

January 27, 2023

**TO THE MAYOR AND MEMBERS OF COUNCIL:**

An Integrity Commissioner Orientation Session will be held on **Monday, January 30, 2023 commencing at 11:00 a.m., in Room 204, 350 City Hall Square.** A light lunch will be available during the Integrity Commissioner Orientation Session at 12:00 p.m.

A special meeting of Council will be held on **Monday, January 30, 2023, at 2:30 p.m., in Room 139, 350 City Hall Square.** Council will at the special meeting adopt a resolution to authorize Council to meet in closed session, and the resolution shall contain the general nature of the matters to be considered in the closed session. The resolution must be adopted by a majority of Council present during the open special meeting before the meeting may be closed. An agenda for this meeting is enclosed under separate cover.

A meeting of the **Striking Committee** will be held on **Monday, January 30, 2023, immediately following the in-camera meeting of Council, in Room 139, 350 City Hall Square.** An agenda is enclosed under separate cover for this meeting.

The **regular meeting** of Council will be held on **Monday, January 30, 2023 at 4:00 o'clock p.m., in the Council Chambers, 350 City Hall Square.**

BY ORDER OF THE MAYOR:

Yours very truly,



Steve Vlachodimos

City Clerk

/bm

c.c. Chief Administrative Officer

Consolidated City Council Meeting Agenda

**Date:** Monday, January 30, 2023

**Time:** 4:00 o'clock p.m.

**Location:** Council Chambers, 1<sup>st</sup> Floor, Windsor City Hall

All members will have the option of participating in person in Council Chambers or electronically and will be counted towards quorum in accordance with Procedure By-law 98-2011 as amended, which allows for electronic meetings. The minutes will reflect this accordingly. Any delegations have the option to participate in person or electronically.

**MEMBERS:**

Mayor Drew Dilkens

Ward 1 – Councillor Fred Francis

Ward 2 – Councillor Fabio Costante

Ward 3 – Councillor Renaldo Agostino

Ward 4 – Councillor Mark McKenzie

Ward 5 – Councillor Ed Sleiman

Ward 6 – Councillor Jo-Anne Gignac

Ward 7 – Councillor Angelo Marignani

Ward 8 – Councillor Gary Kaschak

Ward 9 – Councillor Kieran McKenzie

Ward 10 - Councillor Jim Morrison

## ORDER OF BUSINESS

**Item #      Item Description**  
1.            **ORDER OF BUSINESS**

2.            **CALL TO ORDER** - Playing of the National Anthem

**INDIGENOUS LAND ACKNOWLEDGEMENT STATEMENT**

We [I] would like to begin by acknowledging that the land on which we gather is the traditional territory of the Three Fires Confederacy of First Nations, which includes the Ojibwa, the Odawa, and the Potawatomie. The City of Windsor honours all First Nations, Inuit and Métis peoples and their valuable past and present contributions to this land.

3.            **DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

4.            **ADOPTION OF THE MINUTES**

4.1          Minutes of the 2022-2026 Windsor City Council Finance Orientation Session held January 16, 2023 **(SCM 23/2023) (attached)**

4.2          Adoption of the Windsor City Council meeting minutes held January 16, 2023 **(SCM 24/2023) (attached)**

5.            **NOTICE OF PROCLAMATIONS**

**Proclamations**

“Naval Reserve Centennial” – January 31, 2023

“Eating Disorders Awareness Week” – February 1, 2023-February 7, 2023

“World Thinking Day” – February 22, 2023

**Flag Raisings**

“Naval Reserve Centennial” – January 31, 2023

**Illumination**

“Eating Disorders Awareness Week” – February 1, 2023-February 7, 2023

“World Thinking Day” – February 22, 2023

6. **COMMITTEE OF THE WHOLE**

7. **COMMUNICATIONS INFORMATION PACKAGE** (This includes both Correspondence and Communication Reports)

7.1 Correspondence 7.1.1 through 7.1.4 **(CMC 1/2023) (attached)**

7.2. Response to CQ 11-2022 Regarding the Feasibility of Establishing a By-law that Prohibits Panhandling - City Wide **(C 10/2023)**

7.3. Provincial Statute Amendments and “Strong Mayor Powers” - City Wide **(C 11/2023)**

7.4. Response to CQ 20-2022: Process for Acquiring Former Abars Property - Ward 6 **(C 12/2023)**

**Clerk’s Note:** P&C memo provided for Mayor & Council only *previously distributed*

8. **CONSENT AGENDA**

8.1. Payment Card Industry Compliance Update - City Wide **(C 9/2023)**

8.2. Appointment of a Drainage Engineer - Delegation of Authority - City Wide **(C 6/2023)**

**CONSENT COMMITTEE REPORTS**

8.3. Zoning By-law Amendment Application for property known as 1247 -1271 Riverside Dr. E., at the S/W corner of Hall and Riverside Dr. E; Applicant: St. Clair Rhodes Development Corporation; File No. Z-044/21, ZNG/6633; Ward 4.**(SCM 12/2022) & (S 116/2023)**

8.4. Zoning Bylaw Amendment –Z 022-22 [ZNG-6787] & OPA 161 [OPA-6788] Passa Assoc 3821 King St - Ward 2 **(SCM 13/2023) & (S 124/2022)**

a) David Hanna, Ward 3 residents, submitting the *attached* email dated January 27, 2023 as a written submission

8.6. Brownfield Redevelopment Community Improvement Plan (CIP) application submitted by 731 Goyeau Ltd. and 785 Goyeau Ltd. for property located at 0 and 785 Goyeau Street (Ward 3) **(SCM14/2023) & (S 141/2022)**

8.8. Main Street CIP/Ford City CIP Application for 1367 Drouillard Rd. Owner: HEIMAT LTD (C/O Ryan Stiller) – Ward 5 **(SCM 18/2023 & S 148/2022)**

8.9. Closure of N/S Alley b/w Melbourne Road & Closed E/W Alley and Part of N/S Alley b/w Melbourne Road & 3605 Matchett Road, Ward 2, SAA-5925 **(SCM 19/2023) & (S 125/2022)**



- 8.10. Closure of north/south alley between Guy Street & 1980 Meldrum Road; east/west alley between north/south alley & Larkin Road, Ward 5, SAA-6689 **(SCM 17/2023) & (S 135/2023)**
- 8.11. Amendment to CR305/2021 for closure of part of n/s alley b/w north limit of 1216 Tourangeau Rd & closed part of said n/s alley; e/w alley west of Rossini Blvd & south of Via Rail corridor; and e/w alley b/w Rossini Blvd & said n/s alley, Ward 9, SAA-6317 **(SCM 20/2023) & (S 137/2023)**
9. **REQUEST FOR DEFERRALS, REFERRALS AND/OR WITHDRAWALS**
10. **PRESENTATIONS AND DELEGATIONS**
- DELEGATIONS (5-minute maximum)
- 8.7. Economic Revitalization Community Improvement Plan (CIP) application submitted by DS C&K Inc. for a Manufacturing Facility located at 3475 Wheelton Drive (Ward 9) **(SCM 15/2023) & (S 144/2023)**  
a) Joe Goncalves, Invest WindsorEssex, (available for questions) (in person)
- 8.5. Request for Heritage Permit – Art Windsor-Essex temporary public artwork, various Sandwich Heritage Conservation District locations (Ward 2) **(SCM 11/2023) & (S 146/2022)**  
a) Terry Kennedy, Ward 2 resident (in person)  
b) Nadja Pelkey, Art Windsor-Essex, available for questions (in person)
- 11.1. Streamlining Right-of-Way Division Approvals to Enable Rapid Execution of Council's Vision and Incorporating Heritage Features into the Encroachment Policy - City Wide **(C 204/2022)**  
**Clerk's Note:** Norm Stangl, Ward 3 resident submitting the **attached** email dated January 27, 2023 as a written submission  
a) Terry Kennedy, Ward 2 resident (in person)
- 8.12. Closure of portion of north/south alley between Seneca Street & Essex Terminal Railway corridor, and all of east/west alley between Lincoln Road & north/south alley, Ward 4, SAA-6740 **(SCM 16/2023) & (S 142/2022)**  
a) Zeena Biro, area resident (in person)  
b) Karoly Biro, area resident (in person)  
c) Tad Worthy, area resident (in person)  
d) Haris Radonicic, area resident (in person)

11. **REGULAR BUSINESS ITEMS** (Non-Consent Items)
- 11.2. Response to CQ 13-2022 – Process to allow Memorial Signs within the right-of-way and the feasibility of allowing the placement of mulch in the right-of-way without a permit - City Wide **(C 205/2022)**  
a) Norm Stangl, Ward 3 resident submitting the **attached** email dated January 27, 2023 as a written submission
- 11.3. Little River Pollution Control Plant (LRPCP) Bypass Improvements at Pontiac Pumping Station- Schedule C Municipal Class Environmental Assessment- Filing the Notice of Study Completion - CITY WIDE **(C 228/2022)**
- 11.4. Exemption to Noise By-law 6716 for Nighttime Construction Work – Lauzon Parkway from Cantelon Drive to Forest Glade Drive - Ward: 8 **(C 1/2023)**

12. **CONSIDERATION OF COMMITTEE REPORTS**

- 12.1 (i) Report of the Special In-Camera meeting or other Committee as may be held prior to Council (if scheduled)
- 12.2 Report of the Striking Committee of its meeting held January 16, 2023 **(attached)**

13. **BY-LAWS** (First and Second Reading) **(attached)**

- 13.1 **By-law 10-2023** A BY-LAW TO CONFIRM PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE CITY OF WINDSOR AT ITS MEETING HELD ON THE 30th DAY OF JANUARY, 2023

14. **MOVE BACK INTO FORMAL SESSION**

15. **NOTICES OF MOTION**

The following Notice of Motion will be presented at the Monday, January 30, 2023 meeting of Windsor City Council:

Moved by Councillor Renaldo Agostino, seconded by Councillor \_\_\_\_\_

**Whereas** a previous City Council approved a location for a safe injection site at 101 Wyandotte Street East; and,

**Whereas** the approved site was put forward quickly after the Windsor Essex County Health Unit failed to secure a lease at another location - 628 Goyeau Street; and,

**Whereas** consultation for the Wyandotte Street location was considered problematic by many affected residents and businesses in the surrounding area; and,

**Whereas** there is ongoing and significant concern about the impact of a safe injection site at the Wyandotte Street location; and,

**Whereas** the Wyandotte Street location is directly across the street from a McDonald's Restaurant, and a major hotel and other businesses, and the entrance/exit of the Windsor-Detroit Tunnel; and,

**Whereas** many other options exist to provide safe injection services in the city that will better balance the needs of users, business owners, and residents; and,

**Therefore be it resolved** that City Council rescind its support for the past Council decision to approve a safe injection site at 101 Wyandotte Street East and that notification be sent immediately to the Windsor Essex County Health Unit, Government of Canada and Government of Ontario; and,

**Therefore be it also resolved**, the City Council request Administration work with the Windsor Essex County Health Unit and report back on alternative short-term and long-term options including **mobile service delivery** and inclusion in the permanent Housing and Homeless Help Hub.

Clerk's File: MH/14274

**Conditional Delegates:**

- a) Dr. Ken Blanchette, CEO, Windsor-Essex County Health Unit (in person)
- b) Eric Nadalin, Director of Health Programs, Windsor-Essex County Health Unit (in person)
- c) Adam Vasey, Ward 3 resident (in person)
- d) Bob Cameron, Downtown Windsor Community Collaborative (in person)
- e) Caroline Taylor, Ward 2 resident (in person)
- f) Sydney Brouillard-Coyle, Ward 7 resident
- g) Michael Brennan, Executive Director, Pozitive Pathways Community Service (via Zoom)
- h) Lindsey Sodtke, Harm Reduction Manager, Guelph Community Health Centre (via Zoom)
- i) Bronwen Wood, Ward 3 resident (in person)
- j) Tammy Drew, former member of Windsor Overdose Prevention Society (in person)
- k) Kamryn Cusumano, downtown business owner and resident (in person)
- l) Bilal Nasser, downtown employee (in person)
- m) Patrick Kolowicz, Director of Mental Health and Addiction (in person)
- n) Bill Marra, President/CEO Hotel Dieu Grace Health Care (in person)
- o) Shawn Rumble, Operational Lead, Windsor Essex Community Health Centre (via zoom)
- p) Sonja Grbevski, (via Zoom)
- q) Giovanni Abati, Ward 4 resident (in person)
- r) Tamara Kowalska, Windsor resident (in person)
- s) Raymond Bailey, Windsor resident (in person)
- t) Andrew Corbett, Downtown Windsor Business Owner (in person)
- u) Andrea Blanchette, Community Partnership (CUP) (in person)

**Clerk's Note:** Nicolas Lamoureux, Ward 3 resident, submitting the **attached** email dated January 26, 2023 as a written submission.

Anna Kwiatkowski, Windsor resident, submitting the **attached** email dated January 26, 2023 as a written submission

Antoine Greige, Downtown Windsor business owner, submitting the **attached** letter dated January 26, 2023 as a written submission.

16. **THIRD AND FINAL READING OF THE BY-LAWS**

By-law 10-2023

17. **PETITIONS**

18. **QUESTION PERIOD**

19. **STATEMENTS BY MEMBERS**

20. **UPCOMING MEETINGS**

Community Services Standing Committee  
Wednesday, February 1, 2023  
9:00 a.m.  
Council Chambers, 350 City Hall Square West

Development & Heritage Standing Committee  
Monday, February 6, 2023  
4:30 p.m.  
Council Chambers, 350 City Hall Square West

Committee of Revision  
Tuesday, February 21, 2023  
2:00 p.m.  
350 City Hall Square West

Environment, Transportation & Public Safety Standing Committee  
Wednesday, February 22, 2023  
4:30 p.m., Council Chambers  
Council Chambers, 350 City Hall Square West

21. **ADJOURNMENT**

**Item No. 4.1**



**Committee Matters: SCM 23/2023**

**Subject: Minutes of the 2022-2026 Windsor City Council Finance Orientation  
Session held January 16, 2023**

**2022-2026 Windsor City Council Finance Orientation Session**

**Date: Monday, January 16, 2023**

**Time: 11:00 o'clock a.m.**

**Members Present:**

**Mayor**

Mayor Drew Dilkens

**Councillors**

Ward 2 – Councillor Fabio Costante

Ward 3 - Councillor Renaldo Agostino

Ward 4 - Councillor Mark McKenzie

Ward 5 - Councillor Ed Sleiman

Ward 6 - Councillor Jo-Anne Gignac

Ward 7 - Councillor Angelo Marignani

Ward 8 - Councillor Gary Kaschak

Ward 9 - Councillor Kieran McKenzie

Ward 10 - Councillor Jim Morrison

**Members Absent:**

Ward 1 - Councillor Fred Francis

**1. Call to Order**

Mayor Dilkens calls the meeting to order at 11:04 o'clock a.m.

**2. Welcoming Remarks from the Chief Administrative Officer**

**Onorio Colucci, Chief Administrative Officer**

Onorio Colucci, Chief Administrative Officer (CAO) welcomes the Councillors to the orientation session pertaining to Municipal Finance. Mr. Colucci suggests that this meeting should be a

# Minutes

## 2022-2026 Windsor City Council Finance Orientation Session

January 16, 2023

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benefit to all Councillors to understand and re-iterate how the budget works as well as other financial processes.

### 3. Presentations by the Finance Department, Corporation of the City of Windsor

#### Joe Mancina, Commissioner of Corporate Services, Chief Financial Officer/City Treasurer

Joe Mancina, Commissioner of Corporate Services, Chief Financial Officer/City Treasurer appears before Council and introduces members of Council to the Finance team, and provides information about the department's core objectives and organizational structure. Mr. Mancina explains that Finance is a Key Component of Council's Role and the major factors that impact the financial health of the Municipal Corporation including: Government of Ontario Fiscal Circumstances and Policies; the status of the economy, growth, inflation, sound financial management of the corporation. A high level overview is provided pertaining to: The status of the local economy; Building permits revenue; Inflationary Pressures; Mandatory vs. Discretionary Spending; Continued Fiscal Responsibility; 2004 vs. 2022 Property Taxes Comparison by Category; Overall Comparison of Residential Charges; Water and Sewer Surcharge Cost Comparison; Decreasing Debt; Employee Future Benefits Liability Per Capita; Reserves as a percentage of Taxation; Increasing Reserves; City of Windsor Bond Rating; Financial Indicator Review; and COVID-19 Measures/Relief.

#### Tony Ardovini, Deputy Treasurer - Financial Planning

Tony Ardovini, Deputy Treasurer-Financial Planning appears before Council and provides an overview about the financial planning aspect of the department. Mr. Ardovini outlines the Financial Planning Core Duties including Operating Budget Development, Variance Reporting, Performance Measurement; Corporate Projects (Finance Lead), Business Case Development, and Financial Planning Support. Mr. Ardovini provides a high level overview of the Operating Budget Process; Budget Page on the City Website; 2022 Approved Municipal Gross Operating Expenditures by Function; 2022 Approved Municipal Gross Operating Revenue; What the 2022 Approved Property Tax Levy is spent on; Quarterly/Year-End Variance Reporting: Operating Budget variance report timelines; Performance Measurement; MBNCanada Service Areas and 2021 Performance Measurement Report.

*The meeting recesses at 11:57 o'clock a.m.*

*The meeting reconvenes at 12:21 o'clock p.m.*

# Minutes

## 2022-2026 Windsor City Council Finance Orientation Session January 16, 2023

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### **Natasha Gabbana, Senior Manager of Asset Planning**

Natasha Gabbana, Senior Manager of Asset Planning appears before Council and provides an overview related to the Asset Planning Division. Ms. Gabbana provides a high level synopsis of the Asset Planning area including Capital Budget and Reserves; Capital Budget by Funding Source; Capital Budget By Mayor Category; Pre-committed Capital Funding; Impact of inflation; Capital Variance; Corporate Energy; the Cost of Electricity in Ontario; City of Windsor Utility Accounts; Total Annual Electricity Consumption and Cost; Key successes 2014-2021; Ongoing and Future Projects; Asset Planning; The City's Asset Management Journey 2009-present; Corporate Grants; Summary of Grant Project Funding; Major Funding Awarded; Environmental Sustainability and Climate Change and Climate Action.

### **Janice Guthrie, Deputy Treasurer – Taxation, Treasury & Financial Projects**

Janice Guthrie, Deputy Treasurer - Taxation, Treasury & Financial Projects appears before Council regarding the Taxation Division. Ms. Guthrie provides a high level overview of Tax Rates and Tax Assessment Values; Determining the Tax Levy; Tax Policies; Calculation of Property Taxes; Property Assessment; How MPAC determines Market Value; Change Value due to change in Form or Use; Changes in Market Value-Four Year Assessment Cycle; Assessment Change Phase-In Program; Tax Impact of Reassessment; Assessment Management; *Ontario Municipal Act, 2001*; Considerations to Tax Policy Decisions; Guiding Principles; Average Residential Assessment and Residential Property Tax Rates compared to other municipalities; Other billings; Billing Cycles; Payment Options; Late Payments; Tax Collections and Tax Liens; Tax Rebates and Relief; Municipal Accommodation Tax and key features; Revenue Sharing; Vacant Home Tax; Tax Increment Grants; Cash Flows, Investments, and Banking.

### **Dan Seguin, Deputy Treasurer - Financial Accounting and Corporate Controls**

Dan Seguin, Deputy Treasurer, Financial Accounting & Corporate Controls appears before Council regarding the Financial Accounting Division. Mr. Seguin provides a high level overview of Accounting Services; What the department does; why the department focuses on Controls; Payroll Services; Financial Accounting; HST for Municipalities; Year end Consolidated Financial Statements; Consolidated Financial Statements – Uses; 2021 Consolidated Financial Statements; Controls and Accountability, all of Finance; and Outsourced Internal Audit – Risk Savvy Ltd.

## **4. Question Period**

None presented.



# Minutes

## 2022-2026 Windsor City Council Finance Orientation Session January 16, 2023

### 5. Adjournment

Moved by Councillor Jo-Anne Gignac  
Seconded by Councillor Gary Kaschak

That the Municipal Finance Orientation Session for the 2022-2026 Windsor City Council **BE ADJOURNED.**  
Carried.

The meeting is adjourned at 1:58 o'clock p.m.

**Clerk's Note:** A copy of the Finance Department PowerPoint presentation is attached as Appendix A.

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Mayor

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City Clerk



# Office of the CFO/City Treasurer Orientation Session For City Council

**Presented by:**

*Joe Mancina, CPA, CGA - Commissioner of Corporate Services, CFO and City Treasurer*

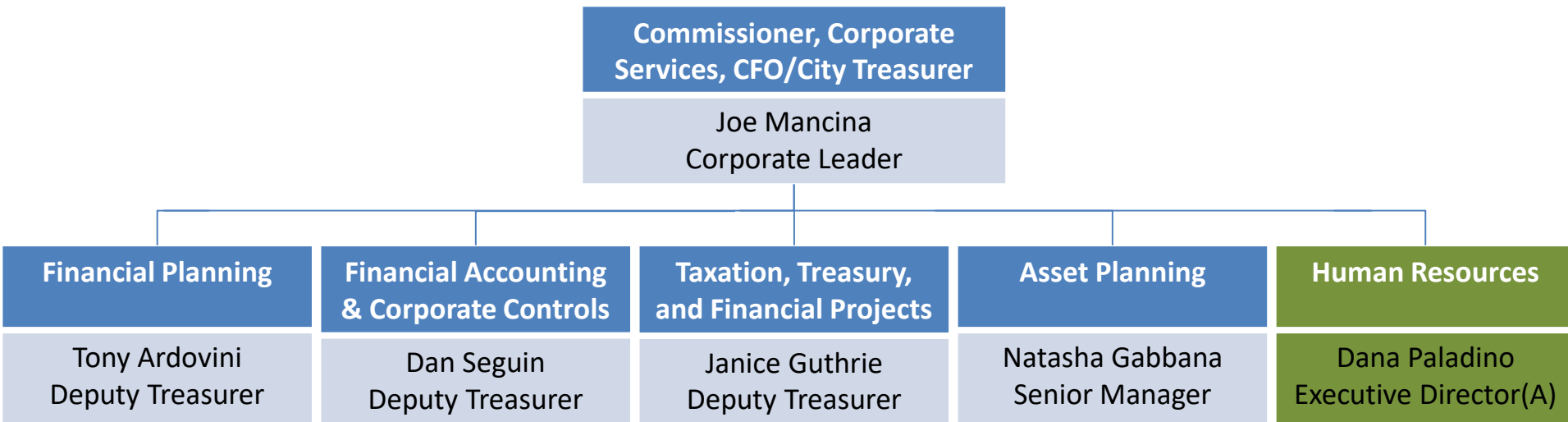
*Tony Ardovini, CPA, CGA, CFE - Deputy Treasurer- Financial Planning*

*Janice Guthrie, CPA, CA - Deputy Treasurer- Taxation, Treasury and Financial Projects*

*Dan Seguin, CPA, CA - Deputy Treasurer- Financial Accounting and Corporate Controls*

*Natasha Gabbana, CPA, CGA - Senior Manager of Asset Planning*

# Office of the Commissioner, Corporate Services, CFO/City Treasurer Corporate Leader Summary



# Finance is a Key Component of Council's Role

- Board of Directors of the municipal corporation (~\$1 Billion annual capital/operating budget)
- Not required to be Accounting Professionals
- Require general knowledge of various municipal issues in order to facilitate Council decision making.
- Need to understand the financial impacts of various council decisions which are tied to almost all matters.
- Finances are not why the municipal corporation exists, but without sound finances, the corporation cannot provide the key services that residents expect.

# City is Complex Organization

Municipalities are complex organizations. Each department is essentially a different line of business:

- Parks, Recreation & Culture
- Public Works Operations
- Transportation – Airport, Tunnel, Transit
- Utility – Water, Hydro
- Information Technology
- Home for the Aged
- Social Housing
- Support Services – Legal, HR, Finance, etc.
- Etc.

The City of Windsor is a single tier municipality which is a minority of municipalities in the Province. It provides the service of a lower tier municipality as well as the services normally provided by an upper tier municipality (County or Regional Government)

# What major factors impact the financial health of the Municipal Corporation?

1. Government of Ontario Fiscal Circumstances and Policies
2. The status of the economy, growth, inflation, etc
3. Sound financial management of the corporation

# 1. Government of Ontario Fiscal Circumstances and Policies

- Municipalities are “children” of the provinces
- Municipalities are only able to exercise the powers specifically delegated to them under the Municipal Act
- Can only access funding sources that are prescribed (no income tax sharing for example but new taxing authority as a revenue source has recently been allowed i.e. MAT and Vacant Home tax)
- Municipalities must also abide by provincial policies and regulations that can be very costly (recent examples: Bill 108/109, Bill 23)

# 1. Government of Ontario Fiscal Circumstances and Policies

- Municipalities are to a great extent reliant on grants and subsidies from senior levels of government (e.g. Safe Restart, DMAF, Federal Gas Tax, etc.)
- City Council has little to no control over this factor - limited influence comes from lobbying through municipal organizations and/or local provincial elected officials

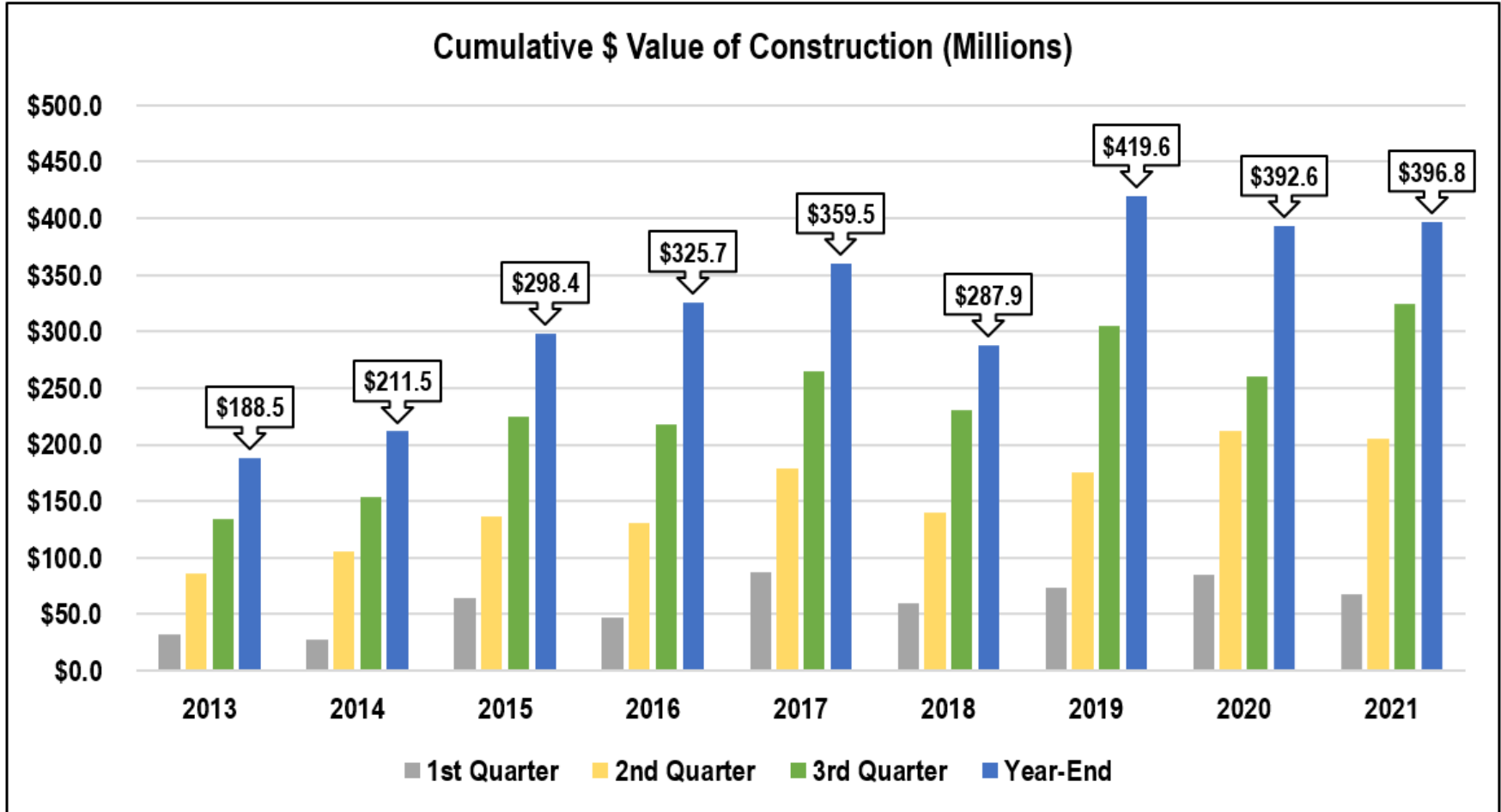


## 2. The status of the local economy

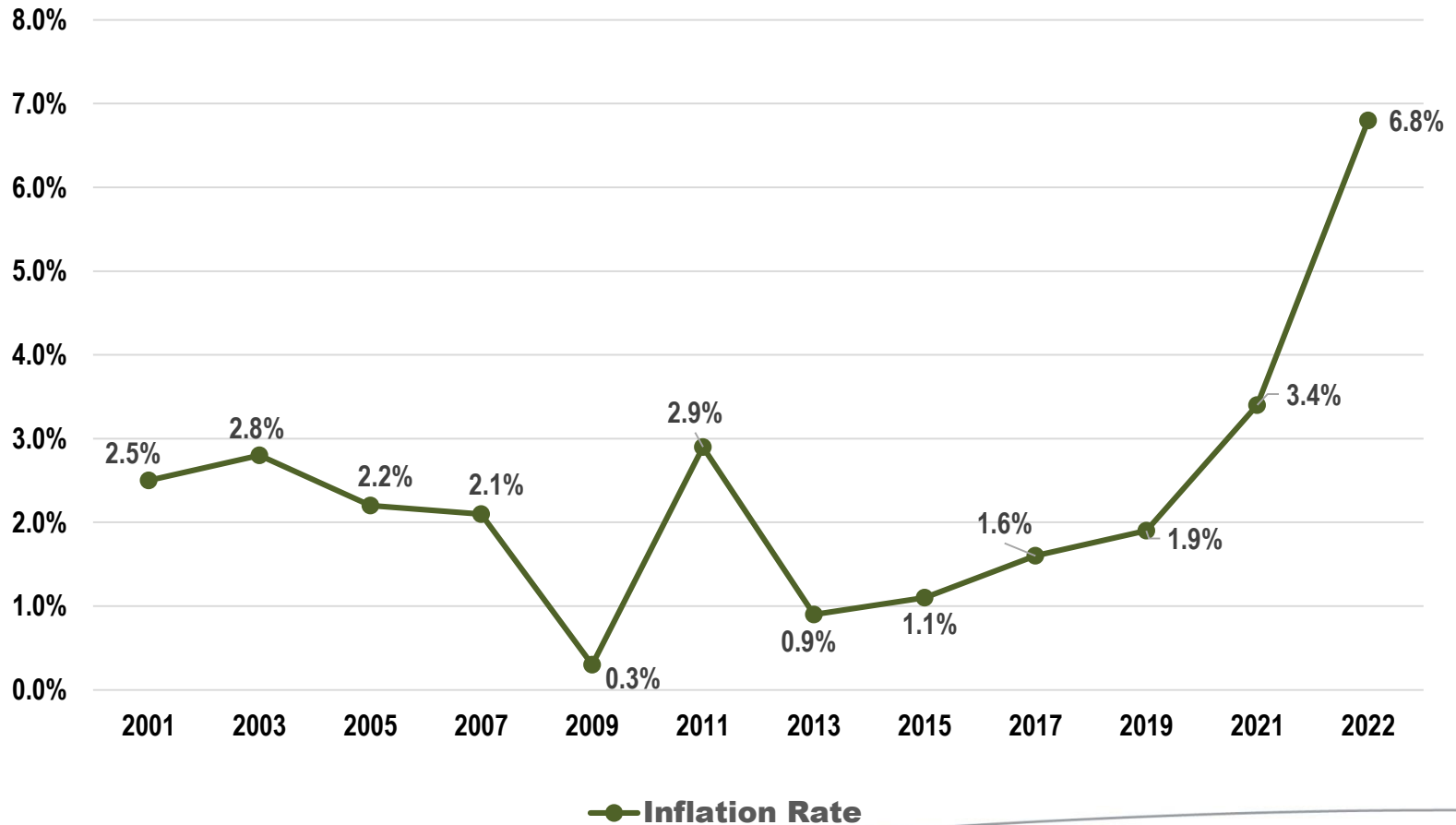
The status of the local economy impacts municipalities in a variety of ways:

- Social Services caseloads
- Building permit fees
- Revenues from use of recreation facilities
- Tax collection (arrears)
- Increased tax revenue from new development/assessment
- Airport revenues
- Tunnel revenues
- Inflation
- Etc.

# Building Permits Revenue



# Inflationary Pressures



## 2. The status of the local economy

- City council has limited control of this factor. For the most part, the local economy will be determined by corporate and government decisions made in Toronto, Ottawa and increasingly, around the globe. Some control comes from the following:
  - Keeping property taxes at or below inflation
  - Focusing resources and funding on Economic Development initiatives
  - Ensuring there are focused and appropriate business attraction and retention programs in place (e.g. Economic Development CIP, Brownfield Redevelopment Program, Downtown Enhancement Strategy CIP, etc.)
  - Lobby senior levels of government for priority economic development initiatives and grant funding
  - Providing amenities that attract and retain businesses and residents
  - Setting appropriate service levels

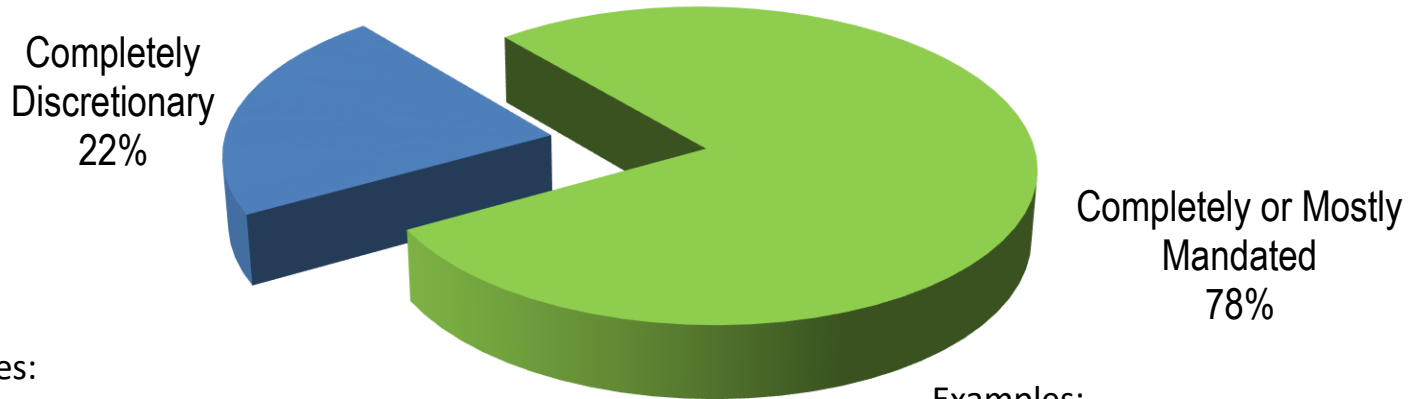
# 3. Sound Financial Management of the Municipal Corporation

What makes for sound financial management of the Municipal corporation?

Not really much different from family finances:

- Keep the mortgage (debt) manageable and focus on strategic use of debt financing.
- Have a healthy savings account (reserves) and sustainable cash flows
- Establish a realistic annual budget and spend according to the plan.
- Monitor the spending to the budget (i.e. quarterly variance reports) and mitigate as appropriate
- Get the best value for each dollar you spend.
- Plan ahead for future needs and major expenditures (AMP/10 year capital plan, Stormwater Financing Implementation, Financial Sustainability Plan, etc.)

