillor Fred Francis

That the minutes of the Special Meeting of Council held January 22, 2024 **BE ADOPTED** as presented.
Carried.

Report Number: SCM 16/2024

6. COMMITTEE OF THE WHOLE

Moved by: Councillor Jo-Anne Gignac
Seconded by: Councillor Gary Kaschak

That Council do now rise and move into Committee of the Whole with the Mayor presiding for the purpose of dealing with:
(a) communication items;

(b) consent agenda;
(c) hearing requests for deferrals, referrals and/or withdrawals of any items of business;
(d) hearing presentations and delegations;
(e) consideration of business items;
(f) consideration of Committee reports:
(g) Report of Special In-Camera Meeting or other Committee as may be held immediately following Council (if scheduled); and
(h) consideration of by-laws 18-2024 through 23-2024 (inclusive)
Carried.

7. COMMUNICATIONS INFORMATION PACKAGE

7.1. Correspondence for Monday, January 29, 2024

Moved by: Councillor Angelo Marignani
Seconded by: Councillor Kieran McKenzie

Decision Number: B2/2024
That the following Communication Items 7.1.1 and 7.1.3 through 7.1.5 as set forth in the Council Agenda **BE REFERRED** as noted; and that Item 7.1.2 be dealt with as follows:

7.1.2 Letter regarding the Cost Apportioning Agreement with Essex Region Conservation Authority

Moved by: Councillor Jo-Anne Gignac
Seconded by: Councillor Fred Francis

Decision Number: B3/2024
That the correspondence from the Director, Legal & Legislative Services / Clerk – Town of Essex dated January 10, 2024 regarding the "Cost Apportioning Agreement with Essex Region Conservation Authority" **BE RECEIVED** for information; and further,

That administration **BE DIRECTED** to send a letter of clarification to the Town of Essex regarding the Cost Apportioning Agreement with Essex Region Conservation Authority.
Carried.

No.	Sender	Subject
7.1.1	Windsor Utilities Commission and ENWIN Utilities Ltd.	Public Notice of Addendum – Municipal Class Environmental Assessment – Central Corridor Feedermain Commissioner, Economic Development Commissioner, Infrastructure Services & City Engineer MU2024 Note & File

No.	Sender	Subject
7.1.2	Town of Essex	Letter regarding the Cost Apportioning Agreement with Essex Region Conservation Authority Commissioner, Finance & City Treasurer EI/10108 Note & File
7.1.3	Association of Ontario Road Supervisors (AORS)	Letter requesting that Council endorse a motion to pilot a Municipal Operator Course to recruit and train labourers to maintain existing Public Works infrastructure Commissioner, Infrastructure Services & City Engineer GM2024 COUNCIL DIRECTION REQUESTED, Otherwise Note & File
7.1.4	Acting City Planner	Application for Zoning Amendment, Sital Garha 1350 Pelletier Street, to permit a 2-storey multiple dwelling with 4 residential units. Z/14721 Note & File
7.1.5	Committee of Adjustment	Applications to be heard by the Committee of Adjustment/Consent Authority, Thursday, January 25, 2024 at 3:30 p.m. Z2024 Note & File

Carried.

Report Number: CMC 2/2024

8. CONSENT AGENDA

11.3. Transit Windsor 2024 Operating Budget - City Wide

Moved by: Councillor Mark McKenzie
Seconded by: Councillor Angelo Marignani

Decision Number: B4/2024 ETPS 979
That City Council **RECEIVE** the Transit Windsor 2024 Operating Budget submission for information.
Carried.

Report Number: SCM 337/2023 & S 145/2023
Clerk's File: AFB/14256

11.6. Essex-Windsor Solid Waste Authority 2024 Budget - City Wide

Moved by: Councillor Mark McKenzie
Seconded by: Councillor Angelo Marignani

Decision Number: B5/2024
That City Council **APPROVE** the Essex-Windsor Solid Waste Authority 2024 budget, attached as Appendix A.
Carried.

Report Number: C 185/2023
Clerk's File: SW/14547

11.7. WPL 2024 Annual Reserve Fund Expenditure Plan & List of Donations and Bequests received in 2023 - WPL Board - City Wide

Moved by: Councillor Mark McKenzie
Seconded by: Councillor Angelo Marignani

Decision Number: B6/2024
That Council **RECEIVE FOR INFORMATION** this report entitled "WPL 2024 Annual Reserve Fund Expenditure Plan & List of Donations and Bequests received in 2023 - WPL Board – City Wide".
Carried.

Report Number: CM 1/2024
Clerk's File: ML/10013

9. REQUESTS FOR DEFERRALS, REFERRALS OR WITHDRAWALS

11.9. Festival Plaza Improvement - Update - Ward 3

Moved by: Councillor Angelo Marignani
Seconded by: Councillor Fred Francis

Decision Number: B7/2024
That the report of the Project Administrator dated December 20, 2023 entitled "Festival Plaza Improvement - Update - Ward 3" **BE REFERRED** back to administration; and,

That administration **BE DIRECTED** to provide another more cost effective option for Council's consideration.
Carried.

Report Number: C 182/2023
Clerk's File: SR/14229

11.8. Jackson Park Bandshell Feasibility Study Update - Ward 3

Moved by: Councillor Kieran McKenzie
Seconded by: Councillor Fred Francis

Decision Number: B8/2024
That the report of the Executive Initiatives Coordinator, Community Services dated December 28, 2023 entitled "Jackson Park Bandshell Feasibility Study Update - Ward 3" **BE REFERRED** back to administration; and,

That administration **BE DIRECTED** to undertake a formal procurement process related to a feasibility study whereby the scope of the study be limited to heritage and technical attributes of the facility at the current location and further that a city led community consultation be part of the scope of the study; and,

That an amount up to $120,000 **BE APPROVED** from the Budget Stabilization Reserve (BSR); and,

That administration **BE REQUESTED** to report back to Council with the results of the procurement process.
Carried.

