

August 4, 2023

TO THE MAYOR AND MEMBERS OF COUNCIL:

A special meeting of Council will be held on **Tuesday, August 8, 2023, at 2:30 p.m., in Room 139, 350 City Hall Square.** Council will at the special meeting adopt a resolution to authorize Council to meet in closed session, and the resolution shall contain the general nature of the matters to be considered in the closed session. The resolution must be adopted by a majority of Council present during the open special meeting before the meeting may be closed. An agenda for this meeting is enclosed under separate cover.

The **regular meeting** of Council will be held on **Tuesday, August 8, 2023 at 4:00 o'clock p.m., in the Council Chambers, 350 City Hall Square.**

BY ORDER OF THE MAYOR.

Yours very truly,



Steve Vlachodimos

City Clerk

/bm

c.c. Chief Administrative Officer

Consolidated City Council Meeting Agenda

Date: Tuesday, August 8, 2023

Time: 4:00 o'clock p.m.

Location: Council Chambers, 1st Floor, Windsor City Hall

All members will have the option of participating in person in Council Chambers or electronically and will be counted towards quorum in accordance with Procedure By-law 98-2011 as amended, which allows for electronic meetings. The minutes will reflect this accordingly. Any delegations have the option to participate in person or electronically.

MEMBERS:

Mayor Drew Dilkens

Ward 1 – Councillor Fred Francis

Ward 2 – Councillor Fabio Costante

Ward 3 – Councillor Renaldo Agostino

Ward 4 – Councillor Mark McKenzie

Ward 5 – Councillor Ed Sleiman

Ward 6 – Councillor Jo-Anne Gignac

Ward 7 – Councillor Angelo Marignani

Ward 8 – Councillor Gary Kaschak

Ward 9 – Councillor Kieran McKenzie

Ward 10 - Councillor Jim Morrison

ORDER OF BUSINESS

Item # Item Description
1. **ORDER OF BUSINESS**

2. **CALL TO ORDER** - Playing of the National Anthem

READING OF LAND ACKNOWLEDGEMENT

We [I] would like to begin by acknowledging that the land on which we gather is the traditional territory of the Three Fires Confederacy of First Nations, which includes the Ojibwa, the Odawa, and the Potawatomi. The City of Windsor honours all First Nations, Inuit and Métis peoples and their valuable past and present contributions to this land.

3. **DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

4. **ADOPTION OF THE MINUTES**

4.1 Adoption of the Windsor City Council meeting minutes held July 10, 2023 (***attached***)
(SCM 203/2023)

5. **NOTICE OF PROCLAMATIONS**

Proclamations

“Childhood Cancer Awareness Month” – September 2023

Flag Raising Ceremony

“Go Gold Initiative – Childhood Cancer Awareness Month” – September 1, 2023

Illumination

“Childhood Cancer Awareness Month” – September 1 – September 7, 2023

6. **COMMITTEE OF THE WHOLE**

7. **COMMUNICATIONS INFORMATION PACKAGE** (This includes both Correspondence and Communication Reports)

CORRESPONDENCE

- 7.1 Correspondence 7.1.1 through 7.1.7 **(CMC 10/2023)** *(attached)*
- 7.2 Windsor Canada Utilities Ltd. 1st Quarter 2023 Financial Statements - City Wide **(C 113/2023)**

8. CONSENT AGENDA

- 8.1. Performance Appraisal Report (for period of January - December 2022) - City Wide **(CM 6/2023)**
- 8.2. Open Air Burning By-law - City Wide **(C 107/2023)**
- 8.3. RFP 81-23 Field Services Survey Equipment - City Wide **(C 108/2023)**
- 8.5. 2023 Second Quarter Operating Budget Variance - City Wide **(C 110/2023)**
- 8.6. 2022 City of Windsor Consolidated Financial Statements **(C 112/2023)**

CONSENT COMMITTEE REPORTS

- 8.7. 1148 Victoria Avenue, Kathleen Henderson House - Heritage Permit & Community Heritage Fund Request (Ward 3) **(SCM 187/2023) & (S 76/2023)**
- 8.8. 1982 Norman Road, St Jules School – Heritage Evaluation Report (Ward 8) **(SCM 188/2023) & (S 37/2023)**
- 8.10. Zoning By-law Amendment Application for the property at the southwest corner of Tecumseh Road West and Mark Avenue; Applicant: 2832765 Ontario Inc.; File No. Z-036/2022, ZNG/6897; Ward 10 **(SCM 190/2023) & (S 73/2023)**
- 8.11. Z 015-22 [ZNG-6738] 2356976 Ontario Inc 0 & 845 Riverside E and 856 & 864 Chatham E **(SCM 191/2023) & (S 74/2023)**
- 8.12. Closure of east/west alley between Rockwell Avenue and Closed Woodland Avenue; east/west alley between Closed Woodland Avenue and Granada Avenue West, Ward 1 **(SCM 192/2023) & (S 69/2023)**
- 8.14. Riverside Drive Streetscape Standards Manual, Spans Wards 2 through 7 **(SCM 194/2023) & (S 67/2023)**
- 8.15. Municipal Sewer Servicing Charges for Residential Properties - Septic System Changeover - City Wide **(SCM 195/2023) & (S 78/2023)**

- 8.16. Closure of east/west alley between closed Fifth Street R.O.W. and E. C. Row Expressway westbound onramp; Closure of Hudson Avenue R.O.W. between 4505 Fourth Street and E. C. Row Expressway westbound onramp; Amend Alley Closing By-law 10354, Ward 2 **(SCM 196/2023) & (S 66/2023)**
- 8.17. Minutes of the Property Standards Committee of its meeting held May 2, 2023 **(SCM 197/2023) & (SCM 161/2023)**
- 8.18. Minutes of the International Relations Committee of its meeting held May 10, 2023 **(SCM 198/2023) & (SCM 169/2023)**
9. **REQUEST FOR DEFERRALS, REFERRALS AND/OR WITHDRAWALS**
10. **PRESENTATIONS AND DELEGATIONS**
- DELEGATIONS** (5 minutes only)
- 8.13. Main Street CIP/Ford City CIP Application, 1000 Drouillard Road, Owner: SPOTVIN INC. (C/O: Shane Potvin) **(SCM 193/2023) & (S 77/2023)**
a) Shane Potvin, applicant, available for questions (via Zoom)
- 8.9. Draft Plan of Condominium with Exemption under Section 9(3) of the Condominium Act –CDM 005-23 [CDM-7029] 2481939 Ontario Inc. 3817 Howard Ave Ward 9 **(SCM 189/2023) & (S 72/2023)**
a) Josh Burns, Development Manager, Fortis Group, available for questions, on behalf of the applicant (in person)
- 11.4. Maguire Subdivision Phase 3 - Extension of Oakridge and Farrow - Wonsch Construction - Cost Sharing - Ward 9 **(C 115/2023)**
Clerk's Note: Ali Fayaz, Alite Construction, submits the **attached** email dated August 3, 2023 as a written submission.
a) Ali Fayaz, Alite Construction Inc. (in person)
b) Aynish Korkmaz, area resident (in person)
- 8.4. Avondale Avenue (West Grand to Norfolk), Beals Avenue (Dougall to Huntington) and Academy Drive (Northwood Street to North Service Road West) Traffic Calming - Wards 1, 9 & 10 **(C 118/2023)**
a) Danica McPhee, representative of the Windsor Accessibility Advisory Committee (via Zoom)
b) Peter Best, West Accessibility Advisory Committee, available for question (via Zoom)
- 11.5. Roseland Golf and Curling Club - Future of Curling - Ward 1 **(C 116/2023)**
a) Robert Cunningham, Curler (in person)
b) Jim Demers, Ward 1 resident (in person)
c) Terry Fink (in person) and Benjamin Iannetta (via Zoom), Future of Curling in Windsor-Essex committee members

- d) Johanna Young, Riverside Skating Club member (via Zoom)
- e) Francine Stadler, President, Sun Parlour Female Hockey Association (in person)
- f) Angela Barraco, President, Windsor Figure Skating Club (in person)
- g) Kipp Van Kuren, President, Windsor Minor Hockey Association (in person)
- h) Giovanni Abati, Windsor resident (via Zoom)
- i) Doug Rivard, Board Member, Riverside Minor Hockey (in person)

11. **REGULAR BUSINESS ITEMS (Non-Consent Items)**

- 11.1. Snow Angels Volunteer Acknowledgements 2022-2023 Season - City Wide **(C 99/2023)**
- 11.2. Declaration of a Vacant Parcel of Land Municipally Known as 0 Hudson Avenue Surplus and Authority to Offer Same for Sale – Ward 2 **(C 111/2023)**
- 11.3. North Neighbourhood Development, Phase 7 - 1027458 Ontario Ltd. - Cost Sharing for Sanitary Sewer Oversizing - Ward 7 **(C 114/2023)**
- 11.6. 2022 Investment Compliance Report **(C 91/2023) (attached)**

12. **CONSIDERATION OF COMMITTEE REPORTS**

- 12.1. (i) Report of the Special In-Camera meeting or other Committee as may be held prior to Council (if scheduled)
- 12.2. Report of the Striking Committee of its meeting held July 10, 2023 **(SCM 205/2023) (attached)**
- 12.3. Report No. 118 of the Board of Directors Willistead Manor Inc. of its meeting held May 11, 2023 **(SCM 166/2023)**
- 12.4. Minutes of the meetings of the Executive Committee and Board of Directors, Willistead Manor Inc. held May 11, 2023 **(SCM 167/2023)**
- 12.5. Minutes of the Meetings of the Executive Committee and Board of Directors, Willistead Manor Inc., held June 8, 2023 **(SCM 202/2023)**
- 12.6. Minutes of the Windsor Accessibility Advisory Committee of its meeting held May 25, 2023 **(SCM 183/2023)**
- 12.7. Report of the Environment Standing Committee, meeting as the Transit Windsor Board of Directors, of its in-camera meeting held Wednesday, July 26, 2023. **(SCM 206/2023) (attached)**

13. **BY-LAWS** (First and Second Reading) (*attached*)
- 13.1. **By-law 93-2023** A BY-LAW TO ESTABLISH LANDS AS A PUBLIC HIGHWAY KNOWN AS McROBBIE ROAD IN THE CITY OF WINDSOR. Authorized by CR76/2011 dated February 28, 2011
- 13.2 **By-law 94-2023** A BY-LAW TO ASSUME FOR SUBSEQUENT CLOSURE THE 4.30 METRE EAST/WEST PORTION OF NORTH TERMINAL STREET, EAST OF CHARL AVENUE, CITY OF WINDSOR. Authorized by CR609/2020 dated December 7, 2020
- 13.3 **By-law 95-2023** A BY-LAW TO CLOSE, STOP UP AND CONVEY THE 4.30 METRE EAST/WEST PORTION OF NORTH TERMINAL STREET, EAST OF CHARL AVENUE, CITY OF WINDSOR. Authorized by CR609/2020 dated December 7, 2020
- 13.4 **By-law 96-2023** A BY-LAW TO ADOPT AMENDMENT NO. 172 TO THE OFFICIAL PLAN OF THE CITY OF WINDSOR. Authorized by CR280/2023 dated July 10, 2023
- 13.5 **By-law 97-2023** A BY-LAW TO FURTHER AMEND BY-LAW NUMBER 8600 CITED AS THE "CITY OF WINDSOR ZONING BY-LAW". Authorized by CR280/2023 dated July 10, 2023
- 13.6 **By-law 98-2023** A BY-LAW TO FURTHER AMEND BY-LAW NUMBER 85-18 CITED AS THE "CITY OF WINDSOR ZONING BY-LAW". Authorized by CR280/2023 dated July 10, 2023
- 13.7 **By-law 99-2023** A BY-LAW TO ADOPT AMENDMENT NO. 168 TO THE OFFICIAL PLAN OF THE CITY OF WINDSOR. Authorized by CR282/2023 dated July 10, 2023
- 13.8 **By-law 100-2023** A BY-LAW TO FURTHER AMEND BY-LAW NUMBER 8600 CITED AS THE "CITY OF WINDSOR ZONING BY-LAW". Authorized by CR282/2023 dated July 10, 2023
- 13.9 **By-law 101-2023** A BY-LAW TO ASSUME FOR SUBSEQUENT CLOSURE THE 3.66 METRE EAST/WEST ALLEY EAST OF FORD BOULEVARD, SOUTH OF WYANDOTTE STREET EAST, ABUTTING 5355 WYANDOTTE STREET EAST, CITY OF WINDSOR. Authorized by CR418/2022 dated September 26, 2022
- 13.10 **By-law 102-2023** A BY-LAW TO CLOSE, STOP UP AND CONVEY THE 3.66 METRE EAST/WEST ALLEY EAST OF FORD BOULEVARD, SOUTH OF WYANDOTTE STREET EAST, ABUTTING 5355 WYANDOTTE STREET EAST, CITY OF WINDSOR. Authorized by CR418/2022 dated September 26, 2022

- 13.11 **By-law 103-2023** A BY-LAW TO ASSUME FOR SUBSEQUENT CLOSURE THE 4.27 METRE NORTH/SOUTH ALLEY AND THE 5.60 METRE EAST/WEST ALLEY BETWEEN MELDRUM ROAD AND LARKIN ROAD, SOUTH OF GUY STREET AND NORTH OF TECUMSEH ROAD EAST, CITY OF WINDSOR. Authorized by CR48/2023 dated January 30, 2023
- 13.12 **By-law 104-2023** A BY-LAW TO CLOSE, STOP UP AND CONVEY THE 4.27 METRE NORTH/SOUTH ALLEY AND THE 5.60 METRE EAST/WEST ALLEY BETWEEN MELDRUM ROAD AND LARKIN ROAD, SOUTH OF GUY STREET AND NORTH OF TECUMSEH ROAD EAST, CITY OF WINDSOR. Authorized by CR48/2023 dated January 30, 2023
- 13.13 **By-law 105-2023** A BY-LAW TO AMEND BY-LAW NUMBER 15-2010 BEING A BY-LAW TO APPOINT CHIEF BUILDING OFFICIAL, DEPUTY CHIEF BUILDING OFFICIALS AND INSPECTORS TO ENFORCE THE BUILDING CODE ACT AND REGULATIONS IN WINDSOR. Authorized by By-law 392-2002 dated December 16, 2002
- 13.14 **By-law 106-2023** A BY-LAW TO CONFIRM PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE CITY OF WINDSOR AT ITS MEETING HELD ON THE 8th day of August, 2023
14. **MOVE BACK INTO FORMAL SESSION**
15. **NOTICES OF MOTION**
16. **THIRD AND FINAL READING OF THE BY-LAWS**
By-laws 93-2023 through 106-2023 (inclusive)
17. **PETITIONS**
18. **QUESTION PERIOD**
- 18.1 Summary of Outstanding Council Directives as of August 8, 2023 (**SCM 204/2023**) (*attached*)
- 18.2 Summary of Outstanding Council Questions as of August 3, 2023 (**SCM 207/2023**) (*attached*)

19. **STATEMENTS BY MEMBERS**

20. **UPCOMING MEETINGS**

City Council Meeting
Tuesday, September 5, 2023
4:00 p.m., Council Chambers, 350 City Hall Square West

Community Services Standing Committee
Wednesday, September 6, 2023
9:00 a.m., Council Chambers, 350 City Hall Square West

Committee of Management for Huron Lodge
Monday, September 11, 2023
9:00 a.m., Board Room, Huron Lodge, 1881 Cabana Road West

Development & Heritage Standing Committee
Monday, September 11, 2023
4:30 p.m., Council Chambers, 350 City Hall Square West

21. **ADJOURNMENT**

Item No. 4.1



Committee Matters: SCM 203/2023

Subject: Adoption of the Windsor City Council meeting minutes held July 10, 2023

City Council Meeting Minutes

Date: Monday, July 10, 2023

Time: 4:00 o'clock p.m.

Members Present:

Mayor

Mayor Drew Dilkens

Councillors

Ward 1 – Councillor Fred Francis

Ward 2 – Councillor Fabio Costante

Ward 3 - Councillor Renaldo Agostino

Ward 4 - Councillor Mark McKenzie

Ward 5 - Councillor Ed Sleiman

Ward 6 - Councillor Jo-Anne Gignac

Ward 7 - Councillor Angelo Marignani

Ward 8 - Councillor Gary Kaschak

Ward 9 - Councillor Kieran McKenzie

Ward 10 - Councillor Jim Morrison

1. ORDER OF BUSINESS

2. CALL TO ORDER

Following the playing of the Canadian National Anthem and reading of the Land Acknowledgement, the Mayor calls the meeting to order at 4:00 o'clock p.m.

3. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

None disclosed.

4. ADOPTION OF THE MINUTES

4.1. Adoption of the Windsor City Council meeting minutes held June 12, 2023

Moved by: Councillor Ed Sleiman

Seconded by: Councillor Renaldo Agostino

That the minutes of the meeting of Council held June 12, 2023 **BE ADOPTED** as presented.
Carried.

5. NOTICE OF PROCLAMATIONS

Proclamations

"225th Anniversary of the building of the Duff-Bâby Mansion 1798-2023" – July 8 – July 14, 2023

"Srebrenica Genocide Remembrance Day" – July 11, 2023

"IMPACT Wrestling Slammiversary Weekend" – July 15 – July 16, 2023

"Drowning Prevention Week" – July 16 – July 22, 2023

"Border Cities Masonic Lodge No. 554 Centennial" – July 21, 2023

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6. COMMITTEE OF THE WHOLE

Moved by: Councillor Fabio Costante

Seconded by: Councillor Fred Francis

That Council do now rise and move into Committee of the Whole with the Mayor presiding for the purpose of dealing with:

- (a) communication items;
 - (b) consent agenda;
 - (c) hearing requests for deferrals, referrals and/or withdrawals of any items of business;
 - (d) hearing presentations and delegations;
 - (e) consideration of business items;
 - (f) consideration of Committee reports:
 - (g) Report of Special In-Camera Meeting or other Committee as may be held prior to Council (if scheduled); and
 - (h) consideration of by-laws 77-2023 through 91-2023 (inclusive)
- Carried.

7. COMMUNICATIONS INFORMATION PACKAGE (This includes both Correspondence and Communication Reports)

7.1. Correspondence - July 10, 2023

Moved by: Councillor Jo-Anne Gignac

Seconded by: Councillor Gary Kaschak

Decision Number: CR271/2023

That the following Communication Items 7.1.2, 7.1.4, 7.15 and 7.1.7 through 7.1.13 be set forth in the Council Agenda **BE REFERRED** as noted; and that Item 7.1.1, 7.1.3 and 7.1.6 be dealt with as follows:

7.1.3 Response to correspondence from Deputy City Clerk regarding legal representation from Legal Aid Ontario's Refugee Law Office

Moved by: Councillor Jo-Anne Gignac

Seconded by: Councillor Angelo Marignani

Decision Number: CR272/2023

That the letter from the Honourable David Lametti, Minister of Justice and Attorney General of Canada regarding "Response to correspondence from Deputy City Clerk regarding legal representation from Legal Aid Ontario's Refugee Law Office" **BE RECEIVED**; and,

That Administration **FORWARD** the correspondence to Legal Aid Ontario for their consideration.
 Carried.

7.1.1 Update – Strong Mayor powers

Moved by: Councillor Fred Francis
 Seconded by: Councillor Jo-Anne Gignac

Decision Number: CR273/2023

That the communication from the Commissioner of Legal & Legislative Services dated June 23, 2023 regarding “Update—Strong Mayor Powers” **BE RECEIVED**; and,

That administration **BE REQUESTED** to report back regarding a framework including communications, education, transparency and accountability options related to the usage of Strong Mayor Powers.
 Carried.

Clerk’s File: ACO2023

7.1.6 Support for Ukraine’s Energy Infrastructure

Moved by: Councillor Gary Kaschak
 Seconded by: Councillor Fred Francis

Decision Number: CR274/2023

That the letter from the Consulate General of Ukraine in Toronto dated June 9, 2023 regarding “Support for Ukraine’s energy infrastructure” **BE RECEIVED**; and,

That an expenditure in the amount of \$5000.00 to assist Ukraine in purchasing electric generators **BE APPROVED**; and that the amount **BE FUNDED** from the Budget Stabilization Reserve Fund (BSR).
 Carried.

No.	Sender	Subject
7.1.1	Commissioner of Legal & Legislative Services	Update – “Strong Mayor” powers ACO2023 Note & File
7.1.2	Office of the Prime Minister	Acknowledgement Receipt of correspondence Regarding Proposed facility to build electric vehicle batteries in Windsor. Commissioner, Economic Development & Innovation GF 2023

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No.	Sender	Subject
		Note & File
7.1.3	Minister of Justice and Attorney General of Canada	Response to correspondence from Deputy City Clerk regarding legal representation from Legal Aid Ontario's Refugee Law Office. Commissioner, Legal & Legislative Services Commissioner, Human & Health Services Commissioner, Corporate Services CFO/City Treasurer Manager, Social Policy & Planning GP 2023 Note & File
7.1.4	Ministry of Natural Resources and Forestry	Notice of <i>Public Lands Act</i> amendments. Commissioner, Legal & Legislative Services Commissioner, Community Services GP 2023 Note & File
7.1.5	Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO)	Recognition that the City of Windsor was the recipient of an E.A. Danby Certificate of Merit. Commissioner, Infrastructure Services GM 2023 Note & File
7.1.6	Consulate General of Ukraine in Toronto	Support for Ukraine's energy infrastructure. Commissioner, Infrastructure Services Commissioner, Corporate Services CFO/City Treasurer APR 2023 COUNCIL DIRECTION REQUESTED, otherwise Note & File
7.1.7	WSP Canada Inc. & Manager, Environmental Quality	Response to Record of Site Condition, Notification of Non-Potable Standards Use. 660 University Ave E. Commissioner, Infrastructure Services Manager, Environmental Quality EI/11165 Note & File
7.1.8	Manager of Urban Design	Recent Site Plan (SPC) applications: Architectural Design Associates Inc., Architect (Stephen Berrill), 930 Marion Ave. Conversion of Existing School to New 53 Unit Apartment Building

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No.	Sender	Subject
		<p>ADA Inc., Architect (Jerry Kavanaugh), 1290/1320/0 Walker Rd., Proposed Drive-Thru Restaurant</p> <p>Westdell Development Corp. (David Traher), 5050/5054/5060 Tecumseh Rd. E, Addition of 2 New Commercial Buildings</p> <p>Community Living Windsor (Corey Phillips), 2840 Temple Dr., Additional Parking Spaces</p> <p>Joel Gerber Architect (Joel Gerber), 1985 WestcottRd./3740-3790 Tecumseh Rd. E, Conversion to 8-Dwelling Units</p> <p>2798315 Ontario Inc. (Darren Ion), 3475 Wheelton Dr., Industrial Building Including One-Storey Office</p> <p style="text-align: right;">Z 2023 Note & File</p>
7.1.9	City Planner/Executive Director	<p>Application for Zoning Amendment, Adiammu Real Estate Inc. 870 Wyandotte Street West, to permit a multiple dwelling with 12 units and on site parking.</p> <p style="text-align: right;">Z/14601 Note & File</p>
7.1.10	City Planner/Executive Director	<p>Application for Zoning Amendment & Official Plan Amendment, Ganatchio Gardens Inc. 0 Wyandotte Street East, to permit high profile residential development within 230m of a Pollution Control Plant, and to permit two 16 storey multiple dwellings with 256 units, a 2 storey clubhouse along with 28 ground level townhomes.</p> <p style="text-align: right;">Z/14602 & Z/14606 Note & File</p>
7.1.11	City Planner/Executive Director	<p>Application for Zoning Amendment, Harmony in Action. 3335 Woodward Blvd, to permit housing in an existing building.</p> <p style="text-align: right;">Z/14605 Note & File</p>
7.1.12	City Planner/Executive Director	<p>Application for Zoning Amendment, Meo & Associates. 1646 Alexis Road, to allow a site specific zoning permit for the addition of two residential apartment buildings.</p> <p style="text-align: right;">Z/14603 Note & File</p>

No.	Sender	Subject
7.1.13	Committee of Adjustment	Applications to be heard by the Committee of Adjustment/Consent Authority, Thursday, June 29, 2023. Z 2023 Note & File

Carried.

Report Number: CMC 9/2023

7.2. Status Report on Implementation of Management Action Plans - 2022 Q4 - City Wide

Moved by: Councillor Jo-Anne Gignac
 Seconded by: Councillor Gary Kaschak

Decision Number: CR275/2023

That the report of the Executive Initiatives Coordinator dated June 12, 2023 entitled “Status Report on Implementation of Management Action Plans – 2022 Q4 – City Wide” **BE RECEIVED** for information.

Carried.

Report Number: C 98/2023
 Clerk’s File: AF/14372 & AF/14508

8. CONSENT AGENDA

8.1. Extension of the Services Agreement for Parking Enforcement with Canadian Corps of Commissionaires Ottawa Windsor Division - City Wide

Moved by: Councillor Angelo Marignani
 Seconded by: Councillor Mark McKenzie

Decision Number: CR276/2023

- I. That City Council **APPROVE** the extension of the Services Agreement for Parking Enforcement for one (1) year to Canadian Corps of Commissionaires Ottawa Windsor Division as provided in the current contract at a cost of \$710,194.44 (excluding HST) to be adjusted on January 1, 2024 by the inflationary factor as per the terms of the contract; and further,

- II. That the CAO and City Clerk **EXECUTE** an extension to the agreement with Canadian Corps of Commissionaires Ottawa Windsor Division for the provision of parking enforcement services as per the Services Agreement for Parking Enforcement, at a cost as provided in the current contract of \$710,194.44 (excluding HST) to be adjusted on January 1, 2024 by the inflationary factor as per the terms of the contract; satisfactory in form to the City Solicitor, in financial content to City Treasurer, and in technical content to the City Engineer.

Carried.

Councillor Kieran McKenzie voting nay.

Report Number: C 59/2023
Clerk's File: ST/12911

8.2. Capital Variance Report - March 31, 2023 - City Wide

Moved by: Councillor Angelo Marignani

Seconded by: Councillor Kieran McKenzie

Decision Number: CR277/2023

1. That City Council **RECEIVE** for information the 2023 Life-to-Date Capital Variance Report as at March 31, 2023; and,
2. That City Council **APPROVE** the transfers to and from existing capital projects/reserves as identified within Appendix A – Summary of Capital Project Variances; and,
3. That City Council **APPROVE** the following additional capital funding requests:
 - a. To accelerate work on the Jefferson Drainage Area (SMP) project, ENG-002-22, the following:
 - i) Transfer of \$1,630,000 in 2027 Sewer Surcharge, Fund 153, funding, from the Sewer Master Plan Implementation (SMP) project, ENG-002-19, to the Jefferson Drainage Area (SMP) project, ENG-002-22; and,
 - ii) Transfers of \$1,500,000 and \$130,000, respectively, in 2028 Sewer Surcharge, Fund 153, and Pay-As-You-Go, Fund 169, funding from the Jefferson Drainage Area (SMP) project, ENG-002-22, to the Sewer Master Plan Implementation (SMP) project, ENG-002-19; and,
 - iii) Pre-Commitment of 2024, 2025 and 2027 Sewer Surcharge funding, respectively, of \$324,498, \$751, and \$1,630,000, in the Jefferson Drainage Area (SMP) project, ENG-002-22, for immediate use; and,

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b. Transfers of \$240,400 and \$480,000, respectively, in funding from the Pay-As-You-Go Reserve, Fund 169, and the Sewer Surcharge Reserve, Fund 153, to the 2023 Fleet Additions and Upgrades project, 7231024; and,

c. Transfer of \$100,000 in Pay-As-You-Go, Fund 169, funding from the New City Hall project, 7115001, to fund renovations needed to relocate the Fire Prevention division offices to 185 City Hall Square South; and,

d. Transfer of \$30,000 in available funds from the 400 City Hall Square Reserve, Fund 186, to fund renovations required to the Human Resources division offices at 400 City Hall Square South; and,

e. Transfer of \$26,000 in available Service Sustainability, Fund 221, funding to fund asset replacements at the City's Fire Stations; and,

4. That City Council **APPROVE** the submission of a modification request, and all associated documents required, to Infrastructure Canada, for the purchase of up to two new buses, as part of the Investing in Canada Infrastructure Program (ICIP).

Carried.

Report Number: C 87/2023

Clerk's File: AF2023

8.3. 793 Devonshire Road, Bell-Coulter House - Heritage Permit & Community Heritage Fund Request (Ward 4)

Moved by: Councillor Angelo Marignani

Seconded by: Councillor Kieran McKenzie

Decision Number: CR278/2023 DHSC 514

- I. That a Heritage Permit at 793 Devonshire Rd, Bell-Coulter House, **BE GRANTED** for restoration of the chimneys and eavestroughs system.
- II. That the City Planner or designate **BE DELEGATED** the authority to approve any further proposed changes associated with the restoration.
- III. That a total grant of 28% of the cost of the chimney repairs and eavestroughs system repairs, to an upset amount of \$15,924 from the Community Heritage Fund (Reserve Fund 157) **BE GRANTED** to the Owners of the Bell-Coulter House, at 793 Devonshire Rd, subject to:
 - a. Submission of conservation details, technical details and samples, to the satisfaction of the City Planner or designate prior to work start;

- b. Determination by the City Planner that the work is completed to heritage conservation standards;
- c. Owner's submission of paid receipts for work completed;
- d. That the Community Heritage Fund (Reserve Fund 157), grants approved shall lapse if the applicant has not completed the work and fulfilled the conditions within 2 years of the approval date.

Carried.

Report Number: S 63/2023
Clerk's File: MBA/12592

8.4. Zoning Z42-22 [ZNG/6937] - 1155 California Ave - Ward 2

Moved by: Councillor Angelo Marignani
Seconded by: Councillor Kieran McKenzie

Decision Number: CR279/2023 DHSC 510

- I. That Zoning By-law 8600 **BE AMENDED** for Plan 1120 N PT Lot 76; S PT Lot 77 (known municipally as 1155 California Avenue); by adding a site-specific exception to Section 20(1) as follows:

4xx. **WEST SIDE OF CALIFORNIA AVENUE BETWEEN GIRARDOT STREET AND PELLETIER STREET**

For the lands comprising of lots N PT Lot 76; S PT Lot 77 Registered Plan 1120, a *semi-detached dwelling* shall be an additional permitted use and shall be subject to the following additional provisions:

- a) Lot Width – minimum 12.0 m
- b) Lot Area – minimum 398.0 m²

Further, for a *semi-detached dwelling*, two *dwelling units* in a *semi-detached dwelling unit* and one *dwelling unit* in an *accessory building* which is accessory to a *semi-detached dwelling* shall be additional permitted uses and shall be subject to the provisions in Sections 5.99.80.3 and 5.99.80.5.

[ZDM4; ZNG/6937

Carried.

Report Number: S 54/2023
Clerk's File: Z/14573

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8.5. Housekeeping Official Plan and Zoning By-law Amendments initiated by the City of Windsor to permit additional dwelling units (City-wide) - File No. OPA 172 and Z16-23

Moved by: Councillor Angelo Marignani

Seconded by: Councillor Kieran McKenzie

Decision Number: CR/2023 DHSC 511

- I. That Official Plan Amendment No. 172 as shown in Appendix A regarding a housekeeping amendment on new policies authorizing the use of additional dwelling units **BE ADOPTED**; and,
- II. That a housekeeping amendment to Zoning By-law 8600 as shown in Appendix B implementing additional dwelling units **BE PASSED**; and,
- III. That a housekeeping amendment to Zoning By-Law 85-18 as shown in C implementing additional dwelling units **BE PASSED**;
Carried.

Report Number: S 64/2023
Clerk's File: ZO/13740 & ZB/13739

8.6. Zoning Bylaw Amendment Z 013-23 [ZNG-7000] - 1027458 Ontario Inc. - 0 Clover Avenue - SW Corner Clover & Wyandotte - Ward 7

Moved by: Councillor Angelo Marignani

Seconded by: Councillor Kieran McKenzie

Decision Number: CR281/2023 DHSC 512

- I That an amendment to City of Windsor Zoning By-law 8600 **BE APPROVED**, changing the zoning of Lands Identified as Part 1 in Figure 5: Areas to be rezoned from Residential District (RD) 1.1 to Residential District (HRD) 2.3;
- II That a Hold provision **BE APPLIED** to Lands Identified as Part 1 in Figure 5: Areas to be rezoned and that it be removed when the conditions contained in Section 5.4 HOLDING ZONE PROVISIONS of City of Windsor Zoning By-law 8600 have been met;
- III That subsection 1 of Section 20 of the City of Windsor Zoning By-law 8600 **BE AMENDED** for the lands described as Lands Identified as Part 1 in Figure 5: Areas to be rezoned by adding site specific regulations as follow:
 - 4XX. **South West Corner Clover Avenue & Wyandotte Street**
For the lands described as Lands Identified as Part 1 in Figure 5: Areas to be rezoned, the total area of the *required front yard* occupied by a hard surface for the

purpose of a walkway, driveway, *access area*, *parking space*, or any combination thereof, exceeding 60% of the *required front yard* shall be prohibited, and,
Lot Coverage – Maximum 50%
(ZDM 14; ZNG/7000)

- IV That an amendment to City of Windsor Zoning By-law 8600 **BE APPROVED**, changing the zoning of Lands Identified as Part 2 in Figure 5: Areas to be rezoned from Development Reserve District (DRD) 1.1 to Green District (GD) 1.1
Carried.

Report Number: S 65/2023
Clerk's File: Z/14572

8.7. OPA & Rezoning – 1998308 Ontario Inc. – 0 Russell Street - OPA 168 OPA/6975 Z-007/23 ZNG/6974 – Ward 2

Moved by: Councillor Angelo Marignani
Seconded by: Councillor Kieran McKenzie

Decision Number: CR282/2023 DHSC 513

1. That Schedule "D" of Volume 1: The Primary Plan of the City of Windsor Official Plan **BE AMENDED** by changing the land use designation of Lot 13, E/S Russell St, Registered Plan 40, Town of Sandwich (PIN 01591-0155; 0 Russell Street; Roll No. 050-160-12400), situated at Russell Street, Chippawa Street, and Wilkinson Lane, from "Business Park" to "Residential".

2. That Zoning By-law 8600 **BE AMENDED** by changing the zoning of Lot 13, E/S Russell St, Registered Plan 40 Town of Sandwich (PIN 01591-0155; 0 Russell Street; Roll No. 050-160-12400), situated at Russell Street, Chippawa Street, and Wilkinson Lane, from Manufacturing District 1.4 (MD1.4) to Residential District 3.3 (RD3.3) and by adding a site specific exception to Section 20(1) as follows:

471. **CORNER OF RUSSELL STREET, CHIPPAWA STREET AND WILKINSON LANE**
For the lands comprising of Lot 13, E/S Russell Street, Registered Plan 40, Town of Sandwich (PIN 01591-0155) the following shall apply:
1. A *townhome dwelling* is an additional permitted use and shall be subject to the additional provisions in paragraph a) below, the provisions in Section 11.2.5, and all other applicable provisions:
 - a) Subject to the satisfaction of the Chief Building Official, the following noise mitigation measures are required at time of building permit:
 - i) Exterior building components shall meet the minimum Acoustic Insulation Factors in Tables 2 and 3 of the Detailed Noise Control Study prepared by SS Wilson Associates, Consulting Engineers and dated November 22, 2022, subject to any revisions.

- ii) Installation of central air conditioning
- 2. For any permitted use in RD3.3, the following additional provisions shall apply:
 - a) Notwithstanding Sections 12.3.5.4 and 21(3), *building height* as measured from Russell Street in excess of 4 *storeys* and *building height* as measured from Wilkinson Lane in excess of 3 *storeys* shall be prohibited. For the purpose of this provision, grade means the average elevation of the crown of That part of the street identified above and abutting the subject lot.
 - b) *Parking spaces* forming part of a *parking area* shall be permitted in a *front yard* and are subject to the Parking Area Provisions in Section 25.

[ZDM 4; ZNG/6975]

3. That Lot 13, E/S Russell St, Registered Plan 40, Town of Sandwich (PIN 01591-0155; 0 Russell Street; Roll No. 050-160-12400), situated at the corner of Russell Street, Chippawa Street, and Wilkinson Lane, **BE CLASSIFIED** as a Class 4 area pursuant to MOECP Environmental Noise Guideline Publication NPC-300; and, that the City Planner or their designate **BE DIRECTED** to provide a copy of the Council Resolution approving the Class 4 area classification and a copy of any development agreement or site plan agreement for the subject lands that incorporates noise mitigation measures to Windsor Port Authority (3190 Sandwich St), Lafarge Canada (3450 Russell St) and St. Mary's CBM Ready-Mix Plant (3510 Russell St).

4. That, when Site Plan Control is applicable:

- A. Prior to the submission of an application for site plan approval, at the discretion of the City Planner, Deputy City Planner, or Site Plan Approval Officer, those documents submitted in support of the applications for amendments to the Official Plan and Zoning By-law 8600 **BE UPDATED** to reflect the site plan for which approval is being sought.
- B. The Site Plan Approval Officer **BE DIRECTED** to incorporate the following, subject to any updated information, into an approved site plan attached to an executed and registered site plan agreement:
 - i) Mitigation measures, including warning clauses, identified in the Detailed Noise Control Study prepared by SS Wilson Associates, Consulting Engineers, dated November 22, 2022, subject to the approval of the City Planner, Deputy City Planner, or Site Plan Approval Officer.
 - ii) Requirements of the City of Windsor – Engineering Department – Right-of-Way Division and City of Windsor – Transportation Planning contained in Appendix E of Report S 53/2023, subject to the approval of the City Engineer.
- C. The Site Plan Approval Officer **CONSIDER** the comments from municipal departments and external agencies contained in Appendix E of Report Carried.

Report Number: S 53/2023
Clerk's File: Z/14559 & Z/14558

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8.8. Brownfield Redevelopment Community Improvement Plan (CIP) application submitted by Fife Veterinary Professional Corp. for 816 Hanna Street East (Ward 4)

Moved by: Councillor Angelo Marignani

Seconded by: Councillor Kieran McKenzie

Decision Number: CR283/2023 DHSC 515

- I. That the request made by Fife Veterinary Professional Corp. on behalf of the property owner to participate in the Environmental Site Assessment Grant Program **BE APPROVED** for the completion of a proposed Phase II Environmental Site Assessment Study for property located at 816 Hanna Street East pursuant to the City of Windsor Brownfield Redevelopment Community Improvement Plan;
- II. That the City Treasurer **BE AUTHORIZED** to issue payment up to a maximum of \$9,487.50 based upon the completion and submission of a Phase II Environmental Site completed in a form acceptable to the City Planner and City Solicitor;
- III. That the grant funds in the amount of \$9,487.50 under the Environmental Site Assessment Grant Program **BE TRANSFERRED** from the CIP Reserve Fund 226 to Brownfield Strategy Remediation (project 7069003) when the eligible work is completed to the satisfaction of the City Planner;
- IV. That should the proposed Phase II Environmental Site Assessment Study not be completed within two (2) years of Council approval, the approval **BE RESCINDED** and the funds be uncommitted and made available for other applications.
Carried.

Report Number: S 51/2023

Clerk's File: Z2023

8.9. Brownfield Redevelopment Community Improvement Plan (CIP) application submitted by Dior Homes on behalf of Capital Plus Real Estate Corp. for 3841, 3843, and 3847 Howard Avenue (Ward 9)

Moved by: Councillor Angelo Marignani

Seconded by: Councillor Kieran McKenzie

Decision Number: CR284/2023 DHSC 516

- I. That the request made by Dior Homes on behalf of Capital Plus Real Estate Corp. to

participate in the Environmental Site Assessment Grant Program **BE APPROVED** for the completion of a proposed Phase II Environmental Site Assessment Study for property located at 3841, 3843, and 3847 Howard Avenue pursuant to the City of Windsor Brownfield Redevelopment Community Improvement Plan;

- II. That the City Treasurer **BE AUTHORIZED** to issue payment up to a maximum of \$12,875 based upon the completion and submission of a Phase II Environmental Site completed in a form acceptable to the City Planner and City Solicitor;
- III. That the grant funds in the amount of \$12,875 under the Environmental Site Assessment Grant Program **BE TRANSFERRED** from the CIP Reserve Fund 226 to Brownfield Strategy Remediation (project 7069003) when the eligible work is completed to the satisfaction of the City Planner;
- IV. That should the proposed Phase II Environmental Site Assessment Study not be completed within two (2) years of Council approval, the approval **BE RESCINDED** and the funds be uncommitted and made available for other applications.

Carried.

Report Number: S 60/2023
Clerk's File: SPL2023

8.10. Amendment to CR58/2021 for Closure of east/west alley between Matthew Brady Boulevard and east limit of 7730 St. Rose Avenue, Ward 6, SAA-5947

Moved by: Councillor Angelo Marignani
Seconded by: Councillor Kieran McKenzie

Decision Number: CR285/2023 DHSC 517

- I. That CR58/2021, adopted on February 1, 2021, **BE AMENDED** as follows:
By **DELETING** the following wording under section IV to the council resolution:
 - IV. That the 4.86-metre-wide east/west alley between Matthew Brady Boulevard and St. Paul Avenue, north of St. Rose Avenue, and shown as "Part 2" on Drawing No. CC-1767 *attached* as Appendix 'A', **BE CLOSED AND CONVEYED** to the abutting property owners in equal halves along the centre line of the alley, and adjusted as necessary by the City Planner;

And **INSERTING**:

- IV. That the 4.86-metre-wide east/west alley between Matthew Brady Boulevard and St. Paul Avenue, north of St. Rose Avenue, and shown as "Part 2" on Drawing No. CC-1767 *attached* as Appendix 'A', **BE CLOSED AND CONVEYED** to the owner

of the abutting property known municipally as 884 Matthew Brady Boulevard (legally described as Part of Lot 48 & Part of Closed Alley, Plan 1181) and as necessary, in a manner deemed appropriate by the City Planner, subject to the following:

- a. Easement, subject to there being accepted in the City's standard form and in accordance with the City's standard practice, be granted to:
 - i. Owner of the property known municipally as 7720 St. Rose Avenue (legally described as Lot 50, Plan 1181) to enter, construct, maintain, inspect, alter, repair, remove, replace, reconstruct and enlarge the existing private sanitary sewer; and
 - ii. Owner of the property known municipally as 7730 St. Rose Avenue (legally described as Lot 49, Plan 1181) to enter, construct, maintain, inspect, alter, repair, remove, replace, reconstruct and enlarge the existing private sanitary sewer.

Carried.