# Mandatory vs. Discretionary Spending



## Examples:

- Transit Services
- Crossing Guards
- Tourism Promotion
- Parks & Natural Areas
- Recreation & Cultural Programming
- Public Library & Community Archives

## Examples:

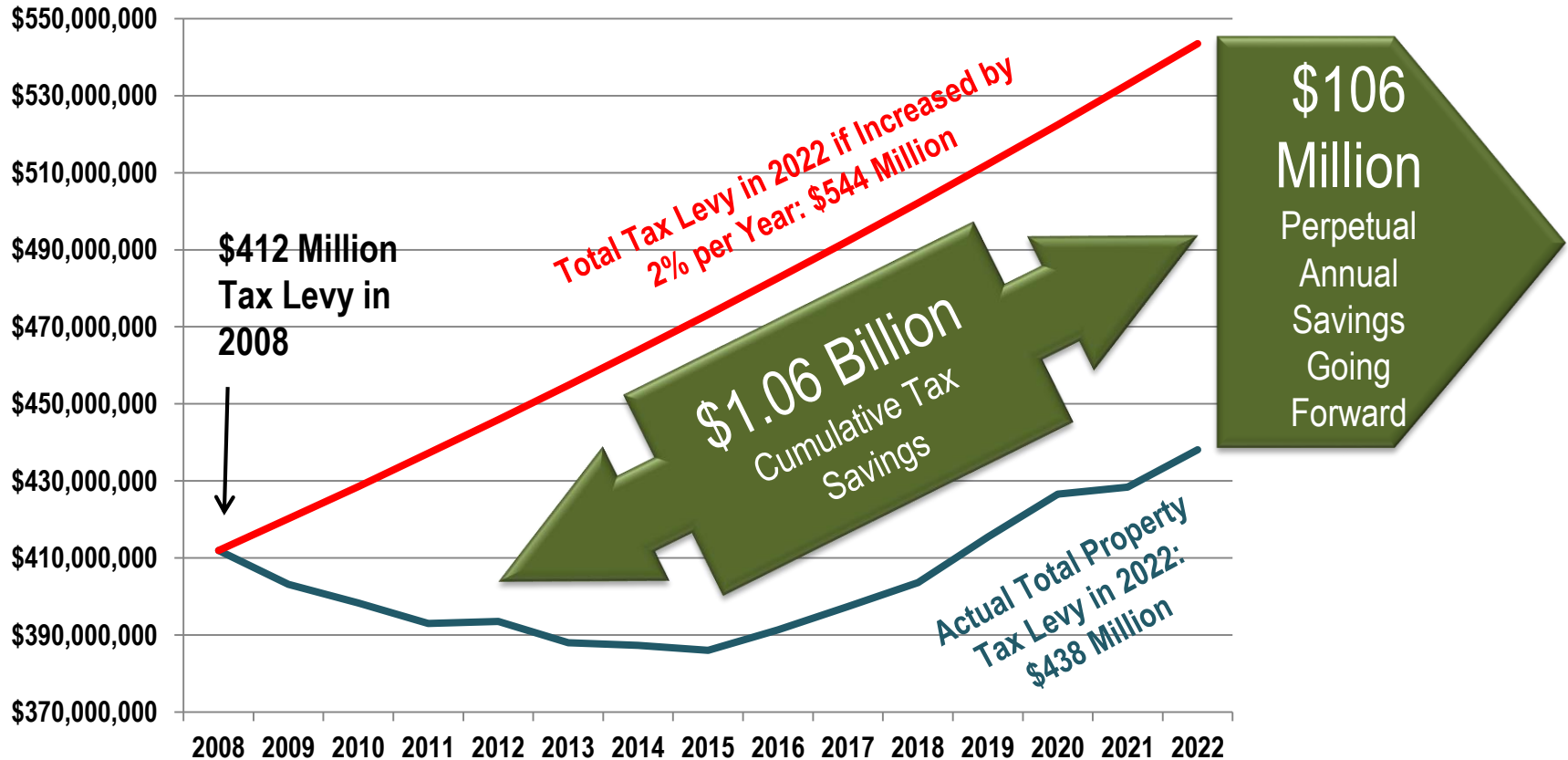
- Police Services
- Fire & Rescue Services
- Emergency Medical Services (EMS)
- Storm & Wastewater Removal
- Waste Collection/Disposal, Diversion
- Employment & Social Services
- Social Housing

# Financial Snapshot



# Continued Fiscal Responsibility

- \$1.06 Billion Cumulative Savings to Date
- \$106 Million, Perpetual Annual Savings Going Forward



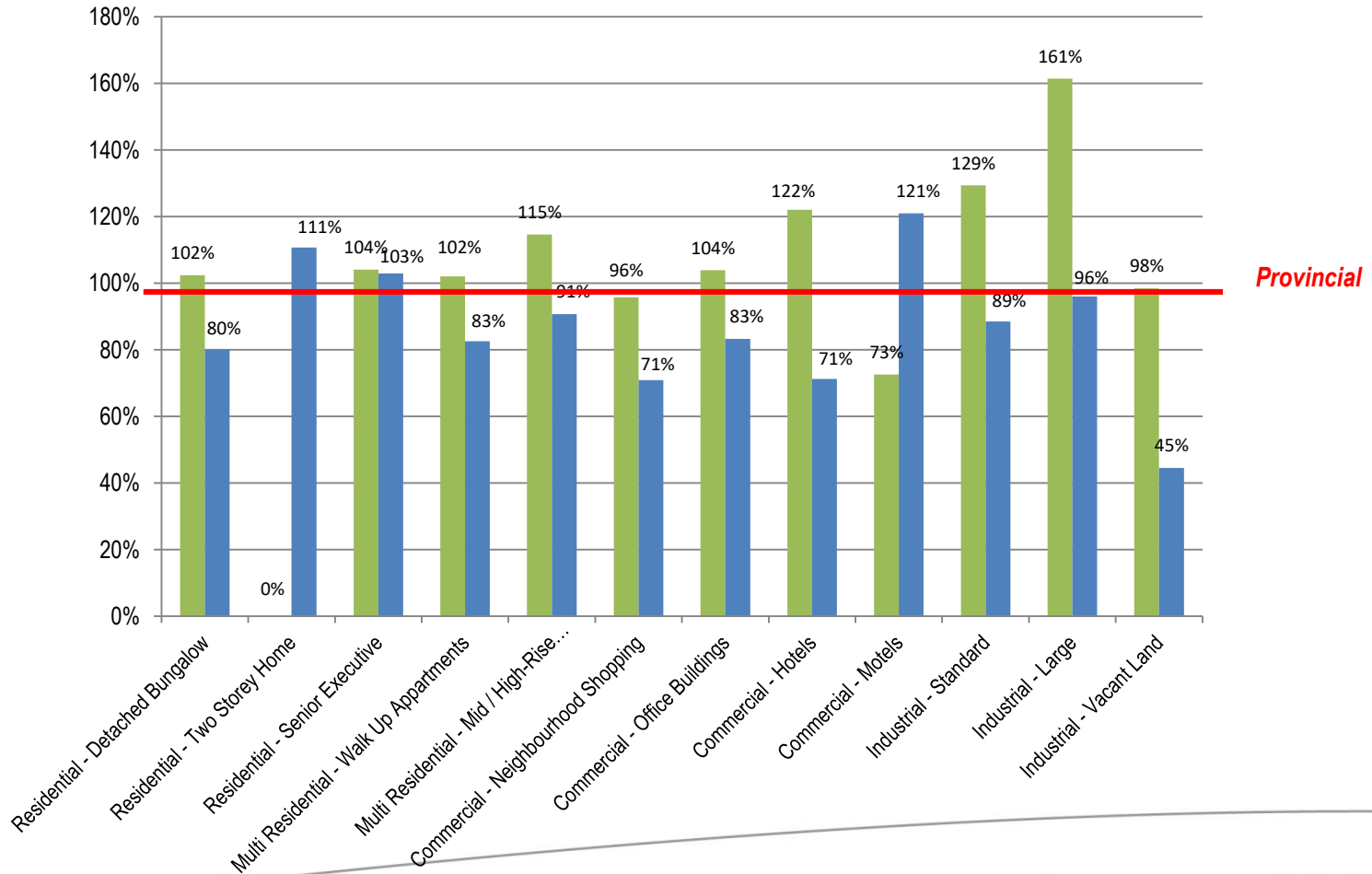


# 2004 vs. 2022

## Property Taxes Comparison by Category

(Windsor vs. Provincial Average for Cities > 100,000 Population)

Source: 2022 Independent Municipal Study by BMA Consulting Inc.



# Overall Comparison of Residential Charges

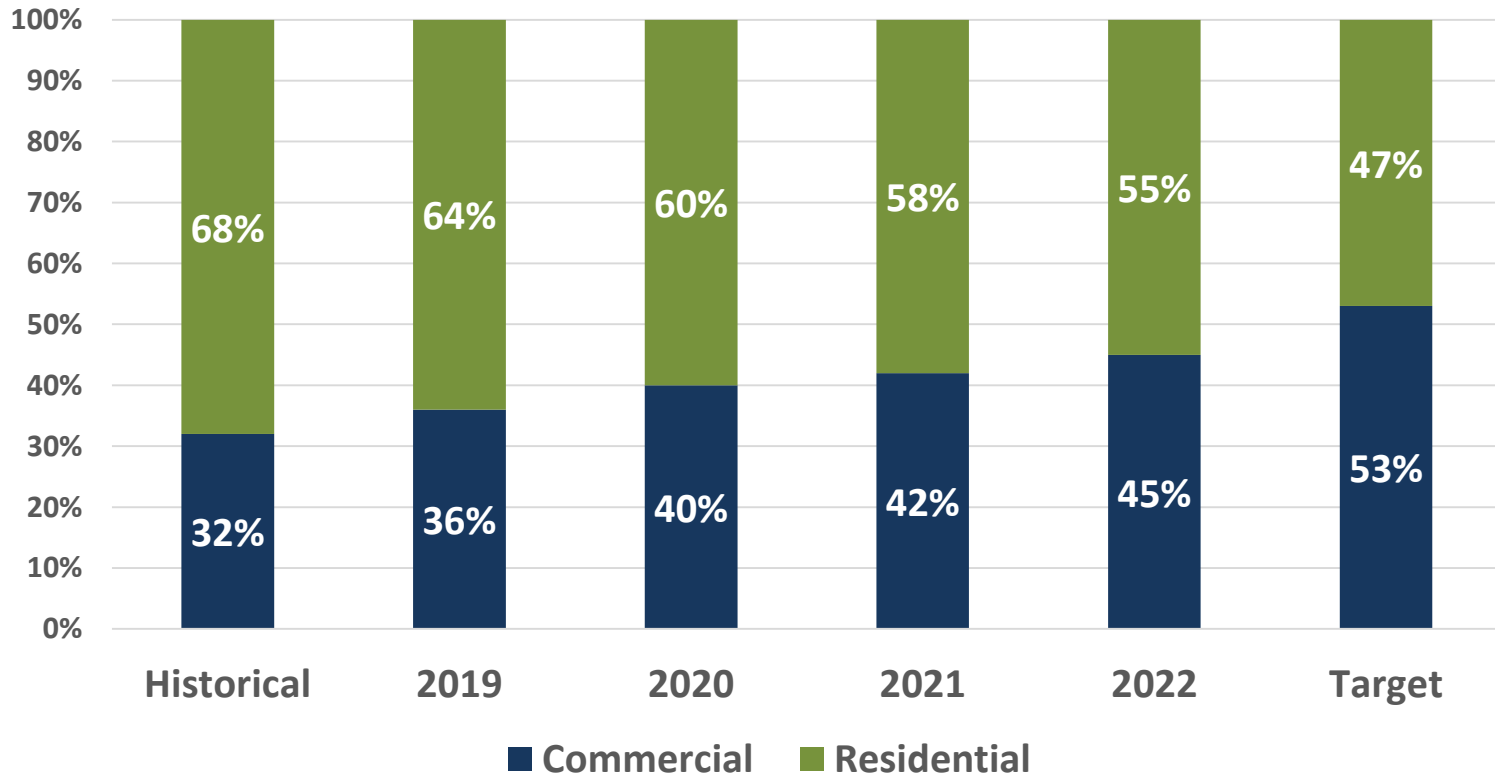
## Typical Residence & Consumption Patterns

	Windsor	Provincial Average	Windsor Over / (Under) Average
Water	\$543	\$603	(\$60)
Sewer	\$791	\$648	\$143
Taxes	\$3,511	\$4,382	(\$871)
<b>Total</b>	<b>\$4,845</b>	<b>\$5,633</b>	<b>(\$788)</b>

Source: 2022 BMA Management Consulting Inc.

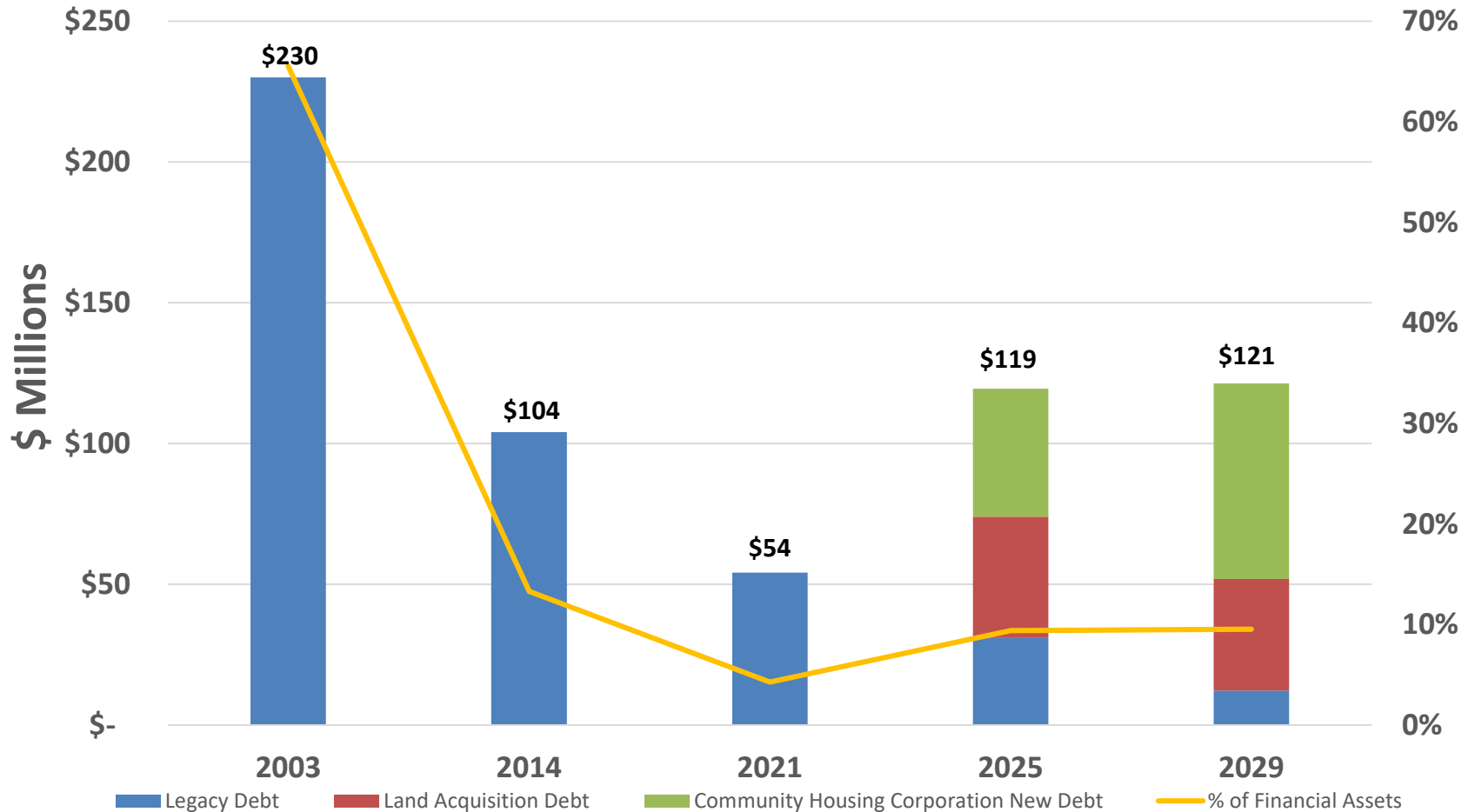
# Water and Sewer Surcharge Cost Comparison

## Residential / Commercial Cost Allocation



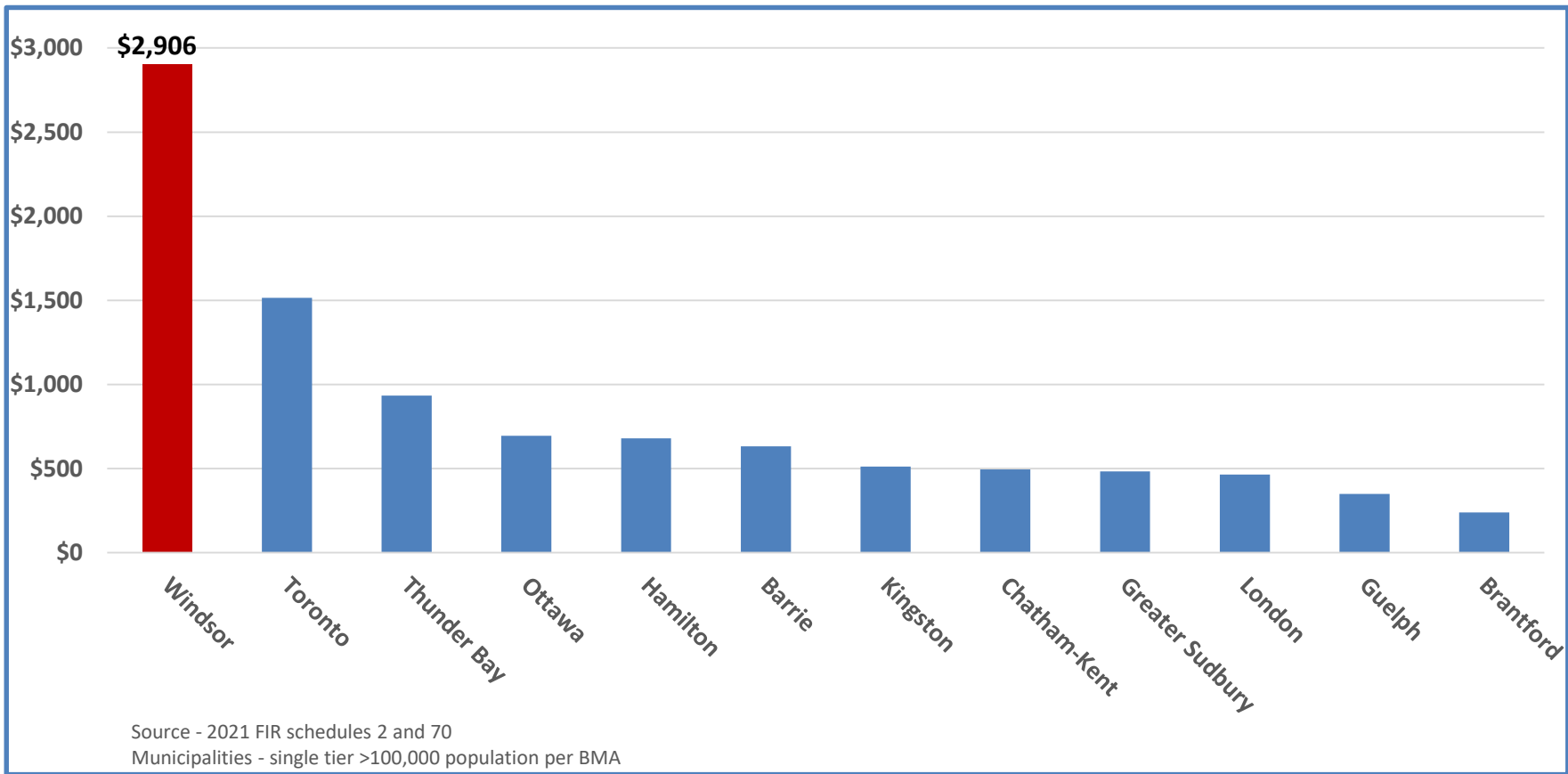
# Decreasing Debt

## Continued Fiscal Responsibility

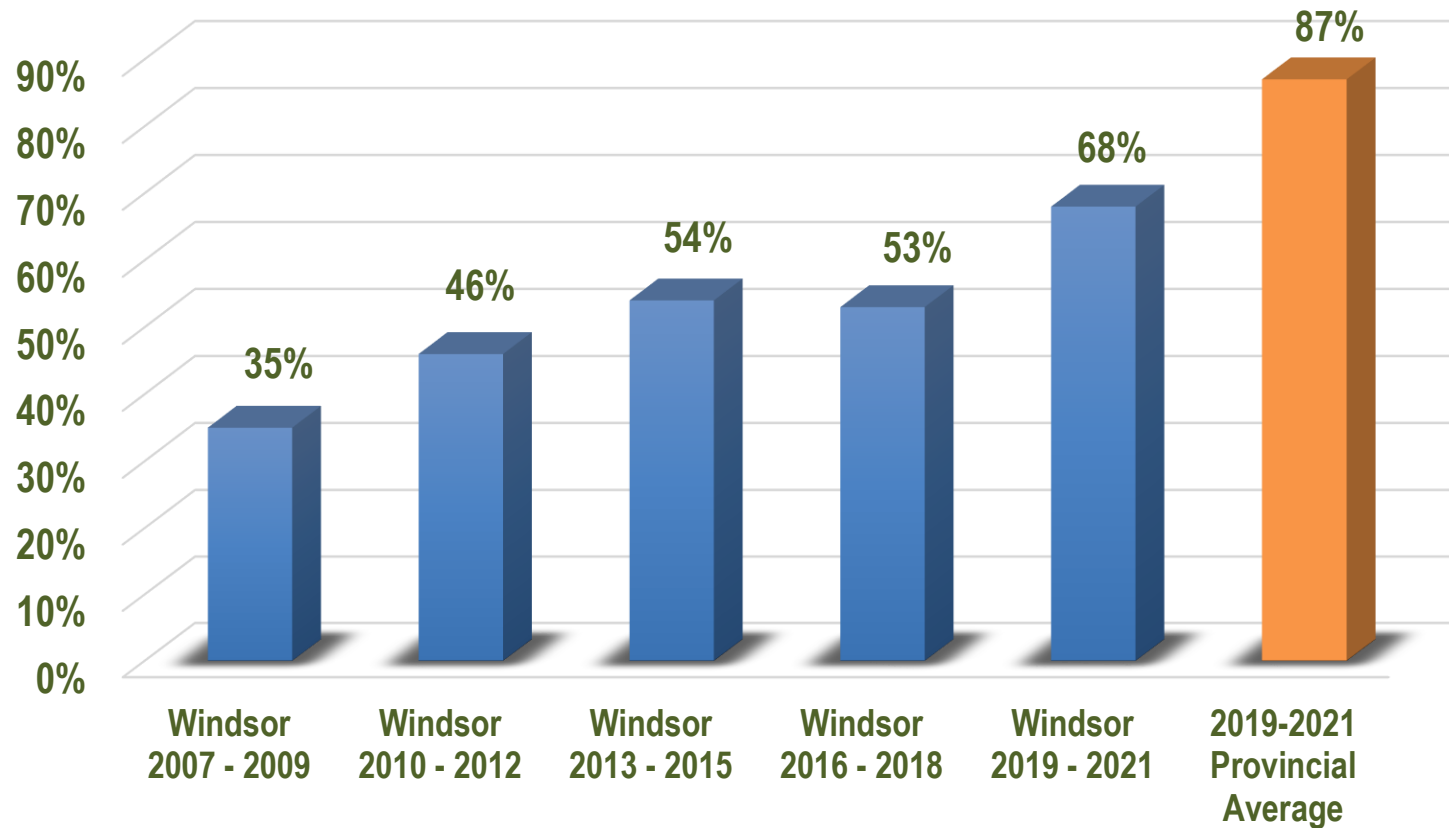


\* Projected Debt and Financial Assets for 2025 and 2029

# Employee Future Benefits Liability Per Capita

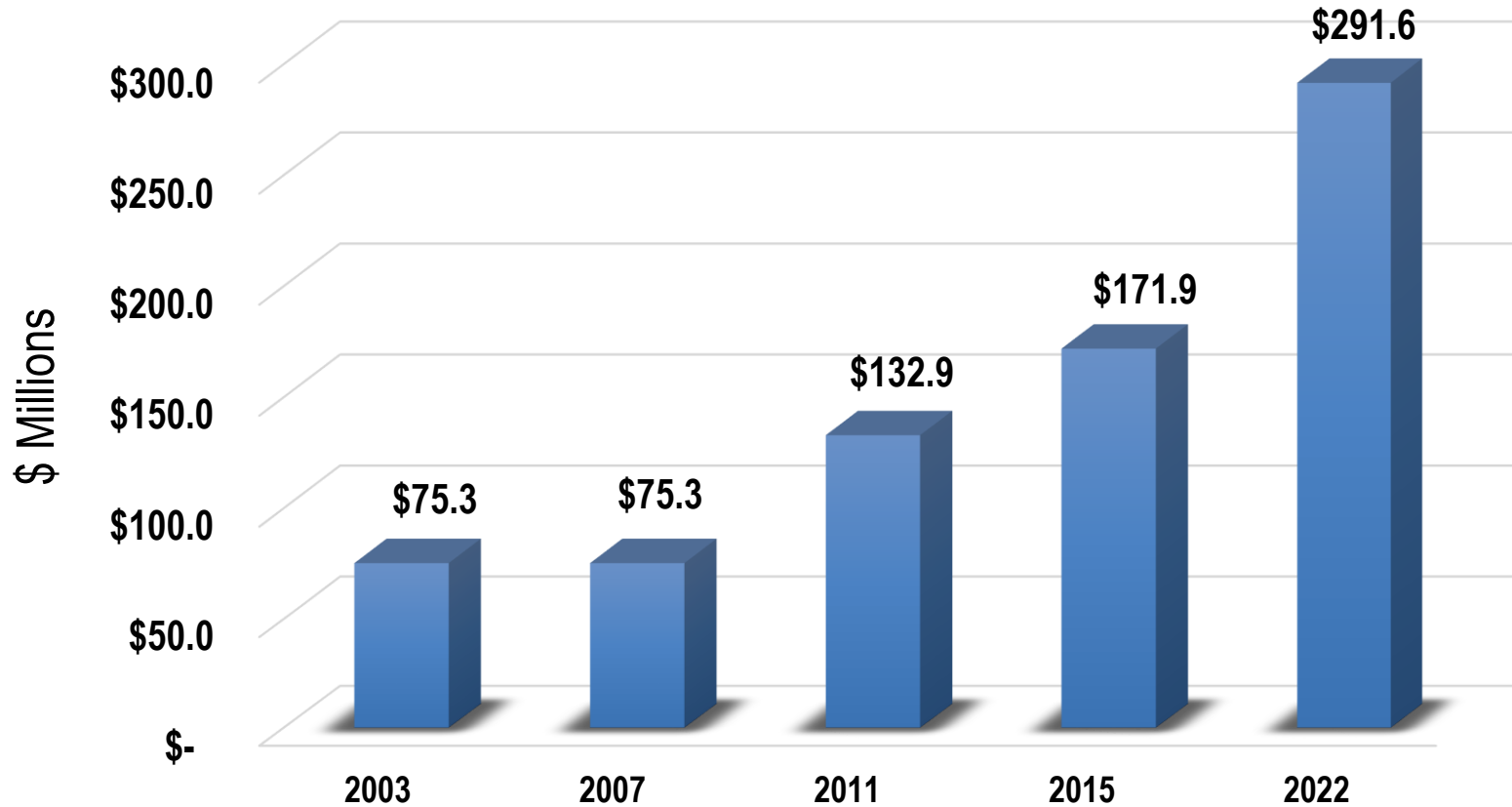


# Reserves as a % of Taxation



Source: 2010-2022 BMA Management Consulting Inc.

# Increasing Reserves



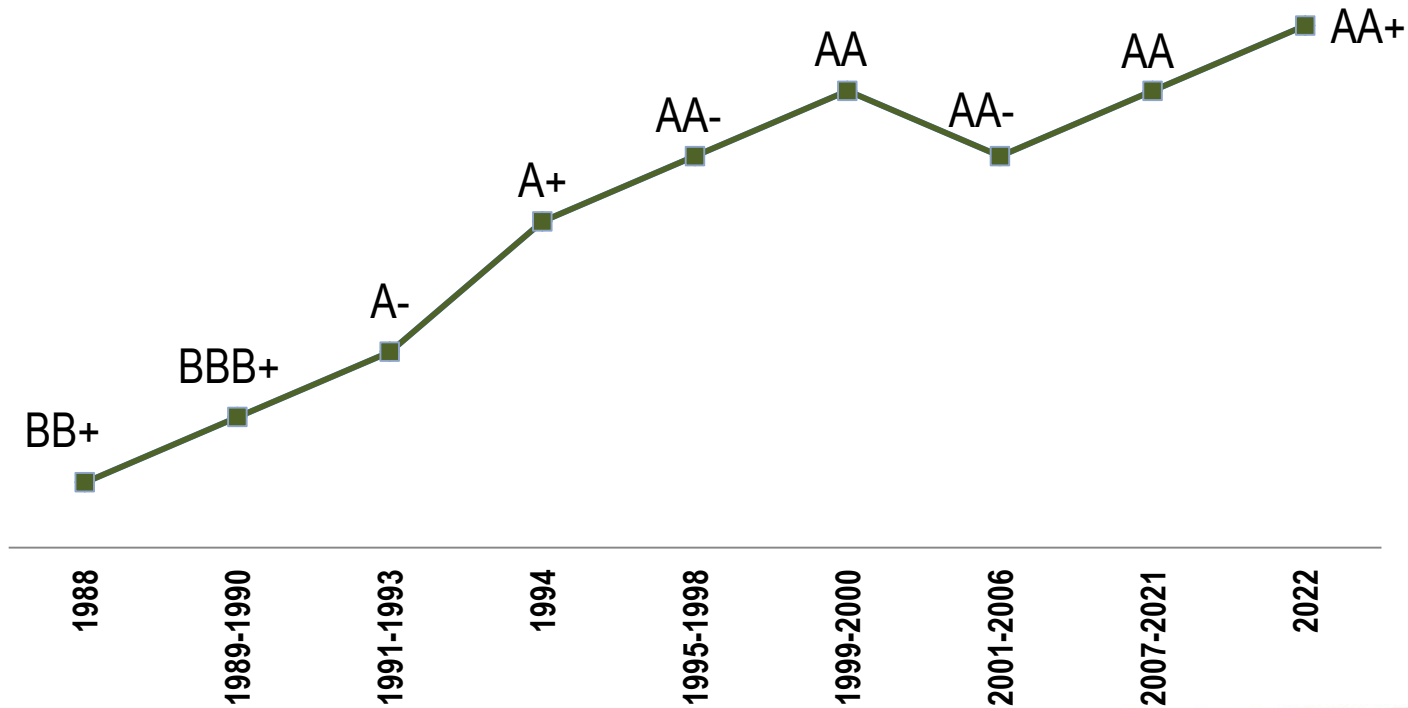
\* Opening values. Excludes WTC / WDTC as they became a Government Business Enterprise (GBE) in 2010.

# City of Windsor Bond Rating

## 1988 - 2022

**2021 Standard & Poor's Bond Rating Services**

*"Windsor's prudent and forward-looking financial management practices will support the city's strong budgetary results."*





# FINANCIAL INDICATOR REVIEW

(Based on 2021 Financial Information Return)

## Windsor C

Date Prepared:	15-Dec-22	2021 Households:	100,084	Median Household Income:	55,450
MSO Office:	Western	2021 Population:	229,660	Taxable Residential Assessment as a	
Prepared By:	Carole Sauvé	2022 MFCI Index:	n/a	% of Total Taxable Assessment:	61.3%
Tier:	ST			Own Purpose Taxation:	356,286,078

## SUSTAINABILITY INDICATORS

Indicator	Ranges	Actuals	South - Single Tiers		Level of Risk	
			Median	Average		
Total Taxes Receivable less Allowance for Uncollectibles as a % of Total Taxes Levied	Low: < 10% Mod: 10% to 15% High: > 15%	2017	8.8%	5.9%	6.5%	LOW
		2018	7.3%	5.7%	6.1%	LOW
		2019	7.3%	5.1%	5.4%	LOW
		2020	8.9%	6.2%	6.4%	LOW
		2021	9.0%	5.3%	5.3%	LOW
Net Financial Assets or Net Debt as % of Own Source Revenues	Low: > -50% Mod: -50% to -100% High: < -100%	2017	29.8%	-3.9%	-8.0%	LOW
		2018	29.8%	7.5%	-5.0%	LOW
		2019	32.2%	-2.1%	-1.6%	LOW
		2020	46.6%	12.6%	4.0%	LOW
		2021	49.3%	14.2%	7.0%	LOW
Total Reserves and Discretionary Reserve Funds as a % of Municipal Expenses	Low: > 20% Mod: 10% to 20% High: < 10%	2017	24.0%	41.1%	42.7%	LOW
		2018	24.0%	42.3%	45.2%	LOW
		2019	27.9%	46.3%	47.6%	LOW
		2020	34.3%	58.9%	56.9%	LOW
		2021	37.0%	64.0%	57.3%	LOW
Cash Ratio (Total Cash and Cash Equivalents as a % of Current Liabilities)	Low: > 0.5:1 Mod: 0.5:1 to 0.25:1 High: < 0.25:1	2017	2.74:1	1.22:1	1.72:1	LOW
		2018	3.23:1	1.22:1	1.87:1	LOW
		2019	3.82:1	1.56:1	2.12:1	LOW
		2020	3.31:1	1.93:1	2.24:1	LOW
		2021	3.16:1	1.7:1	2.49:1	LOW

## FLEXIBILITY INDICATORS

Debt Servicing Cost as a % of Total Revenues (Less Donated TCAs)	Low: < 5% Mod: 5% to 10% High: > 10%	2017	1.4%	5.1%	4.8%	LOW
		2018	1.3%	5.0%	4.8%	LOW
		2019	1.3%	5.0%	4.8%	LOW
		2020	1.3%	4.7%	4.7%	LOW
		2021	1.2%	5.0%	5.1%	LOW
Closing Amortization Balance as a % of Total Cost of Capital Assets (Asset Consumption Ratio)	Low: < 50% Mod: 50% to 75% High: > 75%	2017	43.0%	41.0%	41.8%	LOW
		2018	44.0%	42.1%	41.9%	LOW
		2019	43.4%	42.9%	42.3%	LOW
		2020	43.5%	43.5%	42.6%	LOW
		2021	44.3%	45.4%	43.7%	LOW
Annual Surplus / (Deficit) as a % of Own Source Revenues	Low: > -1% Mod: -1% to -30% High: < -30%	2017	10.0%	13.1%	13.3%	LOW
		2018	7.4%	13.8%	14.8%	LOW
		2019	10.5%	14.7%	15.2%	LOW
		2020	19.1%	19.2%	19.1%	LOW
		2021	17.4%	17.4%	18.1%	LOW

# COVID-19 Measures/Relief

	2020	2021	Total
Forgone Revenue	(\$39.5)	(\$35.6)	(\$75.1)
Additional Expenses	(\$11.9)	(\$35.7)	(\$47.6)
<b>Total COVID Impact</b>	<b>(\$51.4)</b>	<b>(\$71.3)</b>	<b>(\$122.7)</b>
Less:			
Reduced (Mitigated) Expenditures	\$25.7	\$15.0	\$40.7
Provincial / Federal Grants	\$38.7	\$53.7	\$92.4
<b>COVID Deficit to be Offset</b>	<b>\$13.0</b>	<b>(\$2.6)</b>	<b>\$10.4</b>
Add: Other Funding Sources			
Sewer Surcharge	\$0.0	\$0.3	\$0.3
Add: Gov. Business Enterprises (GBE's)			
Windsor-Detroit Tunnel			
Windsor Airport	(\$13.0)	(\$10.0)	(\$23.0)
Roseland Golf & Curling Club			
<b>Overall Year-End COVID Deficit (Including GBE's) to be Offset by Additional Federal &amp; Provincial Grants</b>	<b>\$0.0</b>	<b>(\$12.3)</b>	<b>(\$12.3)</b>

# Office of the Commissioner, Corporate Services

## Financial Planning

# CFO

## Deputy Treasurer- Financial Planning

### Manager of Operating Budget Development & Control

- Mayor's Office
- CAO's Office
- Economic Dev.
- Building Services
- Planning & Dev.
- Information Tech.
- Finance
- Human Resources
- Corporate Accounts

### Manager of Development Revenue & Financial Admin.

- Legal Services
- Fire & Rescue
- Parks & Facilities
- Recreation & Culture
- Council Services
- City Council
- Windsor Public Library

### Manager of Performance Measurement & Business Case Development

- Engineering
- Pollution Control
- Public Works
- Transit Windsor

### Manager of Inter- Governmental Funding – Human Services Integration

- Employment & Social Services
- Housing & Children Services
- Huron Lodge



# Operating Budget Process Summary

Comprised of the following:

- (1) Budget Timetable & Process
- (2) Budget Issues Development
- (3) Administrative Review
  - Committees of Council to Review Preliminary Budget
- (4) Recommended Budget Development & Tabling
- (5) Budget Deliberations
- (6) Approved Budget

# Budget Page on the City Website

The screenshot shows a web browser window displaying the City of Windsor website. The browser's address bar shows the URL: <https://www.citywindsor.ca/cityhall/Budget/Pages/Budget.aspx>. The website header features the City of Windsor logo and navigation menus for City Hall, Residents, Business, Visiting Windsor, E-Services, and Mayor and Council. A yellow banner at the top contains an update on COVID-19 operations. The main content area is titled "Budget" and lists links for "2022 Approved Operating Budget" and "2022 Approved 10-Year Capital Budget". A sidebar on the left provides additional budget-related links. A note at the bottom of the main content area advises users to use Adobe Reader X (10) or higher for best viewing results. The Windows taskbar at the bottom shows various application icons and the system clock indicating 12:07 PM on 12/6/2022.

Current Budget

https://www.citywindsor.ca/cityhall/Budget/Pages/Budget.aspx

Accessibility Change Contrast

Search for...

City Hall For Residents For Business Visiting Windsor E-Services Mayor and Council

Update on City of Windsor Operations in Light of the Coronavirus (COVID-19)

Home / City Hall / Budget

Budget

- Previous Budgets
- Budget Variance Reports

## Budget

### 2022 Approved Operating Budget

- 2022 Approved Operating Budget
- 2022 Budget Presentation
- 2022 Approved Agency Budget

### 2022 Approved 10-Year Capital Budget

- 2022 Approved Capital Budget Detail

Trouble opening the documents?