Report Number: C 189/2023
Clerk's File: SR/14718

10. PRESENTATIONS AND DELEGATIONS

11.1. 2024 Operating Budget Report - City Wide
AND
11.2. 2024 10-Year Recommended Capital Budget - City Wide

Janice Guthrie, Commissioner, Finance & City Treasurer

Janice Guthrie, Commissioner, Finance & City Treasurer appears before City Council regarding the administrative report entitled "2024 Operating Budget Report - City Wide" and "2024 10-Year Recommended Capital Budget - City Wide" and provides a brief overview of the City of Windsor finances including highlights of significant issues which have impacted the development of the 2024 operating and capital budgets; 2024 Operating & Capital Budget Process; City of Windsor Financial Snapshot; Decreasing Debt, Investing in Affordable Housing & Creating Jobs; Increasing Reserves; Reserves as a % of Taxation; Continued Fiscal Responsibility; City of Windsor Bond

Rating 1988 – 2023; Inflationary Pressures; Actual Municipal Inflationary Pressures; 2024 Municipal Growth Analysis – Revenue from Growth and Development; 2024 Municipal Growth Analysis – Revenue Loss due to Assessment Appeals; 2024 Municipal Growth Analysis – Combined Effects and Future Growth Projections; 2010 – 2023 Tax Arrears; 2024 Recommended Municipal Gross Operating Expenditures by Function; 2024 Recommended Municipal Gross Operating Revenue; what the 2024 Recommended Tax Levy is being spent on; Mandatory vs. Discretionary Spending; 2024 Recommended Operating Budget Changes; Tax Levy Below CPI; 2024 Municipal Levy Increases – Compared to Windsor; Cumulative % Change in Total Tax Levy; 2024 Recommended Levy Increase of 3.93%; Non-Discretionary vs. Discretionary; Budget Overview – City Departments; One-Time Funding; Budget Overview – ABC's; 2024 Capital Budget – Recommended 10-Year Plan; 2024 Capital Budget Spending 2016 – 2024; Service Sustainability Investments, Roads & Sewers Infrastructure Increase – 2019 Capital Budget vs. 2024 Capital Budget; Importance of Master Plans; Transit Master Plan; Grant Funding; 2024 Capital Budget – Major Projects; 2024 Capital Budget – Growth and Economic Development Strategy; Asset Management Plan (AMP); Other Budget Approvals; Overall Comparison of Residential Charges; and concludes by indicating, looking forward, the City continues to operate at a lean and fiscally responsible budgetary level; the annual budget will continue to be based upon the paramount objective of fiscal responsibility and will need to be balanced and funded appropriately if it is to address increased and enhanced service levels and focus on economic development and growth initiatives; and City Council is being asked to endorse the recommended budget as presented, should Council wish to change the recommended budget, it may do so by way of proposed amendments.

11. REGULAR BUSINESS ITEMS

11.4. Transit Windsor 2024 Operating Budget with Service Enhancements - City Wide

Moved by: Councillor Fabio Costante
Seconded by: Councillor Kieran McKenzie

That Council APPROVE the implementation of a reduced version of the Transit Windsor service enhancements for 2024, totalling approximately 6,000 net new service hours and allowing for the elimination of school extras, and the re-allocation of those hours to a reduced version of the Service Plan, utilizing $330,000 to be funded from the Budget Stabilization Reserve (BSR) to implement the enhancements.

The motion is **put** and is **lost**.

Aye votes: Councillors Fabio Costante, Angelo Marignani, Gary Kashack, and Kieran McKenzie.
Nay votes: Councillors Fred Francis, Renaldo Agostino, Mark McKenzie, Ed Sleiman, Jo-Anne Gignac, Jim Morrison.

Moved by: Councillor Fred Francis
Seconded by: Councillor Jim Morrison

Decision Number: B9/2024 ETPS 980
That City Council **RECEIVE** the Transit Windsor 2024 Operating Budget service enhancement submission for information.
Carried.

Report Number: SCM 338/2023 & S 156/2023
Clerk's File: AFB/14256

11.5. 2024 Sewer Surcharge Budget - City Wide

Moved by: Councillor Fred Francis
Seconded by: Councillor Jim Morrison

Decision Number: B10/2024

That the following wastewater rates **BE APPROVED** and **IMPLEMENTED:**

A. Fixed Charge - To be based on the meter size as detailed in Appendix B ($21.65 for residential customers)

B. Water Consumption Charge - To be based on a rate per cubic metre of water ($3.37 per m3 of water for residential users and $3.15 per m3 for commercial customers); and,

That in order to avoid charging a surcharge on the water that is estimated to not have been returned to the sewer system, water consumption for the purpose of calculating the sewer surcharge bills for the extended summer months (May through October) continue to **BE BASED** on the lower of actual consumption or average winter usage (November through April) and that Administration **DIRECT** Enwin Utilities Ltd. (acting for the Windsor Utilities Commission) to continue to use the appropriate billing methodology to achieve this goal; and,

That the City Solicitor **BE DIRECTED** to update the Sewer Surcharge Bylaw to reflect the new rates.

Carried.

Report Number: C 147/2023
Clerk's File: SW/12983

2024 Operating Budget Binder Items
Appendix A: Executive Summary

St. Clair College and the University of Windsor – Partnership with Transit Windsor

Moved by: Councillor Kieran McKenzie
Seconded by: Councillor Angelo Marignani

Decision Number: B11/2024
That administration **BE DIRECTED** to engage with St. Clair College administration and the administration at the University of Windsor to discuss possible ongoing partnerships related to funding for Transit Services in the City of Windsor.
Carried.

Proposed Transit Fare Increase

Moved by: Councillor Kieran McKenzie
Seconded by: Councillor Fabio Costante

Decision Number: B12/2024
That administration **BE REQUESTED** to report back to Council related to the impact to transit revenues if the proposed transit fare increase being contemplated were not applied to individuals who qualified for the affordable pass program.
Carried.

2024 Marina User Fees

Moved by: Councillor Jo-Anne Gignac
Seconded by: Councillor Mark McKenzie

Decision Number: B13/2024
That an increase of 6% to the Lakeview Park Marina User Fees for the 2024 season **BE APPROVED**.
Carried.

One-Time Registration Dog Licensing Fees

Moved by: Councillor Jo-Anne Gignac
Seconded by: Councillor Fred Francis

Decision Number: B14/2024
That administration **BE DIRECTED** to report back to Council for the 2025 budget deliberations regarding an analysis related to Dog Licensing fees and the impact that a one-time voluntary registration fee may have on administrative resources.
Carried.

Reference # E 129
Issue Reference # 2024-0222
Parking Fee Adjustments for Parking Lots and Meters

Moved by: Councillor Renaldo Agostino

Seconded by: Councillor Mark McKenzie

Decision Number: B15/2024
That with regard to "Parking Fee Adjustments for Parking Lots and Meters" that the collection of fees from 6:00 o'clock p.m. to 9:00 o'clock p.m. **BE NOT APPROVED**; and,

That administration **BE DIRECTED** to report back on other ways to improve technology and bring in parking revenue.
Carried.

Reference # C 98
Issue Reference # 2024-0079
New Revenue – Usage of Bus Bays at Windsor International Transit Terminal

Moved by: Councillor Renaldo Agostino
Seconded by: Councillor Jo-Anne Gignac

Decision Number: B16/2024
That with regard to the "New Revenue – Usage of Bus Bays at Windsor International Transit Terminal," that all out of town buses **BE ASSESSED** a one time fee, to access the terminal.
Carried.