Report Number: S 61/2023
Clerk's File: SAA2023

8.11. Sandwich Town CIP Application, 3150 Peter Street; Owners South Rustico Holdings Inc, (c/o David Ly)-Ward 2

Moved by: Councillor Angelo Marignani
Seconded by: Councillor Kieran McKenzie

Decision Number: CR286/2023 DHSC 518

- I. That the request for incentives under the Sandwich Incentive Program made by South Rustico Holdings Inc, (c/o David Ly), owner of the property located at 3150 Peter Street, **BE APPROVED** for the following programs when all work is complete:
 - i. *Development and Building Fees Grant* for 100% of the Development and Building Fees identified in the Sandwich CIP to a Maximum amount of **(+/- \$5,000)**;
 - ii. *Revitalization Grant Program* for 70% of the municipal portion of the tax increment for up to 10 years **(+/- \$2,051 per year)**; and
- II. That Administration **BE AUTHORIZED** to prepare the Sandwich Incentive Program Agreement for the *Revitalization Grant* in accordance with all applicable policies, requirements, and provisions contained within the Olde Sandwich Towne Community

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Improvement Plan to the satisfaction of the City Planner as to content, the City Solicitor as to legal form, and the CFO/City Treasurer as to financial implication;

- III. That the CAO and City Clerk **BE AUTHORIZED** to sign the agreement between the City and South Rustico Holdings Inc, (c/o David Ly) to implement the *Building/Property Improvement Tax Increment Grant Program* (only) in accordance with all applicable policies, requirements to the satisfaction of the City Planner as to content, the City Solicitor as to legal form, and the CFO/City Treasurer as to financial implications;
- IV. That funds in the maximum amount of +/- **\$5,000** under the *Development Building Fees Grant Program* **BE TRANSFERRED** from the CIP Reserve Fund 226 to the *Sandwich Community Development Plan Fund* (Account 7076176) when the work is complete;
- V. That grants **BE PAID** to South Rustico Holdings Inc, (c/o David Ly) upon completion of the interior/exterior renovations including the addition of a new dwelling unit in an existing space from the *Sandwich Community Development Plan Fund* (Project 7076176) to the satisfaction of the City Planner and Chief Building Official; and,
- VI. That grants approved **SHALL LAPSE** if the applicant has not completed the work and fulfilled the conditions within 2 years of the approval date. Extensions **SHALL BE** given at the discretion of the City Planner.

Carried.

Report Number: S 55/2023
Clerk's File: SPL2023

11.3. Declaration of 2 Vacant Parcels of Land Municipally Known as 0 Clairview Avenue Surplus and Authority to Offer for Sale – Ward 7

Moved by: Councillor Angelo Marignani

Seconded by: Councillor Kieran McKenzie

Decision Number: CR290/2023

- I. That the following two (2) City of Windsor (the “**City**”) vacant parcels of land **BE DECLARED** surplus:
 1. Municipal address: **0 Clairview Avenue**, situated between 10725 and 10755 Clairview Avenue.
Legal Description: Part Lot 141 Concession 1, Sandwich East, Windsor
Approximate Lot size: 194 feet (59.13m) x irregular
Approximate Lot area: 4.036 sq ft (374.95 m²)
(the “**Subject Parcel 1**”); and,
 2. Municipal address: **0 Clairview Avenue**, situated south of 10755 Clairview Avenue.

Legal Description: Part Lot 141 Concession 1, Sandwich East, as in RI7355, save and except RI14185, R167650 & 12R11873, south of Part 1 on Plan 12R-11873, Windsor
Approximate Lot size: 62.35 feet (19m) x irregular
Approximate Lot area: 1,668.4 sq ft (155 m²)
(the “**Subject Parcel 2**”, and together with Subject Parcel 1, the “**Subject Parcels**”).

That the Manager of Real Estate Services **BE AUTHORIZED** to offer the Subject Parcels for sale to the abutting property owners at 10725 Clairview Avenue and 10755 Clairview Avenue at a price to be determined by the Manager of Real Estate Services, commensurate with an independent appraisal, as appropriate.

Carried.

Report Number: C 100/2023
Clerk's File: APM2023

11.4. Declaration of Vacant Parcels of Land Municipally Known as 0 Hudson Avenue and 0 Coney Avenue Surplus and Authority to Offer for Sale – Ward 2

Moved by: Councillor Angelo Marignani

Seconded by: Councillor Kieran McKenzie

Decision Number: CR291/2023

I. That the following City of Windsor (the “**City**”) vacant parcels of land **BE DECLARED** surplus:

1. Municipal address: **0 Hudson Avenue** – vacant land situated on the south side of Hudson Avenue, east of Malden Road, south of Continental Avenue and north of E.C. Row Expressway.

Legal Description: Part Lot 93 on Plan 1154 Sandwich West, designated as Part 128 on Registered Plan 12R-4051; Windsor

Approximate Lot size: 35 feet (10.67m) x irregular

Approximate Lot area: 2,281.95 sq ft (695.54 m²)

(herein the “**Subject Parcel 1**”); and,

2. Municipal address: **0 Coney Avenue** – vacant land situated on the west side of Coney Avenue, east of Malden Road and north of E.C. Row Expressway.

Legal Description: Part Lot 82 and Part Lot 83, inclusive, on Plan 1154 Sandwich West, designated as Parts 142 & 143 on Registered Plan 12R-4051; Windsor

Approximate Lot size: 118.50 feet (36.12m) x irregular

Approximate Lot area: 3390.6 sq ft (315 m²)

(herein the “**Subject Parcel 2**” and together with Subject Parcel 1; the “**Subject Parcels**”).

That the Manager of Real Estate Services **BE AUTHORIZED** to offer the Subject Parcels for sale to the abutting property owner at 0 Hudson at a price to be determined by the Manager of Real Estate Services, commensurate with an independent appraisal, as appropriate.

Carried.

Report Number: C 101/2023
Clerk's File: APM2023

11.5. Declaration of a Vacant Parcel of Land Municipally Known as 0 Dougall Avenue Surplus and Authority to Offer Same for Sale – Ward 9

Moved by: Councillor Angelo Marignani

Seconded by: Councillor Kieran McKenzie

Decision Number: CR292/2023

I. That the following City of Windsor (the “**City**”) vacant parcel of land **BE DECLARED** surplus:

- Municipal address: **0 Dougall Avenue** – vacant land situate on the east side of Dougall Avenue
- Legal Description: Part of Lots 11 to 16, inclusive, on Registered Plan 1489 Sandwich West, being Part 1 on Plan 12R-17548, save and except a one foot reserve along the westerly boundary, to be retained for Municipal purposes
- Approximate Lot size: 114 feet (34.7 m) x 444.4 feet (135.4 m) x 458.7 feet (139.8 m)
- Approximate Lot area: 25,351.9 sq ft (2,355.3 m²) (herein the “**Subject Parcel**”); and

II. That the Manager of Real Estate Services **BE AUTHORIZED** to offer the Subject Parcel for sale to the abutting property owner to the east at 0 Roseland Crescent West at a price to be determined by the Manager of Real Estate Services commensurate with an independent appraisal.

Carried.

Report Number: C 102/2023
Clerk's File: APM2023

9. REQUEST FOR DEFERRALS, REFERRALS AND/OR WITHDRAWALS

None requested.

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10.0. PRESENTATIONS AND DELEGATIONS

10.1 Auditor General Status Update Report

Christopher O’Conner, Managing Director, Risk Savvy

Christopher O’Conner, Managing Director, Risk Savvy appears before Council regarding the Auditor General Status Update Report and provides information related to the 2023 Work Plan Progress Report; he has transitioned everything through PwC then took over through his own resources; provides a brief outline regarding the Management Action Plan validation which has been one of the best in years; executing the procurement education program including preventative controls; amended plan; two projects identified and as a result of leadership changes and organization demands being shifted he is not comfortable suggesting the Portfolio program management design review and Employee wellness indirect indicators analysis proceed at this time; there is a BIA review as a result of a complaint and there is the BIA governance review that has taken place; and concludes by providing details regarding the ranking of the six options as the auditor General was requested to be involved.

Moved by: Councillor Gary Kaschak

Seconded by: Councillor Jo-Anne Gignac

Decision Number: CR287/2023

That the report from the Office of the Municipal Auditor General dated June 16, 2023 titled “2023 Auditor General Work Plan Progress Report” (**attached**) **BE RECEIVED** for information; and,

That the revised 2023 Auditor General work plan **BE RECEIVED** for information and **BE APPROVED** as presented.

Carried.

Report Number: SCM 182/2023

Clerk’s File: AF/14508

11.1. Dandurand Avenue Pedestrian Generator Sidewalk (from Northwood Street to existing sidewalk (approximately 210m north)) - Ward 10

Frank Dattilo, area resident

Frank Dattilo, area resident appears before City Council regarding the Administrative report “Dandurand Avenue Pedestrian Generator Sidewalk (from Northwood Street to existing sidewalk (approximately 210m north)) – Ward 10” and expresses concern with the recommendations in the administrative report; provides some details related to the letters from the school boards that were included in the agenda; details related to a survey of the street where people didn’t want the

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sidewalks installed; and concludes by suggesting that installing the sidewalks would not result in increased pedestrian or vehicle traffic or usage and City funds should be directed towards more high priority issues, as there isn't a safety concern in the area.

Frank Torti, area resident

Frank Torti, area resident appears before City Council regarding the Administrative report "Dandurand Avenue Pedestrian Generator Sidewalk (from Northwood Street to existing sidewalk (approximately 210m north)) – Ward 10" and expresses concern with the recommendation in the administrative report; provides details related to a survey that he has undertaken and the survey conducted by the City and some history of the block; and concludes by providing information related to future speed humps being installed and the traffic light in the area, and that the speeding issues should be addressed by these measures.

Mayor Drew Dilkens leaves the meeting at 5:29 o'clock p.m. and Councillor Fabio Costante assumes the Chair.

Mayor Drew Dilkens returns to the meeting at 5:31 o'clock p.m. and Councillor Fabio Costante returns to his seat at the Council table.

Moved by: Councillor Jim Morrison
Seconded by: Councillor Kieran McKenzie

Decision Number: CR288/2023, CR259/2023 ETPS 947

- I. That Council **APPROVE** the final design and construction of an infill Pedestrian Generator Sidewalk on Dandurand Avenue as proposed in Option 3 of this report, and,
- II. That the estimated cost of \$ 140,000.00 **BE CHARGED** to the Pedestrian Safety Improvement Project (Project no. 7045034); and,
- III. That Council **PRE-APPROVE** the Award of Tender related to this project, provided that the Tender amount is within the approved budget, pursuant to the Purchasing By-Law 93-2012 and amendments thereto; and,
- IV. That the CAO and the City Clerk **EXCECUTE** an agreement with the low bidder, with said contract being satisfactory in form to the Commissioner of Legal & Legislative Services, and in financial content to the Commissioner of Corporate Services, CFO/City Treasurer.

Carried.
Councillor Fred Francis voting nay.

Report Number: S 58/2023
Clerk's File: SW2023

11. REGULAR BUSINESS ITEMS (Non-Consent Items)

11.2. Housing Accelerator Fund (HAF) Grant Application - City Wide

Moved by: Councillor Angelo Marignani
Seconded by: Councillor Mark McKenzie

Decision Number: CR289/2023

- I) That City Council **AUTHORIZE** Administration to submit a Housing Accelerator Fund application to the Canada Mortgage and Housing Corporation (“grant provider”); and further,
- II) That City Council **APPROVE**, in principle, the proposed initiatives to be included in the Housing Accelerator Fund Action Plan (“Action Plan”) as outlined in this report; and further,
- III) That the Chief Administrative Officer, in consultation with the Commissioner of Economic Development & Innovation and the Commissioner of Corporate Services – Chief Financial Officer/City Treasurer, **BE AUTHORIZED** to approve the Action Plan, including the refinement of any proposed initiatives, in support of the City’s application for the Housing Accelerator Fund prior to finalizing the application to the grant provider; and further,
- IV) That the Commissioner of Corporate Services – Chief Financial Officer/City Treasurer, **BE AUTHORIZED** to sign any documents required to submit the Housing Accelerator Fund application to the grant provider, subject to all documentation being satisfactory in legal form to the Commissioner of Legal and Legislative Services and in technical content to the Commissioner of Economic Development and Innovation or their designates; and further,
- V) That, subject to receiving written confirmation from the grant provider that the City’s Housing Accelerator Fund application has been successful, City Council **APPROVE** the following recommendations:
 - a) That the Chief Administrative Officer and the City Clerk **BE AUTHORIZED** to sign any agreements, declarations and other such documentation required as part of receiving funding under the Housing Accelerator Fund, subject to all documentation being satisfactory in legal form to the Commissioner of Legal and Legislative Services and in technical content to the Commissioner of Economic Development and Innovation and in financial content to the Commissioner of Corporate Services – Chief Financial Officer/City Treasurer, or designates; and further,
 - b) That, if required by the grant provider, the Mayor **BE AUTHORIZED** to sign any agreements, declarations and other such documents required as part of receiving funding under the Housing Accelerator Fund, subject to such documentation being satisfactory in legal form to the Commissioner of Legal and Legislative Services, in technical content to the Commissioner of Economic Development and Innovation, and in

financial content to the Commissioner of Corporate Services – Chief Financial Officer/City Treasurer, or designates; and further,

- c) That the Chief Administrative Officer **BE AUTHORIZED** to delegate the signing of all applicable reports and other such documents as required as part of receiving the funding from the grant provider to the Commissioner of Corporate Services – Chief Financial Officer/City Treasurer, or designate; and further,
- d) That pursuant to Purchasing By-law 93-2012, the Purchasing Manager **BE AUTHORIZED** to issue Purchase Orders as may be required to effect the recommendations noted above, subject to all specification being satisfactory in technical content to the Commissioner of Economic Development and Innovation and in financial content to the Commissioner of Corporate Services – Chief Financial Officer/City Treasurer, or designates; and further,
- e) That the results of the City's Housing Accelerator Fund application **BE COMMUNICATED** to City Council, and if successful, such report to include a Housing Accelerator Fund Implementation Plan that specifically includes how the awarded funds will be allocated in alignment with the requirements of the Housing Accelerator Fund Program.

Carried.

Report Number: C 88/2023
Clerk's File: GH/14271

12. CONSIDERATION OF COMMITTEE REPORTS

12.1. (i) Report of the Special In-Camera meeting or other Committee as may be held prior to Council

Moved by: Councillor Ed Sleiman
Seconded by: Councillor Renaldo Agostino

Decision Number: CR293/2023

That the report of the Special In-Camera meeting held July 10, 2023 **BE ADOPTED** as presented.
Carried.

Clerk's File: ACO2023

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12.2. Minutes of the Windsor Licensing Commission of its meeting held June 1, 2023

Moved by: Councillor Ed Sleiman

Seconded by: Councillor Renaldo Agostino

Decision Number: CR294/2023

That the minutes of the Windsor Licensing Commission of its meeting held June 1, 2023 **BE ADTOPED** as presented.

Carried.

Report Number: SCM 162/2023

Clerk's File: MB2023

13. BY-LAWS (First and Second Reading)

Moved by: Councillor Fabio Costante

Seconded by: Councillor Fred Francis

That the following By-laws No. 77-2023 through 91-2023 be introduced and read a first and second time:

By-law 77-2023 A BY-LAW TO AMEND BY-LAW NUMBER 392-2002, BEING A BY LAW TO ESTABLISH AND REQUIRE PAYMENT OF FEES AND CHARGES.

Authorized by CR230/2023 dated May 29, 2023.

By-law 78-2023 A BY-LAW TO FURTHER AMEND BY-LAW 98-2011 AS AMENDED, BEING A BY-LAW TO PROVIDE RULES GOVERNING THE PROCEEDINGS OF WINDSOR CITY COUNCIL MEETINGS AND ITS COMMITTEES AND THE CONDUCT OF ITS MEMBERS.

Authorized by CR249/2023 dated June 12, 2023.

By-law 79-2023 A BY-LAW TO ASSUME FOR SUBSEQUENT CLOSURE THE 4.36 METRE EAST/WEST ALLEY, SOUTH OF WYANDOTTE STREET EAST, EAST OF CHILVER ROAD, WEST OF KILDARE ROAD, CITY OF WINDSOR. Authorized by CR98/2023 dated February 27, 2023.

By-law 80-2023 A BY-LAW TO CLOSE, STOP UP AND CONVEY THE 4.36 METRE EAST/WEST ALLEY, SOUTH OF WYANDOTTE STREET EAST, EAST OF CHILVER ROAD, WEST OF KILDARE ROAD, CITY OF WINDSOR. Authorized by CR98/2023 dated February 27, 2023.

By-law 81-2023 A BY-LAW TO FIX THE TAX RATES AND TO PROVIDE FOR THE LEVY AND COLLECTION OF PROPERTY TAXES FOR THIS YEAR. Authorized by CR188/2023 dated April 24, 2023.

By-law 82-2023 A BY-LAW TO PROVIDE FOR DEFERRAL OF TAX INCREASES FOR THE PURPOSES OF RELIEVING FINANCIAL HARDSHIP. Authorized by CR188/2023 dated April 24, 2023.

By-law 83-2023 A BY-LAW TO PROVIDE FOR THE IMPOSITION OF SPECIAL CHARGES UPON PRESCRIBED BUSINESS PROPERTY CLASSES OF RATEABLE PROPERTY WITHIN IMPROVEMENT AREAS FOR THE YEAR 2023. Authorized by CR211/2023 dated May 29, 2023.

By-law 84-2023 A BY-LAW TO FURTHER AMEND BY-LAW 9023 BEING A BY-LAW TO REGULATE VEHICULAR PARKING WITHIN THE LIMITS OF THE CITY OF WINDSOR ON MUNICIPAL STREETS, MUNICIPAL PARKING LOTS AND PRIVATE PROPERTIES. Authorized by CAO 150-2023 dated June 8, 2023.

By-law 85-2023 A BY-LAW TO ASSUME FOR SUBSEQUENT CLOSURE THE 4.68 METRE EAST/WEST ALLEY, SOUTH OF TECUMSEH ROAD WEST, WEST OF MARK AVENUE, CITY OF WINDSOR. Authorized by CR461/2022 dated November 9, 2022

By-law 86-2023 A BY-LAW TO CLOSE, STOP UP AND CONVEY THE 4.68 METRE EAST/WEST ALLEY, SOUTH OF TECUMSEH ROAD WEST, WEST OF MARK AVENUE, CITY OF WINDSOR. Authorized by CR461/2022 dated November 9, 2022

By-law 87-2023 A BY-LAW TO APPOINT JANICE ELAINE GUTHRIE AS CHIEF FINANCIAL OFFICER AND CITY TREASURER. Authorized by CR238/2023 dated May 29, 2023

By-law 88-2023 A BY-LAW TO FURTHER AMEND BY-LAW NUMBER 8600 CITED AS THE "CITY OF WINDSOR ZONING BY-LAW" Authorized by CR222/2023 dated May 29, 2023

By-law 89-2023 A BY-LAW TO FURTHER AMEND BY-LAW NUMBER 8600 CITED AS THE "CITY OF WINDSOR ZONING BY-LAW". Authorized by CR223/2023 dated May 29, 2023

By-law 90-2023 A BY-LAW TO ADOPT AMENDMENT NO. 165 TO THE OFFICIAL PLAN OF THE CITY OF WINDSOR. Authorized by CR223/2023 dated May 29, 2023.

By-law 91-2023 A BY-LAW TO CONFIRM PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE CITY OF WINDSOR AT ITS MEETING HELD ON THE 10th day of July, 2023.

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14. MOVE BACK INTO FORMAL SESSION

Moved by: Councillor Jo-Anne Gignac
Seconded by: Councillor Gary Kaschak

That the Committee of the Whole does now rise and report to Council respecting the business items considered by the Committee:

- 1) Communication Items (as amended)
 - 2) Consent Agenda (as amended)
 - 3) Items Deferred
Items Referred
 - 4) Consideration of the Balance of Business Items (as amended)
 - 5) Committee Reports as presented
 - 6) By-laws given first and second readings as presented
- Carried.

15. NOTICES OF MOTION

Moved by: Councillor Jo-Anne Gignac
Seconded by: Councillor Mark McKenzie

Decision Number: CR295/2023

That Rule 13.9 of the Procedure By-law regarding business not already before Council **BE WAIVED** to permit the introduction of a motion for consideration without prior notice regarding "Intimate Partner Violence Declaration".
Carried.

Moved by: Councillor Jo-Anne Gignac
Seconded by: Councillor Fred Francis

Decision Number: CR296/2023

WHEREAS Renfrew County delivered 86 recommendations in a unanimous verdict on the deaths of three local women, who were killed by their former partner on a single morning in 2015; and

WHEREAS these 86 recommendations speak to oversight and accountability, system approaches, collaboration and communication, funding, education and training, measures addressing perpetrators of intimate partner violence (IPV), intervention, and safety; and

WHEREAS the number one recommendation put forward is to have the provincial government formally declare intimate partner violence as an epidemic; and

WHEREAS Statistics Canada reported that 2021 was the 7th consecutive year of increasing police-reported IPV; and

WHEREAS specific legislation on family and domestic violence has been passed by six provinces and three territories, not including Ontario; and

WHEREAS many of the inquiry's recommendations are either applicable to or could be adapted to the municipal level of government; and

WHEREAS the issues of gender-based violence and violence against women are inseparable from but not synonymous with IPV; and

WHEREAS Since October 2021, four women were killed by a current or former intimate partner in Windsor-Essex and many others have experienced IPV, which did not, or has not yet, culminated in their murder; and

WHEREAS in Windsor-Essex in 2022 there were 2378 Intimate Partner Violence calls made to Police and there were 2357 crisis calls to Women's Shelter;

THEREFORE BE IT RESOLVED that the following recommendation from the Renfrew County Inquiry be referred to staff for consideration and integration with the Windsor and Essex Regional Community Safety and Well-Being Plan:

BE IT FURTHER RESOLVED the City of Windsor declare intimate partner violence an epidemic; and

BE IT FURTHER RESOLVED that this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario, Local MPPs, the Minister of Women's Social and Economic Opportunity and Windsor Police Service.

Carried.

Clerk's File: ACO2023

16. THIRD AND FINAL READING OF THE BY-LAWS

Moved by: Councillor Angelo Marignani

Seconded by: Councillor Kieran McKenzie

That the By-laws No. 77-2023 through 91-2023 having been read a first and second time be now read a third time and finally passed and that the Mayor and Clerk **BE AUTHORIZED** to sign and seal the same notwithstanding any contrary provision of the Council.

17. PETITIONS

None presented.

18. QUESTION PERIOD

18.1. CQ 20-2023

Moved by: Councillor Ed Sleiman
Seconded by: Councillor Renaldo Agosinto

Decision Number: CR297/2023

That the following Council Question by Councillor Renaldo Agostino **BE APPROVED**, and that Administration **BE DIRECTED** to proceed with the necessary actions to respond to the Council Question in the form of a written report, consistent with Council's instructions, and in accordance with Section 17.1 of the Procedure By-law 98-2011:

CQ 20-2023:

Assigned to: Commissioner, Human & Health Services

Asks that administration report back to city council regarding all municipal and community outreach programs currently available and research and analyze the feasibility of expanding operating hours and services including having one dedicated number (ie 311/211) related to outreach support in our community.

Carried.

Clerk's File: ACO2023

18.2. CQ 21-2023

Moved by: Councillor Ed Sleiman
Seconded by: Councillor Renaldo Agostino

Decision Number: CR298/2023

That the following Council Question by Councillor Mark McKenzie **BE APPROVED**, and that Administration **BE DIRECTED** to proceed with the necessary actions to respond to the Council Question in the form of a written report, consistent with Council's instructions, and in accordance with Section 17.1 of the Procedure By-law 98-2011:

CQ 21-2023

Assigned to: Commissioner, Economic Development & Innovation

Asks that administration be directed to provide council with a feasibility report on the elimination of the alley closure application fee of \$1505 (and other associated fees) to assist in the acceleration of closing residential alleys.

Carried.

Clerk's File: ACOQ2023 & ACO2023

18.3. CQ 22-2023

Moved by: Councillor Ed Sleiman
Seconded by: Councillor Renaldo Agostino

Decision Number: CR299/2023

That the following Council Question by Councillor Mark McKenzie **BE APPROVED**, and that Administration **BE DIRECTED** to proceed with the necessary actions to respond to the Council Question in the form of a written report, consistent with Council's instructions, and in accordance with Section 17.1 of the Procedure By-law 98-2011:

CQ 22-2023:

Assigned to: Commissioner, Legal & Legislative Services

Asks that Administration be directed to provide options on targeted and proactive enforcement in paved alleys to address garbage, vandalism, encampments, and land maintenance concerns up to and including any possible collaborative efforts that can be initiated with other City departments and resources.

Carried.

Clerk's File: ACOQ2023 & ACO2023

21. ADJOURNMENT

Moved by: Councillor Fabio Costante
Seconded by: Councillor Fred Francis

That this Council meeting stand adjourned until the next regular meeting of Council or at the call of the Mayor

Carried.

Accordingly, the meeting is adjourned at 7:05 o'clock p.m.

Mayor

City Clerk

SPECIAL MEETING OF COUNCIL – IN CAMERA
July 10, 2023

Meeting called to order at: 2:00 p.m.

Members in Attendance:

Mayor Drew Dilkens
Councillor Renaldo Agostino
Councillor Fabio Costante
Councillor Fred Francis
Councillor Jo-Anne Gignac
Councillor Gary Kaschak
Councillor Angelo Marignani
Councillor Kieran McKenzie
Councillor Mark McKenzie
Councillor Jim Morrison
Councillor Ed Sleiman

Also in attendance:

Joe Mancina, Chief Administrative Officer
Andrew Daher, Commissioner, Human and Health Services
Chris Nepsy, Commissioner, Infrastructure Services
Janice Guthrie, Commissioner, Corporate Services CFO/City Treasurer
Shelby Askin-Hager, Commissioner, Legal and Legislative Services
Ray Mensour, Commissioner, Community Services
Jelena Payne, Commissioner Economic Development and Innovation
Steve Vlachodimos, City Clerk
Anna Ciacelli, Deputy Clerk
Abe Taqtaq, Mayor's Chief of Staff
Grace Montgomery, Program Manager (Item 1)
Josh Higgins, Manager of Enterprise Systems (Item 1)
Norm Synnott, Chief Information Officer (Item 1)
Andy Will, Perry Group Consulting (Item 1)
Neil Robertson, City Planner/Executive Director of Planning & Development (Item 1)
Barbara Rusan, Deputy Chief Building Official (Item 1)
Emilie Dunnigan, Manager of Development Revenue (Item 1)

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Stephanie Santos, Coordinator of Real Estate Services (Items 1-11)

Stacey McGuire, Manager of Development (Items 7, 8 and 9)

Verbal Motion is presented by Councillor Gary Kaschak, seconded by Councillor Jo-Anne Gignac, that Rule 3.3 (c) of the *Procedure By-law, 98-2011*, BE WAIVED to add the following Agenda items:

11. Property matter – verbal update – Pursuant to *Municipal Act*, 2001, as amended Section 239(2)(c)

Motion Carried.

Verbal Motion is presented by Councillor Fred Francis, seconded by Councillor Gary Kaschak, to move in Camera for discussion of the following item(s):

Item No.	Subject & Section - Pursuant to <i>Municipal Act</i> , 2001, as amended
1	Position/plan – technology improvements – Section 239(2)(k) NOTE: PRESENTATION BY CONSULTANT
2	Property matter – acquisition of lands – Section 239(2)(c)
3	Property matter – purchase of land – Section 239(2)(c)
4	Property matter – sale of land – Section 239(2)(c)
5	Property matter – offer to purchase – disposition of land – Section 239(2)(c)
6	Property matter – expropriation – disposition of land – Section 239(2)(c)
7	Property matter – economic development opportunity – lease amendment – Section 239(2)(c)(k)

-
- | | |
|----|---|
| 8 | Property matter – economic development opportunity – lease – Section 239(2)(c)(k) |
| 9 | Property matter – economic development opportunity – lease – Section 239(2)(c)(k) |
| 10 | Property matter – agreement update – Section 239(2)(c) – VERBAL REPORT |
| 11 | Property matter - update – Section 239(2)(c) – VERBAL REPORT - ADDED |

Motion Carried.

Declarations of Pecuniary Interest:

None declared.

Discussion on the items of business.

Verbal Motion is presented by Councillor Ed Sleiman, seconded by Councillor Mark McKenzie, to move back into public session.
Motion Carried.

Moved by Councillor Angelo Marignani, seconded by Councillor Renaldo Agostino, THAT the Clerk BE DIRECTED to transmit the recommendation(s) contained in the report(s) discussed at the In-Camera Council Meeting held July 10, 2023 directly to Council for consideration at the next Regular Meeting.

1. That the recommendation contained in the in-camera report from the Program Manager, Information Technology, Commissioner, Legal and Legislative Services, Chief Information Officer/Executive Director Information Technology, Executive Director/Deputy City Engineer, City Planner/Executive Director of Planning and Development, Chief Building Official, Deputy Treasurer Financial Planning, Commissioner, Economic Development and Innovation, Commissioner, Infrastructure Services and Commissioner, Corporate Services CFO/City Treasurer respecting a position plan/technology improvements **BE APPROVED.**

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City Council
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2. That the recommendation contained in the in-camera report from the Coordinator of Real Estate Service, Manager of Real Estate Services and Commissioner, Legal and Legislative Services respecting a property matter – acquisition of lands **BE APPROVED**.
3. That the recommendation contained in the in-camera report from the Manager of Real Estate Services, Commissioner, Legal and Legislative Services, Commissioner, Infrastructure Services and Commissioner, Corporate Services CFO/City Treasurer respecting a property matter – purchase of land **BE APPROVED**.
4. That the recommendation contained in the in-camera report from the Coordinator of Real Estate Services, Manager of Real Estate Services, Commissioner, Legal and Legislative Services and Commissioner, Corporate Services CFO/City Treasurer respecting a property matter – sale of land **BE APPROVED**.
5. That the recommendation contained in the in-camera report from the Coordinator of Real Estate Services, Manager of Real Estate Services, Commissioner, Legal and Legislative Services, Executive Director of Housing and Children’s Services, Commissioner, Human and Health Services and Commissioner, Corporate Services CFO/City Treasurer respecting a property matter – offer to purchase **BE APPROVED**, and that Administration **BE DIRECTED TO PROCEED** in accordance with the verbal instructions of Council.
6. That the recommendation contained in the in-camera report from the Coordinator of Real Estate Services, Manager of Real Estate Services, Commissioner, Legal and Legislative Services, Commissioner, Infrastructure Services and Commissioner, Corporate Services CFO/City Treasurer respecting a property matter - expropriation **BE APPROVED**.
7. That the recommendation contained in the in-camera report from the Senior Economic Development Officer, Commissioner, Economic Development and Innovation, Commissioner, Legal and Legislative Services, Commissioner, Infrastructure Services and Commissioner, Corporate Services CFO/City Treasurer respecting a property matter – economic development opportunity – lease amendment **BE APPROVED**.
8. That the recommendation contained in the in-camera report from the Senior Economic Development Officer, Commissioner, Economic Development and Innovation, Commissioner, Legal and Legislative Services, Commissioner, Infrastructure Services and Commissioner, Corporate Services CFO/City Treasurer respecting a property matter – economic development opportunity – lease **BE APPROVED**.
9. That the recommendation contained in the in-camera report from the Senior Economic Development Officer, Commissioner, Economic Development and Innovation, Commissioner, Legal and Legislative Services, Commissioner, Infrastructure Services and Commissioner, Corporate Services CFO/City Treasurer respecting a property matter – economic development opportunity – lease **BE APPROVED**.

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10. That the confidential verbal report from the Commissioner, Economic Development and Innovation respecting a property matter – agreement update **BE RECEIVED FOR INFORMATION**, and that Administration **BE DIRECTED TO PROCEED** in accordance with the verbal instructions of Council.

11. That the confidential verbal report from the Commissioner, Human and Health Services respecting a property matter **BE RECEIVED FOR INFORMATION**.

Motion Carried.

Moved by Councillor Fabio Costante, seconded by Councillor Jim Morrison,
That the special meeting of council held July 10, 2023 BE ADJOURNED.

(Time: 3:38 p.m.)

Motion Carried.

Item No. 7.1



Correspondence Report: CMC 10/2023

ATTACHMENTS

Subject: Correspondence August 8, 2023

No.	Sender	Subject
7.1.1	Mayor's Office	Request for Federation of Canadian Municipalities (FCM) to endorse the Disaster Mitigation and Adaptation Fund (DMAF) Funding resolution City Treasurer SW/13822 Council Direction Requested, otherwise Note & File
7.1.2	Legal Assistance of Windsor	Letter regarding Encampments and Affordable Housing Crisis Commissioner, Human & Health Services SS2023 Council Direction Requested, otherwise Note & File
7.1.3	Enbridge Gas Inc. - Technical Manager, Regulatory Applications	2022 Utility Earnings and Disposition of Deferral and Variance Account Balances Application and Evidence MU 2023 Note & File
7.1.4	Dillon Consulting & Manager, Environmental Quality	Response to Notice of Intention to Apply Non-Potable Groundwater Site Condition Standards Record of Site Condition – 1067 Henry Ford Centre Drive, Windsor Commissioner, Infrastructure Services Manager, Environmental Quality EI/11165 Note & File
7.1.5	Commissioner, Human and Health Services and ProsperUs	Letter regarding Access to Primary Care; and Administrative Memo providing Council with information related to Primary Care Commissioner, Human & Health Services MH 2023 Council Direction Requested, otherwise Note & File

7.1.6	Manager of Urban Design	<p>Recent Site Plan Control applications received:</p> <p>Progressive Architects, Ltd (Saad Khalaf) 677 St. Luke, one Storey Warehouse</p> <p>U-Haul Co, (Canada)Ltd., (David Anstett) 9082 Tecumseh E, Warehouse Building</p> <p>Cornerstone Architecture Incorporated (Alison Hannay), 1100 Northwood, one Story/ 8 Classroom Addition to an Existing Elementary School.</p> <p>Walker Bess 4 Limited Partnership (Jonathan Cheszes), 3940 North Service, Developing 3 x 4.75 MW Battery Storage Projects</p> <p>The Middle Eastern Bible Fellowship in Windsor (Philippe Yaacoub), 3385 Forest Glade, New Addition of a Christian Educational Hall to Existing Church Building</p> <p>Architectural Design Associates Inc. Architect (Shaun Parent) 1247 Riverside E, Proposed 5-Storey Residential Development</p> <p style="text-align: right;">Z2023 Note & File</p>
7.1.7	Committee of Adjustment Agenda	<p>Applications heard by the Committee of Adjustment/Consent Authority, Thursday July 27, 2023.</p> <p style="text-align: right;">Z 2023 Note & File</p>



MEMO

TO: Members of City Council
FROM: Mayor's Office
DATE: August 4, 2023
SUBJECT: Request for Federation of Canadian Municipalities (FCM) to endorse Disaster Mitigation and Adaptation Fund (DMAF) Funding Resolution

Members of Council,

On June 12, 2023, Windsor City Council approved the following decision:

“That Administration **BE DIRECTED** to consult with The Federation of Canadian Municipalities (FCM) and other affected municipalities to advocate for the development of a federal mechanism to address inflationary cost escalation as it relates to the Disaster Mitigation & Adaptation Fund (DMAF) program; and to contact local Members of Parliament to request continued advocacy on the issue.”

Carried.

As a result of this decision and in discussions with the Federation of Canadian Municipalities, the attached Resolution is being considered by its board and requires a formal request from Windsor City Council to be placed on their agenda.

The original City Council direction from it's meeting held February 13, 2023 has also been provided for your information.

Kind Regards,

Abe Taqtaq
Chief of Staff, Office of the Mayor
City of Windsor

EISD-2023-05 Federal Mechanism to address inflationary costs through DMAF

WHEREAS, municipal infrastructure across Canada is being increasingly impacted by the effects of climate change, leading to urgent and escalating needs for mitigation and adaptation projects; and

WHEREAS, the Disaster Mitigation and Adaptation Fund (DMAF) is a critical federal program providing essential funding for municipal climate adaptation and mitigation projects; and

WHEREAS, the federal government has committed to covering up to 40% of project costs through the DMAF program, and since the program's inception in 2018, Canada has experienced a higher-than-expected inflation rate which has significantly increased total project costs; and

WHEREAS, due to inflation, the funds committed through DMAF no longer cover 40% of project costs placing a greater financial burden on municipalities; therefore be it

RESOLVED, That the FCM call on the federal government to work with municipalities to develop a funding mechanism to address inflationary cost escalation as it relates to the Disaster Mitigation and Adaptation Fund (DMAF) program.

Phone: (519)255-6211

**CITY HALL
WINDSOR, ONTARIO
N9A 6S1**

Fax: (519)255-6868

E-mail: clerks@citywindsor.ca

WEBSITE: www.citywindsor.ca

**City Council
Decision
Monday, February 13, 2023**

Moved by: Councillor Kieran McKenzie
Seconded by: Councillor Jo-Anne Gignac

Decision Number: CR 70/2023

- I. That City Council **RECEIVE** for information this report as an overall status update on the progress of the Disaster Mitigation & Adaptation Fund (DMAF) 1 Program, including an update on the challenges surrounding recent economic conditions and the resulting inflationary pressures; and,
- II. That Administration **BE DIRECTED** to hold DMAF 1 construction tenders as outlined in Appendix C, pending discussions with Infrastructure Canada (INFC) to further investigate and consider strategies to address the increasing impacts of inflationary pressures on the DMAF 1 Program; and,
- III. That Administration **BE DIRECTED** to request Infrastructure Canada (INFC) for an extension to the completion date for the DMAF 1 Program, from March 31, 2028 to March 31, 2032; and,
- IV. That Administration **BE DIRECTED** to advise Infrastructure Canada (INFC) that discussions with respect to the development of a Contribution Agreement for the award of funding under DMAF 4 will be placed on hold pending further review of the strategies developed to address DMAF 1 and our commitments under that Agreement; and,
- V. That Council **SEND** a letter to the Federal Government (Minister of Intergovernmental Affairs, Infrastructure and Communities) and to our local Federal Members of Parliament, as well as the Federation of Canadian Municipalities (FCM) to request that the federal government provide additional funding to avoid the downloading of inflation-adjusted construction costs to municipal ratepayers.

Carried.

Report Number: C 17/2023
Clerk's File: SW/13822 11.3

Anna Ciacelli
Deputy City Clerk
February 23, 2023



BY EMAIL

July 17, 2023

Mayor Drew Dilkens and Windsor City Councillors
City of Windsor, clerks@citywindsor.ca

Dear Mayor Dilkens and City Councillors

Re: Encampments

Our city like so many other cities in Canada is facing a crisis in affordable housing. Our clinics regularly encounter clients who are precariously housed or actually losing their homes. We recognize the efforts that council has made to address the issue and know that you know there is so much more that needs to be done.

We wanted to make sure that you are aware of an important decision of the Ontario Superior Court of Justice regarding encampments. [Here is a link to Justice Valente's decision for your review](#). At issue was the jurisdiction of the Region to clear out an encampment which they believed to be in violation of their bylaw. The Court declined to order the injunctive relief requested by the Region and declined to declare the encampment residents were in breach of the Region's by-laws. The Court advised that the proposed eviction infringed the section 7 rights of the encampment residents. The Court followed the line of reasoning established by the B.C. courts. The decision clearly articulates the factors to be considered and identifies the importance of protecting the Charter Rights of the encampment participants. The Region's assertion that the availability of shelter beds was not adopted by the Court which examined the availability and accessibility of the proposed shelter.

We are wondering whether your instructions/or policies regarding encampments reflect the principles articulated in this decision. Will you be engaging in a public consultation process on such an important issue? As always our clinic would be a willing participant in any discussions or consultation process. We have considerable experience in assisting clients who have been evicted and struggling to find alternative suitable and affordable accommodation. Our housing lawyer Tori-Lee Jenkins (tori-lee.jenkins@law.clcj.ca) would be pleased to follow up with your staff as needed.

Thank for the opportunity to share our concerns with you.

Sincerely,

Marion Overholt
Executive Director
Legal Assistance of Windsor

A Joint Service of the Faculty of Law, University of Windsor and Legal Aid Ontario

443 Ouellette Avenue, 2nd Floor, Windsor, Ontario N9A 4J2

T: (519) 256-7831 F: (519) 256-1387 TTY: (519) 256-5287

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Consolidated City Council Agenda - Tuesday, August 8, 2023

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June 14, 2023

Item No. 7.1.3

VIA RESS AND EMAIL

Nancy Marconi
Registrar
Ontario Energy Board
2300 Yonge Street, 27th Floor
Toronto, ON M4P 1E4

Dear Nancy Marconi:

**Re: Enbridge Gas Inc. (Enbridge Gas)
Ontario Energy Board (OEB) File No.: EB-2023-0092
2022 Utility Earnings and Disposition of Deferral & Variance Account
Balances Application and Evidence**

Effective January 1, 2019, Enbridge Gas Distribution Inc. (EGD) and Union Gas Limited (Union) amalgamated to become Enbridge Gas Inc. (Enbridge Gas). Enclosed is the application and evidence submitted by Enbridge Gas addressing 2022 utility earnings and the disposition and recovery of certain 2022 deferral and variance account balances (the Application) for all Enbridge Gas rate zones. Also included is the OEB Scorecard and the IRP Annual Report. No approval is being sought regarding these items.

The Application is supported by evidence which is outlined below:

- Exhibit A: Overview and Introduction
- Exhibit B: Utility Results and Earnings Sharing
- Exhibit C: Enbridge Gas Deferral and Variance Accounts
- Exhibit D: EGD Rate Zone Deferral and Variance Accounts
- Exhibit E: Union Rate Zones Deferral and Variance Accounts
- Exhibit F: Rate Allocation
- Exhibit G: OEB Scorecard
- Exhibit H: IRP Annual Report

Enbridge Gas proposes to dispose of the approved 2022 deferral and variance account balances with the first QRAM application following the OEB’s approval, which is assumed to be January 1, 2024.

In accordance with the OEB’s revised Practice Direction on Confidential Filings effective December 17, 2021, Enbridge Gas is requesting confidential treatment of the following exhibit – details of the specific confidential information for which confidential treatment is sought (all of which fits within the OEB’s “presumptively confidential” category) are set out below:

Exhibit	Description of Document	Brief Description	Basis for Confidentiality Claim
Exhibit D, Tab 1, Schedule 6	Storage RFP Summary	Contains vendor responses for third party storage information including terms, pricing and injection and withdrawal offers.	Meets categories of information to be treated as confidential from third parties as part of a competitive procurement process. Equivalent information has been treated as confidential in previous proceedings, including the Enbridge Gas 2021 Deferral & Variance Account Balances Application (see EB-2022-0110 Decision on Confidentiality, July 29, 2022).

The above noted submission has been filed electronically through the OEB’s RESS and will be made available on Enbridge Gas’s website at:

<https://www.enbridgegas.com/Regulatory-Proceedings>

In the event that you have any questions on the above or would like to discuss in more detail, please do not hesitate to contact me.

Sincerely,

(Original Digitally Signed)

Richard Wathy
Technical Manager, Regulatory Applications

cc.: D. Stevens (Aird & Berlis)

ONTARIO ENERGY BOARD NOTICE TO CUSTOMERS OF ENBRIDGE GAS INC.

Enbridge Gas Inc. has applied to dispose of the balances of certain deferral and variance accounts.

Learn more. Have your say.

If the application is approved as filed, a typical residential customer of Enbridge Gas Inc. will see the following one-time billing adjustment, effective January 1, 2024:

EGD Rate Zone (former Enbridge Gas Distribution Inc. customers)

- **Residential Rate 1 Sales Service and Direct Purchase** customers will see a one-time billing charge of \$2.74, effective January 1, 2024.

Union Rate Zone (former Union Gas Limited customers)

- **Union South Residential Rate M1 Sales Service** customers will see a one-time billing charge of \$7.54, effective January 1, 2024.
- **Union South Residential Rate M1 Direct Purchase** customers will see a one-time billing charge of \$0.39, effective January 1, 2024.
- **Union North-West Residential Rate 01 Sales Service and Direct Purchase** customers will receive a one-time billing credit of \$33.46, effective January 1, 2024.
- **Union North-East Residential Rate 01 Sales Service and Direct Purchase** customers will see a one-time billing charge of \$2.37, effective January 1, 2024.

Other customers, including businesses, may also be affected.

Under the OEB-approved Earnings Sharing Mechanism, Enbridge Gas Inc. is required to share with customers any earnings that are 150 basis points over the OEB-approved return on equity. Enbridge Gas Inc. says that its 2022 earnings were below the 150 basis point threshold and as a result it is not proposing to share any earnings with customers.