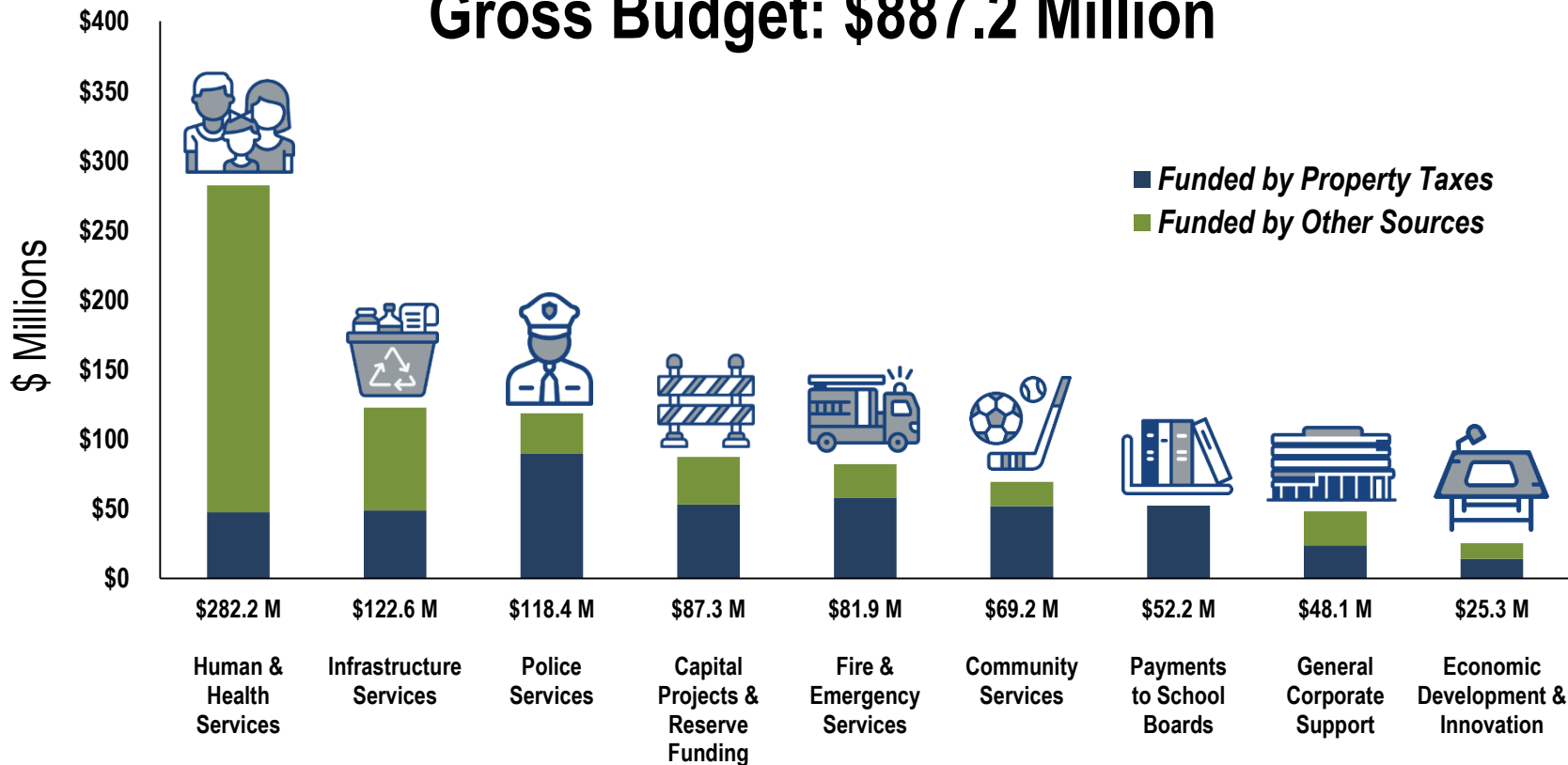
**Note:** Documents are best viewed in Adobe Reader X (10) or higher. If you are having trouble viewing the documents in Adobe Reader 9 or any other versions, please use "Save As" for the link, and you can open the downloaded file from your device.

Select Language

12:07 PM  
12/6/2022

# 2022 Approved Municipal Gross Operating Expenditures by Function

**Gross Budget: \$887.2 Million**

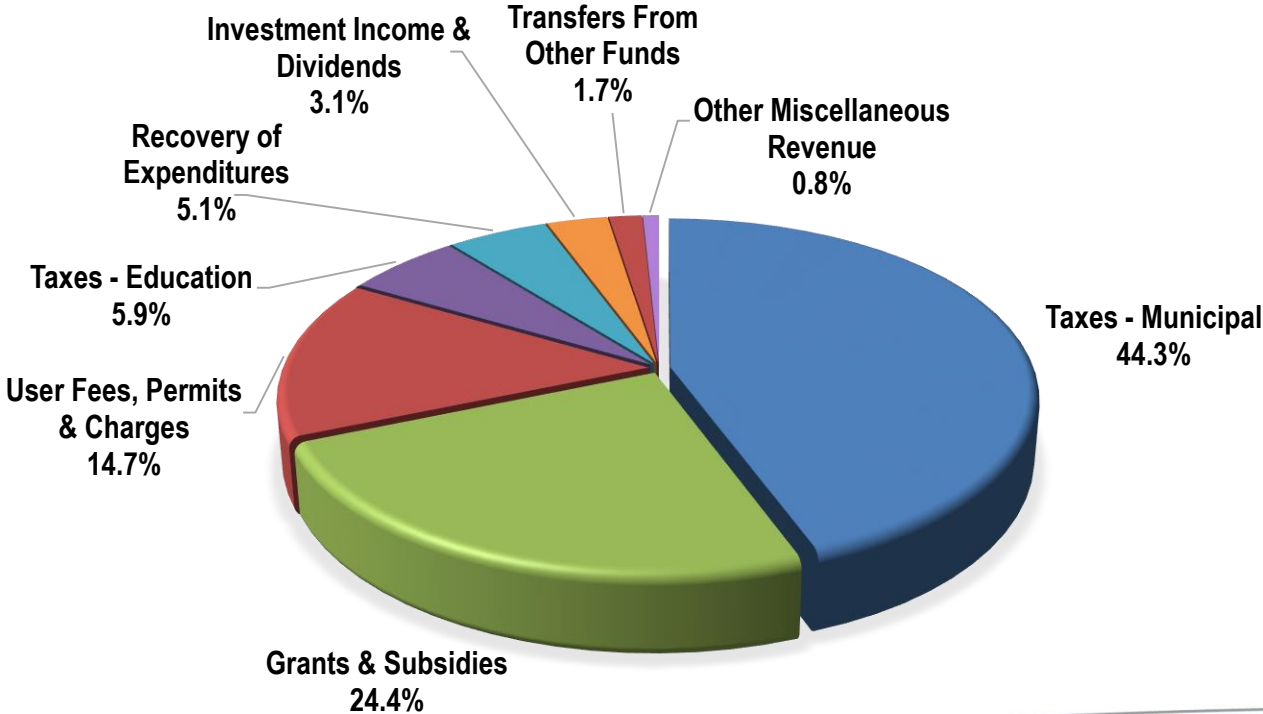


**Net Property Tax Levy: \$438.1 Million**



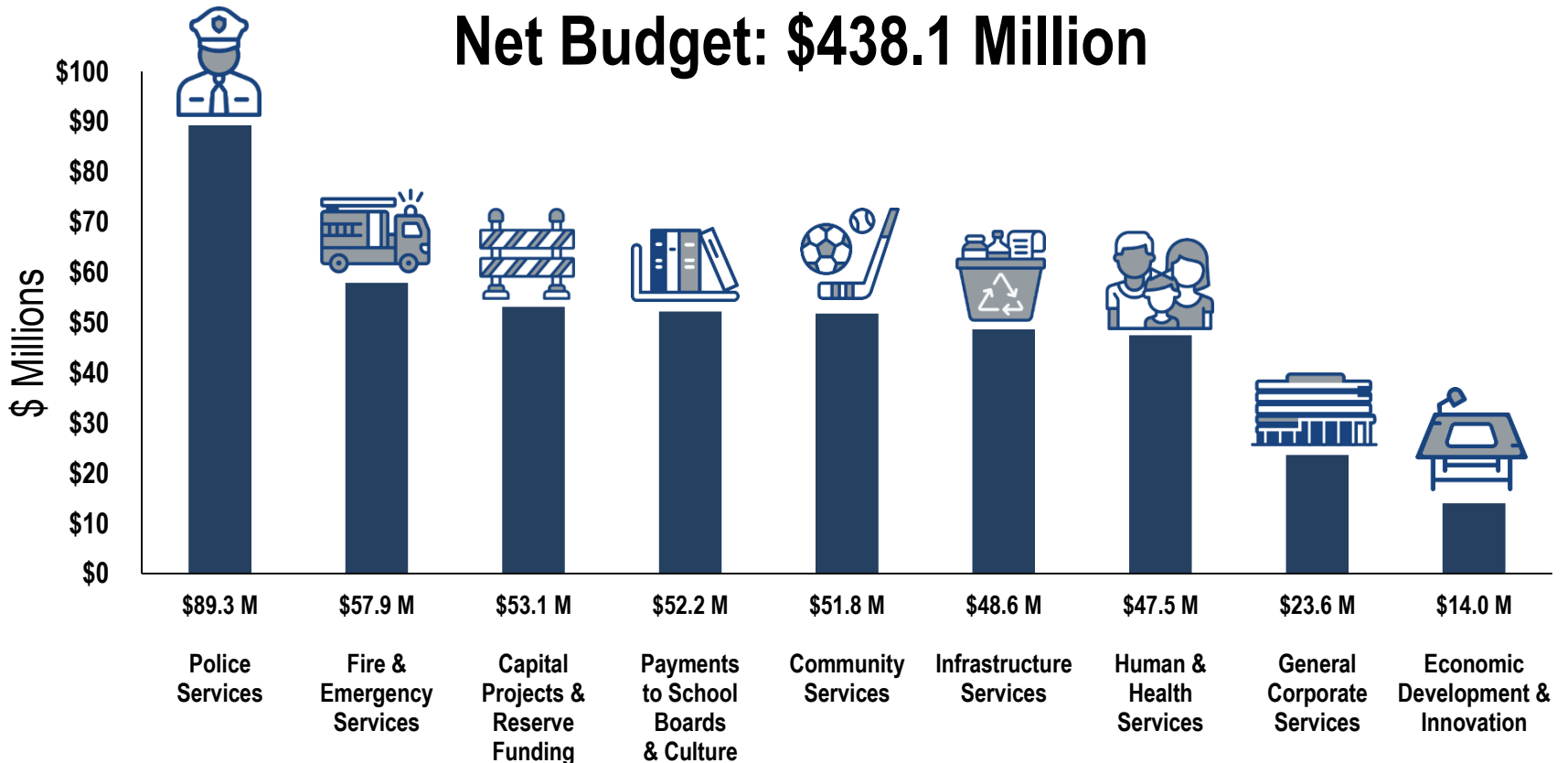
# 2022 Approved Municipal Gross Operating Revenue

2022 Recommended Gross Operating Revenue: \$887.2 Million



# What is the 2022 Approved Property Tax Levy Being Spent On?

**Net Budget: \$438.1 Million**



# QUARTERLY/YEAR-END VARIANCE REPORTING: OPERATING

# OPERATING BUDGET VARIANCE REPORT TIMELINES

- *2<sup>nd</sup> Quarter Operating Budget Variance Report (As of May 31<sup>st</sup>)*
  - - Reported to Executive Committee in July
- *3<sup>rd</sup> Quarter Operating Budget Variance Report (As of August 31<sup>st</sup>)*
  - - Reported to Executive Committee in October
- *Year-End Operating Budget Variance Report (As of December 31<sup>st</sup>)*
  - - Reported to Executive Committee in April (of the following year)

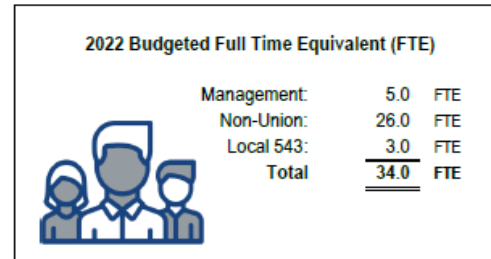
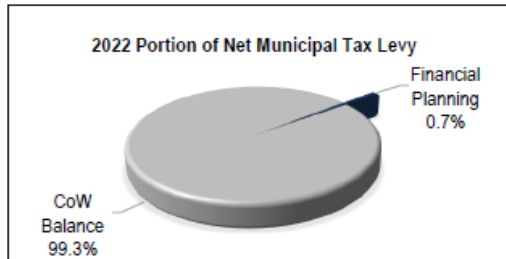
## FINANCIAL PLANNING

### DEPARTMENTAL OVERVIEW

The Financial Planning department provides operating budget development and monitoring services along with performance measurement and overall financial planning leadership for the Corporation and Council.

Financial Summary	2019	2020	2021	2022
Annual Revenue Budget	n/a	n/a	n/a	(\$1,125,237)
Annual Expense Budget	n/a	n/a	n/a	\$3,971,534
<b>Annual Net Budget</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>\$2,846,297</b>
Annual Net Variance	n/a	n/a	n/a	\$125,000
Variance as a % of Gross Budget	n/a	n/a	n/a	3.1%

Historical amounts are not available due to realignment of departments.



### VARIANCE SUMMARY

Description	COVID Variance	NON-COVID Variance	OVERALL Variance
Salaries	\$0	\$127,000	\$127,000
Various Miscellaneous	\$0	(\$2,000)	(\$2,000)
<b>Net Total</b>	<b>\$0</b>	<b>\$125,000</b>	<b>\$125,000</b>

### VARIANCE DESCRIPTION

The total departmental projected year-end variance is: **\$125,000**    *Surplus*

**Salaries: \$127,000**

A year-end surplus of approximately \$127,000 is projected in the Financial Planning department as a result of staff gapping.

**Various Miscellaneous: (\$2,000)**

A deficit of approximately (\$2,000) is projected in various miscellaneous line items within Financial Planning.

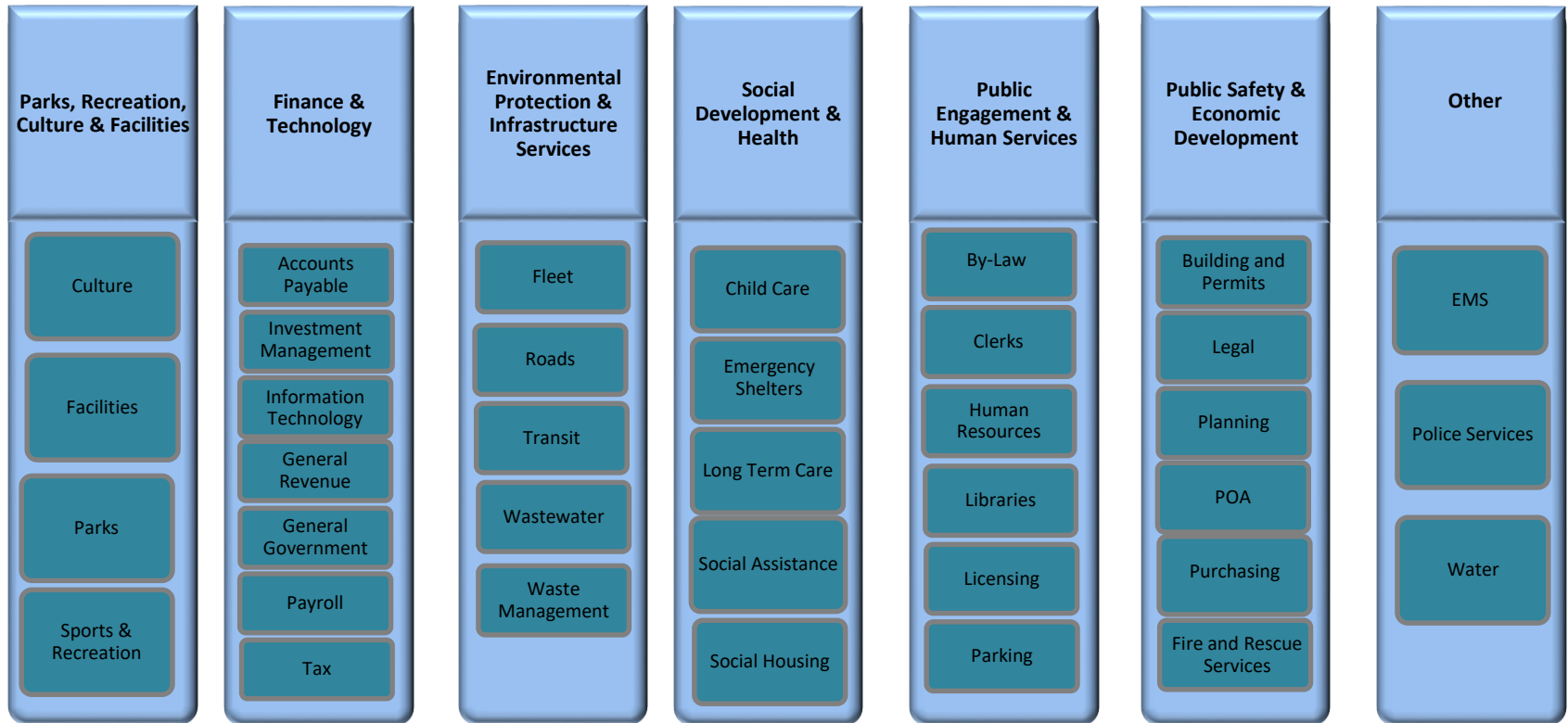
# Performance Measurement



# Program Objectives



# MBNCanada Service Areas



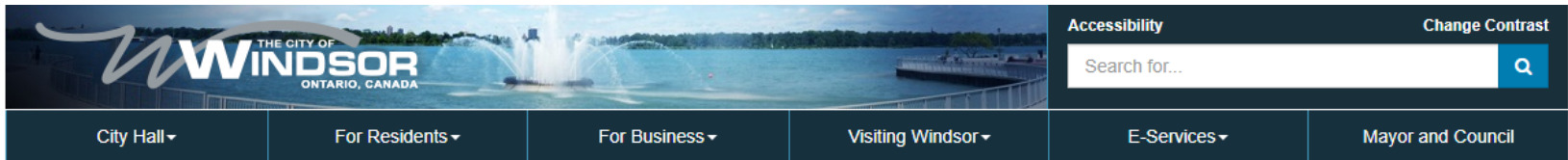
36 Service Areas 670 Measures(approx)



# What is the data used for?

- 
- Public reports
  - Council reports
  - Policy setting
  - Service Level Reviews and Evaluations
  - Annual budgets
  - Business Plans and Strategic Plans
  - Year-over-year trending
  - Additional analysis / case studies

# Budget Page on the City Website



The City of Windsor logo is displayed on the left side of the header. The navigation menu includes: City Hall, For Residents, For Business, Visiting Windsor, E-Services, and Mayor and Council. On the right side, there are links for Accessibility and Change Contrast, and a search bar.

[Home](#) / [City Hall](#) / [Financial Documents](#) / [Municipal Benchmarking Network Canada](#)

## Financial Documents

- Accounts
- Payable/Receivable
- Charitable Donations
- City of Windsor HST Number
- Annual Reports
- Municipal Benchmarking Network Canada**
- Asset Management Plan
- Audit and Accountability Fund's Information Management and Data Analytics Assessment - 2019
- Audit and Accountability Fund - Development Charges Study
- City of Windsor Declaration and Indemnity Form

## Municipal Benchmarking Network Canada



The Municipal Benchmarking Network Canada (MBNCanada) is a collaboration of 16 municipalities across Canada. The initiative is lead by the chief administrative officers and city managers in each participating municipality. MBNCanada fosters a culture of service excellence in municipal government. It does this by creating ways to measure, share and compare performance and operational practices. MBNCanada is important because it:

- Promotes sharing of information and ideas between municipalities
- Fosters a culture of service excellence in municipal government.
- Provides information to assist council, staff and citizens to understand how their municipality is performing over time and in relation to others.
- Provides a credible source of comparative municipal performance data.

To view any of the MBNCanada (formerly OMBI) public reports, please click the appropriate link below. All files are presented in portable document format (PDF):

- [2006 OMBI Public Report](#)
- [2007 OMBI Public Report](#)
- [2008 OMBI Public Report](#)
- [2009 OMBI Public Report](#)
- [2010 OMBI Public Report](#)
- [2011 OMBI Public Report](#)
- [2012 OMBI Public Report](#)
- [2013 OMBI Public Report](#)
- [2014 OMBI Public Report](#)
- [2015 MBNCanada Public Report](#)
- [2016 MBNCanada Public Report](#)
- [2017 MBNCanada Public Report](#)
- [2018 MBNCanada Public Report](#)
- [2019 MBNCanada Public Report](#)
- [2020 MBNCanada Public Report](#)
- [2021 MBNCanada Public Report](#)



Municipal Benchmarking  
Network Canada

Réseau d'étalonnage  
municipal du Canada

**2021**

# MBNCanada Performance Measurement Report

*Measuring Performance. Inspiring Excellence. Mesurer le rendement. Inspirer l'excellence.*

# MBNCanada



MEMBER LOGIN

|| HOME

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SERVICE AREAS ▾

RESOURCES

FORUM

CONTACT US



## Measuring Performance. Inspiring Excellence.

*We are a network of Canadian municipalities using data to continuously improve the way we deliver services to our communities.*

LEARN MORE

**2023 MBNCANADA  
National Forum**

SAVE THE DATE

**2021 Performance  
Measurement Report**

DOWNLOAD

# Office of the CFO – Finance Department

## Asset Planning

# CFO

## Senior Manager Asset Planning

### Financial Manager, Asset Planning

### Manager Energy Initiatives

### Manager Asset Planning

### Supervisor Environmental Sustainability & Climate Change

- Development of capital budget
- Capital Variance monitoring and reporting
- Year end
- Financing charges
- Capital report review
- Capital Commitments and placeholders
- Reserves forecasting and encumbrances

- Monitoring of all corporate utility accounts (consumption and invoices)
- Identification and issue resolution of all consumption and cost anomalies
- Forecasting and tracking of all utilities
- Project research including value proposition of projects
- Project development and implementation

- Development of all Asset Management Plans
- Development and implementation of all Corporate AM practices and procedures
- Project management of various AM projects for operational areas
- Oversight and lead on all corporate grants

- Development and Implementation of Environmental Master Plan, Climate Adaptation Plan, Community Energy Plan
- Climate Risk Reduction
- Windsor Essex County Environment Committee (WECEC)
- Community Gardens



# Capital Budget & Reserves



# Capital Budget & Reserves

Current Budget

https://www.citywindsor.ca/cityhall/Budget/Pages/Budget.aspx

Accessibility Change Contrast

Search for...

City Hall - For Residents - For Business - Visiting Windsor - E-Services - Mayor and Council

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Budget

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- Budget Variance Reports

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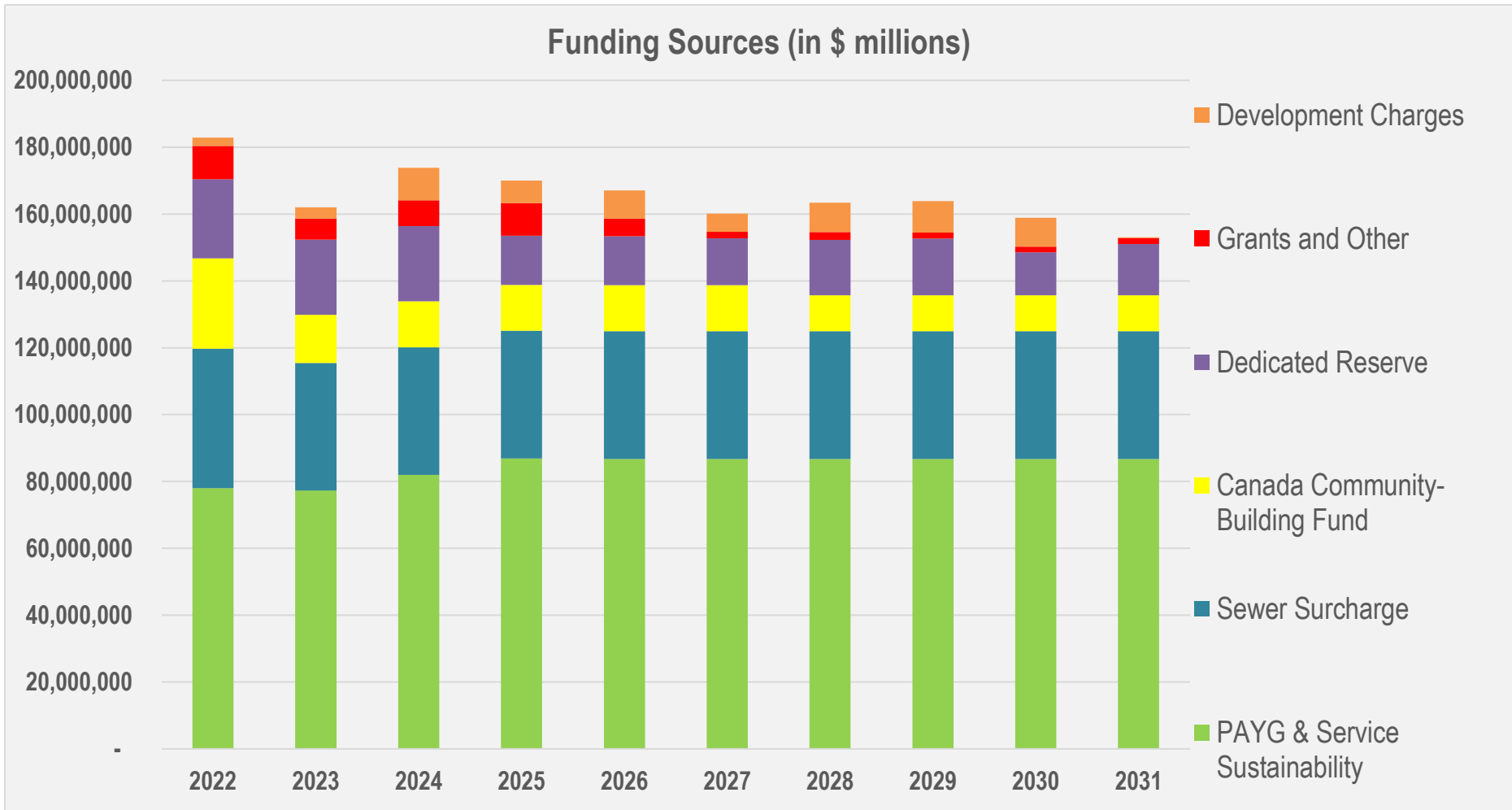
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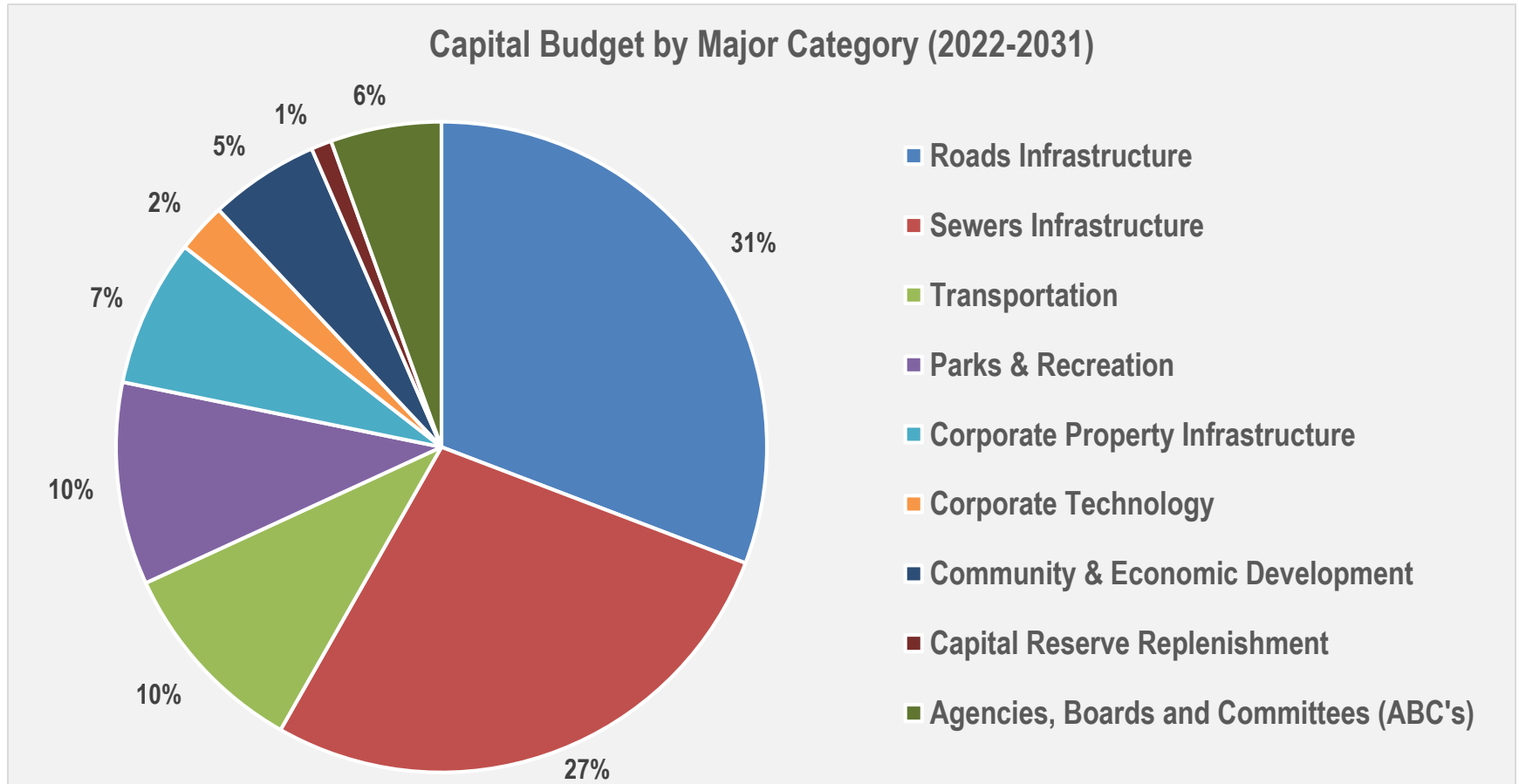


# Capital Budget by Funding Source



# Capital Budget By Major Category

(as reported in 2022 10-Year Capital Budget)



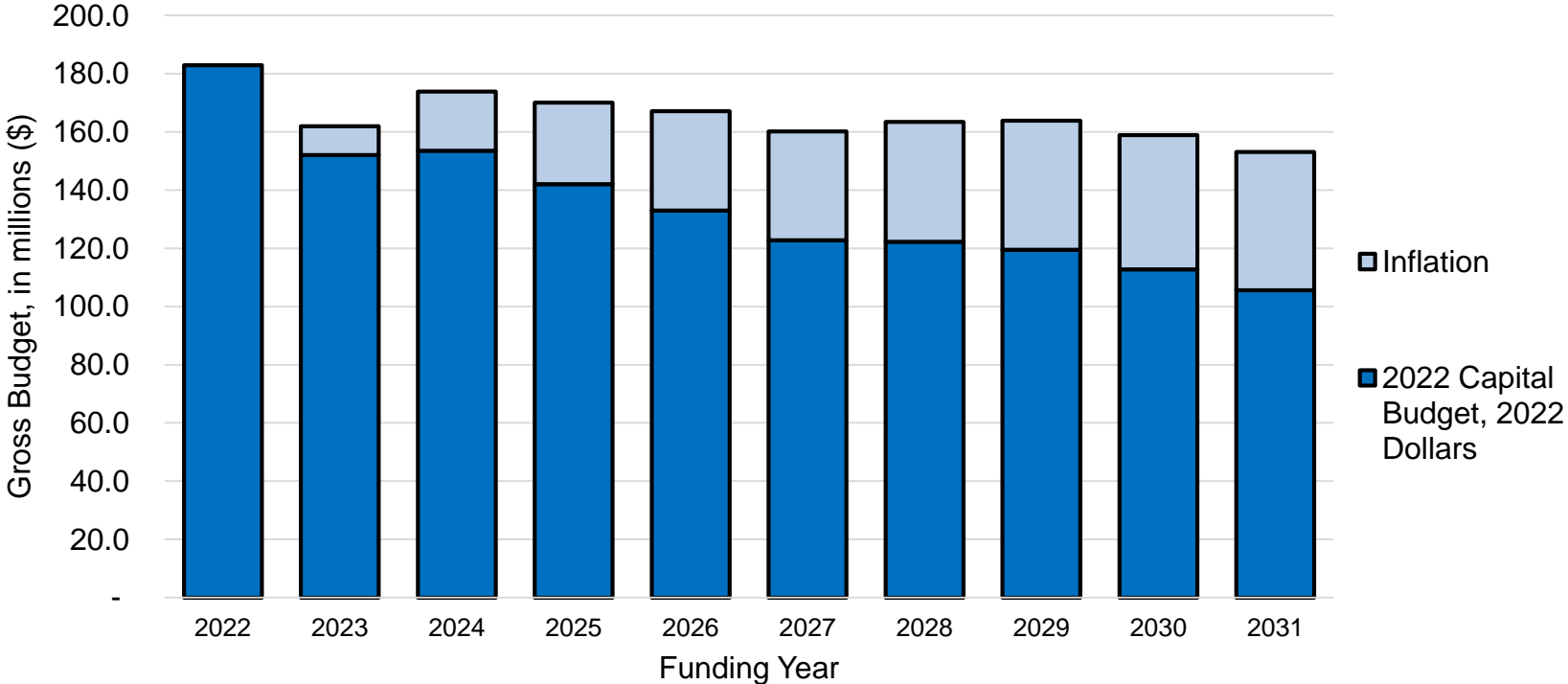
# Pre-committed Capital Funding

Funding Source	Committed	Uncommitted	Total	% Committed
Pay-As-You-Go	77,308,735	84,559,597	161,868,332	47.8%
Service Sustainability	65,221,410	183,769,807	248,991,217	26.2%
Sewer Surcharge	87,088,548	107,377,032	194,465,580	44.8%
Other	20,047,533	230,371,053	250,418,586	8.0%
<b>Total</b>	<b>249,666,226</b>	<b>606,077,489</b>	<b>855,743,715</b>	<b>29.2%</b>

(as reported in 2022 10-year Capital Budget)

# Impact of Inflation

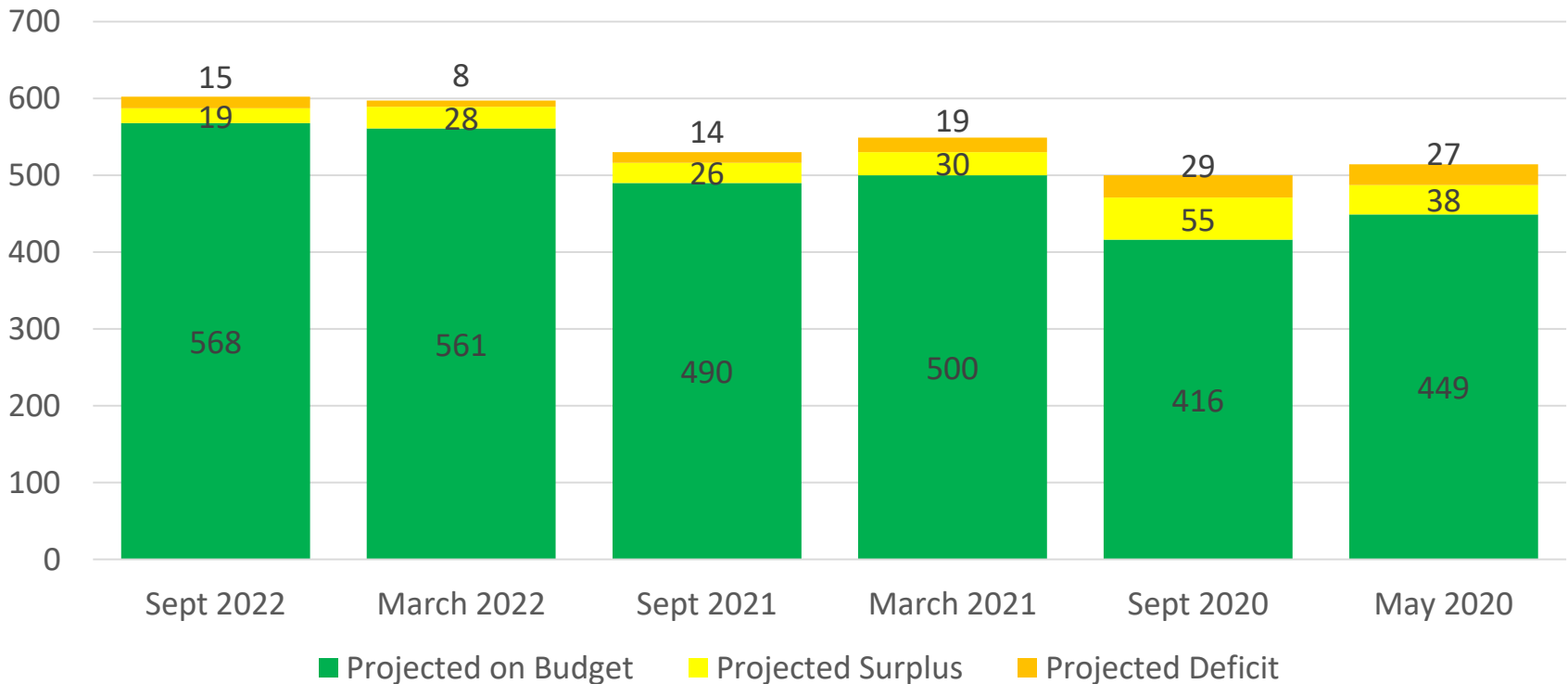
2022 Capital Budget, Adjusted for Inflation



- 2023 inflation figure based on CPI from February 2021 to February 2022, for Ontario only.
- Inflation is tapered over five years, returning to 2020 levels in 2028.