The Special Meeting of Council recesses at 12:56 o'clock p.m.

The Special Meeting of Council reconvenes 1:35 o'clock p.m.

Reference # G 220
Issue Reference # 2024-0303
Summer Drop-In Recreation Program in Parks

Moved by: Councillor Renaldo Agostino
Seconded by: Councillor Mark McKenzie

Decision Number: B17/2024
That with regard to "Summer Drop-In Recreation Program in Parks" that the amount of up to $20,000 **BE APPROVED** for another year of programming in Mitchell Park; and,

That the amount **BE FUNDED** from the Budget Stabilization Reserve (BSR); and,

That administration **BE REQUESTED** to report back on adding additional parks and explore potential funding from community partnerships for Council's consideration.
Carried.

2025 Budget Perparation

Moved by Councillor Fred Francis
Seconded by Councillor Angelo Marignani

That administration BE DIRECTED to provide 10% efficiencies as opposed to 5% efficiencies as part of the 2025 Budget preparation process for Council's consideration.
Clerk's Note: Please see deferral motion – B 18/2024.

Moved by Councillor Kieran McKenzie
Seconded by: Councillor Gary Kaschak

Decision Number: B18/2024
That the following recommended motion by Councillor Francis from the January 29, 2024—Special Meeting of Council **BE DEFERRED** to a future meeting of Council:

> That administration BE DIRECTED to provide 10% efficiencies as opposed to 5% efficiencies as part of the 2025 Budget preparation process for Council's consideration.

Carried.
Councillors Fred Francis and Angelo Marignani voting nay.

Reference # E 144
Issue Refrerence # 2024-0280
New Service: Route 250 (Rhodes/Twin Oaks/NextStar Industrial)

Moved by: Councillor Fabio Costante
Seconded by: Councillor Jo-Anne Gignac

Decision Number: B19/2024
That with regard to "New Service: Route 250 (Rhodes/Twin Oaks/NextStar Industrial)" that administration **BE DIRECTED** to report back on the participation or arrangement to assist with transit funding by other municipalities or corporations; and,

That administration **BE DIRECTED** to explore opportunities across the community for sponsors to assist with transit funding.
Carried.

Reference # E 124
Issue Refrerence # 2024-0288
Addition of Two Regular Full Time Tier 1 Service Desk Positions

Moved by: Councillor Fabio Costante
Seconded by: Councillor Fred Francis

Decision Number: B20/2024
That with regard to "Addition of Two Regular Full Time Tier 1 Service Desk Positions," only one regular full time Tier 1 Service Desk Position **BE APPROVED** as opposed to the recommended two.
Carried.

Disolving Town & Gown Advisory Committee Funding

Moved by: Councillor Angelo Marignani
Seconded by: Councillor Ed Sleiman

Decision Number: B21/2024
That the funding currently allocated to the Town & Gown Advisory Committee **BE ELIMINATED** reducing the overall tax levy by $4,500 as the committee has been dissolved.
Carried.

Reference # G 209
Issue Refrerence # 2024-0253
Addition of Two Full Time 311/211 Customer Contact Representatives

Moved by: Councillor Jim Morrison
Seconded by: Councillor Fabio Costante

That with regard to "Addition of Two Full Time 311/211 Customer Contact Representatives," that one regular full time 311/211 Customer Contact Representative BE APPROVED.

The motion is **put** and is **lost**.

Aye votes: Councillors Jim Morrison and Fabio Costante.
Nay votes: Councillors Fred Francis, Renaldo Agostino, Mark McKenzie, Ed Sleiman, Jo-Anne Gignac, Angelo Marignani, Gary Kashack and Kieran McKenzie.
Absent: None.
Abstain: None.

Return to Pre-Pandemic Parking Fee Structure

Moved by: Councillor Gary Kashack
Seconded by: Councillor Jo-Anne Gignac

Decision Number: B22/2024
That administration **BE DIRECTED** to reinstate the pre-pandemic parking fee structure which was in place prior to 2020, thus eliminating the 1 hour free parking.
Carried.
Councillor Angelo Marignani voting nay.

Moved by: Councillor Jo-Anne Gignac
Seconded by: Councillor Renaldo Agostino

Decision Number: B23/2024
That the 30-day budget amendment period prescribed in Ontario Regulation 530/22 Section 7 (3) for the 2024 Recommended Operating Budget **BE SHORTENED** and the final day for amendments be January 29, 2024.
Carried.

2024 Capital Budget Binder Items

Government Funding Residential Road Rehabilitation

Moved by: Councillor Jo-Anne Gignac
Seconded by: Councillor Fred Francis

Decision Number: B24/2024
That administration **BE DIRECTED** to send a letter to the Associations of Municipalities of Ontario (AMO) and the Federation of Canadian Municipalities (FCM) to advocate upper levels of government for funding residential road rehabilitation projects.
Carried.

Traffic Calming Measures – Wyandotte Street

Moved by: Councillor Jo-Anne Gignac
Seconded by Councillor Mark McKenzie

Decision Number: B25/2024
That administration **BE DIRECTED** to incorporate traffic calming measures on Wyandotte Street as opposed to the narrowing of the roadway option that was approved by Council previously; and,

That an amount of $225,000 from the surplus $246,240 in the Budget Stabilization Reserve Fund (BSR) for the Paul Martin Building **BE APPROVED** for this project.
Carried.
Councillor Fabio Costante voting nay.

Moved by: Councillor Ed Slieman
Seconded by: Councillor Angelo Marignani

Decision Number: B26/2024
That the 30-day budget amendment period prescribed in Ontario Regulation 530/22 Section 7 (3) for the 2024 Recommended Capital Budget **BE SHORTENED** and the final day for amendments be January 29, 2024.

Carried.

11.1. 2024 Operating Budget Report - City Wide (C 188/2023)

Moved by: Councillor Ed Sleiman
Seconded by: Councillor Gary Kaschak

Decision Number: B27/2024

That City Council **ENDORSE** the 2024 recommended operating budget which is reflective of an overall levy increase of 3.91% as amended; subject to any further amendments that have been proposed by City Council and are considered approved; and,

That one-time funding estimated at $7,838,880; subject to any further amendments that have been proposed by City Council are considered approved **BE APPROVED** from the specific Reserve Funds as detailed in this report; and,

That Council **APPROVE** the required transfers to and from various funds which have been identified and included in the 2024 Recommended Budget; subject to any further amendments that have been proposed by City Council and are considered approved; and,

That the CFO & City Treasurer **BE AUTHORIZED** to process budget adjustments during the fiscal year, which do not change the overall approved property tax levy; and,

That the 2024 Schedule of Fees detailed in the budget report, Appendix D: 2024 User Fee Schedule, **BE APPROVED** as amended; and,

That the Fees & Charges Bylaw of record **BE AMENDED** to reflect the 2024 Schedule of Fees as amended.