THE ONTARIO ENERGY BOARD WILL HOLD A PUBLIC HEARING

The Ontario Energy Board (OEB) will hold a public hearing to consider Enbridge Gas's application. During this hearing we will review Enbridge Gas's 2022 earnings and the deferral account balances that are requested for disposition. We will also hear questions and arguments from individuals that have registered to participate (called intervenors) in the OEB's hearing. At the end of this hearing, the OEB will decide whether to grant Enbridge Gas's request to dispose of the deferral account balances.

The OEB is an independent and impartial public agency. We make decisions that serve the public interest. Our goal is to promote a financially viable and efficient energy sector that provides you with reliable energy services at a reasonable cost.

BE INFORMED AND HAVE YOUR SAY

You have the right to information regarding this application and to be involved in the process.

- You can review Enbridge Gas's application on the OEB's website now
- You can file a letter with your comments, which will be considered during the hearing
- You can become an intervenor. As an intervenor, you can ask questions about Enbridge Gas's application and make arguments on whether the OEB should approve Enbridge Gas's request. Apply by **July 24** or the hearing will go ahead without you and you will not receive any further notice of the proceeding
- At the end of the process, you can review the OEB's decision and its reasons on our website

The OEB intends to consider cost awards in this proceeding that are in accordance with the Practice Direction on Cost Awards and only in relation to the following:

1) The review of the following deferral and variance accounts:

EGD Rate Zone (former Enbridge Gas Distribution Inc.) Accounts

- Storage and Transportation Deferral Account
- Transactional Services Deferral Account
- Unaccounted for Gas Variance Account
- Average Use True-Up Variance Account
- Deferred Rebate Account
- Transition Impact of Accounting Changes Deferral Account
- OEB Cost Assessment Variance Account
- Dawn Access Costs Deferral Account

Union Rate Zones (former Union Gas Limited) Accounts

- Upstream Transportation Optimization Deferral Account

- Unabsorbed Demand Costs Variance Account
- Short-Term Storage and Other Balancing Services
- Normalized Average Consumption Deferral Account
- Deferral Clearing Variance Account
- OEB Cost Assessment Variance Account
- Parkway West Project Costs Deferral Account
- Lobo D/Bright C/Dawn H Compressor Project Costs Deferral Account
- Parkway Obligation Rate Variance Account
- Panhandle Reinforcement Project Costs Deferral Account
- Unaccounted for Gas Volume Variance Account
- Unaccounted for Gas Price Variance Account

Enbridge Gas Inc. Accounts

- Tax Variance - Accelerated Capital Cost Allowance – Enbridge Gas Inc.
- Integrated Resource Planning Operating Costs Deferral Account

- 2) The review of Enbridge Gas Inc.'s 2022 earnings, earnings sharing calculations and the 2022 Performance Scorecard.
- 3) The review of the methodology for disposing and allocating the deferral and variance account balances.

LEARN MORE

These proposed charges relate to Enbridge Gas's distribution services. The above referenced billing adjustment will appear as a separate line on your bill. Our file number for this case is **EB-2023-0092**. To learn more about this hearing, find instructions on how to file a letter with your comments or become an intervenor, or to access any document related to this case, please select the file number **EB-2023-0092** from the list on the OEB website: www.oeb.ca/notice. You can also phone our Public Information Centre at 1-877-632-2727 with any questions.

ORAL VS. WRITTEN HEARINGS

There are three types of OEB hearings – oral, electronic, and written. Enbridge Gas has applied for a written hearing. The OEB is considering this request. If you have a preference for the format of the hearing, you can write to the OEB to explain why by **July 24**.

PRIVACY

If you write a letter of comment, your name and the content of your letter will be put on the public record and the OEB website. However, your personal telephone number, home address and email address will be removed. If you are a business, all your information will remain public. If you apply to become an intervenor, all information will be public.

This rate hearing will be held under section 36 of the Ontario Energy Board Act, 1998, S.O. 1998, c.15, Schedule B.



Ontario
Energy
Board | Commission
de l'énergie
de l'Ontario

Item No. 7.1.4

Subject: FW: Letter of Notice on Non-Potable Standards - 1067 Henry Ford Centre Drive, Windsor
Attachments: Letter - Notice of Non-Potable Standards Letter - 1067 Henry Ford Centre Drive, Windsor.pdf

From: Webb, Kevin <KWebb@citywindsor.ca>
Sent: July 27, 2023 7:25 AM
To: clerks <clerks@citywindsor.ca>
Cc: 'mantaya@dillon.ca' <mantaya@dillon.ca>; 'jcarson@dillon.ca' <jcarson@dillon.ca>
Subject: FW: Letter of Notice on Non-Potable Standards - 1067 Henry Ford Centre Drive, Windsor

Good morning Matthew and Jeff,

In response to your attached correspondence, The City of Windsor has no objection to the apply Table 3 Full Depth Generic Site Condition Standards (SCSs) in a Non-Potable Ground Water Condition for Residential/Parkland/institutional Property Use for Fine-Grained Soil for the property 1067 Henry Ford Centre Drive, Windsor, Ontario under O.Reg. 153/04 – Record of Site Condition (Part XV.1 of the Environment Protection Act).

There is no objection with the application of these standards for this property.

Thanks and if you have any questions please let me know.

Kevin Webb | Manager Environmental Quality



Office of the Commissioner of Infrastructure Services | Pollution Control
4155 Ojibway Parkway | Windsor ON | N9C 4A5
Office: 519 253 7217 ext 3330
Cell: 519 791 7844
kwebb@citywindsor.ca

www.citywindsor.ca

From: Antaya, Matthew <mantaya@dillon.ca>
Sent: Monday, July 24, 2023 2:27 PM
To: clerks <clerks@citywindsor.ca>
Cc: Jeff Carson <jcarson@dillon.ca>; Webb, Kevin <KWebb@citywindsor.ca>
Subject: Letter of Notice on Non-Potable Standards - 1067 Henry Ford Centre Drive, Windsor

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

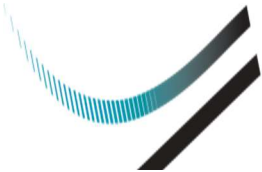
Good Morning,

Please see the attached letter request for the attention of Kevin Webb, Manager Environmental Quality.

We are requesting that a response be provided to this letter to support a Record of Site Condition (RSC) application for the property with the Ministry of the Environment, Conservation and Parks.

If you have any questions or comments, please let me know.

--



Matthew Antaya
Dillon Consulting Limited
3200 Deziel Drive, Suite 608
Windsor, Ontario, N8W 5K8
T - 519.948.4243 ext. 3203
F - 519.948.5054
mantaya@dillon.ca
www.dillon.ca



This message is directed in confidence solely to the person(s) named above and may contain privileged, confidential or private information which is not to be disclosed. If you are not the addressee or an authorized representative thereof, please contact the undersigned and then destroy this message.

Ce message est destiné uniquement aux personnes indiquées dans l'entête et peut contenir une information privilégiée, confidentielle ou privée et ne pouvant être divulguée. Si vous n'êtes pas le destinataire de ce message ou une personne autorisée à le recevoir, veuillez communiquer avec le soussigné et ensuite détruire ce message.

July 20, 2023

The Corporation of the City of Windsor
4155 Ojibway Parkway
Windsor, Ontario
N9C 4C3

Attention: Mr. Kevin Webb
Manager Environmental Quality

*Notice of Intention to Apply Non-Potable Groundwater Site Condition Standards
Record of Site Condition – 1067 Henry Ford Centre Drive, Windsor*

Dillon Consulting Limited has been retained to obtain a Record of Site Condition for the property located at 1067 Henry Ford Centre Drive, Windsor, Ontario (see property boundary below).



We intend to apply Table 3 Full Depth Generic Site Condition Standards (SCSs) in a Non-Potable Ground Water Condition for Residential/Parkland/Institutional Property Use for Fine-Grained Soil for the property under O.Reg. 153/04 – Record of Site Condition – Part XV.1 of the Environmental Protection Act. Please confirm there is no objection with the application of these standards for this property.

Yours sincerely,
DILLON CONSULTING LIMITED

Jeff Carson, P.Eng., QP_{ESA}
Environmental Engineer

Our file: 23-6144



3200 Deziel Drive
Suite 608
Windsor, Ontario
Canada
N8W 5K8
Telephone:
519.948.5000
Fax:
519.948.5054

Dillon Consulting
Limited

TO: Mayor & City Council

FROM: Andrew Daher, Commissioner of Human and Health Services

DATE: August 8, 2023

SUBJECT: City of Windsor Physician Recruitment Background

REFERENCE: ProsperUS Letter regarding Access to Primary Care

Purpose

As additional background information, this memo outlines the City of Windsor's historical approach to physician recruitment and includes a status update as it relates to current funding & ongoing efforts.

Physician Recruitment History

2004: The Regional Physician Recruitment Office was established with two staff from Hotel Dieu Grace Hospital. It initially operated under a three-year initiative with cost-sharing between the City (55%) and County (45%). The City's annual budget allocation was approximately \$142,000.

2006: To continue funding the Regional Physician Recruitment Office beyond the initial initiative, City Council approved (CR#405/2006) ongoing funding through December 31, 2012, thereby eliminating the need for annual budgetary requests.

2010: Given budgetary constraints and a review of mandated services, Council approved the removal of base funding in 2011, and directed that the program be funded through one-time capital funding for 2011 and 2012.

2011: Prior to the decision not to renew 2012 funding, discussions were held with area hospitals, physician groups, and community partners to explore alternate funding sources and operational models. However, additional community partnership funding was unavailable, and at the time physician recruitment continued to be spearheaded through the municipality.

2013: As an alternative to funding a physician recruitment position, City Council approved annual funding of \$15,000 for the Windsor Family Medicine Residency Training Program from the Physician Recruitment allotment in the 2013 Operating Budget. Additionally, \$31,500 carry forward funds from 2012 were used to create a City of Windsor physician recruitment website, with a \$10,000 annual allotment dedicated to website maintenance and Committee needs. A new City of Windsor Physician Recruitment Advisory Committee was convened by the CAO.

2014-2018: In 2016, City Council was presented with the City of Windsor Physician Recruitment website (www.windsorphysicians.ca), and the Schulich School of Medicine's Family Medicine Program, led by Dr. Ziter, continued its recruitment efforts. The City of Windsor Recruitment Advisory Committee was active until 2018.

Current State

Windsor is home to Western University's Schulich School of Medicine & Dentistry as a satellite campus at the University of Windsor. The school offers 24 Family Medicine Residency spots; they are two-year residency programs providing medical students with essential training to become licensed family doctors. After completing the second year, 10 resident spots are available for students to graduate and start practicing as family physicians in the community. Additionally, 4 resident spots are offered for third-year students interested in Palliative Care, Hospitalist, or Emergency Medicine. The school also hosts a Psychiatry program, with 9 residents currently enrolled in the five-year program.

Since 2004, the City of Windsor has contributed well over \$1.5M for Physician Recruitment related initiatives. The city currently provides \$24,000 to Windsor's Schulich School of Medicine to support crucial initiatives and activities related to the program. These include showcasing the beauty of Windsor and surrounding areas to the current family medicine residents, enhancing recruitment efforts with medical school students and potential residents, expanding the curriculum to include unique learning modalities and clinical placements, and enriching learning opportunities to address specific community needs. The \$24,000 continues to form part of the Human & Health Services department's annual budget.

For the 2022-2023 academic year, 77% of family medicine residents choose to stay in Windsor-Essex after completing their residency, contributing to the community's ongoing healthcare services. It has been noted by the Associate Dean that efforts with the family medicine training over the years due to this funding has been incredibly effective in supporting retention of these residents.

Andrew Daher
Commissioner, Human & Health Services

August 2, 2023

Dear Windsor City Council,

ProsperUs is a Collective Impact partnership comprised of non-profit, government, healthcare, education, labour, business, and inspired community members including parents and youth. We have a shared vision of a prosperous Windsor-Essex County where all children and youth have the support they need to succeed from cradle to career. You can learn more about our work at weunlockpotential.com.

Our Cradle to Career approach is a proven strategy that focuses on systems change to ensure young people have wrap-around supports from the time they are born until they enter the workforce. This work is focused on priority neighbourhoods where data tell us families face the greatest barriers: Downtown Windsor, West Windsor, and Leamington.

In May 2022, ProsperUs formed a resident-led Advocacy Working Group for West Windsor and Downtown Windsor. Advocacy Working Group members identified that access to healthcare services is a significant barrier they regularly face. Our research demonstrates a need to focus on increasing access to primary healthcare services:

- According to the Primary Care Data Reports for Ontario Health Teams (2022), 32,118 people in Windsor-Essex County are not attached to a Primary Care Provider. This includes 6,998 children between the ages of 0-14.ⁱ
- Among people not currently attached to a Primary Care Provider in our region, 45% live in neighbourhoods with the lowest average incomes.ⁱⁱ
- The need for physician recruitment is growing as Windsor-Essex County has an aging Physician population. More than 1 in 5 physicians in Windsor-Essex County were over the age of 65 and approaching retirement in 2019.ⁱⁱⁱ
- According to the Windsor Essex Ontario Health Team's Comprehensive Primary Care Report (2022), Physicians over the age of 65 in Windsor have a total of 28,986 patients. In Leamington, Physicians over the age of 65 have a total of 4992 patients.
- Furthermore, there are only 31 pediatricians^{iv} currently working in our region serving a population of 36,640 children ages 0-14.^v
- The pressure on our healthcare system was reflected in 2022, when Windsor Regional Hospital had the longest Emergency Room wait times in Ontario as too many people used hospitals for primary care.^{vi}

This is important because in Ontario, people living with low incomes are more likely to experience health risks in their daily life such as having less access to nutritious food. They are also more likely to live with multiple chronic conditions which can lead to further health problems, yet they are less likely to receive quality healthcare.^{vii} For

example, children living in low-income households are more likely to experience health issues such as asthma and obesity and face barriers to accessing preventive and primary care services.^{viii}

As of January 2023, the Regional Physician Recruiter Office Windsor/Essex (RPROWE) is no longer funded by any municipality in Windsor-Essex County. RPROWE supported all hospitals, community clinics, agencies, and private offices in our region, as well as the College of Physicians and Surgeons of Ontario. This initiative recruited an average of 34 physicians annually and recruited 569 physicians between 2003 and 2019.^{ix} 1 in 6 physicians required help with immigration which this initiative provided.^x

The ProsperUs partnership, including resident members of the ProsperUs Advocacy Working Group, recommends that the City of Windsor collaborate with other municipalities and healthcare leaders in Windsor-Essex County to establish a strategy for physician recruitment and retention in our region. This strategy could include:

- 1) Conducting a comprehensive review of the unmet healthcare needs of residents in Windsor-Essex County and how municipalities can collaborate with local healthcare leaders and the Government of Ontario to increase our region's capacity to meet the needs of residents.
- 2) Reconvening the Regional Physician Recruitment Steering Committee to increase data sharing, collaboration, and strategic action among healthcare providers. This could include informing and implementing a comprehensive strategy for physician recruitment and retention and working with the [Canadian Society of Physician Recruitment](#) to ensure more local residents have access to a Primary Care Provider.
- 3) Increasing investment in physician recruitment and retention efforts for local healthcare services based on the needs of residents, including specializations and languages spoken.
- 4) Coordinating regional advocacy efforts to the Government of Ontario regarding increased access to Primary Care Providers, including increased funding for local healthcare services and expanding the number of residency spaces at schools of medicine.

Delayed access to healthcare services has life-long consequences and increases costs to the healthcare system.^{xi} Increasing early prevention, and easing the pressure on healthcare workers and services requires the involvement of all levels of government. ProsperUs is presenting this letter to the City of Windsor and the County of Essex to raise awareness of the need for increased regional dialogue on access to primary care providers.

Through continued advocacy, as well as endorsement of a regional strategy for physician recruitment and retention, we believe that municipalities in Windsor-Essex County can make a significant impact on this key issue.

Thank you for your consideration of our suggested regional approach to this issue.

Sincerely,



Jessica Sartori
Owner/Operator, Parallel 42 Systems
Co-Chair ProsperUs



Shelley Fellows
Chair of the Board of Directors,
Automate Canada
Co-Chair ProsperUs

On behalf of the ProsperUs Collective Impact Partnership and Caroline Taylor, West Windsor Resident, Co-Chair of the ProsperUs Windsor Advocacy Working Group and Rose Hayes, Downtown Resident, Co-Chair of the ProsperUs Windsor Advocacy Working Group.

-
- ⁱ INSPIRE-PHC, Primary Care Data Working Group. (2023) *Primary Care Data Reports for Ontario Health Teams (OHTs)*. <https://www.ontariohealthprofiles.ca/>
- ⁱⁱ INSPIRE-PHC, Primary Care Data Working Group. (2023) *Primary Care Data Reports for Ontario Health Teams (OHTs)*. <https://www.ontariohealthprofiles.ca/>
- ⁱⁱⁱ Mavrinac, J. (2019, October 16). *Regional Physician Recruitment* [PowerPoint slides]. <https://coe.pub.escribemeetings.com/filestream.ashx?DocumentId=12817>
- ^{iv} College of Physicians and Surgeons of Ontario (2023). *Advanced Search for Registered Doctors in Ontario*. [Data Set]. CPSO. <https://doctors.cpso.on.ca/?search=general> (accessed February 6, 2023)
- ^v Statistics Canada (2022). *Census Profile, 2021 Census of Population*. (Statistics Canada Catalogue no. 98-316-X2021001.[Data Set]. Statistics Canada. <https://www.statcan.gc.ca/census-recensement/2021/dp-pd/prof/index.cfm?Lang=E>
- ^{vi} Wilhelm, T. (2022, July). *Windsor Regional Hospital grapples with highest ER wait times in Ontario*. CBC News. <https://windsorstar.com/news/local-news/windsor-regional-hospital-grapples-with-highest-er-wait-times-in-ontario>
- ^{vii} Health Quality Ontario (2016). *Income and Health: Opportunities to achieve health equity in Ontario*. <http://www.hqontario.ca/portals/0/documents/system-performance/health-equity-report-en.pdf>
- ^{viii} Children First Canada. (2023). *Pedionomics: the Social Return on Investment in Improving the Health and Wellbeing of Children and Adolescents*. <https://childrenfirstcanada.org/wp-content/uploads/2023/05/Pedionomics-Raising-Canada-2023-Children-First-Canada.pdf>
- ^{ix} Mavrinac, J. (2019, October 16). *Regional Physician Recruitment* [PowerPoint slides]. <https://coe.pub.escribemeetings.com/filestream.ashx?DocumentId=12817>
- ^x Mavrinac, J. (2019, October 16). *Regional Physician Recruitment* [PowerPoint slides]. <https://coe.pub.escribemeetings.com/filestream.ashx?DocumentId=12817>
- ^{xi} Children's Health Coalition. (2021). *Make Kids Count: A Children's health action plan to ensure hospital capacity and provide timely access to care both in the immediate pandemic response and through recovery*. <https://www.chcontario.ca/wp-content/uploads/2022/04/Make-Kids-Count-Action-Plan-from-the-Childrens-Health-Coalition-2.pdf>

ProsperUs is a collective of non-profit, government, health care, education, labour, business, and inspired residents with a shared vision of a prosperous Windsor-Essex County where every young person has the opportunity and support they need to thrive. ProsperUs is a partnership between:

BMO Financial Group | City of Windsor | Collège Boréal | Connecting Windsor-Essex | Conseil scolaire catholique Providence | County of Essex | CUPE Local 543 | Erie Shores Healthcare | FCA Greater Essex County District School Board | Green Shield Canada | Hôtel-Dieu Grace Healthcare | Invest WindsorEssex | John McGarvey Children's Centre | Leamington & District Chamber of Commerce | Libro Credit Union | Ministry of Children, Community & Social Services | Ministry of Citizenship & Immigration | Ministry of Community Safety & Correctional Services | Ministry of Education | Ministry of Training, Colleges & Universities | Municipality of Leamington | New Canadians' Centre of Excellence | Ontario Health Steering Committee | Ontario Provincial Police | RBC Royal Bank | South Essex Community Council | South Essex Community Council | St. Clair College | TD Canada Trust | Tappesman's | The O'Neil Foundation | Toldo Foundation | Unifor Local 444 | United Way/Centraide Windsor-Essex County | University of Windsor | Windsor-Essex Children's Aid Society | Windsor-Essex Children's District School Board | Windsor-Essex Children's Aid Society | Windsor-Essex Community Foundation | Windsor-Essex Community Housing Corporation | Windsor-Essex County Health Unit | Windsor-Essex Regional Chamber of Commerce | Windsor Police Service | Windsor Regional Hospital | Workforce WindsorEssex

July 12, 2023

Dear Windsor Council

RE: ProsperUs Advocacy for Increased Access to Primary Care

Please accept this letter of support for the ProsperUs Advocacy Working Group's letter regarding increased access to Primary Care Providers in the Windsor Essex region. According to the Primary Care Data Reports for Ontario Health Teams (2022), 32,118 people in Windsor-Essex County are not attached to a Primary Care Provider. This includes 6,998 children between the ages of 0-14.ⁱ The need for physician recruitment is growing as Windsor-Essex County has an aging Physician population. More than 1 in 5 physicians in Windsor-Essex County were over the age of 65 and approaching retirement in 2019.ⁱⁱ

Among people not currently attached to a Primary Care Provider in our region, 45% live in neighbourhoods with the lowest average incomes.ⁱⁱⁱ People living with low incomes are more likely to experience health risks in their daily life such as having less access to nutritious food. They are also more likely to live with multiple chronic conditions which can lead to further health problems, yet they are less likely to receive quality healthcare.^{iv} Delayed access to healthcare services has life-long consequences and increases costs to the healthcare system.

Windsor Essex Community Health Center (weCHC) and ProsperUs recommend that municipalities in our region collaborate with healthcare leaders in Windsor-Essex County to establish a regional strategy for physician recruitment and retention to meet the needs of residents. Through continued collaboration, data-sharing, and advocacy, we believe municipalities in Windsor-Essex County can make a significant impact on this pressing issue.

Sincerely,



Rita Taillefer
Executive Director
Windsor Essex Community Health Centre
1-519-890-3691

ⁱ INSPIRE-PHC, Primary Care Data Working Group. (2023) *Primary Care Data Reports for Ontario Health Teams (OHTs)*. <https://www.ontariohealthprofiles.ca/>

ⁱⁱ Mavrinac, J. (2019, October 16). *Regional Physician Recruitment* [PowerPoint slides]. <https://coe-pub.escribemeetings.com/filestream.ashx?DocumentId=12817>

ⁱⁱⁱ INSPIRE-PHC, Primary Care Data Working Group. (2023) *Primary Care Data Reports for Ontario Health Teams (OHTs)*. <https://www.ontariohealthprofiles.ca/>

^{iv} Health Quality Ontario (2016). *Income and Health: Opportunities to achieve health equity in Ontario*. <http://www.hqontario.ca/portals/0/documents/system-performance/health-equity-report-en.pdf>

Date July 11, 2023

RE: ProsperUs Advocacy for Increased Access to Primary Care

Dear Windsor Council,

Please accept this letter of support for the ProsperUs Advocacy Working Group's letter regarding increased access to Primary Care Providers in the Windsor Essex region. According to the Primary Care Data Reports for Ontario Health Teams (2022), 32,118 people in Windsor-Essex County are not attached to a Primary Care Provider. This includes 6,998 children between the ages of 0-14.ⁱ The need for physician recruitment is growing as Windsor-Essex County has an aging Physician population. More than 1 in 5 physicians in Windsor-Essex County were over the age of 65 and approaching retirement in 2019.ⁱⁱ

Among people not currently attached to a Primary Care Provider in our region, 45% live in neighbourhoods with the lowest average incomes.ⁱⁱⁱ People living with low incomes are more likely to experience health risks in their daily life such as having less access to nutritious food. They are also more likely to live with multiple chronic conditions which can lead to further health problems, yet they are less likely to receive quality healthcare.^{iv} Delayed access to healthcare services has life-long consequences and increases costs to the healthcare system.

Windsor Family Health Team and ProsperUs recommend that municipalities in our region collaborate with healthcare leaders in Windsor-Essex County to establish a regional strategy for physician recruitment and retention to meet the needs of residents. Through continued collaboration, data-sharing, and advocacy, we believe municipalities in Windsor-Essex County can make a significant impact on this pressing issue.

Sincerely,



Margo Reilly, Executive Director

Windsor Family Health Team
mreilly@windsorfht.ca

ⁱ INSPIRE-PHC, Primary Care Data Working Group. (2023) *Primary Care Data Reports for Ontario Health Teams (OHTs)*. <https://www.ontariohealthprofiles.ca/>

ⁱⁱ Mavrinac, J. (2019, October 16). *Regional Physician Recruitment* [PowerPoint slides]. <https://coe-pub.escribemeetings.com/filestream.ashx?DocumentId=12817>

ⁱⁱⁱ INSPIRE-PHC, Primary Care Data Working Group. (2023) *Primary Care Data Reports for Ontario Health Teams (OHTs)*. <https://www.ontariohealthprofiles.ca/>

^{iv} Health Quality Ontario (2016). *Income and Health: Opportunities to achieve health equity in Ontario*. <http://www.hqontario.ca/portals/0/documents/system-performance/health-equity-report-en.pdf>



HÔTEL - DIEU GRACE HEALTHCARE

ESTD 1888

July 10, 2023

RE: ProsperUs Advocacy for Increased Access to Primary Care

Dear Windsor Council,

Please accept this letter of support for the ProsperUs Advocacy Working Group's letter regarding increased access to Primary Care Providers in the Windsor Essex region. According to the Primary Care Data Reports for Ontario Health Teams (2022), 32,118 people in Windsor-Essex County are not attached to a Primary Care Provider. This includes 6,998 children between the ages of 0-14.ⁱ The need for physician recruitment is growing as Windsor-Essex County has an aging Physician population. More than 1 in 5 physicians in Windsor-Essex County were over the age of 65 and approaching retirement in 2019.ⁱⁱ

Among people not currently attached to a Primary Care Provider in our region, 45% live in neighbourhoods with the lowest average incomes.ⁱⁱⁱ People living with low incomes are more likely to experience health risks in their daily life such as having less access to nutritious food. They are also more likely to live with multiple chronic conditions which can lead to further health problems, yet they are less likely to receive quality healthcare.^{iv} Delayed access to healthcare services has life-long consequences and increases costs to the healthcare system.

Hôtel-Dieu Grace Healthcare and ProsperUs recommend that municipalities in our region collaborate with healthcare leaders in Windsor-Essex County to establish a regional strategy for physician recruitment and retention to meet the needs of residents. Through continued collaboration, data-sharing, and advocacy, we believe municipalities in Windsor-Essex County can make a significant impact on this pressing issue.

Sincerely,



Biagio (Bill) Marra
President & CEO
bill.marra@hdgh.org

ⁱ INSPIRE-PHC, Primary Care Data Working Group. (2023) *Primary Care Data Reports for Ontario Health Teams (OHTs)*. <https://www.ontariohealthprofiles.ca/>

ⁱⁱ Mavrinc, J. (2019, October 16). *Regional Physician Recruitment* [PowerPoint slides]. <https://coe-pub.escribemeetings.com/filestream.ashx?DocumentId=12817>

ⁱⁱⁱ INSPIRE-PHC, Primary Care Data Working Group. (2023) *Primary Care Data Reports for Ontario Health Teams (OHTs)*. <https://www.ontariohealthprofiles.ca/>

^{iv} Health Quality Ontario (2016). *Income and Health: Opportunities to achieve health equity in Ontario*. <http://www.hqontario.ca/portals/0/documents/system-performance/health-equity-report-en.pdf>

CHANGING LIVES TOGETHER

Consolidated City Council Agenda - Tuesday, August 8, 2023



Ontario Provincial Police
Essex County Detachment



Police provincial de l'Ontario
Détachement du Comté d'Essex

1219 Hicks Rd.
P.O. Box 910
Essex, Ontario
N8M 2Y2

1219 rue Hicks
C.P. 910
Essex, Ontario
N8M 2Y2

Tel: (519) 723-2493 Fax: (519) 723-2133

Tel: (519) 723-2493 Télécopieur: (519) 723-2133

July 17, 2023

File Reference/

RE: ProsperUs Advocacy for Increased Access to Primary Care

Dear Windsor Council,

Please accept this letter of support for the ProsperUs Advocacy Working Group's letter regarding increased access to Primary Care Providers in the Windsor Essex region. According to the Primary Care Data Reports for Ontario Health Teams (2022), 32,118 people in Windsor-Essex County are not attached to a Primary Care Provider. This includes 6,998 children between the ages of 0-14.ⁱ The need for physician recruitment is growing as Windsor-Essex County has an aging Physician population. More than 1 in 5 physicians in Windsor-Essex County were over the age of 65 and approaching retirement in 2019.ⁱⁱ

Among people not currently attached to a Primary Care Provider in our region, 45% live in neighborhoods with the lowest average incomes.ⁱⁱⁱ People living with low incomes are more likely to experience health risks in their daily life such as having less access to nutritious food. They are also more likely to live with multiple chronic conditions which can lead to further health problems, yet they are less likely to receive quality healthcare.^{iv} Delayed access to healthcare services has life-long consequences and increases costs to the healthcare system.

Essex County O.P.P. and ProsperUs recommend that municipalities in our region collaborate with healthcare leaders in Windsor-Essex County to establish a regional strategy for physician recruitment and retention to meet the needs of residents. Through continued collaboration, data-sharing, and advocacy, we believe municipalities in Windsor-Essex County can make a significant impact on this pressing issue.

Sincerely,

Jamie Smith, Staff Sergeant
Detachment Manager, Tecumseh, and Lakeshore
Essex County OPP

ⁱ INSPIRE-PHC, Primary Care Data Working Group. (2023) *Primary Care Data Reports for Ontario Health Teams (OHTs)*. <https://www.ontariohealthprofiles.ca/>

ⁱⁱ Mavrincac, J. (2019, October 16). *Regional Physician Recruitment* [PowerPoint slides]. <https://coe-pub.escribemeetings.com/filestream.ashx?DocumentId=12817>

ⁱⁱⁱ INSPIRE-PHC, Primary Care Data Working Group. (2023) *Primary Care Data Reports for Ontario Health Teams (OHTs)*. <https://www.ontariohealthprofiles.ca/>

^{iv} Health Quality Ontario (2016). *Income and Health: Opportunities to achieve health equity in Ontario*. <http://www.hqontario.ca/portals/0/documents/system-performance/health-equity-report-en.pdf>



Date: July 17, 2023

RE: ProsperUs Advocacy for Increased Access to Primary Care

Dear Windsor Council,

Please accept this letter of support for the ProsperUs Advocacy Working Group's letter regarding increased access to Primary Care Providers in the Windsor Essex region. According to the Primary Care Data Reports for Ontario Health Teams (2022), 32,118 people in Windsor-Essex County are not attached to a Primary Care Provider. This includes 6,998 children between the ages of 0-14.¹ The need for physician recruitment is growing as Windsor-Essex County has an aging Physician population. More than 1 in 5 physicians in Windsor-Essex County were over the age of 65 and approaching retirement in 2019.²

Among people not currently attached to a Primary Care Provider in our region, 45% live in neighbourhoods with the lowest average incomes.³ People living with low incomes are more likely to experience health risks in their daily life such as having less access to nutritious food. They are also more likely to live with multiple chronic conditions which can lead to further health problems, yet they are less likely to receive quality healthcare.⁴ Delayed access to healthcare services has life-long consequences and increases costs to the healthcare system.

Leamington District Chamber of Commerce and ProsperUs recommend that municipalities in our region collaborate with healthcare leaders in Windsor-Essex County to establish a regional strategy for physician recruitment and retention to meet the needs of residents. Through continued collaboration, data-sharing, and advocacy, we believe municipalities in Windsor-Essex County can make a significant impact on this pressing issue.

Sincerely,

Wendy Parsons

Wendy Parsons
General Manager
Leamington District Chamber of Commerce
wendyp@leamingtonchamber.com/www.leamingtonchamber.com

¹ INSPIRE-PHC, Primary Care Data Working Group. (2023) *Primary Care Data Reports for Ontario Health Teams (OHTs)*. <https://www.ontariohealthprofiles.ca/>

² Mavrincac, J. (2019, October 16). *Regional Physician Recruitment* [PowerPoint slides]. <https://coe-pub.escribemeetings.com/filestream.ashx?DocumentId=12817>

³ INSPIRE-PHC, Primary Care Data Working Group. (2023) *Primary Care Data Reports for Ontario Health Teams (OHTs)*. <https://www.ontariohealthprofiles.ca/>

⁴ Health Quality Ontario (2016). *Income and Health: Opportunities to achieve health equity in Ontario*. <http://www.hqontario.ca/portals/0/documents/system-performance/health-equity-report-en.pdf>

July 10, 2023

Windsor City Council
350 City Hall Square West
P.O. Box 1607
Windsor, ON N9A 6S1

Dear Mayor and Council:

It is my understanding that a letter from the Advocacy Working Group of the region's ProsperUs organization is on your agenda, or will be soon. That letter, regarding the need to address the alarming shortage of primary care providers in this area, has also been shared with me and other officials at the College. I am writing to you to endorse the argument made by ProsperUs: namely, that this lack of general practitioners is something of a crisis and that it warrants a comprehensive effort – including the involvement of municipal governments – to retain the family physicians that we currently have and to recruit a substantial number of new ones to practice in our area.

Over its half-century of existence, St. Clair has certainly proved capable of supplying the region's health-care system with most of the support personnel that it requires. We've staffed local hospitals, clinics and doctors' offices with our graduates from Nursing, Practical Nursing, Personal Support Worker, Dental Hygiene and Assisting, Pharmacy Technician, Medical Laboratory Science and Technician, Respiratory Therapy, Diagnostic Medical and Cardiac Sonography, Cardiovascular Technology, Paramedic, Advanced Medical Esthetics Practitioner, and Occupational Therapist Assistant/Physiotherapist Assistant. What we have not been able to do, of course, is to provide physicians to the area.

Even the launch of the University of Windsor-based Schulich Medical School in 2012 hasn't been able to fully furnish all of the family doctors needed by our citizens. About 100 of its graduates over the years have remained in Windsor-Essex – and that's wonderful – but it still hasn't been sufficient to provide primary care service to all who need it.

The situation, also, is being exacerbated by a trend that St. Clair has also observed (and been attempting to address) in the skilled trades: namely, that a great many current family physicians are now of retirement age and will be departing from their practices within the next few years. Not being able to readily find a plumber or electrician when you need one is inconvenient, but not being able to obtain access to a doctor is potentially life-threatening.

.../2

Letter of Support – ProsperUs Advocacy

Page 2

It's been said – accurately, I think – that the quality of a society is best judged by how well (or poorly) its weakest members are cared for: children, the elderly, and the financially disadvantaged. The ProsperUs study reveals that it is the well-being of precisely those demographic groups that are most at-risk due to this shortage of primary care providers. In this instance, our society, our community, is failing its weakest members.

I'm confident that this current situation can be resolved. A renewal of funding of recruitment programs and the enhancement of strategies to address this physician shortage are essential. And I think the many recommendations of the ProsperUs Advocacy Working Group should be adopted and enacted by all of the governments, organizations and agencies which might have a role to play in rectifying this crisis. I and St. Clair College are certainly on-board to provide any assistance that we can.

Sincerely,



Patti France, M.Ad.Ed., LL.D.h.c.
President

July 12, 2023

Dear Members of Council, City of Windsor:

ProsperUs Advocacy for Increased Access to Primary Care

Please accept this letter of support for the ProsperUs Advocacy Working Group's letter regarding increased access to Primary Care Providers in the Windsor Essex region. According to the Primary Care Data Reports for Ontario Health Teams (2022), 32,118 people in Windsor-Essex County are not attached to a Primary Care Provider. This includes 6,998 children between the ages of 0-14.ⁱ The need for physician recruitment is growing as Windsor-Essex County has an aging Physician population. More than 1 in 5 physicians in Windsor-Essex County were over the age of 65 and approaching retirement in 2019.ⁱⁱ

Among people not currently attached to a Primary Care Provider in our region, 45% live in neighbourhoods with the lowest average incomes.ⁱⁱⁱ People living with low incomes are more likely to experience health risks in their daily life such as having less access to nutritious food. They are also more likely to live with multiple chronic conditions which can lead to further health problems, yet they are less likely to receive quality healthcare.^{iv} Delayed access to healthcare services has life-long consequences and increases costs to the healthcare system.

The Windsor-Essex County Health Unit and ProsperUs recommend that municipalities in our region collaborate with healthcare leaders in Windsor-Essex County to establish a regional strategy for physician recruitment and retention to meet the needs of residents. Through continued collaboration, data-sharing, and advocacy, we believe municipalities in Windsor-Essex County can make a significant impact on this pressing issue.

Sincerely,



Dr. Kenneth Blanchette, CEO
Windsor-Essex County Health Unit
kblanchette@wechu.org



Dr. Mehdi Aloosh, Medical Officer of Health
Windsor-Essex County Health Unit
maloosh@wechu.org

ⁱ INSPIRE-PHC, Primary Care Data Working Group. (2023) *Primary Care Data Reports for Ontario Health Teams (OHTs)*.
<https://www.ontariohealthprofiles.ca/>

ⁱⁱ Mavrinac, J. (2019, October 16). *Regional Physician Recruitment* [PowerPoint slides]. <https://coe-pub.escribemeetings.com/filestream.ashx?DocumentId=12817>

ⁱⁱⁱ INSPIRE-PHC, Primary Care Data Working Group. (2023) *Primary Care Data Reports for Ontario Health Teams (OHTs)*.
<https://www.ontariohealthprofiles.ca/>

^{iv} Health Quality Ontario (2016). *Income and Health: Opportunities to achieve health equity in Ontario*.
<http://www.hqontario.ca/portals/0/documents/system-performance/health-equity-report-en.pdf>



July 17, 2023

RE: ProsperUs Advocacy for Increased Access to Primary Care

Dear Windsor Council,

Please accept this letter of support for the ProsperUs Advocacy Working Group's letter regarding increased access to Primary Care Providers in the Windsor Essex region. According to the Primary Care Data Reports for Ontario Health Teams (2022), 32,118 people in Windsor-Essex County are not attached to a Primary Care Provider. This includes 6,998 children between the ages of 0-14.ⁱ The need for physician recruitment is growing as Windsor-Essex County has an aging Physician population. More than 1 in 5 physicians in Windsor-Essex County were over the age of 65 and approaching retirement in 2019.ⁱⁱ

Among people not currently attached to a Primary Care Provider in our region, 45% live in neighbourhoods with the lowest average incomes.ⁱⁱⁱ People living with low incomes are more likely to experience health risks in their daily life such as having less access to nutritious food. They are also more likely to live with multiple chronic conditions which can lead to further health problems, yet they are less likely to receive quality healthcare.^{iv} Delayed access to healthcare services has life-long consequences and increases costs to the healthcare system.

The Windsor-Essex Children's Aid Society (WECAS) and ProsperUs recommend that municipalities in our region collaborate with healthcare leaders in Windsor-Essex County to establish a regional strategy for physician recruitment and retention to meet the needs of residents. Through continued collaboration, data-sharing, and advocacy, we believe municipalities in Windsor-Essex County can make a significant impact on this pressing issue.

WECAS' recommendation stands in strong alignment to the Ministry of Children, Community and Social Services' (MCCSS) transformation of the Child Welfare System ([Child welfare redesign | ontario.ca](https://www.ontario.ca/gov/topics/child-welfare-redesign)), and to our current Strategic and Operational Plans ([WECAS Strategic & Operational Plan](#)). In particular, WECAS is embracing our role in supporting community-inspired and community-led strategies, directly and through collaborative partnerships, that 'strengthen families and communities through prevention and early intervention', and help enhance their Wellbeing [achieved when children, youth and families are supported in their communities to thrive while meeting key developmental and educational milestones].

Sincerely,

Hugo Vega
Director of Equity, Diversity & Inclusion / ProsperUS Leadership Council Member Representative
Windsor-Essex Children's Aid Society
hvega@wecas.on.ca

ⁱ INSPIRE-PHC, Primary Care Data Working Group. (2023) *Primary Care Data Reports for Ontario Health Teams (OHTs)*. <https://www.ontariohealthprofiles.ca/>

ⁱⁱ Mavrincac, J. (2019, October 16). *Regional Physician Recruitment* [PowerPoint slides]. <https://coe-pub.escribemeetings.com/filestream.ashx?DocumentId=12817>

ⁱⁱⁱ INSPIRE-PHC, Primary Care Data Working Group. (2023) *Primary Care Data Reports for Ontario Health Teams (OHTs)*. <https://www.ontariohealthprofiles.ca/>

^{iv} Health Quality Ontario (2016). *Income and Health: Opportunities to achieve health equity in Ontario*. <http://www.hqontario.ca/portals/0/documents/system-performance/health-equity-report-en.pdf>

Monday, July 10, 2023

Windsor City Council
350 City Hall Square West
P.O. Box 1607
Windsor, Ontario
Canada
N9A 6S1

RE: ProsperUs Advocacy for Increased Access to Primary Care

Dear Windsor Council,

Please accept this letter of support for the ProsperUs Advocacy Working Group's letter regarding increased access to Primary Care Providers in the Windsor Essex region. According to the Primary Care Data Reports for Ontario Health Teams (2022), 32,118 people in Windsor-Essex County are not attached to a Primary Care Provider. This includes 6,998 children between the ages of 0-14.ⁱ The need for physician recruitment is growing as Windsor-Essex County has an aging Physician population. More than 1 in 5 physicians in Windsor-Essex County were over the age of 65 and approaching retirement in 2019.ⁱⁱ

Among people not currently attached to a Primary Care Provider in our region, 45% live in neighbourhoods with the lowest average incomes.ⁱⁱⁱ People living with low incomes are more likely to experience health risks in their daily life such as having less access to nutritious food. They are also more likely to live with multiple chronic conditions which can lead to further health problems, yet they are less likely to receive quality healthcare.^{iv} Delayed access to healthcare services has life-long consequences and increases costs to the healthcare system.

Erie Shores HealthCare and ProsperUs recommend that municipalities in our region collaborate with healthcare leaders in Windsor-Essex County to establish a regional strategy for physician recruitment and retention to meet the needs of residents. Through continued collaboration, data-sharing, and advocacy, we believe municipalities in Windsor-Essex County can make a significant impact on this pressing issue.

Sincerely,



Heather Badder
Vice President, Clinical Services, Patient Experience and
Chief Privacy Officer
Pronouns: (she/her/hers)
T: 519.326.2373 x 4207 C: 519-987-3525
Erie Shores HealthCare
194 Talbot St. W. Leamington, Ontario N8H 1N9

ⁱ INSPIRE-PHC, Primary Care Data Working Group. (2023) *Primary Care Data Reports for Ontario Health Teams (OHTs)*. <https://www.ontariohealthprofiles.ca/>

ⁱⁱ Mavrincac, J. (2019, October 16). *Regional Physician Recruitment* [PowerPoint slides]. <https://coe-pub.escribemeetings.com/filestream.ashx?DocumentId=12817>

ⁱⁱⁱ INSPIRE-PHC, Primary Care Data Working Group. (2023) *Primary Care Data Reports for Ontario Health Teams (OHTs)*. <https://www.ontariohealthprofiles.ca/>

^{iv} Health Quality Ontario (2016). *Income and Health: Opportunities to achieve health equity in Ontario*. <http://www.hqontario.ca/portals/0/documents/system-performance/health-equity-report-en.pdf>

August 31, 2023

Re: ProsperUs Advocacy for Increased Access to Primary Care

Dear Windsor City Council,

Please accept this letter of support for the ProsperUs Advocacy Working Group's letter regarding increased access to Primary Care, which provides an overview of this issue and recommends a regional strategy for physician recruitment and retention to meet the needs of residents.