# Capital Variance (reported Semi Annually)

Active Projects, Broken Down by Projected Status



# How does it all come together?



- Council Strategic Priorities
- Asset Management Strategy
- Funding Source Considerations
- Grant and other Funding Opportunities



Corporate Energy Management Plan

# 2019-2023

WEC Gold in Example 101-2  
2019

1	Clash Tech	COSE	24.69
2	Summa Bakery	MS	22.90
3	Stratford Corp	MS	22.50
4	Stratford-Stratford	COSE	24.40
5	Stratford Green	MS	22.52
6	Steele Valley	COSE	22.62
7	Steele Valley	MS	22.99
8	Steele Valley	MS	24.11

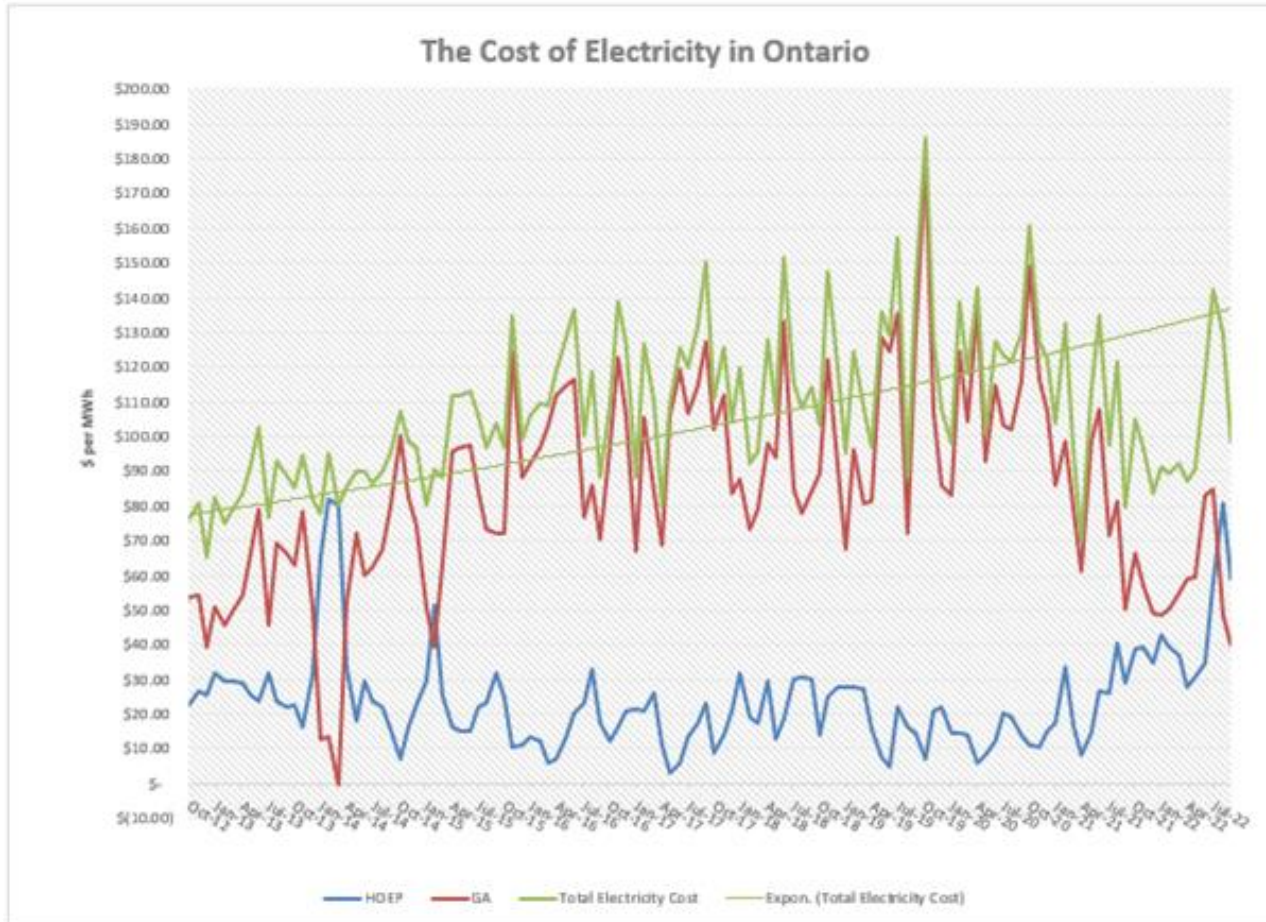


# Corporate Energy





# The Cost of Electricity in Ontario

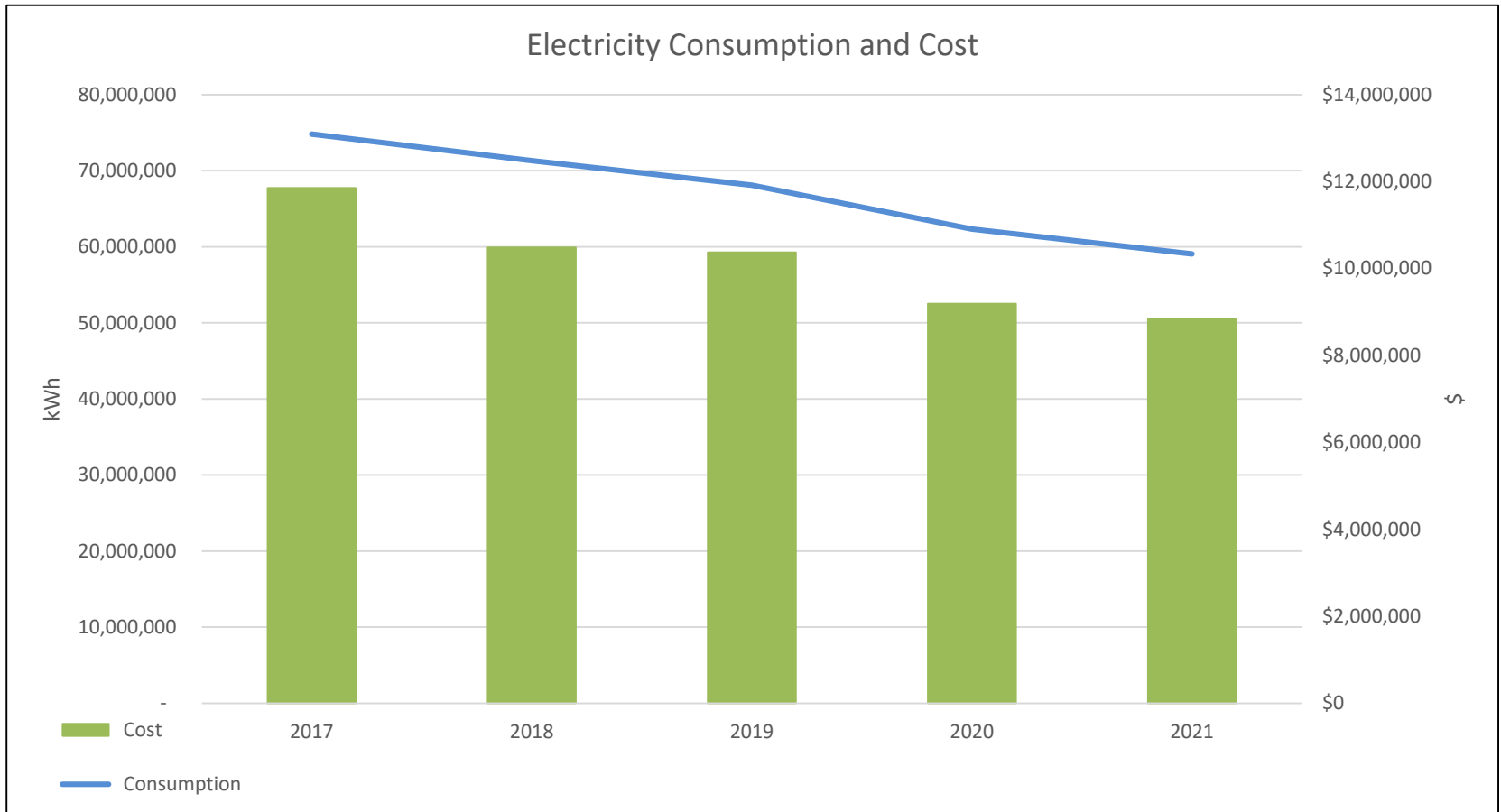




# City of Windsor Utility Accounts

Utility	Number of Accounts	Annual Consumption (2021)
Electricity	450	59,054,067 kWh
Water	100	538,704 m <sup>3</sup>
Natural Gas	110	5,457,171 m <sup>3</sup>
District Energy	6	18,236 MWh

# Total Annual Electricity Consumption & Cost



# Key Successes 2014 – 2021



Electricity Consumption Savings  
- 21.4 million kWh or 23.9%

Electricity Cost Savings  
- \$2.3 million or 18.2%

Annual electricity production from 3  
Photovoltaic systems  
– 1.7 million kWh

Annual revenue generated  
- \$650,000



# Key Successes 2014 – 2021



Class change for pollution control plants - \$1.2M annually in energy savings

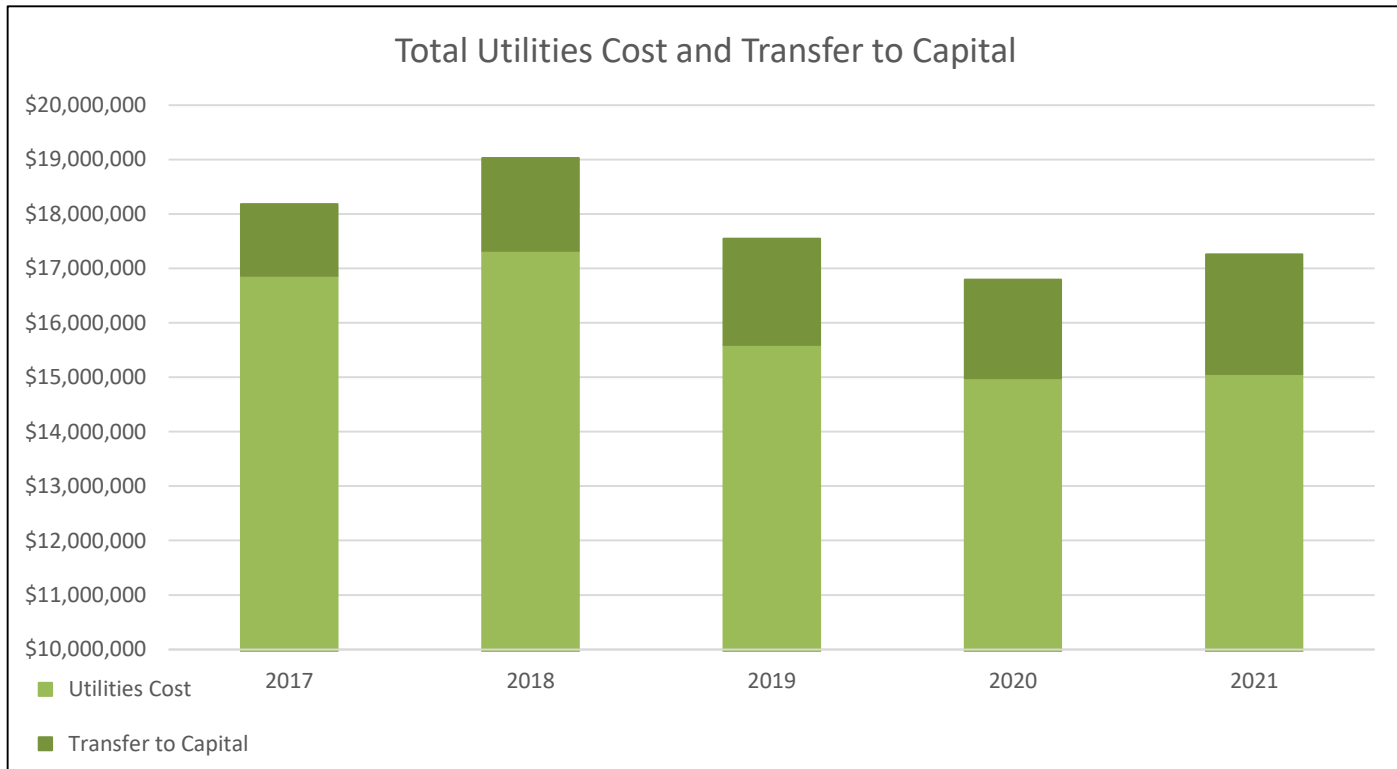


Annual electricity displacement from 3 CHP's – 9.9 million kWh



LED lighting conversion in 30 buildings - 3.8 million kWh and \$550,000 in energy savings

# Total Annual Cost (All Utilities) and Transfer to Capital



# Ongoing and Future Projects

- Ongoing Review of Energy Efficiency Opportunities
- Corporate-wide LED Lighting Upgrade (underway)
- Net-metering Solar PV (underway)
- Artificial Intelligence HVAC Optimization Project (underway)
- Wastewater Energy Transfer Project (underway)
- GHG Reduction Pathway Feasibility Study (underway)
- Battery Storage
- Sub-metering
- Building Duct and Envelope Sealing Applications
- Enterprise-wide Smart Energy Management System
- Windsor District Energy Network Expansion
- Thermal Solar Installations



# Asset Planning



# FCM's 'My Town' Video



[Video: Why invest in asset management | Federation of Canadian Municipalities \(fcm.ca\)](https://www.fcm.ca)

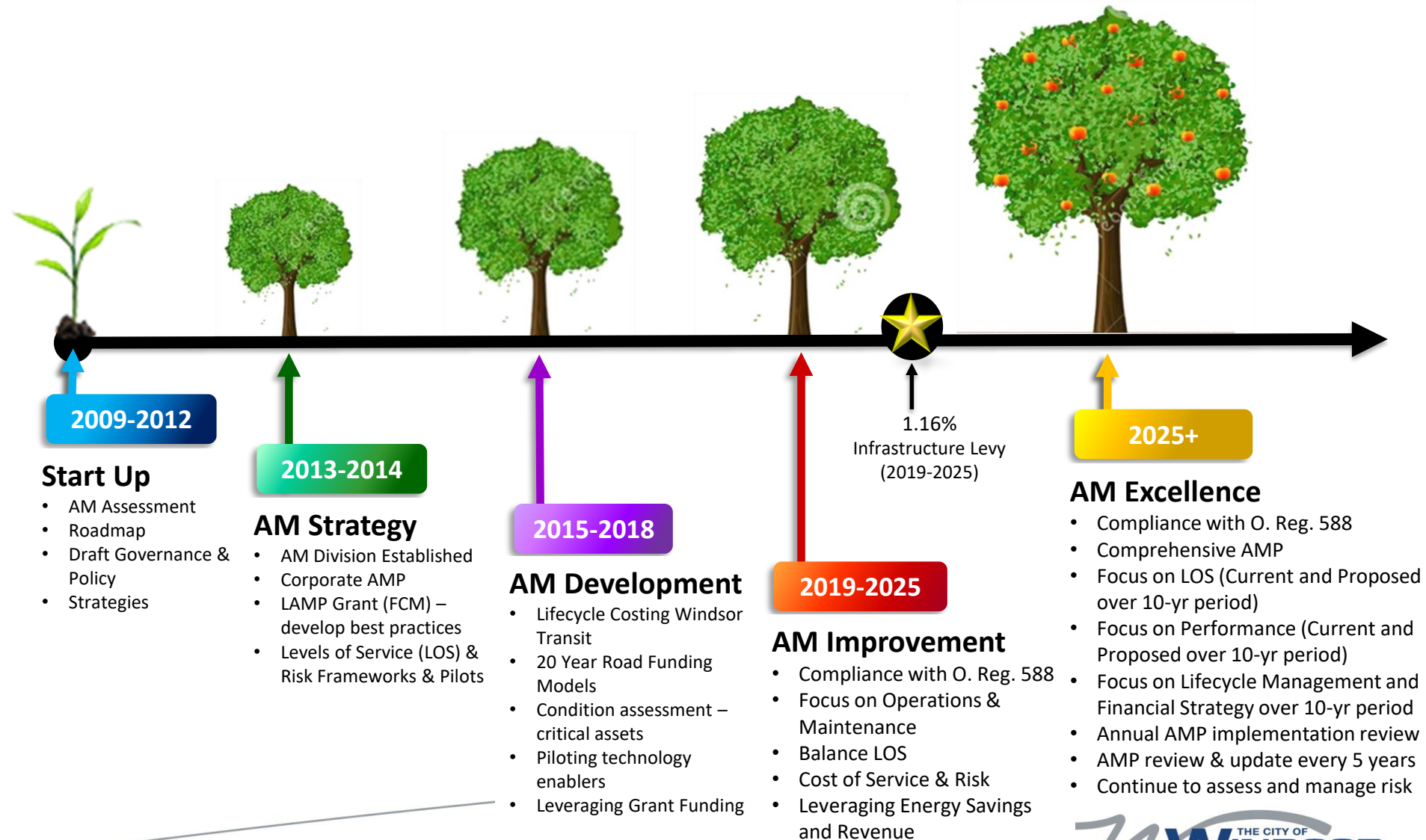


# Why Asset Management (AM)?

- AM is creating sustained value by better managing our assets
  - Seeking to **minimize total costs** of acquiring, operating, maintaining, and renewing assets
  - Within an environment of **limited resources**
  - While continuously **delivering the service levels** customers need and regulators require
  - At an **acceptable level of risk** to the organization
- *Doing the Right Work at the Right Time, for the Right Price and for the Right Reasons*



# The City's AM Journey (2009-Present)



# Asset Management Plan (AMP)

## O. Reg 588/17 Requirements

2024

- **Current Levels of Service** (LOS) being provided
- **Current Performance**
- Summary, Replacement Costs, and Average Age of the Assets
- Current Condition & Assessment Methodologies
- Inclusion of ABC's
- **10-year Projections** for:
  - Life Cycle Activities and associated costs required to maintain current LOS
  - Estimated Capital Expenditures and Operating Costs

2025

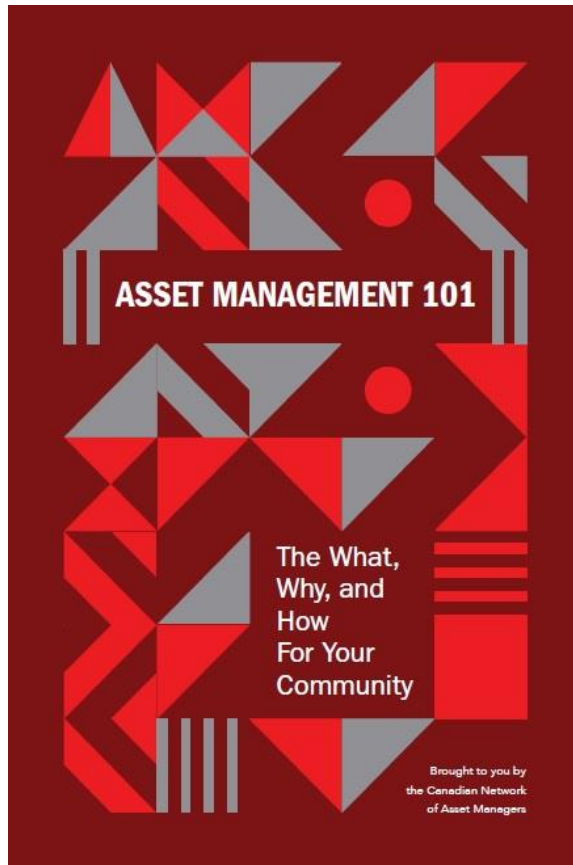
In addition to 2024 Requirements:

- **Proposed Levels of Service** (LOS) over a 10-year period
- Proposed Performance over a 10-year period
- **Lifecycle Management and Financial Strategy** over a 10-year period

On-Going

- **Annual review** of AM progress on or before July 01 which must address:
  - progress in implementation of the AMP
  - factors impeding implementation of the AMP
  - strategy to address impeding factors identified
- **5-year Review and update** (for publication) of AMP

# AM 101 – Canadian Network of Asset Managers



# Corporate Grants



# Corporate Grants

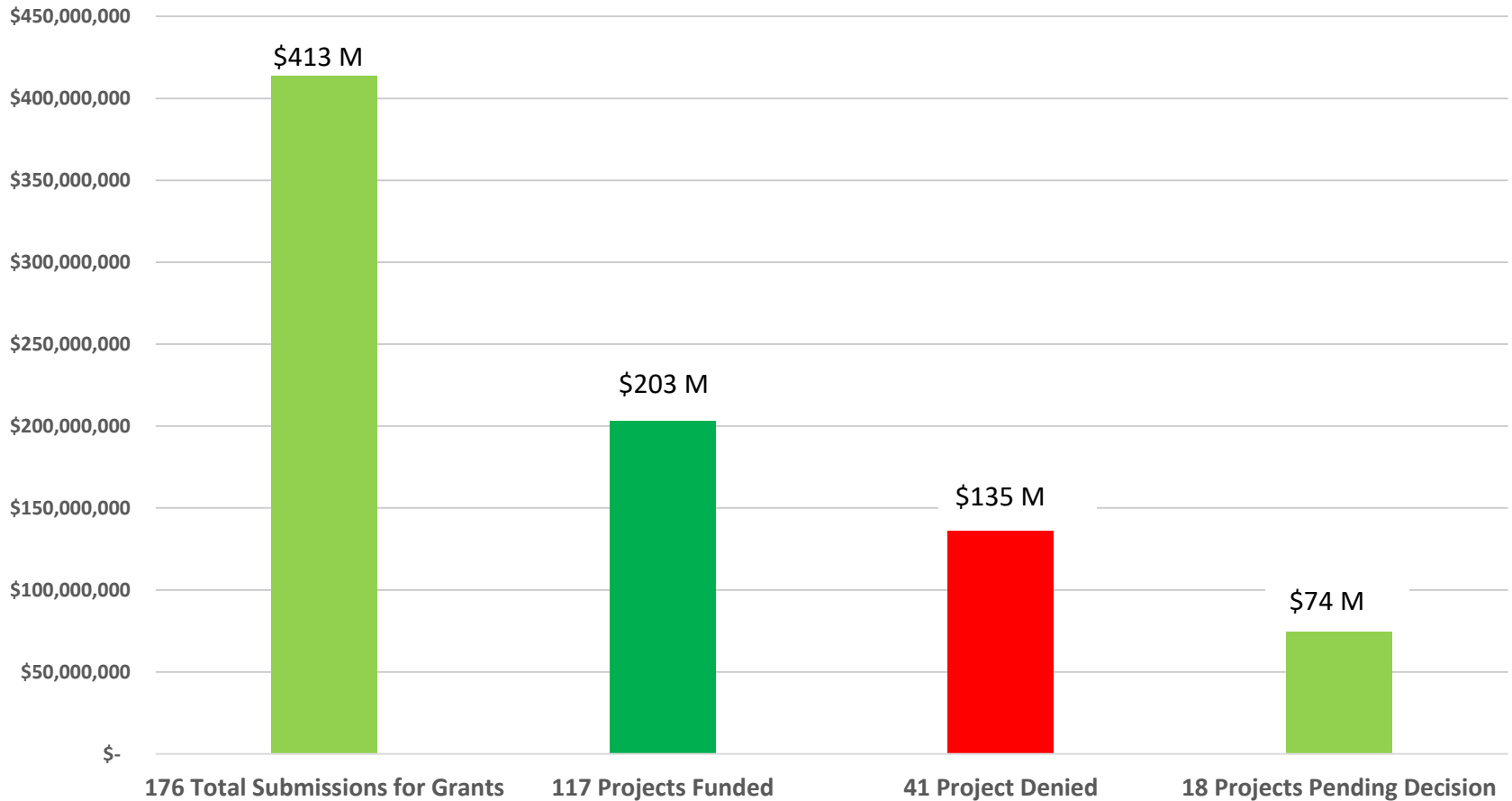
Formally centralized under Asset Planning in 2016

Responsible for:

- Identification of grant opportunities
- Leading process for grant submissions
- Management of process for approved grants
- Oversight of compliance to funding agreements
- On-going liaising with grant providers
- Development and management of grant database for tracking and reporting

# Summary of Grant Project Funding

(July 2016 to December 2022)





# Major Funding Awarded



**DMAF Intake 1 & 4**  
**\$64.8 Million**



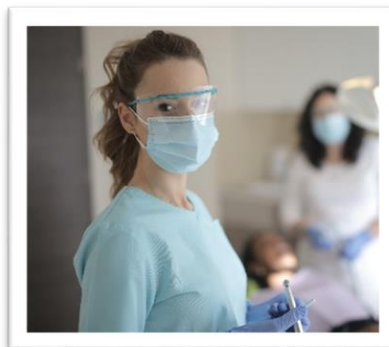
**I.C.I.P.**  
**\$22.7 Million**



**Connecting Links**  
**2018-2022**  
**\$11.0 Million**



**Climate Action Funding**  
**2019-2022**  
**\$1.0 Million**



**COVID-19 Funding**  
**\$63.0 Million**

**Safe Voluntary  
Isolation Site  
Program (IRC)**  
**\$17.8 Million**





# Environmental Sustainability and Climate Change

# Climate Change & Asset Management

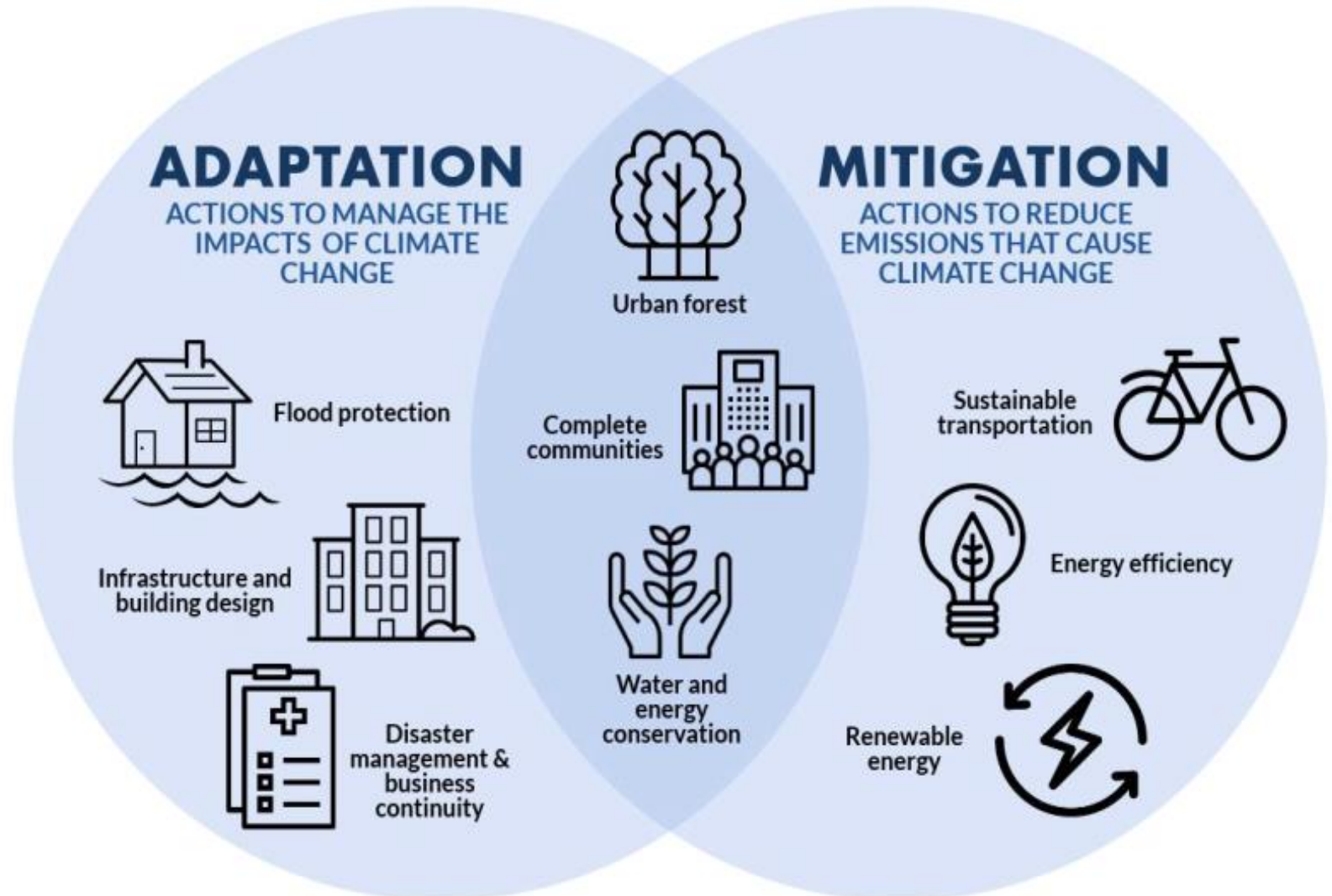
*"Integrating climate change into the planning, maintenance, renewal and rehabilitation cycle of infrastructure assets ensures their longevity and helps to safeguard service levels for communities"*

*(Canadian Infrastructure Report Card, 2019; 2016).*

# FCM's 'My Town' Video - Part 2

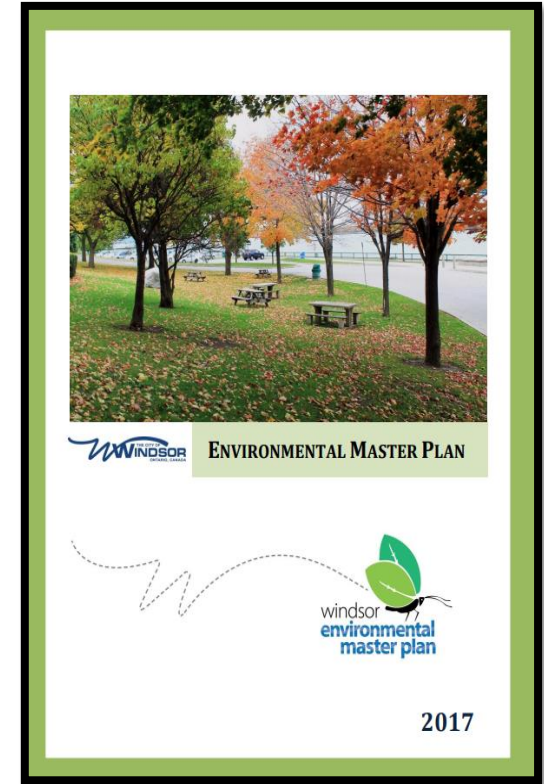
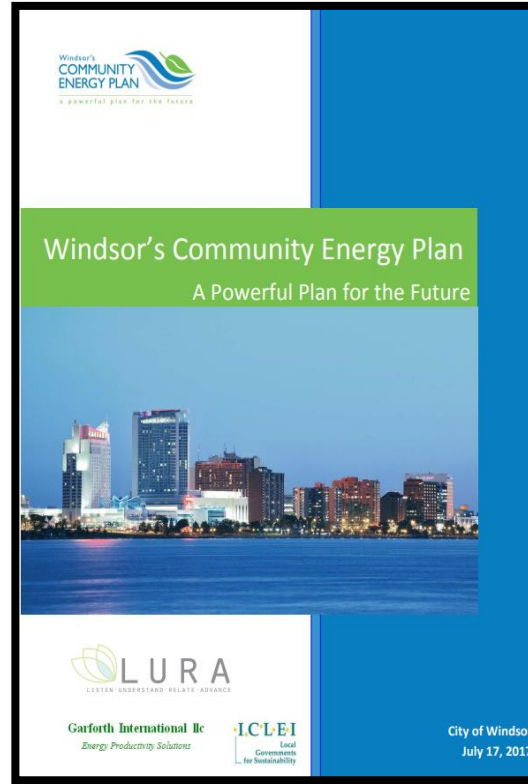
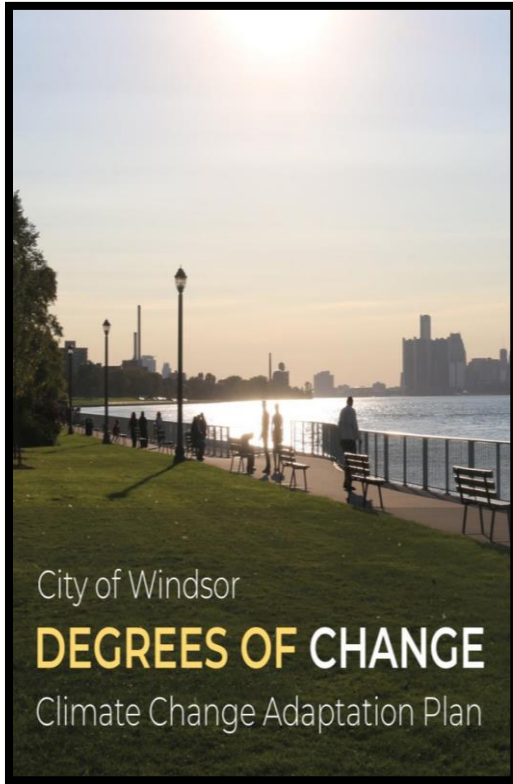


# Climate Action





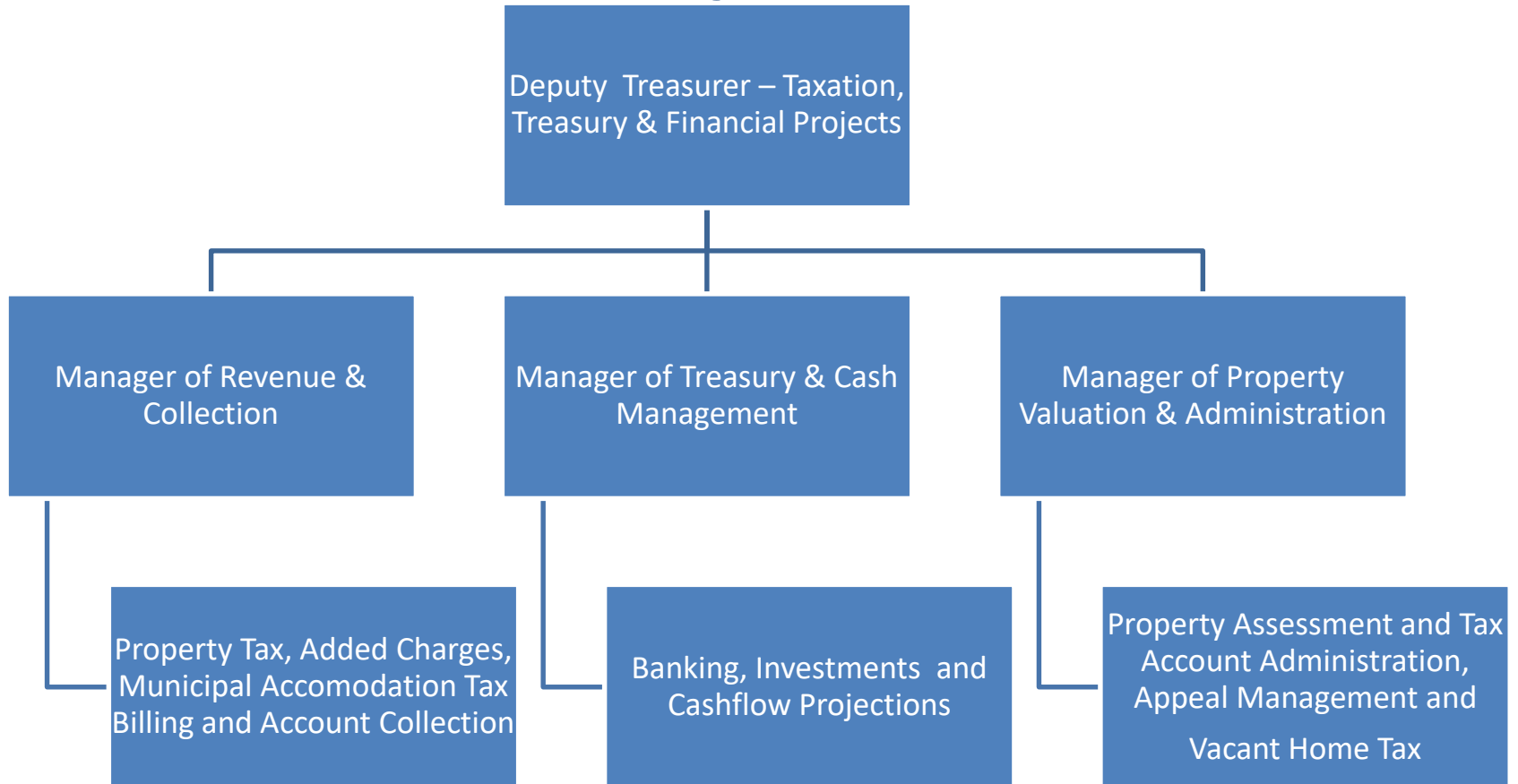
# Guiding Documents



# Office of the CFO – Finance Department

## Taxation, Treasury and Financial Projects

# Taxation, Treasury & Financial Projects



# Tax Rates & Tax Assessment Values





# Determining the Tax Levy

- The Annual Budget determines the municipal Tax Levy Requirements (the size of the “tax pie”).