Carried.

Report Number: C 188/2023
Clerk's File: AF/14585

11.2. 2024 10-Year Recommended Capital Budget - City Wide (C 177/2023)

Moved by: Councillor Ed Sleiman
Seconded by: Councillor Gary Kaschak

Decision Number: B28/2024

That City Council **ENDORSE** the 2024 10-Year Capital Budget documents reflective of $1,894,120,197 in total funding; subject to any further amendments that have been proposed by City Council and are considered approved; and,

That City Council **APPROVE** the recommended allocation of the 2024 available funding, inclusive of funding required for pre-commitments and placeholders previously approved by

City Council, for capital projects totalling $206,895,068; subject to any further amendments that have been proposed by City Council and are considered approved; and,

That City Council **APPROVE IN PRINCIPLE** the recommended allocation of the 2025 through 2033 available funding, inclusive of funding required for pre-commitments and placeholders previously approved by City Council, for capital projects totalling $1,687,225,129; subject to any further amendments that have been proposed by City Council and are considered approved; and,

That City Council **APPROVE** the reallocation of funding sources for previously approved pre-committed funding, as well as the pre-commitment of additional funding, as identified in the applicable individual project summaries provided as part of the 2024 10-Year Capital Budget documents; subject to any further amendments that have been proposed by City Council and are considered approved.

Carried.

Report Number: C 177/2023
Clerk's File: AF/14585

12. CONSIDERATION OF COMMITTEE REPORTS

12.1. (i) Report of the Special In-Camera meeting or other Committee as may be held prior to Council

Moved by: Councillor Fabio Costante
Seconded by: Councillor Fred Francis

Decision Number: B29/2024
That the report of the Special In-Camera meeting held January 29, 2024 **BE ADOPTED** as presented.
Carried.

Clerk's File: ACO2024

12.2. Report of the Special Meeting of Council – In-Camera of its meeting held January 15, 2024

Moved by: Councillor Fabio Costante
Seconded by: Councillor Fred Francis

Decision Number: CR55/2024
That the report of the Special In-Camera meeting held January 15, 2024 **BE ADOPTED** as presented.
Carried.

Report Number: SCM 18/2024
Clerk's File: ACO2024

12.3. Report of the In-Camera Striking Committee of its meeting held January 22, 2024

Moved by: Councillor Fabio Costante
Seconded by: Councillor Fred Francis

Decision Number: B30/2024
That the report of the In-Camera Striking Committee of its meeting held January 22, 2024 **BE ADOPTED** as presented.
Carried.

Report Number: SCM 19/2024
Clerk's File: ACOS2024

12.4. Report of the Striking Committee of its meeting held January 22, 2024

Moved by: Councillor Fabio Costante
Seconded by: Councillor Fred Francis

Decision Number: B31/2024
That the report of the Striking Committee of its meeting held January 22, 2024 **BE ADOPTED** as presented.
Carried.

Report Number: SCM 20/2024
Clerk's File: ACOS2024

13. BY-LAWS (First and Second Readings)

Moved by: Councillor Jo-Anne Gignac
Seconded by: Councillor Fred Francis

That the following By-laws No. 18-2024 through 23-2024 (inclusive) be introduced and read a first and second time:

18-2024 A BY-LAW TO ADOPT AMENDMENT NO. 175 TO THE OFFICIAL PLAN OF THE CITY OF WINDSOR. Authorized by CR434/2023 dated October 30, 2023.

19-2024 A BY-LAW TO FURTHER AMEND BY-LAW NUMBER 8600 CITED AS THE "CITY OF WINDSOR ZONING BY-LAW". Authorized by CR434/2023 dated October 30, 2023.

20-2024 A BY-LAW TO AUTHORIZE THE ENTERING INTO OF AN AGREEMENT WITH RJM HOLDINGS LIMITED FOR THE PROVISION OF A MUNICIPAL CAPITAL FACILITY AT THE 185 OUELLETTE AVENUE WINDSOR, ONTARIO. Authorized by CR42/2024 dated January 15, 2024.

21-2024 A BY-LAW TO ESTABLISH LANDS AS A PUBLIC HIGHWAY KNOWN AS CLAIRVIEW AVENUE, IN THE CITY OF WINDSOR. Authorized by CAO 329/2023 dated December 12, 2023.

22-2024 A BY-LAW TO AMEND BY-LAW 12417 BEING A BYLAW TO CLOSE, STOP UP AND CONVEY THE NORTH/SOUTH ALLEY AND PART OF THE EAST/WEST ALLEY NORTH OF PITT STREET EAST, BETWEEN OUELLETTE AND GOYEAU; CITY OF WINDSOR. Authorized by CAO 12/2024 dated January 18, 2024.

23-2024 A BY-LAW TO CONFIRM PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE CITY OF WINDSOR AT ITS SPECIAL MEETING HELD ON THE 29TH day of JANUARY, 2024.
Carried.

14. MOVE BACK INTO FORMAL SESSION

Moved by: Councillor Angelo Marignani
Seconded by: Councillor Kieran McKenzie

That the Committee of the Whole does now rise and report to Council respecting the business items considered by the Committee:
1) Communication Items (as amended)
2) Consent Agenda (as amended)
3) Items Deferred Items Referred
4) Consideration of the Balance of Business Items (as amended)
5) Committee Reports as presented
6) By-laws given first and second readings as presented
Carried.

16. THIRD AND FINAL READING OF THE BY-LAWS

Moved by: Councillor Mark McKenzie
Seconded by: Councillor Jim Morrison

That the By-laws No. 18-2024 through 23-2024 having been read a first and second time be now read a third time and finally passed and that the Mayor and Clerk **BE AUTHORIZED** to sign and seal the same notwithstanding any contrary provision of the Council.
Carried.

21. ADJOURNMENT

Moved by: Councillor Jo-Anne Gignac
Seconded by: Councillor Gary Kaschak

That this Council meeting stand adjourned until the next regular meeting of Council or at the call of the Mayor.
Carried.

Accordingly, the meeting is adjourned at 3:20 o'clock p.m.

Mayor

City Clerk

Adopted by Council at its meeting held January 29, 2024 (B29/2024)
SV/bm

SPECIAL MEETING OF COUNCIL – IN CAMERA
January 29, 2024

Meeting called to order at: 9:00 a.m.