I am a mother of three young children with one on the way. So access to timely healthcare is a very big priority in our lives now. I have concerns about access to psychiatry in particular where wait times are years long for access to a physician.

As a resident of Windsor, I believe that a regional strategy for expanded access to Primary Care Physicians, as well as further collaboration among municipalities and Healthcare leaders, can make a significant impact on this pressing issue.

Thank you very much for your time and consideration on this most important issue.

Sincerely,

Tiffany Justine Marie Bene

August 31, 2023

Re: ProsperUs Advocacy for Increased Access to Primary Care

Dear Windsor City Council,

Please accept this letter of support for the ProsperUs Advocacy Working Group's letter regarding increased access to Primary Care, which provides an overview of this issue and recommends a regional strategy for physician recruitment and retention to meet the needs of residents.

My name is Diana Sleem. I have lived in Canada for 10 years. I live in Downtown Windsor and I am a mother for 2 children, 9 years and 5 years old. I finished my Diploma in IT and system Administrator. Also I am a homemaker woman. I do couple hours a week as a Volunteer in a private school.

The most important thing for all families in Canada specifically who have children is to have fast access to health care. Honestly we are struggling in Windsor to have fast health care and Health care providers because even though we have many many walking clinics around us that are very busy and very crowded. So the waiting time approximately for 4-5 hours.

Also we have a problem that we don't have enough specialists in certain areas in Windsor, that create a lot of health issues for us and for our children. According to my health experience for my son, he had problem in one eye in September 2019 because of lack of vision specialist in Windsor I had to wait until July 2020 to make an operation for both his eyes because this waiting time to get and appointment with a specialist in London, ON affected his other eye. Now I have to go to London every 3 months to check his eyes. In addition we need to decrease the long waiting time in the emergency room in both hospitals because this is a big issue also we have it in Windsor.

As a resident of Windsor, I believe that a regional strategy for expanded access to Primary Care Physicians, as well as further collaboration among municipalities and Healthcare leaders, can make a significant impact on this pressing issue.

As a Canadian citizen and immigrant we have the right to get a fast and good health care service all the time in Windsor and in all Canada.

Sincerely,
Diana Sleem

August 31, 2023

Re: ProsperUs Advocacy for Increased Access to Primary Care

Dear Windsor City Council,

Please accept this letter of support for the ProsperUs Advocacy Working Group's letter regarding increased access to Primary Care, which provides an overview of this issue and recommends a regional strategy for physician recruitment and retention to meet the needs of residents.

My name is Wajeha Abdul Ali and I am from West Windsor.

Having an easy access to Primary Care is an important aspect of people's daily life. I have heard a lot of time where people complained that there is a long waitlist when it comes to them seeking Primary Care. I never had to seek Primary Care personally, but it is upsetting to hear that people have to see their loved ones in pain while waiting to seek help; they don't know how worse their condition will get and they feel helpless as they can't hurry to seek help. Increasing access to Primary Care will allow us to build a stronger and trusting community where everyone knows they are safe as they will have an easy access to professional help if illness befalls them or their loved ones.

As a resident of Windsor, I believe that a regional strategy for expanded access to Primary Care Physicians, as well as further collaboration among municipalities and Healthcare leaders, can make a significant impact on this pressing issue.

Sincerely,

Wajeha Abdul Ali

August 31, 2023

Re: ProsperUs Advocacy for Increased Access to Primary Care

Dear Windsor City Council,

Please accept this letter of support for the ProsperUs Advocacy Working Group's letter regarding increased access to Primary Care, which provides an overview of this issue and recommends a regional strategy for physician recruitment and retention to meet the needs of residents.

My name is Kenneth Etokakpan, a resident of downtown Windsor and one who is concerned about this pertinent issue of increased access to primary care.

My major concern about the long waitlist is that patients are not able to access immediate care for their ailment because of the lack of a physician to attend to them, which can aggravate their illnesses if not treated on time.

As a resident of Windsor, I believe that a regional strategy for expanded access to Primary Care Physicians, as well as further collaboration among municipalities and Healthcare leaders, can make a significant impact on this pressing issue.

I lend my voice to this great cause, I believe that if this is done, it will greatly improve the healthcare in the Windsor area and even neighboring communities.

Sincerely,

Kenneth Etokakpan

August 31, 2023

Re: ProsperUs Advocacy for Increased Access to Primary Care

Dear Windsor City Council,

Please accept this letter of support for the ProsperUs Advocacy Working Group's letter regarding increased access to Primary Care, which provides an overview of this issue and recommends a regional strategy for physician recruitment and retention to meet the needs of residents.

My name is Natisha I have lived in Canada for 10 years and have lived in Windsor for 5 years now. I am studying psychology at the University of Windsor.

I think it's very important to have access to Primary Care in every aspect of life. I have personally did not get access to a family doctors in Windsor until 2 years ago and I have to make an appointment to see my family doctor because of how many patients she has. There is also the condition of the emergency room. Every time I go to the hospital for an emergency I end up staying for hours or even the next day. I believe and you can see that Windsor is a growing city and if the city is growing in residents we should find a way to expand the amount of Primary Care Workers we have to provide for the community.

As a resident of Windsor, I believe that a regional strategy for expanded access to Primary Care Physicians, as well as further collaboration among municipalities and Healthcare leaders, can make a significant impact on this pressing issue.

Sincerely,

Natisha Archer

August 31, 2023

Re: ProsperUs Advocacy for Increased Access to Primary Care

Dear Windsor City Council,

Please accept this letter of support for the ProsperUs Advocacy Working Group's letter regarding increased access to Primary Care, which provides an overview of this issue and recommends a regional strategy for physician recruitment and retention to meet the needs of residents.

I am Imeh a single Mother of three children, who will benefit if there is increased access to primary care. Many time I have walked into a walk in clinic and spend 5 hours to 6 hours just to see the Doctor. It will be a great help to our community, reducing long wait in the emergency and windsor Hospital.

As a resident of Windsor, I believe that a regional strategy for expanded access to Primary Care Physicians, as well as further collaboration among municipalities and Healthcare leaders, can make a significant impact on this pressing issue.

Sincerely,

Imeh Ordia Gabriel

June 27th, 2023

Re: ProsperUs Advocacy for Increased Access to Primary Care

Dear Windsor Council,

Please accept this letter of support for the ProsperUs Advocacy Working Group's letter regarding increased access to Primary Care, which provides an overview of this issue and recommends a regional strategy for physician recruitment and retention to meet the needs of residents. My name is Reha Purdasy, and I reside in Windsor.

As an employee at the university, I support young students in residence. Over the past year, I have heard directly from students who have not been able to access healthcare. The academic, social, and mental wellbeing of these youth are impacted when they cannot reach a Primary Care Provider on time. Most of these students rely on the on-campus health clinic which has limited operational hours, services, and long waitlists. Many don't have Family Physicians because nearby off-campus clinics are not accepting new patients. The ones that may be accepting new patients are further away from campus and require transportation to get to- a privilege that they do not have. Even though I have a Family Physician, I had to wait hours at Walk-In Clinics this year because my clinic did not have the capacity to book me in for urgent care. That further makes me reflect on how difficult it must be for folks with no Primary Care Physician. I am seeing youth who are sharing that they are waiting to be diagnosed or waiting for prescriptions for weeks and even months. In some unfortunate circumstances, they eventually faced severe mental health struggles causing them to either drop out of classes or significantly reduce their course load to be on part-time status.

I also noticed that most of the students who have been facing these barriers are Racialized community members. As we know from all the data being published, and from my own experience, Racialized Peoples are more likely to experience poor health and inequitable access to medical as compared to Non-Racialized Peoples. I also want to point out that many of these people are International Students, who reside here in Windsor and are important parts of the social fabric of Windsor, contributing to our economy. They cannot even afford to take time off from school as they must be enrolled on a full-time status to be allowed to live in the country. It is heartbreaking to see the barriers that these youth must face to access healthcare. Reduced social support such as healthcare leads to chronic stress and contributes to the ongoing oppression of marginalized communities. As a Racialized community member, I strongly advocate for these folks to have equal access to healthcare as that will mean us progressing towards a just society. This is an impossible task if we don't have enough Primary Care Physicians in Windsor.

As a resident of Windsor, I believe that a regional strategy for expanded access to Primary Care Physicians, as well as further collaboration among municipalities and Healthcare leaders, can make a significant impact on this pressing issue.

Sincerely,

Reha Purdasy

Monday, July 17, 2023

Re: ProsperUs Advocacy for Increased Access to Primary Care

Dear Windsor Council,

Please accept this letter of support for the ProsperUs Advocacy Working Group's letter regarding increased access to Primary Care, which provides an overview of this issue and recommends a regional strategy for physician recruitment and retention to meet the needs of residents.

My name is Keren Bernal, and I have been a resident of Windsor since the day I was born back in 1996. I grew up in the West end and still live in the same house I grew up in. I have chosen to work with ProsperUS to combat systemic barriers that our young populations face in Windsor-Essex because I think everyone deserves an opportunity to accomplish more than just "getting by". I work as an occasional elementary teacher, and I have seen children in the most extreme conditions. I have been in schools in our most vulnerable areas where children do not have food or clean clothes. I have been in schools in the highest income areas where students are being dropped off in Teslas and have an abundance of resources. My heart cannot help but break when I think about the barriers to success that so many children face and cannot control.

The world has so many more disadvantages now and I do not understand how young children living in low-income neighborhoods will be able to overcome many barriers if there is no *timely action* and *genuine support* from our powerful elected officials. Families have so many daily concerns from finding affordable groceries and having proper housing that when their child need health care, the last thing they need is to wait 10+ hours in the emergency room. What happens when children miss days of school because they are in pain or unable to reach a doctor who can help them? What happens when children are in desperate need of mental health providers and educational support? How are children supposed to learn and flourish when an appropriate doctor is located 4 hours away and the nearest appointment is 2 months away? I have witnessed children suffer and worsen because they are waiting to be seen by a specialist doctor. As their teacher, I should be able to provide supports yet it is not in my control. If only there was a council who had the power and connections to expand Windsor's access to Primary Care.

As a resident of Windsor and a teacher who wants a brighter future for her students, I believe that a regional strategy for expanded access to Primary Care Physicians, as well as further collaboration among municipalities and Healthcare leaders, can make a significant impact on this pressing issue.

Sincerely,
Keren Bernal

June 24 2023

Re: ProsperUs Advocacy for Increased Access to Primary Care

Dear Windsor Council,

Please accept this letter of support for the ProsperUs Advocacy Working Group's letter regarding increased access to Primary Care, which provides an overview of this issue and recommends a regional strategy for physician recruitment and retention to meet the needs of residents.

My name is Donald Leung, Registered Social Worker, and I live in the downtown area and I am a member of the Windsor Advocacy Group that wants to see better access to doctors in our community.

As the baby boomer generation retires, more and more people are going to need medical attention. For example, my parents are retired and live with disabilities. Please consider expanding access by working with the medical schools to make education more accessible and affordable at the level that you can. Plus please hear and work with the United Way's numerous social initiatives.

As a resident of Windsor, I believe that a regional strategy for expanded access to Primary Care Physicians, as well as further collaboration among municipalities and Healthcare leaders, can make a significant impact on this pressing issue.

Sincerely,

Donald Leung



THE CORPORATION OF THE CITY OF WINDSOR
PLANNING AND BUILDING DEPARTMENT
PLANNING DIVISION

Thom Hunt, MCIP,
 RPP
 City
 Planner/Executive
 Director

MEMORANDUM

DATE: August 8, 2023
TO: City Clerk
FROM: Manager of Urban Design
RE: Recent Site Plan Control Applications

The following is a list of recent Site Plan Control (SPC) applications that have been received by the Planning Division. Administration will review and approve the site plan application once the development meets the applicable municipal policies, standards and regulations.

Applicant: Progressive Architects, Ltd (Saad Khalaf)
Location: 677 St. Luke
Ward: Ward 5
File No: SPC-2023-11
Contact: Brian Velocci
Deemed Complete: July 6, 2023
Project Description: One Storey Warehouse

Applicant: U-Haul Co, (Canada)Ltd (David Anstett)
Location: 9082 Tecumseh E
Ward: Ward 8
File No: AMT-2023-11
Contact: Jason Campigotto
Deemed Complete: July 11, 2023
Project Description: Warehouse Building

Applicant: Cornerstone Architecture Incorporated (Alison Hannay)
Location: 1100 Northwood
Ward: Ward 10
File No: SPC-2023-12
Contact: Jason Campigotto
Deemed Complete: June 17, 2023
Project Description: One Story/ 8 Classroom Addition to an Existing Elementary School.

Applicant: Walker Bess 4 Limited Partnership (Jonathan Cheszes)
Location: 3940 North Service
Ward: Ward 5
File No: SPC-2023-13
Contact: Brian Velocci
Deemed Complete: July 26, 2023
Project Description: Developing 3 x 4.75 MW Battery Storage Projects

Applicant: The Middle Eastern Bible Fellowship in Windsor (Philippe Yaacoub)
Location: 3385 Forest Glade
Ward: Ward 7
File No: SPC-2023-14
Contact: Kareem Kurdi
Deemed Complete: July 31, 2023
Project Description: New Addition of a Christian Educational Hall to Existing Church Building

Applicant: Architectural Design Associates Inc. Architect (Shaun Parent)
Location: 1247 Riverside E
Ward: Ward 4
File No: AMT-2023-12
Contact: Jason Campigotto
Deemed Complete: August 2, 2023
Project Description: Proposed 5-Storey Residential Development

Enclosures:

(X) 1 copy of Map

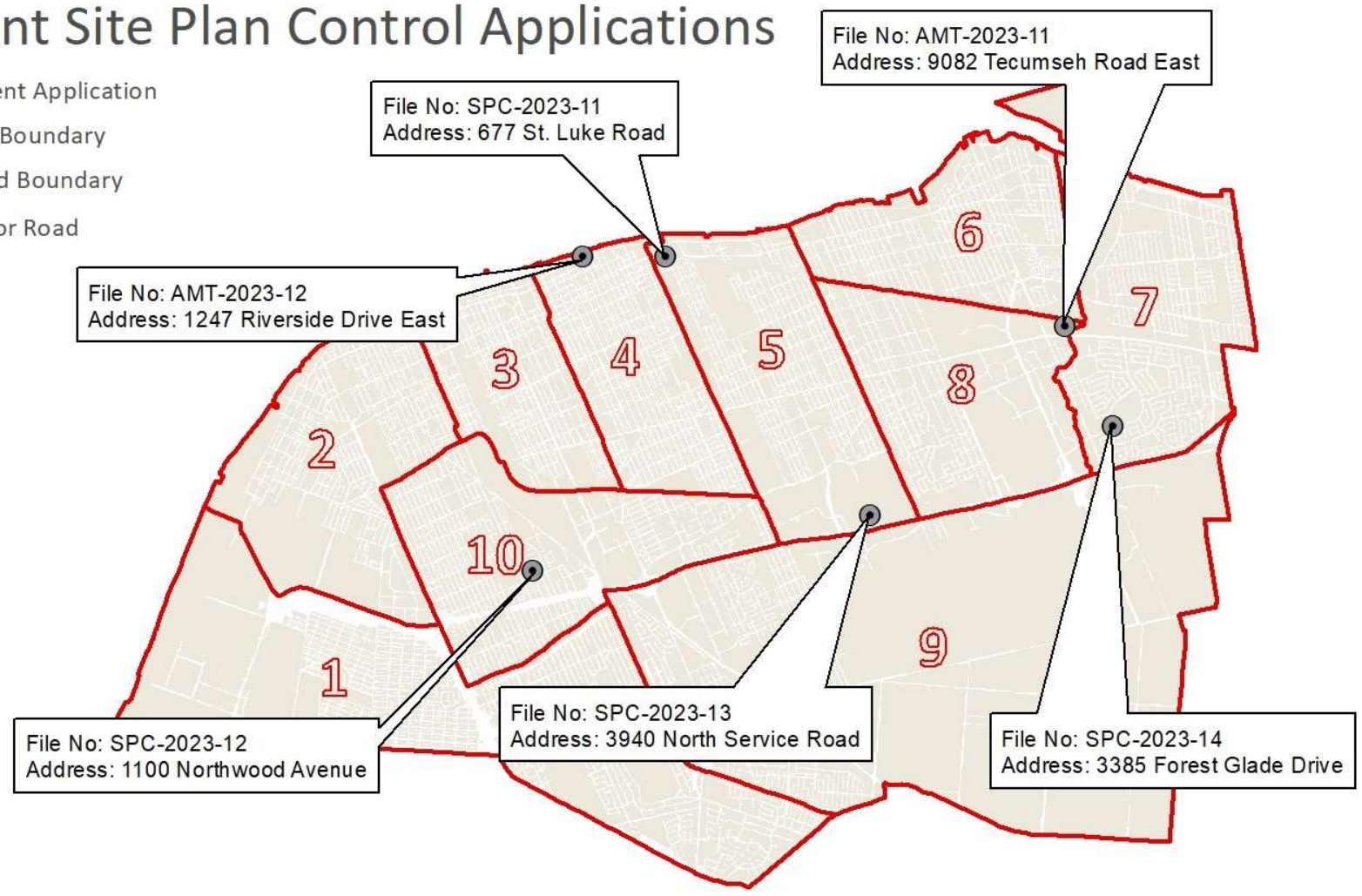


Neil Robertson, MCIP, RPP
Manager of Urban Design

NR/jc
Enclosures

Recent Site Plan Control Applications

- Recent Application
- ▬ City Boundary
- ▬ Ward Boundary
- ▬ Major Road



CITY OF WINDSOR PLANNING DEPARTMENT AUGUST 2023

Item No. 7.1.7

COMMITTEE OF ADJUSTMENT/CONSENT AUTHORITY AGENDA RECORD

PLEASE BE ADVISED THIS MEETING WILL BE CONDUCTED ELECTRONICALLY.

The following applications are scheduled to be heard by the Committee of Adjustment/Consent Authority on Thursday July 27, 2023, 3:30 PM, in the order stated below.

Persons wishing to provide comments to the Committee of Adjustment on the item contained herein are strongly encouraged to submit their comments in writing, by email to Jessica Watson, Secretary-Treasurer via email - COAdjustment@citywindsor.ca no later than July 25, 2023.

ITEM	FILE #	APPLICANT	LOCATION	REQUEST
1	B-027/23	JEHAN KANAGARAJAN	1374-1376 & 1378 -1380 GOYEAU ST	CONSENT: Create a new Lot
2	A-038/23	ROBERT ROY, ANNE ROY	2875 LLOYD GEORGE BLVD	RELIEF: An addition to a garage exceeding maximum lot coverage for an accessory building.
3	B-028/23	JULIA M JACOBS	3162 ROBINET RD	CONSENT: Create a new Lot
4	A-039/23	MOHAMMED HUSSAIN, FARAH KHAN	2312 GLENWOOD AVE	RELIEF: The addition to the existing Single Unit Dwelling exceeding maximum main building Gross Floor Area.
5	B-029/23	MOHAMMAD NASERIAN, SARA ETEMAD RAD	940 COUSINEAU RD	CONSENT: Create a new Lot
6	A-040/23	NORRIE CAPITAL INC.	702-716 PIERRE AVE	RELIEF: Conversion of an existing community centre into townhome dwellings and ADUs with reduced minimum Lot area and parking area separation from a building wall with a habitable room window
7	A-041/23	2729884 ONTARIO INC	1044-1052 WYANDOTTE ST W	RELIEF: Creation of a combined use building and parking area with 12 spaces with minimum required parking and separation of parking area from a habitable room window.
8	A-042/23	MARY BONDY	1509 CYPRESS AVE	RELIEF: To construct roof structure exceeding maximum Lot coverage and minimum separation from side Lot line.
9	A-043/23	JANO YOUAKIM	1061 PIERRE AVE	RELIEF: Creation of a sunroom addition at rear of existing Single Unit Dwelling with minimum side Lot line separation.
10	B-030/23	KP REAL ESTATE INC	283-287 VILLAIRE AVE	CONSENT: The severance of an existing semi-detached.
11	A-044/23	WINCITY DEVELOPMENTS INC	1191 HICKORY RD	RELIEF: Construction of a single unit dwelling with minimum Lot area.

12	A-045/23	XHEMAL VILA, GEZIM HAMJA	244 CRAWFORD AVE	RELIEF: Construction of a semi-detached dwelling with additional dwelling units exceeding the maximum Gross Floor Area (GFA) – main building.
13	A-046/23	SUPREME HOMES GROUP INC.	3445 CHURCH ST	RELIEF: Creation of a new Lot, with reduced minimum Lot width, Lot area, side yard for both retained and severed Lots, and exceeding the maximum garage width.
14	B-031/23	SUPREME HOMES GROUP INC.	3445 CHURCH ST	CONSENT: To sever alley.

If a person or public body that files an appeal of a decision of the Committee of Adjustment in respect of the proposed consent does not make written submissions to the Committee of Adjustment before it gives or refuses to give a provisional consent, the Local Planning Appeal Tribunal may dismiss the appeal. In addition, if you wish to be notified of the decision of the Committee of Adjustment in respect of the proposed applications, you must make a written request to the Committee of Adjustment at the address shown below.

*If you would like to Register to attend the public hearing please register in advance here - [Committee of Adjustment Deadline Dates and Meeting Schedule \(citywindsor.ca\)](#)
NOTE: To access the Agenda Record, Comments for the upcoming meeting, and past Committee of Adjustment Minutes, please visit our website at: [Committee of Adjustment Meeting Agenda \(citywindsor.ca\)](#)*



Subject: 2022 Annual Investment Compliance Report - City Wide

Reference:

Date to Council: August 8, 2023
Author: Vince Grillo
Manager of Treasury & Cash Management
(519) 255-6100 Ext 6224
vgrillo@citywindsor.ca
Taxation & Financial Projects
Report Date: May 24, 2023
Clerk's File #: AF/14372 & AF/14508

To: Mayor and Members of City Council

Recommendation:

THAT the 2022 Annual Investment Compliance Report for the year ending December 31, 2022 **BE RECEIVED** for information; and further,

As it relates to funding for the Windsor-Essex Hospital Plan as identified within capital project number CAO-002-18:

THAT City Council **SUPPORT** an amount of \$27.6 million, previously approved in principle within the 2023 10-Year Capital Budget, to be made available for investment in order to capitalize on current investment yields; and further,

THAT City Council **SUPPORT** an additional amount of up to \$6.2 million be made available for investment when the amount becomes available in the 5-year funding window; and further,

THAT the CFO/City Treasurer **BE DIRECTED** to consider the amounts noted above as being precommitted for purposes of the 2024 capital budget development and balancing.

To align with the City's Investment Policy, THAT City Council **APPROVE** changing the signing authorities on the bank accounts established for purposes of investment related transactions listed in Appendix E to be that of the CFO/City Treasurer PLUS any one of the three Deputy Treasurers; and,

To facilitate diversification of certain Trust Funds and to maximize investment yields, THAT City Council **APPROVE** the opening of two new accounts for investments in the name of JJF Capital Maintenance Trust with WFCU Credit Union and in the name of Willistead Endowment Fund with CIBC with the signing authorities being the CFO/City Treasurer PLUS any one of the three Deputy Treasurers.

THAT the CAO and City Clerk **BE AUTHORIZED** to execute any banking related agreement to effect the opening of the new bank accounts and change in signing authority subject to review as to form by the City Solicitor, and to technical and financial content by the CFO/City Treasurer; and further,

THAT City Council **DELEGATE** authority to the CAO to approve Administrative requests associated with establishing new investment related bank accounts where the signing authorities will be the CFO/City Treasurer PLUS any one of three Deputy Treasurers.

Executive Summary:

N/A

Background:

Part XIII of the Ontario Municipal Act, 2001 (the Act) governs municipal activity with regards to the issuance of debt and the placement of investments. More specifically, S 418 of the Act and Ontario Regulation 438/97, as amended establish the general parameters that allow municipalities to place monies, which are not required immediately, in various financial instruments for the purpose of earning investment income. S 418.1, Prudent Investor provision, provides an alternative for municipalities to invest money that is not required immediately in any security.

Municipalities are not limited to those financial instruments prescribed under the Act to yield investment returns. Investment income in a broader sense can also be generated through internal funding of capital projects, the payment of dividends from subsidiary corporations, interest on the lending of funds to subsidiary corporations or others, and further, returns on investments which can be structured through private and other potential investment partnerships.

The City uses a number of operating, capital, reserve, trust and sinking accounts and/or funds as a means to financially support various municipal programs and services as may be required during the year (i.e. operating programs) and over the course of time (i.e. capital projects). Due to the timing of when funds are received as compared to when funds are required to be expended, there are cash balances which are defined at any set period of time as “excess cash flow” available. These available cash balances can be invested in accordance with the Section 418 of the Ontario Municipal Act, 2001 (the Act) and Ontario Regulation 438/97, as amended, to generate additional revenue through investment income. These funds may also be used to generate alternative yields such as dividends and interest through the investment of funds into subsidiary corporations or the lending of funds to subsidiary corporations.

Further to the guidance as provided by the Act, an approved Investment Policy has been developed which outlines the City’s investment objectives and goals where funds are placed in prescribed investments. This Investment Policy provides direction to Administration with regards to the selection and placement of managed funds. Within the parameters of the current Investment Policy, Administration continues to develop a more robust investment strategy so as to fully maximize overall investment returns. This strategy will form part of the overall Financial Sustainability planning process for the City that is being proposed by Administration and will be reported to City Council at a later date.

The basis for this report is to meet the statutory reporting requirements as prescribed by the Act when funds are placed into financial instruments in accordance with S 418. As such, the information reported within this report may differ from that which has been provided in other report and in the consolidated financial statements.

Discussion:

Investment Policy

The four primary objectives of the City's current Investment Policy, in priority order, are summarized as follows:

a) Legality of Investments

All investment activities are governed by the *Ontario Municipal Act, 2001* as amended. Any investments made by the City must be those deemed eligible under Ontario Regulation 438/97 or as authorized by subsequent provincial regulations unless limited further by the City's Investment Policy.

b) Preservation of Capital

All investment activities will minimize the risk of incurring a capital loss and of preserving the value of the invested principal. This is accomplished by investing in properly rated financial instruments as per the legislation, by limiting the types of investments to a maximum recommended percentage of the total portfolio, and by limiting the amount invested within individual institutions to a maximum percentage of the total portfolio as per the City's Investment Policy.

c) Maintenance of Liquidity

The term liquidity implies a high degree of marketability and a high level of price stability. The portfolio as a whole is structured to maintain a proportionate ratio of short, medium and longer-term maturities to meet the funding requirements of the Corporation. To date, the general investment portfolio has remained sufficiently liquid to meet all operating or cash flow requirements so as not to require temporary borrowings. This has been done, where possible, by structuring the portfolio such that securities mature concurrent with anticipated cash demands.

d) Competitive Rates of Return

Investment yields can only be sought within the boundaries set by the foregoing objectives. Higher yields are best obtained by taking advantage of the interest rate curve of the capital market, which normally yields higher rates of return for longer-term investments. Yields will also fluctuate by institution as per individual credit ratings (greater risk confirmed by a lower credit rating) and by the type of capital instrument invested in. For example, an instrument of a small trust company would normally have a slightly higher yield than a major bank, and capital instruments that are non-callable will likely have a higher yield than instruments which are callable.

Scope of Portfolio

The investment portfolio is comprised of:

- I. Excess Operating and Capital Cash Flow Balances
- II. Reserve Accounts and Reserve Funds
- III. Trust Funds
- IV. Sinking Funds

The scope of the Investment Policy applies to all investments made by the City on its own behalf and on behalf of its agencies, boards, commissions, and wholly owned subsidiaries including any new funds created by the City unless specifically directed otherwise by City Council.

2022 Investment Fund Performance

The purpose of this report is to provide an annual update with regards to the investment activity for 2022. For purposes of the forgoing analysis, investment balances are presented as at December 31, 2022 and represent the book value of the investment plus accrued interest and/or realized market value gains. Investment yields represent the income earned for the year or part year thereof as described. Investment yield percentages are calculated based upon the average balance of the investment portfolio that was held during the year, not the year-end balance.

Overall, the City's total investment portfolio has increased from the prior year. This increase can be attributed to additional working capital as well as improved yields as a result of increases in prime bank rates announced through the Bank of Canada throughout the latter part of 2022 in an effort to curb the impacts of inflations.

City of Windsor General Investment Portfolio Performance – Appendix A

As of December 31, 2022, the General Investment Portfolio was in excess of \$450 million of which \$385.5 million was invested in various guaranteed investment and short-term deposit instruments. These investments complied with current legislation and the City's Investment Policy. A cash balance of \$65 million (rounded) was held in a general interest bearing account.

Included within the deposit investments, Administration continued to retain a significant portion of the portfolio in a variable rate Notice Hold Investment Account as well as a variable rate Interest Bearing Business Account (IBBA). This action was taken to ensure that sufficient cash balances were available if required to support ongoing operations in the absence of further funding announcements from upper levels of government allowing for immediate access to the monies while at the same time yielding rates of return that were tied to increases in prime rates.

The year-end cash position amount excludes an additional \$10 million "cash cushion" which is traditionally held to address the projected cash low point which falls between the mid November (last tax instalment in 2022) and mid February (first tax instalment for

2023) of the following year. During this time, this cash cushion provides sufficient cash flow to fund expenditures avoiding the need to resort to short-term borrowing. This \$10 million is not included in the general investment portfolio.

For the year ending December 31, 2022, the City's general portfolio generated returns of \$9.4 million, an average yield of 2.70% on funds that were held in deposit investments with Schedule I Banks and credit unions. An additional \$3.3 million (a yield of 2.15%) was earned on the monies retained in the general bank account for an overall investment yield of 2.53%.

As further outlined in Appendix A, Administration has taken advantage of the increasing investment yield rates that were offered during the latter part of 2022 placing funds for periods of time which extend beyond the typical one year. While a portion of the increase yield was recognized in 2022, further improved returns will can be expected in future years when investments rates could be lower.

While there has been a marked improvement in investment yields for 2022, traditionally, yields generated annually are lower than other peer municipalities. The reason for this is the conservative investment approach which is impacted by:

- The City maintains lower reserve balances, as a percentage of taxation and as a percentage of its' own source revenues, than peer municipalities.
- The City operates on a pay as you go basis and until recently, does not typically issue debt to finance capital projects; therefore, internal cash balances are used (largely reserves) for interim financing of projects.

This latter point saves significant interest charges on external debt that would otherwise be incurred; however, it negatively impacts the ability to invest in long term instruments which are, depending on economic conditions, one viable way to increase investment returns. Overall, there are significant net savings as borrowing rates are generally much higher than investment yields.

City of Windsor Trust Investment Portfolio Performance – Appendix B

As of December 31, 2022, the City held \$14 million (rounded) In Trust. The investments held In Trust returned a total of \$349,022 in investment income in 2022, an average yield of 2.66%. This is slightly higher than the yields received on the general investment portfolio noted above due to the fact that a portion of this portfolio was held in a fixed rate Government of Canada Bond. The balance that remains in cash is held to address short to medium term capital plans. Administration will continue to review the specific trust agreements and monitor opportunities to increase future yields while still providing sufficient funds to meet short-term capital investment needs.

Arts Endowment Fund Performance – Appendix C

On December 4, 2017, City Council authorized (CR760/2017) the establishment of an Arts Endowment Trust to provide an ongoing funding source, available in perpetuity to support, in full or in part, public art related aspects of City capital projects. Reflective of the long-term nature of this Trust, the funds were invested within the ONE Investment program based upon an asset mix of 80% Universe Bond Fund and 20% Equity Fund on April 3, 2018. It should be noted that the use of the ONE Investment program, which is professionally managed, is the only program where municipalities can access pooled funds such as money market, bond or equity funds.

The year-end fund balances are being reported at book value which was \$2,964,203. That is, the balances reported include any realized income and unit increases due to dividend distributions and realized changes in the market value of the fund as on December 31, 2022. The unrealized change in market value would only be reported should all or a portion of the fund be withdrawn.

Unlike other types of investments such as GIC's where a guaranteed yield is paid at time of maturity, any gains or losses due to market value increases are not realized until such time as units are redeemed. At any measurement point, market values may be higher or lower than the previous mark. The intent of the Arts Endowment Trust was to ensure that in perpetuity funds generated from investment yields would be available to support capital projects that have an arts related component. As such, preservation of the principle investment of \$2,750,000 is of utmost importance. However, of equal importance is the realization of any yields as a result of substantial market value gains through the redemption of units at a time when market values are high. This mitigates against the risk that those yields are not available should the funds be required. The timing of when to realize gains can never be known with any certainty. Market values can continue to rise and/or market values can decline overnight.

As demonstrated by the investment returns for this fund in comparison to the general investment fund, the use of strategically placed monies in investment vehicles other than GIC's or High Interest Savings can yield much higher returns over the long term. As part of the longer-term strategy for the general investment portfolio, Administration will consider use of pooled funds for those Reserves that again, are deemed to be longer term in nature. The fundamental difference remains that the Arts Endowment Fund is considered to be an investment in perpetuity whereas there is a component of Reserve Funds which will be required to fund operations. A greater risk exists that, due to short term fluctuation in market values, funds may not be readily available when needed.

Consistent with Council's direction, on December 15, 2022 an amount of \$46,909 representing the minimum distribution of 1.5% of the investment income was withdrawn from the Trust and placed within a capital project designated as a funding source for City art related capital projects. As of the end of 2022, the balance of the capital project was \$100,890. These funds have been fully dedicated towards an arts related project per CR99/2020.

Administration will continue to monitor the fund balances and report to Council should there be the need for alternative courses of actions so as to preserve any fund gains or losses.

Windsor-Essex Hospital Plan Portfolio Performance – Appendix D

On April 25, 2016, per CR 282/2016, the City committed to fund its' share of the Windsor-Essex Hospital Systems Plan beginning with a one-time dedicated property tax levy increase of \$3,875,000 starting in 2016 and projected to continue through 2029 or earlier based on interest earned. Additional sources of funding have now been added to the annual which will then assist to meet the City's obligatory share of the Windsor-Essex Hospital Plan estimated at a total of \$200 million (jointly shared between the City and the County). Funds levied and invested since inception have been recorded to a separate reserve fund (Fund 203).

The financial projections provided to City Council in 2016 contained various estimates as it related to minimum investment yields over the term of the special levy based upon current economic forecasts. Given the projected accumulated value of the hospital reserve fund and the average value of the general investment portfolio, Administration was granted approval to treat the hospital reserve fund as a separate portfolio in terms of complying with maximum portfolio limitations (both sector and institutional). The portfolio is defined as the total projected future fund balance (estimated City share at \$108 million) as opposed to actual funds cumulatively available each year. This allows greater flexibility in each year to place funds in larger amounts with institutions offering higher yields and thereby increasing investment returns. Further to this, City Council also provided direction in 2020 that would allow for more flexibility in terms of institutional limits allowing for larger segments of the portfolio to be grouped with one or more financial institution for the purpose to maximize investment yields.

As of December 31, 2022, the City held \$31.0 million (rounded) in the Windsor Essex Hospital Plan portfolio. For 2022, the fund realized an overall return of \$1,033,438 for an average yield of 3.92%.

When compared to the original projections made in 2016, the overall fund is tracking nominally above the projected balance. The increase fund performance can be attributed to higher interest rates secured on new investments placed in 2022. It should be noted however that inflationary pressures in the construction industry have significantly impacted development costs. At this time, the final municipal contribution amount for the Windsor-Essex Hospital remains unknown.

Supplemental funds approved in principle by Council in the 2022 10-year capital budget will provide the hospital fund with an additional principal amount of \$40.7M over 6 years (capital project number CAO-002-18 - New Windsor-Essex Hospital System Plan). The capital budget has allocated annual funding of \$6.9M starting in 2023 through 2027 with a final installment of \$6.2M in 2028. The current investment framework allows for the annual contributions to be placed in deposit certificates each calendar year and is appropriate in a stable interest rate environment. The current interest rate environment has been driven by strong inflationary pressures which have lead to unprecedented high interest rates.

Given that interest rates are currently at a record high and investment terms are favourable, Administration is seeking approval to make available the remaining amounts included within the current five-year window (being 2024 – 2027) of \$27.6M for immediate investment placement in order to capitalize on greater investment returns and effectively maximize funding. In a similar manner, Administration is seeking approval to include the final instalment, being up to \$6.2 million to also be made available as soon as it falls into the current five-year window (i.e. January 1, 2024).

Approval to invest the total of \$40.7M in 2023 and 2024 will allow for the strategic timely placement of the allocated funds into investments that will generate higher yields over a greater period of time. When compared to the current framework of annual investment placement, the proposed strategy will provide a conservative estimated investment income surplus of \$2.0M (cost of internal borrowing included). Given the long-term nature and size of the project, it can be expected that the projected future cost of the project could increase. The surplus of funds generated from the proposed strategy can be utilized to cover any gaps in funding from original cost projections.

Investment Bank Accounts

The City of Windsor has a number of bank accounts with various financial institutions. The majority of our bank accounts are with our primary financial institution, Bank of Nova Scotia (Scotiabank) however on occasion other bank accounts are required to be held at other institutions. The signatories on the most of our bank accounts are the Mayor, as Head of Council PLUS the CFO/City Treasurer. The Deputy Treasurers have the authority to sign as a designate for the City Treasurer where appropriate.

City Council has previously approved alternative signing authorities for the bank accounts where, for operational purposes, the signing authorities are other than the Mayor and City Treasurer. Further, the Investment Policy includes the following within Section 4.8, Investment Transactions, Accounts, and Safekeeping:

“The CFO & City Treasurer together with any one of the three Deputy Treasurers shall be authorized to enter into arrangements with banks, investment dealers and brokers, and other financial institutions for the purchase, sale, redemption, issuance, transfer and safekeeping of securities and perform other related acts in the day to day operation of the investment program for all investment transactions on behalf of the City of Windsor.”

From time to time, Administration has a need to transact investment related matters from the existing investment related bank accounts, including High Interest Savings accounts in order to proactively reallocate funding. At times, obtaining the signature of the Mayor and CFO/City Treasurer for such transactions can be administratively challenging. As such, Administration seeking to change the signatories on the bank accounts listed within Appendix E to the CFO/City Treasurer PLUS any one of the three Deputy Treasurers. The purpose of the bank accounts listed are investment in nature and such a signatory change would be administratively beneficial and functional for City investment purposes.

Administration is also seeking City Council approval to establish two new accounts for investments related to; the Joint Justice Facility Capital Maintenance Trust and the Willistead Endowment Fund. The accounts will be held with WFCU Credit Union and CIBC respectively and utilized for the purposes of transferring funds to be held on deposit. The signing authorities will be the CFO/City Treasurer PLUS any one of the three Deputy Treasurers. To facilitate other accounts which may be required in future, Administration is seeking delegation to the CAO for approval of the establishment of bank accounts with financial institutions for the purpose of facilitating deposit instruments where signing authority for said bank accounts are that of the CFO/City Treasurer plus any one of three Deputy Treasurers.

Prudent Investor Standard

As previously reported to City Council, on March 6, 2017 changes were announced with regards to Section 418 of the Ontario Municipal Act and Ontario Regulation 438/97 (Eligible investments and related financial agreements). The most significant change is the ability for municipalities to adopt a prudent investor standard essentially granting the ability to invest in any security so long as it is prudent in the circumstance. This provision has been available for Ontario Trustees for almost 20 years. The earliest opportunity for a municipality to adopt this standard was January 1, 2019 and must be enacted through municipal by-law. Specific guidance with regards to this provision is detailed in S418.1 of the Act which includes the following:

- On the day of passing a by-law, a municipality must individually meet the prescribed financial qualifications or have entered into an agreement with one or more municipalities that collectively meet the financial qualifications. The minimum financial conditions are at least \$100 million in money or investment available and not required immediately or at least \$50 million in net financial assets. If a municipality does not meet the criteria individually it may join with other municipalities to band together for purposes of meeting the eligibility criteria.
- A governance framework is required to be established whereby an Investment Board or Joint Investment Board, as the case may be, is created and delegated full control and charge of day-to-day management of the investment portfolio. The Board, being a municipal services board and governed by Council's Investment Policy, must develop and maintain an investment plan that sets out how investments would be carried out. Council would appoint Board members however other than the City Treasurer, Officers, employees and members of Council cannot be members of the Board. Annual reporting with the policy and plan is the responsibility of the Board.
- Following adoption of the prudent investor standard by any municipality the municipal by-law cannot be revoked without a regulation of the Minister. Hence a move to the prudent investor standard represents a permanent change in the governance of the City's investments.

Currently LAS and CHUMS Financing Corporation have established a Joint Investment Board under the ONE Investment Program. The inaugural meeting of this Board took place on May 1, 2020. The City of Kenora, District Municipality of Muskoka and Towns of Bracebridge, Huntsville, Innisfil, and Whitby have come together as founding municipalities.

This Joint Investment Board could be considered should City Council wish in the future to move towards this standard. Administration has previously recommended that City Council not endorse the prudent investor standard. The current Investment Policy and objectives as outlined in the Investment Policy is available to provide the necessary guidance with regards to the placement of investments for the City.

Administration will continue to monitor the continuing evolution of the Prudent Investor standard and will continue to seek out a greater knowledge and understanding with regards to this standard including option in conjunction with the various other investment options available to the municipality.

City Treasurer's Statement of Compliance

As at December 31, 2022 all investments comprised within the City's investment portfolio were made in accordance with the investment policies and goals adopted by the municipality. All investments made during the year were in compliance with the minimum credit rating standards as outlined by the Investment Policy.

Per section 3.2.7 of the Investment Policy, the CFO/City Treasurer is authorized to invest above the recommended maximum thresholds for individual institutions and portfolio sector limitations. There were no occurrences of non-compliance to be reported as part of the annual investment report.

During 2022, funds within the City of Windsor General Investment Portfolio were placed with various institutions which utilized the additional institutional room as authorized by section 3.2.7 of the Investment Policy in order to generate higher investment yields. Investments were placed for terms of 6 months or less in guaranteed investment certificates and deposits.

2023 Investment Outlook and Strategy

The Bank of Canada (BoC) aggressively increased the policy interest rate (Overnight Rate) by a total of 400 basis points throughout 2022 in response to growing inflationary pressure. After reaching multi-decade highs in several economies, headline consumer price inflation started declining marginally in the second half of 2022. Economic indicators suggest that inflation is moderating in line with BoC ambitions but remains elevated in 2023.

At time of writing this report, during 2023, the Bank of Canada has increased rates an additional 75 basis points, to 5.00%. Albeit difficult to predict, for the remainder of 2023, it is anticipated that no further Bank of Canada rate changes are expected.

As noted, the current modeling forecasts indicate that the BoC is expected to hold the policy interest rate at 5.00% through the remainder of 2023. Starting in Q2 2024 rates are projected to drop significantly with the end of 2024 projected to be 3.75%. That

said, inflationary pressures are a major influencing factor in addition to the risk of a recession.

The increased 2023 interest rates will serve to increase potential investment returns in each of the City's investment portfolios. However, the risk of decreasing interest rates could have a significant negative impact.

Through a mix of both short-term and longer-term strategies, Administration will continue to maximize investments yields while maintaining sufficient cash liquidity in the event that financial demands are placed on operating expenditures.

In addition, Administration will continue to endeavour to maximize investments yields while maintaining sufficient cash liquidity through a mix of both short-term and longer-term strategies. The Benchmarks will be established and monitored in accordance with the City Investment Policy.

Risk Analysis:

In accordance with the Ontario Municipal Act, each Municipality shall have an Investment Policy.