\$319 million  
tax levy



\$330 million tax  
levy



\$350 million tax  
levy

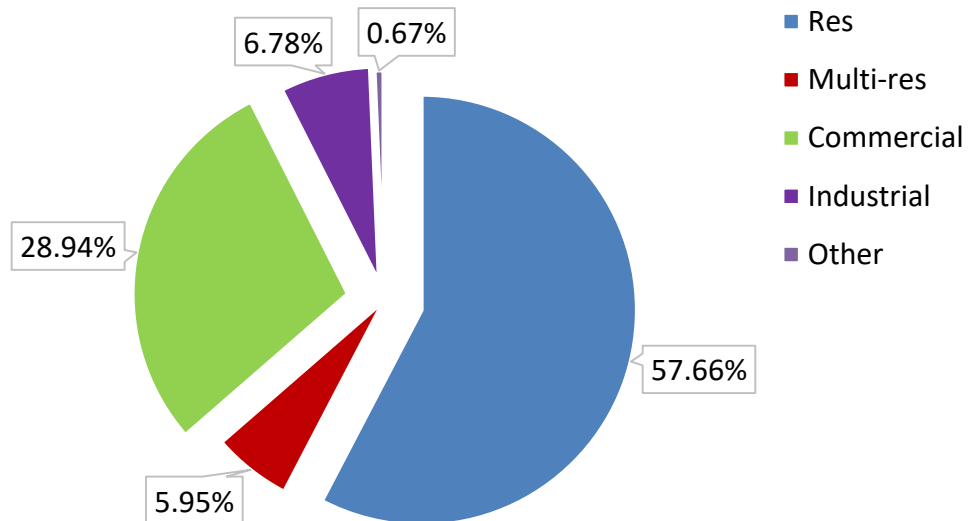
# Tax Policies

Tax Policies determine the “Rules” by which the total taxes are apportioned to various assessment classes and ultimately taxpayers

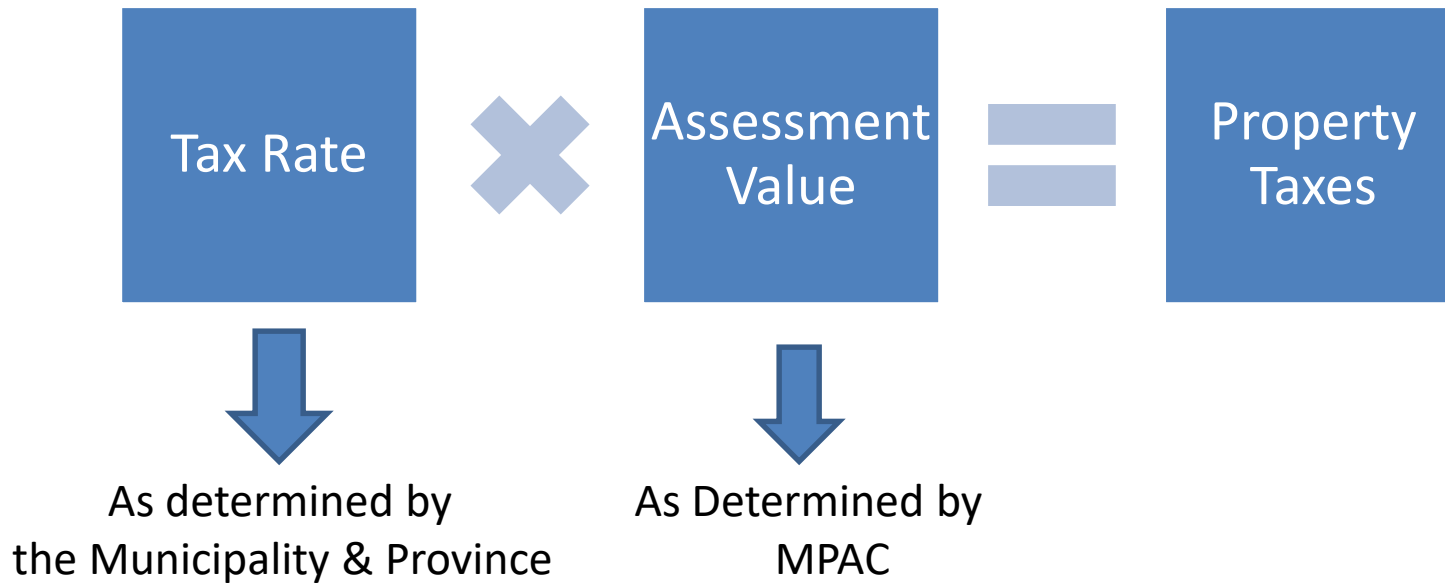
**2022 Approved Total Tax Levy - \$438.1 million**



**Relative Total Tax Apportionment**



# Calculation of Property Taxes



# Sample: Residential Property Tax Calculation

(illustrative example based upon assessment of \$150,000)

MPAC Assessed Property Value		\$	150,000
	2022 Tax Rates		
Residential Municipal Tax Rate	0.01700760		2,551.14
Residential Education Tax Rate	0.00153000		229.50
Total Rate	0.01853760		
<b>Total Property Taxes</b>		<b>\$</b>	<b>2,780.64</b>

Remitted to Local  
School Boards

# Property Assessment



MUNICIPAL  
PROPERTY  
ASSESSMENT  
CORPORATION



# How MPAC determines Market Value

- Sales Value Method (Residential)
- Capitalized Net Income Method (Commercial/Business)
- Depreciated Cost Method (Industrial/Manufacturing)

# Change Value due to Change in Form or Use

Can occur annually

Examples

- Addition/Removal to existing house or residence
- Expansion or demolition of all or a part of commercial business
- Change in use of a property from manufacturing (industrial) to storage (commercial)



# Changes in Market Value - Four Year Assessment Cycle

- Current assessment is effective for 4 years ( i.e. 2017-2020)
- Assessment value based upon market value as at January 1, 2016 - prior valuation date was January 1, 2012
- Next update scheduled for 2021-2024 was placed on hold due to the pandemic
- No announcement has been made as to when reassessment will take place or what base year will be set for purposes of market valuation





# Assessment Change Phase-In Program

- Assessment decreases from prior years take effect immediately.
- Assessment increases are phased in equally over 4 years (25% per year)
- Values have been held constant since 2020 (subject to changes due to additions and/or demolitions)



# Example of New Assessment Value Implementation

Year	Property A	Property B	Property C
2012 Value	\$150,000	\$150,000	\$150,000
2017 – 2020 Full Assessment (based upon 2016 market value update)	\$150,000	\$130,000	\$190,000
Application of Phase-In Rules			
2017	\$150,000	\$130,000	\$160,000
2018	\$150,000	\$130,000	\$170,000
2019	\$150,000	\$130,000	\$180,000
2020	\$150,000	\$130,000	\$190,000

All things being equal there will be a shifting of property taxes from Properties A & B onto Property C as a result of reassessment.

# Tax Impact of Reassessment

	Year 1	Year 2	\$ Change	Change
<b>Total Taxes Levied by the Municipality</b>	\$10,000	\$10,000	\$0	Municipality has not increased Taxes
<b>MPAC Value</b>				
Property 1	\$100,000	\$150,000	+\$50,000	50% Increase
Property 2	\$250,000	\$300,000	+\$50,000	20% Increase
Property 3	\$500,000	\$550,000	+\$50,000	10% Increase
<b>Total Assessment Value</b>	\$850,000	\$1,000,000	\$150,000	17.6% average Increase in value
<b>Tax Rate</b>	1.176%	1.00%		0.17% Decrease in rate
<b>Taxes Paid</b>				
Property 1	\$1,180	\$1,500	+\$320	27% Increase
Property 2	\$2,940	\$3,000	+\$60	2% Increase
Property 3	\$5,880	\$5,500	-\$380	6.4% Decrease
<b>Total Taxes Collected</b>	\$10,000	\$10,000	\$0	No Change

# Assessment Management



- Right to appeal property value annually
- Property owners – value deemed to high
- City – value deemed too low
- Participation in all appeals (monitoring and/or active engagement)

# Ontario Municipal Act, 2001

*“Taxes shall be levied upon the whole assessment...”*

“Tax ratios shall be established in accordance...”

“No part payment shall be accepted on account of taxes in respect of which a tax arrears certificate is registered...”

*“The treasurer shall send a tax bill to every taxpayer...”*

“The treasurer shall, upon written request of any person, give to that person an itemized statement...”

# Considerations to Tax Policy Decisions

- Begin the process with a discussion of local property tax philosophies and objectives
- What is the view/vision of fair and equitable tax treatment?
- Comparisons with other municipalities
- Are there specific problems that the tools can be used to address?
- There will be winners and losers with any decision. Is there awareness about scope and magnitude of impacts; who will benefit or be adversely affected by each?
- What is the plan to deal with backlash from those properties that are adversely affected by changes to local property tax policy?

# Guiding Principles



- Use of Optional Tax Classes (both existing as well as new classes which have become available for use)
- Setting of Tax Ratios
- Maintenance or Elimination of Discount Factors for Sub-Classes of Land

# Property Taxes and Assessments: Some Frequent Misconceptions



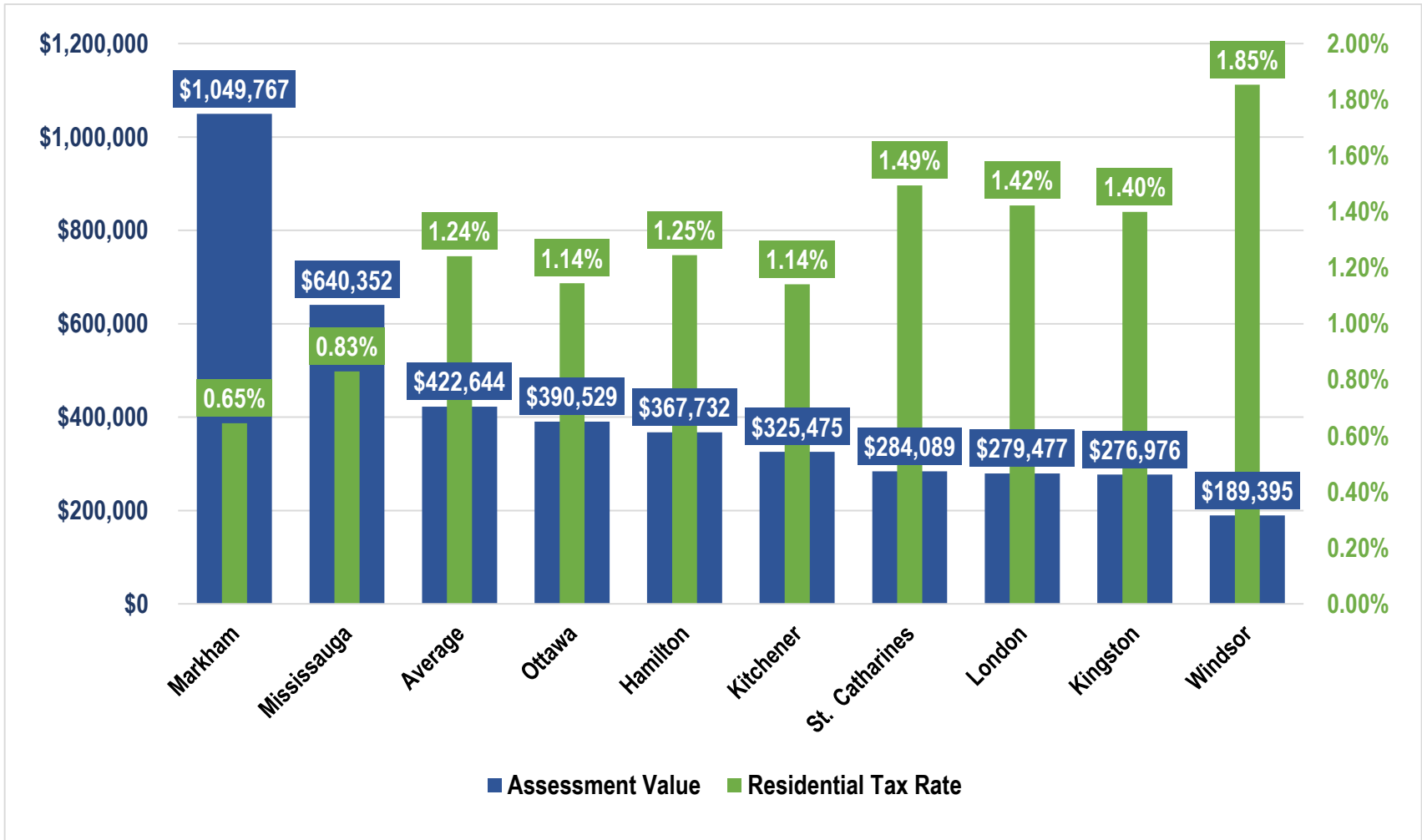
# The amount of tax you pay depends upon where in the City you live



# A high tax rate means higher taxes

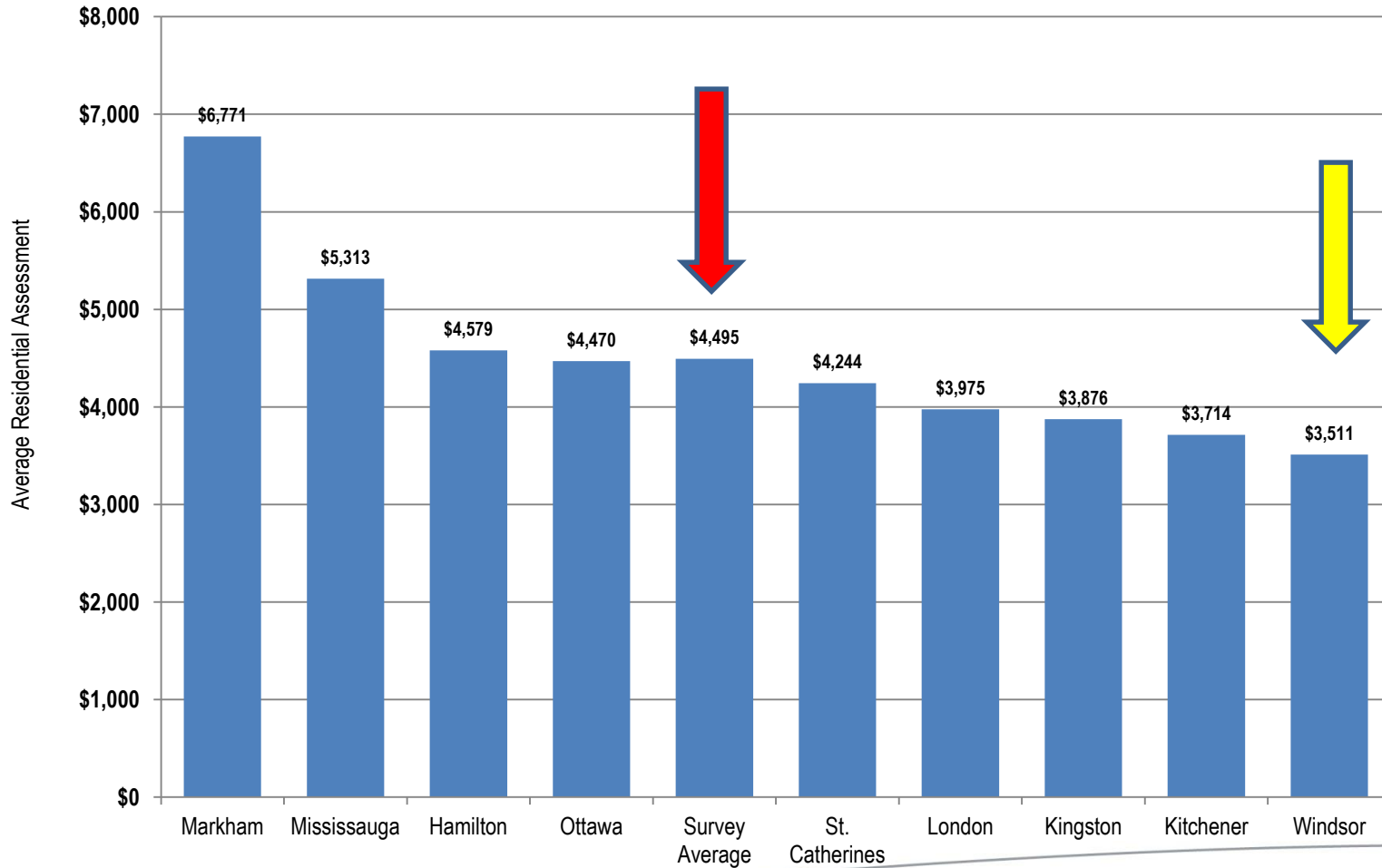


Average Residential Assessment (Blue Bars)  
and Residential Property Tax Rates (Green Bars)  
(Source: 2022 Municipal Survey by BMA Consulting)

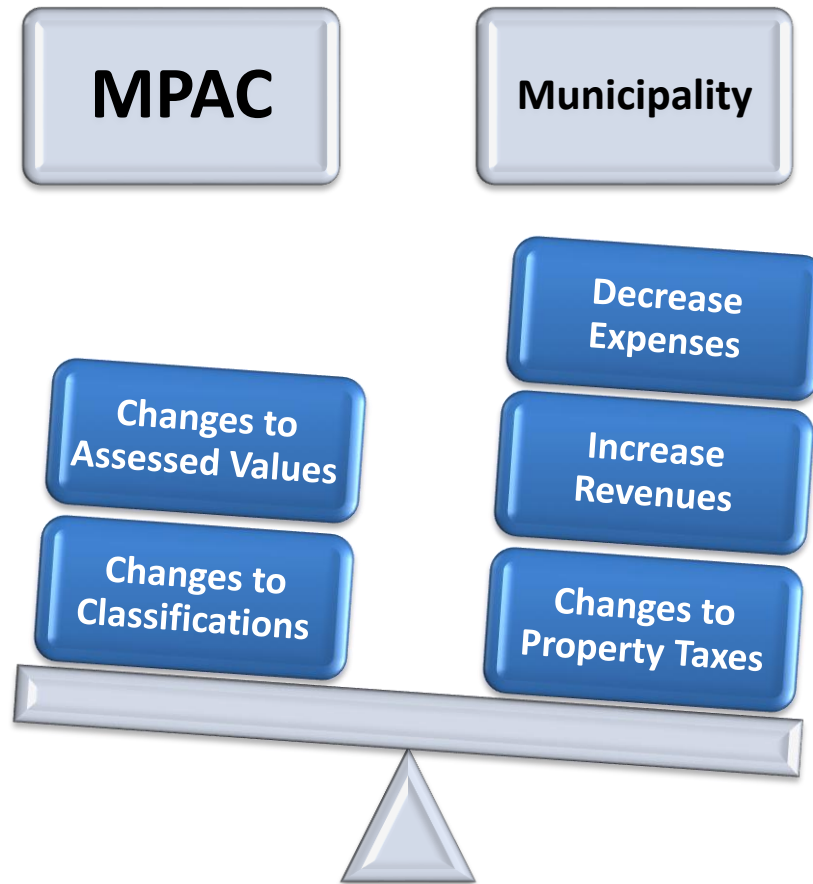


# Property Taxes Paid on Single Family Home Assessed at the Average Value for that Municipality

(Source: 2022 Municipal Survey by BMA Consulting)



# The Balancing Act



# Other Billings

## **INTERNAL**

- Local Improvements - Sewer Replacements, Municipal Drains, Curbs and Gutters, etc.
- Encroachment Fees
- By-Law and Building Violations - Property Standards, Clean Up Charges, Snow Removal, etc.
- Fire Inspections
- Demolitions
- Windsor Police Services Board Up Costs
- Provincial Offences Act Fines

## **EXTERNAL**

- Business Improvement Area (BIA) Levy's
- Education Levy
- Water Arrears



# Billing Cycles

## Interim

- February
- March
- April

## Final

- July
- September
- November



Roll Number 050-310-16500-0000				ACCOUNT NUMBER 799558			
Assessed Owner(s) / Mailing Address WINDSOR CITY PARKS & RECREATION DEPT 2450 MCDUGALL ST WINDSOR ON N8X 3N6				Mortgage Co. & Ref. # 299797, WINDSOR CITY - OTHER DEPARTMENT			
				Assessed Property 1551 - 1585 WYANDOTTE ST W CON 1 PT FM LOT 71 PLAN 607; LOTS 47 TO 94 PT CURRY AVE & PTCLSD ALLEY RP 58 PT PRK; LOT 8 RP 735 LOTS 1 TO 16; 9.05AC 535.00FR			
Assessment		Municipal		Education		Amount	
Tax Class	Value	Levies	Tax Rate	Tax Rate	Amount	Tax Rate	Amount
CT N	7,995	M - MUNICIPAL	0.03094258	0.01728148	\$247.39		\$138.17
Sub Totals				Municipal Levy		Education Levy	
				\$247.39		\$138.17	
Special Charges/Credits				Phase-In for Annexed Property		Summary	
						Tax Levy SubTotal Municipal & Education \$385.56	
						Special Charges/Credits \$0.00	
						Phase-In for Annexed Property \$0.00	
						2010 Tax Cap Adjustment \$0.00	
						2010 Final Taxes \$385.56	
						Less Interim Billing (\$194.49)	
						Past Due/Credit (As at Oct 7, 2010) \$0.00	
						Total Amount Due \$191.07	
Total		\$0.00		1ST INSTALLMENT Due Aug 18, 2010 \$65.07		2ND INSTALLMENT Due Sep 15, 2010 \$63.00	
						3RD INSTALLMENT Due Nov 17, 2010 \$63.00	



Please Tear Here

### 2010 FINAL TAX BILL

### 3RD INSTALLMENT

ACCOUNT NUMBER <b>799558</b>	MORTGAGE CO. & Ref. # WINDSOR CITY - OTHER DEPT/MEI
PROPERTY ROLL NUMBER 050-310-16500-0000	PROPERTY ADDRESS 1551 - 1585 WYANDOTTE ST W
ASSESSED OWNER(S) WINDSOR CITY	
DUE DATE Nov 17, 2010	AMOUNT DUE \$63.00

**REMITTANCE PORTION**  
Please Return this stub with your Payment.

AMOUNT PAID, IF DIFFERENT

PLEASE MAKE CHEQUE PAYABLE TO THE CITY OF WINDSOR



07932000

96



Please Tear Here

### 2010 FINAL TAX BILL

### 2ND INSTALLMENT

ACCOUNT NUMBER <b>799558</b>	MORTGAGE CO. & Ref. # WINDSOR CITY - OTHER DEPT/MEI
PROPERTY ROLL NUMBER 050-310-16500-0000	PROPERTY ADDRESS 1551 - 1585 WYANDOTTE ST W
ASSESSED OWNER(S) WINDSOR CITY	
DUE DATE Sep 15, 2010	AMOUNT DUE \$63.00

**REMITTANCE PORTION**  
Please Return this stub with your Payment.

AMOUNT PAID, IF DIFFERENT

PLEASE MAKE CHEQUE PAYABLE TO THE CITY OF WINDSOR



07932000

96



# Payment Options

- On-line via telephone or internet banking
- At any financial institution
- By cheque at City Hall or Customer Care Centre (drop off boxes available)
- Via mortgage company (if client's financial institution offers this service)
- Pre-authorized payment plans
  - due date
  - 10 month mid-month
  - 10 month end of month





# Late Payments

- Penalty of 1.25% per month added the day after an installment is due
- Interest of 1.25% per month added on the first of every month based upon any principal amount of tax not paid
- CAN EQUATE TO 15% PER YEAR
- The standard rate used by municipalities
- Encourage obtaining funds from financial institutions at lower cost of borrowing
- Municipality cannot be the lender of choice



# Tax Collections and Tax Liens

- A tax lien can be registered in the second year property taxes are outstanding
- Once a lien is registered, the taxpayer has one year to pay in full or make formal repayment arrangements (extension agreements)
- Continued non-payment may result in the property being offered for tax sale conducted by way of public tender
- Prior to a lien being registered, the taxpayer can request a payment plan to get current in up to 5 years
- Taxpayers that qualify under the income thresholds can apply for an exemption for up to two full years of property taxes

# Tax Rebates and Relief

- Annual application – Deadline February 28<sup>th</sup> of year following the tax year
- Tax Relief due to demolitions/ razed by fire/ renovations
- Charity rebate program
- Tax Relief for Extreme Poverty or Sickness (max 2 years)



# E-Services

The screenshot shows the City of Windsor E-Services website. At the top is a banner with the City of Windsor logo and a search bar. Below the banner is a navigation menu with categories: City Hall, For Residents, For Business, Visiting Windsor, E-Services, and Mayor and Council. The main content area is a grid of service tiles. Each tile includes a title, a brief description, and an icon. Red arrows point to the 'My Property Tax' tile (top right), the 'Property Document Request' tile (middle left), and the 'Public Property Inquiry' tile (bottom middle).

City Hall ▾	For Residents ▾	For Business ▾	Visiting Windsor ▾	E-Services ▾	Mayor and Council
<b>Accessibility</b> <span style="float: right;"><b>Change Contrast</b></span>					
Search for... <input type="text"/>					
<b>Lottery Reports</b> Submit bingo, raffle, break open ticket and year-end reports.					
<b>MapMyCity</b> Collection of mapping applications that allow you to explore the City.					
<b>My Property Tax</b> View your property tax account, make requests and provide updates.					
<b>Online Payments</b> Pay for miscellaneous City products/services					
<b>Ontario Works Application</b> Apply for Ontario Works.					
<b>Open Data Catalog</b> Use municipal data to create and share resources from maps to apps and more.					
<b>Property Document Request</b> Order information on municipal properties.					
<b>Public Property Inquiry</b> View assessments, associated permits and violations.					
<b>Ticket Payment</b> Pay City of Windsor parking tickets and Provincial Offences Act (POA) tickets.					

# CentralSquare



# Municipal Accommodation Tax (MAT)

*Ontario Regulation 435/17, Transient Accommodation Tax* came into effect on December 1, 2017

Granted Ontario Municipalities with the power to impose a tax on Transient Accommodations.



# MAT Key Features

- 4% added to room accommodation charge
- Overnight accommodations which are less than 30 consecutive days
- Not applied to rooms which are complimentary or purchased through loyalty rewards
- Providers are required to self remit either quarterly or monthly based upon revenues collected
- Penalties and interest apply on missed or deficient remittances





# Revenue Sharing

- Estimated at \$2.8 million, the MAT supports important City of Windsor tourism programs and contributes to a strong and vital community.
- 1/2 of the net MAT revenue is shared with Tourism Windsor Essex Pelee Island (TWEPI) to support their promotion and development of Windsor tourism.
- The other 50% of net MAT revenue remains with the City to provide funding for future project/initiatives which aim to support tourism.
- \$300k base annual budget in place as an additional funding source for tourism related events and activities.



# VACANT HOME TAX SURVEY

# Vacant Home Tax

## Project Timeline



### **Council Direction (December 2021)**

Council direction to report back with draft guidelines and framework for public consultation and consideration.



### **Public Consideration (January-February 2023)**

Engage with public to gather input



### **Analysis & Develop Framework (February/March 2023)**

Review public feedback, financial analysis, and develop framework.



### **Recommendation Report (March/April 2023)**

Recommendations presented to City Council

# Tax Increment Grants

- Tied to Community Improvement Plans which are designed to attract and retain development in targeted areas of the City and employment sectors across the City
- Grant is available which is **equivalent to** the increase in municipal property taxes as a result of development
- Grant can extend between 5 to 10 years



# Cash Flows, Investments and Banking



# Why are Cash Flows Important?

- Ensure that necessary funds are available to meet daily operating expenditures
- Identifies any excess funds which may be invested and thereby maximizing interest returns increasing liquidity
- Identifies periods of time where short-term borrowing may be required
- One of the best ways of ensuring adequate cash flows and liquidity is to have adequate uncommitted reserve funds
- Allows for pre-commitment of capital funding in future years while at the same time avoid the issuance of long-term debt

# Municipal Investments

- Municipal Investment governed by Section 418 of the Ontario Municipal Act, 2001
- In addition City Council approved a City of Windsor investment policy CS.A6.07 which was developed by Administration to meet the following objectives:
  - Legality of Investments
  - Preservation of capital
  - Maintenance of Liquidity
  - Competitive Rate of Return



# Why should municipalities invest?

- Municipalities often maintain investment portfolios to generate revenue to help finance infrastructure investments, operating expenses, and a range of other municipal purposes.
- Municipal investments have become an increasingly important source of revenue for the municipal sector over the past 10 years as municipalities look towards additional ways to finance infrastructure and other expenses.

# Investment Portfolio

(as at December 31, 2022)

- General Investment Portfolio - \$459 million
  - Funds placed with Schedule 1 Banks and Credit Unions
  - Mix of High Interest Accounts and Term Deposits
- Arts Endowment - \$2.9 million
  - Funds placed within One Funds Investments
  - 80/20 mix of Corporate Bond and Equity Funds
- Windsor Essex Hospital Plan - \$31 million
  - Funds placed with Schedule 1 Banks and Credit Unions
  - Mix of Term Deposits with fixed maturities aligned with funding plan




# Other Investment Opportunities

- Internally Financed Capital Projects
- Lines of Credit
  - \$50 million set aside for Windsor Essex Community Housing Corporation
  - \$5 million set aside for Windsor Detroit Tunnel Corporation

# Prudent investor



Eligibility  
Criteria



Governance  
Framework



Joint Investment  
Scenarios

- Generally, to be eligible, municipalities would need to (i) individually or collectively achieve a minimum investment balance of \$100 million or (ii) individually hold a position with a net financial assets balance of more than \$50 million.
- A municipality must either establish or participate through an investment board, and delegate to it control and management of the municipality's investments (i.e. control of day-to-day investing).
- (1) A group of municipalities may collectively meet the \$100 million threshold and together establish an investment board with control and charge of day-to-day municipal investments

**OR**

- (2) A municipality may enter into an agreement to have an investment board of another municipality (or group of municipalities) already investing under the standard invest on its behalf.

# Corporate Banking



- General commercial bank accounts (in excess of 50 accounts CDN and US funds, general operating, trust funds and reserves)
- On-line account and reporting access, detail transaction search capabilities, account transfers and stop payments
- Electronic funds and wire transfers
- Foreign exchange transactions
- Credit services (\$100 million line credit, BA capabilities, letters of credit/guarantees)
- Fraud detection and prevention activities

# Electronic Payment Services



- Exclusive provider of payment card services for City of Windsor
- Point of Sale & On-line/Mobile app payment services
- Requirement to adhere to Payment Card Industry Standards and Certification

# Other Banking....

**BMO**



- Purchasing cards for City supply purchases (200 active cards which generate approximately \$3,000,000 in total annual expenditures, volume rebates received annually)
- Significant controls are in place over to ensure proper use including limitations on vendors and amounts including supervisory review and monthly reconciliations
- Expenditures such as Travel or Entertainment NOT ALLOWED

# Office of the CFO – Finance Department

## Financial Accounting and Corporate Controls

# CFO

## Deputy Treasurer- Financial Accounting and Corporate Controls

### Manager of Financial Accounting

- Audited Financial Statements
- Provincial Financial Information Return
- Bank Reconciliations
- Corporate Cash Controls
- Municipal Accommodation Tax Audit
- Finance Policy and Procedures

### Manager of Accounting Services

- Accounts Payable and Payments
- Vendor Verification
- Accounts Receivable
- Bond Rating and Debt Projections
- Payment, vendor, AR controls

### Manager of Corporate Payroll Administration and Compliance

- Corporate Payroll
- Payroll Tax Remittances and audits
- T4s and Records of Employment
- OMERs

### Manager of Financial Accounting - WPL

- WPL Audited Financial Statements
- WPL Budget and Variance
- WPL Board Reporting

# Financial Accounting Division



Common

## back office.

means

adj. Describing business activities, such as accounting, that typically take place out of the view of customers.





# Accounting Services

**60,000 A/P**  
Vouchers  
processed  
annually



**5,000 A/R**  
Invoices issued  
annually



# Accounting Services

## What we do...



- Vendor Payments
- Process PO's
- Customer Invoices
- Bond Rating
- Long-term Debt Projections



- Verify Vouchers
- Reconcile PO's
- Verify Vendor Changes
- Review AR Adjustments
- Review Travel and Business Expenses

# Accounting Services

## Why we focus on Controls...



April 2022 - City of Ottawa

- False vendor change
- \$558K lost

July 2020 – City of Edmonton

- Employees falsify invoices
- \$1.6 million lost



June 2019 – City of Burlington

- False change of banking info from established city vendor
- \$503K lost

July 2018 - City of Ottawa

- False email from City Manager to Treasurer
- Wire initiated based on email
- \$100K USD lost



# Payroll Services



**89,000**  
payroll payments  
annually processed  
**CUPE, FIRE, ONA,  
POLICE, TRANSIT,  
CANUE, WPL\*,  
Mayor & Council**

\*begins in 2023



# Payroll Services

## What we do...

- Payroll for 9 Collective Agreements
- Employment Standards Act
- Retro pays
- T4/T4A tax slips
- Records of Employment



- Government remittances (CRA, Service Canada, EHT, WSIB) and pension plan payments
- Payroll Compliance Audits
- Process WSIB as a Schedule 2 employer

- Liaise with employees, management, Employee Relations, Unions, Government agencies, Pension providers, Courts, etc
- Consult on impacts of CAs, grievances, payroll system changes

- OMERS details for termination and retirement
- Pension deductions
- Leave of Absences
- Reconcile & Submit all employees OMERS pensions at year end

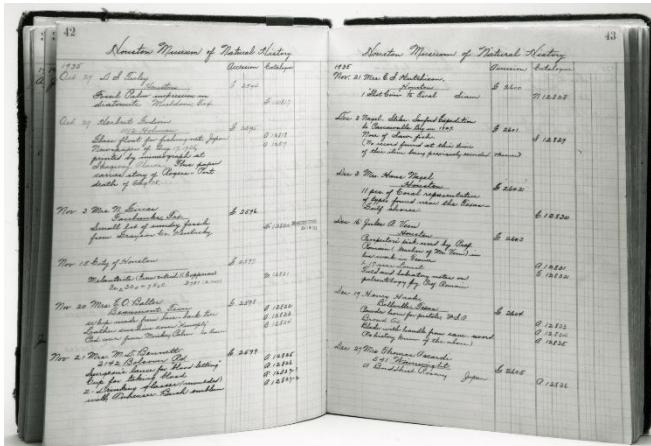


# Financial Accounting

General Ledger  
with **129** Funds  
and **600,000**  
annual journal lines



**35**  
Reconciled Bank  
Accounts  
**70,000**  
Transactions  
annually



# Financial Accounting

## What we do...

- Reconcile system interfaces into Financial system
- Monthly accounting closes - AP, AR, GL, Reports
- Consolidated Financials, Provincial return (FIR)



Accounting support including:

- Roseland Golf and CC
- Windsor Public Library
- Windsor Police Services
- Transit Windsor



- HST returns and recovery optimization
- Finance Policy and Procedures
- Corporate Policies – travel, cash control, inventory



# HST for Municipalities

- **Municipal Services (i.e. Police, Fire, Winter Control, Parks, etc...):**
  - Rebate of 11.24% of 13% HST paid
  - Net HST **cost of 1.76%** for Municipal Services



- **Commercial Activities (i.e. Concessions, Arenas, Parking, etc..)**
  - Where 90% or greater of services provided are taxable
  - City may claim 100% HST Input Tax Credit
  - Net HST **cost of 0%** for Commercial Activities



# Year end Consolidated Financial Statements

## Year End Actuals from Budget/Variance

*PSAB Accounting* – Add significant items, including Employee Future Benefit Liabilities, Tangible Capital Assets and Amortization, Long Term Debt, etc...

## City-Only PSAB Statements

*Consolidation* – Fully consolidate all activity of WPL, WECHC, BIAs, 50% of EWSWA. Add WDTC, WDBL, WUC, WCUL, YQG as investments (GBEs).

**External Audit (KPMG)**

***Consolidated Financial Statements***

# Consolidated Financial Statements - Uses

- Municipal Act Requires Annual External Audit of statements
- Required by Funding Providers (Federal and Provincial Grants)
- Used by Bond raters and Lenders
- Basis for Provincial Financial Information Return (FIR)
- A consistent method (PSAB) for all Municipal financial information - basis to begin comparisons (MBNCCanada)

Statement of cash flow		Statements of cash flows		
		Year ended December 31		
		20X3	20X2	20X1
<b>Cash flows from operating activities:</b>				
Net income (loss)		\$ (133)	\$ 5,224	\$ 5,463
Adjustments to reconcile net income to net cash provided by operating activities:				
Depreciation and amortization expense		\$ 143	\$ 137	\$ 155
Goodwill impairment loss		\$ 499	-	-
		\$ (100)	\$ -	\$ -
		\$ (76)	\$ 130	\$ 31
		\$ 59	\$ 10	\$ 18
		\$ 47	\$ (17)	\$ 29
		\$ (1,631)	\$ (469)	\$ (144)
		\$ (195)	\$ (15)	\$ (33)
		\$ 2,992	\$ 6,005	\$ 6,645

Balance sheet		Balance sheet (statement of financial position)		
		As of December 31		
		20X2	20X1	
<b>ASSETS</b>				
<b>CURRENT ASSETS</b>				
Cash and cash equivalents		\$ 2,145	\$ 2,947	
Receivables, net		\$ 1,716	\$ 1,539	
Inventories, net		\$ 940	\$ 943	
Other current assets		\$ 195	\$ 224	
Total current assets		\$ 5,004	\$ 6,653	
		\$ 1,551	\$ 1,011	\$ (2,790)
		\$ 896	\$ 1,657	\$ (2,260)
		\$ 1,728	\$ 4,138	\$ (2,269)
		\$ 9,379	\$ 13,659	\$ (2,886)

Income statement		Statement of income		
		20X2		
		20X2	20X1	20X0
Operating revenues	\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000
Cost and expenses				
Cost of sales	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Plant operating expenses	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
Selling expenses	\$ 500	\$ 500	\$ 500	\$ 500
General and administrative expense	\$ 650	\$ 650	\$ 650	\$ 650
Depreciation and amortization	\$ 1,300	\$ 1,300	\$ 1,300	\$ 1,300
Total costs and expenses	\$ 107,450	\$ 107,450	\$ 107,450	\$ 107,450
Operating income	\$ 2,550	\$ 2,550	\$ 2,550	\$ 2,550
Interest and debt expense	\$ 420	\$ 420	\$ 420	\$ 420
Income from operations	\$ 2,130	\$ 2,130	\$ 2,130	\$ 2,130
Income tax expense	\$ 560	\$ 560	\$ 560	\$ 560
Net income	\$ 1,570	\$ 1,570	\$ 1,570	\$ 1,570

# 2021 Consolidated Financial Statements

Accessibility Change Contrast

Search for...

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N8W 5K8  
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www.kpmg.ca

### INDEPENDENT AUDITORS' REPORT

To the Members of Council, Inhabitants and Ratepayers of the Corporation of the City of Windsor

We have audited the accompanying consolidated financial statements of the Corporation of the City of Windsor, which comprise the consolidated statement of financial position as at December 31, 2017, the consolidated statements of operations and accumulated surplus, changes in net financial assets and cash flows for the year then ended, and notes, comprising a summary of significant accounting policies and other explanatory information.

**THE CORPORATION OF THE CITY OF WINDSOR**  
Consolidated Statement of Financial Position  
Year Ended December 31, 2021  
(\$000's)

	2021	2020
	\$	\$
<b>Financial Assets</b>		
Cash and temporary investments	517,181	459,565
Investment in government business enterprises [note 3 (a)]	655,745	620,350
Taxes and payments-in-lieu of taxes receivable [note 1 (b) (iii)]	36,609	35,977
Trade and other receivables	61,767	56,496
	1,271,302	1,172,388
<b>Financial Liabilities</b>		
Accounts payable and accrued liabilities	162,497	137,772
Accrued interest on long-term liabilities	911	1,106
Net long-term liabilities [note 4 (a)]	54,201	62,658
Employee future benefit liabilities [note 5 (b)]	667,398	632,045
Deferred revenue [note 7 (b)]	64,781	54,766
Landfill post closure liability [note 6]	17,754	19,075
Inactive contaminated sites liability [note 1 (b) (vii)]	8,504	6,692
	976,046	914,114

# Controls and Accountability

## All of Finance

- Finance Policy and Procedure – development, review, update
- HST Compliance and Recovery Reviews - PwC
- Cash Handling Reviews – surprise counts & recommendations
- Centralized approval of vendors and verification of vouchers
- Detailed Payroll review and verification procedures
- Annual external audit of consolidated statements – KPMG
- Outsourced Internal Audit Function – Risk Savvy Ltd
- Other Audits
  - Joint Justice Facility
  - Federal Gas Tax
  - Huron Lodge Ministry Audit
  - CRA HST
  - CRA Payroll
  - EHT



- Ontario Works
- Child Care & Family Support
- Employment Services
- Canada Ontario Jobs
- Homelessness Partnering Strategy
- Other grant and program audits
- MAT audit (in-house)

# Outsourced Internal Audit - Risk Savvy Ltd

- Internal Audit outsourced since 2013
- Transition from PwC to Risk Savvy Ltd effective January 1, 2023
- Auditor General since January 2020 – Christopher O'Connor
- Office of the City Treasurer liaises with and is key resource to Risk Savvy Ltd.
- Administration of Concerned Citizen/Concerned Employee Hotline
- **71** completed Audit Projects and Special Reports
- **250** audit recommendations successfully implemented

# Questions?



**Committee Matters: SCM 24/2023**

**Subject: Adoption of the Windsor City Council meeting minutes held January 16, 2023**

**City Council Meeting**

**Date: Monday, January 16, 2023**

**Time: 4:00 o'clock p.m.**

**Members Present:**

**Mayor**

Mayor Dilkens

**Councillors**

Ward 2 - Councillor Fabio Costante

Ward 3 - Councillor Renaldo Agostino

Ward 4 – Councillor Mark McKenzie

Ward 5 - Councillor Ed Sleiman

Ward 6 - Councillor Jo-Anne Gignac

Ward 7 - Councillor Angelo Marignani

Ward 8 - Councillor Gary Kaschak

Ward 9 – Councillor Kieran McKenzie

Ward 10 – Councillor Jim Morrison

**Councillor Regrets**

Ward 1 – Councillor Fred Francis

**1. ORDER OF BUSINESS**

**2. CALL TO ORDER**

Following the playing of the Canadian National Anthem and reading of the Land Acknowledgement, the Mayor calls the meeting to order at 4:00 o'clock p.m.



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### 3. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

None disclosed.

### 4. ADOPTION OF THE MINUTES

#### 4.1. Adoption of the Windsor City Council meeting minutes held December 12, 2022

Moved by: Councillor Renaldo Agostino

Seconded by: Councillor Fabio Costante

That the minutes of the meeting of Council held December 12, 2022 **BE ADOPTED** as presented.  
Carried.

Report Number: SCM 6/2023

### 5. NOTICE OF PROCLAMATIONS

#### Proclamations

“Crime Stoppers Month” – January 2023

### 6. COMMITTEE OF THE WHOLE

Moved by: Councillor Jo-Anne Gignac

Seconded by: Councillor Gary Kaschak

That Council do now rise and move into Committee of the Whole with the Mayor presiding for the purpose of dealing with:

(a) communication items;

(b) consent agenda;

(c) hearing requests for deferrals, referrals and/or withdrawals of any items of business;

(d) hearing presentations and delegations;

(e) consideration of business items;

(f) consideration of Committee reports;

(g) Report of Special In-Camera Meeting or other Committee as may be held prior to Council (if scheduled); and

(h) consideration of by-laws 1-2023 through 9-2023 (inclusive).

Carried.

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### 7. COMMUNICATIONS INFORMATION PACKAGE (This includes both Correspondence and Communication Reports)

#### 7.1. Correspondence Monday, January 16, 2023

Moved by: Councillor Angelo Marignani

Seconded by: Councillor Kieran McKenzie

Decision Number: CR1/2023

That the following Communication Items 7.1.1 to 7.1.2, and 7.1.4 to 7.1.8 set forth in the Council Agenda **BE REFERRED** as noted; and that Item 7.1.3 be dealt with as follows:

#### 7.1.3 Letter requesting that City Council make an exception to the retroactivity rules governing the Brownfield Community Improvement Plan in relation to their residential development project taking place on the lands at 1031 Walker Road

Moved by: Councillor Jo-Anne Gignac

Seconded by: Councillor Fabio Costante

Decision Number: CR2/2023

That the letter dated December 8, 2022 from Walkerville-Walker Developments requesting that City Council make an exception to the retroactivity rules governing the Brownfield Community Improvement Plan in relation to their residential development project taking place on the lands at 1031 Walker Road **BE DEFERRED** to a future meeting of Council to allow for further clarification. Carried.

No.	Sender	Subject
7.1.1	Ministry of Municipal Affairs and Housing	Letter outlining the Ministry of Municipal Affairs and Housing's key initiatives set in place to meet the government's goals outlined in the <i>More Homes Built Faster Act, 2022</i>  City Planner Deputy City Solicitor Commissioner, Economic Development & Innovation Commissioner, Legal & Legislative Services Chief Building Official GP2023 Note & File
7.1.2	Ontario's Big City Mayors (OBCM)	Motion passed on December 2, 2022 by Ontario's Big City Mayors to endorse extension requests for all municipalities who received the Streamline Development Approval Fund in 2022

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No.	Sender	Subject
		<p style="text-align: right;">City Planner Deputy City Solicitor Commissioner, Economic Development &amp; Innovation Commissioner, Legal &amp; Legislative Services Chief Building Official GM2023 Note &amp; File</p>
7.1.3	<p>Walkerville-Walker Developments;  AND  Senior Planner, City of Windsor</p>	<p>Letter requesting that City Council make an exception to the retroactivity rules governing the Brownfield Community Improvement Plan in relation to their residential development project taking place on the lands at 1031 Walker Road</p> <p style="text-align: right;">City Planner Commissioner, Economic Development &amp; Innovation Commissioner, Corporate Services CFO/City Treasurer Deputy City Solicitor Chief Building Official SPL2022 COUNCIL DIRECTION REQUESTED, otherwise Note &amp; File</p>
7.1.4	<p>Soil &amp; Materials Engineering Inc.  AND  Manager of Environmental Quality, City of Windsor</p>	<p>Notification of intent to use non-potable standards under the <i>Environmental Protection Act</i> for comparison of soil and groundwater quality analyses at 11646 Tecumseh Road East</p> <p style="text-align: right;">Manager Environmental Quality Pollution Control Commissioner, Infrastructure Services EI/11165 Note &amp; File</p>
7.1.5	<p>WSP Canada Inc. AND Manager of Environmental Quality, City of Windsor</p>	<p>Notification of intent to use non-potable standards under the <i>Environmental Protection Act</i> for comparison of soil and groundwater quality analyses at 1460 Lauzon Road</p> <p style="text-align: right;">Manager Environmental Quality Pollution Control Commissioner, Infrastructure Services EI/11165 Note &amp; File</p>
7.1.6	WSP Canada Inc.	Notification of intent to use non-potable standards

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No.	Sender	Subject
	AND Manager of Environmental Quality, City of Windsor	under the <i>Environmental Protection Act</i> for comparison of soil and groundwater quality analyses at 731-785 Goyeau Street  Manager Environmental Quality Pollution Control Commissioner, Infrastructure Services EI/11165 Note & File
7.1.7	City Planner/Executive Director	Application for Draft Plan of Subdivision/Condominium, 5042667 Ontario Inc., 4755, 4775 & 4785 Walker Rd., Application to approve a Plan of Condominium for a 224-unit residential development with 7 commercial units on part of the main floor  Z/14505 Note & File
7.1.8	Manager of Urban Design	Recent Site Plan Control (SPC) applications: <ul style="list-style-type: none"> <li>• Intrepid General Limited. 7931/7951 Riverside E, Proposed Personal Services Office</li> <li>• Rosati Construction Inc., 2855 Dodge, Construction of an Industrial Building</li> <li>• FCA Canada (Stellantis), 3939 Rhodes, Battery Lab Building Addition/Parking</li> <li>• 282138 Ontario Inc., 75 Mill St., Development of a 15 Storey, 304 Unit Multi-Unit Residential Building</li> <li>• Grand Central Business Park Inc., 2820- 2860 Dodge, Construction of an Industrial Building</li> <li>• Vijay Vasantgadkar, 1245 Lauzon Rd., Construct 1 Storey Parking Garage</li> <li>• Architectural Design Associates Inc., 3355 Munich, Industrial Park Development</li> <li>• Vijay Vasantgadkar, 1044 &amp; 1052 Wyandotte W, Three Storey Building with One Commercial Unit on the Main Floor</li> <li>• Qualitas-Consulting Inc., 6080 Riverside Dr. E, Increase the Number of Parking Spots</li> <li>• Vijay Vasantgadkar, 0 Maplewood,</li> </ul>

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No.	Sender	Subject
		Proposed Truck Parking Terminal • Greystone, 4140 Walker, New Commercial Building with a Drive Thru  Z2023 Note & File

Carried.

Report Number: CMC 19/2022

### 7.2. 2022 Audit Planning Report

Moved by: Councillor Angelo Marignani  
Seconded by: Councillor Kieran McKenzie

Decision Number: CR3/2023

That City Council **RECEIVE FOR INFORMATION** the 2022 KPMG Audit Planning Report for the year ending December 31, 2022.

Carried.

Report Number: C 223/2022  
Clerk's File: AF/14041

### 7.3. CQ21-2020 Howard Avenue Corridor Assessment - Ward 9

Moved by: Councillor Angelo Marignani  
Seconded by: Councillor Kieran McKenzie

Decision Number: CR4/2023

That report of the Transportation Planning Senior Engineer dated December 14, 2022, entitled "CQ21-2020 Howard Avenue Corridor Assessment –Ward 9" **BE RECEIVED** for information.

Carried.

Report Number: C 129/2022  
Clerk's File: SW2023

## 8. CONSENT AGENDA

### 8.2. Approval to Create By-Law for the Safe Restart Agreement - City Wide

Moved by: Councillor Mark McKenzie  
Seconded by: Councillor Jim Morrison

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Decision Number: CR6/2023

That City Council **PASS** a by-law authorizing the execution of the Transfer Payment Agreement for the Safe Restart Agreement Phase 4 Funding for Municipal Transit required by His Majesty the King in Right of Ontario; and further,

That three readings of the respective by-law **BE CONSIDERED** and **APPROVED** at the January 16, 2023 meeting of Council; and further,

That the Chief Administrative Officer and City Clerk **BE AUTHORIZED** to execute any agreements, declarations or approvals required to seek additional funding and/or resulting from receiving funding under this Phase of the Safe Restart Agreement for municipal transit pressures, satisfactory in legal form to the Commissioner of Legal & Legislative Services, in technical content to the Commissioner of Infrastructure Services, and in financial content to the Commissioner of Corporate Services, Chief Financial Officer/City Treasurer or designates; and further,

That the Chief Administrative Officer **BE AUTHORIZED** to delegate signing of all claims and applicable reports and other such documents, as required as part receiving funding under this Phase of the Safe Restart Agreement for municipal transit pressures, to the Commissioner of Corporate Services, Chief Financial Officer/City Treasurer or designates.

Carried.

Report Number: C 224/2022

Clerk's File: MT2023

### 8.3. POA Annual Write-Off Policy-City Wide

Moved by: Councillor Mark McKenzie

Seconded by: Councillor Jim Morrison

Decision Number: CR7/2023

That Council **APPROVE** the proposed POA Write-Off Policy attached as Appendix "B" for responsible, systematic and efficient write off of uncollectable provincial offences fines in accordance with the Provincial Government's "Write off Directive and Operating Guidelines" legislative requirements.

Carried.

Report Number: C 217/2022

Clerk's File: GP2023

### 8.5. Zoning Bylaw Amendment Z 028-22 [ZNG-6846] WinValco Ltd, 1235 St Luke Rd to add "outdoor storage yard" as an additional permitted use - Ward 5

Moved by: Councillor Mark McKenzie

Seconded by: Councillor Jim Morrison

Decision Number: CR9/2023 DHSC 446

That Section 20(1) of the City of Windsor Zoning By-law 8600 **BE AMENDED** for the lands described as Part of Lot 97, Concession 1, as shown on Map 3 of this report, (known municipally as 1235 St Luke Rd) by adding site specific regulation to permit an outdoor storage yard as an additional permitted use as follows:

**457. WEST SIDE OF ST. LUKE ROAD, NORTH OF ESSEX TERMINAL RAILWAY**

For the lands comprising of Part of Lot 97, Concession 1; as shown on Map 3 of this report, situated on the west side of St. Luke Road, immediately north and abutting the Essex Terminal Railway, the following provisions shall apply:

- a. Notwithstanding Section 3.10, an “outdoor storage yard: shall be defined to mean: “an open space which has a minimum area of 10.0 m<sup>2</sup> and is used for storage. A loading compound, parking area, transport storage area, or transport terminal is not an outdoor storage yard.”
- b. an “outdoor storage yard” shall be an additional permitted use.  
(ZDM 7, ZNG-6846).

Carried.

Report Number: SCM 318/2022 & S 134/2022  
Clerk’s File: Z/14474

**8.6. Rezoning – Gansil Inc. - 0 Campbell Avenue - Z-031/22 ZNG/6866 - Ward 2**

Moved by: Councillor Mark McKenzie  
Seconded by: Councillor Jim Morrison

Decision Number: CR10/2023 DHSC 447

That Zoning By-law 8600 **BE AMENDED** by changing the zoning of Lot 9, Registered Plan 1148 (known municipally as 0 Campbell Avenue; Roll No. 050-300-03100) situated on the west side of Campbell Avenue, south of Wyandotte Street West, by adding a site specific exception to Section 20(1) as follows:

**455. WEST SIDE OF CAMPBELL AVENUE, SOUTH OF WYANDOTTE STREET WEST**

For the lands comprising of Lot 9, Registered Plan 1148, for a *double duplex dwelling* or a *multiple dwelling* with a maximum of four *dwelling units* the following additional provisions shall apply:

- a) Lot Width – minimum 12.0 m
- b) Lot Area – minimum 520.0 m<sup>2</sup>
- c) Notwithstanding Section 24.26.5, a *parking space*, visitor parking space or accessible parking space shall be permitted in a *required front yard*.
- d) Notwithstanding Section 24.28.1.3, the total area of the *required front yard* occupied by a hard surface for the purpose of a walkway, driveway, *access area* or a *parking space* or any combination thereof cannot exceed 50% of the *required front yard* area

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and any driveway, *access area*, and *parking space*, shall be paved and maintained with a hard surface consisting of paving brick or block, asphalt, concrete, or any combination thereof.

[ZDM 3; ZNG/6866]

Carried.

Report Number: SCM 319/2022 & S 130/2022

Clerk's File: Z/14486

### 8.7. Rezoning - Stoyshin Enterprises (Windsor) Ltd. - 849 Walker Road - Z-034/22 ZNG/6870 - Ward 4

Moved by: Councillor Mark McKenzie

Seconded by: Councillor Jim Morrison

Decision Number: CR11/2023 DHSC 448

1. That Zoning By-law 8600 **BE AMENDED** by changing the zoning of Part Lot 5, and Lots 7, 9, 11 & 13, Registered Plan 490 (849 Walker Road; Roll No.: 020-090-09500), located on the west side of Walker Road between Cataraqui Street and Niagara Street by adding a site specific provision to Section 20(1) as follows:

#### 456. WEST SIDE OF WALKER ROAD BETWEEN CATARAQUI STREET AND NIAGARA STREET

For the lands comprising Part Lot 5, and Lots 7, 9, 11 & 13, Registered Plan 490, the following shall be permitted as additional permitted uses:

Automobile Detailing Service

Automobile Repair Garage

Contractor's Office

Hotel

Medical Appliance Facility

Print Shop

Warehouse

Workshop

and Section 20(1)53 and Section 20(1)147(ii) and (iii) shall apply to the additional permitted uses.

[ZDM 6; ZNG/6870]

Carried.

Report Number: SCM 320/2022 & S 133/2022

Clerk's File: Z/14475



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### 8.8. Closure of east/west alley between Aubin Road and north/south alley between Seminole Street and Reginald Street, Ward 5, SAA-6751

Moved by: Councillor Mark McKenzie

Seconded by: Councillor Jim Morrison

Decision Number: CR12/2023 DHSC 449

- I. That the 4.27 metre wide east/west alley located between Aubin Road and the north/south alley located between Seminole Street and Reginald Street, and shown on Drawing No. CC-1812 *attached* hereto as Appendix "A", **BE ASSUMED** for subsequent closure.
- II. That the 4.27 metre wide east/west alley located between Aubin Road and the north/south alley located between Seminole Street and Reginald Street, and shown on Drawing No. CC-1812 *attached* hereto as Appendix "A", **BE CLOSED AND CONVEYED** to the owner of the property known municipally as 1590 Aubin Road (legally described as Part of Lots 38 to 41, Plan 1340), in a manner deemed appropriate by the City Planner;
- III. That Conveyance Cost **BE SET** as follows:
  - a. For alley conveyed to abutting lands zoned RD1.2: \$1.00 plus deed preparation fee and proportionate share of the survey costs as invoiced to The Corporation of the City of Windsor by an Ontario Land Surveyor.
- IV. That The City Planner **BE REQUESTED** to supply the appropriate legal description, in accordance with Drawing No. CC-1812, *attached* hereto as Appendix "A".
- V. That The City Solicitor **BE REQUESTED** to prepare the necessary by-law(s).
- VI. That The Chief Administrative Officer and City Clerk **BE AUTHORIZED** to sign all necessary documents approved as to form and content satisfactory to the City Solicitor.
- VII. That the matter **BE COMPLETED** electronically pursuant to By-law Number 366-2003.

Carried.

Report Number: SCM 321/2022 & S 129/2022

Clerk's File: SAA2022

### 8.9. Closure of north/south alley between Alice Street & Milloy Street, Ward 5, SAA-6652

Moved by: Councillor Mark McKenzie

Seconded by: Councillor Jim Morrison

Decision Number: CR13/2023 DHSC 450

- I. That the 3.66 metre wide north/south alley located between Alice Street and Milloy Street and shown on Drawing No. CC-1806 *attached* hereto as Appendix "A", **BE ASSUMED** for subsequent closure.
- II. That the 3.66 metre wide north/south alley located between Alice Street and Milloy Street and shown on Drawing No. CC-1806 *attached* hereto as Appendix "A", **BE CLOSED**

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**AND CONVEYED** to the abutting property owners and as necessary, in a manner deemed appropriate by the City Planner, subject to the following:

- a. Easement, subject to there being accepted in the City's standard form and in accordance with the City's standard practice and EnWin Utilities Ltd. Aboveground Hydro Easement Diagram **attached** hereto as **Appendix "F"**, be granted to:
  - i. Bell Canada to protect existing aerial facilities;
  - ii. EnWin Utilities Ltd to accommodate existing 16kV primary and 120/240v secondary overhead hydro distribution pole line; and
  - iii. MNSi for access to service and maintain existing aerial infrastructure;

III. Type That Conveyance Cost **BE SET** as follows:

- a. For alley conveyed to abutting lands zoned RD1.3, \$1.00 plus deed preparation fee and proportionate share of the survey costs as invoiced to The Corporation of the City of Windsor by an Ontario Land Surveyor.

IV. That The City Planner **BE REQUESTED** to supply the appropriate legal description, in accordance with Drawing No. CC-1806, *attached* hereto as Appendix "A".

V. That The City Solicitor **BE REQUESTED** to prepare the necessary by-law(s).

VI. That The Chief Administrative Officer and City Clerk **BE AUTHORIZED** to sign all necessary documents approved as to form and content satisfactory to the City Solicitor.

Carried.

Report Number: SCM 322/2022 & S 131/2022

Clerk's File: SAA2022

### 8.10. Downtown CIP Grant Application made by Bay 20 Inc. for 880 Ouellette Avenue Ward 3

Moved by: Councillor Mark McKenzie

Seconded by: Councillor Jim Morrison

Decision Number: CR14/2023 DHSC 451

- I. That the request made by Bay 20 Inc. (Owner) for the proposed development at 880 Ouellette Avenue to participate in:
  - a. the Building/Property Improvement Tax Increment Grant Program **BE APPROVED** for 100% of the municipal portion of the tax increment resulting from the proposed development for five (5) years in accordance with the Downtown Windsor Enhancement Strategy and Community Improvement Plan; and,
  - b. the Upper Storey Residential Conversion Grant Program **BE APPROVED** for \$5,000 for every new residential unit, up to a maximum of \$50,000 per property in accordance with the Downtown Windsor Enhancement Strategy and Community Improvement Plan.
- II. That Administration **BE DIRECTED** to prepare the agreement between the City and Bay 20 Inc. (Owner) to implement the Building/Property Improvement Tax Increment Grant Program at 880 Ouellette Avenue in accordance with all applicable policies, requirements, and provisions contained within the Downtown Windsor Enhancement Strategy and Community Improvement Plan.

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- III. That the CAO and City Clerk **BE AUTHORIZED** to sign the Building/Property Improvement Tax Increment Grant Program Agreement at 880 Ouellette Avenue to the satisfaction of the City Planner as to content, the City Solicitor as to legal form, and the CFO/City Treasurer as to financial implications.
- IV. That the grants under the Upper Storey Residential Conversion Grant Program for 880 Ouellette Avenue **BE PAID** to Bay 20 Inc. upon completion of the upper storey residential units as described in Report S128/2022 within two (2) years of Council approval subject to the satisfaction of the City Planner and Chief Building Official.
- V. Grant funds in the amount of \$50,000 under the Upper Storey Residential Conversion Grant Program **BE TRANSFERRED** from the CIP Reserve Fund 226 to the City Centre Community Development Planning Fund (Project #7011022) when the work is completed.
- VI. That should the project not be completed in two (2) years, City Council **AUTHORIZE** that the funds under the Upper Storey Residential Conversion Grant Program be uncommitted and made available for other applications.
- VII. That the approval to participate in the Building/Property Improvement Tax Increment Grant Program **EXPIRE** if the grant agreement is not signed by applicant within one year following Council approval. The City Planner may extend the deadline for up to one year upon request from the applicant.

Carried.

Report Number: SCM 323/2022 & S 128/2022  
Clerk's File: SPL2022

### **8.11. Brownfield Community Improvement Plan (CIP) application submitted by Agri-Box Inc Inc. for 3324 Marentette Avenue and 3350 Devon Drive (Ward 9)**

Moved by: Councillor Mark McKenzie

Seconded by: Councillor Jim Morrison

Decision Number: CR15/2023 DHSC 452

- I. That the request made by Agri-Box Inc. to participate in the Environmental Site Assessment Grant Program **BE APPROVED** for the completion of a proposed Phase II Environmental Site Assessment Study for property located at 3324 Marentette Avenue and 3350 Devon Drive pursuant to the City of Windsor Brownfield Redevelopment Community Improvement Plan; and,
- II. That the City Treasurer **BE AUTHORIZED** to issue payment up to a maximum of \$15,000 based upon the completion and submission an eligible Phase II Environmental Site Assessment Study completed in a form acceptable to the City Planner and City Solicitor; and,
- III. That the grant funds in the amount of \$15,000 **BE TRANSFERRED** from the CIP Reserve Fund 226 to Brownfield Strategy Remediation (project 7069003) when the eligible work is completed to the satisfaction of the City Planner; and,

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- IV. That should the proposed Phase II Environmental Site Assessment Study not be completed within two (2) years of Council approval, the approval(s) **BE RESCINDED** and the funds be uncommitted and made available for other applications.

Carried.

Report Number: SCM 324/2022 & S 132/2022

Clerk's File: SPL2022

### 11.1. Declaration of a Vacant Parcel of Land Municipally Known as 0 Huron Church Road Surplus and Authority to Offer for Sale - Ward 10

Moved by: Councillor Mark McKenzie

Seconded by: Councillor Jim Morrison

Decision Number: CR17/2023

- I. That the following City of Windsor (the "**City**") vacant parcel of land **BE DECLARED** surplus:
- Municipal address: **0 Huron Church Road** – vacant land situate on the east side of Huron Church Road, south of Malden Road
  - Legal Description: Part Lot 2 on Registered Plan 997 Sandwich West as in R1013137 except R369787
  - Approximate Lot size: 20 feet (6.1m) x 108 feet (32.9m)
  - Approximate Lot area: 2,174 sq ft (202 m<sup>2</sup>) (herein the "**Subject Parcel**"); and,
- II. That the Manager of Real Estate Services **BE AUTHORIZED** to offer the vacant parcel of land identified in Recommendation I for sale to the abutting property owner at 1918 Huron Church Road at a price to be determined by the Manager of Real Estate Services, commensurate with an independent appraisal, as appropriate.

Carried.

Report Number: C 230/2022

Clerk's File: APM2023

### 11.3. Pre-approval of Additional 2023 Capital Projects

Moved by: Councillor Mark McKenzie

Seconded by: Councillor Jim Morrison

Decision Number: CR19/2023

That Council **APPROVE** \$8,450,000 in additional capital projects detailed in Appendix 'A' representing first charges to the 2023 Capital Budget; and,

That Council **APPROVE** the following funding reallocations to the new EC Row/Banwell Interchange project, ENG-003-23:

- \$1,346,000 in 2025 Pay-As-You-Go funding (Fund 169), from the Central Riverfront Improvement Plan project PFO-003-15

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- \$1,000,000 in 2024 Canada Community-Building Fund funding (Fund 176), from the City-Wide Road Rehabilitation project OPS-001-07
- \$2,654,000 in 2025 Canada Community-Building Fund funding (Fund 176), from the City-Wide Road Rehabilitation project OPS-001-07

Carried.

Report Number: C 226/2022  
Clerk's File: AF/14372

### 11.4. Ojibway Trunk Sewer Maintenance Hole Rehabilitation - City Wide

Moved by: Councillor Mark McKenzie

Seconded by: Councillor Jim Morrison

Decision Number: CR20/2023

- I. That the following low tender **BE ACCEPTED**:

TENDERER: Capital Sewer Services Inc.  
TENDER NO: 159-22  
TOTAL TENDER PRICE: \$4,044,125 (excluding HST)  
ACCOUNT CHARGED: 007-5410-9998-02942-7223005

and,

- II. That the CAO and City Clerk **EXECUTE** an agreement with the low bidder, Capital Sewer Services Inc., in the amount of \$4,044,125 excluding HST, with said contract being satisfactory in form to the Commissioner of Legal & Legislative Services, satisfactory in technical content to the Commissioner of Infrastructure Services, and in financial content to the Commissioner of Corporate Services CFO/City Treasurer;

and,

- III. That City Council **APPROVE** a transfer of \$4,550,000 in funding, from the Flood Abatement Measures Project 7169001 to the Ojibway Trunk Sewer Maintenance Hole Rehabilitation Project 7223005, as detailed in the financial matters section of this report.

Carried.

Report Number: C 231/2022  
Clerk's File: SW/14515

### 11.5. Award of Tender: 141-22 - Wellesley Avenue Rehabilitation – Ypres Avenue to Terminal Street (Ward 4)

Moved by: Councillor Mark McKenzie

Seconded by: Councillor Jim Morrison

Decision Number: CR21/2023

I. That the following low tender **BE ACCEPTED**:

TENDERER: GIP Paving Inc.  
TENDER NO: 141-22 Wellesley Avenue Rehabilitation  
TOTAL TENDER PRICE: \$4,186,038.00 (excluding HST)  
ACCOUNT CHARGED: 007-5410-9998-02942-7191024

and,

That the CAO and City Clerk **EXECUTE** an agreement with the low bidder, GIP Paving Inc., in the amount of \$4,186,038.00 plus tax, with said contract being satisfactory in form to the Commissioner of Legal & Legislative Services, satisfactory in technical content to the Commissioner of Infrastructure Services, and in financial content to the Commissioner of Corporate Services CFO/City Treasurer; and,

II. That City Council **APPROVE** transfer of the following surplus funds;

- a. \$130,000.00 from Norman Road Rehabilitation – Tecumseh to Adstoll project (ID 7171078),
- b. \$150,000.00 from St. John Street Rehabilitation - Menard/Clairview project (ID 7144004),
- c. \$50,000.00 from Riverside/Devonshire Roundabout project (ID 7185001),
- d. \$280,000.00 from Cadillac Avenue Rehabilitation – Alice to Tecumseh Rd project (ID 7181009), and
- e. \$190,000.00 from Walker Road Improvements project (ID 7035014)

to the Wellesley Ave – Ypres Ave to Terminal St project (ID 7191024), as detailed in the financial matters section.

Carried.

Report Number: C 3/2023  
Clerk's File: SW/14516

## **11.6. Award of RFT 155-22 for the Supply and Delivery of Fuel - City Wide**

Moved by: Councillor Mark McKenzie  
Seconded by: Councillor Jim Morrison

Decision Number: CR22/2023

That the Purchasing Manager **BE AUTHORIZED** to issue a contract purchase order to Suncor Energy Products Partnership for Tender No. 155-22 for a five (5) year term, with a potential to renew at the City's sole and absolute discretion for two (2) further periods of two (2) years each.

Carried.

Report Number: C 213/2022  
Clerk's File: SW/14517

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### 9. REQUEST FOR DEFERRALS, REFERRALS AND/OR WITHDRAWALS

None.

### 10. PRESENTATIONS AND DELEGATIONS

#### 10.1. Mr. Dartis Willis - Owner/CEO Windsor Express RE: Windsor Express 10th Anniversary Season

**Mr. Dartis Willis, Owner/CEO, Coach Bill Jones and Henok Mulugeta, Head of Ticket Sales, Windsor Express**

Mr. Dartis Willis, Owner/CEO, Coach Bill Jones and Henok Mulugeta, Head of Ticket Sales, Windsor Express appear before Council and provide information related to the Windsor Express 10<sup>th</sup> Anniversary Season; provide a brief history of the team and recognize the fans, and the team ownership; and conclude by providing details of their continued support of the community with numerous outreach events that have been held throughout the years; bringing awareness to many worthy fundraising events in the Community; thanking the current and past Mayor and members of Council, for their continued support over the past 10 years and encourage everyone to see the Windsor Express play basketball this season.

Moved by: Councillor Renaldo Agostino

Seconded by: Councillor Gary Kaschak

Decision Number: CR16/2023

That the presentation by Mr. Dartis Willis-Owner/CEO Windsor Express to City Council on January 16, 2023 regarding the Windsor Express 10<sup>th</sup> Anniversary Season **BE RECEIVED**.

Carried.

#### 8.1. Audit and Accountability Fund - Consultant's Report of Digital Modernization Review - City Wide

**Jaiman Chin, Vice President, Chris Carter, Senior Advisor, Anna von Holtendorff, Consultant, Komal Ayub, Consultant StrategyCorp Inc., (SCI)**

Jaiman Chin, Vice President, Chris Carter, Senior Advisor, Anna von Holtendorff, Consultant, Komal Ayub, Consultant, appear before Council regarding the administrative report entitled, "Audit and Accountability Fund – Consultant's Report of Digital Modernization Review – City Wide" and are available for questions.

Moved by: Councillor Kieran McKenzie

Seconded by: Councillor Jo-Anne Gignac

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Decision Number: CR5/2023

That the December 19, 2022 report from StrategyCorp Inc. entitled “City of Windsor Digital Modernization Strategy” which is financed by the Province of Ontario’s Audit and Accountability Fund **BE RECEIVED** for information; and,

That Council **AUTHORIZE** the posting of StrategyCorp, Inc. report and supporting materials onto the corporate website by no later than January 31, 2023 in accordance with the grant’s requirements.

Carried.

Report Number: C 229/2022

Clerk’s File: AF/14041

### **8.4. Capital Power Request for Municipal Support Resolution for Natural Gas Expansions - Ward 5**

#### **Kelly Lail, Vice President/Business Development Capital Power**

Kelly Lail, Vice President/Business Development, Capital Power, appears before Council regarding the administrative report entitled “Capital Power Request for Municipal Support Resolution for Natural Gas Expansions – Ward 5”, and provides a brief overview of the request for Municipal Support Resolution for Natural Gas Expansions including Anticipated Local Demand Growth; Meeting the Need - IESO’s Procurement Process; details related to the Turbine Expansion; IESO – Need for Natural Gas Generation; and concludes by providing highlights of Project Timelines and Next Steps.

#### **Jack Gibbons, Chair Ontario Clean Air Alliance**

Jack Gibbons, Chair Ontario Clean Air Alliance, appears before Council regarding the administrative report entitled “ Capital Power Request for Municipal Support Resolution for Natural Gas Expansions – Ward 5”, to provide a brief background of the Ontario Clean Air Alliance; indicates that all future power needs can be realized through solar power and other clean energy methods; provides details related to clean air initiatives; and concludes by suggesting that Council not approve the administrative recommendations in the report.

#### **Lana Goldberg, Ontario Climate Program Manager, Environmental Defence**

Lana Goldberg, Ontario Climate Program Manager Environmental Defence, appears before Council regarding the administrative report entitled “ Capital Power Request for Municipal Support Resolution for Natural Gas Expansions – Ward 5” and urges Council to vote no on the proposal; indicates that wind and solar can provide cheap efficient power to the area with lower prices; and concludes by requesting that Council adhere to the Climate Emergency Declaration signed in 2020 as this project would result in a negative impact to the residents in the area of the proposed project.



**Jana Jandal Alrifai, on behalf of the Windsor Essex Youth Climate Council**

Jana Jandal Alrifai, on behalf of the Windsor Essex Youth Climate Council, appears before Council regarding the administrative report entitled “Capital Power Request for Municipal Support Resolution for Natural Gas Expansions – Ward 5” and urges Council to vote no on the proposal as the health of people and the environment should be considered; and concludes by suggesting that Council should consider moving away from gas and requests that the battery plant storage option be reconsidered instead of the natural gas expansion.

**David Perrigard, Ward 3 Resident**

David Perrigard, Ward 3 Resident, appears before Council regarding the administrative report entitled “Capital Power Request for Municipal Support Resolution for Natural Gas Expansions – Ward 5” and urges Council to reject Capital power’s proposal for the natural gas expansion and instead choose the battery storage plant option; and concludes by suggesting that Natural Gas consumption needs to be reduced as it is the most impactful type of greenhouse gas and reducing the consumption will have a positive effect in future and further requests that Council adhere to the Climate Emergency Declaration signed in 2020.

**Dr. Mili Roy, Canadian Association of Physicians for the Environment (CAPE)**

Dr. Mili Roy, Canadian Association of Physicians for the Environment (CAPE), appears before Council regarding the administrative report entitled “Capital Power Request for Municipal Support Resolution for Natural Gas Expansions – Ward 5” and requests that Council reject the bid by Capital Power to move forward with the natural gas expansion and expresses concern with escalating pollution; and concludes by suggesting that Council set a positive precedent, by voting no on the proposal and uphold the 2020 resolution to phase out gas fired power in Ontario.

**Kiemia Rezagian, Community Advocate and member of Windsor Essex Youth Climate Control (WE-YCC)**

Kiemia Rezagian, Community Advocate and member of Windsor Essex Youth Climate Control (WE-YCC), appears before Council regarding the administrative report entitled “Capital Power Request for Municipal Support Resolution for Natural Gas Expansions – Ward 5”, and indicates that this proposal is bad for the health and well being of citizens as it will have a negative impact on the climate; and concludes by suggesting Council consider options like wind, and urges Council to vote against the natural gas expansion proposal.

**Martin Utrosa, Windsor Resident**

Martin Utrosa, Windsor Resident, appears before Council regarding the administrative report entitled “Capital Power Request for Municipal Support Resolution for Natural Gas Expansions – Ward 5”, and urges Council to emphasize and encourage conservation, supporting solar and wind

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power and battery storage, which would allow Windsor to join leading municipalities; and urges Council to vote against the natural gas expansion proposal.

Mayor Dilkens leaves the meeting at 5:44 o'clock p.m. and Councillor Gignac assumes the Chair.

Mayor Dilkens returns to the meeting at 5:48 o'clock p.m. and Councillor Gignac returns to her seat at the Council table.

Moved by: Councillor Jo-Anne Gignac

Seconded by: Councillor Ed Sleiman

Decision Number: CR8/2023

- 1) That the report from the Community Energy Plan Administrator dated December 16, 2022 **BE RECEIVED** for information; and,
- 2) That City Council **ENDORSE** a Municipal Support Resolution to Capital Power for the addition of two peaking fired units (100 MW) at the East Windsor Cogeneration facility; and,
- 3) That City Council **DELEGATE** the issuance of a Municipal Support Confirmation Letter for Capital Power's IESO proposal for the addition of two peaking fired units (100 MW) at the East Windsor Cogeneration facility (project specific) to the Chief Administrative Officer, satisfactory in technical content to the Commissioner of Economic Development and Innovation; and,
- 4) That City Council **DIRECT** Administration to collaborate with IESO, the Ontario Ministry of Energy, Northern Development and Mines, Enbridge Gas Inc., and local stakeholders as appropriate to support initiatives and actions that align with Pathways to Net-Zero; and,
- 5) That Administration **REPORT BACK** with a supplemental report providing details on emerging technologies and strategies related to decarbonization of the electrical grid; and,
- 6) That administration **REQUEST** IESO to consider developing policy initiatives that would facilitate the transition to green hydrogen.

Carried.

At the request of Councillor Jo-Anne Gignac, a recorded vote is taken on this matter.

Aye votes: Mayor Drew Dilkens and Councillors Jo-Anne Gignac, Renaldo Agostino, Jim Morrison, Kieran McKenzie, Ed Sleiman, Mark McKenzie, Gary Kaschak.

Nay votes: Councillors Angelo Marignani and Fabio Costante.

Abstain: None.

Absent: Councillor Fred Francis.

Report Number: C 222/2022  
Clerk's File: MP/14028

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### 11. REGULAR BUSINESS ITEMS (Non-Consent Items)

#### 11.2. Proposed expropriation from Kenneth and Pamela Golish, 6015 Riverside Dr. East, and Rachel and William Mechanic, 6065 Riverside Dr. East for the Riverside Drive Vista Project-Ward 6

Moved by: Councillor Jo-Anne Gignac

Seconded by: Councillor Angelo Marignani

Decision Number: CR18/2023

That the City Council of the City of Windsor sitting as an approving authority under the *Expropriations Act* hereby **APPROVES** the taking of the lands being:

- a) From Kenneth and Pamela Golish, Parts 32 and 35 on Plan 12-29023 in fee simple for road widening;
- b) From the same, Parts 33 and 34 on Plan 12R-29023 for an underground utility easement for underground gas main and telecommunications
- c) From Rachel and William Mechanic, Part 36 on Plan 12R-29023 in fee simple for a road widening; and
- d) Part 37 on Plan 12R-29023 for an underground utility easement for underground gas main and telecommunications,

All of the above in the City of Windsor and County of Essex (as shown on Appendix "A" attached hereto) for the purposes of the Riverside Drive Vista Project.

and,

That the City Solicitor **BE AUTHORIZED** to file a Plan of Expropriation , proceed with a Certificate of Approval to be executed by the City Clerk and Chief Administrative Officer and all other documents necessary to complete the expropriation and to make offers of compensation under section 25 of the *Expropriations Act* consistent with the City's appraisal of the lands.

Carried.

Report Number: C 221/2022

Clerk's File: APM2023

### 12. CONSIDERATION OF COMMITTEE REPORTS

#### 12.1. (i) Report of the Special In-Camera meeting or other Committee as may be held prior to Council

Moved by: Councillor Fabio Costante

Seconded by: Councillor Jo-Anne Gignac

Decision Number: CR23/2023

That the report of the In Camera meeting held January 16, 2023 **BE ADOPTED** as presented.

Carried.

Report Number: SCM 8/2023  
Clerk's File: ACO2023

**12.1.1. Report of the Striking Committee of its meeting held December 12, 2022**

Moved by: Councillor Fabio Constante  
Seconded by: Councillor Jo-Anne Gignac

Decision Number: CR24/2023

That the report of the Striking Committee of its meeting held December 12, 2022 **BE ADOPTED** as presented.

Carried.

Report Number: SCM 8/2023  
Clerk's File: ACO2023

**12.1.2. Report of the Striking Committee of its email poll conducted December 21, 2022**

Moved by: Councillor Fabio Costante  
Seconded by: Councillor Jo-Anne Gignac

Decision Number: CR25/2023

That the report of the Striking Committee of its email poll conducted December 21, 2022 **BE ADOPTED** as presented.

Carried.

Report Number: SCM 9/2023  
Clerk's File: ACO2023

**12.2. Minutes of the Meetings of the Executive Committee and Board of Directors, Willistead Manor Inc., held September 8, 2022**

Moved by: Councillor Fabio Costante  
Seconded by: Councillor Jo-Anne Gignac

Decision Number: CR26/2023

That the minutes of the Executive and Board of Directors, Willistead Manor Inc. of its meeting held September 8, 2022 **BE RECEIVED** for information.

Carried.

Report Number: SCM 297/2022  
Clerk's File: ACO2023

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### 12.3. Minutes of the Meetings of the Executive Committee and Board of Directors, Willistead Manor Inc., held October 13, 2022

Moved by: Councillor Fabio Costante  
Seconded by: Councillor Jo-Anne Gignac

Decision Number: CR27/2023

That the minutes of the Executive and Board of Directors, Willistead Manor Inc. of its meeting held October 13, 2022 **BE RECEIVED** for information.  
Carried.

Report Number: SCM 298/2022  
Clerk's File: ACO2023

### 12.4. Minutes of the Meetings of the Executive Committee and Board of Directors, Willistead Manor Inc., held November 10, 2022

Moved by: Councillor Fabio Costante  
Seconded by: Councillor Jo-Anne Gignac

Decision Number: CR28/2023

That the minutes of the Executive and Board of Directors, Willistead Manor Inc. of its meeting held November 10, 2022 **BE RECEIVED** for information.  
Carried.

Report Number: SCM 334/2022  
Clerk's File: ACO2023

### 12.5. Minutes of the Windsor Accessibility Advisory Committee of its meeting held November 1, 2022

Moved by: Councillor Fabio Costante  
Seconded by: Councillor Jo-Anne Gignac

Decision Number: CR29/2023

That the minutes of the Windsor Accessibility Advisory Committee of its meeting held November 1, 2022 **BE RECEIVED** for information.  
Carried.

Report Number: SCM 312/2022  
Clerk's File: ACO2023

### **13. BY-LAWS (First and Second Reading)**

Moved by: Councillor Gary Kaschak  
Seconded by: Councillor Angelo Marignani

That the following By-laws No. 1-2023 through 9-2023 (inclusive) be introduced and read a first and second time:

**By-law 1-2023** A BY-LAW TO ESTABLISH LANDS AS A PUBLIC HIGHWAY KNOWN AS WYANDOTTE STREET EAST, IN THE CITY OF WINDSOR, authorized by CR76/2011 dated February 28, 2011

**By-law 2-2023** A BY-LAW TO ASSUME MAGUIRE STREET BEING A STREET SHOWN ON REGISTERED PLAN 1259 AND OAKRIDGE AVENUE AND FARROW AVENUE BEING STREETS SHOWN ON PLAN OF SUBDIVISION 12M-635 KNOWN AS MAGUIRE STREET, OAKRIDGE AVENUE AND FARROW AVENUE, IN THE CITY OF WINDSOR, authorized by M98/2012 dated February 21, 2012

**By-law 3-2023** A BY-LAW TO FURTHER AMEND BY-LAW NUMBER 8600 CITED AS THE "CITY OF WINDSOR ZONING BY-LAW", authorized by CR494/2022 dated November 28, 2022

**By-law 4-2023** A BY-LAW TO AUTHORIZE THE TEMPORARY BORROWING OF MONEY FOR CURRENT EXPENDITURES FOR 2023, authorized by CR50/2022 dated January 31, 2022

**By-law 5-2023** A BY-LAW TO PROVIDE FOR INTERIM TAX LEVIES FOR 2023, authorized by CR512/2022 dated December 12, 2022

**By-law 6-2023** A BY-LAW TO AUTHORIZE THE EXECUTION OF THE TRANSFER PAYMENT AGREEMENT FOR THE SAFE RESTART AGREEMENT (SRA) – PHASE 4 – MUNICIPAL TRANSIT FUNDING BETWEEN THE CORPORATION OF THE CITY OF WINDSOR AND HIS MAJESTY THE KING IN RIGHT OF ONTARIO, REPRESENTED BY THE MINISTER OF TRANSPORTATION, authorized by C224/2022, see item 8.2

**By-law 7-2023** A BY-LAW TO AMEND BY-LAW 153-2022, BEING A BY-LAW TO CLOSE, AND STOP UP AND CONVEY A PORTION OF THE 6.1 METRE NORTH/SOUTH ALLEY, NORTH OF WYANDOTTE STREET EAST BETWEEN THE PROPERTIES MUNICIPALLY KNOWN AS 1900-1942 WYANDOTTE STREET EAST AND 1958-1998 WYANDOTTE STREET EAST, CITY OF WINDSOR, authorized by CAO317/2022 dated December 8, 2022

**By-law 8-2023** A BY-LAW TO AUTHORIZE THE BORROWING UPON AMORTIZING DEBENTURES IN THE PRINCIPAL AMOUNT OF \$45,000,000.00 TOWARDS THE COST OF A CERTAIN CAPITAL WORK DESCRIBED IN SCHEDULE "A" TO THIS BY-LAW authorized by CR284/2022 dated July 11, 2022

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**By-law 9-2023** A BY-LAW TO CONFIRM PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE CITY OF WINDSOR AT ITS MEETING HELD ON THE 16th DAY OF JANUARY, 2023

Carried.

### 14. MOVE BACK INTO FORMAL SESSION

Moved by: Councillor Kieran McKenzie

Seconded by: Councillor Mark McKenzie

That the Committee of the Whole does now rise and report to Council respecting the business items considered by the Committee:

- 1) Communication Items (as amended)
- 2) Consent Agenda (as amended)
- 3) Items Deferred  
Items Referred
- 4) Consideration of the Balance of Business Items (as amended)
- 5) Committee Reports as presented
- 6) By-laws given first and second readings as presented

Carried.

### 15. NOTICES OF MOTION

#### John West, Area Resident

John West, Area Resident, appears before Council regarding Councillor Mark McKenzie's Notice of Motion related to an increase in train whistle noise and provides details related to the repeated train whistle occurrences causing several medical disorders and lack of sleep; and concludes by suggesting that Council support the notice of motion and request Essex Terminal Railway to respect the residents of the community and that the time limit be changed to 8:00 o'clock a.m.

Moved by: Councillor Mark McKenzie

Seconded by: Councillor Angelo Marignani

Decision Number: CR30/2023

**Whereas** there has been an increase in train whistle noise in the South Walkerville area of the City of Windsor, and;

**Whereas** the Essex Terminal Railway Company lines located east of Howard Avenue and west of Walker Road, are located in heavily populated residential areas, and;

**Whereas** residents regularly call with complaints regarding trains blowing whistles late at night, affecting those who live near these train tracks and crossings, and ask that train whistling be stopped between the hours of 21:00 and 07:00 hours unless absolutely necessary, and;

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**Whereas** the process per Transport Canada to apply to stop train whistling begins with a Citizen or group expressing interest followed by the municipality consulting with the railway company;

**THEREFORE BE IT RESOLVED** that Council **DIRECT** Administration to follow the procedures of Transport Canada and engage with the railway company to initiate the process to request train whistling be limited and used only if absolutely necessary on the Essex Terminal Railway Company lines located east of Howard Avenue and west of Walker Road.

Carried.

## 16. THIRD AND FINAL READING OF THE BY-LAWS

Moved by: Councillor Jim Morrison

Seconded by: Councillor Ed Sleiman

That the By-laws No. 1-2023 through 9-2023 having been read a first and second time be now read a third time and finally passed and that the Mayor and Clerk **BE AUTHORIZED** to sign and seal the same notwithstanding any contrary provision of the Council.

Carried.

## 17. PETITIONS

Moved by: Councillor Renaldo Agostino

Seconded by: Councillor Fabio Costante

Decision Number: CR31/2023

That the petition presented by Councillor Jo-Anne Gignac on behalf of the residents of Jefferson Boulevard regarding increased truck traffic in the neighbourhood **BE RECEIVED** by the Clerk and the Clerk **BE DIRECTED** to forward the petition to the Commissioner, Infrastructure Services for the purpose of an examination of the requested works or undertakings.

Carried.

Clerk's File: MMA/14520

## 18. QUESTION PERIOD

### 18.3. CQ 1-2023

Moved by: Councillor Jo-Anne Gignac

Seconded by: Councillor Gary Kaschak

Decision Number: CR32/2023

That the following Council Question by Councillor Kieran McKenzie **BE APPROVED**, and that Administration **BE DIRECTED** to proceed with the necessary actions to respond to the Council



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Question in the form of a written report, consistent with Council's instructions, and in accordance with Section 17.1 of the Procedure By-law 98-2011

Carried.

CQ 1-2023:

**Assigned to Commissioner of Economic Development & Innovation:**

Asks that given Council's declaration of a Climate Change Emergency informing the need to address climate change through municipal policy frameworks; and further,

Given the energy capacity challenges and opportunities faced by our community over the short, medium and long term;

That Administration report back to Council with proposals for Council consideration to create a Green Energy Community Energy Plan (CIP) with the goal of creating a favourable energy investment climate for sustainable energy proposals.

Carried.

Clerk's File: ACOQ2023

**18.4 CQ 2-2023**

Moved by: Councillor Jo-Anne Gignac

Seconded by: Councillor Gary Kaschak

Decision Number: CR33/2023

That the following Council Question by Councillor Gary Kaschak **BE APPROVED**, and that Administration **BE DIRECTED** to proceed with the necessary actions to respond to the Council Question in the form of a written report, consistent with Council's instructions, and in accordance with Section 17.1 of the Procedure By-law 98-2011:

CQ 2-2023:

**Assigned to Commissioner, Community Services:**

Asks if this City Council wanted to potentially re-locate in 2024 or 2025 the Bright Lights event from Jackson Park to a Downtown location starting at an Intersection like University Ave and Ouellette Ave and then work its way East to the City Hall open lands and then proceed North along the open lands/esplanade towards Riverside Drive;

I ask Administration to provide a report in regards to the infrastructure, logistics and safety requirements required and obviously the cost of potentially relocating this event for the December 2024 Holiday season or no later than the December 2025 Holiday season.

Carried.

Clerk's File: ACOQ2023

**21. ADJOURNMENT**

Moved by: Councillor Angelo Marignani  
Seconded by: Councillor Kieran McKenzie

That this Council meeting stand adjourned until the next regular meeting of Council or at the call of the Mayor.  
Carried.

Accordingly, the meeting is adjourned at 7:01 o'clock p.m.

---

Mayor

---

City Clerk

Adopted by Council at its meeting held January 16, 2023 (CR23/2023)  
SV/bm

**SPECIAL MEETING OF COUNCIL – IN CAMERA**  
**January 16, 2023**

**Meeting called to order at: 2:12 p.m.**

**Members in Attendance:**

Mayor Drew Dilkens  
Councillor Renaldo Agostino  
Councillor Fabio Costante  
Councillor Jo-Anne Gignac  
Councillor Gary Kaschak  
Councillor Angelo Marignani  
Councillor Kieran McKenzie  
Councillor Mark McKenzie  
Councillor Jim Morrison  
Councillor Ed Sleiman

**Members Absent:**

Councillor Fred Francis

**Also in attendance:**

Onorio Colucci, Acting Chief Administrative Officer  
Andrew Daher, Acting Commissioner, Human and Health Services  
Chris Nepsy, Commissioner, Infrastructure Services  
Joe Mancina, Commissioner, Corporate Services CFO/City Treasurer  
Shelby Askin-Hager, Commissioner, Legal and Legislative Services  
Ray Mensour, Commissioner, Community Services  
Jelena Payne, Commissioner Economic Development and Innovation  
Steve Vlachodimos, City Clerk  
Anna Ciacelli, Deputy Clerk

**Verbal Motion is presented by Councillor Mark McKenzie, seconded by Councillor Ed Sleiman,  
to move in Camera for discussion of the following item(s):**

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<u>Item No.</u>	<u>Subject</u>	Section – Pursuant to Municipal Act, 2001, as amended
1.	Legal matter – expropriation settlement	239(2)(e)(f)
2.	Legal matter – expropriation settlement	239(2)(e)(f)
3.	Legal matter – expropriation settlement	239(2)(e)
4.	Legal matter – expropriation settlement	239(2)(e)
5.	Property matter – lease amendment	239(2)(c)
6.	Property matter – lease	239(2)(c)(k)
7.	Property matter – sale of land	239(2)(c)
8.	Property matter – sale of land	239(2)(c)

**Motion Carried.**

## Declarations of Pecuniary Interest:

None declared.

**Discussion on the items of business.**

Verbal Motion is presented by Councillor Jo-Anne Gignac, seconded by Councillor Fabio Costante,  
to move back into public session.

**Motion Carried.**

Moved by Councillor Gary Kaschak, seconded by Councillor Renaldo Agostino,  
THAT the Clerk BE DIRECTED to transmit the recommendation(s) contained in the report(s) discussed at the In-Camera Council Meeting held January 16, 2023 directly to Council for consideration at the next Regular Meeting.

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1. That the recommendation contained in the in-camera report from Senior Legal Counsel, Commissioner, Legal and Legislative Services and Commissioner, Corporate Services CFO/City Treasurer respecting a legal matter – expropriation settlement **BE APPROVED**.
2. That the recommendation contained in the in-camera report from Senior Legal Counsel, Commissioner, Legal and Legislative Services, Commissioner, Infrastructure Services and Commissioner, Corporate Services CFO/City Treasurer respecting a legal matter – expropriation settlement **BE APPROVED**.
3. That the recommendation contained in the in-camera report from Legal Counsel, Commissioner, Legal and Legislative Services and Commissioner, Corporate Services CFO/City Treasurer respecting a legal matter – expropriation settlement **BE APPROVED**.
4. That the recommendation contained in the in-camera report from Legal Counsel, Commissioner, Legal and Legislative Services and Commissioner, Corporate Services CFO/City Treasurer respecting a legal matter – expropriation settlement **BE APPROVED**.
5. That the recommendation contained in the in-camera report from the Lease Administrator, Manager of Real Estate Services, Commissioner, Legal and Legislative Services, Executive Director of Parks and Facilities, Commissioner, Community Services and Commissioner, Corporate Services CFO/City Treasurer respecting a lease amendment **BE APPROVED**.
6. That the recommendation contained in the in-camera report from the Senior Economic Development Officer, Commissioner, Economic Development and Innovation, Deputy City Solicitor, Manager of Real Estate Services, Commissioner, Legal and Legislative Services and Commissioner, Corporate Services CFO/City Treasurer respecting a lease **BE APPROVED**.
7. That the recommendation contained in the in-camera report from the Coordinator of Real Estate Services, Manager of Real Estate Services, Commissioner, Legal and Legislative Services, Commissioner, Economic Development and Innovation and Commissioner, Corporate Services CFO/City Treasurer respecting a property matter – sale of land **BE APPROVED**.
8. That the recommendation contained in the in-camera report from the Coordinator of Real Estate Services, Manager of Real Estate Services, Commissioner, Legal and Legislative Services, Commissioner, Economic Development and Innovation and Commissioner, Corporate Services CFO/City Treasurer respecting a property matter – sale of land **BE APPROVED**.

**Motion Carried.**

**Moved by Councillor Kieran McKenzie, seconded by Councillor Angelo Marignani,**

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**That the special meeting of council held January 16, 2023 BE ADJOURNED.**

**(Time: 2:18 p.m.)**

**Motion Carried.**



**Correspondence Report: CMC 1/2023**

**ATTACHMENTS**

**Subject: Correspondence Monday, January 30, 2023**

No.	Sender	Subject
7.1.1	Ministry of Municipal Affairs and Housing	<p>Letter informing that the provincial government has extended the Streamline Development Approval Fund (SDAF) project completion deadline from February 28, 2023 to November 1, 2023</p> <p>City Planner/Executive Director of Planning &amp; Building                      Commissioner, Corporate Services CFO/City Treasurer                      Commissioner, Infrastructure Services                      Commissioner, Community Services                      Commissioner, Economic Development &amp; Innovation                      Chief Building Official                      GP2023                      Note &amp; File</p>
7.1.2	<p>Ukrainian Canadian Congress Ontario Provincial Council</p> <p>AND</p> <p>Consulate General of Ukraine in Toronto</p>	<p>Letter of gratitude for the City of Windsor’s continued support of Ukraine and the Ukrainian people since the Russian invasion which occurred on February 24, 2022</p> <p>APR2023                      Note &amp; File</p>

<p>7.1.3</p>	<p>Essex Region Conservation Authority</p>	<p>Notice of study completion for the Upper Little River Watershed Drainage and Stormwater Management Master Plan in accordance with Phases 1 and 2 of the Municipal Class Environmental Assessment Process</p> <p style="text-align: right;">Commissioner, Infrastructure Services Executive Director, Engineering/ Deputy City Engineer Executive Director, Pollution Control/ Deputy City Engineer Development Project Manager SW2023 Note &amp; File</p>
<p>7.1.4</p>	<p>Great Lakes and St. Lawrence Cities Initiative</p>	<p>Copy of presentation and supporting documents to assist in advocating that the Federal Government invest \$1 billion in a strengthened Freshwater Action Plan</p> <p style="text-align: right;">Manager Environmental and Pollution Control Supervisor Environmental Sustainability &amp; Climate Change Commissioner, Infrastructure Services Commissioner, Human &amp; Health Services EI2023 COUNCIL DIRECTION REQUESTED otherwise, Note &amp; File</p>



**Ministry of  
Municipal Affairs  
and Housing**

Office of the Minister  
777 Bay Street, 17<sup>th</sup> Floor  
Toronto ON M7A 2J3  
Tel.: 416 585-7000

**Ministère des  
Affaires municipales  
et du Logement**

Bureau du ministre  
777, rue Bay, 17<sup>e</sup> étage  
Toronto ON M7A 2J3  
Tél. : 416 585-7000



234-2023-285

January 24, 2023

Your Worship  
Mayor Drew Dilkens  
City of Windsor

Dear Mayor Dilkens,

Our government has a strong mandate to help more Ontarians find a home that meets their needs and budget. We are committed to building 1.5 million homes over the next 10 years to address the housing supply crisis. The Streamline Development Approval Fund (SDAF) is an important part of our tool kit to support municipal partners so that that much-needed housing can get built faster.

We understand the challenges of completing multi-faceted projects to streamline development approvals and the importance of getting this work done. That is why our government approved an extension to the SDAF project completion deadline from February 28, 2023 to November 1, 2023. This will help to ensure municipalities can complete projects and benefit from the full allocation available under the program. We have a housing supply crisis and all of us need to work together to increase supply and make housing more affordable for hardworking Ontarians.

Ministry staff will forward instructions and an amending transfer payment agreement in the coming days. Municipal staff are welcome to contact [municipal.programs@ontario.ca](mailto:municipal.programs@ontario.ca) with any questions.

Thank you for your participation in the SDAF program and your commitment to streamlining approvals so that Ontario can build the housing we need.

Sincerely,

A handwritten signature in blue ink that reads "Steve Clark".

Steve Clark  
Minister

- c. Onorio Colucci, Chief Administrative Officer (Acting)  
Joe Mancina, Chief Financial Officer/City Treasurer

Steve Vlachodimos, City Clerk & Senior Manager of Council Services  
Luigi Congi, Asset Coordinator  
Thom Hunt, City Planner/ED of Planning & Building



Ukrainian Canadian Congress  
Ontario Provincial Council

**Honourable  
Drew Dilkens  
Mayor of Windsor**  
Windsor City Hall  
350 City Hall Square W, Windsor, ON N9A 6S1

*10 January 2023*

**Your Honour,**

**Re: Support for Ukraine's energy infrastructure**

On behalf of the Ukrainian Canadian Congress Ontario Provincial Council and the Consulate General of Ukraine in Toronto, please accept our gratitude for your city's continuing strong support of Ukraine and the Ukrainian people during this difficult time.

Since Russia launched a full-scale invasion of Ukraine on February 24, 2022, thousands of Ukrainians have been killed, millions of Ukrainian civilians have been forced to leave their homes. For over ten months, Russia has undertaken a planned and systematic campaign of genocide and has committed war crimes and crimes against humanity in seeking to destroy the Ukrainian state and the Ukrainian people.

Russia continues its wanton and sadistic targeting of Ukrainian civilians and civilian infrastructure, leaving millions of Ukrainians without power, heating or water. Russia has fired over 16,000 missiles at Ukraine – 97% of which the Russian Federation has fired at civilian targets.

Unable to defeat the Ukrainian Armed Forces on the battlefield, Russia's attacks on civilian infrastructure – power plants, water filtration plants, electricity grids, gas storage facilities, hospitals, schools – are part of a purposeful campaign to make Ukraine's cities, towns and villages unliveable.

Ukraine's first responders and repair crews continue to do incredible work to restore civilian infrastructure following these Russian attacks. Russia's plan to force a large-scale collapse of Ukraine's infrastructure is a failure. However, in many cases these Russian attacks knock out power and water for hundreds of thousands or even millions of residents, sometimes for days at a time.

In order to ease the pressure on Ukraine's electric grid and in order to ensure a continuous supply of power to Ukraine's critical infrastructure – such as hospitals – Ukraine needs generators.

Specifically, the generators most useful would be: Diesel/Gasoline, rated voltage 120/240V AC, Peak Wattage (starting) 6000-12000W. However, other types of generators as may be available will also be put to good use in Ukraine and would be most welcome as well. We appeal to you and the city of Windsor to assist Ukraine in purchasing these generators, either by donating generators, or donating funds to purchase them. The Consulate General of Ukraine in Toronto has set up a dedicated account where funds can be donated for the purchase of generators (e-Transfer [2402toronto@gmail.com](mailto:2402toronto@gmail.com)). Assistance in the vital sphere of ensuring a continuous delivery of power to Ukraine's critical infrastructure would be most appreciated by the Ukrainian people and the Ukrainian government.

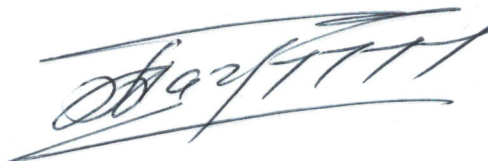
Again, Your Honour, thank you for your continued strong support of Ukraine and the Ukrainian people. We are certain that with the assistance of Ukraine's friends and allies, Ukraine will be victorious, and peace will soon be restored to Europe.

Should you have any questions please do not hesitate to contact Mr. Roman Bobrov, [roman.bobrov@mfa.gov.ua](mailto:roman.bobrov@mfa.gov.ua), cell: 6473907801.

Sincerely,



**Oleksandr Shevchenko**  
**Consul General of Ukraine**  
**in Toronto**



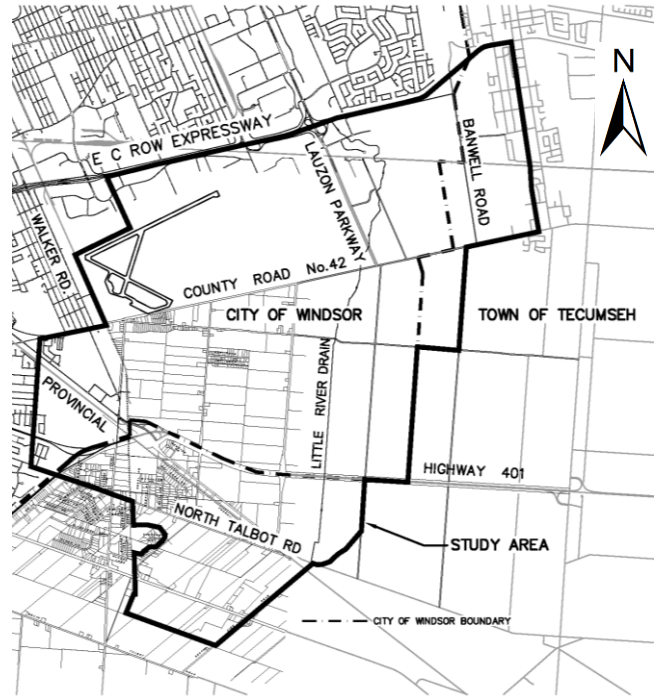
**Taras Bahriy, President**  
**Ukrainian Canadian Congress**  
**Ontario Provincial Council**



**ESSEX REGION CONSERVATION AUTHORITY  
UPPER LITTLE RIVER WATERSHED DRAINAGE AND STORMWATER MANAGEMENT  
MASTER PLAN  
NOTICE OF STUDY COMPLETION  
JANUARY 21, 2023**

The Essex Region Conservation Authority, in conjunction with the City of Windsor and the Town of Tecumseh, has completed a Master Plan in accordance with Phases 1 and 2 of the Municipal Class Environmental Assessment (EA) process (October 2000, amended in 2007, 2011 and 2015).

The Master Plan examined several alternatives for stormwater management and identified a preferred option based on an evaluation of alternatives and public / agency input. The preferred alternative includes stormwater management facilities located within defined stormwater management corridors. These facilities would be built to service multiple properties and are intended to align with development blocks. Facilities will provide quantity and quality control prior to outletting to watercourses. The Master Plan incorporates the comments received from the public and agencies during the course of the study. While the Master Plan addresses need and justification at a broad level, site specific environmental conditions will be confirmed and impacts evaluated for each of the Schedule B projects included in the Master Plan at a later date following the Municipal Class EA.



The Master Plan is available for review at [www.citywindsor.ca](http://www.citywindsor.ca), [www.tecumseh.ca](http://www.tecumseh.ca), or by visiting the following locations during normal business hours:

City of Windsor Clerk's Office 350 City Hall Square West, Suite 530 Windsor, ON, N9A 6S1	Town of Tecumseh Clerk's Office 917 Lesperance Road Tecumseh, ON, N8N 1W9
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Interested persons should provide written comments related to this proposed undertaking by February 20, 2023<sup>1</sup>. Thereafter, the Master Plan will be reviewed and revised taking into consideration the comments which are received from the public. Comments should be directed to the following Project Team members:

**Jayson Innes, M.A.Sc., P. Eng.**  
 Stantec Consulting Ltd.  
 100-300 Hagey Blvd.  
 Waterloo, ON, N2L 0A4  
 Tel: (519) 585-7282  
 Jayson.Innes@Stantec.com

**James Bryant, P. Eng.**  
 Essex Region Conservation Authority  
 360 Fairview Avenue West  
 Essex ON, N8M 1Y8  
 Tel: (519) 776-5209 ext. 246  
 jrbryant@erca.org

<sup>1</sup> All personal information included in a submission – such as name, address, telephone number and property location – is collected, maintained and disclosed by the Ministry of the Environment, Conservation and Parks for the purpose of transparency and consultation. The information is collected under the authority of the Environmental Assessment Act or is collected and maintained for the purpose of creating a record that is available to the general public as described in s. 37 of the Freedom of Information and Protection of Privacy Act. Personal information you submit will become part of a public record that is available to the general public unless you request that your personal information remain confidential. For more information, please contact the Ministry of the Environment, Conservation and Parks, Freedom of Information and Privacy Coordinator at [foi.nacc@ontario.ca](mailto:foi.nacc@ontario.ca).



## MEMO

### *\$1 Billion Booster for Freshwater Health Campaign*

#### EXECUTIVE SUMMARY

Working with other organizations across Canada, the Cities Initiative is advocating that the federal government **invest \$1 billion in a strengthened Freshwater Action Plan**, a Liberal election commitment which may be in jeopardy because of recent efforts by the government to reduce spending. As part of our campaign, the Cities Initiative is **asking member cities to reinforce this message with the federal government and local federal and provincial elected officials ahead of Budget 2023.**

#### HOW CAN YOUR CITY HELP?

- Encourage your municipal council to **pass a resolution and send a letter** to the Deputy Prime Minister and Finance Minister (Chrystia Freeland) and the Minister of Environment and Climate Change (Steven Guilbeault). The Cities Initiative has prepared templates of a resolution and letter
- **Talk to your local federal and provincial elected representatives** to communicate your support for this campaign and the need for the federal government to live up to its commitment

#### WHY THIS MATTERS

- A \$1-billion investment in the Freshwater Action Plan would **lead to enhanced funding for Great Lakes and St. Lawrence River Basin stewardship**, through budget increases for the Great Lakes Protection Initiative and the St. Lawrence Action Plan
- Without sustained funding from the federal government, **successful programs like the Great Lakes Protection Initiative won't be able to continue** as their funding will sunset in 2023
- The **Great Lake Protection Initiative supports action by municipal and local organizations** that enhance water quality. Increased funding could therefore have enhanced community benefits, as well as supporting local and regional economies
- **Population growth and increasing pressure to develop more housing will exacerbate land and water use pressures** in our region. Significant funding is needed to ensure we are able to address water quality and availability issues to allow for growth
- In the long run, **stewarding our source water reduces the cost of treating water** – helping keep water services affordable – as well as ensuring that water ultimately remains drinkable
- Investments to restore Great Lakes water quality have been shown to **create positive economic spinoffs** (more than \$3 for every \$1 spent on the Great Lakes Restoration Initiative in the US)

#### WHAT THE CITIES INITIATIVE IS DOING

- The Cities Initiative was part of the Great Lakes-St. Lawrence Collaborative that developed the [Action Plan 2020-2030](#), a 10-year, \$2.2-billion strategy which outlined 15 key actions to protect the economy and ecology of the Great Lakes and St. Lawrence River, address shoreline erosion, outdated infrastructure, invasive species, exposure to toxins and beach contamination.
  - Action Plan 2020-2030 in large part serves as the blueprint for Cities Initiative and other organizations' advocacy around the Freshwater Action Plan

- The Cities Initiative is working with the Great Lakes Fishery Commission (GLFC), the Great Lakes Commission (GLC), the Canadian Coalition for Healthy Waters and the Québec Coalition for Healthy Waters to advocate for a **\$1 billion investment in the Freshwater Action Plan over five years**
  - As part of its work with the GLFC and GLC, along with the interparliamentary Great Lakes-St. Lawrence Taskforce, the Cities Initiative will participate in a summit in Ottawa in February 2023 to highlight the need for this investment. More details will be shared in the new year.
- The Cities Initiative also:
  - Passed a [resolution](#) this summer in support of the ask for a \$1-billion investment in the Freshwater Action Plan
  - Provided a [submission](#) to the federal Standing Committee on Finance for its 2023 pre-Budget consultations, which included a section on the Freshwater Action Plan

### **BACKGROUND – Freshwater Action Plan**

- During the 2021 federal election, the Liberal Party committed to a “strengthened Freshwater Action Plan,” including a **historic investment of \$1 billion over ten years**
  - The Cities Initiative and other organizations are pressuring the government to **accelerate the funding commitment over five years**, given the critical need to invest in freshwater restoration and stewardship projects, as well as concerns that longer-term funding commitments may be canceled by a future government
  - The original Freshwater Action Plan launched in 2017 following a Budget commitment of \$70.5 million over five years was scheduled to sunset in 2022.
  - Budget 2022 committed \$19.6 million to sustain the Freshwater Action Plan until March 2023, indicating that the future of the initiative would be communicated at a later date
- In the context of inflation and potential recession, the federal government is looking to reduce spending. According to [reports](#), the Deputy Prime Minister and Finance Minister, Chrystia Freeland, has indicated that new programs will need to be funded by budget cuts to other programs
  - A **renewed push for austerity** by the federal government **could put this promised investment in jeopardy**
- The original Freshwater Action Plan funding of \$70.5 million (2017-2022) was divided between the **Great Lakes Protection Initiative (GLPI; \$44.84 million)** and the Lake Winnipeg Basin Program (\$25.7 million)
  - The **GLPI investments focused on supporting Canada’s commitments under the Canada-United States Great Lakes Water Quality Agreement** in six particular program areas:
    - preventing toxic and nuisance algae
    - assessing and enhancing the resilience of Great Lakes and coastal wetlands
    - evaluating and identifying at-risk nearshore waters
    - reducing releases of harmful chemicals
    - engaging Indigenous Peoples in addressing Great Lakes issues
    - increasing public engagement through citizen science
  - By comparison, **the United States has invested US\$1.8 billion in its Great Lakes Restoration Initiative since 2017** (more than US\$3.8 billion since 2010)
- The GLPI has leveraged \$2.13 in other funding for every dollar the federal government spent



### **BACKGROUND – *Canada Water Agency***

- The Government of Canada has also committed to launching a Canada Water Agency to help coordinate federal efforts "to keep our fresh water safe, clean, and well-managed."
  - The Budget also committed \$43.5 million over five years and \$8.7 million ongoing to create the Canada Water Agency.
  - The government has committed to standing up the Agency in 2022, but there have been no further announcements on the Canada Water Agency to date.
- **The Cities Initiative sees the Canada Water Agency playing an important role in overseeing program development for a strengthened Freshwater Action Plan and in coordinating the rollout of funding.**

Hon. Chrystia Freeland  
Deputy Prime Minister and Minister of Finance  
Government of Canada  
[chrystia.freeland@fin.gc.ca](mailto:chrystia.freeland@fin.gc.ca)

Hon. Steven Guilbeault  
Minister of Environment and Climate Change  
Government of Canada  
[ministre-minister@ec.gc.ca](mailto:ministre-minister@ec.gc.ca)

Dear Ministers,

Following passage of the attached resolution, I am writing in support of the request of the Great Lakes and St. Lawrence Cities Initiative and other organizations across Canada that your government commit \$1 billion over the next five years to invest in freshwater and interior water restoration and stewardship activities.

From blue green algae and biodiversity loss to microplastics and other chemicals of emerging concern, the Great Lakes, St. Lawrence River, and their tributaries continue to face significant pollution and ecological degradation. Climate change is further exacerbating water quality issues across the region and testing our community's resilience.

In fact, in our municipality, we... [option to include a local anecdote or local evidence of water quality issues, investments made by your municipality to improve source water quality (e.g., remediating Areas of Concern)]

Nearly half of Canada's population lives in the Great Lakes and St. Lawrence River Basin and as the country's population continues to grow rapidly, much of that settlement will take place in the region. This growth will in turn intensify property development and growth in the agriculture sector, resulting in greater land and resource use pressures that will further contribute to water availability and quality issues. We therefore need to invest now to ensure that we have the source water necessary to sustain this population growth.

In 2021, your party committed to investing \$1 billion into a strengthened Freshwater Action Plan. That commitment was signaled once more by the Prime Minister in the Minister of Environment and Climate Change's mandate letter. To date, however, that commitment has not been put to paper in a federal budget. We urge you to make this critical investment in freshwater and to accelerate that funding over five years.

The Great Lakes are a shared responsibility with the United States and for the last half decade, our neighbours have put a significant amount of money to clean up this treasured freshwater resource. Since 2017, the US has invested US\$1.8 billion in the Great Lakes Restoration Initiative; that funding will accelerate with the passage of the *Infrastructure Investment and Jobs Act*. Our investments, on the other hand, have come nowhere near to matching American commitments through Canada's Great Lakes Protection Initiative and other programs.

I recognize the difficult task before the government to tame inflation and find savings. As a municipality, we are left to make similar difficult choices. On the other hand, we also understand the consequences of not making strategic investments that are essential to our economy, environment and citizens' wellbeing. **There is nothing more fundamental to our social, environmental and economic wellbeing than clean water.**

Now is the time for Canada to step up with a once-in-a-generation commitment to stewarding the Great Lakes and St. Lawrence River Basin and other major fresh water sources across the country – and keeping them healthy. We cannot afford to take an essential resource like fresh water for granted.

Thank you for your consideration.

Sincerely,  
XX

CC: Terry Duguid, Parliamentary Secretary to the Minister of Environment and Climate Change,  
[terry.duguid@parl.gc.ca](mailto:terry.duguid@parl.gc.ca)

[Local MP]

## Securing Canada's \$1 Billion Investment in a Strengthened Freshwater Action Plan

**WHEREAS** [Municipality], as a member of the Great Lakes and St. Lawrence Cities Initiative, supports: protecting source water, planning for climate change impacts and shoreline resilience, ensuring safe and affordable water services for all our residents, and building up a sustainable blue economy in the Great Lakes and St. Lawrence River Basin.

**WHEREAS** ensuring healthy communities and a strong economy for Canadians depend on securing Canada's source water, which includes addressing water quality issues, contaminants and pollution, supporting biodiversity and reversing wetland and fish and wildlife habitat loss and improving community knowledge to empower citizens to safeguard this essential resource.

**WHEREAS** a Freshwater Action Plan and the Great Lakes Protection Initiative it supported were first announced in the 2017 Canadian federal budget with a \$44.84 million investment over five years.

**WHEREAS** the Freshwater Action Plan has combined science and action to address priorities in the Great Lakes such as preventing toxic and nuisance algae, enhancing the resilience of coastal wetlands in the Great Lakes, restoring Great Lakes Areas of Concern and supporting Canada's commitments under the Great Lakes Water Quality Agreement, among other priorities.

**WHEREAS** a commitment was made by the Liberal Party of Canada in the 2021 federal election to strengthen the Freshwater Action Plan with an historic investment of \$1 billion over ten years to restore and protect large lakes and river systems starting with the Great Lakes and St. Lawrence River Basin.

**WHEREAS** the federal government only committed \$19.6 million in funding in the 2022 Budget for the Freshwater Action Plan, falling short of the aforementioned commitment.

**WHEREAS** the United States has invested \$1.8 billion in the Great Lakes Restoration Initiative (GLRI) since 2017 and will see accelerated funding with the *Infrastructure Investment and Jobs Act*.

**WHEREAS** a 2018 University of Michigan study shows that for every dollar of federal spending on GLRI projects between 2010 and 2016, yielded \$3.35 in additional economic activity.

**WHEREAS** nearly half of Canada's population lives in the Great Lakes and St. Lawrence River Basin, a region that will continue to see accelerated growth, resulting in greater land and resource use pressures that will further contribute to water availability and quality issues.

**WHEREAS** the [Stockholm Resilience Centre](#) recently identified the importance of wetlands as carbon sinks and fresh water's role in climate mitigation.

**WHEREAS** the Great Lakes-St. Lawrence Collaborative outlined 30 recommendations to Environment and Climate Change Canada as part of a ten-year, \$2.2 billion [Action Plan 2020-2030 to protect the Great Lakes and St. Lawrence](#) (Action Plan 2020-2030), addressing shoreline erosion, outdated infrastructure, invasive species, exposure to toxins and beach contamination, following an 18-month consultation with First Nations, NGOs, academics and other experts.

**WHEREAS** the recommendations outlined in Action Plan 2020-2030 should serve as the basis of programming for strengthened federal action in the Great Lakes and St. Lawrence River Basin through its strengthened Freshwater Action Plan.

**WHEREAS** the newly established Canada Water Agency should play a role in accelerating the rollout of funding made available through a strengthened Freshwater Action Plan.

**WHEREAS** Freshwater Action Plan funding should largely be directed to community groups, local governments and First Nations to ensure that investments made will have the biggest local impact and empower action at the local level, rather than being held back for federal administration and operations.

**WHEREAS** it is critical to implement a strengthened Freshwater Action Plan, including accelerating a \$1 billion over five years, and to creating a Canada Water Agency to consolidate and coordinate federal water efforts and support provinces and territories in addressing systemic issues impacting the viability of the Great Lakes and St. Lawrence River Basin and the communities dependent upon the region's source water.

**NOW THEREFORE BE IT RESOLVED** that the [municipality] calls on the federal government to commit \$1 billion in funding over five years for a strengthened Freshwater Action Plan in Budget 2023.

**BE IT FURTHER RESEOLVED** that the [municipality] calls on the federal government to guide its Freshwater Action Plan funding to implement recommendations in the Action Plan 2020-2030.

**BE IT FURTHER RESEOLVED** that the [municipality] calls on the federal government to direct priority funding under the strengthened Freshwater Action Plan to projects in the Great Lakes and St. Lawrence River Basin.

**BE IT FURTHER RESEOLVED** that the [municipality] calls on the federal government to make municipalities eligible for future funding in programs announced under the strengthened Freshwater Action Plan.

**BE IT FINALLY RESOLEVED** that the [municipality] directs its staff to submit this resolution to the federal Deputy Prime-Minister and Minister of Finance; the Minister of Environment and Climate Change; the Parliamentary Secretary to the Minister of Environment and Climate Change (responsible for the Canada Water Agency), and local Member of Parliament.

# Intro to the Cities Initiative

*Winter 2023*



**GREAT LAKES AND  
ST. LAWRENCE**  
CITIES INITIATIVE



# ABOUT

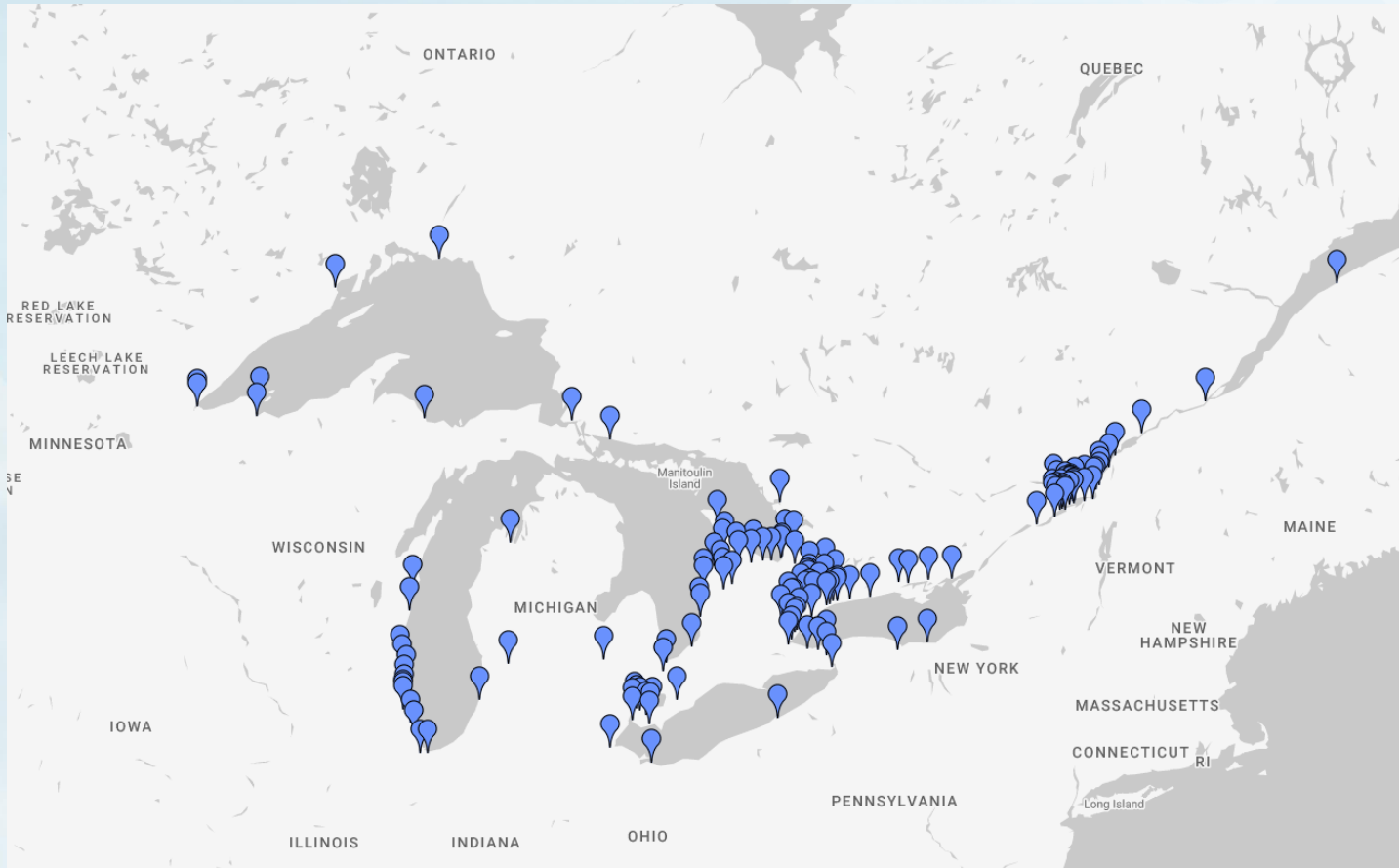
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- The Cities Initiative is a **binational coalition of Canadian and U.S. mayors and local officials** working to advance the socio-economic and environmental health of cities in the Great Lakes and St. Lawrence River Basin
- We are the only organization **exclusively focused on giving municipalities a voice** in advocating on Great Lakes-St. Lawrence water/shoreline issues
- More than 230 (cities and regions), with approx. half in Ontario!



# ABOUT – MEMBERSHIP



CAD membership runs from Thunder Bay, ON (Lake Superior) to Rimouski, QC (St. Lawrence)



# HOW WE WORK

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- GLSLCI's work operates on three dimensions:
  - **Advocate** for programs, policies and resources (with members, governments and legislators)
  - **Collaborate** on issues of shared interest (with members and partners)
  - **Educate** on solutions to common challenges (with members and experts)

# STRATEGIC PRIORITIES 2022-2025



GREAT LAKES AND  
ST. LAWRENCE  
CITIES INITIATIVE



## ➤ Source Water Protection

- Action Plan 2020-2030, Canada Water Agency & federal Freshwater Action Plan
- **Focus on:** Nutrients; Microfibres/microplastics; Legacy pollutants

## ➤ Climate Change/Shoreline Resilience

- Helping cities prepare for the impacts of climate change
- Mayors' Commission on Coastal Resilience
- **Focus on:** Shoreline erosion/flooding; Regulatory barriers

# STRATEGIC PRIORITIES 2022-2025



GREAT LAKES AND  
ST. LAWRENCE  
CITIES INITIATIVE



- **Safe and Affordable Water Services (Water Equity)**
  - Ensuring safe, accessible and affordable water services for all
  - **Focus on:** Dedicated funding for water infrastructure; Public access to waterfronts; Water/Great Lakes literacy
- **Blue Economy**
  - Building a regional vision to leverage freshwater resources and knowledge for sustainable economic development
  - **Focus on:** Port-city relations and waterfront redevelopment

# 2023 PRIORITIES

## Federal

- **\$1B Freshwater Action Plan** commitment from feds and launch of Canada Water Agency
- Dedicated funding for water infrastructure
- Increased funding for climate adaptation and coastal resilience

## Provincial

- Renewed Memorandum of Cooperation with the Ontario government
- Launch of the Ontario Marine Strategy

# OPPORTUNITIES TO ENGAGE WITH US



GREAT LAKES AND  
ST. LAWRENCE  
CITIES INITIATIVE



- Board of Directors
- Commissions
- Working groups
- Annual survey
- AGM, webinars and virtual roundtables
- Policy development and advocacy
- Policy and press events (e.g., press conferences)
  - Ottawa Day – May 1, 2023
- Policy resolutions

# Identifying 2023/24 PRIORITIES

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GREAT LAKES AND  
ST. LAWRENCE  
CITIES INITIATIVE



- What are your city's biggest challenges for water management?
- How is your city engaging with the fed/prov government on these issues?
- How can we help?



**GREAT LAKES AND  
ST. LAWRENCE**  
CITIES INITIATIVE



**Thank you!**

**Phillipe Murphy-Rhéaume**

**Canada Policy Director**

**[phillipe.murphy-rheaume@glslcities.org](mailto:phillipe.murphy-rheaume@glslcities.org) |**

**514.609.5436**

**Item No. 12.2**



**Committee Matters: SCM 25/2023**

**Subject: Report of the Striking Committee of its meeting held January 16, 2023**



**REPORT OF THE STRIKING COMMITTEE  
of its meeting held  
January 16, 2023**

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**Members in Attendance:**

Mayor Drew Dilkens  
Councillor Renaldo Agostino  
Councillor Fabio Costante  
Councillor Jo-Anne Gignac  
Councillor Gary Kaschak  
Councillor Angelo Marignani  
Councillor Kieran McKenzie  
Councillor Mark McKenzie  
Councillor Jim Morrison  
Councillor Ed Sleiman

**Members Absent:**

Councillor Fred Francis

**Also in attendance:**

Onorio Colucci, Acting Chief Administrative Officer  
Andrew Daher, Acting Commissioner, Human and Health Services  
Chris Nepsy, Commissioner, Infrastructure Services  
Joe Mancina, Commissioner, Corporate Services CFO/City Treasurer  
Shelby Askin-Hager, Commissioner, Legal and Legislative Services  
Ray Mensour, Commissioner, Community Services  
Jelena Payne, Commissioner Economic Development and Innovation  
Steve Vlachodimos, City Clerk  
Anna Ciacelli, Deputy Clerk

**Declarations of Pecuniary Interest:**

Councillor Ed Sleiman discloses an interest on the Committee of Adjustment as his brother is an applicant for the Committee

Your Committee submits the following recommendation:

1. That the list of citizen and Council appointments (copy **attached**) to various Agencies, Boards and Commissions **BE APPROVED**, for the term commencing January 17, 2023 and ending November 14, 2026, except the Windsor Utilities Commission whose terms are staggered as indicated, or until their successors are appointed.

MAYOR

CITY CLERK

**AGENCIES, BOARDS and COMMISSIONS  
COUNCIL APPOINTMENTS  
TERM – 2022 - 2026**

(NOTE: All terms commence January 17, 2023 and end November 14, 2026, unless otherwise noted, or until their successors are appointed)

**STANDING COMMITTEES**

<b>Name of Committee</b>	<b>Appointees</b>
Development and Heritage Standing Committee (Planning Act matters)	Anthony Thomas Arbour Daniel Grenier Robert Polewski
Development and Heritage Standing Committee (Heritage Act matters)	Giuseppe Fratangeli John Miller Charles Pidgeon Khassan Saka William Tape

**AGENCIES, BOARDS and COMMISSIONS  
COUNCIL APPOINTMENTS  
TERM – 2022 - 2026**

**BOARDS & COMMISSIONS:**

Name of Committee	Appointees
Committee of Adjustment	Mohammed Fazle Baki Giuseppe (Joe) Balsamo Frank Cerasa Dante Gatti Mike Sleiman
International Relations Committee	Councillor Renaldo Agostino Councillor Fred Francis Councillor Angelo Marignani Councillor Ed Sleiman Lubna Alsamer Barakat Jerry Barycki Saiful Alam Bhuiyan Ronnie Yehia Haidar William Ma Lian Tao Zhao
Property Standards Committee	Michael Anthony George Daniele Lunardi

**AGENCIES, BOARDS and COMMISSIONS  
COUNCIL APPOINTMENTS  
TERM – 2022 - 2026**

**BOARDS & COMMISSIONS:**

Name of Committee	Appointees
Roseland Golf Club Board of Directors	Gerald A. Pocock Bruce Wintemute
Windsor Accessibility Advisory Committee	Peter Best Sally Olczak Riccardo Pappini Nicholas Alexander Petro Caleb Thomas Ray
Windsor Detroit Tunnel Corporation Board	Nick Dzudz
Windsor Essex Community Housing Corporation Board	Rio Anzolin ( <b>labour</b> ) Marina Clemens ( <b>citizen</b> ) Linda Kathleen Coltman ( <b>citizen</b> ) Kathleen Amy Hay ( <b>tenants</b> ) Shelly Anne Lucier ( <b>citizen</b> ) Ann Paul ( <b>tenants</b> ) John Clifford Sullens ( <b>business</b> )

**AGENCIES, BOARDS and COMMISSIONS  
COUNCIL APPOINTMENTS  
TERM – 2022 - 2026**

**BOARDS & COMMISSIONS:**

Name of Committee	Appointees
Windsor Licensing Commission	Harbinder Gill Sharon Strosberg
Windsor Police Services Board	Sophia Chisholm
Windsor Public Library Board	Nicole Daignault Massimo De Menech Marko Antonio Jovanovic Moustafa Yahfoufi
Windsor Utilities Commission <b>*NOTE: (Terms commence January 17, 2023, except Onorio Colucci whose term will commence once he has finished his temporary assignment as Acting Chief Administrative Officer for the City of Windsor)</b>	Doug Lawson <b>(1 year)</b> Egidio Sovran <b>(2 years)</b> Mario Sonego <b>(3 years)</b> <b>*Onorio Colucci (4 years – see note)</b>
Your Quick Gateway (YQG) Board of Directors	Daniel Ableser Keith Gordon Andrews Diletta Bello Casey John Anthony Chisholm Renato Discenza Kulveer Virk

BY-LAW NUMBER 10-2023

A BY-LAW TO CONFIRM PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE CITY OF WINDSOR AT ITS MEETING HELD ON THE 30th DAY OF JANUARY, 2023

Passed the 30th day of January, 2023.

**WHEREAS** it is deemed expedient that the proceedings of the Council of The Corporation of the City of Windsor at this meeting be confirmed and adopted by by-law;

**THEREFORE** the Council of the Corporation of the City of Windsor enacts as follows:

1. The action of the Council of The Corporation of the City of Windsor in respect to each recommendation contained in the Report/Reports of the Committees and the local Boards and Commissions and each motion and resolution passed and other action taken by the Council of The Corporation of The City of Windsor at this special meeting is hereby adopted and confirmed as if all such proceedings were expressly in this by-law.
2. The Mayor and the proper officials of The Corporation of the City of Windsor are hereby authorized and directed to do all things necessary to give effect to the action of the Council of The Corporation of the City of Windsor referred to in the preceding section hereof.
3. The Mayor and the City Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the seal of The Corporation of the City of Windsor.

This by-law shall come into force and take effect on the day of the final passing thereof.

DREW DILKENS, MAYOR

CITY CLERK

First Reading - January 30, 2023  
Second Reading - January 30, 2023  
Third Reading - January 30, 2023

**January 30, 2023**  
**City Council Meeting**  
**Written Submission - Notice of Motion**

**From:** Nicolas Lamoureux  
**Sent:** January 26, 2023 10:18 AM  
**To:** Agostino, Renaldo <[ragostino@citywindsor.ca](mailto:ragostino@citywindsor.ca)>  
**Cc:** clerks <[clerks@citywindsor.ca](mailto:clerks@citywindsor.ca)>  
**Subject:** Notice of Motion - Consumption and Treatment Service - Monday, January 30, 2023

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Counselor Agostino,

I am a resident in your Ward living on Windsor Avenue near Erie Street East. I strongly implore you to reconsider the motion you are planning to present on Monday, January 30th. I attended the Virtual Town Hall meeting for residents yesterday and I was both impressed and encouraged by the conversation that was had by both the directly involved stakeholders and the Deputy Police Chief Frank Providenti.

The vast majority of overdoses in Windsor-Essex have occurred in the N9A postal code area. This is exactly where we need to be focusing our attention on prevention and treatment. Delaying this CTS site from opening will lead to deaths that could have been prevented.

Beyond all of this, the site has already been approved by council and an enormous amount of work has already been done to make this site work to provide vital services to the downtown core.

Nothing you've said in this motion: <https://www.citywindsor.ca/cityhall/city-council-meetings/pages/notice-of-motions.aspx> is backed up by anything beyond your own preconceived notions and biases.

If you were truly the business person that you continually say you are, you would realize that not only will this site save lives of people in the Ward you are supposed to be representing but it will also be better for businesses in the downtown in the long run.

Your decision to present this motion is deeply short sighted, deeply greedy, and deeply uninformed. Please reconsider and do the right thing.

Thank you,

Nicolas Lamoureux



# Kelbour Management Inc. 735 Prince Rd., Windsor ON N9C 2Z2

Attention: Mr. Steve Vlachodimos City Clerk, Mr. Kevin Alexander Planner, Mr. James Abbs Planner

**Kelbour Management Inc.** is the owner of the lands outlined in red on the attached Schedule "B" hereto. We are herein filing an objection the Official Plan Amendment and Zoning Bylaw Amendment set out in City of Windsor Files:

**Z-022/22 ZNG (6787) and OPA 161(OPA 6788) Located at 3821 King Street.**

We object to these Official Plan and Zoning Bylaw Amendments for operational reasons including but not limited to; **Does the City always cave to threats of the LPAT, by lame duck, predominantly empty lot land owners?**

**Does the City intend to incentivise new use of empty lands by implementing a new non-use surtax?**

1. Kelbour has had years of well documented, by Police, issues with crime, drug dealing, at this location **'Conducts business' on all the many empty lots they own? - half of their holdings being empty?**
2. **Kelbour Conducts industrial business on all of the land outlined in red on Schedule "B".**
3. This change is absolutely not suited to any residential, let alone a multi-unit dwelling, and should remain industrial as it is in the middle of our industrial properties. **Is there not already existing residential nearby?**
4. There is an extremely loud gun range next to our property which echo's and reverberates thru-out our buildings. This will be a huge source of disturbance complaints for the city with these new tenants. **Is there any scientific evidence to back this claim? Why never investigated like the Windsor hum?**
5. We have tried fencing around our properties only to have the fence cut open and trespassed.
6. We have tried building a buffer of steel racks and beams etc.... to create "no go zone" but we were told by City of Windsor Bylaw reps to clean it up as there was a complaint from the tenant of this property **Has Kelbour consistently demonstrated 'Good Neighbour' quality in terms of existing maintenance & safety and proposing any new compatible use of existing empty land holdings?**
7. We are constantly seeing trespassers on our property coming from 3821 King St property. We cannot do anything about this as apparently we must capture hold the perpetrators down until police show up. If we do not, they just walk away wit stolen goods **Vigilantism ?**
8. We already have many break ins at our locations again, well documented with Windsor Police.
9. Windsor Police have tried to clear this property from elements non conducive to our plight and many meetings have taken place between Police, Kelbour and, the neighboring community, Sandwich teen group, Windsor port authority etc. ... Sargent's Rob Wilson and Shannon Tennant among others were driving this issue.
10. Our employees' cars are constantly being broken into from this property, employees cannot keep gas in their cars as they will be siphoned off.
11. Adding 30 new units to this issue will create a constant fight with neighbor's as we make much noise on multiple shifts from stamping, truck loading etc. ... at our, "currently shielded by our own properties" land purchases with zero complaints.
12. Without a doubt, the tenants will be trespassing on our property's and causing issues with further thefts and property damage to employee's cars building etc. ... Only now instead of one bad actor, we will now have potentially 30 families.
13. There is constant forklift traffic on West side of our building behind this property and it creates a dangerous situation as I am sure it will become a "shortcut" route for the new residents and their children. **Who is creating a dangerous situation? Careless industry?**
14. On our Hill Street property, we have multiple tenants with semi and large van trucks entering and exiting from the driveway directly adjacent to the property in question. The additional traffic and residents walking/ driving along this stretch of Queen st will also create a major safety concern **What ever happened to the Neighbourhood Community Garden West of Prince Rd. next to STAG, on land now listed as Kelbour?**
15. The property in question as it is a safety hazard of the City of Windsor's making due to a bylaw which , in my estimation, is hindering any kind of west Windsor renewal. It is well known why this bylaw came into effect.

Duh?

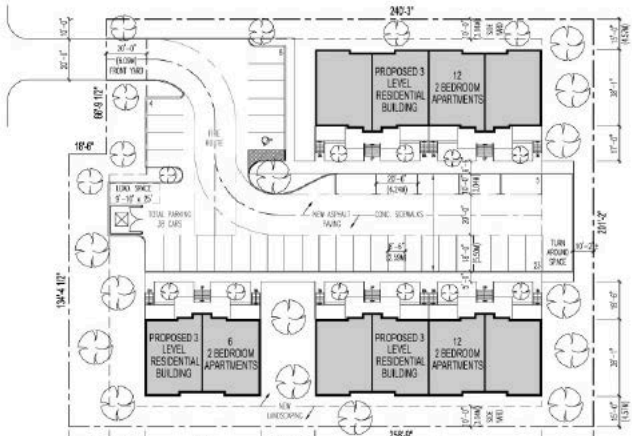
**Are all new West End Families to now be automatically considered 'Bad Actors', Trespassers, Thieves and Vandals? Particularly new Families that can afford new 2 BR.**

**Apt.'s, an automobile and add more good neighbour 'eyes on the street' towards improving neighbourhoods?**  
CONSOLIDATED CITY COUNCIL AGENDA - JANUARY 30, 2023 - PAGE 221 OF 232

units. The site is proposed to be developed with 38 parking spaces, including 1 barrier free space and 1 loading space.

**A seemingly good example of compact, small scale precinct contained new neighbourhood. Shaded Landscaping, needed affordable housing. IS City planning aware of how other Cities mix zone use?**

SITE STATISTICS:			
PROPOSED ZONING FOR SITE:	RESIDENTIAL DISTRICT 2.5 (R2.5)	TOTAL 2 BEDROOM APARTMENTS:	36 UNITS
TOTAL SITE AREA:	52,814 SQ. FT. (4,720.95 SQ. M.)	TOTAL PROPOSED PARKING SPACES:	38 SPACES
TOTAL PROPOSED BUILDING AREA:	10,190 SQ. FT. (9,429.29 SQ. M.)	TOTAL PROPOSED ACCESSIBLE SPACES:	1 TYPE 'F' PARKING SPACE
TOTAL PROPOSED SITE COVERAGE:	21.22 % SITE COVERAGE	TOTAL PROPOSED LOADING SPACES:	1 LOADING SPACE
TOTAL FLOOR AREA OF NEW CONSTRUCTION:	32,597 SQ. FT. (3,026.50 SQ. M.)	TOTAL UNRESCAPED AREA:	20,524 SQ. FT. (2,711.39 SQ. M.) 50.23%



**PROPOSED SITE PLAN**  
SCALE: 1" = 30'-0"

**KING STREET APARTMENTS**  
PROJECT NO. 2023-01  
3821 KING ST., WINDSOR, ON  
MESA ASSOCIATES INC., ARCHITECTS, 102-787 QUELLETTE AVENUE, WINDSOR, ON, N4A 4J4, WWW.MESA.CA



# SCHEDULE "B"

## APPELLANT'S PROPERTY IN RELATION TO THE SUBJECT



**January 30, 2023**  
**City Council Meeting**  
**Item 11.1 – Written Submission**

At this time, we have been told by our city counsellor that most of our landscaping may remain as is. Although we have not seen the changes to the city bylaw online, apparently it has been amended to allow other plants (not just grass and artificial turf) up to 4" high on the easement and within 1' of the sidewalk on either side. We have also been reassured that it is highly likely that mulch will also be considered as allowable landscaping.

While we are happy about the changes to the bylaw regarding plants, which makes the bylaw more progressive and aligns it better with climate change mitigation planning, one household has been informed that they are in violation of the bylaw in an another way – by having unauthorized structures within the city easement, which stretches 33' from the centre of the road (about 8' into our front yard). Examples of unauthorized structures on our yards include, but are not limited to a retaining wall, flagstones used as stepping stones, steps in a decades old walkway, decorative rocks, fencing, and garden edging.

To comply with these violations, there are two options. Either remove the structures or obtain an encroachment agreement which costs thousands of dollars and requires the property owner to assume liability through our home insurance (\$2 000 000).

At this point we have four ongoing concerns with this entire situation:

- Unilaterally applying this bylaw is not logical given the number of variables that change with each property, rather the spirit of the law should be enforced.
  - For example, one homeowner is being told that if they do not get an encroachment agreement, they will need to remove a significant portion of a picket fence, but they can replace it with a hedge or other plants. The hedge was removed a number of years ago for safety reasons as the hedge created a significant blind spot for motorists entering and exiting the school parking lot. The picket fence was installed as it provided a safety barrier and can readily be seen through, thereby improving safety for motorists and pedestrians.
  - Additionally, another property owner is being told they need to remove a retaining wall despite that their front yard is one and a half feet higher than the sidewalk in front and driveway to the side. Removing it will undoubtedly result in excess runoff of rainwater into the sewers and debris on sidewalks and driveway.
- Communication from the city officials has been frustrating and/or contradictory. We have been told different things by city officials at different times, and information that we needed was left out or not communicated to us.

- For example, in 2004 one of the property owners hired a company to put in a driveway and retaining wall which were inspected by the city and presumably met code. Now, the property owners are now being told that it violates the bylaw.
- When we met with the counsellor and an inspector (summer 2021 & 2022) we were told that the encroachment fee was “only” about \$700. However, we were contacted by two other Windsor property owners who have had / are having similar issues and were told this is not true. Apparently the encroachment fee is dependent upon the size of the property. After speaking with the city’s Engineering Department, i.e. the actual fee for Hanes/Thibert’s front yard is estimated to be \$2500.
- Although the city claims that the bylaw is enforced in the name of safety, it cannot be the reason if homeowners can simply “buy their way” out of following a rule.

City Council Meeting  
January 30, 2023

Good Morning City Clerks,

RE: Agenda Items

**11.1** Streamlining Right-of-Way Division Approvals to Enable Rapid Execution of Council's Vision and Incorporating Heritage Features into the Encroachment Policy - City Wide (C 204/2022)

**11.2** Response to CQ 13-2022 – Process to allow Memorial Signs within the right-of-way and the feasibility of allowing the placement of mulch in the right-of-way without a permit - City Wide (C 205/2022)

This is my written submission to be included in the public record.

1. It is unreasonable to provide only 48 hours for delegates to prepare a written submission or presentation as a delegate.
2. Where is the discussion of the process for initiating the city's response to a complaint? Note that it takes **only one** complaint to create havoc for resident(s), including not only unimaginable stress but also financial hardship. Note also that the specifics of the complaint are not shared with the resident.
3. Where is the discussion around the practice of citing any other "violation" of the by-law found when meeting with the resident.
4. Where is the discussion regarding landscaping features that have been in place for 20, 40 or even 100 years with no complaints or injuries resulting in a lawsuit against the city?
5. Where is the discussion around the thousands of other city properties that are technically in violation of the by-law but have received no complaints?
6. Where is the discussion of the unacceptable condition of many city streets (absolutely a trip hazard) that are a much higher financial risk for the city than mulch etc.?
7. Why is the City not honouring the commitments made with the the Climate Change Emergency declared in 2019? Elimination of grass, reducing pesticide use and substituting bio diverse native plants would be a good start!

Respectfully submitted

Judith McCullough  
Ward 3

### **Mulch in the Right-of-way**

The City of Windsor has a by-law that unfortunately does not allow for our naturalized gardens.

We have been contacted by the city and have been told that we need **to remove our garden and replace it with grass or astroturf (bio-hazardous). Oddly, even astroturf requires weed control.**

Specifically the by-law states that “No landscaping, with the exception of grass and artificial turf, is permitted within a minimum of 1 foot of any municipal roadway, sidewalk, trail or path used for passage by the public. This is save for City Trees that are on the right of way where home owners may deposit like for like mulch around these trees, which the city does not consider landscaping. What makes this latter practice acceptable?”

#### **We know that mulch beds such as ours offer:**

- Requires little watering
- Absorb more water than grass helping to combat local flooding
- Has no requirement for weed control unlike grass lawns
- Requires no chemical fertilizers
- Keeps soil damp after rain
- Keeps the weeds down
- Adds organics to the soil
- Is a necessary step when waiting for ground cover to grow. If you look at all of our easements, there is spreading ground cover but it takes a while to establish

#### **About our yards:**

- Over the last couple of decades we've transformed them from being mostly grass to no grass

- Our focus was to plant diverse plants that are predominately native; they are low maintenance & after the first couple of years require no watering and mulch is used to maintain aid in maintaining the garden surface
- In the last few years, we have ensured that we plant more species that provide habitat and food for pollinators -
- Prickly pear cacti, butterfly weed, Columbine, eastern red bud
- We transformed the easement because it looked terrible. It was full of weeds.
- Mulch is an essential form of ground cover to minimize weeds and to prevent wind erosion of the soil in the garden.

**What do we want from this petition:**

- **Guelph** has a progressive approach where they actually encourage home owners to plant mixes of grasses & **ground cover** recognizing that this requires less maintenance and watering
- On their website they offer suggestions for different levels of sun & offer a “free healthy landscape consultation”

The document that we received from the city suggests that there is significant risk with mulch placed in the right-of-way. However there is no explanation of what these significant risks might be.

There is no study that exists to that show mulch is a greater tripping hazard than standard grass. Astroturf however, is one of the cities selected ground covers. It has been shown to have significant amounts of the environmental chemicals that promote cancer, as shown by a 2015 Yale study and work done by the EPA in United States. This is because they use recycled tires and other recycled rubber compounds it uses. As a side note to EPA in the US, it recommends using mulch as a natural form of ground cover in playground areas to provide a natural ground cover to reduce fall injuries. Even the City of Windsor has at times used mulch in playgrounds as a safe form of ground cover to protect against



falling. To argue that mulch offers a significant risk is an erroneous argument.

When the inspector and Rino met with us last to discuss the options, the inspector clearly stated that they only act on this by-law when a complaint has been registered. Even if they see infractions next door they will not follow up; If public safety was the concern the city would enforce this bylaw on the thousands of residents that either knowingly or unknowingly are not following this by-law.

Curiously why didn't the City feel that it was important to seek consultation with its own Environmental Master Plan department?

**January 30, 2023**  
**City Council Meeting**  
**Notice of Motion – Written Submission**

**From:** Anna Kwiatkowski  
**Sent:** January 26, 2023 12:43 PM  
**To:** Agostino, Renaldo <[ragostino@citywindsor.ca](mailto:ragostino@citywindsor.ca)>; clerks <[clerks@citywindsor.ca](mailto:clerks@citywindsor.ca)>; mayoro <[mayoro@citywindsor.ca](mailto:mayoro@citywindsor.ca)>  
**Subject:** Thoughts On The Safe Injection Site Location

Hello Councillor Renaldo,

My name is Anna Kwiatkowski and I am a current resident in the N9A area code, residing on Windsor Avenue between Erie and Giles to be exact. I am also a born and raised Windsorite and grew up in the east end.

I've been privileged enough to see the greatness that the downtown has to offer during my adolescent years, and unfortunately, I have seen the struggle that comes with it in recent years with greedy building owners / landlords who make it next to impossible to run a profitable business without having to move to a different area of the city. The worry of being broken into, vandalized, and windows or doors being smashed all comes with owning a brick-and-mortar business. A friend of mine used to own and run a successful bakery in the Riverside area which was broken into several times throughout the 10 years of being there. This location was in a quiet, residential area. Still vandalized. Still broken into. I have seen windows being smashed due to drunken fits of rage while being out downtown on multiple occasions. I used to work at a fast food restaurant in the east end and had drunken people kick in and throw rocks at our glass doors because our dine-in area was closed. I've seen a number of businesses that have had drunk drivers drive into their storefronts and financially could not recover to do the cost of repairs. The people who patron and work at that McDonald's location have experienced a lot more harassment and safety issues from drunk people than they ever will from those who are using the safe injection site facility. I guarantee you. If the concern to move the safe injection site is based on the safety of the residents and businesses in the area — with that logic, why not shut down the bars since drunk people cause damage to property and are a risk to residents as well?

To me, it doesn't make sense to move this location since primarily people who live in the N9A area code are the ones who are struggling and who need help the most. The current location of the site will be **VERY** accessible for them to seek the help they need via other resources that will be available there. Why not provide a safe space for them to recover, and dispose of their tools / substances safely, instead of having them use in the streets and alleyways? Which increases the risk of spreading of disease, overdose and death.

There has been a lot of research done in cities around that world that have these facilities and seen several benefits, not only that less people are dying, but more people are seeking help for their addictions, which in turn will allow them to become active and supportive citizens in their community.

**"In a study published in Lancet, Milloy and other researchers found that the fatal overdose rate sharply decreased in and around the immediate area of the site. Additional evaluations from Milloy's group and the regional health ministry found that Insite averted about 50 deaths in the first three to four years of operation; that people were less likely to engage in behaviors that would lead to HIV infections; and, that those who used Insite were more likely to initiate detoxing from drugs and access treatment like methadone, compared to those who weren't using the facility.**

**"That might seem odd to people. You know, you give someone a safer, cleaner, warmer drier place to inject and they end up going into addiction treatment," Milloy says. "It's a place where they can access healthcare, and where their exposure to an increasingly toxic drug supply can be managed and mitigated in an effective sense."**

<https://www.npr.org/sections/health-shots/2018/09/07/645609248/whats-the-evidence-that-supervised-drug-injection-sites-save-lives>

**The benefits to offering supervised injection sites include:**

**Reduces number of overdose deaths**

**Provide a safe, clean, and secure place for users to inject while reducing the visibility of drug consumption on the street**

**Provides an opportunity for multiple contacts with health care staff, social workers, and other individuals who can help users move toward healthier choices, such as drug treatment programs, primary health care, and other social services**

**Reduces HIV and hepatitis C transmission, and ensures that injecting equipment remains inside and is not discarded in the community**

**Reduces risks to the community as the open consumption of drugs can be more easily discouraged**

<https://vancouver.ca/people-programs/safe-injection-site-and-needle-exchange.aspx>

I really hope you take some time to research on this topic and how beneficial it actually is in the long-run for the downtown core.

Thank you,

Anna Kwiatkowski

JAN 27 2023

Antoine Greige  
Antoine Greige Salon  
670 Goyeau Street  
Windsor Ontario N9A 1H4

**RECEIVED**  
January 30, 2023  
City Council Meeting  
Notice of Motion - Written Submission

January 26, 2023

Mayor Dilkens and Windsor City Councilors,

Thank you for the opportunity to address council in writing regarding your discussion Monday night focusing on the location of the purposed safe injection site at the corner of Goyeau Street and Wyandotte Street East. I am out of town this weekend for a hair show and returning Monday night.

Many around the council table are familiar with my opposition to the location of the chosen site in 2022. My business is a couple of doors down from the discussed building.

I have been a part of the downtown business fabric since 1981. My salons have been located in downtown Windsor, South Windsor, and Tecumseh. I now operate only one salon on Goyeau Street and employ 13 staff. My clients come from Windsor-Essex, Chatham, London, and Niagara Falls, and 60% are from the US. My downtown location is very convenient for those US patrons who cross the border to come to our city.

It has been well documented in the local media the struggles we have had around my property with the daily cleanup of used needles, trash, and other drug paraphernalia. During the day you can see our salon staff and myself wearing gloves, with extended grabbers, brooms, and garbage cans cleaning around our property.

The announcement of the chosen building by the 2022 council has brought conversations from my long time clients who have expressed to me that due to the council's decision, they will not continue to come to my salon. Some of my customers, come alone, drive by themselves and park on the street or near my property.

There were questions asked last year if the announcement of the location will affect business around the area. Well I, and now you have your answer. This decision has had an economic impact on my business combined with the added loss to my business which I have experienced since 2020 when my business was closed or restricted and my US customers were unable to cross the border due to COVID and border regulations.

My staff and I are not against the city and the health unit providing a safe injection site to serve members of our community. I strongly believe that it is the wrong location for the site which was my same communication in 2022 to city councilors, the health unit, and the city.

Regards



Antoine Greige  
Owner, Antoine Greige Salon