Members in Attendance:

Mayor Drew Dilkens
Councillor Renaldo Agostino
Councillor Fabio Costante
Councillor Fred Francis
Councillor Jo-Anne Gignac
Councillor Gary Kaschak
Councillor Angelo Marignani
Councillor Kieran McKenzie
Councillor Mark McKenzie
Councillor Jim Morrison
Councillor Ed Sleiman

Also in attendance:

Joe Mancina, Chief Administrative Officer
Andrew Daher, Commissioner, Human and Health Services
Mark Winterton, Acting Commissioner of Infrastructure Services/City Engineer
Janice Guthrie, Commissioner of Finance/City Treasurer
Dana Paladino, Acting Commissioner of Corporate Services
Ray Mensour, Commissioner of Community Services
Jelena Payne, Commissioner Economic Development
Steve Vlachodimos, City Clerk
Wira Vendrasco, Acting City Solicitor
Abe Taqtaq, Mayor's Chief of Staff
Anna Ciacelli, Deputy Clerk

Verbal Motion is presented by Councillor Mark McKenzie, seconded by Councillor Ed Sleiman,
to move in Camera for discussion of the following item(s):

Item No.	Subject & Section - Pursuant to *Municipal Act*, 2001, as amended
1	Property matter – sale of land, Section 239(2)(c)
2	Property matter – purchase of land, Section 239(2)(c)
3	Property/Information supplied in confidence, Section 239(2)(h)
4	Personal matter/legal matter – decision, Section 239(2)(b)(e)
5	Personal/legal matters – in-camera discussion/questions re budget issues – VERBAL, Section 239(2)(b)(d)(e)(f)

Motion Carried.

Declarations of Pecuniary Interest:

None declared.

Discussion on the items of business.

Verbal Motion is presented by Councillor Ed Sleiman, seconded by Councillor Kieran McKenzie,
to move back into public session.

Motion Carried.

Moved by Councillor Renaldo Agostino, seconded by Councillor Jim Morrison,
THAT the Clerk BE DIRECTED to transmit the recommendation(s) contained in the report(s) discussed at the In-Camera Council Meeting held January 29, 2024 directly to Council for consideration at the next Regular Meeting.

1. That the recommendation contained in the in-camera report from the Coordinator of Real Estate Services, Manager of Real Estate Services, Acting City Solicitor, Acting Commissioner Corporate Services, Manager Development Engineering, Acting Commissioner Infrastructure Services and Commissioner of Finance and City Treasurer respecting a property matter – sale of land **BE APPROVED**.

2. That the recommendation contained in the in-camera report from the Coordinator of Real Estate Services, Manager of Real Estate Services, Acting City Solicitor, Acting Commissioner Corporate Services, Acting Commissioner Infrastructure Services and Commissioner of Finance and City Treasurer respecting a property matter –purchase of land **BE APPROVED**.

3. That the recommendation contained in the in-camera report from the Manager Social and Affordable Housing, Acting City Solicitor, Acting Commissioner Corporate Services, Commissioner of Human and Health Services and Commissioner of Finance and City Treasurer respecting a property/information supplied in confidence matter **BE APPROVED**.

4. That the confidential report from the Executive Director of Human Resources, Acting City Solicitor, Acting Commissioner of Corporate Services and Commissioner of Economic Development and Innovation respecting a personal/legal matter – decision **BE RECEIVED**.

5. That the in-camera discussion/questions regarding the 2024 budget **BE RECEIVED**.

Motion Carried.

Moved by Councillor Gary Kaschak, seconded by Councillor Mark McKenzie,
That the special meeting of council held January 29, 2024 BE ADJOURNED.
(Time: 9:12 a.m.)
Motion Carried.

Adopted by Council at its meeting held January 29, 2024 (CR55/2024)
SV/bm

SPECIAL MEETING OF COUNCIL – IN CAMERA
January 15, 2024

Meeting called to order at: 1:41 p.m.

Members in Attendance:

Mayor Drew Dilkens
Councillor Renaldo Agostino
Councillor Fabio Costante
Councillor Fred Francis
Councillor Jo-Anne Gignac
Councillor Gary Kaschak
Councillor Angelo Marignani
Councillor Kieran McKenzie
Councillor Mark McKenzie
Councillor Jim Morrison
Councillor Ed Sleiman

Also in attendance:

Joe Mancina, Chief Administrative Officer
Andrew Daher, Commissioner, Human and Health Services
Mark Winterton, Acting Commissioner of Infrastructure Services/City Engineer
Janice Guthrie, Commissioner of Finance/City Treasurer
Dana Paladino, Acting Commissioner of Corporate Services
Ray Mensour, Commissioner of Community Services
Jelena Payne, Commissioner Economic Development
Steve Vlachodimos, City Clerk
Wira Vendrasco, Acting City Solicitor
Abe Taqtaq, Mayor's Chief of Staff
Anna Ciacelli, Deputy Clerk
Colleen Middaugh, Manager of Corporate Projects (Item 1)
Mark Nazarewich, Deputy City Solicitor (Items 1 and 6)
James Chacko, Executive Director Parks/Facilities (Item 1)
Alex Vucinic, Manager Purchasing/Risk Management (Items 1, 4 an 5)
Joseph Datillo, Project Administrator (Item 1)
Kelly Goz, Acting Manager Homelessness and Housing (Item 2)

Kirk Whittal, Executive Director of Housing and Children Services (Item 2)

Aaron Farough, Senior Legal Counsel (Item 2)
Greg Atkinson, Deputy City Planner (Item 2)
Tracy Beadow, Project Administrator (Item 2)
Jim Leether, Administrator Waste Collection Contracts (Items 4 and 5)
Shawna Boakes, Executive Director of Operations (Items 4 and 5)
Anne-Marie Albidone, Manager Environmental Services (Items 4 and 5)
Tyson Cragg, Executive Director Transit Windsor (Item 6)
Norbert Wolf, Manager of Employee Relations (Item 6)
Vincenza Mihalo, Executive Director Human Resources (Item 6)
Tony Ardovini, Deputy Treasurer Financial Planning (Item 6)
Sharon Strosberg, Senior Legal Counsel (Item 7)
Kate Tracey, Senior Legal Counsel (Item 7)
Vita Grammatico, Senior Economic Development Officer (Item 7)

Verbal Motion is presented by Councillor Mark McKenzie, seconded by Councillor Ed Sleiman,
to move in Camera for discussion of the following item(s):

Item No.	Subject & Section - Pursuant to *Municipal Act*, 2001, as amended
1	**Legal matter – contract – litigation-advice subject to solicitor-client privilege, Section 239(2)(e)(f)** **See Item 11.3 on regular agenda**
2	**Property/position/plan matter – acquisition of land, Section 239(2)(c)(k)**
3	**Property matter – acquisition of land, Section 239(2)(c)**
4	**Personal matter – labour**

relations/negotiations, Section 239(2)(d)

5 **Technical/financial matter – contract, Section 239(2)(j)**

6 **Personal matter – labour negotiations, Section 239(2)(d) – VERBAL update**

7 **Legal/property matter – litigation/advice subject to solicitor-client privilege, Section 239(2)(c)(f) – VERBAL update**

Motion Carried.