Failure to have an appropriate Investment Policy and reporting mechanism in place could expose the City to financial risks. This risk is mitigated to a large extent as the City's Investment Policy has been written to achieve the four stated objectives; ensuring that investments are made in accordance with prescribed legislative requirements, preservation of capital (credit/interest risk), maintenance of liquidity and to maximize investment yields and is considered to be more conservative than allowable within the Act.

The additional 2023 interest rate increases will serve to increase potential investment returns in each of the City's investment portfolios. However, the risk of 2024 decreasing interest rates could have a significant negative impact.

Climate Change Risks

Climate Change Mitigation:

N/A

Climate Change Adaptation:

N/A

Financial Matters:

Further to the financial performance discussed in the body of the report, a projection for investment income is included in the annual operating budget. These investment returns assist in keeping the overall tax levy down. A conservative approach to the establishment of annual investment yields is taken in the development of budget estimates as actual results are market based and difficult to project with any certainty.

The development of an enhanced investment strategy which incorporates both traditional investment activities through financial instruments as well as alternative investment options will benefit the City through marginally overall higher returns and therefore less reliance upon the municipal tax base as a sole funding source.

Consultations:

N/A

Conclusion:

This report serves to meet the legislative reporting requirements of the Municipal Act and to seek approvals which will facilitate investment related activities with a goal to maximize investment yields.

Approvals:

Name	Title
Janice Guthrie	Commissioner of Corporate Services / Chief Financial Officer & City Treasurer
Joe Mancina	Chief Administrative Officer

Notifications:

Name	Address	Email

Appendices:

- Appendix A – General Investment Portfolio
- Appendix B – Trust Investment Portfolio
- Appendix C – Arts Endowment Portfolio
- Appendix D – Windsor-Essex Hospital Plan Portfolio
- Appendix E – Investment Bank Accounts

General Investment Portfolio as at December 31, 2022

Sector	Investment Balance	% of Portfolio	2022 Investment Return	2022 Average Yield*
Deposit Investments				
Schedule I and II Banks	\$272,811,070	60.56%	\$6,551,373	2.71%
Credit Unions	\$112,685,250	25.01%	\$2,890,896	2.67%
	<hr/>			
	\$385,496,320	85.57%	\$9,442,269	2.70%
Cash				
Schedule I Bank	\$64,984,625	14.43%	\$3,304,474	2.15%
Total	\$450,480,945	100.00%	\$12,746,743	2.53%

*Average yield calculated based upon average investment balance within portfolio during 2022.

Appendix A

Details of specific deposit investments as at December 31, 2022 are listed below. Amounts stated reflect the principal investment **exclusive of accrued interest**.

Rate Type	Term Length	Description	Principal Balance Invested		
Variable	30 Days Cashable	Notice Plan Investment Account, 4.45%	\$132,270,433		
	Cashable	Interest Bearing Business Account, 4.35%	\$31,952,240		
Fixed Term	6 Months ≤ 1 Year	GIC – 6 months, 4.60%, matures Jan 11, 2023	\$12,125,819		
		GIC – 6 months, 4.60%, matures Feb 20, 2023	\$1,902,594		
		GIC – 1 year, 2.15%, matures Jan 16, 2023	\$3,000,000		
		GIC – 1 year, 2.15%, matures Jan 16, 2023	\$20,000,000		
		GIC – 1 year, 2.25%, matures Mar 23, 2023	\$7,517,776		
		GIC – 1 year, 2.25%, matures Mar 25, 2023	\$8,557,039		
		GIC – 1 year, 3.45%, matures May 16, 2023	\$8,378,867		
	2 Years ≤ 5 Years	GIC – 2 years, 2.05%, matures Apr 29, 2023	\$2,726,551		
		GIC – 2 years, 2.15%, matures Sept 27, 2023	\$5,839,916		
		GIC – 2 years, 3.75%, matures May 19, 2024	\$10,434,623		
		GIC – 2 years, 4.04%, matures May 21, 2024	\$3,957,397		
		GIC – 3 years, 5.15%, matures Aug 22, 2025	\$20,000,000		
		GIC – 3 years, 5.15%, matures Sept 27, 2025	\$10,147,599		
		GIC – 3 years, 5.05%, matures Nov 17, 2025	\$25,000,000		
		GIC – 3 years, 5.40%, matures Nov 17, 2025	\$25,000,000		
		GIC – 5 years, 2.71%, matures Nov 1, 2024	\$20,300,000		
		GIC – 5 years, 2.52%, matures Nov 5, 2024	\$29,700,000		
		Total Deposit Investments			\$378,810,854

Trust Investment Portfolio

Sector	Balance as at December 31, 2022	% of Portfolio as at December 31, 2022	2022 Investment Return	2022 Average Yield*
Bonds				
Government of Canada, maturity December 1, 2024	\$5,013,697	35.69%	\$158,333	3.26%
Deposit Investments				
Credit Unions	\$2,066,050	14.71%	\$52,380	2.60%
Cash				
Schedule I Bank	\$6,966,756	49.60%	\$138,309	2.21%
Total	\$14,046,503	100.00%	\$349,022	2.66%

*Average yield calculated based upon average investment balance within portfolio during 2022.

Details of specific deposit investments as at December 31, 2022 are listed below. Amounts stated reflect the principal investment **exclusive of accrued interest**.

Description	Principal Balance invested as at December 31, 2022	%
GIC – 5 years, 2.60%, matures Sept 27, 2026	\$2,052,000	100.00%
Total Deposit Investments	\$2,052,000	100.00%

Arts Endowment Investment Portfolio

Sector	Balance as at December 31, 2022	% of Portfolio as at December 31, 2022	2022 Investment Return	2022 Average Yield*
ONE Investment Program				
Universe Bond Fund	\$2,491,825	84.06%	\$50,777	2.05%
Equity Fund	\$472,378	15.94%	\$30,786	6.57%
Total	\$2,964,203	100.00%	\$81,563	2.77%

*Average yield calculated based upon average investment balance within portfolio during 2022.

The fund is recorded at book value inclusive of realized investment income. The below noted chart compares the book value to the market value as at December 31, 2022. This value is only realized at the time that units are redeemed.

Sector	Balance as at December 31, 2022	Market Value as at December 31, 2022	2022 Unrealized Market Value Gain
ONE Investment Program			
Universe Bond Fund	\$2,491,825	\$2,263,944	-\$227,880
Equity Fund	\$472,378	\$558,322	\$85,944
Total	\$2,964,203	\$2,822,266	-\$141,936

Windsor-Essex Hospital Plan Investment Portfolio as at December 31, 2022

Sector	Investment Balance	% of Portfolio	2022 Investment Return	2022 Average Yield*
Deposit Investments				
Schedule I Banks	\$10,028,011	31.97%	\$250,808	3.44%
Credit Unions	\$21,339,974	68.03%	\$782,630	4.10%
Total	\$31,367,985	100.00%	\$1,033,438	3.92%

*Average yield calculated based upon average investment balance within portfolio during 2022.

Details of specific deposit investments as at December 31, 2022 are listed below. Amounts stated reflect the principal investment **exclusive of accrued interest**.

Description	Principal Balance Invested
5 years, 3.65%, matures Apr 7, 2027	\$508,000
5 years, 4.75%, matures Jul 14, 2027	\$3,875,000
6 years, 3.00%, matures Jul 27, 2027	\$3,997,430
10 years, 6.50%, matures Aug 1, 2027	\$9,297,786
9 years, 4.00%, matures Aug 3, 2027	\$3,246,700
9 years, 3.42%, matures Aug 3, 2027	\$1,100,000
8 years, 2.60%, matures Aug 26, 2027	\$3,875,000
6.5 years, 3.00%, matures Sept 16, 2027	\$4,484,858
Total Deposit Investments	\$30,384,774

Proposed Signatory Changes on Investment Related Bank Accounts

<u>Account Name</u>	<u># to Sign</u>	<u>Proposed Authorized Signatories</u>	<u>Current Authorized Signatories</u>
Scotiabank - Arts Endowment Trust	2	City Treasurer PLUS any one of the three Deputy Treasurers	Mayor PLUS the City Treasurer OR 1 of 3 Deputy Treasurers.
CIBC - Operating-High Interest	2	City Treasurer PLUS any one of the three Deputy Treasurers	Mayor PLUS the City Treasurer OR 1 of 3 Deputy Treasurers.
CIBC- Hospital account (Reserve)	2	City Treasurer PLUS any one of the three Deputy Treasurers	Mayor PLUS the City Treasurer OR 1 of 3 Deputy Treasurers.
Scotiabank -IBBA (Interest Bearing Business Account)	2	City Treasurer PLUS any one of the three Deputy Treasurers	Mayor PLUS the City Treasurer OR 1 of 3 Deputy Treasurers.
TD - Investment Account	2	City Treasurer PLUS any one of the three Deputy Treasurers	Mayor PLUS the City Treasurer OR 1 of 3 Deputy Treasurers.
Scotiabank - Windsor Essex Hospital Plan (Reserve)	2	City Treasurer PLUS any one of the three Deputy Treasurers	Mayor PLUS the City Treasurer OR 1 of 3 Deputy Treasurers.
WFCU - General Fund as well as the Hospital account (Reserve)	2	City Treasurer PLUS any one of the three Deputy Treasurers	Mayor PLUS the City Treasurer OR 1 of 3 Deputy Treasurers.



Committee Matters: SCM 205/2023

Subject: Report of the Striking Committee of its meeting held July 10, 2023

**REPORT OF THE STRIKING COMMITTEE
of its meeting held
July 10, 2023**

Members in Attendance:

Mayor Drew Dilkens
Councillor Renaldo Agostino
Councillor Fabio Costante
Councillor Fred Francis
Councillor Jo-Anne Gignac
Councillor Gary Kaschak
Councillor Angelo Marignani
Councillor Kieran McKenzie
Councillor Mark McKenzie
Councillor Jim Morrison
Councillor Ed Sleiman

Also in attendance:

Joe Mancina, Chief Administrative Officer
Andrew Daher, Commissioner, Human and Health Services
Chris Nepsy, Commissioner, Infrastructure Services
Janice Guthrie, Commissioner, Corporate Services CFO/City Treasurer
Shelby Askin-Hager, Commissioner, Legal and Legislative Services
Ray Mensour, Commissioner, Community Services
Jelena Payne, Commissioner Economic Development and Innovation
Steve Vlachodimos, City Clerk
Anna Ciacelli, Deputy Clerk
Abe Taqtaq, Mayor's Chief of Staff

Declarations of Pecuniary Interest:

None Declared.

Your Committee submits the following recommendation:

1. That the ***New City Hall Esplanade Steering Committee*** **BE DISBAND** since the proposed concept design for the City Hall Esplanade project has been approved and the mandate of the Committee has been completed.

MAYOR

CITY CLERK



Committee Matters: SCM 206/2023

Subject: Report of the Environment Standing Committee, meeting as the Transit Windsor Board of Directors, of its in-camera meeting held Wednesday, July 26, 2023

**SPECIAL MEETING OF ENVIRONMENT, TRANSPORTATION
& PUBLIC SAFETY STANDING COMMITTEE – IN-CAMERA
(Transit Windsor Board of Directors)
July 26, 2023**

Meeting called to order at: 4:02 p.m.

Members in Attendance:

Councillor Fabio Costante (Chair)
Councillor Renaldo Agostino
Councillor Mark McKenzie
Councillor Gary Kaschak
Councillor Kieran McKenzie

Also in attendance:

Tyson Cragg, Executive Director Transit Windsor
Chris Nepszy, Commissioner of Infrastructure Services (via zoom)
Anna Ciacelli, Deputy Clerk
Sandra Gebauer, Council Assistant

**Verbal Motion is presented by Councillor Renaldo Agostino,
seconded by Councillor Mark McKenzie,
to move in Camera for discussion of the following item(s):**

Item No.	Subject & Section - Pursuant to <i>Municipal Act</i>, 2001, as amended
1	Personal matter – labour negotiations – Section 239(2)(d)

Motion Carried.

Declarations of Pecuniary Interest:

None declared.

Discussion on the items of business.

Verbal Motion is presented by Councillor Mark McKenzie, seconded by Councillor Renaldo Agostino, to move back into public session.

Motion Carried.

Moved by Councillor Mark McKenzie, seconded by Councillor Kieran McKenzie, THAT the Clerk BE DIRECTED to transmit the recommendation(s) contained in the report(s) discussed at the In-Camera Environment, Transportation & Public Safety Standing Committee Meeting held July 26, 2023 directly to Council for consideration at the next Regular Meeting.

1. That the recommendation contained in the in-camera report from the Executive Director of Transit Windsor, Commissioner, Infrastructure Services, Executive Director of Human Resources and Commissioner, Corporate Services CFO/City Treasurer respecting a personal matter – labour negotiations **BE APPROVED.**

Motion Carried.

Moved by Councillor Renaldo Agostino, seconded by Councillor Gary Kaschak, That the special meeting of the Environment, Transportation & Public Safety Standing Committee held July 26, 2023 BE ADJOURNED.

(Time: 4:13 p.m.)

Motion Carried.

Item No. 13.1

BY-LAW NUMBER 93-2023

A BY-LAW TO ESTABLISH LANDS AS A PUBLIC HIGHWAY KNOWN AS
McROBBIE ROAD IN THE CITY OF WINDSOR

Passed the 8th day of AUGUST, 2023.

WHEREAS the lands described in Schedule "A" annexed hereto and forming part of this by-law are vested in The Corporation of the City of Windsor.

AND WHEREAS it is deemed expedient to establish the said lands hereinafter described as a public highway.

THEREFORE the Council of The Corporation of the City of Windsor enacts as follows:

1. That the lands described in said Schedule "A" annexed hereto are established as a public highway known as **McROBBIE ROAD**.
2. That this by-law shall come into force and take effect after the final passing thereof on the day on which it is electronically registered in the Land Registry Office of Essex (12).

DREW DILKENS, MAYOR

CITY CLERK

First Reading - August 8, 2023
Second Reading - August 8, 2023
Third Reading - August 8, 2023

SCHEDULE "A"

TO BY-LAW 93-2023

BLOCK 150 (RESERVE), PLAN 12M533; CITY OF WINDSOR
All of PIN 01566-0716 (LT)
McRobbie Road, Windsor

BLOCK 151 (RESERVE), PLAN 12M533; CITY OF WINDSOR
All of PIN 01566-0717 (LT)
McRobbie Road, Windsor

Item No. 13.2

BY-LAW NUMBER 94-2023

A BY-LAW TO ASSUME FOR SUBSEQUENT CLOSURE THE 4.30 METRE EAST/WEST PORTION OF NORTH TERMINAL STREET, EAST OF CHARL AVENUE, CITY OF WINDSOR

Passed the 8th day of AUGUST, 2023.

WHEREAS the 4.30 metre east/west portion of North Terminal Street, east of Charl Avenue, City of Windsor, more particularly described in Schedule "A" hereto annexed, is vested in The Corporation of the City of Windsor;

AND WHEREAS it is deemed expedient that the said lands be assumed for subsequent closure;

THEREFORE the Council of the Corporation of the City of Windsor enacts as follows:

1. That the 4.30 metre east/west portion of North Terminal Street, east of Charl Avenue, City of Windsor, more particularly described in Schedule "A" hereto annexed and forming part of this by-law, be and the same is hereby assumed for subsequent closure.
2. That this by-law shall come into force and take effect on the day of the final passing thereof.

DREW DILKENS, MAYOR

CITY CLERK

First Reading - August 8, 2023
Second Reading - August 8, 2023
Third Reading - August 8, 2023

SCHEDULE "A"
TO BY-LAW 94-2023

PART OF NORTH TERMINAL STREET, REGISTERED PLAN 1130; DESIGNATED
AS PART 1 ON 12R29215; WINDSOR

Being part of PIN 01314-0689

City of Windsor
County of Essex

Item No. 13.3

BY-LAW NUMBER 95-2023

A BY-LAW TO CLOSE, STOP UP AND CONVEY THE 4.30 METRE EAST/WEST PORTION OF NORTH TERMINAL STREET, EAST OF CHARL AVENUE, CITY OF WINDSOR

Passed the 8th day of AUGUST, 2023.

WHEREAS it is deemed expedient to close, stop up and convey the 4.30 metre east/west portion of North Terminal Street, east of Charl Avenue, City of Windsor, more particularly described in Schedule "A" attached hereto;

THEREFORE the Council of the Corporation of the City of Windsor enacts as follows:

1. That the 4.30 metre east/west portion of North Terminal Street, east of Charl Avenue, City of Windsor, more particularly described in Schedule "A" attached hereto and forming part of this by-law, be and the same is hereby closed and stopped up.
2. That any required easements pursuant to Council Resolution CR609/2020 be registered prior to conveyance.
3. That the closed alley be conveyed and the conveyance cost be set pursuant to Council Resolution CR609/2020.
4. That the Chief Administrative Officer and City Clerk be authorized and directed to execute on behalf of The Corporation of the City of Windsor and to seal with the seal thereof, any and all documents necessary to implement the foregoing; and that the transaction be completed electronically, for property where it is available, pursuant to By-law Number 366-2003, as amended from time to time.
5. This by-law shall come into force and take effect the day upon which it is registered in the Land Registry Office for the County of Essex (No. 12).

DREW DILKENS, MAYOR

CITY CLERK

First Reading - August 8, 2023
Second Reading - August 8, 2023
Third Reading - August 8, 2023

SCHEDULE "A"
TO BY-LAW 95-2023

PART OF NORTH TERMINAL STREET, REGISTERED PLAN 1130; DESIGNATED
AS PART 1 ON 12R29215; WINDSOR

Being part of PIN 01314-0689

City of Windsor
County of Essex

Item No. 13.4

BY-LAW NUMBER 96-2023

**A BY-LAW TO ADOPT AMENDMENT NO. 172
TO THE OFFICIAL PLAN OF THE CITY OF
WINDSOR**

Passed the 8th day of AUGUST, 2023.

WHEREAS pursuant to the provisions of Section 17(1) of the *Planning Act*, R.S.O. 1990, c. P.13 as amended, the Minister of Municipal Affairs and Housing (Minister) is the approval authority in respect of the approval of a plan as an official plan.

AND WHEREAS Section 17(9) of the said *Planning Act* provides that the Minister may by order exempt a proposed official plan amendment from his approval under Section 17(1) of the said Act.

AND WHEREAS pursuant to the provisions of Ontario Regulation 525/97 most amendments to the official plan of the City of Windsor commenced after January 19, 1998 are exempt from the approval of the said Minister.

THEREFORE the Council of the Corporation of the City of Windsor in accordance with the provisions of the said *Planning Act* hereby enacts as follows:

1. That Amendment No. **172** to the Official Plan of the City of Windsor, attached hereto, is hereby adopted.

DREW DILKENS, MAYOR

CITY CLERK

First Reading - August 8, 2023
Second Reading - August 8, 2023
Third Reading - August 8, 2023

AMENDMENT NO. 172
TO THE
CITY OF WINDSOR OFFICIAL PLAN

Part E (Details of the Amendment) of the following text constitute Amendment No. 172.

Also included, but not constituting part of the Amendment, are explanations of purpose, location, background, legislative and policy basis, public involvement, and implementation.

A. PURPOSE

Bill 23, *More Homes Built Faster Act, 2022* amended parts of the *Planning Act* as part of a larger Provincial plan which aims to increase the housing supply across Ontario and provide opportunities for gentle intensification within established residential areas. The legislation requires municipalities to establish official plan policies and zoning by-law provisions to permit Additional Residential Units in detached, semi-detached and row houses and ancillary/accessory structures located on the same property (e.g. apartment above a detached garage).

This amendment brings the Official Plan into conformity with Section 16(3) of the *Planning Act* and forms the policy basis for the approval of zoning by-law amendments related to additional units under Section 35.1.

The policies relating to additional dwelling units contained in Part E of this amendment will be added to the Chapter 6 of the Official Plan immediately following the existing section 6.3.2.21, revising the existing policies in sections 6.3.2.22 to 6.3.2.25.

City of Windsor will use the term Additional Dwelling Unit (ADU) in the Official Plan policies and Zoning Bylaw regulations.

B. LOCATION

The text changes made to Volume I of the City of Windsor Official Plan apply to all land within the municipal boundaries of the City. Accordingly, no location map is provided.

C. BACKGROUND

Required 'Additional Dwelling Unit' Official Plan Policies and Zoning By-law Provisions

The updated additional dwelling unit framework supersedes local official plans province wide within settlement areas, where residential uses are permitted. Effective after the passing of *Bill 23, More Homes Built Faster Act* on November 28, 2022, a landowner is permitted to have up to three residential units on a parcel of urban residential land containing a single detached dwelling, semi-detached dwelling or street townhouse dwelling.

Section 16(3) of the *Planning Act* stipulates that no Municipal Official Plan may contain policies which has the effect of prohibiting the use of:

- a) *Two residential units in a detached house, semi-detached house or rowhouse on a parcel of urban residential land, if all buildings and structures ancillary to the detached house, semi-detached house or rowhouse cumulatively contain no more than one residential unit;*
- b) *Three residential units in a detached house, semi-detached house or rowhouse on a parcel of urban residential land, if no building or structure ancillary to the detached house, semi-detached house or rowhouse contains any residential unit; or,*

- c) *One residential unit in a building or structure ancillary to a detached house, semi-detached house or rowhouse on a parcel of urban residential land, if the detached house, semi-detached house or rowhouse contains no more than two residential units and no other building or structure ancillary to the detached house, semi-detached house or rowhouse contains any residential units.*

No Appeal to the Local Planning Appeal Tribunal Regarding Additional Dwelling Units

The *Planning Act* prohibits appeals to the Local Planning Appeal Tribunal related to any official plan policies or zoning by-law related to additional dwelling units.

The current City of Windsor Official Plan (Volume 1: The Primary Plan) was adopted by City Council on October 25, 1999 and approved in part by the Minister of Municipal Affairs and Housing on March 28, 2000 with the remainder being approved by the Ontario Municipal Board on November 1, 2002. The current Official Plan supports affordable housing initiatives and contains policies specifically related to additional dwelling units.

D. LEGISLATIVE CONTEXT AND POLICY BASIS FOR THE AMENDMENT

Planning Act

This amendment was prepared to bring the Official Plan into conformity with Section 16(3) of the *Planning Act, R.S.O. 1990, c.P.13*, which requires an official plan to contain policies that authorize the use of an additional dwelling unit within a detached, semi-detached, duplex, or townhome/rowhouse dwelling or ancillary/accessory structure located on the same property.

Further, section 2 of the *Planning Act* indicates that the adequate provision of a full range of housing, including affordable housing is a matter of Provincial interest and requires any decision of City Council to have regard to this matter.

Provincial Policy Statement

The Provincial Policy Statement 2020 (PPS) provides policy direction on matters of provincial interest related to land use planning and development. In respect of the exercise of any authority that affects a planning matter, section 3 of the *Planning Act, R.S.O. 1990, c.P.13* requires that decisions affecting planning matters “shall be consistent with” policy statements issued under the *Act*.

Section 1.1 of the PPS, entitled ‘Managing and Directing Land Use to Achieve Efficient and Resilient Development and Land Use Patterns’, provides direction regarding healthy, livable and safe communities. In particular, the PPS states that additional dwelling units are a means of accommodating an appropriate range and mix of residential dwellings.

This section of the PPS also directs growth and development to existing settlement areas and requires the identification and promotion of opportunities for intensification.

Section 1.4, entitled 'Housing', requires planning authorities to provide for an appropriate range and mix of housing types by permitting and facilitating residential intensification, including additional dwelling units. This section also requires the establishment of development standards for residential intensification, which minimize the cost of housing, facilitate compact form, and maintain appropriate levels of public health and safety.

Section 1.6, entitled 'Infrastructure', clearly states that municipal sewage and water systems are the preferred form of servicing for settlement areas. It also requires that planning for stormwater management shall not increase risks to human health and safety and property damage.

Section 3, entitled 'Protecting Public Health and Safety', prohibits development within the floodway and permits development within portions of the floodplain where it has been designed in accordance with flood proofing standards and vehicles and people have a safe way to enter and exit during times of flooding.

Official Plan

The City's Official Plan currently addresses additional dwelling units, and it contains a number of objectives and policies that encourage a range of housing forms and tenures within neighbourhoods, selective infill and intensification of residential areas, and affordable housing options.

Chapters 3 (Development Strategy), 4 (Healthy Community), and 6 (Land Use) stress the importance of planning for range of housing forms and tenures in all neighbourhoods, which allows aging residents and residents with disabilities to remain in their neighbourhood.

Chapter 5 (Environmental Management) indicates that the floodplain boundary is determined in consultation with the Essex Region Conservation Authority (ERCA) and reiterates the PPS policies prohibiting development within floodway and permitting development within portions of the floodplain subject to flood proofing measures.

Chapter 7 (Infrastructure) promotes measures that reduce demands on the sewage system and the risk of basement flooding.

Chapters 8 (Urban Design) and 9 (Heritage Conservation) limits modifications within older neighbourhoods and heritage areas to ensure there is no adverse impacts to the character or heritage significance of these areas.

Chapter 11 (Tools) provides a framework for the Committee of Adjustment to approve minor variances from the Zoning By-law provisions.

E. THE AMENDMENT

Summary of Additional Dwelling Unit policies

The policies are structured to describe *what* constitutes an additional dwelling unit, *where* they are permitted, and *how* they should be constructed. These policies are largely updated from the policies which enabled additional dwelling units.

Details of Official Plan Amendment

Chapter 2 entitled Glossary is amended alphabetically by adding the following definition:

<i>PARCEL OF URBAN RESIDENTIAL LAND</i>	means a parcel of land that is within an area of settlement on which residential use, other than ancillary residential use, is permitted by by-law and which is served by municipal sewer and municipal drinking water services as defined in the Planning Act, R.S.O 1990, C.P.13
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Chapter 6 entitled Land Use is amended by deleting section 6.3.2.22 to 6.3.2.29 and substituting the following:

<i>ADDITIONAL DWELLING UNIT DEFINITION</i>	6.3.2.22	An additional dwelling unit is a separate residential dwelling unit consisting of a separate access, kitchen, washroom, and living space that is located within a single detached, semi-detached, duplex dwelling, or rowhouse dwelling (i.e. the primary dwelling unit) or a building accessory to the primary dwelling unit located on the same lot.
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*LOCATION OF
ADDITIONAL
DWELLING
UNITS*

6.3.2.23

An additional dwelling unit:

- a) must be located on a parcel of urban residential land designated for residential use in the Official Plan schedules;
- b) shall not be located within any part of a basement or cellar (i.e. part of a building below grade) within the floodplain areas shown on Schedule C; and
- c) outside of the floodplain areas shown on Schedule C, shall not be located within any part of a basement or cellar (i.e. part of a building below grade) unless the flood mitigation criteria to be prescribed in the Zoning Bylaw has been met to the satisfaction of the Chief Building Official or City Engineer. This criteria may include but is not limited to:
 - i. Eavestrough downspouts are disconnected from the City of Windsor's sewer system;
 - ii. Sump pump installation;
 - iii. Foundation drain disconnection from the sewer system or connection to the sump pump;
 - iv. Requirement for a backflow sanitary valve;
 - v. Where required, a sewage ejector pump has been installed in the additional unit.

*ADDITIONAL
DWELLING
UNIT
REQUIREMENTS*

6.3.2.24

An additional dwelling unit shall be permitted within the primary dwelling unit and a building accessory to the primary dwelling unit subject to the following criteria:

- a) The additional dwelling unit conforms with the definition and location requirements set out in 6.3.2.22 and 6.3.2.23;
- (b) A maximum of two additional dwelling units or a total of three dwelling units are located on a parcel of urban residential land in any one of the following configurations:
 - i) one additional dwelling unit in the primary dwelling unit and one additional dwelling unit in a building accessory to primary dwelling unit, or
 - ii) two additional dwelling units in the primary dwelling unit, provided there are no dwelling units in a building accessory to primary dwelling unit, or
 - iii) one additional dwelling unit in a building accessory to primary dwelling unit; if the primary dwelling unit contains no more than two dwelling units;
- c) The Zoning By-law may regulate the character, maximum size, and gross floor area of the additional dwelling unit;
- d) Parking can be accommodated in accordance with the Zoning By-law;
- e) Where located on a parcel of urban residential land identified on the Municipal Heritage Register or within a Mature Neighbourhood identified on Schedule A-1 the additional dwelling unit must not alter the exterior of an existing primary or accessory building visible from the street or other public space unless it is demonstrated, to the satisfaction of the City Planner, that the proposed alteration would not detract from the cultural heritage value and attributes of the property or Mature Neighbourhood; and
- f) The additional dwelling unit complies with health and safety standards.

- REQUIREMENTS SPECIFIC TO A ADDITIONAL UNIT IN AN ACCESSORY BUILDING* 6.3.2.25 An additional dwelling unit within a building that is accessory to a single-detached, semi-detached, duplex dwelling, or a rowhouse dwelling is permitted subject to the following criteria:
- a) The proposed additional dwelling unit conforms with the definition, location, and general requirements set out in 6.3.2.22 - 6.3.2.24;
 - b) The additional dwelling unit shall have direct pedestrian access from a paved public street or alley;
 - c) The additional dwelling unit shall have municipal sanitary sewer, municipal storm water outlet, electrical, and water services;
 - d) Only one Private Drain Connection (PDC) is permitted per property;
 - e) A municipal address for the additional dwelling unit shall be clearly visible from the public street; and
 - f) The Zoning By-law may regulate the height, maximum size, and setbacks of an accessory building which contains an additional dwelling unit.
- SEVERANCE OF ADDITIONAL UNIT PROHIBITED* 6.3.2.26 The severance of an additional dwelling unit located within the primary dwelling unit or within a building accessory to the primary dwelling unit through consent, subdivision, or condominium, is prohibited.
- HEIGHT OF ACCESSORY BUILDING CONTAINING A ADDITIONAL UNIT* 6.3.2.27 An application to allow a maximum height of up to 8m through a minor variance may be considered for accessory buildings containing an additional dwelling unit with a flat or low sloped roof, subject to the following criteria:
- (a) The height of the additional dwelling unit does not exceed the height of the primary dwelling;
 - (b) Significant trees and plantings are preserved on the subject property; and
 - (c) Any adverse impacts to the streetscape or abutting properties are addressed through the additional unit design and siting.

<i>SHARED RENTAL HOUSING</i>	6.3.2.28	The combination of lodgers (i.e. persons provided with lodging for hire) within the primary and additional dwelling units must not constitute a lodging house as defined within any City of Windsor by-law.
<i>COMPATIBLE ADDITIONAL UNITS</i>	6.3.2.29	The creation of additional dwelling units through renovation or redevelopment in existing residential neighbourhoods shall be done in a manner that is compatible and complimentary to the character of the neighbourhood. The Zoning By-Law will establish regulations for height, density, and massing that will preserve the character of stable and mature neighbourhoods. Council will adopt Design Guidelines to assist in the design and review of development applications within existing stable and mature neighbourhoods.

F. PUBLIC INVOLVEMENT:

Administration have consulted with Planning, Building, and Public Works.

Public Notice:

The statutory notice required under the Planning Act was provided in the Windsor Star prior to the Development & Heritage Standing Committee Meeting (DHSC) meeting.

This section will be updated following meetings of the Development and Heritage Standing Committee and City Council.

G. IMPLEMENTATION:

This amendment brings the Official Plan into conformity with Section 16(3) of the *Planning Act* and forms the policy basis for approval of amendments to Zoning By-law 8600 and 85-18 related to additional dwelling units.

The Amendment should be read and implemented in conjunction with the overall policies contained with the Official Plan.

Additional dwelling units must comply with all applicable laws, which include the Building Code, the Fire Code and municipal by-laws. The policies set out in this amendment do not ‘grandfather’ any existing additional dwelling units that do not meet applicable laws, policies, or regulations.

Item No. 13.5

BY-LAW NUMBER 97-2023

A BY-LAW TO FURTHER AMEND BY-LAW NUMBER 85-18 CITED AS THE
"CITY OF WINDSOR ZONING BY-LAW"

Passed the 8th day of AUGUST, 2023.

WHEREAS it is deemed expedient to further amend By-law Number 85-18 of the Council of The Corporation of the City of Windsor, cited as the "Township of Sandwich South Zoning By-Law" passed the 21st day of May, 1985, as heretofore amended:

THEREFORE the Council of the Corporation of the City of Windsor enacts as follows:

1. That Section 3 is amended by adding alphabetically the following definition:

PARCEL OF URBAN RESIDENTIAL LAND means a parcel of land that is within an area of settlement on which residential use, other than ancillary residential use, is permitted by by-law and which is served by municipal sewer and municipal drinking water services as defined in the Planning Act, R.S.O 1990, C.P.13

2. That Section 5 is hereby amended by adding the following:

5.50 **SECOND UNITS / ADDITIONAL DWELLING UNITS**

- .1 For any *zoning district* that permits a *single unit dwelling, semi-detached dwelling, duplex dwelling, or townhome dwelling*, the following additional provisions shall apply:

- .1 ADDITIONAL PERMITTED USES

- a) Two additional *dwelling units* shall be permitted on a *parcel of urban residential land*. This may be either:
 - i. Two additional *dwelling units* within the primary *dwelling unit* located in the *main building*, or
 - ii. One additional *dwelling unit* in the primary *dwelling unit* located in the *main building* and one additional *dwelling unit* in a *building* accessory to said *dwelling*.

For clarity, this provision permits a maximum of three *dwelling units* in total on a *parcel of urban residential land* as shown in Tables 5.50.11 and 5.50.12.

TABLE 5.50.11			
Dwelling Type	Dwelling Units - Maximum		
	Main Building	Accessory Building	Total
Single Unit Dwelling	3	0	3
Semi-detached Dwelling Unit	3	0	3
Duplex Dwelling	3	0	3
Townhome Dwelling Unit	3	0	3

TABLE 5.50.12			
Dwelling Type	Dwelling Units - Maximum		
	Main Building	Accessory Building	Total
Single Unit Dwelling	2	1	3
Semi-detached Dwelling Unit	2	1	3
Duplex Dwelling	2	1	3
Townhome Dwelling Unit	2	1	3

- b) For the purposes of this provision each *semi-detached dwelling unit* or *townhome dwelling unit* is considered to be located on its own *parcel of urban residential land* if it conforms with the provisions of the applicable *zoning district* and can be subdivided.

.3 PROHIBITIONS

- a) In any *development reserve district* or *industrial district*, or where a *single unit dwelling*, *semi-detached dwelling*, *duplex dwelling*, or *townhome dwelling* is not a permitted use in a *zoning district*, the uses in Section 5.50.1 are prohibited.
- b) Where a *dwelling* is located in a *floodplain*, an additional *dwelling unit* within a *basement* or *cellar* is prohibited.
- c) Where two *dwelling units* are located in a *main building* of a *single unit dwelling*, *semi-detached dwelling unit*, *duplex dwelling unit*, or *townhome dwelling unit* and one *dwelling unit* is located in an *accessory building*, an additional *dwelling unit* in any *building* is prohibited.

.5 PROVISIONS

- a) For an additional *dwelling unit* located within a *basement* or *cellar* in a *dwelling* not located in a *floodplain*,
 1. Downspouts shall be disconnected from the municipal sewer system and splash to *grade*;
 2. A sump pump is required. Foundation drains shall be disconnected from the municipal sewer and shall be connected to the sump pump;
 3. A sanitary backflow valve shall be installed in the *dwelling unit* located within the *basement* or *cellar*, all to the satisfaction of the City Engineer or Chief Building Official.
- b) For a *dwelling unit* located within an *accessory building*:
 1. There shall be direct pedestrian access between said *dwelling unit* and a *highway*.
 2. Municipal sanitary sewer, municipal electrical service and municipal drinking water service shall be provided to said *dwelling unit*.
 3. Any *accessory building* which is new construction or a new addition to an existing *accessory building* to include an additional *dwelling unit*, shall have a minimum separation of 1.20 m from a *rear lot line* or *side lot line*. This minimum separation does not apply to any portion of an existing *building* which is not being altered.
 4. Any *accessory building* which is constructed to include an additional *dwelling unit*, with a flat roof, a roof having a slope of less than 20.0 degrees, or a roof with at least two contiguous slopes where the lowest slope is greater than the uppermost slope, the maximum *building height* shall be 6.0 m from *grade*.
 5. Any *accessory building* which is constructed to include an additional *dwelling unit*, with a roof other than described in this by-law, the maximum *building height* shall be prohibited from exceeding 8.0 m from *grade*.
 6. The maximum *building height* for an *accessory building* which contains an *additional dwelling unit* is prohibited from exceeding the *building height* of the *main building*.
 7. For any *accessory building*, which is constructed to include an additional *dwelling unit*, the maximum *gross floor area* shall be 100 m².
- c) For any additional *dwelling unit*:
 1. Where the minimum *lot area* is expressed on a per *dwelling unit* basis, the minimum *lot area* provision shall not apply to the additional *dwelling unit*;

2. For the purpose of this provision, the *gross floor area* shall include that portion of the *main building* located within a *basement* or *cellar*.
3. Notwithstanding Sections 5.33 and 5.34, the required number of *parking spaces* shall be as follows:
 - a) One *parking space* for the first *dwelling unit*; and
 - b) One *parking space* for the second *dwelling unit*; and
 - c) No *parking space* for the third *dwelling unit* on the *parcel of urban residential land*.

DREW DILKENS, MAYOR

CITY CLERK

First Reading - August 8, 2023
Second Reading - August 8, 2023
Third Reading - August 8, 2023

Item No. 13.6

BY-LAW NUMBER 98-2023

A BY-LAW TO FURTHER AMEND BY-LAW NUMBER 8600 CITED AS THE
"CITY OF WINDSOR ZONING BY-LAW"

Passed the 8th day of AUGUST, 2023.

WHEREAS it is deemed expedient to further amend By-law Number 8600 of the Council of The Corporation of the City of Windsor, cited as the "City of Windsor Zoning By-law" passed the 31st day of March, 1986, as heretofore amended:

THEREFORE the Council of the Corporation of the City of Windsor enacts as follows:

1. That Section 3.10 is amended by adding alphabetically the following definition:

PARCEL OF URBAN RESIDENTIAL LAND means a parcel of land that is within an area of settlement on which residential use, other than ancillary residential use, is permitted by by-law and which is served by municipal sewer and municipal drinking water services as defined in the Planning Act, R.S.O 1990, C.P.13

[ZNG/7027]

2. That Section 5.99.80 be deleted and replaced with the following:

5.99.80 second units / additional dwelling units

- .1 For any zoning district that permits a single unit dwelling, semi-detached dwelling, duplex dwelling, or townhome dwelling, the following additional provisions shall apply:

- .1 Additional Permitted Uses

- a) Two additional dwelling units shall be permitted on a parcel of urban residential land. This may be either:

- i. Two additional dwelling units within the primary dwelling unit located in the main building, or
- ii. One additional dwelling unit in the primary dwelling unit located in the main building and one additional dwelling unit in a building accessory to said dwelling.

For clarity, this provision permits a maximum of three dwelling units in total on a parcel of urban residential land as shown in Tables 5.99.80.11 and 5.99.80.12.

TABLE 5.99.80.11			
Dwelling Type	Dwelling Units - Maximum		
	Main Building	Accessory Building	Total
Single Unit Dwelling	3	0	3
Semi-detached Dwelling Unit	3	0	3
Duplex Dwelling	3	0	3
Townhome Dwelling Unit	3	0	3

TABLE 5.99.80.12			
Dwelling Type	Dwelling Units - Maximum		
	Main Building	Accessory Building	Total
Single Unit Dwelling	2	1	3
Semi-detached Dwelling Unit	2	1	3
Duplex Dwelling	2	1	3
Townhome Dwelling Unit	2	1	3

- b) For the purposes of this provision each semi-detached dwelling unit or townhome dwelling unit is considered to be located on its own parcel of urban residential land if it conforms with the provisions of the applicable zoning district and can be subdivided.

.3 Prohibitions

- a) In any development reserve district or industrial district, or where a single unit dwelling, semi-detached dwelling, duplex dwelling, or townhome dwelling is not a permitted use in a zoning district, the uses in Section 5.99.80.1.1 are prohibited.
- b) Where a dwelling is located in a floodplain, an additional dwelling unit within a basement or cellar is prohibited.
- c) Where two dwelling units are located in a main building of a single unit dwelling, semi-detached dwelling unit, duplex dwelling unit, or townhome dwelling unit and one dwelling unit is located in an accessory building, an additional dwelling unit in any building is prohibited.

.5 Provisions

- a) For an additional dwelling unit located within a basement or cellar in a dwelling not located in a floodplain,
 - 1. Downspouts shall be disconnected from the municipal sewer system and splash to grade;
 - 2. A sump pump is required. Foundation drains shall be disconnected from the municipal sewer and shall be connected to the sump pump;
 - 3. A sanitary backflow valve shall be installed in the dwelling unit located within the basement or cellar; all to the satisfaction of the City Engineer or Chief Building Official.
- b) For a dwelling unit located within an accessory building:
 - 1. There shall be direct pedestrian access between said dwelling unit and a highway.
 - 2. Municipal sanitary sewer, municipal electrical service and municipal water service shall be provided to said dwelling unit.
 - 3. Notwithstanding Section 5.10.7, any accessory building which is new construction or a new addition to an existing accessory building to include an additional dwelling unit, shall have a minimum separation of 1.20 m from a rear lot line or side lot line. This minimum separation does not apply to any portion of an existing building which is not being altered.
 - 4. Notwithstanding Section 5.10.9.1, for an accessory building which is constructed to include an additional dwelling unit, with a flat roof, a roof having a slope of less than 20.0 degrees, or a roof with at least two contiguous slopes where the lowest slope is greater than the uppermost slope, the maximum building height shall be 6.0 m from grade.
 - 5. Notwithstanding Section 5.10.9.2, for an accessory building which is constructed to include an additional dwelling unit, with a roof other than described in Section 5.10.9.1, the maximum building height shall be prohibited from exceeding 8.0 m from grade.
 - 6. The maximum building height for an accessory building which contains an additional dwelling unit is prohibited from exceeding the building height of the main building.
 - 7. For any accessory building, which is constructed to include an additional dwelling unit, the maximum gross floor area shall be 100 m².
- c) For any additional dwelling unit:
 - 1. Where the minimum lot area is expressed on a per dwelling unit basis, the minimum lot area provision shall not apply to the additional dwelling unit;

2. For the purpose of this provision, the gross floor area shall include that portion of the main building located within a basement or cellar.
3. Notwithstanding Section 24.20.5, the required number of parking spaces shall be as follows:
 - a) One parking space for the first dwelling unit; and
 - b) One parking space for the second dwelling unit on a parcel of urban residential land except for an second dwelling unit on a parcel of urban residential land located south of the Detroit River, west of Cadillac Street or Henry Ford Centre Drive, including any lot abutting the east side of Cadillac Street or Henry Ford Centre Drive, north of Tecumseh Road, and east of Prince Road; and
 - c) No parking space for the third dwelling unit on the parcel of urban residential land.

DREW DILKENS, MAYOR

CITY CLERK

First Reading - August 8, 2023
Second Reading - August 8, 2023
Third Reading - August 8, 2023

BY-LAW NUMBER 99-2023

A BY-LAW TO ADOPT AMENDMENT NO. 168
TO THE OFFICIAL PLAN OF THE CITY OF
WINDSOR

Passed the 8th day of AUGUST, 2023.

WHEREAS pursuant to the provisions of Section 17(1) of the *Planning Act*, R.S.O. 1990, c. P.13 as amended, the Minister of Municipal Affairs and Housing (Minister) is the approval authority in respect of the approval of a plan as an official plan.

AND WHEREAS Section 17(9) of the said *Planning Act* provides that the Minister may by order exempt a proposed official plan amendment from his approval under Section 17(1) of the said Act.

AND WHEREAS pursuant to the provisions of Ontario Regulation 525/97 most amendments to the official plan of the City of Windsor commenced after January 19, 1998 are exempt from the approval of the said Minister.

THEREFORE the Council of the Corporation of the City of Windsor in accordance with the provisions of the said *Planning Act* hereby enacts as follows:
1. That Amendment No. **168** to the Official Plan of the City of Windsor, attached hereto, is hereby adopted.

DREW DILKENS, MAYOR

CITY CLERK

First Reading - August 8, 2023
Second Reading - August 8, 2023
Third Reading - August 8, 2023

AMENDMENT NO. 168
TO THE
OFFICIAL PLAN
CITY OF WINDSOR

Part D (Details of the Amendment) of the following text and attached Schedule D of the City of Windsor Official Plan constitute Amendment No. 168.

Also included, but not constituting part of the Amendment, are explanations of Purpose, Location, Background, and Implementation of the Amendment, and Appendix A (Results of Public Notification).

A. PURPOSE:

The purpose of Amendment No. 168 is to change the land use designation from “Business Park” to “Residential” on Schedule D: Land Use in Volume I: The Primary Plan to allow a residential development on the subject lands.

B. LOCATION:

The amendment applies to the land described as Lot 13, E/S Russell St, Registered Plan 40, Town of Sandwich; PIN 01591-0155; known municipally as 0 Russell Street (Roll No. 050-160-12400), situated at Russell Street, Chippawa Street, and Wilkinson Lane.

C. BACKGROUND:

The Applicant is requesting amendments to the City of Windsor Official Plan and Zoning By-law 8600 to allow a residential development. The Applicant proposes to construct one Multiple Dwelling with a maximum building height of 15 m containing 28 dwelling units over four storeys, and a total of 4 bicycle parking spaces and 35 parking spaces including two accessible parking spaces. The parking area is located along Russell Street with vehicular access from the same street.

Due to a change in elevation on the parcel, the ground floor of the building is approximately at grade from Russell Street and the second floor is at grade from Wilkinson Street. Two pedestrian entrances – one facing Russell, one facing Wilkinson Lane – are proposed.

While the applicant is proposing a multiple dwelling, they are also requesting a Townhome Dwelling as an additional permitted use as a potential alternative development. All site plans, floor plans, and elevations are conceptual and subject to change. A Plan of Condominium may be submitted in the future.

The City of Windsor Official Plan currently designates the site “Business Park” on Schedule D: Land Use in Volume I: The Primary Plan. Residential uses are not permitted.

An amendment to the Official Plan changing the land use designation and an amendment to Zoning By-law 8600 by changing the zoning from Manufacturing District 1.4 (MD1.4) to Residential District 3.3 (RD3.3) and by adding a site-specific exception to allow residential uses is required.

The multiple dwelling development as proposed will be subject to site plan control.

When Official Plan Amendment 168 is approved, the requested zoning amendment will conform to the Zoning Amendment Policies in Section 11.6.3 of the Official Plan and conform to the general direction of the Official Plan.

D. DETAILS OF THE AMENDMENT:

- 1) That Schedule “D” of Volume 1: The Primary Plan of the City of Windsor Official Plan **BE AMENDED** by changing the land use designation from “Business Park” to “Residential” for Lot 13, E/S Russell St, Registered Plan 40, Town of Sandwich; PIN 01591-0155; known municipally as 0 Russell Street (Roll No. 050-160-12400), situated at Russell Street, Chippawa Street, and Wilkinson Lane.

E. IMPLEMENTATION:

- i. This amendment is to be implemented by an amendment to Zoning By-law 8600 as recommended in Report Number S 53/2023 (Z-007/23 ZNG/6974 OPA 168 OPA/6975) and approved by Council by CR282/2023 DHSC 513.
- ii. The proposed development may be deemed a development per Section 41 (1) of the Planning Act and therefore, Site Plan Control may be an additional tool for the implementation of this amendment.

APPENDIX A

The following are the results of public notification of the amendments and the outcome of public meetings. Comments relate to the Official Plan Amendment and the associated rezoning amendment.

DEVELOPMENT & HERITAGE STANDING COMMITTEE (DHSC):

A meeting of the DHSC was held on June 5, 2023 to consider the applications (Z-007/23 ZNG/6974 & OPA 168 OPA/6975) and Staff Report S 53/2023. This is the statutory public meeting required by the Planning Act. Below is an extract from the minutes of the meeting:

7.6. OPA & Rezoning – 1998308 Ontario Inc. – 0 Russell Street - OPA 168 OPA/6975 Z-007/23 ZNG/6974 – Ward 2

Adam Szymczak, Planner (author) is available for questions.

Tracey Pillon-Abbs, Planner (agent) is available for questions.

Councillor Kieran McKenzie asks if there are any concerns from existing area residents regarding dust and noise pollution. Mr. Szymczak answers that he is not aware of any concerns.

Moved by: Member Anthony Arbour

Seconded by: Councillor Mark McKenzie

Decision Number: **DHSC 513**

1. That Schedule “D” of Volume 1: The Primary Plan of the City of Windsor Official Plan **BE AMENDED** by changing the land use designation of Lot 13, E/S Russell St, Registered Plan 40, Town of Sandwich (PIN 01591-0155; 0 Russell Street; Roll No. 050-160-12400), situated at Russell Street, Chippawa Street, and Wilkinson Lane, from “Business Park” to “Residential”.

2. That Zoning By-law 8600 **BE AMENDED** by changing the zoning of Lot 13, E/S Russell St, Registered Plan 40 Town of Sandwich (PIN 01591-0155; 0 Russell Street; Roll No. 050-160-12400), situated at Russell Street, Chippawa Street, and Wilkinson Lane, from Manufacturing District 1.4 (MD1.4) to Residential District 3.3 (RD3.3) and by adding a site specific exception to Section 20(1) as follows:

471. CORNER OF RUSSELL STREET, CHIPPAWA STREET AND WILKINSON LANE

For the lands comprising of Lot 13, E/S Russell Street, Registered Plan 40, Town of Sandwich (PIN 01591-0155) the following shall apply:

1. *A townhome dwelling* is an additional permitted use and shall be subject to the additional provisions in paragraph a) below, the provisions in Section 11.2.5, and all other applicable provisions:

a) Subject to the satisfaction of the Chief Building Official, the following noise mitigation measures are required at time of building permit:

i) Exterior building components shall meet the minimum Acoustic Insulation Factors in Tables 2 and 3 of the Detailed Noise Control Study prepared by SS Wilson Associates, Consulting Engineers and dated November 22, 2022, subject to any revisions.

- ii) Installation of central air conditioning
- 2. For any permitted use in RD3.3, the following additional provisions shall apply:
 - a) Notwithstanding Sections 12.3.5.4 and 21(3), *building height* as measured from Russell Street in excess of 4 *storeys* and *building height* as measured from Wilkinson Lane in excess of 3 *storeys* shall be prohibited. For the purpose of this provision, grade means the average elevation of the crown of That part of the street identified above and abutting the subject lot.
 - b) *Parking spaces* forming part of a *parking area* shall be permitted in a *front yard* and are subject to the Parking Area Provisions in Section 25.

[ZDM 4; ZNG/6975]

3. That Lot 13, E/S Russell St, Registered Plan 40, Town of Sandwich (PIN 01591-0155; 0 Russell Street; Roll No. 050-160-12400), situated at the corner of Russell Street, Chippawa Street, and Wilkinson Lane, **BE CLASSIFIED** as a Class 4 area pursuant to MOECP Environmental Noise Guideline Publication NPC-300; and, that the City Planner or their designate **BE DIRECTED** to provide a copy of the Council Resolution approving the Class 4 area classification and a copy of any development agreement or site plan agreement for the subject lands that incorporates noise mitigation measures to Windsor Port Authority (3190 Sandwich St), Lafarge Canada (3450 Russell St) and St. Mary's CBM Ready-Mix Plant (3510 Russell St).

4. That, when Site Plan Control is applicable:

- A. Prior to the submission of an application for site plan approval, at the discretion of the City Planner, Deputy City Planner, or Site Plan Approval Officer, those documents submitted in support of the applications for amendments to the Official Plan and Zoning By-law 8600 **BE UPDATED** to reflect the site plan for which approval is being sought.
- B. The Site Plan Approval Officer **BE DIRECTED** to incorporate the following, subject to any updated information, into an approved site plan attached to an executed and registered site plan agreement:
 - i) Mitigation measures, including warning clauses, identified in the Detailed Noise Control Study prepared by SS Wilson Associates, Consulting Engineers, dated November 22, 2022, subject to the approval of the City Planner, Deputy City Planner, or Site Plan Approval Officer.
 - ii) Requirements of the City of Windsor – Engineering Department – Right-of-Way Division and City of Windsor – Transportation Planning contained in Appendix E of Report S 53/2023, subject to the approval of the City Engineer.
- C. The Site Plan Approval Officer **CONSIDER** the comments from municipal departments and external agencies contained in Appendix E of Report S 53/2023.

Carried.

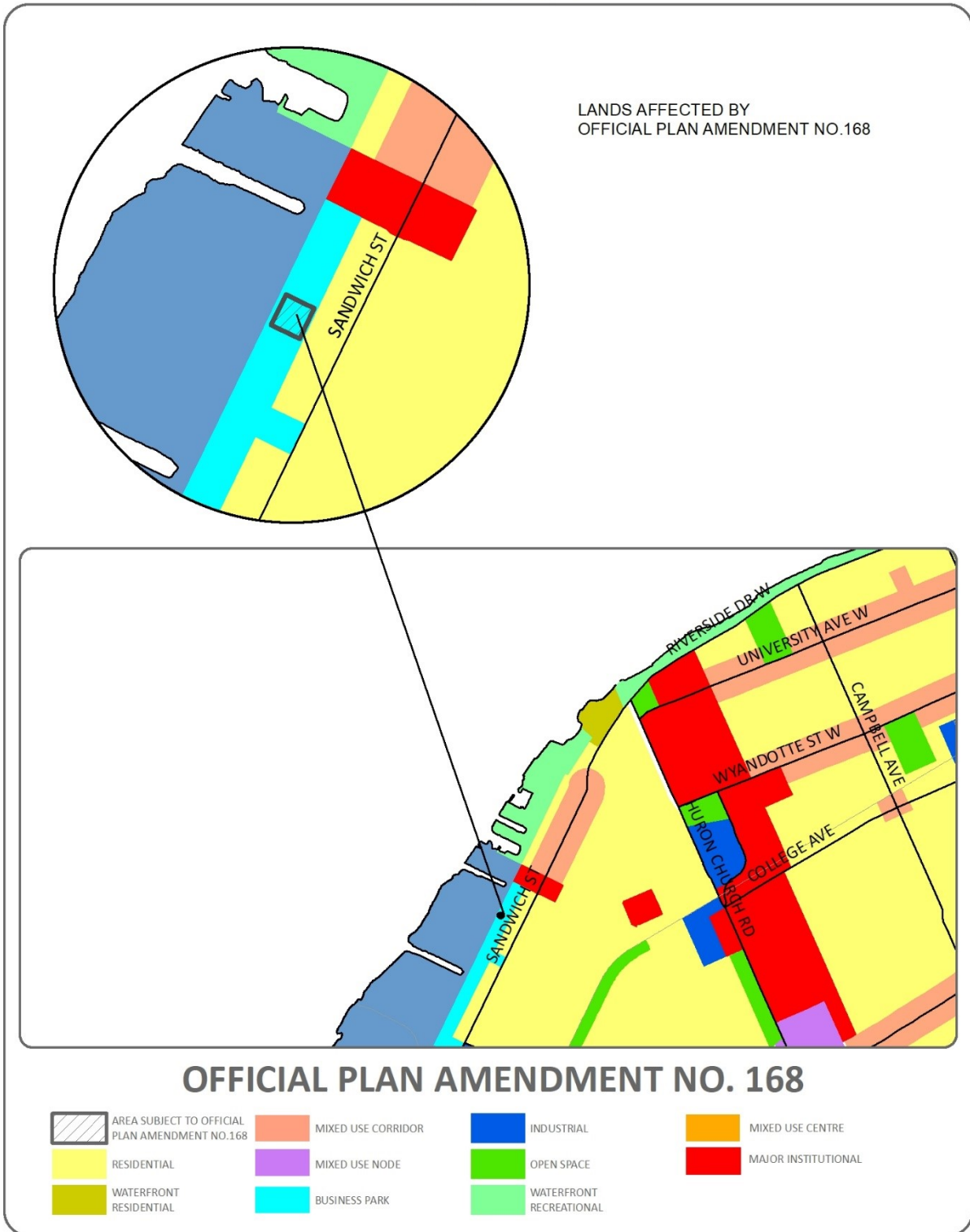
Report Number: S 53/2023

Clerk's File: Z/14559 & Z/14558 8.7

CITY OF WINDSOR COUNCIL MEETING:

A meeting of City Council was held on July 10, 2023, at which time the recommendations of the Development & Heritage Standing Committee were considered. No oral presentations or written submissions were made or submitted. Council approved the recommendations of DHSC (CR282/2023 DHSC 513).

SCHEDULE D



Item No. 13.8

BY-LAW NUMBER 100-2023

A BY-LAW TO FURTHER AMEND BY-LAW NUMBER 8600 CITED AS THE
"CITY OF WINDSOR ZONING BY-LAW"

Passed the 8th day of AUGUST, 2023.

WHEREAS it is deemed expedient to further amend By-law Number 8600 of the Council of The Corporation of the City of Windsor, cited as the "City of Windsor Zoning By-law" passed the 31st day of March, 1986, as heretofore amended:

THEREFORE the Council of the Corporation of the City of Windsor enacts as follows:

1. By-law Number 8600 is further amended by changing the Zoning District Maps or parts thereof referred to in Section 1, of the by-law and made part thereof, so that the zoning district symbol of the lands described in Column 3 shall be changed from that shown in Column 5 to that shown in Column 6:

1. Item Number	2. Zoning District Map Part	3. Lands Affected	4. Official Plan Amendme nt Number	5. Zoning Symbol	6. New Zoning Symbol
1	4	Lot 13, E/S Russell St, Registered Plan 40 Town of Sandwich; PIN 01591-0155 (known municipally as 0 Russell Street; Roll No. 050-160-12400; situated at Russell Street, Chippawa Street, and Wilkinson Lane)	168	MD1.4	RD3.3

2. That subsection 1 of Section 20, of said by-law, is amended by adding the following paragraph:

471. CORNER OF RUSSELL STREET, CHIPPAWA STREET AND WILKINSON LANE

For the lands comprising of Lot 13, E/S Russell Street, Registered Plan 40, Town of Sandwich (PIN 01591-0155) the following shall apply:

1. *A townhome dwelling* is an additional permitted use and shall be subject to the additional provisions in paragraph a) below, the provisions in Section 11.2.5, and all other applicable provisions:
 - a) Subject to the satisfaction of the Chief Building Official, the following noise mitigation measures are required at time of building permit:
 - i) Exterior building components shall meet the minimum Acoustic Insulation Factors in Tables 2 and 3 of the Detailed Noise Control Study prepared by SS Wilson Associates, Consulting Engineers and dated November 22, 2022, subject to any revisions.
 - ii) Installation of central air conditioning

2. For any permitted use in RD3.3, the following additional provisions shall apply:

- a) Notwithstanding Sections 12.3.5.4 and 21(3), *building height* as measured from Russell Street in excess of 4 *storeys* and *building height* as measured from Wilkinson Lane in excess of 3 *storeys* shall be prohibited. For the purpose of this provision, grade means the average elevation of the crown of that part of the street identified above and abutting the subject lot.
- b) *Parking spaces* forming part of a *parking area* shall be permitted in a *front yard* and are subject to the Parking Area Provisions in Section 25.

[ZDM 4; ZNG/6975]

3. The said by-law is further amended by changing the Zoning District Maps or parts thereof referred to in Section 1, of said by-law and made part thereof, so that the lands described in Column 3 are delineated by a broken line and further identified by the zoning symbol shown in Column 5:

1. Item Number	2. Zoning District Map Part	3. Lands Affected	4. Official Plan Amendme nt Number	5. Zoning Symbol
1	4	Lot 13, E/S Russell St, Registered Plan 40 Town of Sandwich; PIN 01591-0155 (known municipally as 0 Russell Street; Roll No. 050-160-12400; situated at Russell Street, Chippawa Street, and Wilkinson Lane)	168	S.20(1)471

DREW DILKENS, MAYOR

CITY CLERK

First Reading - August 8, 2023
 Second Reading - August 8, 2023
 Third Reading - August 8, 2023

Item No. 13.9

BY-LAW NUMBER 101-2023

A BY-LAW TO ASSUME FOR SUBSEQUENT CLOSURE THE 3.66 METRE EAST/WEST ALLEY EAST OF FORD BOULEVARD, SOUTH OF WYANDOTTE STREET EAST, ABUTTING 5355 WYANDOTTE STREET EAST, CITY OF WINDSOR

Passed the 8th day of AUGUST, 2023.

WHEREAS the 3.66 east/west metre alley east of Ford Boulevard, south of Wyandotte Street East, abutting 5355 Wyandotte Street East, City of Windsor, more particularly described in Schedule "A" hereto annexed, is vested in The Corporation of the City of Windsor;

AND WHEREAS it is deemed expedient that the said lands be assumed for subsequent closure;

THEREFORE the Council of the Corporation of the City of Windsor enacts as follows:

1. That 3.66 east/west metre alley east of Ford Boulevard, south of Wyandotte Street East, abutting 5355 Wyandotte Street East, City of Windsor, more particularly described in Schedule "A" hereto annexed and forming part of this by-law, be and the same is hereby assumed for subsequent closure.
2. That this by-law shall come into force and take effect on the day of the final passing thereof.

DREW DILKENS, MAYOR

CITY CLERK

First Reading - August 8, 2023

Second Reading - August 8, 2023

Third Reading - August 8, 2023

SCHEDULE "A"
To By-law 101-2023

PT ALLEY PL 709 ABUTTING LTS 1 TO 4 PL 709; WINDSOR

Being PIN 01084-0824

City of Windsor
County of Essex

BY-LAW NUMBER 102-2023

A BY-LAW TO CLOSE, STOP UP AND CONVEY THE 3.66 METRE EAST/WEST ALLEY EAST OF FORD BOULEVARD, SOUTH OF WYANDOTTE STREET EAST, ABUTTING 5355 WYANDOTTE STREET EAST, CITY OF WINDSOR

Passed the 8th day of AUGUST, 2023

WHEREAS it is deemed expedient to close, stop up and convey the 3.66 east/west metre alley east of Ford Boulevard, south of Wyandotte Street East, abutting 5355 Wyandotte Street East, City of Windsor, more particularly described in Schedule "A" attached hereto;

THEREFORE the Council of the Corporation of the City of Windsor enacts as follows:

1. That the 3.66 east/west metre alley east of Ford Boulevard, south of Wyandotte Street East, abutting 5355 Wyandotte Street East, City of Windsor, more particularly described in Schedule "A" attached hereto and forming part of this by-law, be and the same is hereby closed and stopped up.
2. That any required easements pursuant to Council Resolution CR418/2022 be registered prior to conveyance.
3. That the closed alley be conveyed and the conveyance cost be set pursuant to Council Resolution CR418/2022.
4. That the Chief Administrative Officer and City Clerk be authorized and directed to execute on behalf of The Corporation of the City of Windsor and to seal with the seal thereof, any and all documents necessary to implement the foregoing; and that the transaction be completed electronically, for property where it is available, pursuant to By-law Number 366-2003, as amended from time to time.
5. This by-law shall come into force and take effect the day upon which it is registered in the Land Registry Office for the County of Essex (No. 12).

DREW DILKENS, MAYOR

CITY CLERK

First Reading - August 8, 2023
Second Reading - August 8, 2023
Third Reading - August 8, 2023

SCHEDULE "A"
To By-law 102-2023

PT ALLEY PL 709 ABUTTING LTS 1 TO 4 PL 709; WINDSOR

Being PIN 01084-0824

City of Windsor
County of Essex

BY-LAW NUMBER 103-2023

A BY-LAW TO ASSUME FOR SUBSEQUENT CLOSURE THE 4.27 METRE NORTH/SOUTH ALLEY AND THE 5.60 METRE EAST/WEST ALLEY BETWEEN MELDRUM ROAD AND LARKIN ROAD, SOUTH OF GUY STREET AND NORTH OF TECUMSEH ROAD EAST, CITY OF WINDSOR

Passed the 8th day of AUGUST, 2023

WHEREAS the 4.27 metre north/south alley and the 5.60 east/west metre alley between Meldrum Road and Larkin Road, south of Guy Street and north of Tecumseh Road East, City of Windsor, more particularly described in Schedule "A" hereto annexed, is vested in The Corporation of the City of Windsor;

AND WHEREAS it is deemed expedient that the said lands be assumed for subsequent closure;

THEREFORE the Council of the Corporation of the City of Windsor enacts as follows:

1. That the 4.27 metre north/south alley and the 5.60 east/west metre alley between Meldrum Road and Larkin Road, south of Guy Street and north of Tecumseh Road East, City of Windsor, more particularly described in Schedule "A" hereto annexed and forming part of this by-law, be and the same is hereby assumed for subsequent closure.
2. That this by-law shall come into force and take effect on the day of the final passing thereof.

DREW DILKENS, MAYOR

CITY CLERK

First Reading - August 8, 2023
Second Reading - August 8, 2023
Third Reading - August 8, 2023

SCHEDULE "A"
To By-law 103-2023

ALLEY PL 1098 FORD CITY ABUTTING LTS 256 TO 263 PL 1098; WINDSOR

Being PIN 01123-0443

City of Windsor
County of Essex

BY-LAW NUMBER 104-2023

A BY-LAW TO CLOSE, STOP UP AND CONVEY THE 4.27 METRE NORTH/SOUTH ALLEY AND THE 5.60 METRE EAST/WEST ALLEY BETWEEN MELDRUM ROAD AND LARKIN ROAD, SOUTH OF GUY STREET AND NORTH OF TECUMSEH ROAD EAST, CITY OF WINDSOR

Passed the 8th day of AUGUST, 2023.

WHEREAS it is deemed expedient to close, stop up and convey the 4.27 metre north/south alley and the 5.60 east/west metre alley between Meldrum Road and Larkin Road, south of Guy Street and north of Tecumseh Road East, City of Windsor, more particularly described in Schedule "A" attached hereto;

THEREFORE the Council of the Corporation of the City of Windsor enacts as follows:

1. That the 4.27 metre north/south alley and the 5.60 east/west metre alley between Meldrum Road and Larkin Road, south of Guy Street and north of Tecumseh Road East, City of Windsor, more particularly described in Schedule "A" attached hereto and forming part of this by-law, be and the same is hereby closed and stopped up.
2. That any required easements pursuant to Council Resolution CR48/2023 be registered prior to conveyance.
3. That the closed alley be conveyed and the conveyance cost be set pursuant to Council Resolution CR48/2023.
4. That the Chief Administrative Officer and City Clerk be authorized and directed to execute on behalf of The Corporation of the City of Windsor and to seal with the seal thereof, any and all documents necessary to implement the foregoing; and that the transaction be completed electronically, for property where it is available, pursuant to By-law Number 366-2003, as amended from time to time.
5. This by-law shall come into force and take effect the day upon which it is registered in the Land Registry Office for the County of Essex (No. 12).

DREW DILKENS, MAYOR

CITY CLERK

First Reading - August 8, 2023
Second Reading - August 8, 2023
Third Reading - August 8, 2023

SCHEDULE "A"
To By-law 104-2023

ALLEY PL 1098 FORD CITY ABUTTING LTS 256 TO 263 PL 1098; WINDSOR

Being PIN 01123-0443

City of Windsor
County of Essex

Item No. 13.13

BY-LAW NUMBER 105-2023

A BY-LAW TO AMEND BY-LAW NUMBER 15-2010 BEING A BY-LAW TO APPOINT CHIEF BUILDING OFFICIAL, DEPUTY CHIEF BUILDING OFFICIALS AND INSPECTORS TO ENFORCE THE BUILDING CODE ACT AND REGULATIONS IN WINDSOR

Passed the 8th day of AUGUST, 2023.

WHEREAS original By-law Number 15-2010 was passed on the 18th day of January, 2010;

AND WHEREAS it is deemed expedient to further amend By-law Number 15-2010;

THEREFORE the Council of the Corporation of the City of Windsor enacts as follows:

1. That By-law Number 15-2010 be amended by deleting Schedule "A" attached thereto and substituting Schedule "A" attached hereto.
2. That this By-law shall come into force and take effect on the day of the final passing thereof.

DREW DILKENS, MAYOR

CITY CLERK

First Reading - August 8, 2023
Second Reading - August 8, 2023
Third Reading - August 8, 2023

SCHEDULE A to By-law 105-2023

APPOINTMENTS

Department	Position	Name
Building Department	Chief Building Official	John Revell
Building Department	Deputy Chief Building Official/Permits	Joe Baker
Building Department	Deputy Chief Building Official/Permits (A)	Brandon Calleja
Building Department	Deputy Chief Building Official/Inspections	Roberto Vani
Building Department	Deputy Chief Building Official/Policy & Regulatory Services	Barbara Rusan
Building Department	Manager of Inspections	Brandon Calleja
Building Department	Manager of Inspections	Mike Arthur
Building Department	Plan Examiner III	David Leonard Dean
Building Department	Plan Examiner III	Philip Martin Glos
Building Department	Plan Examiner II	Mirella Allison
Building Department	Plan Examiner II	Junying Sun
Building Department	Plan Examiner II	Adam Meeker
Building Department	Plan Examiner II	Marwan Al-Ezzi
Building Department	Plan Examiner II	Walid Mustapha Hawilo
Building Department	Plan Examiner	Jessica Barlow
Building Department	Plan Examiner	Adrian Saroli
Building Department	Plan Examiner	Sukhdeep Gill
Building Department	Inspector	Marc Ronald Mantha
Building Department	Inspector	Oliver Pozar
Building Department	Inspector	James Dario Sovran
Building Department	Inspector	Christopher Jedlinski
Building Department	Inspector	James Arthur Holmes

Department	Position	Name
Building Department	Inspector	Michael Mollica
Building Department	Inspector	Bradley Dugal
Building Department	Inspector	Brian Jackson
Building Department	Inspector	George Eberhardt
Building Department	Inspector	Matthew McCulloch
Building Department	Inspector	Nicola Gesuale

Item No. 13.14

BY-LAW NUMBER 106-2023

A BY-LAW TO CONFIRM PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE CITY OF WINDSOR AT ITS MEETING HELD ON THE 8th day of AUGUST, 2023

Passed the 8th day of August, 2023.

WHEREAS it is deemed expedient that the proceedings of the Council of The Corporation of the City of Windsor at this meeting be confirmed and adopted by by-law;

THEREFORE the Council of the Corporation of the City of Windsor enacts as follows:

1. The action of the Council of The Corporation of the City of Windsor in respect to each recommendation contained in the Report/Reports of the Committees and the local Boards and Commissions and each motion and resolution passed and other action taken by the Council of The Corporation of The City of Windsor at this special meeting is hereby adopted and confirmed as if all such proceedings were expressly in this by-law.
2. The Mayor and the proper officials of The Corporation of the City of Windsor are hereby authorized and directed to do all things necessary to give effect to the action of the Council of The Corporation of the City of Windsor referred to in the preceding section hereof.
3. The Mayor and the City Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the seal of The Corporation of the City of Windsor.

This by-law shall come into force and take effect on the day of the final passing thereof.

DREW DILKENS, MAYOR

CITY CLERK

First Reading - August 8, 2023
Second Reading - August 8, 2023
Third Reading - August 8, 2023



Council Directives: SCM 204/2023

Subject: Outstanding Council Directives as of August 8, 2023

Outstanding Council Directives Tracking Log

Updated:2023-07-21

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
December 17, 2012	CR293/2012	16287	City Planner	That the report of the City Planner dated November 21, 2012 entitled "Exemption from Sandwich Demolition Control By-law 20-2007 — 508, 520, 540, 556, 570, 590, 604, 612, 615, 622, 623, 631, 639, 646, 663, 670, 673, 686, 704, 710, 718, 724, 730, 738, 744, 750, 753, 758-760, 759, 765, 764, 769, 772, 777, 778, 781, 784, and 790 Indian Road, 812 and 862 Mill Street, and 764, 770, 780 and 788 Rosedale Avenue" BE DEFERRED as requested by the Canadian Transit Company, to allow for further discussions with administration on this matter.	Report remains deferred by Council, as per the Commissioner, Legal & Legislative Services.
August 24, 2015	CR159/2015 Clause XI	17893		"Corporate Payroll Business Process Review UPDATE": That the final FTE staffing changes reductions and resultant project savings and completions, BE REPORTED to City Council as part of or prior to the 2018 budget process	Q1 2021
May 16, 2016	CR334/2016	S 76/2016	Commissioner, Corporate Services Chief Financial Officer & City Treasurer	THAT City Council AUTHORIZE the CFO/Commissioner, Corporate Services Chief Financial Officer & City Treasurer(or delegate) to sign Minutes of Settlement as it relates to the Centralized Property Appeals. THAT the CFO/Commissioner, Corporate Services Chief Financial Officer & City Treasurer(or delegate) BE REQUIRED to report the results of the Minutes of Settlement to City Council once all appeals have been finalized.	Ongoing as required

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
September 19, 2016	CR594/2016	C 176/2016	Chief Administrative Officer	<p>THAT City Council APPROVE the allocation of \$400,000 for the design, creation, installation and unveiling of a commemorative statue to honour the life and work of Hiram Walker; and,</p> <p>THAT City Council APPROVE that \$390,000 BE FUNDED from the 2014 Enhanced Capital Budget Contingency Placeholder for this project with the remaining \$10,000 to BE FUNDED from Councillor Holt's 2016 ward funds; and,</p> <p>THAT City Council APPROVE the sole source retention of artist Mark Williams for the creation, fabrication and installation of a statue/sculpture depicting Hiram Walker and DIRECT administration to prepare an agreement to retain the services of Mr. Williams accordingly; and,</p> <p>THAT the CAO and Commissioner, Legal & Legislative Services BE AUTHORIZED to take any other steps as may be required to bring effect to these resolutions, satisfactory in form to the Commissioner, Legal & Legislative Services, in financial content to the Commissioner, Corporate Services Chief Financial Officer & City Treasurer, and in technical content to the Commissioner, Infrastructure Services; and,</p> <p>THAT the CAO and Commissioner, Legal & Legislative Services BE AUTHORIZED to sign any required documentation as it relates to this project, satisfactory in legal form to the Commissioner, Legal & Legislative Services, in technical content to the Commissioner, Infrastructure Services, and in financial content to the Commissioner, Corporate Services Chief Financial Officer & City Treasurer; and further,</p> <p>THAT administration REPORT BACK on fundraising efforts towards this project within six months.</p>	CAO 4032 - To be completed 2020

Outstanding Council Directives Tracking Log

Updated:2023-07-21

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
February 6, 2017	CR59/2017	CM 59/2016	City Planner	<p>THAT the report of the City Planner dated October 26, 2016 entitled "Response to CQ34-2016: Design Guidelines for fencing along Riverside Drive" BE RECEIVED for information; and further,</p> <p>THAT Administration BE DIRECTED to prepare a report for Council's consideration that would:</p> <ul style="list-style-type: none"> - Institute a by-law standard for decorative fencing and parking areas along Riverside Drive (both the north and south sides of Riverside Drive); and - Include options for incentivizing existing commercial and industrial property owners to be able to upgrade their existing fencing along the waterfront side of Riverside Drive; and <p>Include costing for decorative fencing from just east of Hiram Walker's all the way to Strabane.</p>	

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
October 16, 2017	CR648/2017	C 180/2017	Chief Administrative Officer	<p>...</p> <p>That pending the restoration of the Street Car #351, City Council APPROVE IN PRINCIPLE the installation of Street Car #351 into a Riverfront Park location with a future report to City Council for site location approval and funding request to install at said location and to develop a maintenance fund for future requirements; and further,</p> <p>That administration BE DIRECTED to undertake a public consultation process on this project, and that following this process, that an administrative report BE PREPARED for Council's consideration no later than 6 months after the Trolley is accepted from the current owner, to provide options as to usage if it is for some kind of vending (e.g., food and/or drink) or anything of that nature, including costs for transportation, placement, and potential sites; and further,</p> <p>That the CAO and Commissioner, Legal & Legislative Services BE AUTHORIZED to sign any other documents required to bring effect to these resolutions, in form satisfactory to the Commissioner, Legal & Legislative Services, in financial content satisfactory to the Commissioner, Corporate Services Chief Financial Officer & City Treasurer/Commissioner, Corporate Services Chief Financial Officer & City Treasurer, and in technical content to the Corporate Leader of Parks, Recreation, Culture and Facilities and Executive Director of Recreation and Culture; and further,</p>	CR297/2018 Fundraising Ongoing

Outstanding Council Directives Tracking Log

Updated:2023-07-21

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
January 15, 2018	B32/2018	S 184/2017	City Forester	<p>THAT the report from the City Forester regarding an update on the progress of a City-wide Tree Inventory Project, a Preventative Tree Maintenance Program and a Urban Forest Management Plan BE RECEIVED; and further,</p> <p>THAT funding for the Preventative Tree Maintenance Program in the estimated annual amount of \$2,080,000 beginning in 2019 BE REFERRED to future Capital budget deliberations; and,</p> <p>That Administration PROVIDE information on any available subsidized programs which may exist by investigating best practices used in other municipalities; and that this information BE PROVIDED during the 2019 Budget deliberation process.</p>	Will be included in Capital Variance Report 2021
March 26, 2018	CR155/2018	C 52/2018	Commissioner, Infrastructure Services	<p>...That the Purchasing Department BE AUTHORIZED to issue a Purchase Order to Haddad, Morgan and Associates Ltd. to provide engineering services related to the redevelopment of 6700 Raymond Ave (former Concord School site) for an upset limit of \$75,500 plus taxes; and further,</p> <p>That the Commissioner, Infrastructure Services or designate BE AUTHORIZED to issue the requisite tender for the construction works required for the redevelopment and FURTHER that once the tender results are known that a report be submitted to City Council relative to the award of the contract and identifying a funding source for any projected funding shortfalls that may arise.</p>	On hold pending Planning's review of tiny houses as asked by Councillor Gignac Now that the SMP is complete we need to review the impact of this development however the concepts are still being developed by Planning - update towards end of Dec. 2020
May 7, 2018	CR245/2018	CMC 9/2018	Chief Administrative Officer	<p>That the correspondence from the Ministry of Education dated April 27, 2018 regarding an update to Ontario's commitment to revise the Pupil Accommodation Review Guideline (PARG) BE RECEIVED, and further, that Administration BE DIRECTED to prepare a report for Council's consideration in terms of the possibility for applying on the City of Windsor's behalf for the Call of Proposals being issued this summer to participate in the Voluntary Integrated Planning and Partnerships Initiative (VIPPi), to provide flexible support to local partners that wish to enhance their collective capacity for integrated capital and community planning.</p>	

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
May 7, 2018	CR275/2018	C 77/2018	Commissioner, Infrastructure Services	<p>That Council PROVIDE Riverwest with the City's copyright permission to use banners with the likeness of public artwork owned by the City on condition that Riverwest agrees that the banners contain an acknowledgement of the artists who produced the original artwork; and further,</p> <p>That Council APPROVE the requested \$5000 indemnity and that this BE CHARGED to the Budget Stabilization Reserve Fund (BSR) and that Administration BE DIRECTED to prepare a draft policy for Council's consideration regarding banners (how they can be requested, all costs associated, etc.) outlining what would be expected.</p>	
June 4, 2018	CR333/2018 Clause VII	S 235/2017 & SCM 75/2018	Commissioner of Economic Development and Innovation	VII. That Administration REPORT BACK to City Council regarding the catalyst project designation under the Building/Property Tax Increment Grant Program.	
September 17, 2018	CR503/2018 ETPS 630	SCM 332/2018 & C 122/2018	Commissioner, Community Services	<p>That the report of the Manager Parks Development, dated July 20, 2018, responding to CQ27-2017 regarding first responders signage for parks, BE RECEIVED for information; and,</p> <p>That City Council BE ADVISED that Administration will return to Council in January 2019 to request the approval to proceed with this project and release the 2023 funding allocated as part of the 2018 Enhanced Budget, and further,</p> <p>That Administration BE DIRECTED to develop a wayfinding standards policy based on the results of the Little River Corridor wayfinding signage and markers, as a pilot project, to be brought to City Council for approval.</p>	Wayfinding signage at Little River Corridor install Spring 2020 as Pilot. Report to follow on year after review of pilot (summer/fall 2021)

Outstanding Council Directives Tracking Log

Updated:2023-07-21

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
October 1, 2018	CR550/2018	S 165/2018	Commissioner, Community Services	<p>That the report from Glos Associates Inc. titled “Proposed Relocation/Construction of Lanspeary Park Greenhouse Feasibility Study” and dated September 10, 2018 BE RECEIVED; and further,</p> <p>That Council APPROVE OPTION #2 – Construct a new greenhouse complex at Jackson Park- as the preferred solution; and further,</p> <p>That Council REFER consideration of the associated funding for the chosen option to the 2019 budget deliberations; and further,</p> <p>That subject to funding being approved in the Capital Budget, Administration BE DIRECTED to construct a new greenhouse complex at Jackson Park inclusive of the expansion space for in-house plant production and thereafter proceed to demolish the existing Lanspeary Park Greenhouse Complex, taking into consideration any heritage features or buildings contained thereon, and restore the subject area to parkland; and further,</p> <p>That Administration BE DIRECTED to offer options for the expansion of the demonstration house on the site within the re-development plans for Lanspeary Park (options showcasing the low impact re-development); and further,</p> <p>That Administration BE DIRECTED to provide information on production numbers for having this in-house versus externally for this service (how much does the taxpayer benefit from having this in-house).</p>	<p>Info on production numbers will be included in the report for approving the precommitment of remaining funds required anticipated in early January 2021. Lanspeary redevelopment plans/report will follow public open house, late 2021 early 2022.</p>

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
January 7, 2019	CR4/2019	C 217/2018	Chief Administrative Officer	<p>1. That City Council AUTHORIZE Administration to proceed with, and PRE-COMMIT funding for, the additional 2018 Enhanced Capital Projects identified in Appendix A for the 2019 calendar year; and,</p> <p>2. That the award of tenders or RFP's for the identified works BE PRE-APPROVED, subject to being within the allocated budget and in accordance with Purchasing by-law 93-2012, and that the Chief Administrative Officer and Commissioner, Legal & Legislative Services BE AUTHORIZED to sign all relevant agreements, in form satisfactory to the Commissioner, Legal & Legislative Services, in financial content satisfactory to the Commissioner, Corporate Services Chief Financial Officer & City Treasurer and in technical content satisfactory to the Commissioner, Infrastructure Services, City Planner or Corporate Leader of Parks, Recreation, Culture and Facilities; and,</p> <p>3. That Administration REPORT BACK to City Council through a Communication Report(s) the results of all tenders that were awarded and approved, with any that require additional funding to be reported to Council separately.</p>	
February 4, 2019	CR35/2019	C 11/2019	Commissioner, Corporate Services Chief Financial Officer & City Treasurer	<p>That City Council APPROVE, as per the requirements of the Leadership Asset Management Program (LAMP), the use of the tools and guidelines for Triple bottom line plus (TBL+), Whole life-cycle (WLC) and Business Case Evaluation (BCE) as developed through the LAMP grant and approved by the Asset Planning Steering Committee; and,</p> <p>That City Council DELEGATE authority to the Asset Planning Steering Committee to provide oversight to the implementation of this framework and to amend the guidelines and tools as may be deemed necessary as such guidelines and tools are integrated within the Corporation; and further,</p> <p>That Administration BE DIRECTED to prepare a report for Council's consideration on methods that could be used to accelerate the process for implementation</p>	Under review

Outstanding Council Directives Tracking Log

Updated:2023-07-21

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
March 25, 2019	CR120/2019	C 43/2019	Commissioner, Legal & Legislative Services	<p>That the report of the Commissioner, Corporate Services Chief Financial Officer & City Treasurer regarding the Mayor, Councillors and Appointees 2018 Statement of Remuneration and Expenses BE RECEIVED for information; and further,</p> <p>That in a municipal election year, NO COUNCILLOR SHALL BE PERMITTED to commit to any conferences after the date of an election in a municipal election year; and further,</p> <p>That Administration BE DIRECTED to prepare a report for Council's consideration on a process that would allow all members of Council to access conference materials and summary notes for information purposes, from those Councillors that attend conferences.</p>	
April 1, 2019	B8/2019	C 226/2018	Commissioner, Corporate Services Chief Financial Officer & City Treasurer	<p>That City Council RECEIVE the 2019 Capital Budget 7-Year Plan documents reflective of approx. \$845.104 M in total funding; and...</p> <p>That Administration BE DIRECTED to REPORT BACK to Council regarding the infrastructure deficit and a high-level plan to address it; and,</p> <p>As amended a total of \$240,000 from the 2019 Grant Matching and Inflationary Pressures project (FIN-001-19) be reallocated to: Capitol Theatre Capital Improvements (ENG-010-17) in the amount of \$40,000 for the new Marquee sign and Pedestrian Crossing (OPS-001-19) in the amount of \$200,000 for priority pedestrian crossings as identified in agenda Item 11.14.</p>	

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
May 6, 2019	CR210/2019	C 78/2019	Community Development and Health Services Commissioner – Corporate Leader Social Development and Health	<p>That the report from the Commissioner of Community Development and Health Services and the Administrator/Executive Director of Huron Lodge Long-Term Care Home BE RECEIVED for information; and further...</p> <p>That the Chief Administrative Officer and Commissioner, Legal & Legislative Services BE AUTHORIZED to execute any documents required to establish and participate in the Ontario Health Team, such that any funding does not create an additional annualized cost without the prior approval of City Council, and subject to legal approval by the Commissioner, Legal & Legislative Services, financial approval by the Commissioner, Corporate Services Chief Financial Officer & City Treasurer, and technical approval by the Community Development and Health Commissioner and Executive Director of Huron Lodge; and further,</p> <p>That Administration BE DIRECTED to provide appropriate reports to City Council as the Ontario Health Team is established in Windsor and Essex County.</p>	
July 8, 2019	CR322/2019	C 68/2019	Chief Building Official	<p>That a vacant building registry NOT BE IMPLEMENTED at this time and the vacant building initiative (VBD) BE EXTENDED to July 2020; and,</p> <p>That Building Administration CONTINUE TO REVIEW the effectiveness of the VBI program and PROVIDE City Council costing options to maintain permanent pro-active vacant building enforcement as part of the 2020 Building Inspections budget submission; and,</p> <p>That a sixth goal BE ADDED to the 5 program goals listed in the report, specifically “To mitigate visible blight for the affected neighbourhood”; and,</p> <p>That administration BE DIRECTED to report back in 2020 for a more fulsome breakdown of statistics including types of orders issued, which were successful, which were complied with, and that the report ALSO INCLUDE options for a vacant building registry that expressly includes the topic of access, cost recovery, identification, highest fees possible under the law and the shortest timelines.</p>	

Outstanding Council Directives Tracking Log

Updated:2023-07-21

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
July 8, 2019	CR340/2019	SCM 183/2019 & S 97/2019	Commissioner, Human & Health Services	<p>...That Administration BE DIRECTED to bring the Community Safety and Well-being Plan to City Council and the Windsor Police Services Board in sufficient time to be adopted prior to the Provincial government's deadline of January 1, 2021; and further,</p> <p>That the Commissioner of Community Development and Health Services or her designate BE REQUESTED to provide regular updates to the Community Services and Parks Standing Committee over the process of development and implementation of the Community Safety and Well-being Plan.</p>	CR337/2020 Extended deadline
July 8, 2019	CR347/2019	SCM 190/2019 & S 79/2019	Commissioner, Human & Health Services	<p>...That the Chief Administrative Officer and Commissioner, Legal & Legislative Services BE AUTHORIZED to execute any agreements, documents and forms required to establish and participate as a Prototype, Service System Manager and/or Direct Delivery Agent, such that any funding does not create an additional annualized City cost without the prior approval of City Council. Authorization would be subject to approval as to legal content by the Commissioner, Legal & Legislative Services, as to financial content by the Commissioner, Corporate Services Chief Financial Officer & Commissioner, Corporate Services Chief Financial Officer & City Treasurer and Commissioner, Corporate Services Chief Financial Officer & City Treasurer or designate, and as to technical content by the Community Development and Health Services Commissioner and the Commissioner, Human & Health Services; and further,</p> <p>That Administration BE DIRECTED to provide appropriate reports and updates to City Council regarding the Ontario Works – Employment Ontario Transformation as information becomes available.</p>	

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
October 7, 2019	CR495/2019 Clause 6	C 162/2019	Sokol- Asset Planning	1 – That Council AUTHORIZE administration to negotiate a Municipal Sewer Access Agreement between the City of Windsor and Noventa Energy Partners Ltd. for the purpose of connecting to the City's sanitary sewer trunk line at a designated location along Riverside Drive, satisfactory in form to the Commissioner, Legal & Legislative Services, in technical content to the Commissioner, Infrastructure Services, and in financial content to the Commissioner, Corporate Services Chief Financial Officer & Commissioner, Corporate Services Chief Financial Officer & City Treasurer and Commissioner, Corporate Services Chief Financial Officer & City Treasurer; and... 6 – That Council DIRECT administration to report back detailing the outcome of the negotiated agreements and other related matters contained in this report.	Ongoing- Negotiations are continuing and once finalized a report will be prepared
November 18, 2019	CR543/2019	S 198/2019	Commissioner, Human & Health Services	...That Administration BE DIRECTED to bring the regional Community Safety and Well-Being Plan to City Council and Essex County Council in sufficient time to be considered prior to the Provincial government's deadline of January 1, 2021.	CR337/2020 Extended deadline
November 18, 2019	CR564/2019	SCM 388/2019 & SCM 329/2019	Windsor Police Services	That Report No. 21 of the Windsor BIA Advisory Committee – Increasing enforcement on Wyandotte St. East from Devonshire to Lauzon indicating: That Administration from Windsor Police Services BE REQUESTED to report back on the feasibility of increasing enforcement on Wyandotte Street East from Devonshire to Lauzon Road due to excessive speeding along this corridor.	

Outstanding Council Directives Tracking Log

Updated:2023-07-21

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
December 2, 2019	CR608/2019	SCM 412/2019 & S 200/2019	Commissioner, Human & Health Services	<p>That this report from the Executive Director of Housing and Children's Services regarding the Windsor Essex Child Care and Early Years Service System Plan 2020-2025 BE ACCEPTED; and,</p> <p>That the Executive Director of Housing and Children's Services BE AUTHORIZED to submit The Windsor Essex Child Care and Early Years Service System Plan 2020-2025 to the Province of Ontario's Ministry of Education on or before December 31, 2019 as required under the Child Care and Early Years Act; 2014 (CCEYA); and,</p> <p>That the Executive Director of Housing and Children's Services REPORT BACK to Council should the Ministry of Education have substantial changes and/or recommendations that are directed by the Minister to be incorporated into The Windsor Essex Child Care and Early Years Service System Plan 2020-2025; and,</p> <p>That the Executive Director of Housing and Children's Services BE AUTHORIZED to submit subsequent reports/updates on The Windsor Essex Child Care and Early Years Service System Plan 2020-2025 to the Ministry of Education if required; and further,</p> <p>That Administration REPORT BACK to the Community Services and Parks Standing Committee once further analysis is completed regarding the causal data related increase in vulnerability as reported in the Early Development Instrument (EDI) and further analysis in terms of breakdowns of EarlyON programs and usage.</p>	
January 27, 2020	B9/2020	SCM 299/2019 & S 167/2019	Commissioner, Infrastructure Services	That Administration BE DIRECTED to prepare a report for Council's consideration related to options for curbside garbage collection instead of alley collection citywide wherever possible.	Report written as C 151/2020. Will be updated with new financial information and is expected to go to December 16 ETPS
January 27, 2020	B58/2020	AFB/13467	Chief Administrative Officer	That Administration BE DIRECTED to implement a Zero Based Participatory Full Council Budget model for the 2021 Budget deliberations and further that a report BE PROVIDED in the Spring of 2020 outlining the parameters and options for a Zero Based Budget model for Council's consideration and decision.	

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
February 24, 2020	CR99/2020 CR605/2019 CSPS79	SCM 58/2020 & C 160/2019	Commissioner, Community Services	<p>...That the International Relations Committee BE REQUESTED to review the \$25,000 commitment for the You + Me sculpture project due to the updated information regarding the \$50,000 financial commitment to this project by the Rotary Club of Windsor-Roseland;</p> <p>That the International Relations Committee RECONSIDER committing \$25,000 in the You + Me sculpture project; and further,</p> <p>That, in the absence of the International Relations Committee reconsidering a \$25,000 financial commitment, the International Relations Committee REPORT BACK to Council with their plan for the \$25,000 that was previously committed to the You + Me sculpture project.</p>	Completed - a small portion (\$5,000) was allocated to the You +Me sculpture project and of the remaining \$20,000 the IRC has approved \$14,000 for the Sister Cities Pole
April 27, 2020	CR149/2020	C 76/2020	Commissioner, Corporate Services Chief Financial Officer & City Treasurer	<p>That the results of the email poll conducted by the Deputy Commissioner, Legal & Legislative Services on April 8, 2020 approving the following recommendation BE CONFIRMED AND RATIFIED:</p> <p>That, consistent with CR 127/2020 which provided all taxpayers property tax relief in the form of an extension for payment of the third interim tax instalment, City Council EXTEND the due date for the 2020 1st quarter remittance of the Municipal Accommodation Tax (MAT) from April 30, 2020 to June 30, 2020; and further,</p> <p>That there WILL BE NO late payment charges in either form, penalty and/or interest through the period June 30, 2020; and further,</p> <p>That the Commissioner, Legal & Legislative Services AMEND By-law 133-2018;</p> <p>and further,</p> <p>That administration BE DIRECTED to prepare a report for Council's consideration, as soon as possible, on options available for the City of Windsor to use the Municipal Accommodation Tax (MAT) to help the local hospitality industry as a result of the ongoing COVID-19 pandemic.</p>	Deferred due to ongoing COVID closures

Outstanding Council Directives Tracking Log

Updated:2023-07-21

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
July 27, 2020	CR380/2020	C 145/2020	Community Development and Health Commissioner & Corporate Leader – Social Development and Health	<p>That the Review of Emergency Shelter Services in Windsor Essex Report by Vink Consulting Inc. BE RECEIVED for information; and,</p> <p>That the Executive Director of Housing and Children’s Services BE DIRECTED to bring forward reports to City Council addressing the recommendations for the future state of the emergency shelter system, including implementation plans with associated costs; and,</p> <p>That the Executive Director of Housing and Children’s Services BE AUTHORIZED to pursue funding options to support any required operational and capital investments and further, should such funding options be in the forms of grants and/or loans; and,</p> <p>That the Chief Administrative Officer and Commissioner, Legal & Legislative Services, or their designates, BE AUTHORIZED to sign any applications and take any such actions as required to secure funding provided such documents are in a form satisfactory to the Commissioner, Legal & Legislative Services, satisfactory in financial content to the Commissioner, Corporate Services Chief Financial Officer & City Treasurer, and technical content to the Executive Director of Housing and Children’s Services; and further,</p> <p>That Administration BE DIRECTED to report back to the Community Services and Parks Standing Committee on a quarterly basis on timelines and progress of the report.</p>	
November 7, 2020	CR553/2020 DHSC 207 Clause III	SCM 311/2020 & S 53/2020	City Planner	<p>... III. That Administration REPORT BACK to Council regarding initiation of a Heritage Conservation District Area Study for this area; and, that the report include suggestions related to potential boundaries, optional designation of a Heritage Conservation District Study Area Bylaw, timing of the study and funding considerations.</p>	
November 23, 2020	CR585/2020	C 220/2020	Commissioner, Community Services	<p>That the report of the Senior Manager – Facilities dated November 6, 2020 entitled “Corporate Security Plan and Risk Assessment” BE DEFERRED to allow for additional information from administration.</p>	

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
December 7, 2020	CR616/2020 Clause 6	C 54/2020	Commissioner, Corporate Services Chief Financial Officer & City Treasurer	6. That administration BE DIRECTED to report back at a high level on the economic impact and any perceived impacts on development if Council were to revisit eliminating the industrial exemption.	Ongoing
December 21, 2020	CR655/2020	SCM 374/2020 & S 164/2020	Commissioner of Parks, Recreation, Culture and Corporate Facilities	That Administration BE REQUESTED to report back to Council outlining the costs associated with undertaking an invasive species management strategy citywide.	
January 18, 2021	CR40/2021 ETPS 802	SCM 16/2021 & S 155/2020	Commissioner, Infrastructure Services	That the report of the Environment, Transportation and Public Safety Standing Committee of its meeting held December 16, 2020 regarding "Wyandotte Street East Corridor Review" BE REFERRED back to Administration to narrow the focus as soon as possible, and to satisfy the Active Transportation Master Plan by providing cycling infrastructure along Wyandotte Street East and further, that in-person public meetings BE HELD once permitted, as part of a consultation process that would include residents and businesses in the subject area.	
February 8, 2021	CR69/2021	SCM 44/2021	Commissioner, Corporate Services Chief Financial Officer & City Treasurer	That Council RECEIVE the external advisory report and ENDORSE IN PRINCIPLE the recommendations enclosed in Windsor Works: An Economic Development Strategy for the City's Future Growth; and further, That Council DIRECT Administration to undertake the work required in order to prepare a detailed implementation plan as soon as practical and provide quarterly updates to Council on progress.	
February 22, 2021	B26/2021		Commissioner, Infrastructure Services	That the Street Extension and Trunk Sewer Project on Jarvis (ECP-010-07) BE DEFERRED for a period of 1 year to allow for the completion of the Environmental Assessment and public consultation to be conducted.	
March 29, 2021	CR110/2021	Clerk's File: SP2021		That the report of the Windsor Police Service entitled "Strategic Plan: 2020-2022" BE REFERRED to a future meeting of Council to allow for representatives from the Windsor Police Service to be in attendance and available for questions	

Outstanding Council Directives Tracking Log

Updated:2023-07-21

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
March 29, 2021	CR111/2021	Clerk's File: MU2021		That the "Windsor Utilities Commission 2020 Summary Report: Water + Imagination = Quality of Life" BE REFERRED to a future meeting of Council to allow for representatives from Windsor Utilities Commission to be in attendance and available for questions	
May 3, 2021	CR179/2021	C 51/2021	Commissioner, Legal & Legislative Services	That the report of the Senior Legal Counsel and Student-at-Law dated April 9, 2021 entitled "Response to CR591/2020 – Cannabis Odour" BE DEFERRED to allow for a further report once the enforceability of the Town of Leamington's Cannabis Regulation By-law is considered by the Superior Court of Justice and the Normal Farm Practices Protection Board, and that the report also include possible enforcement options that would be available for Council's consideration.	
May 17, 2021	CR213/2021	MBA/3183 MBA/2988	& City Planner	That the correspondence from Paul Mullins on behalf of Assumption Parish dated April 23, 2021 requesting support from the City of Windsor to be recognized by Parks Canada as a Nationally Significant Historic Site, BE REFERRED to administration for review and a report back to Council for consideration, specifically as it would pertain to the ramifications designation would have on city property.	

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
June 21, 2021	CR285/2021	C 87/2021	Chief Administrative Officer	<p>That Council RECEIVES the report from the Chief Administrative Officer on June 7, 2021, which provides a preliminary organizational review of The Corporation of the City of Windsor; and,</p> <p>That Council DIRECTS Administration to report back to Council with a Corporate Strategic Plan that will provide strategic and tactical objectives that will continue to create an organization that is innovative, agile, collaborative, solution-oriented, efficient, and effective; and,</p> <p>That Council DIRECTS Administration to create an Implementation Playbook for the 20-Year Strategic Vision to ensure the continued rapid realization of its goals; and,</p> <p>That Council DIRECTS Administration to report back to Council with amendments to the Delegated Authority By-law No. 208-2008 to remove “red tape” and enable rapid execution of Council’s vision and direction; and,</p> <p>That Council AMENDS CAO By-law No. 218-2002 to reflect the current organizational structure, i.e. clarifying that the CAO shall recommend to Council the appointment and dismissal of Corporate Leadership Team members and statutory officers but not Department Heads; and,</p> <p>That Council DIRECTS Administration to retain an expert in effective board governance and facilitation, and schedule a closed Council Workshop for education purposes.</p>	

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Updated:2023-07-21

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
July 19, 2021	CR331/2021 CSPS 155	SCM 223/2021 & S 80/2021	Commissioner, Community Services	<p>That the report from the Cultural Development Coordinator regarding the expansion of the City of Windsor’s Poet Laureate program BE RECEIVED; and further,</p> <p>That the Poet Laureate program, established as an ongoing program, BE REBRANDED as the ‘Poet Laureate and Storytellers’ program; and further,</p> <p>That the program BE UPDATED to include two new positions – Indigenous Storyteller and Multicultural Community Storyteller; and further,</p> <p>That the additional funding required for the expanded program honorariums and programming initiatives in 2021 in the amount of \$9,500 BE CHARGED to the Culture and Events operating budget; and further,</p> <p>That Council PRE-COMMIT a \$9,500 increase to the Culture and Events 2022 operating budget; and further,</p> <p>That Administration BE DIRECTED to seek nominations for recognized Windsor literary and spoken word artists for the position of Indigenous Storyteller and Multicultural Community Storyteller, to be appointed for two-year terms; and further,</p> <p>That the administrative report BE REFERRED to the Diversity Committee for review and comment; and,</p> <p>That additional consultations BE CONDUCTED as appropriate.</p>	
July 26, 2021	CR360/2021 DHSC 310	SCM 243/2021 & S 87/2021	Commissioner, Economic Development & Innovation	<p>1. That Report No. S 87/2021 entitled “Updates to the 2021 Ontario Heritage Act Amendments” BE RECEIVED for information; and,</p> <p>2. That the City Planner BE DIRECTED to prepare amendments to City of Windsor Official Plan, Delegation By-law, and create new Heritage Procedures/By-law, or utilize other policies or tools as required, to address the legislative changes and for Council’s consideration.</p>	Following Ontario Bill 23 City waiting on the regulations to determine if there will be any changes/impacts on the amendments proposed.

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
July 26, 2021	CR363/2021 DHSC 313	SCM 246/2021 & S 71/2021	Commissioner, Economic Development & Innovation	<p>1. That Report No. S 71/2021 updating City Council on the use and implementation of the Brownfield Redevelopment Community Improvement Plan (CIP) and tabling issues to be addressed as part of the CIP update BE RECEIVED for information; and,</p> <p>2. That the City Planner BE DIRECTED to consult with stakeholders regarding potential changes to the Brownfield Redevelopment CIP outlined in Report No. S 71/2021 and prepare any necessary CIP amendments for Council's consideration.</p>	
July 26, 2021	CR365/2021 CR333/2021	C 98/2021	Commissioner, Human & Health Services	<p>...That the Executive Director of Housing and Children's Services BE DIRECTED to develop a proposed model for the Housing Hub project and bring back recommendations to City Council for consideration; and further,</p> <p>That Administration PREPARE an official letter on behalf of City Council to help advocate other levels of government to address funding gaps with respect to mental health and addictions to ensure the new housing hub is a success.</p>	
September 27, 2021	CR387/2021	C 116/2021	Commissioner, Corporate Services Chief Financial Officer & City Treasurer	<p>That the 2020 Annual Investment Compliance Report for the year ending December 31, 2020 BE RECEIVED for information; and further,</p> <p>That City Council SUPPORT the following actions with regards to the development and implementation of an enhanced investment strategy:</p> <p>That Administration BE AUTHORIZED to prepare a Request for Proposal (RFP) for Investment Advisory services; and further,</p> <p>That Administration BE DIRECTED to explore alternative options to traditional financial instruments to maximize overall investment returns for the City; and further,</p> <p>That Administration BE AUTHORIZED to prepare an Expression of Interest (EOI) to seek interest in the development of an in-house solution for managing current and projected cash flows more efficiently through the use of technology; and further,</p> <p>That Administration BE DIRECTED to report back to City Council the results of the above noted actions.</p>	

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Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
September 27, 2021	CR402/2021 ETPS 841	SCM 263/2021 & S 69/2021	Commissioner, Infrastructure Services	<p>That the report of the Engineer I dated June 4, 2021 entitled “Alley Standards Development – City Wide” BE RECEIVED for information; and,</p> <p>That Administration BE DIRECTED to develop an Alley Standards Development Committee as outlined in the report; and,</p> <p>That the Alley Standards Development Committee REPORT BACK to Council with a fulsome report regarding alleys across the City, including but not limited to the following:</p> <ul style="list-style-type: none"> • Capital and Annual Costs associated with developing, maintaining and enforcing a set of standards for all of the City’s alleys • Clear Alley Standards • Different Kinds of Alleys • Alley Closure Process • Additional Dwelling Units accessing alleys and required maintenance • Collection of Garbage and Refuse at Curbside in a consistent manner • Data and Statistics related to resources spent on 311 calls in alleyways regarding clean up/rodent or other issues 	
October 4, 2021	CR429/2021 DHSC 326	SCM 296/2021, S 41/2020, AI 7/2021, & AI 10/2021	Commissioner, Economic Development & Innovation	<p>That the report of the Senior Planner – Policy and Special Studies dated February 27, 2021 entitled “Closure of Part of Dodsworth Street, Between Kay Street and Malden Road, Between 5168 and 5180 Malden Road - Applicant: T. Fasan - SAS/5917 - Ward 1” BE REFERRED back to administration to allow administration the opportunity to work with the Applicant to come to an amenable resolution for everyone involved</p>	In progress. Applicant given 3 options at meeting March 7, 2023.

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
October 4, 2021	CR448/2021 ETPS 858	SCM 313/2021 & S 110/2021	Commissioner, Infrastructure Services	<p>That the report of the Manager of Contracts, Maintenance & Field Services dated August 19, 2021 entitled "Response to CQ 5-2021 Pedestrian Walkways – City Wide" BE RECEIVED for information; and,</p> <p>That the addition of signage at pedestrian inter-block walkways in the wintertime BE APPROVED; and,</p> <p>That administration BE DIRECTED to monitor the effectiveness for a period of 2 years; and,</p> <p>That funding in the amount of \$18,600 BE APPROVED; and,</p> <p>That the amount BE FUNDED from the Budget Stabilization Reserve Fund (BSR)</p>	
October 4, 2021	CR452/2021	C 123/2021 & C 129/2021	Commissioner, Infrastructure Services	<p>That the report of the Senior Manager of Engineering dated September 17, 2021 entitled "Festival Plaza Improvement – Final Design – Ward 3" and the report of the Manager of Parks Development dated August 23, 2021 entitled "Waterfront Beacon – Street Car # 351" BE REFERRED back to Administration to allow for a comprehensive report related to how the Festival Plaza and Waterfront Beacon can be linked to the new City Hall Esplanade moving forward; including but not limited to information related to bathroom facilities, food services, and other options, for Council's consideration.</p>	

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Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
October 25, 2021	CR475/2021 CR452/2021	C 123/2021	Commissioner, Community Services	<p>I. That City Council DIRECT Administration to work with the consultant to develop different costing options for the final detailed design of the Festival Plaza that vary in price, and once completed, undertake public and stakeholder consultations on those designs. This will give Council the opportunity to determine the level of investment that should be made at Festival Plaza; and,</p> <p>II. That City Council DIRECT the Manager of Parks Development to apply for a site-specific amendment to the Official Plan and Zoning By-law 8600 to allow the necessary buildings and structures within Festival Plaza to extend above the crown of the pavement of Riverside Drive as all potential options will require an amendment; and,</p> <p>III. That City Council DIRECT Administration to create a detailed connectivity plan, including public consultation, between the riverfront and the adjacent areas along the CRIP footprint with special consideration for downtown areas. The plan should not include tunnels underneath Riverside Drive but rather should have multiple access points to link the northside of Riverside Drive to the southside of Riverside Drive focusing on pedestrian safety and include options for physical design changes to Riverside Drive; and further,</p> <p>IV. That City Council DIRECT Administration to prepare a comprehensive Council report that incorporates all of the above recommendations.</p>	

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
October 25, 2021	CR476/2021 CR452/2021	C 129/2021	Commissioner, Community Services	<p>That City Council APPROVE the design of the building and the terraces for the Legacy Beacon as the new home for Streetcar No. 351, located on the waterfront North of Riverside Drive at the foot of Caron Avenue in Legacy Park (Appendix A); and,</p> <p>That the City Planner BE DELEGATED the authority to approve the Site Plan Control Application and BE AUTHORIZED to approve minor changes to the design to allow for the construction for a permanent building (Legacy Beacon) to house Streetcar No. 351; and,</p> <p>That City Council APPROVE and pre-commit \$1,000,000 in 2023 from the Central Riverfront Festival Plaza (PFO-003-15) for the incremental construction costs needed at the Legacy Beacon; and further,</p> <p>That Administration REPORT BACK to Council with a business case for the concession/terrace area prior to the 2022 budget deliberation meetings or as soon as possible thereafter.</p>	

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Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
November 1, 2021	CR496/2021 CSPS 163	SCM 329/2021 & S 51/2021	Commissioner, Community Services	<p>That the report of the Senior Manager of Facilities dated May 13, 2021 entitled "CQ 4-2021 - Proposal for Council consideration to provide menstrual hygiene products in select municipal buildings free of charge" BE RECEIVED for information; and,</p> <p>That Council APPROVE a 1-year pilot program-Option C as outlined in the administrative report, to provide free menstrual products in public women's, men's, universal and family washrooms at the locations listed below:</p> <ul style="list-style-type: none"> • WFCU Centre • Windsor Water World • Windsor International Aquatic and Training Centre • Capri Pizzeria Recreation Complex • 350 City Hall Square W. • 400 City Hall Square E; and, <p>That the estimated cost of \$19,000 plus HST BE FUNDED from the City's Budget Stabilization Reserve (BSR) Fund; and further,</p> <p>That the City's Advisory Committees, Boards and Commissions (ABC's) BE MADE AWARE of the pilot program and BE REQUESTED to adopt a similar program at their facilities where applicable; and,</p> <p>That Administration REPORT BACK to Council with a six month interim report to provide a status update, and after one year with the results of the pilot program to request annual operating funds through the 2023 budget process.</p>	

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
November 1, 2021	CR497/2021 CSPS 164	SCM 333/2021 & S 132/2021	Commissioner, Community Services	<p>That the report of the Cultural Development Coordinator and Manager of Culture & Events dated September 16, 2021 entitled "Update of Round 2 of the Arts, Culture and Heritage Fund 2021 – City Wide" BE RECEIVED for information; and,</p> <p>That Administration REPORT BACK during the 2022 budget deliberations with potential increases to the Arts, Culture and Heritage Fund Grant Program funding envelope that matches and keeps pace with growth in the community; and,</p> <p>That Administration BE DIRECTED to investigate the possibility of private sector partnerships to augment the funding envelope that this program delivers to the community.</p>	
December 13, 2021	B34/2021 CR419/2021	C 113/2021	Commissioner, Community Services	<p>That the report of the Project Administrator dated August 27, 2021 entitled "Proposed Artificial Turf Sports Field - Ward 6 & 7" BE REFERRED back to Administration to continue to explore artificial turf options with stakeholders for Council's consideration.</p>	
December 13, 2021	B38/2021	C 171/2021	Commissioner, Corporate Services / Chief Financial Officer / City Treasurer	<p>That this report with regards to the Power to Impose a Tax on Vacant Residential Units BE RECEIVED for information; and further,</p> <p>That City Council APPROVE the development of a Vacant Residential Unit Tax program for the City of Windsor; and further,</p> <p>That Administration BE DIRECTED to conduct further research in terms of designing and implementing a Vacant Residential Unit Tax program inclusive of community consultation and that a fully developed program be brought back to City Council for approval prior to implementation; and further,</p> <p>That City Council APPROVE the use of funding from the Budget Stabilization Reserve to offset any shortfall in the projected revenue up to the \$100,000 that has been included in the 2022 Operating Budget in the event that the implementation of a Vacant Residential Unit Tax program be delayed.</p>	

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Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
December 13, 2021	B47/2021	Clerk's File: GH/14271	Commissioner, Human & Health Services	That the Executive Director Housing and Children's Services BE REQUESTED to report back to the Community Services and Parks Standing Committee related to pressures specific to the Rent Assistance Program in 2022	
December 20, 2021	CR555/2021 ETPS 864	SCM 361/2021, C 154/2021 & AI 19/2021	Commissioner, Corporate Services Chief Financial Officer & City Treasurer	<p>1) That City Council RECEIVE the report of the Supervisor of Environmental Sustainability & Climate Change dated October 7, 2021, entitled "Response to Council directive regarding applying a climate lens to the City's purchasing practices – City Wide"; and,</p> <p>2) That City Council APPROVE Administration proceeding with identified strategies for 2021/2022 including:</p> <ul style="list-style-type: none"> • Form an internal Sustainable Purchasing Team; • Update current purchasing procedures/documents to ensure environmental sustainability and climate change is being considered; • Update the City's Sustainable Purchasing Guide (2015) to reflect updates for climate change considerations; and • Join the Canadian Collaboration for Sustainable Procurement for 2021/2022; and, <p>3) That Administration REPORT BACK to City Council by the third quarter (Q3) 2022 with a report on achievements and possible next steps.</p>	

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
January 17, 2022	CR20/2022	C 6/2022	Chief Administrative Officer	<p>That City Council APPROVE waiving the fees associated with the BIA Parklet, Curbside and Sidewalk Cafes for 2022; and,</p> <p>That City Council APPROVE increasing the current 15 minutes free parking via the City of Windsor Parking App to 60 minutes, and also include surface parking lots; and...</p> <p>That the financial impacts from these recommendations BE REPORTED to City Council as part of the 2022 Quarterly Variance reports as COVID 19 pandemic costs; and,</p> <p>That the following recommendation BE DEFERRED to the January 31, 2022 Council Meeting to allow for administration to provide additional information related to the financial impacts of waiving licence fees, and deferring the business licence deadline beyond June 30, 2022, to the next calendar year, including waiving penalties/interest charges:</p>	

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Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
January 31, 2022	CR36/2022 CSPS 175	SCM 9/2022 & S 144/2021	Commissioner, Human & Health Services	<p>That the report of the Coordinator of Housing Administration & Policy dated October 28, 2021 entitled "Rent Supplement Program Expiries and Mitigation Strategy – City Wide" BE RECEIVED for information; and,</p> <p>That the Corporation of the City of Windsor REQUEST the Province of Ontario and Government of Canada to provide further financial support to extend funding for rent supplement/housing allowance programs and include reference to impacts of the sunsetting of rent supplement and housing allowance programs including specific data points; and,</p> <p>That the Association of Municipalities of Ontario (AMO) BE REQUESTED to quantify these impacts province-wide; and,</p> <p>That the resolution BE FORWARDED to Windsor and Essex County Members of Parliament (MPs), Windsor and Essex County Members of Provincial Parliament (MPPs), the Federation of Canadian Municipalities (FCM), the Association of Municipalities of Ontario (AMO), the Ontario Municipal Social Services Association (OMSSA), the Ministry of Municipal Affairs and Housing, and the Premier of Ontario; and further,</p> <p>That, should the sunsetting of rent supplement and housing allowance programs proceed, the impacts BE REPORTED to Council prior to the March 31, 2022 deadline along with options to mitigate those impacts.</p>	

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
February 14, 2022	CR57/2022	C 18/2022	Commissioner, Infrastructure Services	<p>That the report of the Commissioner of Legal & Legislative Services dated January 31, 2022 entitled "Response to CQ 24-2021 - By-law to Require All Property Owners to Maintain Their Properties Free from Rodents and Further Researching Best Practices from Other Municipalities - City Wide" BE RECEIVED for information; and further,</p> <p>That administration BE DIRECTED to report back at a future date on the data collected and potential strategies to target the issue of rodents in our community; and further,</p> <p>That Administration BE DIRECTED to initiate an education and awareness campaign so residents are more aware of the existing Rodent Extermination Program.</p>	
February 14, 2022	CR70/2022 CR47/2022 CR542/2021	C 169/2021 & AI 2/2022	Chief Administrative Officer	That the report of the (Acting) Executive Initiatives Coordinator dated October 29, 2021 entitled "Streamlining Approvals to Enable Rapid Execution of Council's Vision and Direction" BE REFERRED to a Strategic Planning Session of Council.	
March 21, 2022	CR98/2022	Clerk's File: SW2022	Commissioner, Infrastructure Services	<p>That the correspondence from the Friends of the Court dated February 14, 2022 regarding the condition of Brock Street between Sandwich Street and Peter Street BE RECEIVED for information; and further,</p> <p>That Administration REPORT BACK outlining the cost differential between repaving Brock Street between Sandwich Street and Peter Street during the reconstruction phase of Sandwich Street instead of a stand alone project after the reconstruction, when a response to CQ 3-2022 asked on February 14, 2022 requesting a report outlining how deficient residential roads not in the 10 year capital budget will be addressed is brought forward to Council.</p>	

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Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
March 21, 2022	CR102/2022 CR538/2020	C 187/2020 & AI 21/2021	Commissioner, Human & Health Services	<p>That the report of the Senior Legal Counsel dated September 18, 2020 entitled “Council Question CQ23-2019 - Payday Loan Establishments - City Wide” BE RECEIVED for information; and further,</p> <p>That Administration PROCEED with establishing a cross-sectoral committee with the appropriate partners and representatives to acquire local information and develop a strategy to distribute education materials regarding alternative financial options and supports; and,</p> <p>That Administration REPORT BACK to the Community Services Standing Committee after one year with a summary of work completed to date.</p>	
April 11, 2022	CR150/2022 ETPS 887	SCM 85/2022 & S 29/2022	Commissioner, Infrastructure Services	<p>That Administration BE AUTHORIZED to initiate a Home Flood Protection Program on a pilot basis; and further,</p> <p>That Administration REPORT BACK to City Council on completion of the pilot program.</p>	
April 25, 2022	CR171/2022	C 54/2022	Commissioner, Legal & Legislative Services	<p>That the report of the (Acting) Licence Commissioner and the Executive Initiatives Coordinator dated March 25, 2022 entitled “Residential Rental Licensing By-law—Wards 1 & 2” and draft by-law, “A By-law Respecting the Licensing of Residential Rental Housing Units,” attached as Appendix A, BE RECEIVED for information; and,</p> <p>That Council APPROVE the proposed residential rental licensing framework described in this report; and,</p> <p>That Council APPROVE the attached draft by-law, to be brought into effect upon the final implementation of the approved framework; and further,</p> <p>That Administration REPORT BACK TO COUNCIL on the results of the two-year pilot study within Wards 1 and 2.</p>	

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
April 25, 2022	CR184/2022 CSPS 181	SCM 112/2022 & S 39/2022	Commissioner, Community Services	<p>That the report of the Manager of Culture & Events dated March 15, 2022 entitled "City of Windsor Lancaster Bomber FM 212 Progress Report 2019-2021 – Ward 3" BE RECEIVED for information; and further,</p> <p>That Administration BE DIRECTED to report to City Council regarding a fundraising strategy, a plan for assembly of the aircraft, and options to display the aircraft to the public once the assembly portion has been completed.</p>	
May 9, 2022	CR195/2022	C 1/2022	Commissioner, Infrastructure Services	<p>That the report of the Engineer II dated January 5, 2022 entitled "Response to CQ13-2021 – Basement Flood Risk Reduction Update – Ward 7" BE RECEIVED for information; and further,</p> <p>That administration BE DIRECTED to report back to Council on what effective monitoring program can be put in place to give early warning in order to mitigate future flooding events and make proper adjustments to the system as needed.</p>	

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Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
May 9, 2022	CR202/2022	C 69/2022	Commissioner, Corporate Services	<p>That City Council RECEIVE the information contained in the 2022 Tax Policy Report; and,</p> <p>That City Council APPROVE the following Tax Policy Principles which will be used to calculate the 2022 Final Property Tax Rates:</p> <ol style="list-style-type: none"> 1. That the Optional Tax Classes of office building, shopping center, parking lot/vacant commercial land, and large industrial CONTINUE to be used in the establishment of annual property tax rates. 2. That Administration CONTINUE TO MONITOR the application of a Small Business Class and REPORT BACK to City Council for further direction as part of the 2023 Tax Policy report. 3. That tax reductions for the first sub-classes of farmland awaiting development (FAD 1) BE REDUCED ANNUALLY by the allowed 10% starting in taxation year 2022 through to taxation year 2025. 4. That tax reductions for the second sub-classes of farmland awaiting development (FAD 2) BE ELIMINATED. 5. That the Municipality CONFIRM the threshold on the tax level for eligible new construction at 100%... 	
May 9, 2022	CR203/2022	C 72/2022	Commissioner, Corporate Services	<p>...That Council APPROVE the Operating & Capital Budget timelines for the development of the 2023 Operating & Capital budgets as outlined in Table A (Operating & Capital Budget Timeline) of this report; and,</p> <p>That Administration BE DIRECTED to bring forward a 2023 Operating Budget that provides options to meet Council's fiscal targets status quo from the 2022 Budget Deliberation process with a 0% tax increase option along with 5% departmental reduction targets being brought forward for each department and that this also apply to all City Agencies, Boards, and Commissions (ABCs); and,...</p>	

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
May 9, 2022	CR209/2022	SCM 121/2022 & S 42/2022	Commissioner, Corporate Services	<p>That the report of the Community Energy Plan Administrator dated April 8, 2022 entitled “Science Based Targets for GHG Reduction – City Wide” BE RECEIVED for information; and,</p> <p>That City Council APPROVE IN PRINCIPLE Windsor’s Science Based Targets of a 68% reduction in city-wide emissions (scope 1 and 2) and a 55% reduction in corporate-wide emissions (scope 1 and 2) below 2005 baseline by 2030; and,</p> <p>That City Council APPROVE IN PRINCIPLE a NET ZERO Target for 2050; and.</p> <p>That Administration BE DIRECTED to report back with an updated strategy to reach these targets by November 2023 that considers implementation timelines, resourcing and financial impacts of meeting science-based targets; and further,</p> <p>That Administration BE DIRECTED to send a letter to the County of Essex and City of Detroit requesting their support of Windsor’s Science Based Targets for GHG Reduction.</p>	
May 9, 2022	CR 222/2022	SW2022 15	Commissioner, Corporate Services	<p>That Administration BE DIRECTED to bring back a report before the next winter season, on possible ways that we can address the large gap between the demand for Snow Angels and the number of residents that are assisted. Options should include, but not be limited to improving our recruiting efforts of volunteers and/or providing the service with a set fee or no fee.</p>	

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Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
May 30, 2022	CR228/2022	C 82/2022	Commissioner, Community Services	<p>That the report of the Executive Initiatives Coordinator dated May 4, 2022 entitled "CQ 7-2022 - Response to CQ 7-2022 - Expansion of Dog Parks within the City - City Wide" BE RECEIVED for information; and,</p> <p>That Administration BE DIRECTED to begin the process of adding two additional dog parks at Oakwood Park and Elizabeth Kishkon Park after the community has BEEN CONSULTED as outlined in the Dog Park Policy; and,</p> <p>That these additional dog parks BE FUNDED as follows: reallocation of \$750,000 in 2022 PAYG funds and the reallocation and pre-commitment of \$130,000 in 2023 PAYG funds from capital project PFO-009-12 – Parks Bridges/Shelters/Buildings/Capital Rehabilitation Program to capital project PFO-010-17 – Dog Park Development, to be replaced with the transfer of \$880,000 from Fund 151 – Parkland Acquisition Reserve back to capital project PFO-009-12; and further,</p> <p>That Administration REPORT BACK to Council with potential edits to the Dog Park Policy to allow smaller, urban parks to be used as dog parks as well.</p>	

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
May 30, 2022	CR246/2022	SCM 145/2022	Commissioner, Corporate Services	<p>That the attached Internal Audit Summary report provided by PricewaterhouseCoopers LLP (PwC) for the period December 1, 2021 to April 30, 2022 comprised of the following:</p> <p>a) Summary of use of unallocated effort b) Complaints and Investigations c) Road Infrastructure Maintenance Processes VFM Internal Audit Report d) Smart City Cyber Risk Mitigation Internal Audit Report e) Management Action Plan Validation Report f) Annual Performance Report</p> <p>BE RECEIVED for information; and,</p> <p>That City Council AUTHORIZE administration to proceed to implement the Management Action Plans as prescribed in the internal audit reports; and further,</p> <p>That City Council DIRECT administration to report on the progress of the implementation of the Management Action Plans and that such reports should coincide with the Auditor General's internal audit updates to City Council.</p>	
May 30, 2022	CR250/2022 Clause II	C 95/2022	Commissioner, Infrastructure Services	<p>I. That the report of the Project Administrator, Corporate Projects, dated May 18, 2022 entitled "Peace Fountain Replacement – Ward 6" and its appendices (attached) BE RECEIVED for information; and,</p> <p>II. That Council DIRECT Administration to MOVE FORWARD with Option 1: Floating Fountain design concept, and that Administration PERFORM public consultation and BRING FORWARD final design, costing and funding options for presentation to Council for the 2023 Capital Budget; and...</p>	
June 13, 2022	CR262/2022 Clause 5	C 91/2022	Commissioner, Corporate Services	<p>5. That Administration BE DIRECTED to further investigate and consider appropriate strategies in order to address the increasing impacts of inflationary pressures on the capital budget and report back on how to manage and address these pressures as part of the 2023 budget process.</p>	

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Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
June 13, 2022	CR 272/2022	C 98/2022	Commissioner, Community Services	<p>...That the results of the Consultant’s report for a new outdoor ice rink at City Hall BE REFERRED to the 2023 budget for funding required; and further,</p> <p>That Administration BE DIRECTED to work with representatives from All Saints Church for alternatives/options for the next skating season.</p>	
June 13, 2022	CR273/2022 CR208/2022 ETPS892	SCM 120/2022 & S 14/2022	Commissioner, Infrastructure Services	<p>That Local Improvement works for storm sewers, curb and gutter for those street segments not yet constructed to the municipal standard within the area bounded by E.C. Row Avenue to the north, Woodward Boulevard to the west, Division Road to the south, and Riberdy Road to the east, as shown on drawing 4M-206 BE RECOMMENDED to future Capital Budgets and prioritized relative to their technical scoring, subject to cost-sharing for such works as established by CR554/2019; and,</p> <p>That WSP Canada Inc. firm BE APPOINTED as the Drainage Engineer to make an examination of, and prepare a Drainage Report for the repair and improvement to, the Dawson Drain between Division Road and the O’Neil Drain and to the O’Neil Drain from south of Hallee Crescent to Division Road under section 78 of the Drainage Act; and further,</p> <p>That Administration BE DIRECTED to report back to Council once the Drainage report for the repair and improvement of the Dawson Drain is complete.</p>	

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
July 11, 2022	CR284/2022	C 105/2022	Commissioner, Corporate Services	<p>...That the Clerk and CFO/City Treasurer BE AUTHORIZED to UNDERTAKE and EXECUTE any and all documents and agreements as necessary to complete the long-term borrowing, satisfactory in legal form to the City Solicitor and financial/technical form to the City Treasurer; and further,</p> <p>That the CFO/City Treasurer BE INSTRUCTED to report back to City Council the results of the long-term borrowing at the earliest opportunity following completion; and further,</p> <p>That in the event Council is determined to be "Lame Duck" during the period commencing August 19, 2022 and ending November 14, 2022 the outgoing Council is AUTHORIZED to pass any by-laws deemed to be necessary or appropriate in connection with the issuance of one or more debentures; and,</p> <p>That the City Solicitor BE AUTHORIZED to prepare all necessary by-laws.</p>	
July 11, 2022	CR304/2022 Clause IV	C 107/2022	Commissioner, Community Services	IV. That Administration BE DIRECTED to conduct a second round of public consultations regarding Lanspeary Park overall redevelopment in conjunction with the public pool consultation; and...	
July 25, 2022	CR311/2022	C 118/2022	Commissioner, Corporate Services	<p>That the 2021 Annual Investment Compliance Report for the year ending December 31, 2021 BE RECEIVED for information; and further,</p> <p>That Administration REPORT BACK on ways to broaden the City of Windsor's portfolio and access other Joint Investment Boards (JIBs) that are endorsed by the Association of Municipalities of Ontario (AMO) and the Municipal Finance Officers' Association of Ontario (MFOA), including the benefits and drawbacks of investing in these other financial vehicles.</p>	

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Updated:2023-07-21

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
July 25, 2022	CR327/2022 CSPS 188	SCM 201/2022 & C 85/2022	Commissioner, Human & Health Services	<p>That the report of the Coordinator of Housing Administration & Policy dated May 9, 2022 entitled "Rent Supplement Program Expiries and Mitigation Update - City Wide" BE RECEIVED for information; and,</p> <p>That Administration BE DIRECTED to send correspondence to the Premier of Ontario, the Minister of Municipal Affairs and Housing, local Members of Provincial Parliament (MPPs), and the Association of Municipalities of Ontario (AMO), outlining the challenges of the sunseting of the rent supplement and housing allowance programs and urging the government to provide funding to address the shortfalls outlined in the report; and further,</p> <p>That Administration REPORT BACK to Council with options on how to address those funding shortfalls.</p>	
July 25, 2022	CR333/2022 Clause 1f	C 111/2022	Commissioner, Corporate Services	<p>1. That City Council DELEGATE authority to the Chief Administrative Officer to approve the following, for the sole purpose of submitting grant applications:</p> <p>f. That City Council DIRECT Administration to provide a report on projects being submitted for grants which are over \$1,000,000 in potential grant funding for approval of the projects being recommended.</p>	
July 25, 2022	CR334/2022	C 123/2022	Commissioner, Corporate Services	<p>That the report of the Executive Director of Human Resources dated July 11, 2022 entitled "Salary Market Review 2019 - 2020 - Non-Union and CAO/CLT - City Wide" BE REFERRED back to administration to allow for the 2019/2020 and the 2021/2022 salary market review to be conducted by a new consultant.</p>	

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
August 8, 2022	CR352/2022	C 140/2022	Commissioner, Infrastructure Services	<p>That City Council APPROVE the \$743,500.00 for the project recommended in this report for submission to Intake 3 for the Investing in Canada Infrastructure Program (ICIP) – Public Transit; and,</p> <p>That City Council SUPPORT the use of \$90,000 in funding previously approved in the 2022 Capital Budget for use in this project and PRE-COMMIT the use of 2024 funds, previously approved in principle in project TRN-003-22 for immediate use; and,</p> <p>That City Council AUTHORIZE the Chief Administrative Officer to sign and submit applications to Intake 3 for the Investing in Canada Infrastructure Program (ICIP) – Public Transit, subject to the documents being satisfactory in technical content to the Commissioner of Infrastructure Services, or designate, in financial content to the City Treasurer or designate, and in legal form to the Commissioner of Legal & Legislative Services; and,</p> <p>That in the event the City receives written confirmation, of the Grant funding being awarded to the City, the grant funding awarded is no less than the Project’s costs outlined in the Financial Matters section herein, implementation of the Project does not result in a need for additional city funding to be approved by City Council and where the Grant provider confirms that expenditures as of that date are eligible, then City Council APPROVES the following recommendations:...</p> <p>That should the City not be successful in this grant submission, a communication report BE PROVIDED to inform City Council.</p>	

Outstanding Council Directives Tracking Log

Updated:2023-07-21

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
September 6, 2022	CR374/2022 ETPS 907	SCM 217/2022 & S 76/2022	Commissioner, Infrastructure Services	<p>That Administration BE DIRECTED to install speed humps and associated signs and pavement markings on Dandurand Avenue between Piazza Street and Northwood Street, and Partington Ave. between College Avenue to Tecumseh Road; and,</p> <p>That Administration BE DIRECTED to include the seven additional signatures that were provided in the addendum (attached) to approve speed humps for Partington Avenue; and further,</p> <p>That Administration BE REQUESTED to report back to a future meeting of Council to provide a review of the Speed Hump Policy and options to approve the same.</p>	
September 6, 2022	CR390/2022 CSPS 191 Clause h	SCM 235/2022 & C 112/2022	Commissioner, Human & Health Services	<p>a) That the report of the Coordinators of Housing Administration and Development dated June 27, 2022 entitled "Housing Hub Consultation and Architectural Feasibility Study Update" BE RECEIVED for information; and...</p> <p>h) That the Executive Director, Housing & Children's Services REPORT BACK on:</p> <ul style="list-style-type: none"> • potential sites for the Housing Hub • the findings of the preliminary work completed to support a recommendation to enter into negotiations to acquire and/or build and/or renovate a property • the outcome of applications made related to capital and/or operating funding • any capital funding required for the acquisition, renovation or construction of the proposed Hub, as well as for any ongoing operating funding required to maintain the asset and deliver the services; and further... 	

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
September 6, 2022	CR393/2022 CSPS 194	SCM 238/2022 & SCM 172/2022	Commissioner, Human & Health Services	That the additional information memo of the Executive Director of Housing & Children's Services dated August 3, 2022 regarding the motion from the Housing & Homelessness Advisory Committee of their meeting held June 21, 2022 and Report No. 14 of the Housing & Homelessness Advisory Committee entitled "Barriers faced by the 2SLGBTQIA+ community in finding appropriate housing and housing services" from their meeting held June 21, 2022 BE RECEIVED ; and, That Administration BE DIRECTED to provide a report in 2023 outlining the next steps regarding the proposed training initiative; and further, That Council BE ADVISED that the administrative memo will be included in the upcoming Housing & Homelessness Advisory Committee meeting agenda for their September 20, 2022 meeting.	
September 6, 2022	CR399/2022 Clause 8	C 150/2022	Commissioner, Human & Health Services	8. That the Executive Director of Housing and Children's Services or their designate REPORT to City Council on the outcome of the capital developments; and further,	
September 26, 2022	CR422/2022 Clauses IX & XI	C 161/2022	Commissioner, Economic Development & Innovation	...IX. That City Council DIRECT Administration to facilitate a presentation by Power Advisory to Essex County Council at their earliest opportunity; and further, pursuant to approval of the Recommendations noted above; and, ... XI. That Administration CONTINUE TO REPORT BACK regularly on the progress of council-approved initiatives to address energy supply issues in our community.	
September 26, 2022	CR424/2022 Clause III	C 157/2022	Commissioner, Infrastructure Services	...III. That Administration REPORT BACK to Council on proposed options to collect costs from the benefiting properties related to servicing charges for municipal services (mainline sewers and private drain connections) that would offer options for payment terms similar to local improvement payments.	

Outstanding Council Directives Tracking Log

Updated:2023-07-21

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
November 28, 2022	CR501/2022 Clause VIII	C 191/2022	Commissioner, Infrastructure Services	<p>I. That City Council RECEIVE the Investing in Canada Infrastructure Plan (ICIP) Grant Application report dated November 17, 2022, along with the report from IBI Group titled “Transit Windsor Garage Feasibility Study” dated October 28, 2021 provided in Schedule A; and further,</p> <p>II. That City Council ENDORSE the Transit Support Projects outlined in the body of this report for inclusion in the ICIP Grant Application; and further...</p> <p>VIII. That given the dramatically higher cost estimate for the Transit Garage emanating from the detailed study recently completed by the IBI Group, City Council DIRECT Administration to re-evaluate the Transit Windsor Master Plan to determine how to best achieve the goals of the Master Plan and report back to Council as part of the Transit Master Plan Implementation Project update.</p>	
January 16, 2023	CR8/2023	C 222/2022	Commissioner of Economic Development and Innovation	<p>1) That the report from the Community Energy Plan Administrator dated December 16, 2022 BE RECEIVED for information; and,</p> <p>2) That City Council ENDORSE a Municipal Support Resolution to Capital Power for the addition of two peaking fired units (100 MW) at the East Windsor Cogeneration facility; and,</p> <p>3) That City Council DELEGATE the issuance of a Municipal Support Confirmation Letter for Capital Power’s IESO proposal for the addition of two peaking fired units (100 MW) at the East Windsor Cogeneration facility (project specific) to the Chief Administrative Officer, satisfactory in technical content to the Commissioner of Economic Development and Innovation; and,</p> <p>4) That City Council DIRECT Administration to collaborate with IESO, the Ontario Ministry of Energy, Northern Development and Mines, Enbridge Gas Inc., and local stakeholders as appropriate to support initiatives and actions that align with Pathways to Net-Zero; and,</p> <p>5) That Administration REPORT BACK with a supplemental report providing details on emerging technologies and strategies related to decarbonization of the electrical grid; and,</p> <p>6) That administration REQUEST IESO to consider developing policy initiatives that would facilitate the transition to green hydrogen.</p>	

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
January 16, 2023	CR30/2023	Item 15	Commissioner, Infrastructure Services	<p>Whereas there has been an increase in train whistle noise in the South Walkerville area of the City of Windsor, and;</p> <p>Whereas the Essex Terminal Railway Company lines located east of Howard Avenue and west of Walker Road, are located in heavily populated residential areas, and;</p> <p>Whereas residents regularly call with complaints regarding trains blowing whistles late at night, affecting those who live near these train tracks and crossings, and ask that train whistling be stopped between the hours of 21:00 and 07:00 hours unless absolutely necessary, and;</p> <p>Whereas the process per Transport Canada to apply to stop train whistling begins with a Citizen or group expressing interest followed by the municipality consulting with the railway company;</p> <p>THEREFORE BE IT RESOLVED that Council DIRECT Administration to follow the procedures of Transport Canada and engage with the railway company to initiate the process to request train whistling be limited and used only if absolutely necessary on the Essex Terminal Railway Company lines located east of Howard Avenue and west of Walker Road.</p>	
January 30, 2023	CR42/2023 DHSC 454	SCM 13/2023 & S 124/2022	Commissioner of Economic Development and Innovation	That the report of the Development and Heritage Standing Committee of it's meeting held January 9, 2023 regarding, "Zoning Bylaw Amendment –Z 022-22 [ZNG-6787] & OPA 161 [OPA-6788] Passa Assoc 3821 King St - Ward 2" BE DEFFERED as requested by the applicant to the February 13, 2023 meeting of Council to allow for further consultation with administration	

Outstanding Council Directives Tracking Log

Updated:2023-07-21

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
January 30, 2023	CR48/2023 DHSC 460 Clause V&X	SCM 17/2023 & S 135/2022	Commissioner, Economic Development & Innovation & Commissioner, Legal & Legislative Services	<p>...V. Type That Conveyance Cost BE SET as follows:</p> <p>a. For alley conveyed to abutting lands zoned RD1.2, \$1.00 plus deed preparation fee and proportionate share of the survey costs as invoiced to The Corporation of the City of Windsor by an Ontario Land Surveyor.</p> <p>b. For alley conveyed to abutting lands zoned ID1.1, \$5.00 per square foot without easements and \$2.50 per square foot with easements.</p> <p>...</p> <p>X. That this information BE BROUGHT FORWARD when this report proceeds to Council</p>	
January 30, 2023	CR51/2023	C 204/2022	Commissioner, Infrastructure Services	<p>That the report of the Technologist III dated November 23, 2022, entitled "Streamlining Right-of-Way Division Approvals to Enable Rapid Execution of Council's Vision and Incorporating Heritage Features into the Encroachment Policy - City Wide" BE REFERRED back to administration to provide further information on best practices from other municipalities.</p>	
February 27, 2023	CR103/2023 DHSC 477	SCM 54/2023 & C 255/2022	Commissioner, Legal and Legislative Services & Commissioner of Economic Development & Innovation	<p>I. That City Council DIRECT the Planning Division to undertake a comprehensive review and update of the Sign By-law 250-2004, related to Paper Copy Billboard and Electronic Change Copy Billboard Ground and Wall Signs on private property; and,</p> <p>II. That City Council APPROVE a one-year moratorium on permits for the installation of New Billboards and retrofitting of existing Paper Copy Billboards to Electronic Change Copy Billboards to allow for the Planning Division to complete its review; and,</p> <p>III. That the Planning Division PROVIDE Council with recommendations for Amendments to the Sign By-law related to Paper Copy Billboard and Electronic Change Copy Billboard Ground and Wall Signs, for a decision by Council prior to the expiry date of the moratorium.</p> <p>IV. That Administration PROVIDE a status update of the review being undertaken at the August 23rd, 2023 meeting of the Development & Heritage Standing Committee meeting.</p>	

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
February 27, 2023	CR106/2023	C 18/2023	Commissioner, Economic Development & Innovation	<p>That the report of the Executive Initiatives Coordinator, Office of the CAO and the Manager of Urban Design, Deputy City Planner, dated February 9, 2023, entitled “Impacts of Bill 108 and 109, More Homes for Everyone Act, 2022—Subsequent Challenges to the Development Application Process—City Wide” BE RECEIVED FOR INFORMATION; and further, ... That City Council DIRECT the Executive Director of Planning and the Commissioner of Economic Development and Innovation to pursue restructuring the Planning department to meet legislated obligations and growing development demands, improve cross-departmental collaboration, attract and retain qualified staff, and offer exceptional services that are flexible and responsive to business needs; and further,</p> <p>That City Council DIRECT the Chief Administrative Officer, as authorized through CAO By-law 218-2022, to hire any new positions in the Planning Department and approve any further actions required to operationalize the details of the restructuring as outlined in report C 18/2023; and further,</p> <p>That City Council DIRECT Administration to monitor operations subsequent to the changes implemented as a result of Bill 109, and provide reports on any cross-departmental impacts with recommendations to address those impacts; and further,</p> <p>That City Council DIRECT Administration to provide ongoing feedback to the Province through their respective associations in the best interests of the City of Windsor as the impacts of Bill 109 arise; and further, That Administration BE DIRECTED to track all variances and local costs that are required to put the legislation into effect, and that the information BE FORWARDED to a future meeting of Council.</p>	

Outstanding Council Directives Tracking Log

Updated:2023-07-21

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
February 27, 2023	CR107/2023	C 19/2023	Commissioner, Economic Development & Innovation	<p>That report C 19/2023 regarding the More Homes Built Faster Act – Bill 23 BE RECEIVED for information; and further,</p> <p>That City Council DIRECT Administration to provide ongoing feedback to the Province through their respective associations to convey the interests of the City of Windsor as the impacts of Bill 23 are realized; and further,</p> <p>That Administration BE DIRECTED to track all variances and local costs that are required to put the legislation into effect, and that the information BE FORWARDED to a future meeting of Council.</p>	
April 3, 2023	B2/2023	C 39/2023	Commissioner, Infrastructure Services	<p>That Council APPROVE the implementation of an annual AMP levy increase of 0.25% to achieve the desired service level improvements for Local Residential roads for each of the next four years, beginning in 2023 and ending in 2026; and,</p> <p>That Council DIRECT Administration to prepare a report for the Environment, Transportation & Public Safety Committee outlining specific strategies and rationale for local road rehabilitation selection and prioritization.</p>	
April 3, 2023	B29/2023		Commissioner, Infrastructure Services	<p>That Administration BE DIRECTED to report back with regards to the University Avenue West Project # (ECP-14-07) road reconstruction, with information related to Potential Funding or other options that can be utilized to complete the entire road reconstruction, without affecting the current Capital Budget allocations; and,</p> <p>That the temporary construction of pop-up bike lanes along University Avenue West BE NOT APPROVED until such time as the road re-construction is completed.</p>	

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
April 3, 2023	B10/2023 Clause IV	C 41/2023	Commissioner, Infrastructure Services	<p>I. That Council AUTHORIZE the addition of four (4) Full time Equivalent (FTE) positions within the Engineering Department as follows:</p> <ul style="list-style-type: none"> a. Development Engineer in the Development Division; and, b. Engineer II in the Development Division; and, c. Technologist II in the Right-of-Way Division, and, d. Technologist III in the Right-of-Way Division. <p>to address the anticipated increase workload resulting from Bills 23, 108 and 109 and increased development pressures related to the Electric Vehicle Battery Plant, Regional Hospital and development activities within the Sandwich South lands and that the positions report directly to the Manager of Development and Manager of Right-of-way in the Engineering Department...</p> <p>IV. That Administration BE DIRECTED to correspond with the Provincial Government to request support with resources to comply with new legislation.</p>	
April 3, 2023	B14/2023	C 44/2023	Commissioner of Community Services	<p>That City Council DIRECT Administration to bring back options for Council's consideration regarding the redevelopment of the Roseland parking lot, clubhouse and the future of Curling; and,</p> <p>That City Council DIRECT Administration to begin public consultation and the results be included in the report back to Council regarding the various options.</p>	
April 3, 2023	B18/2023	SR2023 10	Commissioner of Community Services	<p>That a priority wait list for City residents BE ESTABLISHED for Lakeview Marina; and,</p> <p>That Administration BE DIRECTED to report back to Council to provide information regarding charging different fees for non-City of Windsor residents using the Lakeview Marina facility; and,</p> <p>That Administration BE DIRECTED to provide information outlining options for establishing a priority wait list at other City owned facilities for Councils consideration.</p>	

Outstanding Council Directives Tracking Log

Updated:2023-07-21

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
April 3, 2023	B30/2023	S 19/2023	Commissioner, Infrastructure Services	<p>That the Environment, Transportation and Public Safety Standing Committee, sitting at the Transit Windsor Board of Directors RECOMMEND Transit Windsor's 2023 Operating Budget reflective of a Property Tax Levy Contribution of \$17,831,080 which is \$1,409,537 (or 8.58%) greater than the 2022 Property Tax Levy contribution; and,</p> <p>That Transit Windsor's 2023 Operating Budget BE REFERRED to City Council for consideration as part of the City's 2023 Operating Budget deliberations.</p>	
April 11, 2023	CR162/2023	C 49/2023	Commissioner, Economic Development & Innovation	<p>That the report from the Executive Initiatives Coordinator dated March 24, 2023 regarding 2023 Temporary Patios on Private Property BE RECEIVED for information; and further,</p> <p>That City Council APPROVE Administration's recommendation for an interim process to allow temporary patios on private properties in 2023 through the existing Liquor License Clearance Letter process; and further,</p> <p>That City Council APPROVE the administrative fee for processing temporary patio approvals on private property, which is equal to the administrative fee for Liquor License Clearance Letters; and further,</p> <p>That City Council AUTHORIZE the Chief Building Official, or his designates, to approve compliant applications for temporary patios on private properties for the 2023 season through Liquor License Clearance Letter process; and further,</p> <p>That City Council DIRECT Administration to develop a process and fee structure to allow temporary patios on private property in the future to ensure compliance with legislation and regulations, and mitigate any risks to the Corporation of the City of Windsor; and further,</p> <p>That Administration SUBMIT a process to approve temporary patios on private property for City Council's consideration by the end of 2023.</p>	

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
April 24, 2023	CR176/2023 ETPS941	S 27/2023	Commissioner of Infrastructure Services	<p>That the report of the Transportation Planning Senior Engineer dated March 1, 2023 entitled "South National Street (Pillette to Jefferson) Traffic Calming," BE RECEIVED for information; and,</p> <p>That Administration BE DIRECTED to report back to Council with costs, and feasibility of adding traffic calming measures including physical separators with barriers along South National Street, enhancing the cyclist crossing at South National Street and Balfour Avenue and explore a pedestrian crossover at West Minster Avenue and South National Street into the Riverside area.</p>	
April 24, 2023	CR172/2023 ETPS940	S 17/2023	Commissioner of Infrastructure Services	<p>That Administration BE DIRECTED to continue discussions with Transport Canada, The Transportation Minister, the Member of Parliament and the Federal Government to continue to look into grant funding that is available to fund warning system upgrades at the affected crossings, and fund safety measures in and around these crossings; and,</p> <p>That the Essex Terminal Railway (ETR) BE REQUESTED to have an independent organization conduct a study on decibel levels in the subject area; and,</p> <p>That the information BE PROVIDED to Council at a future meeting for their consideration.</p>	
May 29, 2023	CR198/2023	7.1.4	Commissioner, Human & Health Services	<p>That the report "Windsor Police Service Annual Report 2022" BE RECEIVED; and,</p> <p>That Administration BE REQUESTED to report back to Council with a status report, related to Human Services issues that the Windsor Police Services are currently experiencing, to identify gaps and to provide the Windsor Police Service with assistance that they may require from Community Partners, Ministry of Health or others, for Councils consideration.</p>	

Outstanding Council Directives Tracking Log

Updated:2023-07-21

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
May 29, 2023	CR205/2023	C 76/2023	Commissioner, Human & Health Services	<p>That the report from the Manager of Homelessness and Housing Support regarding the per diem increase for the Residential Services Homes program BE RECEIVED; and further,</p> <p>That the Commissioner of Health and Human Services BE AUTHORIZED to increase the per diem rate to \$60.00 effective April 1, 2023 for the Residential Services Homes program in Windsor and Essex County. The cost of the per diem increase will be funded 100% through the provincial Homelessness Prevention Program (HPP) funding stream; and further,</p> <p>That the Chief Administrative Officer and City Clerk BE AUTHORIZED to execute, amend, and terminate agreements with the County of Essex related to the Residential Services Homes program and other homelessness programs funded through the provincial Homelessness Prevention Program (HPP) and the federal Reaching Home funding streams, provided such agreements are in a form satisfactory to the City Solicitor, satisfactory in financial content to the City Treasurer and satisfactory in technical content to the Commissioner of Health and Human Services and the Executive Director of Housing and Children's Services; and further,</p> <p>That the Manager of Homelessness and Housing Support BE DIRECTED to review the Residential Services Homes program per diem rate and/or funding model every three years and provide recommendations to City Council; and further,</p> <p>That Council Resolution CR235/2018 SDHC 565 which established the previous Residential Services Homes program per diem rate BE RESCINDED</p>	This will be ongoing as required every 3 years

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
June 12, 2023	CR252/2023	C 92/2023	Commissioner, Corporate Services	<p>That the report from the Office of the Chief Financial Officer & City Treasurer dated June 12, 2023 regarding the 2024 Proposed Budget Process & Timeline BE RECEIVED for information; and,</p> <p>That Council APPROVE the Operating & Capital Budget timelines for the development of the 2024 Operating & Capital budgets as outlined in Table A (Operating & Capital Budget Timeline) of this report; and,</p> <p>That Administration BE DIRECTED to bring forward a 2024 Operating Budget that provides options to mitigate a potential property tax levy increases through departmental reduction options totalling 5% of their prior year's net operating budget; and,</p> <p>That City Council CONFIRMS that Administration is to develop the 2024 10-year Capital Budget based on current funding level projections, inclusive of the operational (tax levy based) transfers to capital being maintained at current 2023 levels; and,</p> <p>That City Council APPROVE the renewal of the subscription for Balancing Act Software Solution to be used as a public engagement budget tool in advance of the 2024 budget and that it be funded by one-time dollars already approved in the 2023 operating budget.</p>	
June 12, 2023	CR259/2023	S 58/2023	Commissioner of Infrastructure Services	<p>That the report of the Environment, Transportation & Public Safety Standing Committee of its meeting held May 24, 2023 regarding "Dandurand Avenue Pedestrian Generator Sidewalk (from Northwood Street to existing sidewalk (approximately 210m north))" BE DEFERRED to a future meeting of Council to allow for further consultation between Administration and the residents to occur.</p>	
June 12, 2023	CR260/2023	C 77/2023	Commissioner of Infrastructure Services	<p>That the report of the Engineer II dated May 29, 2023 entitled "Update Regarding Council Decision B14/2019 and Proposed Local Improvement Policy Amendment for Shoreline Structures – City Wide" BE DEFERRED to a future meeting of Council to allow for further information and consultation with the residents.</p>	

Outstanding Council Directives Tracking Log

Updated:2023-07-21

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
July 10, 2023	CR273/2023		Commissioner, Legal & Legislative Services	That the communication from the Commissioner of Legal & Legislative Services dated June 23, 2023 regarding "Update—Strong Mayor Powers" BE RECEIVED ; and, That administration BE REQUESTED to report back regarding a framework including communications, education, transparency and accountability options related to the usage of Strong Mayor Powers.	

Clerk's Note: The listing of items prior to January 1, 2011 should not be considered complete at this point in time.

Clerk's Note: This summary chart is not intended to replace the actual minutes of all proceedings.

Item No. 18.2



Council Questions: SCM 207/2023

Subject: Summary of Outstanding Council Questions as at August 3, 2023

OUTSTANDING COUNCIL QUESTIONS

Just a reminder that this is quoted from the 2004 Council report:

“overdue Council Questions (i.e., outstanding for 30 days or more) be responded to immediately.”

Outstanding:

- 2016 – 1
- 2017 – 1
- 2019 – 2
- 2020 – 6
- 2021 – 4
- 2022 – 8
- 2023 – 19

2016

Total Outstanding: 1

COUNCIL MEMBER		QUESTION – ISSUES RAISED	
Irek Kusmierczyk	Comm. Infrastructure Services	<p>CQ10-2016</p> <p>Asks that administration report back on best practices from other cities regarding metered on-street accessible parking AND to provide feasibility and cost of implementing free metered parking for residents with Accessible Parking Permits.</p> <p>ST2016 (February 22, 2016)</p>	<p>Type of Response Required</p> <p>-Written Report</p> <p>CR414/2019 ETPS691 Referred back to Accessibility Committee and New City Hall Project Steering Committee for consideration. (Aug 26, 2019)</p>

Total Outstanding: 1

COUNCIL MEMBER		QUESTION – ISSUES RAISED	
Irek Kusmierczyk	Chief Administrative Officer	CQ36-2017 Asks that Administration report back on the 100 resilient cities program which is funding the position of a Chief Resiliency Officer in 4 Canadian cities – and report back on cost and benefits of establishing the position of a Chief Resiliency Officer both in Windsor and regionally. AS/8286 (September 5, 2017)	Type of Response Required -Written Report

Total Outstanding: 2

COUNCIL MEMBER		QUESTION – ISSUES RAISED	
Kieran McKenzie	Chief Administrative Officer	<p>CQ 7-2019</p> <p>Asks that in light of the recent announcement from FCA to eliminate the third shift at the Windsor Assembly Plant and understanding the gravity of the economic impact to our community where as many as 10,000 jobs may be lost or affected, that Administration develop a proposal for Council’s review that could incent FCA to consider the possibility of introducing a new product into the Windsor Assembly Plant Facility. In doing so Administration should consider how existing City of Windsor economic development programs could be applied or amended to create a proposal that can help to protect the jobs now at risk both at the Windsor Assembly Plant and across the community generally.</p> <p>SPL/10759 (April 15, 2019)</p>	<p>Type of Response Required</p> <p>-Written Report</p>
Jo-Anne Gignac	Comm. Community Services	<p>CQ 16-2019</p> <p>Asks that Administration prepare a maintenance plan for East Bank of Little River where resident delegations identified a noxious, invasive plant (weed) issue.</p> <p>SR2019 (July 8, 2019)</p>	<p>Type of Response Required</p> <p>-Written Report</p> <p>CR655/2020 Additional info requested.</p>

Total Outstanding: 6

COUNCIL MEMBER		QUESTION – ISSUES RAISED	
Kieran McKenzie	Comm. Human Health & Services and Comm. Economic Development & Innovation	<p>CQ 4-2020 That Administration prepare a comparative analysis of the Affordable Housing frameworks and incentives that are in place in comparable municipalities. To the extent that the data is available the analysis should consider all forms of affordable housing and the composition of the affordable housing marketplace in the communities analyzed.</p> <p>SS2020 (February 3, 2020)</p>	<p>Type of Response Required -Written Report</p>
Gary Kaschak	Comm. Infrastructure Services	<p>CQ 7-2020 Asks that if Council decides to move forward with reducing the speed limit to 40 km/h on all city residential streets, that administration advise of the timelines and cost to implement this across the city.</p> <p>ST2020 (March 2, 2020)</p>	<p>Type of Response Required -Written Report</p> <p>CR169/2021 Referred to Admin.</p>
Fred Francis	Chief Administrative Officer	<p>CQ8-2020 Asks Administration to prepare a report for Council's consideration regarding new initiatives, put in place to battle Covid19, that can remain in place to increase safety measures, efficiencies, environmental measures and cost savings moving forward. These measures might include paperless agendas and digital participation in meetings of council, among others.</p> <p>MH/13786 (April 27, 2020)</p>	<p>Type of Response Required -Written Report</p>
Fabio Costante	Executive Director Human Resources	<p>CQ17-2020 It is important that we recognize and acknowledge the historic and systemic nature of racism and discrimination in our country and our City. We understand that to move forward and promote equity and eliminate anti-racism requires reaching out to and hearing from the voices of those in our community and Corporation most impacted by discrimination and racism. In this pursuit, it is also essential that we work towards having a Corporation that is representative of the people it serves and that everyone is treated with respect. As such, I am seeking the input and recommendations of Administration and our Diversity Advisory</p>	<p>Type of Response Required -Written Report</p>

		<p>Committee on the viability of:</p> <p>1. Including community-led consultations on systemic racism, under Phase 2 of the City of Windsor Diversity and Inclusion Initiative.</p> <p>2. Seeking the input of those in our Corporation and related entities and our community most affected by racism and discrimination, regarding barriers to hiring and advancement in our Corporation and related entities as part of the Diversity and Inclusion Initiative.</p> <p>3. Including recommendations and input regarding providing historical information and educational materials for City owned statues, buildings and streets named with racist histories as part of the Diversity and Inclusion Initiative, and further developing a plan for inclusive street and property naming practices in the future.</p> <p>APM2020 (July 13, 2020)</p>	
Kieran McKenzie	Comm. Infrastructure Services	<p>CQ21-2020</p> <p>That given the significant cluster of developments through the Howard Avenue corridor between Cabana and South Cameron and increasing concerns among current residents around the capability of the municipal infrastructure directly impacted to support these developments, that Administration prepare a report evaluating those capacities and what if any appropriate investments should proceed in order to accommodate the new developments. The analysis should include a consolidated traffic impact study, an analysis of the condition of the roadway, the need for traffic management infrastructure and/or traffic calming as well as active transportation capacities or deficiencies.</p> <p>ST2020 (July 27, 2020)</p>	<p>Type of Response Required -Written Report</p>
McKenzie	Comm. Economic Development & Innovation	<p>CQ32-2020</p> <p>That Administration review and report back to Council on tree protection and replacement policies as it relates to the City of Windsor's land development bylaws. The review should include information pertaining to replacement ratios and the mechanisms by which trees are protected and required to be protected through the development process as well as the extent to which development is impacting the total tree count under our current framework along with</p>	<p>Type of Response Required -Written Report</p>

		options for Council to consider in terms of protecting trees and increasing tree cover through land development policy. SRT2020 (December 7, 2020)	
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Total Outstanding: 4

COUNCIL MEMBER		QUESTION – ISSUES RAISED	
Jo-Anne Gignac	Executive Director of Human Resources	<p>CQ 7-2021 Asking Administration to provide a report to Council outlining the policy that regulates procedures after an accident involving City vehicles and any amendments they might propose to update it.</p> <p>ACD2021 & AL2021 18.2 (March 29, 2021)</p>	<p>Type of Response Required -Written Report</p>
Kieran McKenzie	Comm. Legal & Legislative Services	<p>CQ 17-2021 Asks that, to promote greater public safety for all people, that Administration work to develop a by-law for Council consideration to provide the City of Windsor with additional tools within the licensing framework for enforcement agencies to address unsafe and illicit activity in hotels and motels across the community that create dangerous and undesirable situations for motel guests, neighbours, and community members alike. The bylaw development process should include consultation process with industry stakeholders and social service providers, social agencies and health providers from both within and external to the City of Windsor as well as any other stakeholder group deemed appropriate by Administration.</p> <p>AB2021 & MH2021 18.1 (July 26, 2021)</p>	<p>Type of Response Required -Written Report</p>
Jo-Anne Gignac	Comm. Economic Development & Innovation	<p>CQ 26-2021 Asks that Administration research what municipal zoning bylaws may be in place in other municipalities in Ontario or across Canada that regulate Cannabis retail outlets/consumption areas.</p> <p>GP/13047 18.3 (November 1, 2021)</p>	<p>Type of Response Required -Written Report</p>
Fabio Costante	Comm. Infrastructure Services	<p>CQ 27-2021 Asks that Administration report back on opportunities to amend the warrant matrix and incorporate additional factors when determining the installation of 4-way stops in our residential neighbourhoods. This may include certain factors in the warrant threshold be lowered or amended, and may also include other factors such as petitions and school zones to be incorporated in the overall matrix.</p> <p>ST2021 (November 15, 2021)</p>	<p>Type of Response Required -Written Report</p>

Total Outstanding: 8

COUNCIL MEMBER		QUESTION – ISSUES RAISED	
Jo-Anne Gignac	Comm. Infrastructure Services	<p>CQ 1-2022 Asks Public Works if adjustment to snow incident response would be more effective if salting of residential streets at least once to prevent ice forming. Intention is not to increase budget to include additional salting but perhaps redirecting multiple salting of arterials to direct 1 to residential streets.</p> <p>SW2022 18.3 (January 17, 2022)</p>	<p>Type of Response Required -Written Report</p>
Jo-Anne Gignac	Comm. Infrastructure Services	<p>CQ8-2022 Asks Administration to review and report to Council if there is a current policy to prioritize "half width streets" to bring them up to current standard width. Also if there are Provincial regulations as to required standard widths for residential roads.</p> <p>ACOQ2022 & ST2022 18.3 (May 9, 2022)</p>	<p>Type of Response Required -Written Report</p>
Kieran McKenzie	Comm. Community Services	<p>CQ12-2022 Asks that Administration report back on the impact and feasibility of adding solar lights to park trails across the City when trail remediation occurs and where appropriate, and further, to report back on the impact of adding solar lights to any new park trail system as a standard practice moving forward.</p> <p>ACOQ2022/ST2022 (July 25, 2022)</p>	<p>Type of Response Required -Written Report</p>
Fabio Costante	Comm. Community Services	<p>CQ 14-2022 Asks that, as part of the Urban Forest Management Plan, Administration should include information about the following: How a tree is determined to be either public or privately owned. Reason(s) for potential change in ownership status. The impacts of change in ownership status for the municipality and the private property owner with respect to liability, maintenance and replacement costs.</p> <p>ACOQ2022 & SRT2022 (August 8, 2022)</p>	<p>Type of Response Required -Written Report</p>

Kieran McKenzie	Comm. Community Services	CQ 18-2022 Asks that Administration provide an update on the current status and condition of the Jackson Park Band shell and further comment on the viability of a Feasibility Study outlining the scope of work necessary to bring the band shell back into community access and usage within the Parks Department inventory of assets. ACOQ2022 & SR2022 (September 6, 2022)	Type of Response Required -Written Report
Kieran McKenzie	Comm. Infrastructure Services	CQ 19-2022 Asks that Administration undertake a review of the use of artificial turf on the public right-of-way with a view to assess the impacts as it relates to climate change and bio diversity and to assess the on-going use of the material in terms of all potentially affected departments at the City of Windsor. ACOQ2022 & APM2022 (September 26, 2022)	Type of Response Required -Written Report
Jim Morrison	Comm. Community Services	CQ 22-2022 Asks that Administration develop a plan for Council consideration to install solar lights where feasible and appropriate on all existing parkland trails. The analysis should include full costing of a variety of phasing options as well as cost projections for the initial installation, full life cycle maintenance and replacement of the lights. ACOQ2022 & SR2022 (October 11, 2022)	Type of Response Required -Written Report
Kieran McKenzie	Comm. Economic Development & Innovation	CQ 23-2022 Asks that Administration report back to Council on ways in which the City of Windsor may regulate overnight RV Parking in private lots, particularly in instances where this specific and problematic land use impacts and creates nuisance for adjacent property owners. A review of how other municipalities in Ontario have handled this issue should be included. ACOQ2022 & ST2022 (November 9, 2022)	Type of Response Required -Written Report

Total Outstanding: 19

COUNCIL MEMBER		QUESTION – ISSUES RAISED	
Kieran McKenzie	Comm. Economic Development & Innovation	<p>CQ 1-2023</p> <p>Asks that given Council's declaration of a Climate Change Emergency informing the need to address climate change through municipal policy frameworks;</p> <p>And further, given the energy capacity challenges and opportunities faced by our community over the short, medium and long term;</p> <p>That Administration report back to Council with proposals for Council consideration to create a Green Energy Community Energy Plan (CIP) with the goal of creating a favourable energy investment climate for sustainable energy proposals.</p> <p>ACOQ2023 (January 16, 2023)</p>	<p>Type of Response Required</p> <p>-Written Report</p>
Gary Kaschak	Comm. Community Services	<p>CQ2-2023</p> <p>Asks if this City Council wanted to potentially relocate in 2024 or 2025 the Bright Lights event from Jackson Park to a Downtown location starting at an Intersection like University Ave and Ouellette Ave and then work its way East to the City Hall open lands and then proceed North along the open lands/esplanade towards Riverside Drive. I ask Administration to provide a report in regards to the infrastructure, logistics and safety requirements required and obviously the cost of potentially relocating this event for the December 2024 Holiday season or no later than the December 2025 Holiday season.</p> <p>ACOQ2023 (January 16, 2023)</p>	<p>Type of Response Required</p> <p>-Written Report</p>
Mark McKenzie	Comm. Infrastructure Services	<p>CQ 4-2023</p> <p>That Administration develop a report and policy for Council on the feasibility of Electric Vehicle Charging Stations be installed to all current and future municipally owned parking lots and garages.</p> <p>ST2023 (February 13, 2023)</p>	<p>Type of Response Required</p> <p>-Written Report</p>

Kieran McKenzie	Comm. Economic Development & Innovation/City Planner	<p>CQ 5-2023</p> <p>Given the significant housing crisis challenging municipalities across Canada, including the City of Windsor</p> <p>And noting, the objective stated by the Government of Ontario to add 1.5 Million home across the province over the next 10 years, including 13,000 in our Community.</p> <p>And Whereas, the City of Windsor has already recognized the benefits of adding housing capacity through Additional Dwelling Units (ADUs) by enacting Planning Act amendments thereby eliminating some barriers to investment.</p> <p>That Administration report back with further options for Council to consider that would include a range of financial tools including (but not necessarily limited to) a targeted Community Improvement Plan or Grant program that would address industry challenges to help promote greater uptake of the opportunity to augment housing stock through investments in ADUs.</p> <p>SS2023 (February 13, 2023)</p>	<p>Type of Response Required</p> <p>-Written Report</p>
Kieran McKenzie	Comm. Legal & Legislative Services/City Clerk	<p>CQ 6-2023</p> <p>That, given the City of Windsor's stated objective in Council's approved Diversity and Inclusion Initiative to: continually take steps to learn and grow as a community and to recognize that "diversity adds to our strength and creates an important opportunity for fostering understanding, acceptance and innovation", and,</p> <p>The City's publicly articulated commitment to an Agency, Board and Committee (ABC) appointments process that is transparent, fair and consistent;</p> <p>That Administration undertake a review of the city's appointment policy, including a comparison to processes and policies adopted in peer municipalities such as (but not limited to) London, Kitchener and Cambridge and report back with options for Council consideration in terms of best practices or improvements that can be made in the context of Equity, Diversity, Inclusion, Transparency and Accountability.</p> <p>ACO2023 (February 13, 2023)</p>	<p>Type of Response Required</p> <p>-Written Report</p>

Renaldo Agostino	Comm. Health & Human Services	<p>CQ 8-2023</p> <p>That Administration to report back to City Council and provide more information regarding QR codes on city property to encourage digital donations in an effort to help those in need. Donation signs/programs similar to those found in the City of Greenville, South Carolina or Daytona Beach. Specifically, is there an opportunity to work with our homelessness/housing service provider partners to place QR coded signs in areas where aggressive behaviour currently could take place in our city so that people can become better educated to the services and supports in our community and can contribute to these organizations digitally? We are entering a cashless era. Could an idea such as this one work for everyone in our community.</p> <p>APR2023 (February 13, 2023)</p>	<p>Type of Response Required</p> <p>-Written Report</p>
Jo-Anne Gignac	Comm. Infrastructure Services	<p>CQ 9-2023:</p> <p>Asks that Administration report back on feasibility of a crosswalk at Sunrise Assisted Living to Coventry/Reaume Park.</p> <p>SR2023 (February 27, 2023)</p>	<p>Type of Response Required</p> <p>-Written Report</p>
Angelo Marignani	Comm. Community Services	<p>CQ 10-2023</p> <p>That Administration report back to City Council on a collaboration with Detroit City Council in creating a new International Freedom Festival. This world class civic event will promote international investment while improving the quality of life in our city. It will showcase our rich heritage and shared identity of our two cities. The focal point of this new annual festival will be the new Gordie Howe International Bridge, opening in 2024. There is more than a bridge that connects us and it is in our advantage to strengthen these connections.</p> <p>SR2023 (February 27, 2023)</p>	<p>Type of Response Required</p> <p>-Written Report</p>
Mark McKenzie	Comm. Community Services	<p>CQ 12-2023</p> <p>Asks that Administration develop new policies and provide report back to tamp down on “frivolous, dangerous and unreasonable” behaviour at City Hall and other City owned facilities, similar to Essex County Council. Also, report back on feasibility of installing metal detectors at City Hall and WFCU Centre.</p> <p>ACO2023 (May 29, 2023)</p>	<p>Type of Response Required</p> <p>-Written Report</p>

Mark McKenzie	Comm. Infrastructure Services	CQ 13-2023 Asks Administration re-examine the Driveway Requirement Policy regarding 2.2.1 which deals with not allowing front parking, as well as the Official Plan to allow front driveways with report back to Council. SB2023 & ACOQ2023 (May 29, 2023)	Type of Response Required -Written Report
Gary Kaschak	Comm. Infrastructure Services	CQ 14-2023 Asks that Administration investigate the use of rumble strips in an urban environment within the City of Windsor through a pilot installation on Grand Marais Avenue between Plymouth and Pillette Road and that information as to their effectiveness be collected, analyzed and reported back to Council once sufficient data has been collected to determine both the benefits and concerns of their use in an urban setting and that the cost of the pilot be funded through the Expedited Temporary Traffic Calming Program. ST2023 & ACOQ2023 (May 29, 2023)	Type of Response Required -Written Report
Angelo Marignani	Comm. Community Services	CQ 15-2023 Asks to have the city look into more auxiliary police being used on a regular schedule in our public parks and trails. A report back on costs and risks involved. SP2023 (May 29, 2023)	Type of Response Required -Written Report
Fabio Costante	Comm. Infrastructure Services	CQ 16-2023 Asks Administration to report directly back to Council on the feasibility of adding Collector 1 roadways into the Expedited Traffic Calming process to allow for some tools, at the discretion of the Road Authority, to be installed on this type of road where there the road has significant residential frontages. ST2023 (May 29, 2023)	Type of Response Required -Written Report
Fabio Costante	Comm. Infrastructure Services	CQ 17-2023 Asks Administration to investigate a method to implement Intelligent Transportation applications to improve transportation and traffic flow throughout the City. Including, but not limited to, an advanced warning system for trains for eastbound travel on Tecumseh Road West east of Crawford. MT2023 (May 29, 2023)	Type of Response Required -Written Report

Gary Kaschak	Comm. Infrastructure Services	CQ 18-2023 Asks in order to achieve increased waste diversion targets & not fill up our Landfill as fast, I ask that Administration for a report to look into reversing the garbage day & recycle day schedules with recycling pickup day coming before garbage day. I believe this could in fact get more goods into the recycle stream if being picked up one day before garbage day. I look forward to a report from our Environmental Services group. EI2023 (June 12, 2023)	Type of Response Required -Written Report
Angelo Marignani	Comm. Community Services	CQ 19-2023 Asks that Administration look into reopening the concession stand at Sandpoint beach and report on the costs and risks concern. Look into programming with pop-up local restaurants featured on weekends. ACOQ2023 & SR2023 (June 12, 2023)	Type of Response Required -Written Report
Renaldo Agostino	Comm. Human & Health Services	CQ 20-2023 Asks that administration report back to city council regarding all municipal and community outreach programs currently available and research and analyze the feasibility of expanding operating hours and services including having one dedicated number (ie 311/211) related to outreach support in our community. ACO2023 (July 10, 2023)	Type of Response Required -Written Report
Mark McKenzie	Comm. Economic Development & Innovation	CQ 21-2023 Asks that administration be directed to provide council with a feasibility report on the elimination of the alley closure application fee of \$1505 (and other associated fees) to assist in the acceleration of closing residential alleys. ACOQ2023 & ACO2023 (July 10, 2023)	Type of Response Required -Written Report
Mark McKenzie	Comm. Legal & Legislative Services	CQ 22-2023 Asks that Administration be directed to provide options on targeted and pro-active enforcement in paved alleys to address garbage, vandalism, encampments, and land maintenance concerns up to and including any possible collaborative efforts that can be initiated with other City departments and resources. ACOQ2023 & ACO2023 (July 10, 2023)	Type of Response Required -Written Report

/sg
as of August 3, 2023

**City Council Meeting
Tuesday, August 8, 2023
Item 11.4 – Written Submission**

From: Alite Construction <alitecanada@gmail.com>

Sent: August 3, 2023 11:09 PM

To: clerks <clerks@citywindsor.ca>; Mills, Shannon (She/Her) <smills@citywindsor.ca>; Mckenzie, Kieran <kmckenzie@citywindsor.ca>

Subject: Z/14266 for Council Meeting On August 8 2023

Good day to all,

1. We express strong opposition to the 1 foot reserve to the north of the ends of Oakridge and Farrow Avenue. This 1 foot reserve appears to solely benefit Wonsch while the properties to the north would be bearing 83.2 % of the cost .Therefore , it is imperative that the 1- foot reserve be eliminated and the services should be extended to the end of the lot line as a more equitable solution. It is important to note that during the committee meeting discussions, it was agreed that this scenario would not materialize. Thus we are perplexed as to how it found its way into the current council report C 115/2023
2. We strongly advocate for the absence of a reserve along the entire extent of the "benefiting properties"
3. To ensure a comprehensive review , we kindly request a copy of the quotation outlining the proposed cost of the infrastructure improvements, together with the rest of the tenders for this project.
4. It is critical to consider that approval of Wonsch's proposal will be interpreted as Planning's endorsement of the development of the entire area of the " benefiting properties", otherwise it would result in the unfair distribution of the infrastructure cost burden on the majority of the stakeholders.
5. I would like to appear as a delegate in person to speak in the council chamber on August 8, 2023 with regards to this file.

Best Regards,

Ali Fayaz

Alite Construction Inc.

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