Declarations of Pecuniary Interest:

None declared.

Discussion on the items of business.

Verbal Motion is presented by Councillor Fabio Costante, seconded by Councillor Jim Morrison,
to move back into public session.
Motion Carried.

Moved by Councillor Jo-Anne Gignac, seconded by Councillor Fred Francis,
THAT the Clerk BE DIRECTED to transmit the recommendation(s) contained in the report(s) discussed at the In-Camera Council Meeting held January 15, 2024 directly to Council for consideration at the next Regular Meeting.

6. That the recommendation contained in the in-camera report from the Manager of Corporate Projects, Purchasing Manager, Executive Director of Engineering/Deputy City Engineer, Acting Commissioner of Infrastructure Services, Commissioner of Community Services, Acting City Solicitor, Acting Commissioner of Corporate Services and Commissioner of Finance/City Treasurer respecting a legal matter – contract-litigation – advice subject to solicitor-client privilege **BE APPROVED**.

LOST MOTION:

2. That the recommendation contained in the in-camera report from the Acting Manager of Homelessness and Housing Support, Executive Director of Housing and Children's Services, Executive Director of Engineering, Acting Commissioner of Infrastructure Services, Acting City Solicitor, Acting Commissioner of Corporate Services, Commissioner of Human and Health Services and Commissioner of Finance/City Treasurer respecting a property/position/plan matter – acquisition of land **BE APPROVED AS AMENDED**.

Aye votes: Councillors Fabio Costante, Kieran McKenzie, Fred Francis, Gary Kaschak
Nay votes: Councillors Angelo Marignani, Jo-Anne Gignac, Renaldo Agostino, Jim Morrison, Ed Sleiman, Mark McKenzie and Mayor Drew Dilkens

7. That the recommendation contained in the in-camera report from the Acting Manager of Homelessness and Housing Support, Executive Director of Housing and Children's Services, Executive Director of Engineering, Acting Commissioner of Infrastructure Services, Acting City Solicitor, Acting Commissioner of Corporate Services, Commissioner of Human and Health Services and Commissioner of Finance/City Treasurer respecting a property/position/plan matter – acquisition of land **BE APPROVED**.

Nay votes: Councillors Fabio Costante and Fred Francis.

8. That the recommendation contained in the in-camera report from the Deputy Treasurer of Taxation, Treasury and Financial Projects, Acting City Solicitor, Acting Commissioner of Corporate Services, Commissioner of Human and Health Services and Commissioner of Finance and City Treasurer respecting a property matter – acquisition of land **BE APPROVED**.

9. That the recommendation contained in the in-camera report from the Manager of Performance Management and Business Case Development, Executive Director of Operations, Acting Commissioner of Infrastructure Services, Executive Director of Human Resources, Deputy Treasurer of Financial Planning, Acting Commissioner of Corporate Services and Commissioner of Finance and City Treasurer respecting a personal matter – labour relations/negotiations **BE APPROVED**.

10. That the recommendation contained in the in-camera report from the Financial Planning Administrator, Executive Director of Operations, Acting Commissioner of Infrastructure Services, Acting City Solicitor, Acting Commissioner of Corporate Services and Commissioner of Finance and City Treasurer respecting a technical/financial matter - contract **BE APPROVED**.

11. That the confidential verbal report from the Manager of Labour Relations, Executive Director of Human Resources and the Executive Director of Transit Windsor respecting a personal matter – labour negotiations **BE RECEIVED** and that Administration **BE DIRECTED TO PROCEED** in accordance with the verbal directions of Council.

12. That the confidential verbal report from the Acting City Solicitor respecting a legal matter – litigation/advice subject to solicitor-client privilege **BE RECEIVED**.

Motion Carried.

Moved by Councillor Mark McKenzie, seconded by Councillor Ed Sleiman,
That the special meeting of council held January 15, 2024 BE ADJOURNED.
(Time: 4:04 p.m.)
Motion Carried.

Adopted by Council at its meeting held January 29, 2024 (B30/2024)
SV/bm

STRIKING COMMITTEE – IN CAMERA
January 22, 2024

Meeting called to order at: 2:52 p.m.

Members in Attendance:

Mayor Drew Dilkens
Councillor Renaldo Agostino
Councillor Fabio Costante
Councillor Fred Francis
Councillor Jo-Anne Gignac
Councillor Gary Kaschak
Councillor Angelo Marignani
Councillor Kieran McKenzie
Councillor Mark McKenzie
Councillor Ed Sleiman

Members Absent:

Councillor Jim Morrison

Also in attendance:

Joe Mancina, Chief Administrative Officer
Andrew Daher, Commissioner, Human and Health Services
Mark Winterton, Acting Commissioner, Infrastructure Services/City Engineer
Janice Guthrie, Commissioner of Finance/City Treasurer
Dana Paladino, Acting Commissioner, Corporate Services

Ray Mensour, Commissioner, Community Services
Jelena Payne, Commissioner Economic Development
Steve Vlachodimos, City Clerk
Wira Vendrasco, Acting City Solicitor
Abe Taqtaq, Mayor's Chief of Staff
Anna Ciacelli, Deputy Clerk

Verbal Motion is presented by Councillor Jo-Anne Gignac, seconded by Councillor Fabio Costante,
to move in Camera for discussion of the following item(s):

Item No.	Subject & Section - Pursuant to *Municipal Act*, 2001, as amended
1	Personal matter – about identifiable individual(s) – appointment of members to Windsor Public Library Board and Ottawa Street BIA, 239(2)(b)

Declarations of Pecuniary Interest:

None declared.

Discussion on the items of business. (Item 1)

Moved by Councillor Fabio Costante, seconded by Councillor Angelo Marignani,
THAT the Clerk BE DIRECTED to transmit the recommendation(s) contained in the report(s) discussed at the In-Camera Striking Committee Meeting held January 22, 2024 directly to Council for consideration at the next Regular Public Meeting or Special meeting of Council.

1. That the confidential discussions regarding appointments to the Windsor Public Library Board and the Ottawa Street BIA **BE RECEIVED**, and further that appointments to the Committee and Board **BE APPROVED** (see open report of the Striking Committee).

Motion Carried.

Moved by Councillor Kieran McKenzie, seconded by Councillor Mark McKenzie.
That the special Striking Committee meeting held January 22, 2024 BE ADJOURNED.
(Time: 2:57 p.m.)
Motion Carried.

Adopted by Council at its meeting held January 29, 2024 (B31/2024)
SV/bm

Windsor, Ontario, January 29, 2024

REPORT OF THE STRIKING COMMITTEE
of its meeting held

January 22, 2024

Members in Attendance:

Mayor Drew Dilkens
Councillor Renaldo Agostino
Councillor Fabio Costante
Councillor Fred Francis
Councillor Jo-Anne Gignac
Councillor Gary Kaschak
Councillor Angelo Marignani
Councillor Kieran McKenzie
Councillor Mark McKenzie
Councillor Ed Sleiman

Members Absent:

Councillor Jim Morrison

Also in attendance:

Joe Mancina, Chief Administrative Officer

Andrew Daher, Commissioner, Human and Health Services
Mark Winterton, Acting Commissioner, Infrastructure Services/City Engineer
Janice Guthrie, Commissioner of Finance/City Treasurer
Dana Paladino, Acting Commissioner, Corporate Services
Ray Mensour, Commissioner, Community Services
Jelena Payne, Commissioner Economic Development
Steve Vlachodimos, City Clerk
Wira Vendrasco, Acting City Solicitor
Abe Taq Taq, Mayor's Chief of Staff
Anna Ciacelli, Deputy Clerk

Declarations of Pecuniary Interest:

None declared.

Your Committee submits the following recommendations:

2. That John Coleman **BE APPOINTED** to the ***Windsor Public Library Board*** to fill the citizen vacancy, and further that Councillor Renaldo Agostino **BE REAPPOINTED** to the Board as the legislative requirements have now been met with the filling of the citizen vacancy, for the term expiring November 14, 2026 or until their successors are appointed.

3. That the resignation of Bryan Griffith on the ***Ottawa Street Business Improvement Area Board of Management*** **BE ACCEPTED** and further that Brianne Macpherson **BE APPOINTED** to the Board for the term expiring November 14, 2026 or until their successors are appointed.

MAYOR

CITY CLERK

THE CITY OF WINDSOR ONTARIO, CANADA

Additional Information: AI 2/2024

Subject: Additional Information Memo regarding Temporary Patio Fees

Reference:

Date to Council: February 12, 2024
Author: Janice Guthrie
Commissioner Finance & City Treasurer
519-255-6100 Ext. 6271
jguthrie@citywindsor.ca
Report Date: February 7, 2024
Clerk's File #: ACLB2024

To: Mayor and Members of City Council

Additional Information: Additional Information Memo regarding Temporary Patio Fees

Executive Summary:

N/A

Background:

Report C146/2023 as written was originally put forward to City Council on December 11, 2023 and was deferred pending further discussions with Administration. As indicated in the report, if the proposed process, which would allow for temporary patios on private property be accepted, Budget Issue 2024-0151 proposed the addition of two new user fees to the user fee schedule for Planning's Review ($75) and Building's Review and Circulation ($220). These two new fees would be required in order to ensure cost recovery associated with staff time for reviews, circulation and on-site inspections. The total proposed fee of $570 would be charged on an annual basis, as departments will need to review any changes to existing professional practices and legislation before approving, and an annual on-site inspection is required.

The Fire and Building inspection fees were already part of the user fee schedule as part of ongoing operations. No changes to these fees were needed.

Discussion:

At its meeting of January 29, 2024, the matter of patio fees was raised. To clarify, as part of the 2023 budget approval process, Council resolved to waive temporary sidewalk cafe fees in public right of way, funding the revenue loss from Budget Stabilization Reserve (BSR). This waiver was recommended to continue for 2024 and

approved through the recent budget process. An amount of up to $109,093, which covered permit revenue, annual fees and loss of parking meter revenue, will be funded on a one time basis in 2024 using BSR. The issue of temporary patios on private property, as outlined in this report and which was subject to the deferral on December 11, 2023, is now before City Council for approval as recommended by Administration.

Discussions with Administration have been held and the report has been brought back to City Council for decision. At this time, the fee structure as proposed has been adopted as part of the 2024 Operating Budget and has been included in the 2024 User Fee Schedule. Should Council wish to waive the application of the fee, Council would need to provide direction on this matter to Administration.

Risk Analysis:

There is no additional risk associated with the information contained in this report.

Climate Change Risks

Climate Change Mitigation:

N/A

Climate Change Adaptation:

N/A

Financial Matters:

The total proposed fee for applicants is $570 plus HST. From May 1 to Oct 1, 2023 the City only received 10 applications. However, the number of applications is expected to increase in the coming years as the program expands and business owners become more aware of AGCO requirements.

Should City Council decide to waive the fees for the 2024 season, the total lost revenue to departments could be in the range of $5,700 to $12,000 and it would be Administration's recommendation that funds from the Budget Stabilization Reserve be used to offset any deficit as a result of the waiver if required by the department(s).

Consultations:

Tony Ardovini – Deputy Treasurer Financial Planning

Conclusion:

This additional information memo has been prepared to advise Council of the matters that have transpired from when Report C146/2023 was originally presented to now.

Planning Act Matters:

N/A

Approvals:

Name	Title
John Revell	Chief Building Official
Mark Nazarewich	Deputy City Solicitor
Dana Paladino	Commissioner Corporate Services (A)
Jelena Payne	Commissioner Economic Development
Janice Guthrie	Commissioner Finance/City Treasurer
Joe Mancina	Chief Administrative Officer

Notifications:

Name	Address	Email

THE CITY OF WINDSOR ONTARIO, CANADA

Council Report: C 12/2024

Subject: Award of RFP 157-23, Energy Management Plan Consultant

City Wide

Reference:

Date to Council: February 12, 2024
Author: Sokol Aliko
Manager of Energy Initiatives
Tel: 519-255-6100 x 6124
Email: saliko@citywindsor.ca
Asset Planning
Report Date: January 24, 2024
Clerk's File #: SPL/14728

To: Mayor and Members of City Council

Recommendation:

THAT City Council **AWARD** RFP 157-23, Energy Management Plan Consultant, to WF Group Inc. for the provision of consulting services related to the preparation of the City's 2024-2028 Energy Management Plan (EMP) and City's Corporate Energy Policy; and

THAT the Chief Administrative Officer and the City Clerk **BE AUTHORIZED** to execute an agreement with WF Group Inc. for the delivery of aforementioned consulting services, with a maximum limit set at $59,000 (excluding HST), satisfactory in legal form to the City Solicitor, in financial content to the City Treasurer, and in technical content to the Senior Manager of Asset Planning; and

THAT Council **PRE-APPROVE** and **AUTHORIZE** Administration to use, if necessary, an additional contingency amount of $5,900 (excluding HST) equal to 10% of the overall contract, intended to cover any unforeseen activities, costs and other potential expenses; and

THAT the required funding of $66,045, as detailed in the Financial Matters section of this report, **BE FUNDED** from the Energy Reserve (Fund 188); and

THAT the Purchasing Manager **BE AUTHORIZED** to issue Purchase Orders for any amendment(s) as may be required, provided that the amendment(s) are within approved budget amounts, satisfactory in financial content to the City Treasurer, and in technical content to the Senior Manager of Asset Planning.

Executive Summary:

N/A

Background:

The City of Windsor had prepared and approved Energy Management Plans (EMP) for the periods 2014-2018 and 2019-2023 as required by Ontario Regulations 397/11 (revoked) and 507/18 (revoked) respectively.

Ontario Regulation 25/23, "Broader Public Sector: Energy Reporting and Conservation and Demand, requires municipalities to file annual reports with the Minstry of Energy and prepare and approve an energy conservation and demand management plan (energy management plan) by July 1st, 2024, and again for every five-year period thereafter.

Discussion:

Previous Energy Management Plans for the City of Windsor were prepared in-house by Administration. The Plans reflected the progress of energy conservation efforts for the periods covered and identified opportunities for future periods.

The actual stage of energy conservation efforts, coupled with the challenges the City is facing as the result of climate change, and the need to significantly reduce the greenhouse gas (GHG) emissions, necessitates a more accurate and sophisticated approach to the preparation of the EMP. Engaging the services of a consultant for the preparation of the EMP ensures an exceptional outcome and full compliance with Ontario Regulation 25/23.

The 2024-2028 EMP will be an evolving document that sets goals, strategies, and executable initiatives that reduce the Corporation's energy consumption and greenhouse gas emissions. The EMP will play a crucial role in achieving Net-Zero goals, mandated by the Federal Government, with the least possible financial burden to the City.

The EMP's main goals are:

- supporting the development of the corporate vision, goals, and objectives for conserving and saving energy, managing energy demand, and reducing GHG emissions.
- progress toward meeting energy the City's conservation and GHG emissions reduction goals.
- establishing the City's future initiatives to enhance energy efficiency, decrease energy consumption, reduce greenhouse gas emissions, and bolster sustainable economic development.
- obtaining cost and energy saving estimates for the City's current and proposed activities and measures.

In parallel with the EMP development, Administration is seeking assistance for the preparation of a Corporate Energy Policy. The purpose of this Energy Policy is to provide a clear policy statement regarding energy management that applies to the entire corporation. Energy management activities take place in all departments, and it should be clear to these departments what the energy targets are, who is responsible for which elements of energy management, and how activities will be coordinated.

In January 2024, Asset Planning / Energy Initiatives issued a Request for Proposal (RFP) to obtain the support of experienced consultants for the development of 2024-2028 EMP to meet the requirements of Ontario Regulation 25/23 in July 2024.

WF Group Inc. was the only vendor to submit a proposal. The proposal submitted is satisfactory to Administration and Administration recommends accepting the proposal submitted by WF Group Inc.

The City has previously collaborated with WF Group Inc. on the GHG Pathway Reduction Study and, based on the work completed on that project, we are confident that they possess the capability to deliver the services specified in the RFP.

To meet the requirements prescribed in Ontario Regulation 25/23 the 2024-2018 EMP will be presented to Council for approval before July 1, 2024.

Risk Analysis:

Ontario Regulation 25/23 requires that the City file annual reports with the Minstry of Energy and approve an energy conservation and demand management plan (EMP) on or before July 01, 2024. Not proceeding with the approvals required in this report may put the City at risk of non compliance with Ontario Regulation 25/23 and the Electricity Act, 1998.

Climate Change Risks

Climate Change Mitigation:

There is no climate change mitigation risk with awarding this RFP.

Corporate buildings, wastewater operations, and streetlights account for approximately 42%, 23%, and 1% of the Corporate greenhouse gas emissions. The remaining GHG emissions (34%) are attributed to City fleet and Transit Windsor operations. Therefore, the Corporate Energy Management Plan, which will provide a thorough review of energy use and associated GHG emissions, as well as strategies for their reduction, will be an important document to support the reduction targets. The EMP will also align with the forthcoming Net-Zero Transition Plan (to be presented to Council later in 2024). The Asset Planning / Energy Initiative Unit will work collaboratively with the Environmental Sustainability and Climate Change Office and the proponent to identify sustainable strategies to reduce energy use and costs, as well as GHG emissions.

Climate Change Adaptation:

There is no climate change adaptation risk with awarding this RFP.

Where appropriate, the EMP will consider strategies that enhance the resiliency of the Corporate assets.

Financial Matters:

Administration is recommending use of the Energy Reserve (Fund 188) to fund the cost required to prepare the 2024-2028 EMP.

Given the unknown elements of this contract and the collaboration required in the development of the updated 2024-2028 EMP, it is being recommended that a contingency amount equal to 10% of the overall contract be considered. This provisional budget amount will allow for any additional work that may be identified as the project proceeds to be addressed.

The proposed budget for this project is as follows:

Expenses	Budget Amount
Consulting Services (RFP 157-23)	$59,000
Contingency Budget (10% of consulting services)	$5,900
Non-Recoverable HST	$1,145
TOTAL	$66,045

The balance (net of encumbrances) in Energy Reserve (Fund 188) as of February 2, 2024 is $745,188. As such, there are sufficient funds available to support these costs.

Consultations:

Jackie Sisco, Senior Buyer

Karina Richters, Supervisor, Environmental Sustainability & Climate Change

Conclusion:

Following the issuing of the RFP 157-23 and in accordance with the City of Windsor's Purchasing By-Law, Administration recommends approving the proposal submitted by WF Group Inc. to provide consulting services related to the 2024-2028 Energy Management Plan in accordance with Ontario Regulation 25/23.

Planning Act Matters:

N/A

Approvals:

Name	Title
Natasha Gabbana	Senior Manager, Asset Planning
Kristin Karam	Financial Planning Administrator
Alex Vucinic	Purchasing Manager
Wira Vendrasco	City Solicitor
Dana Paladino	Commissioner, Corporate Services (A)
Janice Guthrie	Commissioner, Finance / CFO City Treasurer
Joe Mancina	Chief Administrative Officer

Notifications:

Name	Address	Email

Appendices: