

**April 6, 2023**

**TO THE MAYOR AND MEMBERS OF COUNCIL:**

**NO IN-CAMERA MEETING ON**  
**TUESDAY, APRIL 11, 2023**

The regular open meeting of Council will be held on Tuesday, April 11, 2023 at 4:00 o'clock p.m., in the Council Chambers, City Hall to consider the agenda for that day.

**BY ORDER OF THE MAYOR.**

Yours very truly,



**Steve Vlachodimos**  
**City Clerk**

/bm

**Consolidated City Council Meeting Agenda**

**Date:** Tuesday, April 11, 2023

**Time:** 4:00 o'clock p.m.

**Location:** Council Chambers, 1<sup>st</sup> Floor, Windsor City Hall

All members will have the option of participating in person in Council Chambers or electronically and will be counted towards quorum in accordance with Procedure By-law 98-2011 as amended, which allows for electronic meetings. The minutes will reflect this accordingly. Any delegations have the option to participate in person or electronically.

**MEMBERS:**

Mayor Drew Dilkens

Ward 1 – Councillor Fred Francis

Ward 2 – Councillor Fabio Costante

Ward 3 – Councillor Renaldo Agostino

Ward 4 – Councillor Mark McKenzie

Ward 5 – Councillor Ed Sleiman

Ward 6 – Councillor Jo-Anne Gignac

Ward 7 – Councillor Angelo Marignani

Ward 8 – Councillor Gary Kaschak

Ward 9 – Councillor Kieran McKenzie

Ward 10 - Councillor Jim Morrison

## ORDER OF BUSINESS

**Item #      Item Description**  
1.            **ORDER OF BUSINESS**

2.            **CALL TO ORDER** - Playing of the National Anthem

READING OF LAND ACKNOWLEDGEMENT

We [I] would like to begin by acknowledging that the land on which we gather is the traditional territory of the Three Fires Confederacy of First Nations, which includes the Ojibwa, the Odawa, and the Potawatomi. The City of Windsor honours all First Nations, Inuit and Métis peoples and their valuable past and present contributions to this land.

3.            **DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

4.            **ADOPTION OF THE MINUTES**

4.1          Adoption of the Windsor City Council meeting minutes held March 20, 2023  
**(SCM 103/2023) (attached)**

5.            **NOTICE OF PROCLAMATIONS**

“Sikh Heritage Month” – April 2023

“National Dental Hygienists Week” – April 4, 2023 – April 10, 2023

“Holocaust Remembrance Day” – April 23, 2023

“National Volunteer Week” – April 24, 2023 – April 30, 2023

**Flag Raising Ceremony**

“Sikh Heritage Month” – April 13, 2023

“Bhutanese Nepalese New Year Day Celebration” – April 14, 2023 – April 17, 2023

**Illumination**

“Organ Donation Week” – April 21, 2023 – April 28, 2023

6.            **COMMITTEE OF THE WHOLE**

7. **COMMUNICATIONS INFORMATION PACKAGE** (This includes both Correspondence and Communication Reports)
  - 7.1 Correspondence 7.1.1 through 7.1.9 **(CMC 5/2023) (attached)**
  - 7.2. Update of Round 1 of the Arts, Culture and Heritage Fund 2023 – City Wide **(S 39/2023)**
  
8. **CONSENT AGENDA**
  - 8.1. Request for Proposal for the Pathway to Potential Strategy Renewal, City Wide **(S 38/2023)**
  - 8.2. Request for Extension of Draft Plan Approval East Riverside – North Neighbourhood 1027458 Ontario Inc. Z-101-97 - Ward 7 **(C 46/2023)**
  - 8.3. Shelter Health Initiative Update - City Wide **(C 53/2023)**
  
9. **REQUEST FOR DEFERRALS, REFERRALS AND/OR WITHDRAWALS**
  
10. **PRESENTATIONS AND DELEGATIONS**
  
11. **REGULAR BUSINESS ITEMS** (Non-Consent Items)
  - 11.1. Approval Process for Temporary Patios on Private Properties 2023 – City Wide **(C 49/2023)**
  - 11.2. Class Environmental Assessment for the St. Rose Pumping Station - Ward 6 **(C 51/2023)**
  - 11.3. Canada Mortgage and Housing Corporation - Rapid Housing Initiative – Round 3 Cities Stream Allocation – Windsor Essex Community Housing Corporation Capital Project - City Wide **(C 54/2023) (attached)**
  - 11.4. The Next Generation 9-1-1 2022-2023 Funding Program - City Wide **(C 50/2023) (attached)**  
**Clerk’s Note:** P&C Memo provided to Mayor & members of Council only
  - 11.5. Tender 16-23 - 2023 Road Rehabilitation - Lauzon Parkway Phase 2 **(C 55/2023) (attached)**



12. **CONSIDERATION OF COMMITTEE REPORTS**

12.1. (i) Report of the Special In-Camera meeting or other Committee as may be held prior to Council (if scheduled)

13. **BY-LAWS (First and Second Reading) (*attached*)**

- 13.1. **By-law 32-2023** A BY-LAW TO FURTHER AMEND BY-LAW NUMBER 8600 CITED AS THE "CITY OF WINDSOR ZONING BY-LAW", authorized by CR89/2023 dated February 27, 2023
- 13.2. **By-law 33-2023** A BY-LAW TO FURTHER AMEND BY-LAW NUMBER 8600 CITED AS THE "CITY OF WINDSOR ZONING BY-LAW", authorized by CR90/2023 dated February 27, 2023
- 13.3. **By-law 34-2023** A BY-LAW TO PROVIDE THAT PART-LOT CONTROL SHALL NOT APPLY TO CERTAIN LAND THAT IS WITHIN REGISTERED PLAN 558 AND PLAN OF SUBDIVISION 12M-476 IN THE CITY OF WINDSOR, authorized by BL139-2013 dated August 26, 2013
- 13.4. **By-law 35-2023** A BY-LAW TO FURTHER AMEND BY-LAW NUMBER 8600 CITED AS THE "CITY OF WINDSOR ZONING BY-LAW", authorized by CR138/2023 dated March 20, 2023
- 13.5. **By-law 36-2023** A BY-LAW TO FURTHER AMEND BY-LAW NUMBER 8600 CITED AS THE "CITY OF WINDSOR ZONING BY-LAW", authorized by CR455/2020 dated September 14, 2020 and BL57-2021 dated March 29, 2021
- 13.6. **By-law 37-2023** A BY-LAW TO FURTHER AMEND BY-LAW 9023 BEING A BY-LAW TO REGULATE VEHICULAR PARKING WITHIN THE LIMITS OF THE CITY OF WINDSOR ON MUNICIPAL STREETS, MUNICIPAL PARKING LOTS AND PRIVATE PROPERTIES, authorized by CAO 78/2023 dated March 21, 2023
- 13.7. **By-law 38-2023** A BY-LAW TO FURTHER AMEND BY-LAW 188-2000, BEING A BY-LAW TO APPOINT PROVINCIAL OFFENCES OFFICERS FOR THE CORPORATION OF THE CITY OF WINDSOR, authorized by BL98-2011 s. 27.1(l)(i) dated June 7, 2011
- 13.8. **By-law 39-2023** A BY-LAW TO FURTHER AMEND BY-LAW NUMBER 8600 CITED AS THE "CITY OF WINDSOR ZONING BY-LAW", authorized by CR352/2021 dated July 26, 2021
- 13.9. **By-law 40-2023** A BY-LAW TO ADOPT AMENDMENT NO. 156 TO THE OFFICIAL PLAN OF THE CITY OF WINDSOR, authorized by CR92/2023 dated February 27, 2023

13.10. **By-law 41-2023** A BY-LAW TO FURTHER AMEND BY-LAW NUMBER 8600 CITED AS THE "CITY OF WINDSOR ZONING BY-LAW", authorized by CR92/2023 dated February 27, 2023

13.11. **By-law 42-2023** A BY-LAW TO ASSUME MCROBBIE ROAD FROM MULBERRY ROAD TO WILDWOOD DRIVE AND THE EAST/WEST PORTION OF LEISURE CRESCENT FROM MCROBBIE ROAD EAST TO LOT 103 ON 12M-533, BEING STREETS SHOWN ON PLAN OF SUBDIVISION 12M-533 KNOWN AS MCROBBIE ROAD AND LEISURE CRESCENT, IN THE CITY OF WINDSOR authorized by M98-2012 dated February 21, 2012

13.12. **By-law 43-2023** A BY-LAW TO CONFIRM PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE CITY OF WINDSOR AT ITS MEETING HELD ON THE 11th DAY OF APRIL, 2023

14. **MOVE BACK INTO FORMAL SESSION**

15. **NOTICES OF MOTION**

16. **THIRD AND FINAL READING OF THE BY-LAWS**

By-laws 32-2023 through 43-2023 (inclusive)

17. **PETITIONS**

18. **QUESTION PERIOD**

18.1 Outstanding Council Questions as of April 11, 2023 **(SCM 116/2023)** *(attached)*

18.2 Outstanding Council Directives as of April 11, 2023 **(SCM 108/2023)** *(attached)*

19. **STATEMENTS BY MEMBERS**

20. **UPCOMING MEETINGS**

City Council Meeting  
Monday, April 24, 2023  
4:00 p.m., Council Chambers

Environment, Transportation & Public Safety Standing Committee  
Wednesday, April 26, 2023  
4:30 p.m., Council Chambers

21. **ADJOURNMENT**



**Committee Matters: SCM 103/2023**

**Subject: Adoption of the Windsor City Council meeting minutes held March 20, 2023**



## CITY OF WINDSOR MINUTES 03/20/2023

### City Council Meeting Minutes

Date: Monday, March 20, 2023

Time: 4:00 o'clock p.m.

#### **Members Present:**

##### **Mayor**

Mayor Drew Dilkens

##### **Councillors**

Ward 1 - Councillor Fred Francis

Ward 2 - Councillor Fabio Costante

Ward 3 - Councillor Renaldo Agostino

Ward 4 - Councillor Mark McKenzie

Ward 5 - Councillor Ed Sleiman

Ward 6 - Councillor Jo-Anne Gignac

Ward 7 - Councillor Angelo Marignani

Ward 8 - Councillor Gary Kaschak

Ward 9 - Councillor Kieran McKenzie

Ward 10 - Councillor Jim Morrison

## **1. ORDER OF BUSINESS**

## **2. CALL TO ORDER**

Following the playing of the Canadian National Anthem and reading of the Land Acknowledgement, the Mayor calls the meeting to order at 4:20 o'clock p.m.

## **3. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

Councillor Fred Francis discloses an interest and abstains from voting on Item 8.3 being "Sunset Avenue from Wyandotte to College Project; Legal Agreement with University of Windsor- Ward 2", as his wife works at the University of Windsor.

Councillor Fred Francis discloses an interest and abstains from voting on Item 8.21 being "United Way – ProsperUs Collective Impact Initiative – Progress of the ProsperUs Cradle to Career Strategy for Windsor", as it relates to his employer.

Councillor Fred Francis discloses an interest and abstains from voting on Item 8.23 being "Asylum Claimants Transferred to Windsor Hotels by Immigration, Refugees and Citizenship Canada (IRCC) - City Wide", as it relates to his employer.

## **4. ADOPTION OF THE MINUTES**

### **4.1. Adoption of the Special Meeting of Council minutes held March 9, 2023**

Moved by: Councillor Gary Kaschak  
Seconded by: Councillor Angelo Marignani

That the minutes of the meeting of the Special Meeting of Council held March 9, 2023 **BE ADOPTED** as presented.

Carried.

Report Number: SCM 93/2023

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### 4.2. Adoption of the Windsor City Council meeting minutes held February 27, 2023

Moved by: Councillor Gary Kaschak

Seconded by: Councillor Angelo Marignani

That the minutes of the meeting of Council held February 27, 2023 **BE ADOPTED** as presented.  
Carried.

Report Number: SCM 99/2023

## 5. NOTICE OF PROCLAMATIONS

### Flag Raising Ceremony

“13<sup>th</sup> Pakistan Day” – March 19, 2023

“Run for Rocky Day” - April 6, 2023 – April 10, 2023

### Illumination

“World Down Syndrome Day” – March 21, 2023

“Epilepsy Awareness Day” – March 26, 2023

## 6. COMMITTEE OF THE WHOLE

Moved by: Councillor Kieran McKenzie

Seconded by: Councillor Mark McKenzie

That Council do now rise and move into Committee of the Whole with the Mayor presiding for the purpose of dealing with:

(a) communication items;

(b) consent agenda;

(c) hearing requests for deferrals, referrals and/or withdrawals of any items of business;

(d) hearing presentations and delegations;

(e) consideration of business items;

(f) consideration of Committee reports;

(g) Report of Special In-Camera Meeting or other Committee as may be held prior to Council (if scheduled); and

(h) consideration of by-laws 19-2023 through 30-2023 (inclusive)

Carried.

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### 7. COMMUNICATIONS INFORMATION PACKAGE (This includes both Correspondence and Communication Reports)

#### 7.1. Correspondence Monday, March 20, 2023

Moved by: Councillor Jim Morrison

Seconded by: Councillor Ed Sleiman

Decision Number: CR119/2023

That the following Communication Items 7.1.1 through 7.1.5, and 7.1.8 through 7.1.15 be set forth in the Council Agenda **BE REFERRED** as noted; and that Item 7.1.7, 7.1.6 AND 7.1.16 be dealt with as follows:

#### 7.1.7 Memo regarding The Association of Municipalities (AMO) request for every municipality and District Social Services Administration Board (DSSAB) to pass a resolution to call for the end of homelessness

Moved by: Councillor Kieran McKenzie

Seconded by: Councillor Fred Francis

Decision Number: CR154/2023

**WHEREAS** the homeless crisis is taking a devastating toll on families and communities, undermining a healthy and prosperous Ontario;

**WHEREAS** homelessness requires a range of housing, social service and health solutions from government;

**WHEREAS** homelessness is felt most at the level of local government and the residents that they serve;

**WHEREAS** municipalities and District Social Administration Boards are doing their part, but do not have the resources, capacity or tools to address this complex challenge; and,

**WHEREAS** leadership and urgent action is needed from the provincial government on an emergency basis to develop, resource, and implement a comprehensive plan to prevent, reduce and ultimately end homelessness in Ontario.

**THEREFORE BE IT RESOLVED** that the City of Windsor calls on the Provincial Government to urgently:

- a. Acknowledge that homelessness in Ontario is a social, economic, and health crisis;
- b. Commit to ending homelessness in Ontario;



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- c. Work with AMO and a broad range of community, health, Indigenous and economic partners to develop, resource, and implement an action plan to achieve this goal; and,

**BE IT FURTHER RESOLVED** that a copy of this motion be sent to the Minister of Municipal Affairs and Housing; the Minister of Children, Community and Social Services; the Minister of Health; and to the Association of Municipalities of Ontario.

Carried.

### **7.1.6 Letter requesting that the City of Windsor participate in a pilot program to collect data on consumer reaction to the sale of spirits alongside beer, wine and cider in grocery stores**

Moved by: Councillor Jo-Anne Gignac

Seconded by: Councillor Gary Kaschak

Decision Number: CR120/2023

That the Correspondence from Spirits Canada, Association of Canadian Distillers dated March 8, 2023 regarding “Request that the City of Windsor participate in a pilot program to collect data on consumer reaction to the sale of spirits alongside beer, wine and cider in grocery stores” **BE RECEIVED**; and further,

That the City of Windsor **SUPPORT** Spirits Canada, Association of Canadian Distillers request that the Provincial Government initiate a pilot program to test consumer reaction to the sale of spirits alongside beer, wine and cider within Ontario grocery stores.

Carried.

### **7.1.16 Letter requesting that the City of Windsor endorse the municipal representatives for the Essex Region Source Protection Authority**

Moved by: Councillor Fred Francis

Seconded by: Councillor Keiran McKenzie

Decision Number: CR121/2023

That the Correspondence from Essex Region Conservation regarding “Request that the City of Windsor endorse the municipal representatives for the Essex Region Source Protection Authority” **BE RECEIVED**; and further,

That City Council **ENDORSE** the appointment of Frank Garardo, Planner III – Policy & Special Studies as the Municipal Representative for the Essex Region Source Protection Committee for the period of April 13, 2023 to April 13, 2028, as well as Dennis Rogers, Union Water Supply System as the Municipal Representative for the Essex Region Source Protection Committee for the period of April 13, 2023 to April 13, 2028.

Carried.

No.	Sender	Subject
7.1.1	Lisa Gretzky, MPP Windsor West	Letter requesting that provincial funding be forwarded to the Windsor-Essex County Health Unit (WECH) to allow for the opening and operation of the SafePoint Consumption and Treatment Services Site  Commissioner, Human & Health Services GP2023 Note & File
7.1.2	Andrew Dowie, MPP Windsor-Tecumseh	Letter requesting that the City of Windsor and Windsor-Essex County Health Unit (WECH) receive confirmation of provincial funding to allow for the opening of the SafePoint Consumption and Treatment Services Site  Commissioner, Human & Health Services MH/14274 Note & File
7.1.3	Minister of Transport	Letter addressing preconstruction conditions associated with the Government of Canada's approval of the construction of a replacement Ambassador Bridge and the expansion of the associated Canadian border services facilities  Commissioner, Infrastructure Services Chief Building Official City Planner Commissioner, Legal & Legislative Services GF2023 Note & File

7.1.4	Ministry of Energy	<p>Letter expressing gratitude to Council for passing a resolution in support of a reliable, affordable and clean electricity grid across Ontario</p> <p style="text-align: right;">Commissioner, Economic Development &amp; Innovation GP2023 Note &amp; File</p>
7.1.5	Town of Tecumseh	<p>Notice of study commencement and public information centre #1, Thursday, April 13, 2023 at 4:00 o'clock p.m. taking place at the Tecumseh Recreation Complex and Arena, Centre Ice Room, 1202 McNorton Street, Tecumseh</p> <p style="text-align: right;">Commissioner, Infrastructure Services City Planner Deputy City Solicitor – Legal &amp; Real Estate SW2023 Note &amp; File</p>
7.1.6	Spirits Canada, Association of Canadian Distillers	<p>Letter requesting that the City of Windsor participate in a pilot program to collect data on consumer reaction to the sale of spirits alongside beer, wine and cider in grocery stores</p> <p style="text-align: right;">APR2023 COUNCIL DIRECTION REQUESTED, otherwise Note &amp; File</p>
7.1.7	Commissioner, Human & Health Services, City of Windsor	<p>Memo regarding The Association of Municipalities (AMO) request for every municipality and District Social Services Administration Board (DSSAB) to pass a resolution to call for the end of homelessness</p> <p style="text-align: right;">GH/11710 COUNCIL DIRECTION REQUESTS, otherwise Note &amp; File</p>

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7.1.8	Committee of Adjustment	Applications to be heard by the Committee of Adjustment/Consent Authority, Thursday, March 30, 2023 at 3:30 p.m., through Electronic Meeting Participation  Commissioner, Economic Development & Innovation City Planner Z2023 Note & File
7.1.9	City Planner/Executive Director	Application for Zoning Amendment, JBM Capital Inc., 2601 Lauzon Parkway, Application to permit a townhouse dwelling  Z/14545 Note & File
7.1.10	City Planner/Executive Director	Application for Zoning Amendment, 2863167 Ontario Inc., 4170 & 4190 6 <sup>th</sup> Concession Road, Application to permit townhouse dwellings on the subject lands  Z/14544 Note & File
7.1.11	City Planner/Executive Director	Application for Condominium Application, Ryan Michael Solcz Prof. Corp., 1500 Ouellette Ave, Application for a 10-unit residential and 2-unit commercial development  Z/14543 Note & File
7.1.12	City Planner/Executive Director	Application for Zoning Amendment, Supreme Homes Group, 2609 Pillette Ave, Application to permit semi-detached dwellings  Z/14542 Note & File
7.1.13	City Planner/Executive Director	Application for Zoning Amendment, Supreme Homes Group, 1334-1336 Lincoln Road, Application to permit a three-plex dwelling  Z/14540 Note & File

7.1.14	City Planner/Executive Director	Application for Zoning Amendment, Avant Group Inc., 0 & 1466 St. Patrick's Ave, Application to permit the construction of a townhome dwelling with four dwelling units  Z/14541 Note & File
7.1.15	City Planner/Executive Director	Application for Zoning Amendment, 5050542 Ontario Inc., 3623, 3631, & 3637 Howard Ave, Application to construct 11 multiple dwellings with a total of 64 dwelling units  Z/14539 Note & File
7.1.16	Essex Region Conservation	Letter requesting that the City of Windsor endorse the municipal representatives for the Essex Region Source Protection Authority City Planner Commissioner, Infrastructure Services Commissioner, Economic Development & Innovation  EI2023 COUNCIL DIRECTION REQUESTED, otherwise Note & File

Carried.

Report Number: CMC 4/2023

**7.2. Mayor, Councillors and Appointees Statement of Remuneration and Expenses for 2022**

Moved by: Councillor Jim Morrison  
 Seconded by: Councillor Ed Sleiman

Decision Number: CR122/2023

That the report of the City Treasurer regarding the Mayor, Councillors and Appointees 2022 Statement of Remuneration and Expenses for 2022 **BE RECEIVED** for information.

Carried.

Report Number: C 31/2023  
 Clerk's File: ACO/7090

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### 7.3. 2022 Status Report regarding City's response to Cannabis Retail Store Applications provided to AGCO – City Wide

Moved by: Councillor Jim Morrison

Seconded by: Councillor Ed Sleiman

Decision Number: CR123/2023

That the report of the Chief Administrative Officer dated March 1, 2023 regarding the City's response to Cannabis Retail Store Applications provided to the Alcohol and Gaming Commission of Ontario (AGCO) for 2022 **BE RECEIVED** for information.

Carried.

Report Number: C 37/2023

Clerk's File: GP/13047

## 8. CONSENT AGENDA

### 8.1. Cabana Corridor Improvements Phase 4 - Mount Carmel Drive to Highway 3; Legal Agreements with St. Clair College - Ward 1

Moved by: Councillor Renaldo Agostino

Seconded by: Councillor Fabio Costante

Decision Number: CR124/2023

I. That Council **APPROVE** entering into a cost sharing and consent to enter agreements with St. Clair College for the road improvement work on the College lands as part of the Cabana Corridor Improvements Phase 4 tender #151-22, as follows:

- a. St. Clair College to reimburse the City of Windsor the amount of \$450,000 plus HST for the road improvement work on the College Lands as part of the Cabana Corridor Improvements Phase 4 Project; and
- b. St. Clair College to provide a Consent to Enter to the City and its Contractors , during and until the final completion date of the Cabana Phase 4 construction project, to enter upon part of the lands municipally known as 3995 & 3900 Geraedts Drive, and 2000 Talbot Road, as shown on the aerial image and work drawing attached as Appendix A.1 & A.2 and legally described as SANDWICH WEST CON 4; PT LOT 2; PLAN 1363; BLKS K; L; M N; P & PT BLK O; LANE; LOTS 811 TO 842; 853 TO 866; PT RANKIN AVENUE; PLAN 1438; LOTS 1 TO 3 & 10; PT LOTS 11 TO 17; PT BLK J; PT ALLEY; RP 12R24499 (the "**Land**");

and;

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- II. That the Chief Administrative Officer and the City Clerk **BE AUTHORIZED** to sign a Cost Sharing and Consent to Enter Agreements with St. Clair College, as described in recommendation I, satisfactory in form to the Commissioner of Legal & Legislative Services, in technical content to the Commissioner of Infrastructure Services, and in financial content to the Commissioner of Corporate Services CFO/City Treasurer.

Carried.

Report Number: C 42/2023  
Clerk's File: SW/14546

### 8.2. Private Access Culvert within the Little 10th Concession Drain for 3940 Lauzon Road - Ward 9

Moved by: Councillor Renaldo Agostino  
Seconded by: Councillor Fabio Costante

Decision Number: CR125/2023

- I. That City Council **ADOPT** the Drainage Engineer's Report for improvements to the Little 10<sup>th</sup> Concession Drain completed by Baird AE, dated February 2, 2023 to install private access culverts for the property at 3940 Lauzon Road in accordance with Section 45 of the *Drainage Act*; and,
- II. That City Council **APPROVE** By-law 22-2023 in accordance with Section 58 of the *Drainage Act*.

Carried.

Report Number: C 29/2023  
Clerk's File: SW2023

### 8.4. Private Access Culvert within the 5th Concession Drain for 4088 and 4096 Sixth Concession Road - Ward 9

Moved by: Councillor Renaldo Agostino  
Seconded by: Councillor Fabio Costante

Decision Number: CR127/2023

- I. That City Council **ADOPT** the Drainage Engineer's Report for improvements to the 5<sup>th</sup> Concession Drain, completed by R.C. Spencer Associates Inc., dated January 27, 2023, to install a private access culvert for the properties at 4088 and 4096 Sixth Concession Road in accordance with Section 45 of the *Drainage Act*; and,
- II. That City Council **APPROVE** By-law 21-2023 in accordance with Section 58 of the *Drainage Act*.

Carried.

### **8.5. Windsor Bicycling Committee 2022 Annual Report**

Moved by: Councillor Renaldo Agostino  
Seconded by: Councillor Fabio Costante

Decision Number: CR128/2023 ETPS 925  
That the Windsor Bicycling Committee 2022 Annual Report **BE APPROVED**.  
Carried.

Report Number: SCM 3/2023  
Clerk's File: MB2023

### **8.6. Minutes of the Windsor Bicycling Committee of its meeting held December 13, 2022**

Moved by: Councillor Renaldo Agostino  
Seconded by: Councillor Fabio Costante

Decision Number: CR129/2023 ETPS 926  
That the Minutes of the Windsor Bicycling Committee of its meeting held December 13, 2022 **BE RECEIVED**.  
Carried.

Report Number: SCM 22/2023  
Clerk's File: MB2023

### **8.7. Grove Avenue (Janette Avenue to Bruce Avenue) Traffic Calming - Ward 3**

Moved by: Councillor Renaldo Agostino  
Seconded by: Councillor Fabio Costante

Decision Number: CR130/2023 ETPS 927  
That Administration **BE DIRECTED** to install speed humps and associated signs and pavement markings on Grove Avenue between Bruce Avenue and Janette Avenue.  
Carried.

Report Number: S 8/2023  
Clerk's File: ST/13863



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### 8.8. West Windsor Flood Risk Study - Climate Change Risk Assessment - Report Endorsement - Wards 1 & 2

Moved by: Councillor Renaldo Agostino

Seconded by: Councillor Fabio Costante

Decision Number: CR131/2023 ETPS 928

That Council **ENDORSE** the “West Windsor Flood Risk Study – Climate Change Risk Assessment”, attached as Appendix A, as a planning document with recommendations and conclusions, as identified and prepared by Dillon Consulting, dated January 2023.

Carried.

Report Number: S 20/2023

Clerk’s File: SW2023

### 8.9. E-Scooter Update - City-wide

Moved by: Councillor Renaldo Agostino

Seconded by: Councillor Fabio Costante

Decision Number: CR132/2023 ETPS 929

That the report of the Active Transportation Coordinator dated January 10, 2023 regarding E-Scooter Update – City-wide **BE RECEIVED** for information.

Carried.

Report Number: C 7/2023

Clerk’s File: SW/13715

### 8.10. Response to CQ 9-22 – Driveway Culvert Rehabilitation & Backyard Drainage Implementation Programs

Moved by: Councillor Renaldo Agostino

Seconded by: Councillor Fabio Costante

Decision Number: CR133/2023 ETPS 930

That the report of the Right of Way & Field Services Coordinator dated January 4, 2023 regarding the Response to CQ 9-22 – Driveway Culvert Rehabilitation & Backyard Drainage Implementation Programs **BE RECEIVED** by Council for information; and

That Administration **BE REQUESTED** to create a program for Private Culvert rehabilitation for Council’s consideration.

Carried.

Report Number: C 2/2023

Clerk’s File: SW2023

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### 8.11. Effectiveness of Salting Residential Streets During Winter Control Incident Response to Prevent Ice Formation

Moved by: Councillor Renaldo Agostino  
Seconded by: Councillor Fabio Costante

Decision Number: CR134/2023 ETPS 931

That the report of the Maintenance Coordinator dated December 21, 2022 regarding Effectiveness of Salting Residential Streets during Winter Control Incident Response to Prevent Ice Formation, **BE RECEIVED** for information; as well as the additional information memo.

Carried.

Report Number: C 227/2022

Clerk's File: SW2022

### 8.12. Response to CQ 15-2021 – July 16, 2021 Rain Event (City Wide)

Moved by: Councillor Renaldo Agostino  
Seconded by: Councillor Fabio Costante

Decision Number: CR135/2023 ETPS 932

That the report of the Executive Initiative Coordinator, Infrastructure Services dated January 11, 2023 regarding Response to CQ 15-2021 – July 16, 2021 Rain Event (City Wide) **BE RECEIVED**.

Carried.

Report Number: C 8/2023

Clerk's File: SW2023

### 8.14. Update to Transit Windsor Signing Authorities - City Wide

Moved by: Councillor Renaldo Agostino  
Seconded by: Councillor Fabio Costante

Decision Number: CR137/2023 ETPS 936

That the Environment, Transportation & Public Safety Standing Committee, sitting as the Transit Windsor Board of Directors and City Council **AUTHORIZE** the following positions at Transit Windsor to be signing authorities for the Transit Windsor Imprest Account:

- The Executive Director, Transit Windsor and the Director, Fleet and Facility Development, Transit Windsor as the primary signing authorities; and
- The Director, Operations and Planning, Transit Windsor and the Maintenance Manager-Fleet, Transit Windsor as the secondary signing authorities; and further,

That the secondary signing authorities **BE UTILIZED** only in the event that one of the primary signatories be unavailable; and further,

That the CAO **BE AUTHORIZED** to approve future amendments in signing authorities for the Transit Windsor Imprest Account where such changes are deemed administrative or housekeeping in nature.  
Carried.

Report Number: S 18/2023  
Clerk's File: MT/13708

**8.15. Zoning By-law Amendment Application for property known as 478 Janette Avenue; Applicant: 1413600 Ontario Ltd.; File No. Z-029/22, ZNG/6847; Ward 3.**

Moved by: Councillor Renaldo Agostino  
Seconded by: Councillor Fabio Costante

Decision Number: CR138/2023 DHSC 481

- I. That Zoning By-law 8600 **BE AMENDED** for the lands located on the east side of Janette Avenue, between Wyandotte Street West and Park Street West, described as Lot 68 and Pt Lot 67, Plan 274, [PIN 01195-0191 LT], by adding a site specific holding provision to permit "One Multiple Dwelling with a maximum of six dwelling units" as an additional permitted use, subject to additional regulations;

**"467. EAST SIDE OF JANETTE AVENUE, BETWEEN WYANDOTTE STREET WEST AND PARK STREET WEST**

For the lands comprising Lot 68 and Pt Lot 67, Plan 274, PIN 01195-0191 LT, "One *Multiple Dwelling* with a maximum of six *dwelling units*" shall be an additional permitted use and the following shall apply:

1. The provisions in Section 11.2.5.4, save and except for section 11.2.5.4.4
  2. Main Building Height - maximum 10.0 m  
[ZDM 3; ZNG/6847]"
- II. That the holding (H) symbol **BE REMOVED** when the applicant/owner submits an application to remove the holding (H) symbol and the following conditions are satisfied:
- a) Official approval of the storm water management calculations;
  - b) Street Opening Permit; and
  - c) Alley Maintenance Contribution of \$5,750.00 paid to the Corporation of the City of Windsor.

Carried.

Report Number: S 26/2023  
Clerk's File: Z/14512

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### 8.16. Approval of a Plan of Condominium with Exemption under Section 9(3) of the Condominium Act, 4755, 4775 & 4785 Walker Road; Applicant: 5042667 Ontario Ltd.; File# CDM 002-22 [CDM-6829]; Ward 9

Moved by: Councillor Renaldo Agostino

Seconded by: Councillor Fabio Costante

Decision Number: CR139/2023 DHSC 482

That the application of 5042667 Ontario Ltd. for an exemption under Section 9(3) of *The Condominium Act* for approval of a plan of condominium (Standard Condominium), comprised of a total of 224 dwelling units and 7 commercial units within three (3) new Multiple Dwelling structures under construction or planned to be constructed, as shown on the attached MAP Nos. CDM-002/22-1, CDM-002/22-2, and CDM-002/22-3A,3B,3C, on parcels legally described as Pt Lot 13, Concession 6, PART 3 and Pt of PART 2 on Plan 12R-17667, and PARTS 6 to 9 on Plan 12R-24241, City of Windsor; located at 4755, 4775 and 4785 Walker Road, **BE APPROVED** for a period of three (3) years.

Carried.

Report Number: C 25/2023

Clerk's File:Z/14505

### 8.17. Official Plan & Zoning Bylaw Amendments, Draft Plan of Subdivision Applications - Z 027-22 [ZNG-6832], OPA 163 [OPA-6833], SDN001/22 [SDN6834] - 1027458 Ontario Inc. - 0 Clover Avenue - NE Corner Florence & Beverly Glen - Ward 7

Moved by: Councillor Renaldo Agostino

Seconded by: Councillor Fabio Costante

Decision Number: CR140/2023 DHSC 483

- I. That the City of Windsor Official Plan Volume II – East Riverside Secondary Plan Schedule ER-2 **BE AMENDED** by changing the land use designation of Block 65, Plan 12M-581, City of Windsor from Open Space to Neighbourhood Residential;
- II. That the City of Windsor Official Plan Volume II – East Riverside Secondary Plan Schedule ER-2 **BE AMENDED** by changing the land use designation of Blocks 63 and 64, Plan 12M-581, City of Windsor from School Site to Neighbourhood Residential;
- III. That an amendment to City of Windsor Zoning By-law 8600 **BE APPROVED**, changing the zoning of Block 65, Plan 12M-581 from Green District 1.1 (GD1.1) to Residential District (HRD) 2.3;
- IV. That a Hold provision **BE APPLIED** to Blocks 63-65, Plan 12M-581 and that it be removed

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when the conditions contained in Section 5.4 HOLDING ZONE PROVISIONS of City of Windsor Zoning By-law 8600 have been met;

- V. That subsection 1 of Section 20 of the City of Windsor Zoning By-law 8600 **BE AMENDED** for the lands described as Block 63-65, Plan 12M-581 by adding site specific regulations as follow:

466. **NORTH EAST CORNER OF FLORENCE AVENUE AND BEVERLEY GLEN STREET**

For the lands described as Blocks 63-65, Plan 12M-581, the total area of the *required front yard* occupied by a hard surface for the purpose of a walkway, driveway, *access area*, *parking space*, or any combination thereof, exceeding 60% of the *required front yard* shall be prohibited, and,

Lot Coverage – Maximum 50%  
(ZDM 14; ZNG/6832)

- VI. That the application of 1027458 Ontario Inc. for Draft Plan of Subdivision approval of Blocks 63-65 (incl.), Plan 12M-581, City of Windsor; **BE APPROVED** on the following basis:

- A. That this approval applies to the draft plan of subdivision, as shown on the attached Drawing SDN001/22-1, which will facilitate the construction of 117 townhome dwellings and 2 blocks for a greenway/utility corridor.
- B. That the Draft Plan Approval shall lapse on (5 years from the date of approval).
- C. That the Owner Shall submit for approval of the City Planner, a final draft M-Plan, which shall include the names of all road allowances within the plan, as approved by the Corporation.
- D. That the Owner undertakes to provide the following matters prior to the registration of the final Plan of Subdivision:
- a. The Owner will include all items as set out in the results of circularization and other relevant matters set out in CR 233/98 (Standard Subdivision Agreement).
- b. The Owner will create, prior to the issuance of a building permit, the following rights-of-way, in accordance with the approved Plan of Subdivision:
1. 20m right of way for the new Streets “Thunderbay Avenue” and “Ivanhill Avenue”
  2. A right of way for the Court as shown on the Draft Plan of Subdivision west of Thunderbay Avenue, South of Block 28.
- c. The Owner shall agree to fully construct all future municipal right-of-ways, including, but not limited to: pavements, curbs and gutters, utilities and the necessary drainage facilities, according to City of Windsor standard specification for the following road designations:
1. Local Residential Roads: complete with 20 metre right-of-ways. Pavements to be twenty-eight (28) feet (8.6 metres) in width.
  2. Collector Roads:  
Class 2 Collector - Florence Ave is to be constructed as per the requirements of the Environmental Assessment.

- 
- d. The Owner will provide the following corner cut-offs on the approved Final Plan of Subdivision:
- 4.6m x 4.6m – Intersection of Thunderbay Avenue and Beverly Glen Street;  
Intersection of Ivanhill Avenue and Beverly Glen Street;  
Intersection of Thunderbay Avenue and Ivanhill Avenue;  
Intersection of Thunderbay Avenue and Clover Avenue;  
Intersection of Beverly Glen Street and Clover Avenue;  
Intersection of Jerome St and Florence Avenue;  
Intersection of Beverly Glen Street and Florence Avenue,  
to the satisfaction of the City Planner and the City Engineer.
- e. The Owner will comply with all the following requirements relating to sidewalks:  
Sidewalks will be constructed:  
On the East Side of Thunderbay Avenue and Ivanhill Avenue;  
On the South side of Thunderbay Avenue;  
On Florence Avenue as per the Environmental Assessment,  
All to the satisfaction of the City Engineer and the City Planner.
- f. The Owner shall agree to retain a Consulting Engineer at its own expense to provide a detailed servicing study report on the impact of the increased flow to the existing municipal sewer systems, satisfactory in content to the City Engineer and prior to the issuance of a construction permit.
- g. The Owner shall agree to:
1. Undertake an engineering analysis to identify stormwater quality and quantity measures as necessary to control any increases in flows in downstream watercourses, up to and including the 1:100 year design storm, to the satisfaction of the Municipality and the Essex Region Conservation Authority.
  2. Install stormwater management measures identified above, as part of the development of the site, to the satisfaction of the City Engineer and the Essex Region Conservation Authority.
  3. Obtain the necessary permit or clearance from the Essex Region Conservation Authority prior to undertaking site alterations and/or construction activities.
- h. The Owner shall agree to be responsible for the costs associated with the relocation of the sanitary sewer which presently extends south of Elinor Street and through Block 64, Plan 12M-581. All work to be done to the satisfaction of the City Engineer.
- i. The Owner shall agree to convey any easement(s) as deemed necessary by Bell Canada to service this new development. The Owner further agrees and acknowledges to convey such easements at no cost to Bell Canada.
- j. The Owner shall agree that should any conflict arise with existing Bell Canada facilities where a current and valid easement exists within the subject area, the Owner shall be responsible for the relocation of any such facilities or easements at their own cost.
- k. The Owner shall agree to convey gratuitously to the Corporation Blocks 27 and 28 on the draft Plan of Subdivision (SDN 001/22-1) for the purposes of municipal

infrastructure (existing sanitary sewer) to the satisfaction of the City Engineer and the City Planner prior to the issuance of a construction permits.

- I. The Owner shall agree that a Stage 1 Archaeological Assessment and any further recommended assessments are required to be entered into the Ontario Public Register of Archaeological Reports to the satisfaction of the City Planner and the Ontario Ministry of Heritage, Sport, Tourism, and Culture Industries, prior to the issuance of a construction permits.
- m. The Owner shall agree that a final copy of the archaeological reports will be submitted to the City of Windsor.
- n. The Owner shall agree to complete an MECP species at risk screening and comply with all requirements, including any required remediation measures, resulting from any study or report submitted to the MECP/MNRF regarding SAR assessment, all at its entire expense, to the satisfaction of the City Planner.

NOTES TO DRAFT APPROVAL (File: SDN-001/22)

1. The applicant is directed to Section 51(39) of *The Planning Act 1990* regarding appeal of any imposed conditions to the Ontario Land Tribunal. Appeals are to be directed to the City Clerk of the City of Windsor.
  2. It is the applicant's responsibility to fulfil the conditions of draft approval and to ensure that the required clearance letters are forwarded by the appropriate agencies to the City of Windsor, to the attention of the Executive Director/City Planner, quoting the above-noted file number.
  3. The applicant should consult with an Ontario Land Surveyor for this proposed plan concerning registration requirements relative to the *Certification of Titles Act*.
  4. The final plan approved by the Corporation of the City of Windsor must be registered within thirty (30) days or the Corporation may withdraw its approval under Section 51(59) of *The Planning Act 1990*.
  5. All plans of subdivision/condominium are to be prepared and presented in metric units and certified by the Ontario Land Surveyor that the final plan is in conformity to the approved zoning requirements.
- VII That the City Clerk and Licence Commissioner **BE AUTHORIZED** to issue the required notice respecting approval of the draft plan of subdivision under Section 51(37) of *The Planning Act*; and,
- VIII That prior to the final approval of the plan of subdivision by the Corporation of the City of Windsor, the Executive Director/City Planner shall **BE ADVISED**, in writing, by the appropriate agencies that conditions have been satisfied; and,
- IX That the Chief Administrative Officer and City Clerk **BE AUTHORIZED** to sign all necessary agreements and documents approved as to form and content satisfactory to the City Solicitor; and,
- X That the proponent **BE REQUESTED** to consider the feasibility of a North/South option off of Thunderbay Avenue.

Carried.

**8.18. Closure of part of E. C. Row Avenue East right-of-way, west of Banwell Road, Ward 9, SAS-6835**

Moved by: Councillor Renaldo Agostino  
Seconded by: Councillor Fabio Costante

Decision Number: CR141/2023 DHSC 486

- I. That the portion of E. C. Row Avenue East right-of-way shown on Drawing No. CC-1819 (*attached* hereto as Appendix "A") and described as Parts 12, 13, 15 & 26 on the Draft Reference Plan (*attached* hereto as Appendix "B"), and hereinafter referred to as the "Subject Lands", **BE ASSUMED** for subsequent closure;
- II. That the Subject Lands **BE CLOSED AND RETAINED** by The Corporation of the City of Windsor and as necessary, in a manner deemed appropriate by the City Planner, subject to the following:
  - a. Easements over Part 15 on the Draft Reference Plan being granted to the following parties, subject to their being accepted in the City's standard form and in accordance with the City's standard practice:
    - i. Bell Canada to protect aerial and buried facilities running parallel to the north of the existing two-lane asphalt road.
    - ii. EnWin Utilities Ltd. to accommodate existing hydro pole line with 27,600-volt primary electrical power circuit.
- III. That prior to the closure of the Subject Lands, the Site Plan Agreement for Site Plan Control File No. SPC-2022-11, **BE AMENDED** to add a Special Provision requiring NextStar Energy Inc. to enter into an Access Agreement with Emergency Services (Essex-Windsor EMS, Windsor Fire & Rescue Services and Windsor Police Service), permitting Emergency Services the right to access the Twin Oaks Business Park through the NextStar Energy EV Battery Plant site in the event that the other area roads are impassable.
- IV. That The City Planner **BE REQUESTED** to supply the appropriate legal description, in accordance with Drawing No. CC-1819 and the Draft Reference Plan.
- V. That The City Solicitor **BE REQUESTED** to prepare the necessary by-law(s).
- VI. That the matter **BE COMPLETED** electronically pursuant to By-law Number 366-2003.
- VII. That the following City of Windsor vacant parcel **BE DECLARED** surplus: Municipal address: 3501 Banwell Road (vacant land situated on the south side of E. C. Row Avenue East, east of 9455 Anchor Drive) Legal Description: Part 3 on the Draft Reference Plan Approximate Lot size: 29.46 metres by 7.37 metres by 29.66 metres by 7.39 metres Lot



area: 218.0 square metres.

- VIII. That the City Solicitor **BE AUTHORIZED** to prepare a by-law to dedicate Part 3 on the Draft Reference Plan as part of the public highway known as E. C. Row Avenue East to facilitate the construction of a cul-de-sac.

Carried.

Report Number: C 155/2022  
Clerk's File: SAA2023

**8.19. Downtown Windsor Enhancement Strategy and Community Improvement Plan Grant Applications made by Micheal de Rita for 2734844 Ontario Ltd. for 261-267 Pelissier Street, Ward 3**

Moved by: Councillor Renaldo Agostino  
Seconded by: Councillor Fabio Costante

Decision Number: CR142/2023 DHSC 487

- I. That the request made by 2734844 Ontario Ltd. (Owner) for the proposed development at 261-267 Pelissier Street to participate in:
  - a. the Building/Property Improvement Tax Increment Grant Program **BE APPROVED** for 100% of the municipal portion of the tax increment resulting from the proposed development for up to five (5) years or until 100% of the eligible costs are repaid pursuant to the Downtown Windsor Enhancement Strategy and Community Improvement Plan;
  - b. the Upper Storey Residential Conversion Grant Program **BE APPROVED** for \$50,000 towards eligible costs pursuant to the Downtown Windsor Enhancement Strategy and Community Improvement Plan.
- II. That Administration **BE DIRECTED** to prepare the agreements between the City and 2734844 Ontario Ltd. (Owner) to implement the Building/Property Improvement Tax Increment Grant Program at 261-267 Pelissier Street in accordance with all applicable policies, requirements, and provisions contained within the Downtown Windsor Enhancement Strategy and Community Improvement Plan.
- III. That the CAO and City Clerk **BE AUTHORIZED** to sign the Building/Property Improvement Tax Increment Grant Program at 261-267 Pelissier Street to the satisfaction of the City Planner as to content, the City Solicitor as to legal form, and the CFO/City Treasurer as to financial implications.
- IV. That the grants under Upper Storey Residential Conversion Grant Program for 261-267 Pelissier Street **BE PAID** to 2734844 Ontario Ltd. upon completion of the new residential unit as described in Report S16/2023 within two (2) years of Council approval subject to the satisfaction of the City Planner and Chief Building Official.

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- V. Grant funds in the amount of \$50,000 under the Upper Storey Residential Conversion Grant Program **BE TRANSFERRED** from the CIP Reserve Fund 226 to the City Centre Community Development Planning Fund (Project #7011022) when work is completed.
- VI. That should the project not be completed in two (2) years, City Council **AUTHORIZE** that the funds under the Building/Property Improvement Tax Increment Grant Program and Upper Storey Residential Conversion Grant Program be uncommitted and made available for other applications.
- VII. That the approval to participate in the Building/Property Improvement Tax Increment Grant Program **EXPIRE** if the grant agreement is not signed by applicant within one year following Council approval. The City Planner may extend the deadline for up to one year upon request from the applicant.

Carried.

Report Number: S 16/2023  
Clerk's File: Z/12916

### **8.20. Brownfield Redevelopment Community Improvement Plan (CIP) application submitted by Edna (Windsor) Inc., Walkerville Commercial Centre Inc., and Walkerville Walker Developments Inc for 0 Edna Street, 0 St. Luke Road, and part of 890 Walker Road (Ward 5)**

Moved by: Councillor Renaldo Agostino

Seconded by: Councillor Fabio Costante

Decision Number: CR143/2023 DHSC 488

- I. That the request made by 1026738 Ontario Limited, Walkerville Commercial Centre Inc., and Walkerville Walker Developments Inc. to participate in the Brownfield Rehabilitation Grant Program **BE APPROVED** for 70% (or 100% if LEED certified) of the municipal portion of the tax increment resulting from the proposed redevelopment at 0 Edna Street, 0 St. Luke Road, and part of 890 Walker Road for up to 10 years or until 100% of the eligible costs are repaid pursuant to the City of Windsor Brownfield Redevelopment Community Improvement Plan; and,
- II. That Administration **BE DIRECTED** to prepare an agreement between 1026738 Ontario Limited, Walkerville Commercial Centre Inc., Walkerville Walker Developments Inc., the City, and any persons legally assigned the right to receive grant payments to implement the Brownfield Rehabilitation Grant Program in accordance with all applicable policies, requirements, and provisions contained within the Brownfield Redevelopment Community Improvement Plan to the satisfaction of the City Planner as to content, the City Solicitor as to legal form, and the CFO/City Treasurer as to financial implications; and,
- III. That the CAO and City Clerk **BE AUTHORIZED** to sign the Rehabilitation Grant Agreement; and,

IV. That the approval to participate in the Brownfield Rehabilitation Grant Program **EXPIRE** if the agreement is not signed by applicant within one year following Council approval. The City Planner may extend the deadline for up to one year upon request from the applicant.

Carried.

Report Number: S 5/2023

Clerk's File: Z/14535

### **8.21. United Way - ProsperUs Collective Impact Initiative - Progress of the ProsperUS Cradle to Career Strategy for Windsor**

Moved by: Councillor Renaldo Agostino

Seconded by: Councillor Fabio Costante

Decision Number: CR144/2023

That the presentation entitled "United Way – ProsperUs Collective Impact Initiative – Progress of the ProsperUs Cradle to Career Strategy for Windsor" **BE RECEIVED**.

Carried.

Councillor Fred Francis discloses an interest and abstains from voting on this matter.

Clerk's File: MB2023

### **8.22. 2023 Municipally Significant Event Status, Wards 2,3,4,6,7**

Moved by: Councillor Renaldo Agostino

Seconded by: Councillor Fabio Costante

Decision Number: CR145/2023 CSPS205

That the request from: 1933900 Ontario Ltd; Hotel-Dieu Grace Healthcare Foundation; Northern Heat Rib Series; Poutine Feast Ontario Inc.; Rotary Club of Windsor (1918); Windsor Eats Inc.; and Windsor-Essex Pride Fest; for approval of designation as 'municipally significant' for the purpose of applying for their Special Occasions Permit – Public Event **BE APPROVED** by Council subject to the terms and conditions of the Special Event Agreement with the City; and further,

That City Council **APPROVE** the following proposed significant event dates for 2023:

#### **Saturday May 27, 2023**

Heart Breaker Challenge (Malden Park) hosted by Hotel-Dieu Grace Healthcare Foundation

#### **Thursday June 1, 2023 through Sunday June 4, 2023**

Windsor Rib Fest (Riverfront Festival Plaza and Riverfront Civic Terrace) hosted by Northern Heat Rib Series

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### Friday June 2, 2023 through Sunday June 4, 2023

Art in the Park (Willistead Park) hosted by Rotary Club of Windsor (1918)

### Thursday June 8, 2023 through Sunday June 11, 2023

Poutine Feast (Riverfront Festival Plaza and Riverfront Civic Terrace) hosted by Poutine Feast Ontario Inc.

### Thursday July 20, 2023

Dinner on the Pier (Assumption Park) hosted by Windsor Eats Inc.

### Friday August 11, 2023 through Sunday August 13, 2023

Pride Fest (Lanspeary Park and Outdoor Rink) hosted by Windsor-Essex Pride Fest

### Friday October 13, 2023 and Saturday October 14, 2023

Windsor Eats Craft Beer Fest (Willistead Park) hosted by 1933900 Ontario Ltd.  
Carried.

Report Number: S 21/2023

Clerk's File: SR/14497

## 11.1. Hosting 2023 Western Ontario Regional FireFit Competition - City Wide

Moved by: Councillor Renaldo Agostino

Seconded by: Councillor Fabio Costante

Decision Number: CR148/2023

That City Council **APPROVE** and **ENDORSE** the City of Windsor to host the 2023 Western Ontario Regional FireFit Competition on September 8, 9 and 10, 2023; and,

That City Council **APPROVE** the establishment of a 2023 Western Ontario Regional FireFit Competition Executive Committee comprised of staff from the following City departments and agencies:

- Windsor Fire & Rescue Service – City of Windsor
- Tourism Windsor Essex Pelee Island
- Finance – City of Windsor
- Risk Management – City of Windsor
- Recreation, Culture & Events – City of Windsor
- Sponsorship & Community Investment- Communications – City of Windsor

and,

That City Council **AUTHORIZE** the Executive Committee to proceed with all activities necessary to properly plan and to make decisions affecting the development and operation of the 2023 Western Ontario Regional FireFit Competition; and,

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That City Council **AUTHORIZE** approval to establish the 2023 Western Ontario Regional FireFit Competition as a Capital Project; and,

That the Executive Committee **BE AUTHORIZED** to approve changes in budget allocations within the overall project budget based upon demonstrated needs; and,

That in cases where additional funding has been secured, and subject to a report back to City Council at the conclusion of the FireFit Competition, the Executive Committee **BE AUTHORIZED** to increase the overall project budget accordingly so that the net cost to the City remains the same; and,

That City Council **APPROVE** the establishment of a 2023 Western Ontario Regional FireFit Competition Organizing Committee, to be selected from within the community volunteer base, Windsor Fire & Rescue and City Administration; and,

That City Council **AUTHORIZE** the Organizing Committee to proceed with all activities necessary to properly execute the 2023 Western Ontario Regional FireFit Competition; and,

That City Council **AUTHORIZE** the CAO and/or City Clerk to sign agreements, contracts and/ or grant applications as considered necessary as it relates to the organization and hosting of the 2023 Western Ontario Regional FireFit Competition satisfactory in legal content to the City Solicitor, technical content to the Fire Chief, and financial content to the CFO/City Treasurer.

Carried.

Report Number: C 38/2023

Clerk's File: SR/14497

## 9. REQUEST FOR DEFERRALS, REFERRALS AND/OR WITHDRAWALS

None requested.

## 10. PRESENTATIONS AND DELEGATIONS

### 10.1. Report of the Public Inquiry into the 2022 Public Order Emergency

#### Jennifer King, Partner – Gowling WLG

Jennifer King, Partner – Gowling WLG appears before City Council regarding the presentation “Report of the Public Inquiry into the 2022 Order Emergency” and provides a brief overview of the Commissioner’s report regarding the public inquiry; indicating that the government met high thresholds, but the process could have been avoided citing failures in policing; recommendations going forward are provided; Windsor’s role is outlined including details in the report that indicated the City acted effectively, correctly and proactively in response to a difficult situation with a coordinated effort with Windsor Police; Ms. King reviews some of the key lessons learned including

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the need for a coordinated effort across all levels of government in the future; Ms. King provides a summary of what occurred in the public inquiry, which was the first use of the *Emergencies Act* since it was enacted in 1988; and provides an overview of the City of Windsor's participation in the inquiry; outlines a summary of Windsor's evidence; findings that the commissioner made regarding Windsor; there was a unified approach with messaging with Windsor Police and the Municipality; Lessons Learned; the two final recommendations of the commission; the request by Windsor for a plan to protect the bridge, a long term sustainable plan; the need for collaboration with all levels of government; The Commission Recommendations; the limitations of the report are provided including the need for inter jurisdictional emergency management coordination. Ms. King concludes by providing next steps and the Special Joint Committee testimony by Mayor Dilkens is highlighted.

Moved by: Councillor Fred Francis

Seconded by: Councillor Ed Sleiman

Decision Number: CR147/2023

That the Presentation by Jennifer King, Partner – Gowling WLG regarding “Report of the Public Inquiry into the 2022 Order Emergency” **BE RECIEVED**.

Carried.

Report Number: SCM 100/2023

Clerk's File: GF2023

### **8.23. Asylum Claimants Transferred to Windsor Hotels by Immigration, Refugees and Citizenship Canada (IRCC) – City Wide**

#### **Mike Morency, Executive Director, Matthew House Refugee Welcome Centre**

Mike Morency, Executive Director, Matthew House Refugee Welcome Centre appears before City Council regarding the administrative report “Asylum Claimants Transferred to Windsor Hotels by Immigration, Refugees and Citizenship Canada (IRCC) – City Wide” and provides information related to details in the report; expresses concern with the number of people coming into Canada seeking asylum which is up 44% from Pre-Covid levels as they are fleeing unsafe situations in their home countries; comparisons to previous years numbers are provided; and concludes by providing details of Government services related to refugee claimants and application processing timelines.

#### **David Cote, Staff Lawyer, Legal Assistance of Windsor**

David Cote, Staff Lawyer, Legal Assistance of Windsor appears before City Council regarding the administrative report “Asylum Claimants Transferred to Windsor Hotels by Immigration, Refugees and Citizenship Canada (IRCC) – City Wide,” and is available for questions.

Moved by: Councillor Kieran McKenzie

Seconded by: Councillor Renaldo Agostino

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Decision Number: CR146/2023 CSPS204

That the report of the Manager, Social Policy and Planning regarding the report dated February 10, 2023, entitled "Asylum Claimants Transferred to Windsor Hotels by Immigration, Refugees and Citizenship Canada (IRCC)-City Wide" **BE RECEIVED** for information; and,

That City Council **BE REQUESTED** to submit a letter to Immigration, Refugees, Citizenship Canada (IRCC) to state the City of Windsor does not have the capacity or resources to support additional asylum claimants beyond those estimated based on the current number of secured temporary accommodations; and,

That City Council **BE REQUESTED** to submit a letter to the appropriate senior levels of government, such as the Ministry of Labour, Immigration, Training and Skills Development (MLITSD), to have them identify and resource a local lead settlement agency to coordinate a response in Windsor and Essex County; and, that the correspondence **INCLUDE** a request to establish legal representation from the Refugee Law Office of Legal Aid Ontario; and,

That Administration **BE DIRECTED** to correspond with local Members of Parliament and Members of Provincial Parliament to articulate the challenges of the municipality as it relates to asylum claimants in our region and request advocacy or articulation of those challenges within their respective legislatures.

Carried.

Councillor Fred Francis discloses an interest and abstains from voting on this matter.

Report Number: S 22/2023

Clerk's File: SS2023

## 11. REGULAR BUSINESS ITEMS (Non-Consent Items)

### 8.13. CQ5-2022 Non-BIA Commercial Areas as Community Safety Zones - City-wide

Moved by: Councillor Kieran McKenzie

Seconded by: Councillor Angelo Marignani

Decision Number: CR136/2023 ETPS 933

That the report of the Transportation Planning Senior Engineer dated January 16, 2023 regarding CQ5-2022 Non-BIA Commercial Areas as Community Safety Zones **BE RECEIVED** for information.

Carried.

Report Number: C 4/2023

Clerk's File: ST2023

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### 8.3. Sunset Avenue From Wyandotte to College Project; Legal Agreements with University of Windsor - Ward 2

Moved by: Councillor Kieran McKenzie

Seconded by: Councillor Angelo Marignani

Decision Number: CR126/2023

- I. That Council **APPROVE** entering into a cost sharing agreement with the University of Windsor, for works associated with the University's steam tunnel currently encroaching within Sunset Avenue right of way, as part of the Sunset Avenue Sewer Rehabilitation Project; and,
- II. That the Chief Administrative Officer and the City Clerk **BE AUTHORIZED** to sign an agreement with the University of Windsor, as described in recommendation I, satisfactory in form to the Commissioner of Legal & Legislative Services, in technical content to the Commissioner of Infrastructure Services, and in financial content to the Commissioner of Corporate Services CFO/City Treasurer; and,

III. That **APPROVAL BE GIVEN** to an easement acquisition on the following terms:

1. **SELLER:** **University of Windsor**  
Attention: Richard Taylor, Director of Legal Services  
Room 314 – Assumption Hall  
400 Huron Church Road  
Windsor, Ontario N9C 2J9  
(Hereinafter the "**Seller**")
2. **EASEMENT:** A 360 m<sup>2</sup> (3,875 sq. ft.) permanent sanitary and storm easement through the property municipally known as 0 College Avenue (hereinafter the "**Subject Easement**")
3. **LEGAL DESCRIPTION:** Part of Sunset Avenue (closed), Registered Plan 693, to be further described on a Plan of Survey to be registered,
4. **ACQUISITION PRICE:** \$1, plus HST if applicable. The City shall also be responsible for all reasonable legal fees and disbursements incurred by the Seller in connection with the transfer of the Subject Easement

IV. That the transaction identified in recommendation III **BE COMPLETED** electronically, where it is available, pursuant to By-Law 366-2003 and that the Chief Administrative Officer and



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the City Clerk **BE AUTHORIZED** to execute all documents necessary to complete the transaction, as required, and that the Commissioner of Legal & Legislative Services **BE AUTHORIZED** to execute documents standard to the real estate transaction; and,

- V. That a Consent to Enter Agreement **BE AUTHORIZED** with the University of Windsor, for access to an additional 480 m<sup>2</sup> of the University's property, municipally known as 0 College Avenue to accommodate the construction of the City's sanitary sewer concurrent to registration of the easement identified in recommendation III and IV above, and that the Chief Administrative Officer and the City Clerk **BE AUTHORIZED** to sign such agreement; and,
- VI. That Council **APPROVE** an amendment to the existing encroachment agreement with the University of Windsor for the portion of the tunnel that shall remain in the Sunset right of way; and that the encroachment application fee, and all annual encroachment fees in accordance with M67-2015 **BE WAIVED**; and,
- VII. That the Chief Administrative Officer and the City Clerk **BE AUTHORIZED** to sign the amended encroachment agreement with the University of Windsor, satisfactory in form to the Commissioner of Legal & Legislative Services, in technical content to the Commissioner of Infrastructure Services, and in financial content to the Commissioner of Corporate Services CFO/City Treasurer.

Carried.

Councillor Fred Francis discloses an interest and abstains from voting on this matter.

Report Number: C 33/2023

Clerk's File: AMP/14495

## 12. CONSIDERATION OF COMMITTEE REPORTS

### 12.1. (i) Report of the Special In-Camera meeting or other Committee as may be held prior to Council (if scheduled)

Moved by: Councillor Gary Kaschak

Seconded by: Councillor Angelo Marignani

Decision Number: CR118/2023

That the report of the Special In-Camera meeting session 1 (2:30 o'clock p.m.) held March 20, 2023 **BE ADOPTED** as presented.

Carried.

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Moved by: Councillor Gary Kaschak  
Seconded by: Councillor Angelo Marignani

Decision Number: CR155/2023

That the report of the Special In-Camera meeting session 2 (3:00 o'clock p.m.) held March 20, 2023 **BE ADOPTED** as presented.

Carried.

### **12.2. (ii) Minutes of the Striking Committee of its meeting held February 27, 2023**

Moved by: Councillor Gary Kaschak  
Seconded by: Councillor Angelo Marignani

Decision Number: CR149/2023

That the minutes of the Striking Committee of its meeting held February 27, 2023 **BE ADOPTED** as presented.

Carried.

### **13. BY-LAWS (First and Second Reading)**

Moved by: Councillor Kieran McKenzie  
Seconded by: Councillor Mark McKenzie

That the following By-laws No. 19-2023 through 30-2023 be introduced and read a first and second time:

**By-law 19-2023** A BY-LAW TO FURTHER AMEND BY-LAW NUMBER 8600 CITED AS THE "CITY OF WINDSOR ZONING BY-LAW", authorized by CR41/2023 dated January 30, 2023

**By-law 20-2023** A BY-LAW TO FURTHER AMEND BY-LAW NUMBER 8600 CITED AS THE "CITY OF WINDSOR ZONING BY-LAW", authorized by CR9/2023 dated January 16, 2023

**By-law 21-2023** A BY-LAW TO PROVIDE FOR THE REPAIR AND IMPROVEMENT OF THE 5TH CONCESSION DRAIN, see item no. 8.4, dated March 20, 2023

**By-law 22-2023** A BY-LAW TO PROVIDE FOR THE REPAIR AND IMPROVEMENT OF THE LITTLE 10TH CONCESSION DRAIN, see item no. 8.2, dated March 20, 2023

**By-law 23-2023** A BY-LAW TO ASSUME FOR SUBSEQUENT CLOSURE THE 18 FOOT EAST/WEST ALLEY, NORTH OF SEMINOLE STREET, SOUTH OF

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1480 OLIVE ROAD, EAST OF OLIVE ROAD, WEST OF NORMAN ROAD, CITY OF WINDSOR, authorized by CR497/2022, dated November 28, 2022

**By-law 24-2023** A BY-LAW TO CLOSE, STOP UP AND CONVEY THE 18 FOOT EAST/WEST ALLEY, NORTH OF SEMINOLE STREET, SOUTH OF 1480 OLIVE ROAD, EAST OF OLIVE ROAD, WEST OF NORMAN ROAD, CITY OF WINDSOR, authorized by CR497/2022, dated November 28, 2022

**By-law 25-2023** A BY-LAW TO ASSUME FOR SUBSEQUENT CLOSURE THE 4.27 METRE EAST/WEST ALLEY, NORTH OF REGINALD STREET, SOUTH OF SEMINOLE STREET, EAST OF AUBIN ROAD, WEST OF GEORGE AVENUE, CITY OF WINDSOR, authorized by CR12/2023, dated January 16, 2023

**By-law 26-2023** A BY-LAW TO CLOSE, STOP UP AND CONVEY THE 4.27 METRE EAST/WEST ALLEY, NORTH OF REGINALD STREET, SOUTH OF SEMINOLE STREET, EAST OF AUBIN ROAD, WEST OF GEORGE AVENUE, CITY OF WINDSOR, authorized by CR12/2023, dated January 16, 2023

**By-law 27-2023** A BY-LAW TO AMEND BY-LAW 8946, BEING A BY-LAW TO CLOSE, AND STOP UP AND CONVEY THE NORTH/SOUTH ALLEY BETWEEN CHURCH AND BRUCE, FROM FRONTENAC TO LIBERTY, R.P. 1305, authorized by CAO 168/2022, dated August 9, 2022

**By-law 28-2023** A BY-LAW TO AMEND BY-LAW NUMBER 208-2008, BEING A BY-LAW TO DELEGATE TO ADMINISTRATION THE AUTHORITY TO PROCESS, MAKE DECISIONS ON, AND TO EXECUTE AGREEMENTS FOR CERTAIN MATTERS, authorized by CR40/2023, dated January 30, 2023

**By-law 29-2023** A BY-LAW TO FURTHER AMEND BY-LAW NUMBER 8600 CITED AS THE "CITY OF WINDSOR ZONING BY-LAW", authorized by CR91/2023, dated February 27, 2023

**By-law 30-2023** A BY-LAW TO CONFIRM PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE CITY OF WINDSOR AT ITS MEETING HELD ON THE 20th DAY OF MARCH, 2023  
Carried.

## 14. MOVE BACK INTO FORMAL SESSION

Moved by: Councillor Jim Morrison

Seconded by: Councillor Ed Sleiman

That the Committee of the Whole does now rise and report to Council respecting the business items considered by the Committee:

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- 1) Communication Items (as amended)
  - 2) Consent Agenda (as amended)
  - 3) Items Deferred  
Items Referred
  - 4) Consideration of the Balance of Business Items (as amended)
  - 5) Committee Reports as presented
  - 6) By-laws given first and second readings as presented
- Carried.

## 15. NOTICES OF MOTION

Moved by: Councillor Angelo Marignani  
Seconded by: Councillor Gary Kaschak

Decision Number: CR150/2023

That Rule 13.9 of the Procedure By-law regarding business not already before Council **BE WAIVED** to permit the introduction of a motion for consideration without prior notice regarding "Canada Mortgage and Housing Corporation – Rapid Housing Initiative – Round 3 Cities Stream Allocation – Housing Projects."

Carried.

Moved by: Councillor Fabio Costante  
Seconded by: Councillor Jim Morrison

Decision Number: CR151/2023

That City Council **APPROVE** the proposed designated housing project of Windsor Essex Community Housing Corporation ("CHC"), located on Bloomfield Road in the City of Windsor, and the proposed designated housing project of Can-Am Urban Native Non-Profit Homes (Windsor) Inc.'s ("Can-Am"), located on Windsor Avenue in the City of Windsor, both of which will be funded through the Rapid Housing Initiative, and further;

That City Council **PRE-COMMIT** the annual operating budget funding required, currently estimated at \$165,000, in each of the post-construction operating years to a minimum of 20 years through the affordability period, to support the City based projects detailed in this report, subject to refinement of the annual budget estimate as the developments are finalized, and further;

That City Council **APPROVE** the transfer of up to a maximum of \$2,827,671 from the City Housing Reserve (Fund 216) for use towards the capital construction costs of City based projects, which such Reserve Fund only to be drawn upon to the maximum should:

- a) the Ministry of Municipal Affairs and Housing ("MMAH") not approve funding under the Community Housing Renewal Strategy ("CHRS"); and
- b) Can-Am not receive capital contribution funding through Ontario Aboriginal Housing Services ("OAHS"), and further;

That the Commissioner, Human and Health Services, or his designate, **BE AUTHORIZED** to execute, sign, amend, and terminate agreements with Purchase of Service agencies on behalf of the City, provided such agreements and documents comply with the governing program requirements and are in a form satisfactory to the City Solicitor; satisfactory in financial content to the City Treasurer, and satisfactory in technical content to the Executive Director of Housing and Children's Services; and further,

That for any agreements above \$1 million dollars, that in addition to the Commissioner, Human & Health Services, the Chief Administrative Officer **BE REQUIRED** to sign as a secondary authority; and further,

That the Executive Director of Housing and Children's Services **BE AUTHORIZED** to take any such actions as required bringing effect to these resolutions, including but not limited to, submitting any reports and documents in a form and format required by the respective upper levels of government for the duration of the funding, satisfactory in financial content to the City Treasurer as applicable.

Carried.

Clerk's File:SS2023

## **16. THIRD AND FINAL READING OF THE BY-LAWS**

Moved by: Councillor Renaldo Agostino

Seconded by: Councillor Fabio Costante

That the By-laws No. 19-2023 through 30-2023 having been read a first and second time be now read a third time and finally passed and that the Mayor and Clerk **BE AUTHORIZED** to sign and seal the same notwithstanding any contrary provision of the Council.

Carried.

## **17. PETITIONS**

Moved by: Councillor Fred Francis

Seconded by: Councillor Jo-Anne Gignac

Decision Number: CR152/2023

That the petition presented by Councillor Renaldo Agostino on behalf of the residents of the Community Housing Corporation building located at 255 Riverside Drive East requesting repairs to the step abutting the balconies **BE RECEIVED** by the Clerk and the Clerk **BE DIRECTED** to forward the petition to the Commissioner, Human & Health Services for the purpose of an examination of the requested works or undertakings.

Carried.

Clerk's File: ACO/14466

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### 18. QUESTION PERIOD

#### 18.1. CQ 11-2023

Moved by: Councillor Gary Kaschak

Seconded by: Councillor Angelo Marignani

Decision Number: CR153/2023

That the following Council Question by Councillor Renaldo Agostino **BE APPROVED**, and that Administration **BE DIRECTED** to proceed with the necessary actions to respond to the Council Question in the form of a written report, consistent with Council's instructions, and in accordance with Section 17.1 of the Procedure By-law 98-2011:

CQ 11-2023:

#### **Assigned to Commissioner, Community Services:**

There has been ongoing trouble in some of our parks Downtown specifically Mitchell Park. I would like to ask James and his team to look into other parks specifically ones where I grew up at in Toronto about having a staff member who keeps regular hours at Mitchell Park. Is there the opportunity through the Canada Summer Jobs program to have a staff member working set hours in the park. I have seen it before and as I understand we already do it in some other areas of the city. Can we try something new at Mitchell Park.

Carried.

Clerk's File: ACOQ2023

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### 21. ADJOURNMENT

Moved by: Councillor Kieran McKenzie  
Seconded by: Councillor Mark McKenzie

That this Council meeting stand adjourned until the next regular meeting of Council or at the call of the Mayor.

Carried.

Accordingly, the meeting is adjourned at 6:32 o'clock p.m.

Carried.

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Mayor

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City Clerk

Adopted by Council at its meeting held March 20, 2023 (CR118/2023)  
SV/bm

**SPECIAL MEETING OF COUNCIL – IN CAMERA  
March 20, 2023**

**Meeting called to order at: 2:31 p.m.**

**Members in Attendance:**

Mayor Drew Dilkens  
Councillor Renaldo Agostino  
Councillor Fabio Costante  
Councillor Fred Francis  
Councillor Jo-Anne Gignac  
Councillor Gary Kaschak  
Councillor Angelo Marignani  
Councillor Kieran McKenzie  
Councillor Mark McKenzie  
Councillor Jim Morrison  
Councillor Ed Sleiman

**Also in attendance:**

Steve Vlachodimos, City Clerk  
Andrew Teliszewsky, Chief of Staff

**Verbal Motion is presented by Councillor Jo-Anne Gignac, seconded by Councillor Fred Francis,  
to move in Camera for discussion of the following item(s):**

<b><u>Item No.</u></b>	<b><u>Subject</u></b>	<b>Section – Pursuant to Municipal Act, 2001, as amended</b>
<b>1.</b>	<b>Personal matter – about an identifiable individual</b>	<b>239(2)(b)</b>

**Motion Carried.**



**Declarations of Pecuniary Interest:**

None declared.

**Discussion on the items of business. (Item 1)**

**Verbal Motion is presented by Councillor Fabio Costante, seconded by Councillor Gary Kaschak,  
to move back into public session.  
Motion Carried.**

**Moved by Councillor Jim Morrison, seconded by Councillor Mark McKenzie,  
THAT the Clerk BE DIRECTED to transmit the recommendation(s) contained in the report(s) discussed at the In-Camera Council Meeting held March 20, 2023 directly to Council for consideration at the next Regular Meeting.**

1. That the recommendation contained in the confidential report from Boyden Global Executive Search respecting a personal matter about an identifiable individual **BE APPROVED.**

**Motion Carried.**

**Moved by Councillor Ed Sleiman, seconded by Councillor Angelo Marignani,  
That the special meeting of council held March 20, 2023 BE ADJOURNED.  
(Time: 3:07 p.m.)  
Motion Carried.**

**SPECIAL MEETING OF COUNCIL – IN CAMERA (2)**  
**March 20, 2023**

**Meeting called to order at: 3:07 p.m.**

**Members in Attendance:**

Mayor Drew Dilkens  
Councillor Renaldo Agostino  
Councillor Fabio Costante  
Councillor Fred Francis  
Councillor Jo-Anne Gignac  
Councillor Gary Kaschak  
Councillor Angelo Marignani  
Councillor Kieran McKenzie  
Councillor Mark McKenzie  
Councillor Jim Morrison  
Councillor Ed Sleiman

**Also in attendance:**

Onorio Colucci, Acting Chief Administrative Officer  
Andrew Daher, Commissioner, Human and Health Services  
Chris Nepsy, Commissioner, Infrastructure Services  
Joe Mancina, Commissioner, Corporate Services CFO/City Treasurer  
Shelby Askin-Hager, Commissioner, Legal and Legislative Services  
Ray Mensour, Commissioner, Community Services  
Jelena Payne, Commissioner Economic Development and Innovation  
Steve Vlachodimos, City Clerk  
Andrew Teliszewsky, Mayor's Chief of Staff  
Jennifer King, Partner, Gowling WLB (Item 6)  
Jason Bellaire, Police Chief (Item 2)  
Brendan Dodd, Superintendent, Windsor Police Service (Item 2)  
Matt Caplin, Windsor Police Service (Item 2)  
Colleen Middaugh, Manager of Corporate Projects (Item 2)  
Joseph Dattilo, Project Administrator (Item 2)  
Stephen Laforet, Fire Chief (Item 2)  
Kirk Whittal, Executive Director of Housing (Item 3)  
Sonia Bajaj, Coordinator Housing Development (Item 3)  
Diane Wilson, Manager of Social and Affordable Housing (Item 3)

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Verbal Motion is presented by Councillor Gary Kaschak, seconded by Councillor Jim Morrison,  
to move in Camera for discussion of the following item(s):

<u>Item No.</u>	<u>Subject</u>	Section – Pursuant to Municipal Act, 2001, as amended
1.	Personal matter – about an identifiable individual – naming	239(2)(b)
2.	Project upgrade – technical information supplied in confidence	239(2)(i)
3.	Property/plan matter – update	239(2)(k)
4.	Legal/property matter – expropriation settlements	239(2)(e)
5.	Property matter – purchase of land	239(2)(c)
6.	Legal matter – advice subject to solicitor-client privilege – presentation – see also presentation on open agenda	239(2)(f)

**Motion Carried.**

## Declarations of Pecuniary Interest:

None declared.

**Discussion on the items of business.**

Verbal Motion is presented by Councillor Fred Francis, seconded by Councillor Jo-Anne Gignac,  
to move back into public session.

**Motion Carried.**

**Moved by Councillor Fabio Costante, seconded by Councillor Ed Sleiman,**

**THAT the Clerk BE DIRECTED to transmit the recommendation(s) contained in the report(s) discussed at the In-Camera Council Meeting held March 20, 2023 directly to Council for consideration at the next Regular Meeting.**

1. That the confidential report from the Executive Initiatives Coordinator of Community Services, Executive Director of Parks and Facilities, Commissioner, Community Services, Commissioner, Legal and Legislative Services and Commissioner, Corporate Services CFO/City Treasurer respecting a personal matter about an identifiable individual **BE RECEIVED** and further Administration **PROCEED** on the verbal direction of Council.
2. That the recommendation contained in the in-camera report from the Manager of Corporate Projects, Executive Director of Engineering/Deputy City Engineer, Fire Chief, Commissioner, Infrastructure Services, Commissioner, Legal and Legislative Services and Commissioner, Corporate Services CFO/City Treasurer respecting a project upgrade – technical information supplied in confidence **BE APPROVED**.
3. That the in-camera report from the Coordinator of Housing Development and Administration, Executive Director of Housing and Children’s Services, Commissioner, Human and Health Services, Commissioner, Legal and Legislative Services and Commissioner, Corporate Services CFO/City Treasurer respecting a property/plan matter - update **BE REFERRED** to the March 20, 2023 public Council meeting.
4. That the recommendation contained in the in-camera report from Senior Legal Counsel, Commissioner, Legal and Legislative Services, Commissioner, Infrastructure Services and Commissioner, Corporate Services CFO/City Treasurer respecting a legal/property matter – expropriation settlements **BE APPROVED**.
5. That the recommendation contained in the in-camera report from the Manager of Real Estate Services, Commissioner, Legal and Legislative Services, Commissioner, Community Services, Commissioner, Infrastructure Services and Commissioner, Corporate Services CFO/City Treasurer respecting a property matter – purchase of land **BE APPROVED**.
6. That the confidential report and presentation from Jennifer King, Partner, Gowling respecting a legal matter – advice subject to solicitor-client privilege (see also item on open agenda) **BE RECEIVED FOR INFORMATION** and that Administration **BE DIRECTED TO PROCEED** in accordance with the verbal direction of Council.

**Motion Carried.**

**Moved by Councillor Mark McKenzie, seconded by Councillor Renaldo Agostino,**  
**That the special meeting of council held March 20, 2023 BE ADJOURNED.**

**Minutes**  
**City Council**  
**Monday, March 20, 2023**

(Time: 4:10 p.m.)  
Motion Carried.



## Correspondence Report: CMC 5/2023

## ATTACHMENTS

Subject: Correspondence Monday, April 11, 2023

No.	Sender	Subject
7.1.1	Town of Tecumseh	<p>The Town of Tecumseh will hold a virtual/electronic public meeting on Tuesday, April 25, 2023 at 5:00 p.m. to consider a proposed Zoning By-law amendment pursuant to the provisions of the <i>Planning Act</i>, R.S.O. 1990, regarding a parcel of land situated on the east side of Shawnee Road, north of the intersection with Westlake Drive</p> <p style="text-align: right;">City Planner Commissioner, Economic Development &amp; Innovation Deputy City Solicitor Chief Building Official Z2023 Note &amp; File</p>
7.1.2	G2S Consulting Inc. AND Manager Environmental Quality	<p>Notice of Intention to prepare and application for a Record of Site Condition (RSC) for the property located at 1106 Walker Road</p> <p style="text-align: right;">Commissioner, Infrastructure Services SW/11165 Note &amp; File</p>
7.1.3	Association of Ontario Road Supervisors (AORS)	<p>Request to endorse the Association of Ontario Road Supervisors (AORS) resolution objecting to Enbridge Gas's new fee proposal as outlined in the <i>Getting Ontario Connected Act</i></p> <p style="text-align: right;">Commissioner, Infrastructure Services Commissioner, Corporate Services CFO/City Treasurer MU2023 COUNCIL DIRECTION REQUESTED, otherwise Note &amp; File</p>

No.	Sender	Subject
7.1.4	Postmedia	<p>Letter regarding public access to newspaper archives following the closure of the Windsor Star print facility on March 3, 2023</p> <p style="text-align: right;">Commissioner, Community Services APR2023 Note &amp; File</p>
7.1.5	Windsor Utilities Commission	<p>Windsor Utilities Commission's 2022 Summary Report</p> <p style="text-align: right;">Commissioner, Corporate Services CFO/City Treasurer Commissioner, Infrastructure Services MU2021 Note &amp; File</p>
7.1.6	Manager of Urban Design	<p>Recent Site Plan (SPC) applications:</p> <ul style="list-style-type: none"> <li>• Donato DiGiovanni, 1410 Huron Church, Convert Carwash Stalls to Commercial</li> <li>• Architectural Design Associates Inc., Architect, 655 Sydney, Addition to existing Building. Two new Buildings for retail use</li> <li>• 2605385 Ontario Inc. c/o AIPL Canada Holdings Inc., 110, 1200, 1220 University W, New 6 Storey Multi-Residential Building</li> <li>• MMA Architect Inc., 3595 Walker, Conversion of Two Commercial Units, to Three Commercial Units</li> </ul> <p style="text-align: right;">Z2023 Note &amp; File</p>
7.1.7	City Planner/Executive Director	<p>Application for Draft Plan of Condominium, 781 Erie Inc., 781 Erie Street East, Application to approve a Plan of Condominium with 12 residential units with 1 commercial unit on the ground floor</p> <p style="text-align: right;">Z/14557 Note &amp; File</p>
7.1.8	City Planner/Executive Director	<p>Application for Zoning Amendment, 1998308 Ontario Inc., 0 Russell Street, Application to amend Zoning By-law 8600 to construct a 4 storey multiple dwelling</p> <p style="text-align: right;">Z/14558 Note &amp; File</p>

7.1.9	City Planner/Executive Director	Application for Official Plan Amendment, 1998308 Ontario Inc., 0 Russell Street, Application to amend Zoning By-law 8600 and Official Plan to construct a 4 storey multiple dwelling  <p style="text-align: right;">Z/14559 Note &amp; File</p>
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TOWN OF TECUMSEH  
NOTICE OF VIRTUAL/ELECTRONIC PUBLIC MEETING  
PROPOSED ZONING BY-LAW AMENDMENT

**RECEIVED**

TAKE NOTICE that the Council of the Corporation of the Town of Tecumseh will hold a virtual/electronic public meeting **Tuesday, April 25<sup>th</sup>, 2023 at 5:00 p.m.** to consider a proposed Zoning By-law amendment pursuant to the provisions of the *Planning Act, R.S.O. 1990*. Please see below for information on how to provide comments or participate in the virtual/electronic public meeting.

A Zoning By-law amendment application (*Application/File: D19 1650SHA*) has been submitted for a 0.19 hectare (0.46 acre) parcel of land situated on the east side of Shawnee Road, approximately 80 metres (262 feet) north of its intersection with Westlake Drive (1650 Shawnee Road) (see Key Map below for location). The purpose of the proposed amendment is to rezone the property from "Neighbourhood Commercial Zone (C2-2)" to a site-specific "Residential Zone 1 (R1-19)" in order to remove the currently permitted use of a "fish bait manufacturing facility" and to facilitate the construction of two single-unit detached dwellings, each on their own lot, and to establish site-specific provisions pertaining to minimum lot frontage and side yard width. This rezoning is a condition of Consent Application B-05-23 which was granted provisional consent by the Committee of Adjustment at its February 27, 2023 meeting and has the effect of severing one new lot from the subject property. The subject property is designated "Residential" in the Tecumseh Official Plan.

**ANY PERSON** may attend the virtual public meeting and/or make written or verbal representation either in support of or in opposition to the proposed Zoning By-law amendment.

If a person or public body does not make oral submissions at a public meeting or make written submissions to the Corporation of the Town of Tecumseh before the Zoning By-law amendment is passed, the person or public body is not entitled to appeal the decision of the Council of the Corporation of the Town of Tecumseh to the Ontario Land Tribunal.


If a person or public body does not make oral submissions at a public meeting, or make written submissions to the Corporation of the Town of Tecumseh before the Zoning By-law amendment is passed, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Ontario Land Tribunal, there are reasonable grounds to do so.

**How to Provide Comments or Participate in an Electronic Public Meeting**

Public Meetings are being held virtually through electronic means and live-streamed on the Town's website. Any person who wishes to **make oral submissions** during the electronic Public Meeting **must register as a delegate**. To register as a delegate, persons may use the online registration form on the Town's website at [www.tecumseh.ca/delegations](http://www.tecumseh.ca/delegations) or by providing their contact information (name, address, email and phone number) to the Town Clerk by **12:00 p.m. (noon) on Tuesday, April 25, 2023**. Registered delegates will receive the necessary log-in details to the meeting. By registering as a delegate, persons are consenting to their image, voice and comments being recorded and available for public viewing on the Town's website. **Written submissions** may also be provided to the Clerk by **12:00 p.m. (noon) on Thursday, April 20, 2023**.

KEY MAP



 Lands Subject to Proposed Amendment

If you wish to be notified of the decision of the Council of the Corporation of Town of Tecumseh on the proposed Zoning By-law amendment, **you must make a written request** to the Corporation of the Town of Tecumseh, c/o Robert Auger, Director Legislative Services & Clerk, at the mailing address noted below.

**ADDITIONAL INFORMATION** and any associated reports/documents relating to this matter are available for review during regular office hours at the Town Municipal Office on Lesperance Road.

The Public Meeting Agenda regarding this application will be available on the Town's website (<https://calendar.tecumseh.ca/meetings>) on Friday, April 21, 2023.

DATED AT THE TOWN OF TECUMSEH  
THIS 30<sup>TH</sup> DAY OF MARCH, 2023.

ROBERT AUGER  
DIRECTOR LEGISLATIVE SERVICES & CLERK  
TOWN OF TECUMSEH  
917 LESPERANCE ROAD  
TECUMSEH, ONTARIO, N8N 1W9

March 17, 2023

Reference No. G2S23026B

Office of the City Clerk  
350 City Hall Square West, Room 530  
Windsor, Ontario  
N9A 6S1

clerks@citywindsor.ca

**Assumption of Non-Potable Groundwater Condition  
1106 Walker Road  
Windsor, Ontario**

This letter has been prepared to inform the City of Windsor that G2S Consulting Inc. (G2S) has been retained to prepare an application for a Record of Site Condition (RSC) for the property located at 1106 Walker Road in Windsor, Ontario.

Under Ontario Regulation 153/04, it is a requirement of the RSC to inform the City that G2S has assumed that the groundwater located under this property does not, or will not, serve as a raw water supply for a drinking water system, as defined in the Safe Drinking Water Act (2002) and that non-potable groundwater standards will be applied for the above noted property. The future use for this property will be residential.

We request that the City respond to this notice and indicate whether there are any objections to the assumption that groundwater will not be used as a source of potable water.

Should you have any questions, please do not hesitate to contact this office.

Yours truly,

**G2S Consulting Inc.**



Dana Haslett, B.A.  
Senior Project Manager



Steve Campbell, P.Geo.  
Principal, Senior Geoscientist

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**From:** Webb, Kevin <[KWebb@citywindsor.ca](mailto:KWebb@citywindsor.ca)>  
**Sent:** March 20, 2023 10:27 AM  
**To:** clerks <[clerks@citywindsor.ca](mailto:clerks@citywindsor.ca)>; 'Dana Haslett' <[danah@g2sconsulting.com](mailto:danah@g2sconsulting.com)>  
**Cc:** Renaud, Jake <[jrenaud@citywindsor.ca](mailto:jrenaud@citywindsor.ca)>  
**Subject:** RE: Non Potable Request - 1106 Walker Road, Windsor

Good morning Dana and Susan:

Further to your review of the subject property (1106 Walker Rd., Windsor, Ontario) , and from our own research on our EIS System, and in consideration that the property has access to the Windsor Utilities Commission potable water distribution system, the City of Windsor has no objection to the application of non-potable ground water Site Condition Standards for a Record of Site Condition at the property identified as (1106 Walker Rd. E., Windsor, Ontario).

Thanks and if you have any questions please do not hesitate to contact me.

Kevin Webb | Manager Environmental Quality



Office of the Commissioner of Infrastructure Services | Pollution Control  
4155 Ojibway Parkway | Windsor ON | N9C 4A5  
Office: 519 253 7217 ext 3330  
Cell: 519 791 7844  
[kwebb@citywindsor.ca](mailto:kwebb@citywindsor.ca)  
[www.citywindsor.ca](http://www.citywindsor.ca)

---

**From:** Dana Haslett <[danah@g2sconsulting.com](mailto:danah@g2sconsulting.com)>  
**Sent:** Friday, March 17, 2023 11:06 AM  
**To:** clerks <[clerks@citywindsor.ca](mailto:clerks@citywindsor.ca)>  
**Subject:** Non Potable Request - 1106 Walker Road, Windsor

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi there,

We are going to be preparing a Record of Site Conditions (RSCs) for 1106 Walker Road in Windsor, Ontario. Please see attached for our notice of intention to use the non-potable groundwater standards. If you could provide a formal response to this request that would be great. Let me know if you require any further information.

Thank you!  
Dana

**Dana Haslett, B.A.**

Senior Project Manager

G2S Consulting Inc.



4361 Harvester Road, Unit 12

Burlington, Ontario

L7L 5M4

Cell: 416-616-7011

[danah@g2sconsulting.com](mailto:danah@g2sconsulting.com)

[www.g2sconsulting.com](http://www.g2sconsulting.com)

***Offices in Burlington and Stouffville***



March 27, 2023

Dear Heads of Councils and Councillors,

We, the Association of Ontario Road Supervisors (AORS), are writing you on behalf of all our municipal members to raise awareness and solicit your support by objecting to a new fee proposed by Enbridge Gas. Enbridge has announced their intention to implement a new charge to third-party contractors and other utilities for utility locates. Third-party contractors will include Ontario municipalities and contractors working on their behalf. Enbridge Gas will apply a charge of \$200 CAD (plus applicable taxes) per locate request where a field locate is required. The need for municipalities and their contractors to request these locates when doing road construction and maintenance is due to utilities being present in municipal right of ways, which municipalities across the province have allowed at no cost to the utility.

Enbridge has stated that the *Getting Ontario Connected Act* passed into law in April 2022 has resulted in changes to the *Ontario Underground Infrastructure Notification System Act* and has caused Enbridge to make significant investments in associated operational investments. The concern being raised by our members, your public works staff, is that Enbridge will be just the beginning of these additional fees, with other utility companies implementing similar charges. These new charges will have significant impacts on municipal budgets.

As examples of what impacts this announcement might have on municipalities, based on 2022 municipal locate requests alone, it is estimated that this new fee would directly cost the Municipality of Central Huron approximately \$35,000 annually, the City of Belleville approximately \$90,000 annually and the Town of Espanola approximately \$7,300 annually. It is important to note that these are direct costs alone. Any subcontractors working on behalf the municipality requesting locates will be charged this same cost, and these costs will have to be borne by someone – meaning the subcontractors will put this cost back to the municipality. Then there will be the added administrative costs at both ends of the transaction. It is difficult to determine this quickly the true fulsome costs to your budget. This will also add an extra item into tendering projects, as it will create concerns on both sides on who is responsible for these costs.

By Enbridge Gas passing on these locate costs to municipalities, these costs are borne by all ratepayers across the municipality, and not only those who use this utility.

We would like to request your Council consider passing the following resolution:

*WHEREAS, Enbridge recently made an announcement of their intention to begin charging third-party contractors and other utilities \$200 CAD (plus applicable taxes) for utility locates where a field locate is required;*

*AND WHEREAS, third-party contractors include Ontario municipalities;*

*AND WHEREAS, these locate requests are only required as Ontario municipalities have allowed utilities to use municipal right of ways at no charge to the utilities;*

*AND WHEREAS, this announcement of new downloaded costs will negatively impact the budgets of Ontario municipalities which are already burdened;*

*AND WHEREAS, if Enbridge is successful in implementing this new charge, a precedence is set for other utility companies to also begin charging for locates;*

*THEREFORE IT BE RESOLVED, that the <insert your municipality name> strongly opposes these utility locate costs being downloaded to Ontario municipalities by Enbridge Gas or other utilities;*

*AND THAT, the Province of Ontario's Ministry of Public and Business Service Delivery make it clear that these costs must be borne by the utilities themselves;*

*AND THAT, this decision be forwarded to Minister of Public and Business Service Delivery Kaleed Rasheed, Minister of Infrastructure Kinga Surma, Minister of Energy Todd Smith, Premier Doug Ford, <insert your municipality name>'s MPP, the Association of Ontario Road Supervisors and the Association of Municipalities of Ontario.*

Furthermore, AORS will be sending your public works senior managers and directors a survey to further investigate the true costs of this proposed fee on your budgets. We ask you to encourage your staff to complete this survey so we can better advocate on your behalf.

If you require additional information, please do not hesitate to contact us.

Sincerely,



John Maheu  
Executive Director  
[johnmaheu@aors.on.ca](mailto:johnmaheu@aors.on.ca)



Kelly Elliott  
Marketing and Communications Specialist  
[kellyelliott@aors.on.ca](mailto:kellyelliott@aors.on.ca)

## ENBRIDGE MOTION

*WHEREAS, Enbridge recently made an announcement of their intention to begin charging third-party contractors and other utilities \$200 CAD (plus applicable taxes) for utility locates where a field locate is required;*

*AND WHEREAS, third-party contractors include Ontario municipalities;*

*AND WHEREAS, these locate requests are only required as Ontario municipalities have allowed utilities to use municipal right of ways at no charge to the utilities;*

*AND WHEREAS, this announcement of new downloaded costs will negatively impact the budgets of Ontario municipalities which are already burdened;*

*AND WHEREAS, if Enbridge is successful in implementing this new charge, a precedence is set for other utility companies to also begin charging for locates;*

*THEREFORE IT BE RESOLVED, that the <insert your municipality name> strongly opposes these utility locate costs being downloaded to Ontario municipalities by Enbridge Gas or other utilities;*

*AND THAT, the Province of Ontario's Ministry of Public and Business Service Delivery make it clear that these costs must be borne by the utilities themselves;*

*AND THAT, this decision be forwarded to Minister of Public and Business Service Delivery Kaleed Rasheed, Minister of Infrastructure Kinga Surma, Minister of Energy Todd Smith, Premier Doug Ford, <insert your municipality name>'s MPP, the Association of Ontario Road Supervisors and the Association of Municipalities of Ontario.*



CITY OF WINDSOR  
COUNCIL SERVICES

MAR 30 2023

**RECEIVED**

March 22, 2023

Attention: Anna Ciacelli, Deputy City Clerk and Supervisor of Council Services  
City of Windsor, Council Services Department  
350 City Hall Square West, Suite 530  
Windsor, Ontario  
Canada N9A 6S1

Re: File No. CR109 2023

Dear Ms. Ciacelli:

This letter is to acknowledge receipt of your letter dated March 8, 2023.

As noted in our letter to the Mayor dated February 23, 2023 and attached to this letter, the closure of the Windsor Star Print facility was a decision we did not make lightly. The facility officially closed on March 3, 2023.

With respect to the newspaper's archives, which are owned by Postmedia, subscribers already have access to much of our archives online. Preserving and digitizing print materials is a large undertaking and across Canada we are working with various organizations to collaborate on solutions. In Windsor, we have been in discussions with both the University of Windsor and the Windsor Library with respect to interest these organizations may have in providing public access to archival newspaper materials. Those conversations are ongoing.

If you have any questions with respect any of the above, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read 'C. Barnard'.

Craig Barnard  
Senior Vice President Print Operations & Postmedia Parcel Services

Attachment: February 23, 2023 Letter to Mayor Dilkins from Postmedia President and Chief Executive Officer, Andrew MacLeod



**POSTMEDIA**

MAR 30 2023

February 24, 2023

**RECEIVED**

Mayor Drew Dilkins  
350 City Hall Square West, Suite 510  
Windsor, Ontario  
Canada N9A 6S1

Via email: [mayoro@citywindsor.ca](mailto:mayoro@citywindsor.ca)

Dear Mr. Mayor:

It has come to our attention that an agenda item (11.4) at your upcoming February 27, 2023 Council meeting is with respect to the closure of Postmedia's Windsor printing plant.

As I am sure you and Council are aware, the newspaper industry is under significant pressure and disruption for a number of reasons: changing news consumption habits of readers, growing costs of print production and distribution and the mammoth impact of Google and Facebook scooping up the lion's share of advertising budgets in Canada and around the world. Those factors along with the recessionary pressures following a global pandemic have forced many companies to accelerate required business transformation – Postmedia included.

I want to be perfectly clear on one important point – **we are NOT shutting down the Windsor Star**. Since its founding in 1888, it has proudly served the people of Windsor and will continue to do so. We are protecting archives, continuing to publish print and digital editions, covering the stories important to our readers across our platforms and preserving the proud history of the Windsor Star.

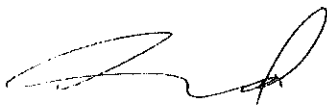
We have though, made the decision to close Postmedia's Windsor print facility, list the building for sale and move the work done at this facility to two other Postmedia facilities. Both are union facilities – one in Etobicoke, which is where the Windsor Star will be printed (beginning with the March 7 edition) and one in London where the inserting work will go.

The decision to close our printing plant in Windsor was not taken lightly. These decisions affect our dedicated people and we do the best we can to first cut non-headcount related costs. This closure will affect approximately 22 full-time and 55 part-time employees and we are working with union representatives in accordance with the collective agreement to ensure a smooth transition.

The newspaper business is a business and we must find ways to align our cost structure and grow sustainable revenues. We welcome community participation in making the Windsor Star a thriving institution – subscribe to our print and digital offerings and promote your messages to our audiences through advertising and sponsorships.

If you have any questions with respect any of the above, please do not hesitate to reach out.

Sincerely,



Andrew MacLeod  
President & CEO, Postmedia

# WINDSOR UTILITIES COMMISSION 2022 SUMMARY REPORT





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# SUCCESS BY THE NUMBERS

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WINDSOR'S WATER SYSTEM HAS BEEN A SOURCE OF SAFE AND RELIABLE POTABLE WATER FOR OVER 160 YEARS.

---

## 2022 Fast Facts

**76,599**

Customers

**\$29,957M**

Total Assets  
Installed

**1,444**

New Water  
Meters Installed

**36,338 ML**

Water Delivered

**16.7 km**

New  
Watermains  
Installed

# WINDSOR UTILITIES COMMISSIONERS

---



**Drew Dilkens**  
(Chair, retired Dec, 2022 )  
LL.B, MBA, DBA, CHRL  
Mayor, City of Windsor



**Egidio Sovran**  
(Vice-Chair)  
MBA, CPA, CA  
Owner, E L Sovran  
Professional Corp.



**Jeewen Gill**  
(Retired Dec, 2022)  
Councillor, City of Windsor,  
Ward 7



**Julian (Jules) Hawkins**  
(Retired Jan, 2023)  
Partner, Hawkins & Co.  
Accounting Professional  
Corp.



**J. Douglas Lawson**  
O.Ont. QC, LL.D  
Counsel, Willis Business  
Law



**Kieran McKenzie**  
(Chair, appointed Jan, 2023)  
BA  
Councillor, City of Windsor,  
Ward 9



**Jim Morrison**  
PFP  
Councillor, City of Windsor,  
Ward 10



**Mario Sonogo**  
P.Eng.  
Retired City of Windsor  
Engineer  
President, Sonogo  
Management Inc.



# ENWIN UTILITIES LTD.\* SENIOR MANAGEMENT

---



**Helga Reidel**  
(Retired Dec, 2022)  
President & CEO  
FCPA, FCA, ICD.D



**Garry Rossi**  
(President & CEO, appointed  
Jan, 2023)  
Vice President Water Operations  
P.Eng



**Paul Gleason**  
Vice President Customer  
Care and Corporate  
Operations  
BA, LLM, CSCMP



**Kris Taylor**  
Vice President Business  
Development  
MBA, CEM



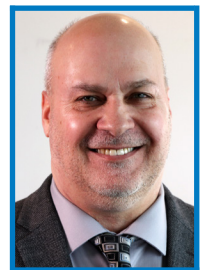
**Jim Brown**  
Vice President Hydro  
Operations  
P.Eng



**Matt Carlini**  
Vice President Corporate  
Services & CFO  
CPA, CA, MBA



**Christopher Manzon**  
Director Engineering Water  
M.A.Sc., P.Eng



**David Melnyk**  
Director Water Operations  
C.E.T. (Civil Eng.)

\*Windsor Utilities Commission maintains a contract of service with ENWIN Utilities Ltd. to operate and maintain the WUC owned water system that serves customers in Windsor, Tecumseh, and LaSalle.

# COMMISSIONER ATTENDANCE

---

Windsor Utilities Commission			
Commissioners	Attend	Held	%
Drew Dilkens	4	6	67
Egidio Sovran	6	6	100
Jeewen Gill	6	6	100
Julian (Jules) Hawkins	6	6	100
J. Douglas Lawson	6	6	100
Kieran McKenzie	6	6	100
Jim Morrison	5	6	83
Mario Sonego	6	6	100



# MESSAGE FROM CHAIR OF WUC AND VP WATER OPERATIONS

---

On behalf of the Windsor Utilities Commission (WUC), we are pleased to present our 2022 annual report.

The beginning of 2022 involved a fair amount of uncertainty following two years of obstacles and challenges brought about by the COVID-19 global pandemic.

Luckily, restrictions began to lift and a sense of optimism emerged. However, as the risk of COVID remained, our teams maintained a cautious and methodical approach to lessening our organization's pandemic protocols and reintegrating staff back into the office.

Despite those initial challenges and uncertainties from last year, the Windsor Utilities Commission remains steady in our commitment to our community in providing safe, clean, and reliable water. This was exemplified in our achievement of receiving a 100% inspection rating from the Ministry of the Environment, Conservation and Parks for the eleventh consecutive year. This achievement would not have occurred without the hard work and dedication of our team members.

One of the highlights of the year was the A. H. Weeks Water Treatment Plant West Building opening its doors once again, for public tours of the water treatment facility. This event, hosted by Doors Open Windsor, generated over 400 attendees over just two short days. ENWIN team

members volunteered their time for the entire weekend conducting tours, providing refreshments, and answering questions. This made for a memorable experience for our customers who touted it as one of the highlights of the Doors Open experience.

One of the larger announcements of 2022 was the plan for the development of a joint reservoir solution with Union Water. This much-needed connection will uphold the integrity of both major water services in Windsor-Essex should an emergency occur, thus, helping safeguard our residents by protecting their drinking water supply. As planning continues, we look forward to this monumental project proceeding.

As we progress into 2023, we are happy to announce that discussions have commenced regarding the reintroduction of educational tours of the water treatment facility with local schools. These tours were once a main point of outreach for WUC and helped students learn about the amazing process and people involved in providing their community with safe drinking water.

This upcoming year also marks a change in leadership, as we are happy to announce the appointment of Robert Spagnuolo as the new Vice President of Water Operations. In his previous role as the Director of Customer Care, Robert

has exemplified excellence, especially in customer service, and we are confident that his wealth of knowledge will be a great asset to the Windsor Utilities Commission.

We know that WUC's legacy of providing our community with safe, reliable drinking water and exceptional innovation and customer service will continue, especially with the help of its amazing team, who have worked tirelessly at ensuring the safety and security of the drinking water supply for Windsor, Tecumseh, and LaSalle.



Mayor Drew Dilkens  
Chair, Windsor Utilities Commission



Garry Rossi,  
Vice President Water Operations  
ENWIN Utilities Ltd.

# MISSION, VISION AND VALUES

---

ENWIN is the accredited water system operator for WUC. As part of the ENWIN Group of Companies, our mission is to provide safe and reliable energy and water services in a cost effective, sustainable manner.

A core premise of our Strategic Direction is that our service model is undergoing significant transformation — taking on a more decentralized, customer-centric, technologically advanced and environmentally sustainable form.

For WUC, this means ensuring that we have the human, fiscal and capital asset resources to continue to provide existing and modernized service levels to the community. We must also assess our environmental footprint to make certain that we are balanced in our use of resources.

As the energy and water needs and options of our customers and our community evolve — and as signature projects and developments proceed — WUC will play a leading role in helping our city to become a smart energy centre with a reliable, potable water system.

We embrace our role in water distribution and will continue our service to the community, as we work to develop redundancy in the system to ensure water system resiliency.

## Our Core Values

Leadership

Accountability

Integrity

## Mission

To provide safe and reliable energy and water services in a cost effective, sustainable manner.

---

## Vision

To be a trusted leader in providing exceptional value and services to our customers and stakeholders.

---

# INTRODUCTION TO WUC OPERATIONS

In 2022, WUC produced 36,338 million litres of potable water for use by the citizens of the City of Windsor, the Town of LaSalle and the Town of Tecumseh, as well as the industrial, commercial, and institutional customers of the region.

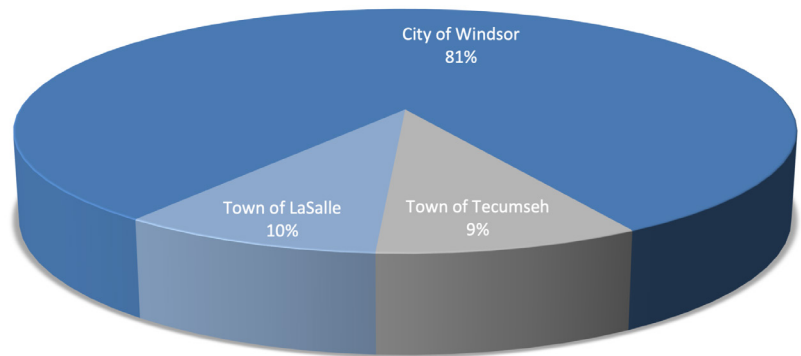
The summary contained in Appendix A, Table 1 (page 20), provides a detailed breakdown of the monthly production rates. The volume of water transferred to the Town of LaSalle and the Town of Tecumseh is also provided.

Under the Municipal Drinking Water License and Ontario Reg. 170/03 there are a number of Schedules that outline the requirements for compliance with the Safe Drinking Water Act (SDWA). This report highlights the requirements of the applicable section of the regulation, along with a statement of compliance or, if applicable, specific areas of non-compliance with the schedule requirements.

## 2022 Total Treated Water by Municipality

Volume in megalitres (ML)

Town of LaSalle	3,436	9.46%
Town of Tecumseh	3,367	9.27%
City of Windsor	29,534	81.28%



Percentage of water delivered to each served Municipality.

# TREATMENT EQUIPMENT

O.Reg 170/04, Schedule 1 dictates that the owner of a drinking water system shall ensure that approved water treatment equipment, as specified in the Drinking Water Works Permit, is provided and is in operation whenever water is being supplied for potable use.

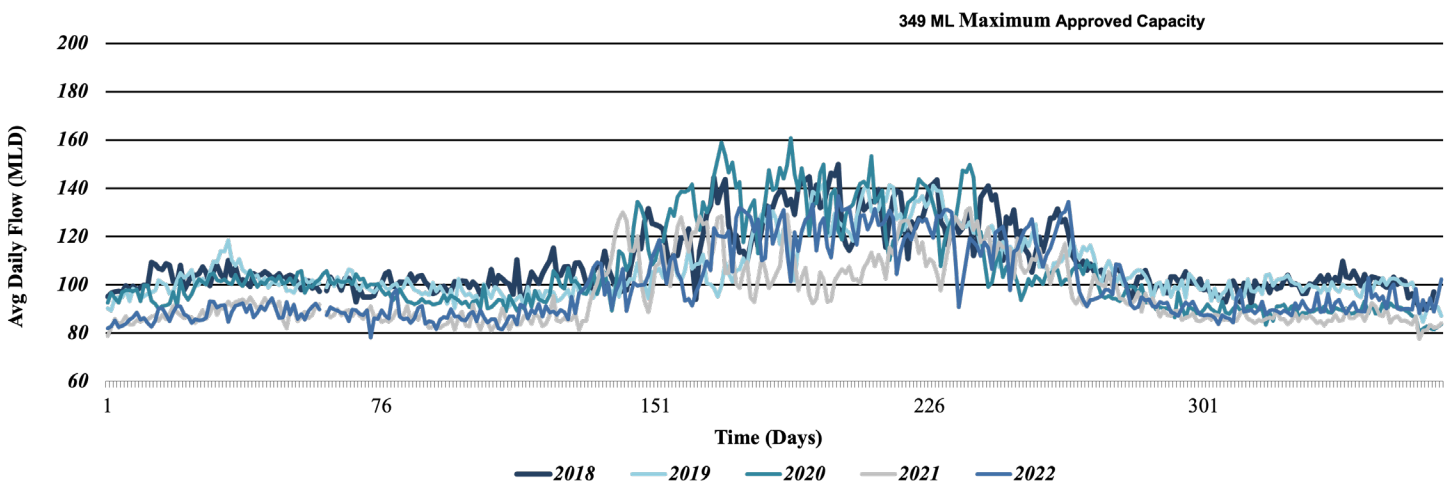
Further, the regulation requires that the equipment be operated in a manner that achieves its design capabilities and that only certified operators carry out operation of the system.

In the calendar year 2022, WUC complied fully with this section of the regulations.

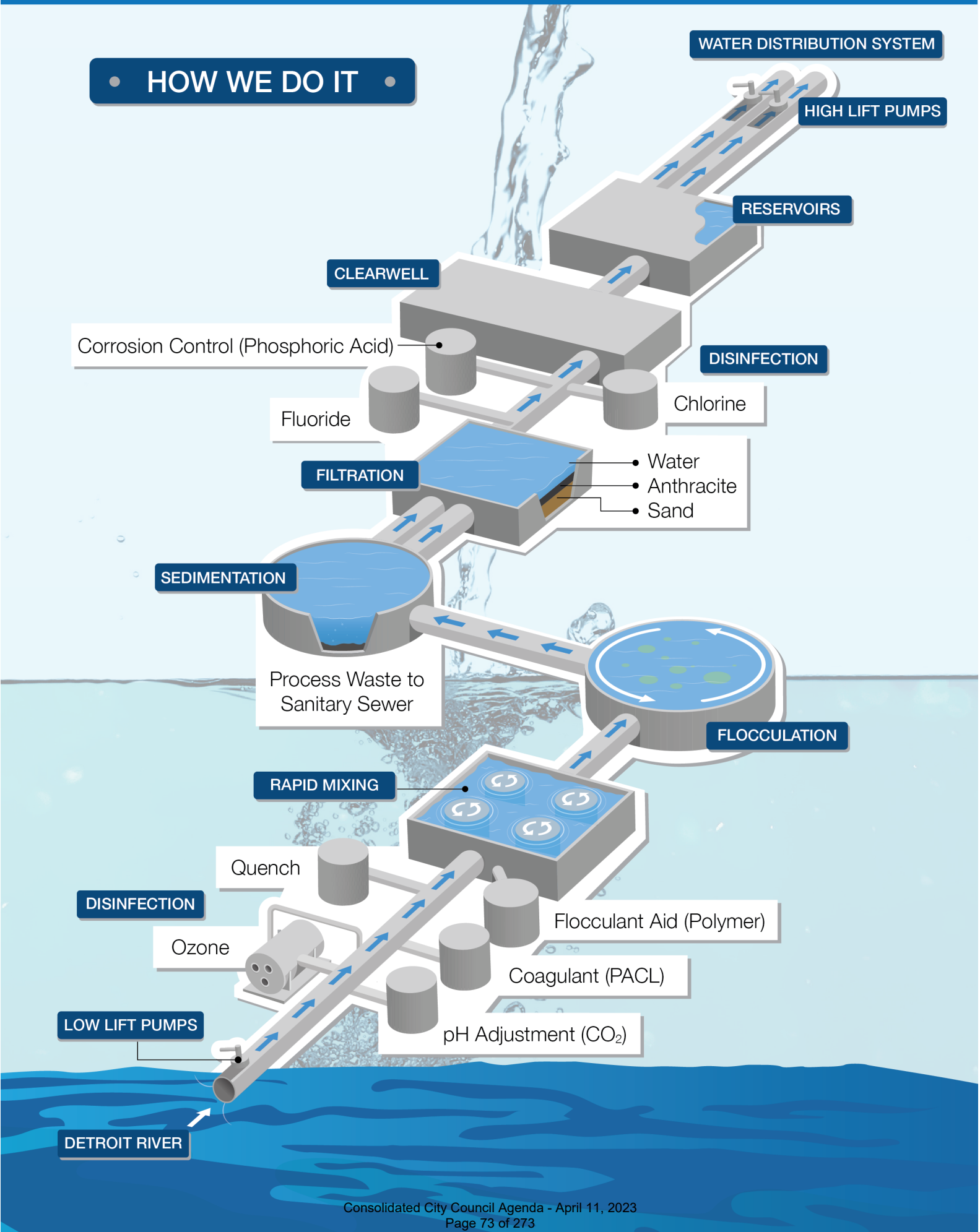
Chart 3 (below) depicts WUC's average

daily water flow for the 2016 - 2022 calendar years. Of particular note is the approved 349 ML daily maximum treatment capacity of WUC's treatment plants. As illustrated in the chart, WUC is operating well within the approved limits of its license and permit.

Chart 3: 2016-2022 Volume of Approved Capacity



# • HOW WE DO IT •



# OPERATIONAL CHECKS, SAMPLING AND TESTING

O.Reg 170/03, Schedule 6 outlines:

- The frequency of sampling and testing requirements;
- The requirement for chlorine residual testing to be carried out at the time microbiological samples are collected;
- The location at which samples are to be collected;
- The form of sampling to be undertaken and the requirements for continuous monitoring equipment; and
- Clarification of how samples are to be handled and recorded, and the need for an appropriately accredited laboratory to carry out the sample analysis.

In the calendar year 2022, WUC complied fully with this section of the regulations.

## Operational Checks

O.Reg 170/03, Schedule 7 specifies the requirements for continuous monitoring of equipment for free chlorine residual and turbidity, and the required location for this equipment. The regulation dictates the requirement for regular collection and analysis of samples by an appropriately certified individual. The chart below summarizes the results for the parameters mentioned above.

In the calendar year 2022, WUC complied fully with this section of the regulations.

## Microbiological Sampling and Testing

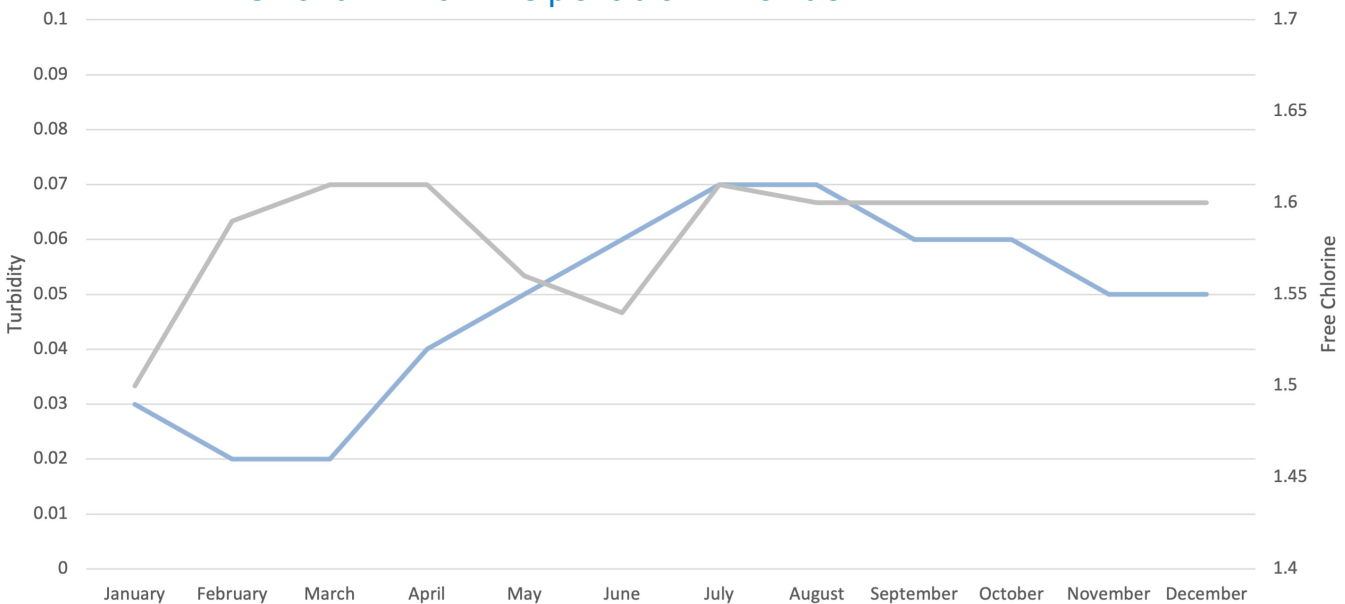
O.Reg 170/03, Schedule 10 provides the requirements for sampling and testing of microbiological parameters.

The schedule states that for large municipal systems serving a population of more than 100,000 people, the required monthly frequency of sampling is 100 distribution samples, plus one additional sample for every 10,000 people served, with at least three samples being taken in each week.

Each of these samples are to be tested for Escherichia Coli and Total Coliform, with a requirement that at least 25 per cent of the samples be tested for general bacteria population, expressed as colony counts on a heterotrophic plate count. Windsor’s required sampling frequency is 130 samples monthly.

In 2022, 1,963 samples were collected and analyzed: an average of 164 samples per month. Approximately 49 per cent of the distribution samples

Chart 4: 2022 Operation Trends



were also analyzed for heterotrophic plate count. In addition, each sample was tested for free chlorine residual at the time the sample was taken.

Schedule 10 states that a treated water sample must be taken at least once per week and tested for Escherichia Coli and Total Coliform. Windsor's treated water samples were generally collected and tested on average five days per week.

The schedule further states that a raw water sample must be taken at least once per week, before any treatment is applied to the water, and that the sample be tested for Escherichia Coli and Total Coliform. Samples were collected and tested on average five days per week. Chart 5 (below) indicates the number of samples taken on a monthly basis.

**Chemical Sampling and Testing**

O.Reg 170/04, Schedule 13 provides the requirements for sample collection and testing for a variety of chemical components in drinking water. Additionally, it lists the Maximum Acceptable Concentration (MAC) for each component. The requirements are outlined in the following sections, along with the status of Windsor's sampling program.

**Inorganics**

One sample must be collected and tested every 12 months, if the source is surface water, and tested for every parameter set out in Schedule 23 (see page 15 for Table 13.2 - Inorganics, Lead, Nitrates, and Sodium Sample Results).

In 2022, ENWIN, on behalf of WUC, collected and tested samples for every parameter set out in Schedule 23 on a quarterly basis.

**Organics**

One sample must be collected and tested every 12 months, if the source is surface water, and tested for every parameter set out in Schedule 24 (see page 17 for Table 13.3 - Organics, THM's and HAA's Sample Results).

In 2022, ENWIN, on behalf of WUC, collected samples and tested for every parameter set out in Schedule 24 on a quarterly basis.

**Trihalomethane (THM's) and Haloacetic Acids (HAAs)**

For any system that provides chlorination, one distribution sample must be collected and tested for

trihalomethanes every three months (see page 17 for Table 13.3 - Organics, THM's and HAA's Sample Results).

In 2022, ENWIN, on behalf of WUC, collected samples and tested for trihalomethanes on a quarterly basis.

**Bromates**

For the system that provide ozonation, as primary disinfection, one treated water sample must be collected monthly, from each Water Treatment Plant (see page 15 for Table 13.1 - Bromate Sample Results).

In 2022, ENWIN, on behalf of WUC collected samples and tested for Bromates on a monthly basis.

**Lead**

One sample must be collected and tested every 12 months for Lead (see page 15 for Table 13.2 - Inorganics, Lead, Nitrates, and Sodium Sample Results).

In 2022, ENWIN, on behalf of WUC, collected samples and tested for lead in a treated water sample and a distribution sample on a quarterly basis.

**Chart 5: Microbiological Sample Count**

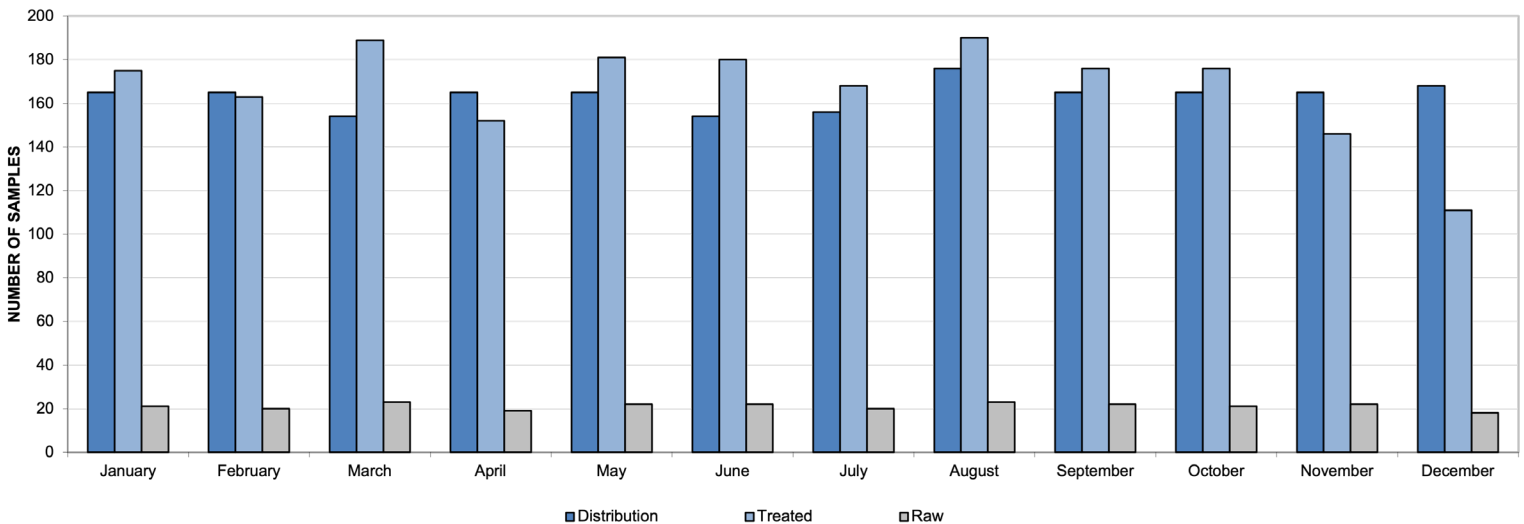




Table 13.1 - Bromate Sample Results

Date of legal instrument issued	Parameter	Date Sampled	Running Annual Average Result	Unit of Measure
MDWL 025-101	Bromate - Treated	1-Jan-22 to 31-Dec-22	0.004	mg/L
MDWL 025-101	Bromate - Distribution	1-Jan-22 to 31-Dec-22	0.003	mg/L

Table 13.2 - Inorganics, Lead, Nitrates and Sodium Results

Parameter	Sample Date	Result Value	Unit of Measure	Exceedence
Antimony	26-Oct-22	0.0001	mg/L	NO
Arsenic	26-Oct-22	0.0003	mg/L	NO
Barium	26-Oct-22	0.0161	mg/L	NO
Boron	26-Oct-22	0.015	mg/L	NO
Cadmium	26-Oct-22	0.00001	mg/L	NO
Chromium	26-Oct-22	0.0005 <MDL	mg/L	NO
*Lead	26-Oct-22	0.0005 <MDL	mg/L	NO
Mercury	26-Oct-22	0.00010 <MDL	mg/L	NO
Selenium	26-Oct-22	0.00009	mg/L	NO
Sodium	12-Jan-22	6.21	mg/L	NO
Uranium	26-Oct-22	0.00007	mg/L	NO
Fluoride	12-Jan-22	0.44	mg/L	NO
Nitrite	26-Oct-22	0.010 <MDL	mg/L	NO
Nitrate	26-Oct-22	0.24	mg/L	NO

**Nitrates and Nitrites**

The owner of a drinking water system (WUC) and the operating authority for the system (ENWIN) must ensure that at least one water sample is taken every three months and tested for nitrate and nitrite (see above for Table 13.2 - Inorganics, Lead, Nitrates, and Sodium Sample Results).

In 2022, ENWIN, on behalf of WUC, collected samples and tested for nitrates and nitrites on a quarterly basis.

**Sodium**

Schedule 13 stipulates that at least one water sample is taken every 60 months and tested for sodium (see above for Table 13.2 - Inorganics, Lead, Nitrates, and Sodium Sample Results).

In 2022, ENWIN, on behalf of WUC, last collected and sampled for sodium on January 12, 2022.

**Sampling & Testing: Lead**

The Municipal Drinking Water License requires 60 samples annually to monitor corrosion control effectiveness. Sample locations include private, non-private and distribution systems. Each of these samples are to be tested for lead.

A total of 181 lead sample locations were collected and tested in 2022: 112 private and non-private samples and 69 samples in distribution.

As the COVID-19 restrictions have been lifted, lead samples were collected from the kitchen tap as prescribed in O.Reg 170/03. The option to collect at

an outside tap remains optional in our Municipal Drinking Water Licence.

In the calendar year 2022, WUC complied fully with the requirements of the License.

**Reporting Test Results**

If a sample collected and tested indicates an adverse result, as outlined in the regulations, the owner of a drinking water system must report the result to the Medical Officer of Health (MOH) and the Spills Action Centre (SAC) of the Ministry of Environment, Conservation and Parks (MECP). If an observation other than an adverse test result indicates that a drinking water system is directing water that may not be adequately disinfected to users of the water system, the observation must be reported to the MOH and the SAC.



If a report is required under this section, a verbal report must be provided to the MOH by speaking directly to a person at the Windsor Essex County Health Unit (WECHU) or the designated on-call representative. In addition, a verbal report must be provided to the Ministry by contacting the SAC.

These verbal reports of adverse water conditions must be verified by written notice within 24 hours to the MOH and the SAC specifying the nature of the adverse result, actions being taken or observation and what corrective action is being taken.

Within seven days of resolution of a problem, a follow up written notice is to be provided outlining the resolution that gave rise to the adverse result report.

In 2022, there were seven adverse incidents requiring notification of the MOH and the SAC. Details are as follows:

- Lead result of 84.1 µg/L at a hydrant;
- Total Colifom result of 1 CFU/100mL and Eschericia Coli of 1 CFU/mL – Treated Water;
- Total Colifom result of 1 CFU/100mL at Sample Station near Ojibway Parkway;
- Fluoride result of 1.8 mg/L at the Sample Station located at the intersection Highway 3 and Howard Ave (Laboratory error);
- Total Colifom result of 1 CFU/100mL at George Ave Pumping Station;
- Total Colifom result of 1 CFU/100mL – Treated Water; and
- Lead result of 92.1 µg/L at a hydrant.

Notifications were made to the MOH and the SAC.

Chart 6 (right) presents the number of Adverse Water Quality Incidents from 2012-2022.

**Corrective Action**

This schedule outlines required corrective action to be followed with the determination of an adverse result requiring notification.

In all cases, the required corrective action was followed, as directed by the Medical Officer of Health.

**Summary Report for Municipalities**

Not later than March 31 of each year, a summary report must be prepared for the preceding calendar year and submitted to members of municipal council and members of a municipal services board, if one exists.

The submission of this report fulfills the requirement for this section of the regulations.

Summarizing tables are attached for review:

Table 1 – 2022 Treated Water Volume (page 20)

Table 2 – 2022 Volume as a Percentage of Approved Plant Capacity (pages 21-22)

Table 3 – 2022 Microbiological Sample Count (page 22)

Table 4 – 2022 Distribution Chlorine Residuals (page 23-24)

Table 5 – 2022 Operational Parameters (page 25)

A copy of Schedule 23 (Inorganic Test Parameters) and Schedule 24 (Organic Test Parameters) are attached for information, as previously submitted and as required by the regulation (pages 25-26).

**Chart 6: Adverse Water Quality Incidents**

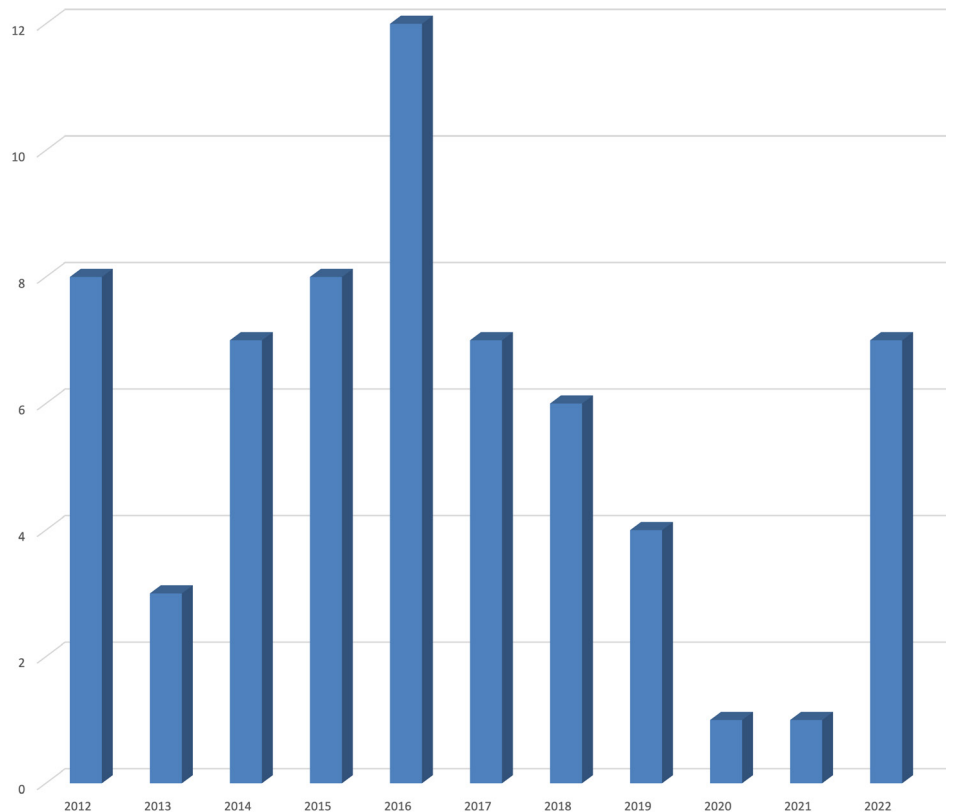


Table 13.3 - Organics, THM's and HAA's Sample Results

Parameter	Sample Date	Result Value	Unit of Measure	Exceedence
Alachlor	26-Oct-22	0.00050 <MDL	mg/L	NO
Atrazine + N-dealkylated metabolites	26-Oct-22	0.001 <MDL	mg/L	NO
Azinphos-methyl	26-Oct-22	0.0020 <MDL	mg/L	NO
Benzene	26-Oct-22	0.0001 <MDL	mg/L	NO
Benzo(a)pyrene	26-Oct-22	0.0000050 <MDL	mg/L	NO
Bromoxynil	26-Oct-22	0.00050 <MDL	mg/L	NO
Carbaryl	26-Oct-22	0.005 <MDL	mg/L	NO
Carbofuran	26-Oct-22	0.005 <MDL	mg/L	NO
Carbon Tetrachloride	26-Oct-22	0.00010 <MDL	mg/L	NO
Chlorpyrifos	26-Oct-22	0.001 <MDL	mg/L	NO
Diazinon	26-Oct-22	0.001 <MDL	mg/L	NO
Dicamba	26-Oct-22	0.001 <MDL	mg/L	NO
1,2-Dichlorobenzene	26-Oct-22	0.00020 <MDL	mg/L	NO
1,4Dichlorobenzene	26-Oct-22	0.00020 <MDL	mg/L	NO
1,2-Dichloroethane	26-Oct-22	0.00020 <MDL	mg/L	NO
1,1-Dichloroethylene (vinylidene chloride)	26-Oct-22	0.00010 <MDL	mg/L	NO
Dichloromethane	26-Oct-22	0.00050 <MDL	mg/L	NO
2,4-Dichlorophenol	26-Oct-22	0.00025 <MDL	mg/L	NO
2,4-Dichlorophenoxy acetic acid (2,4-D)	26-Oct-22	0.001 <MDL	mg/L	NO
Diclofop-methyl	26-Oct-22	0.00090 <MDL	mg/L	NO
Dimethoate	26-Oct-22	0.0025 <MDL	mg/L	NO
Diquat	26-Oct-22	0.007 <MDL	mg/L	NO
Diuron	26-Oct-22	0.010 <MDL	mg/L	NO
Glyphosate	26-Oct-22	0.010 <MDL	mg/L	NO
Haloacetic Acids (HAA5)		Avg.		
(Note: show latest running annual average)				
Q1 2022 = <0.0053 mg/L	Running Annual average	<0.0050	mg/L	NO
Q2 2022 = <0.0050 mg/L				
Q3 2022 = <0.0050 mg/L				
Q4 2022 = <0.0050 mg/L				
Malathion	26-Oct-22	0.0050 <MDL	mg/L	NO
MCPA	26-Oct-22	0.010 <MDL	mg/L	NO
Metolachlor	26-Oct-22	0.00050 <MDL	mg/L	NO
Metribuzin	26-Oct-22	0.0050 <MDL	mg/L	NO
Monochlorobenzene	26-Oct-22	0.00010 <MDL	mg/L	NO
Paraquat	26-Oct-22	0.001 <MDL	mg/L	NO
Pentachlorophenol	26-Oct-22	0.00050 <MDL	mg/L	NO
Phorate	26-Oct-22	0.00050 <MDL	mg/L	NO
Picloram	26-Oct-22	0.0050 <MDL	mg/L	NO
Polychlorinated Biphenyls (PCB)	26-Oct-22	0.00005 <MDL	mg/L	NO
Prometryne	26-Oct-22	0.00025 <MDL	mg/L	NO
Simazine	26-Oct-22	0.0010 <MDL	mg/L	NO
THM		Avg.		
(Note: show latest running annual average)				
Q1 2022 = 0.0038 mg/L	Running Annual average	0.0085	mg/L	NO
Q2 2022 = 0.00953 mg/L				
Q3 2022 = 0.0154 mg/L				
Q4 2022 = 0.00532 mg/L				
Terbofos	26-Oct-22	0.00050 <MDL	mg/L	NO
Tetrachlorethylene	26-Oct-22	0.00010 <MDL	mg/L	NO
2,3,4,6-Tetrachlorophenol	26-Oct-22	0.00050 <MDL	mg/L	NO
Triallate	26-Oct-22	0.0010 <MDL	mg/L	NO
Trichloroethylene	26-Oct-22	0.00010 <MDL	mg/L	NO
2,4,6-Trichlorophenol	26-Oct-22	0.00050 <MDL	mg/L	NO
Trifluralin	26-Oct-22	0.00007	mg/L	NO
Vinyl Chloride	26-Oct-22	0.00020 <MDL	mg/L	NO

# CAPITAL RENEWAL PROGRAM

## Water Meter Replacement Program

The goal of WUC's Water Meter Replacement Program is to replace all damaged, frozen, defective, aging and obsolete water meters, in residential and industrial, commercial and institutional (ICI) settings.

New meters provide benefits that include:

- Increased accuracy in billing for our customers;
- Improved efficiency in meter reading, as reads can be obtained via radio frequency (RF); and
- Enhanced ability to identify the sources and manage the causes of non-revenue water, thereby limiting revenue loss for both WUC and its ratepayers.

WUC installed 1,444 new meters in 2022. A very small number of non-RF meters remained in the field at year end. The remaining meters are either located in vacant properties or conditions at the customer site require additional attention prior to replacement. These replacements

will be coordinated with customers on a case-by-case basis going forward.

At year end, the average age of WUC's total meter population is four years. For ICIs only, the average age is 8.1 years.

All meter reading routes are now using the drive-by (RF) method to collect meter data.

Aside from the exceptions noted, the Water Meter Replacement Program is now considered complete.

## Watermain Replacement Program

The 2022 WUC capital renewal program involved the replacement of approximately 16.7 km of existing cast and ductile iron watermains, as well as water services, with new PVC pipelines and polyethylene/copper tubing, respectively.

Water services are typically replaced from the new main to the property line.

The projects included watermains that no longer provided adequate service, and which were deemed to have the highest risk to public health.

The MECP and Ontario Fire Codes (OFC) mandate minimum levels of performance required for hydrants throughout the water distribution system. In 2022, 124 water hydrants were installed.

WUC capital projects, such as renewal of cast iron watermain, are prioritized based on a scoring system algorithm. A point score is assigned to the seven criteria listed below to determine the priority of the project.

The higher the risk to public health and safety, the higher the score, hence, the higher the priority status assigned. The algorithm uses the following priority:

- Anticipated percentage or total number of lead services;
- Deficient hydrant spacing;
- Low fire flow;
- Pipe diameter;
- Breaks per 100m with an emphasis on recency;
- Disturbed water per 100m;
- Age (life cycle of pipe type).



New Surge Protection and Pressure Relief Valve at George Pump Station.

**Filter Bed Rehabilitation – Phase 4**

WUC continues rehabilitation of our eight (8) dual media filters at the A. H. Weeks Treatment Plant (WTP) including removal of the existing plastic underdrain system, waterproof coating of the filter beds and walls, installation of new stainless-steel underdrains and installation of new anthracite and sand filter media. The new underdrain system and media will increase the overall filter performance. As of January 2023, WUC has completed six out of eight filters rehabilitations. Approximate capital expenditure for phase 4 of the rehabilitations is \$4.2M.

**Fluoride Implementation**

As part of the overall fluoride implementation project, ENWIN continued the fluoride pipe loop study utilizing the existing pipe loop at the A. H. Weeks WTP with the goal of studying possible interference, if any, with the effectiveness of the existing corrosion control plan. The study continued after fluoride was introduced for approximately ten (10)

months for monitoring purposes. In early 2021, ENWIN contracted Jacobs Engineering for the detailed design of the permanent fluoride dosing system which is now completed. ENWIN also opted to construct a temporary dosing system to begin the dosing of fluoride into the distribution system ahead of completion of the permanent dosing system. The temporary dosing system was commissioned in January 2022. Construction of the permanent system was tendered and awarded in July 2022 and has been on-going through the second half of 2022. The system has been put in service in February 2023. Approximate cost to date for the overall project is \$1.2M.

**SCADA Network Upgrade**

ENWIN engaged the service of Rockwell for the design and implementation of an upgraded SCADA network at the A.H. Weeks WTP. The project will update and improve the current SCADA network infrastructure adding increased security measures in line with current industry best

practices. Installation and commissioning of the new network was completed in November 2022. Approximate capital expenditure \$820,000.

**Ozone Power Supply Unit (PSU) Upgrades**

ENWIN procured the services of Suez Water Technologies to begin the refurbishment of two of the Ozone Generator Power Supply Units (PSU). The current PSU components for Ozone Generators #1 and #2 are at end of life and in need of replacement. ENWIN tendered the work for the PSU upgrades in summer 2022 and began work on the PSU upgrades following receipt of the replacement equipment in October 2022. The project is expected to be completed in the first half of 2023. Approximate capital expenditure of \$588,000 in 2022.



New Fluoride Storage Tanks and Chemical Containment Wall.

# APPENDIX A: OPERATIONAL CHARTS

Table 1 - 2022 Treated Water Volume

MONTH	TOTAL PUMPED M.L. (Windsor / Las/Tec)	TOWN OF LASALLE M.L.	TOWN OF TECUMSEH M.L.	CITY OF WINDSOR M.L.
JANUARY	2,687	180	216	2,291
FEBRUARY	2,512	204	190	2,118
MARCH	2,716	227	209	2,280
APRIL	2,609	210	211	2,188
MAY	3,060	264	262	2,534
JUNE	3,399	399	287	2,713
JULY	3,836	429	416	2,991
AUGUST	3,697	407	382	2,908
SEPTEMBER	3,374	362	378	2,634
OCTOBER	2,869	280	313	2,276
NOVEMBER	2,701	232	260	2,209
DECEMBER	2,877	242	241	2,393
<b>TOTAL</b>	<b>36,338</b>	<b>3,436</b>	<b>3,367</b>	<b>29,534</b>
<b>AVERAGE</b>	<b>3,028</b>	<b>286</b>	<b>281</b>	<b>2,461</b>



Table 2 - 2022 Volume as Percentage of Approved Plant Capacity

Date	January		February		March		April		May		June	
	Average Daily Flow (MLD)	Plant Capacity %	Average Daily Flow (MLD)	Plant Capacity %	Average Daily Flow (MLD)	Plant Capacity %	Average Daily Flow (MLD)	Plant Capacity %	Average Daily Flow (MLD)	Plant Capacity %	Average Daily Flow (MLD)	Plant Capacity %
1	82.1	24%	91.5	26%	87.5	25%	85.6	25%	88.5	25%	108.9	31%
2	82.8	24%	91.6	26%	90.7	26%	86.7	25%	89.0	26%	100.7	29%
3	85.3	24%	84.7	24%	89.9	26%	86.2	25%	87.7	25%	110.1	32%
4	82.5	24%	88.7	25%	89.3	26%	89.9	26%	89.6	26%	112.4	32%
5	82.9	24%	91.3	26%	88.3	25%	86.9	25%	88.7	25%	105.1	30%
6	83.9	24%	91.9	26%	88.2	25%	87.0	25%	85.8	25%	102.2	29%
7	85.6	25%	92.5	26%	84.9	24%	85.4	24%	95.1	27%	93.4	27%
8	86.5	25%	88.7	25%	89.8	26%	85.2	24%	88.2	25%	94.2	27%
9	88.5	25%	91.7	26%	89.5	26%	87.9	25%	96.5	28%	91.4	26%
10	85.5	25%	86.6	25%	88.0	25%	88.9	25%	97.8	28%	96.9	28%
11	86.3	25%	88.4	25%	87.4	25%	85.0	24%	99.7	29%	100.4	29%
12	84.2	24%	91.0	26%	89.5	26%	89.6	26%	102.7	29%	104.7	30%
13	82.6	24%	89.4	26%	78.1	22%	86.6	25%	107.2	31%	109.8	31%
14	85.1	24%	92.4	26%	86.2	25%	84.3	24%	109.3	31%	106.1	30%
15	90.3	26%	94.6	27%	85.9	25%	85.8	25%	108.9	31%	123.6	35%
16	90.2	26%	90.1	26%	89.5	26%	85.8	25%	95.9	27%	120.4	35%
17	87.6	25%	86.2	25%	87.1	25%	82.0	23%	100.8	29%	120.1	34%
18	85.0	24%	86.5	25%	86.1	25%	81.5	23%	90.3	26%	119.8	34%
19	88.7	25%	92.9	27%	96.1	28%	84.0	24%	97.4	28%	122.4	35%
20	91.3	26%	87.9	25%	97.9	28%	87.0	25%	100.4	29%	105.4	30%
21	91.0	26%	91.9	26%	86.8	25%	86.9	25%	106.7	31%	127.9	37%
22	87.8	25%	85.9	25%	85.8	25%	83.6	24%	89.2	26%	132.0	38%
23	87.1	25%	87.9	25%	86.1	25%	91.9	26%	95.2	27%	130.9	38%
24	84.3	24%	85.6	25%	84.1	24%	91.2	26%	100.9	29%	129.5	37%
25	85.7	25%	89.2	26%	86.0	25%	86.0	25%	99.7	29%	128.0	37%
26	85.2	24%	91.0	26%	90.5	26%	89.6	26%	99.9	29%	122.2	35%
27	85.5	25%	92.4	26%	91.3	26%	88.3	25%	100.1	29%	127.1	36%
28	86.4	25%	89.8	26%	83.9	24%	92.1	26%	104.1	30%	110.1	32%
29	93.2	27%			85.0	24%	86.9	25%	111.5	32%	111.1	32%
30	93.1	27%			84.5	24%	91.1	26%	114.7	33%	132.7	38%
31	90.5	26%			81.7	23%			118.7	34%		
MAX	93.2	27%	94.6	27%	97.9	28%	92.1	26%	118.7	34%	132.7	38%

Table 2 - 2022 Volume as Percentage of Approved Plant Capacity

Date	July		August		September		October		November		December	
	Average Daily Flow (MLD)	Plant Capacity %	Average Daily Flow (MLD)	Plant Capacity %	Average Daily Flow (MLD)	Plant Capacity %	Average Daily Flow (MLD)	Plant Capacity %	Average Daily Flow (MLD)	Plant Capacity %	Average Daily Flow (MLD)	Plant Capacity %
1	117.0	34%	127.3	36%	122.9	35%	97.9	28%	87.4	25%	89.0	26%
2	121.7	35%	130.9	38%	124.2	36%	96.1	28%	86.6	25%	92.7	27%
3	127.3	36%	127.5	37%	118.1	34%	108.5	31%	86.1	25%	93.9	27%
4	131.0	38%	104.5	30%	97.8	28%	108.2	31%	84.4	24%	90.5	26%
5	114.0	33%	113.5	33%	113.7	33%	102.9	29%	94.6	27%	88.1	25%
6	101.4	29%	119.1	34%	114.8	33%	98.9	28%	98.0	28%	90.9	26%
7	121.8	35%	121.0	35%	119.4	34%	91.9	26%	88.8	25%	92.8	27%
8	114.0	33%	118.7	34%	123.0	35%	90.3	26%	89.1	26%	89.3	26%
9	122.3	35%	123.7	35%	124.3	36%	90.9	26%	89.7	26%	89.1	26%
10	127.0	36%	127.4	36%	127.3	36%	94.9	27%	88.2	25%	88.9	25%
11	128.3	37%	126.2	36%	117.2	34%	93.5	27%	89.9	26%	102.9	29%
12	133.3	38%	127.3	36%	112.8	32%	94.0	27%	93.1	27%	94.6	27%
13	114.2	33%	122.7	35%	107.4	31%	91.3	26%	87.8	25%	96.2	28%
14	125.1	36%	119.4	34%	112.5	32%	90.8	26%	89.4	26%	93.8	27%
15	127.7	37%	128.7	37%	115.3	33%	93.0	27%	89.6	26%	95.3	27%
16	115.8	33%	128.1	37%	119.4	34%	92.4	26%	89.2	26%	90.3	26%
17	111.3	32%	131.1	38%	124.6	36%	92.5	27%	88.2	25%	98.3	28%
18	124.7	36%	131.1	38%	129.3	37%	88.7	25%	89.3	26%	100.3	29%
19	136.9	39%	130.0	37%	130.5	37%	88.2	25%	88.5	25%	90.2	26%
20	130.9	37%	110.3	32%	134.5	39%	87.2	25%	87.3	25%	89.6	26%
21	131.3	38%	90.7	26%	121.2	35%	90.3	26%	92.5	27%	90.1	26%
22	132.1	38%	100.9	29%	106.8	31%	92.7	27%	90.2	26%	90.1	26%
23	123.0	35%	110.7	32%	97.2	28%	91.6	26%	93.4	27%	89.7	26%
24	116.7	33%	119.4	34%	93.7	27%	93.0	27%	90.6	26%	98.4	28%
25	128.4	37%	117.8	34%	91.1	26%	89.8	26%	89.0	25%	88.2	25%
26	128.9	37%	115.8	33%	93.7	27%	87.7	25%	89.9	26%	93.7	27%
27	122.9	35%	112.0	32%	94.0	27%	87.2	25%	96.7	28%	89.4	26%
28	126.4	36%	117.6	34%	94.7	27%	87.6	25%	88.7	25%	94.5	27%
29	131.6	38%	115.4	33%	95.4	27%	87.3	25%	89.0	26%	88.8	25%
30	124.8	36%	106.6	31%	98.0	28%	86.3	25%	96.2	28%	95.1	27%
31	125.1	36%	121.7	35%			83.7	24%			102.2	29%
MAX	136.9	39%	131.1	38%	134.5	39%	108.5	31%	98.0	28%	102.9	29%

Note: white section indicates peak consumption for the year.

Table 3 - 2022 Microbiological Sample Count

Table 3 - 2022 Microbiological Sample Count												
Month	January	February	March	April	May	June	July	August	September	October	November	December
DISTRIBUTION	165	165	154	165	165	154	156	176	165	165	165	168
TREATED	175	163	189	152	181	180	168	190	176	176	146	111
RAW	21	20	23	19	22	22	20	23	22	21	22	18
TOTAL	361	348	366	336	368	356	344	389	363	362	333	297

Table 4 - 2022 Distribution Chlorine Residuals

JANUARY TO MARCH 2022

	D1	D2	D3	D4	D5	D6	D7	D8	D9	D10	D11	D12	D13	D14	D15	D16	D17	D18	D20	D21	D22
<b>Jan</b>																					
LOW	1.41	1.07	0.96	1.16	1.03	1.19	0.99	1.24	1.08	1.48	1.07	0.94	1.00	1.06	1.08	1.16	1.15	1.34	1.03	0.97	0.94
HIGH	1.62	1.51	1.41	1.35	1.32	1.52	1.49	1.51	1.36	1.75	1.47	1.51	1.32	1.39	1.56	1.45	1.41	1.69	1.32	1.47	1.25
AVG	1.53	1.25	1.21	1.21	1.13	1.36	1.15	1.39	1.24	1.63	1.28	1.27	1.24	1.27	1.34	1.32	1.32	1.44	1.24	1.21	1.14
<b>Feb</b>																					
LOW	1.41	1.31	1.11	1.08	1.09	1.25	1.19	1.12	0.99	1.44	1.13	1.05	1.18	1.18	1.12	1.26	1.10	1.36	1.17	1.06	0.96
HIGH	1.62	1.48	1.40	1.49	1.26	1.54	1.39	1.52	1.39	1.79	1.43	1.52	1.43	1.48	1.47	1.56	1.45	1.67	1.50	1.36	1.24
AVG	1.52	1.40	1.27	1.29	1.15	1.44	1.29	1.38	1.21	1.62	1.34	1.32	1.32	1.34	1.31	1.42	1.31	1.55	1.31	1.21	1.13
<b>Mar</b>																					
LOW	1.49	1.28	1.21	1.27	1.11	1.26	1.09	1.29	1.19	1.44	1.06	1.07	1.01	0.99	0.94	1.01	1.01	1.04	0.98	1.07	0.73
HIGH	1.60	1.61	1.45	1.45	1.41	1.58	1.41	1.60	1.64	1.65	1.63	1.57	1.45	1.59	1.59	1.63	1.63	1.65	1.56	1.37	1.47
AVG	1.55	1.47	1.35	1.37	1.25	1.43	1.25	1.41	1.32	1.58	1.38	1.36	1.28	1.37	1.40	1.44	1.37	1.43	1.31	1.25	1.17
Quarterly Avg	1.53	1.38	1.28	1.29	1.17	1.41	1.23	1.39	1.26	1.61	1.33	1.31	1.28	1.33	1.35	1.39	1.33	1.47	1.29	1.22	1.15

NOTE: All values in mg/l unless otherwise stated

APRIL TO JUNE 2022

	D1	D2	D3	D4	D5	D6	D7	D8	D9	D10	D11	D12	D13	D14	D15	D16	D17	D18	D20	D21	D22
<b>Apr</b>																					
LOW	1.19	1.13	1.09	1.14	1.06	1.24	1.03	1.05	1.21	1.29	1.24	1.21	1.18	1.29	1.33	1.24	1.25	1.22	1.12	1.13	1.13
HIGH	1.74	1.61	1.63	1.65	1.42	1.63	1.18	1.58	1.68	1.72	1.60	1.49	1.61	1.72	1.62	1.55	1.54	1.58	1.40	1.41	1.34
AVG	1.52	1.38	1.35	1.38	1.25	1.39	1.11	1.35	1.36	1.54	1.41	1.38	1.39	1.44	1.48	1.47	1.39	1.46	1.31	1.25	1.24
<b>May</b>																					
LOW	1.21	1.20	1.13	1.14	1.03	1.29	1.03	1.20	1.23	1.38	1.27	1.30	1.27	1.15	1.27	1.28	1.17	1.12	1.17	1.27	1.27
HIGH	1.56	1.59	1.34	1.42	1.32	1.63	1.41	1.55	1.51	1.59	1.45	1.43	1.43	1.44	1.42	1.44	1.38	1.60	1.44	1.38	1.32
AVG	1.38	1.38	1.22	1.32	1.20	1.40	1.18	1.39	1.36	1.45	1.35	1.35	1.36	1.34	1.34	1.38	1.31	1.35	1.29	1.32	1.21
<b>Jun</b>																					
LOW	0.95	1.08	1.05	1.07	1.01	1.19	0.90	1.12	0.91	1.36	1.04	1.02	1.07	1.16	1.17	0.89	0.99	1.12	1.21	1.02	1.07
HIGH	1.39	1.37	1.44	1.39	1.30	1.53	1.35	1.39	1.41	1.63	1.40	1.46	1.49	1.36	1.59	1.57	1.41	1.45	1.39	1.25	1.22
AVG	1.26	1.24	1.20	1.24	1.13	1.30	1.12	1.27	1.18	1.46	1.25	1.27	1.24	1.27	1.30	1.32	1.27	1.26	1.28	1.19	1.14
Quarterly Avg	1.39	1.33	1.26	1.32	1.20	1.36	1.14	1.34	1.30	1.49	1.34	1.33	1.33	1.35	1.37	1.39	1.32	1.36	1.29	1.25	1.20

NOTE: All values in mg/l unless otherwise stated



Table 4 - 2022 Distribution Chlorine Residuals

JULY TO SEPTEMBER 2022

	D1	D2	D3	D4	D5	D6	D7	D8	D9	D10	D11	D12	D13	D14	D15	D16	D17	D18	D20	D21	D22
<b>Jul</b>																					
<b>LOW</b>	1.24	0.94	0.97	1.05	0.98	1.25	0.83	1.05	1.03	1.32	1.13	1.17	1.19	1.22	1.02	1.11	1.19	1.08	1.04	1.12	0.79
<b>HIGH</b>	1.44	1.39	1.27	1.32	1.19	1.45	1.55	1.32	1.29	1.66	1.36	1.32	1.47	1.53	1.53	1.38	1.33	1.37	1.32	1.42	1.28
<b>AVG</b>	1.36	1.27	1.14	1.21	1.09	1.36	1.16	1.21	1.16	1.47	1.27	1.27	1.26	1.30	1.24	1.28	1.27	1.31	1.21	1.24	1.07
<b>Aug</b>																					
<b>LOW</b>	1.19	1.43	1.30	1.02	0.93	1.14	0.97	0.98	1.02	1.13	1.08	1.03	1.06	1.08	0.99	1.14	1.07	1.11	1.03	1.04	1.01
<b>HIGH</b>	1.40	1.31	1.30	1.25	1.28	1.48	1.09	1.25	1.19	1.45	1.35	1.52	1.34	1.35	1.45	1.43	1.28	1.44	1.21	1.44	1.31
<b>AVG</b>	1.28	1.06	1.14	1.15	1.11	1.29	1.03	1.12	1.10	1.29	1.20	1.17	1.16	1.25	1.21	1.28	1.19	1.28	1.13	1.22	1.09
<b>Sept</b>																					
<b>LOW</b>	1.26	1.16	1.04	1.00	1.00	1.16	0.94	1.05	1.03	1.19	0.92	1.04	1.09	1.08	0.96	1.09	0.71	1.08	1.03	1.05	0.95
<b>HIGH</b>	1.58	1.38	1.20	1.46	1.16	1.62	1.09	1.27	1.33	1.56	1.29	1.31	1.38	1.39	1.28	1.35	1.36	1.50	1.35	1.31	1.10
<b>AVG</b>	1.42	1.23	1.11	1.21	1.07	1.34	1.02	1.17	1.17	1.35	1.16	1.20	1.20	1.24	1.14	1.24	1.17	1.33	1.17	1.14	1.03
<b>Quarterly Avg</b>	1.35	1.19	1.13	1.19	1.09	1.33	1.07	1.17	1.14	1.37	1.21	1.21	1.21	1.26	1.20	1.27	1.21	1.30	1.17	1.20	1.06

NOTE: All values in mg/l unless otherwise stated

OCTOBER TO DECEMBER 2022

	D1	D2	D3	D4	D5	D6	D7	D8	D9	D10	D11	D12	D13	D14	D15	D16	D17	D18	D20	D21	D22
<b>Oct</b>																					
<b>LOW</b>	0.83	0.88	0.97	1.00	0.83	0.92	0.95	1.05	0.78	1.25	1.12	1.11	1.19	1.20	1.15	1.29	1.16	1.28	1.10	0.94	1.00
<b>HIGH</b>	1.47	1.37	1.36	1.42	1.29	1.42	1.38	1.35	1.34	1.53	1.37	1.39	1.46	1.46	1.40	1.39	1.31	1.57	1.30	1.28	1.19
<b>AVG</b>	1.32	1.25	1.19	1.26	1.10	1.25	1.15	1.21	1.12	1.43	1.26	1.25	1.26	1.31	1.29	1.36	1.24	1.38	1.21	1.16	1.06
<b>Nov</b>																					
<b>LOW</b>	1.19	1.00	1.11	0.92	0.89	1.06	1.02	1.04	1.02	1.43	0.72	0.83	1.00	1.00	1.04	1.12	1.02	1.10	0.94	0.62	0.71
<b>HIGH</b>	1.48	1.40	1.35	1.40	1.12	1.46	1.24	1.45	1.30	1.73	1.42	1.40	1.40	1.41	1.44	1.50	1.39	1.50	1.31	1.33	1.28
<b>AVG</b>	1.39	1.30	1.24	1.27	1.06	1.31	1.17	1.35	1.21	1.52	1.22	1.20	1.28	1.26	1.30	1.35	1.23	1.36	1.16	1.17	1.03
<b>Dec</b>																					
<b>LOW</b>	1.34	1.29	1.13	1.25	1.03	1.29	1.16	1.28	1.19	1.40	1.30	1.28	1.19	1.18	1.06	1.22	1.18	1.41	1.00	1.20	0.93
<b>HIGH</b>	1.51	1.43	1.34	1.40	1.20	1.43	1.27	1.43	1.39	1.31	0.99	1.10	1.48	1.44	1.44	1.53	1.56	1.18	1.30	1.41	1.21
<b>AVG</b>	1.41	1.35	1.22	1.33	1.12	1.36	1.21	1.36	1.27	1.54	1.44	1.45	1.33	1.30	1.30	1.38	1.30	1.51	1.19	1.26	1.11
<b>Quarterly Avg</b>	1.37	1.30	1.22	1.28	1.09	1.31	1.18	1.31	1.20	1.50	1.31	1.30	1.29	1.29	1.29	1.36	1.26	1.42	1.19	1.20	1.07

NOTE: All values in mg/l unless otherwise stated

(0.05 mg/L - minimum standard per Ministry of Environment)

(0.20 mg/L - minimum WUC standard)

Table 5 - Operational Parameters

		JANUARY			FEBRUARY			MARCH			PLANT PARAMETERS HIGH LOW VALUES		MECP MAC	
		HIGH	LOW	AVG.	HIGH	LOW	AVG.	HIGH	LOW	AVG.	HIGH	LOW	HIGH <sup>(1)</sup>	LOW
ALUMINUM <sup>(1)</sup>	µg/l	57	31	43	20	12	14	32	15	20	100.0	0.0	100.00	
pH <sup>(2)</sup>		7.14	7.07	7.09	7.09	7.01	7.00	7.26	6.95	7.07	7.30	6.50		
TURBIDITY <sup>(1)</sup>	NTU	0.10	0.04	0.05	0.03	0.02	0.02	0.03	0.03	0.03	1.00	0.00	1.00	0.00
HARDNESS <sup>(2)</sup>	mg/L	124	110	108	118	120	126	126	92	107	100	80	n/a	
TEMPERATURE	°C	2.0	2.0	2.3	2.0	3.3	2.4	18.1	2.0	5.3			n/a	
ALKALINITY <sup>(2 and *3)</sup>	mg/L	90	89	90	80	92	88	100	80	90	500	30	n/a	
CHLORINE RESIDUAL <sup>(1)</sup>	mg/L	1.73	1.53	1.51	1.46	1.51	1.55	1.84	1.43	1.60	1.50	0.80	4.00	0.05

		APRIL			MAY			JUNE			PLANT PARAMETERS HIGH LOW VALUES		MECP MAC	
		HIGH	LOW	AVG.	HIGH	LOW	AVG.	HIGH	LOW	AVG.	HIGH	LOW	HIGH <sup>(1)</sup>	LOW
ALUMINUM <sup>(1)</sup>	µg/l	46	16	29	116	25	52	133	59	83	100.0	0.0	100.00	
pH <sup>(2)</sup>		7.14	7.09	7.08	7.18	7.01	7.10	7.13	7.01	7.07	7.30	6.50		
TURBIDITY <sup>(1)</sup>	NTU	0.10	0.03	0.05	0.13	0.04	0.07	0.13	0.05	0.09	1.00	0.00	1.00	0.00
HARDNESS <sup>(2)</sup>	mg/L	94	100	94	130	86	100	95	106	100	100	80	n/a	
TEMPERATURE	°C	14.5	14.0	14.9	16.3	3.9	12.9	23.3	16.1	23.6			n/a	
ALKALINITY <sup>(2 and *3)</sup>	mg/L	90	84	80	116	70	87	80	72	82	500	30	n/a	
CHLORINE RESIDUAL <sup>(1)</sup>	mg/L	1.58	1.42	1.52	1.08	1.08	1.49	1.55	1.37	1.52	1.50	0.80	4.00	0.05

		JULY			AUGUST			SEPTEMBER			PLANT PARAMETERS HIGH LOW VALUES		MECP MAC	
		HIGH	LOW	AVG.	HIGH	LOW	AVG.	HIGH	LOW	AVG.	HIGH	LOW	HIGH <sup>(1)</sup>	LOW
ALUMINUM <sup>(1)</sup>	µg/l	154	84	114	154	84	114	157	60	97	100.0	0.0	100.00	
pH <sup>(2)</sup>		7.18	7.01	7.10	6.99	7.02	6.92	7.16	7.01	7.10	7.30	6.50		
TURBIDITY <sup>(1)</sup>	NTU	0.11	0.06	0.08	0.12	0.06	0.09	0.24	0.05	0.08	1.00	0.00	1.00	0.00
HARDNESS <sup>(2)</sup>	mg/L	130	86	100				106	88	92	100	80	n/a	
TEMPERATURE	°C	16.3	3.9	12.9	22.2	22.4	22.6	22.3	17.4	19.6			n/a	
ALKALINITY <sup>(2 and *3)</sup>	mg/L	116	70	87	86	80	76	92	72	82	500	30	n/a	
CHLORINE RESIDUAL <sup>(1)</sup>	mg/L	1.64	1.08	1.49	1.49	1.52	1.61	1.63	1.37	1.50	1.50	0.80	4.00	0.05

		OCTOBER			NOVEMBER			DECEMBER			PLANT PARAMETERS HIGH LOW VALUES		MECP MAC	
		HIGH	LOW	AVG.	HIGH	LOW	AVG.	HIGH	LOW	AVG.	HIGH	LOW	HIGH <sup>(1)</sup>	LOW
ALUMINUM <sup>(1)</sup>	µg/l	57	31	43	48	13	26	20	11	13	100.0	0.0	100.00	
pH <sup>(2)</sup>		7.11	7.02	7.14	7.21	6.97	7.05	7.21	6.97	7.05	7.30	6.50		
TURBIDITY <sup>(1)</sup>	NTU	0.10	0.04	0.05	0.43	0.04	0.06	0.37	0.04	0.11	1.00	0.00	1.00	0.00
HARDNESS <sup>(2)</sup>	mg/L	112	104	110	102	86	95	102	86	95	100	80	n/a	
TEMPERATURE	°C	13.1	14.0	13.1	26.1	23.7	24.5	26.1	23.7	24.5			n/a	
ALKALINITY <sup>(2 and *3)</sup>	mg/L	82	80	86	86	71	78	86	71	78	500	30	n/a	
CHLORINE RESIDUAL <sup>(1)</sup>	mg/L	1.58	1.66	1.51	1.61	1.40	1.50	1.61	1.40	1.50	1.50	0.80	4.00	0.05

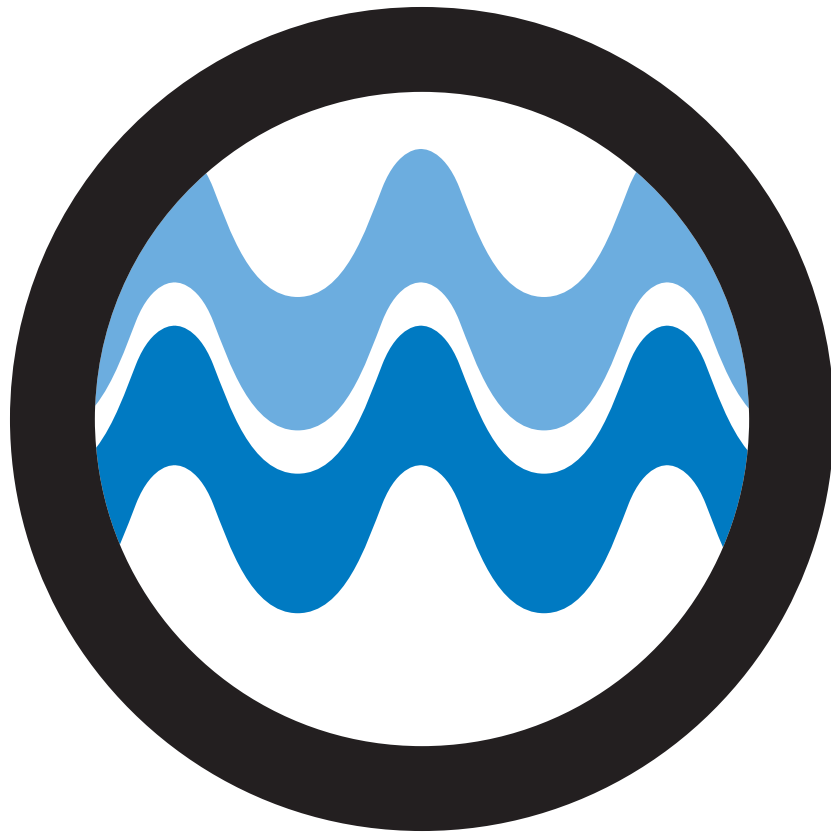
\*1) MAC - Maximum Allowable Concentration  
 \*2) Health Canada Operational Guideline (O.G.)  
 \*3) Recommended in coagulant treated drinking water

Schedule 23 - Inorganic Parameters

Item	Parameter
1	Antimony
2	Arsenic
3	Barium
4	Boron
5	Cadmium
6	Chromium
7	Mercury
8	Selenium
9	Uranium

## Schedule 24 - Organic Parameters

Item	Parameter
1	Alachlor
2	Atrazine + N-dealkylated metabolites
3	Azinphos-methyl
4	Benzene
5	Benzo(a)pyrene
6	Bromoxynil
7	Carbaryl
8	Carbofuran
9	Carbon Tetrachloride
10	Chlorpyrifos
11	Diazinon
12	Dicamba
13	1,2-Dichlorobenzene
14	1,4-Dichlorobenzene
15	1,2-dichloroethane
16	1,1-Dichloroethylene (vinylidene chloride)
17	Dichloromethane
18	2,4-Dichlorophenol
19	2,4-Dichlorophenoxy acetic acid (2,4-D)
20	Diclofop-methyl
21	Dimethoate
22	Diquat
23	Diuron
24	Glyphosate
25	Malathion
26	2-Methyl-4-chlorophenoxyacetic acid
27	Metolachlor
28	Metribuzin
29	Monochlorobenzene
30	Paraquat
31	Pentachlorophenol
32	Phorate
33	Picloram
34	Polychlorinated Biphenyls (PCB)
35	Prometryne
36	Simazine
37	Terbufos
38	Tetrachloroethylene (perchloroethylene)
39	2,3,4,6-Tetrachlorophenol
40	Triallate
41	Trichloroethylene
42	2,4,6-Trichlorophenol
43	Trifluralin
44	Vinyl Chloride





**THE CORPORATION OF THE CITY OF WINDSOR**  
**PLANNING AND BUILDING DEPARTMENT**  
*PLANNING DIVISION*

Thom Hunt, MCIP,  
 RPP  
*City  
 Planner/Executive  
 Director*

**MEMORANDUM**

**DATE:** April 11, 2023  
**TO:** City Clerk  
**FROM:** Manager of Urban Design  
**RE:** Recent Site Plan Control Applications

The following is a list of recent Site Plan Control (SPC) applications that have been received by the Planning Division. Administration will review and approve the site plan application once the development meets the applicable municipal policies, standards and regulations.

**Applicant:** Donato DiGiovanni  
**Location:** 1410 Huron Church  
**Ward:** Ward 10  
**File No:** AMT-2023-4  
**Contact:** Brian Velocci  
**Deemed Complete:** February 20, 2023  
**Project Description:** Convert Carwash Stalls to Commercial

**Applicant:** Architectural Design Associates Inc., Architect (Tony Chau)  
**Location:** 655 Sydney  
**Ward:** Ward 9  
**File No:** AMT-2023-5  
**Contact:** Jason Campigotto  
**Deemed Complete:** February 27, 2023  
**Project Description:** Addition to existing Building. Two new Buildings for retail use.

**Applicant:** 2605385 Ontario Inc. c/o AIPL Canada Holdings Inc. (Shabeg Singh)  
**Location:** 1100, 1200, 1220 University W  
**Ward:** Ward 3  
**File No:** AMT-2023-6  
**Contact:** Jason Campigotto  
**Deemed Complete:** February 27, 2023  
**Project Description:** New 6 Storey Multi-Residential Building

**Applicant:** MMA Architect Inc. (Stuart Miller)

**Location:** 3595 Walker

**Ward:** Ward 9

**File No:** SPC-2023-5

**Contact:** Brian Velocci

**Deemed Complete:** March 22, 2023

**Project Description:** Conversion of Two Commercial Units, to Three Commercial Units

Enclosures:

(X) 1 copy of Map



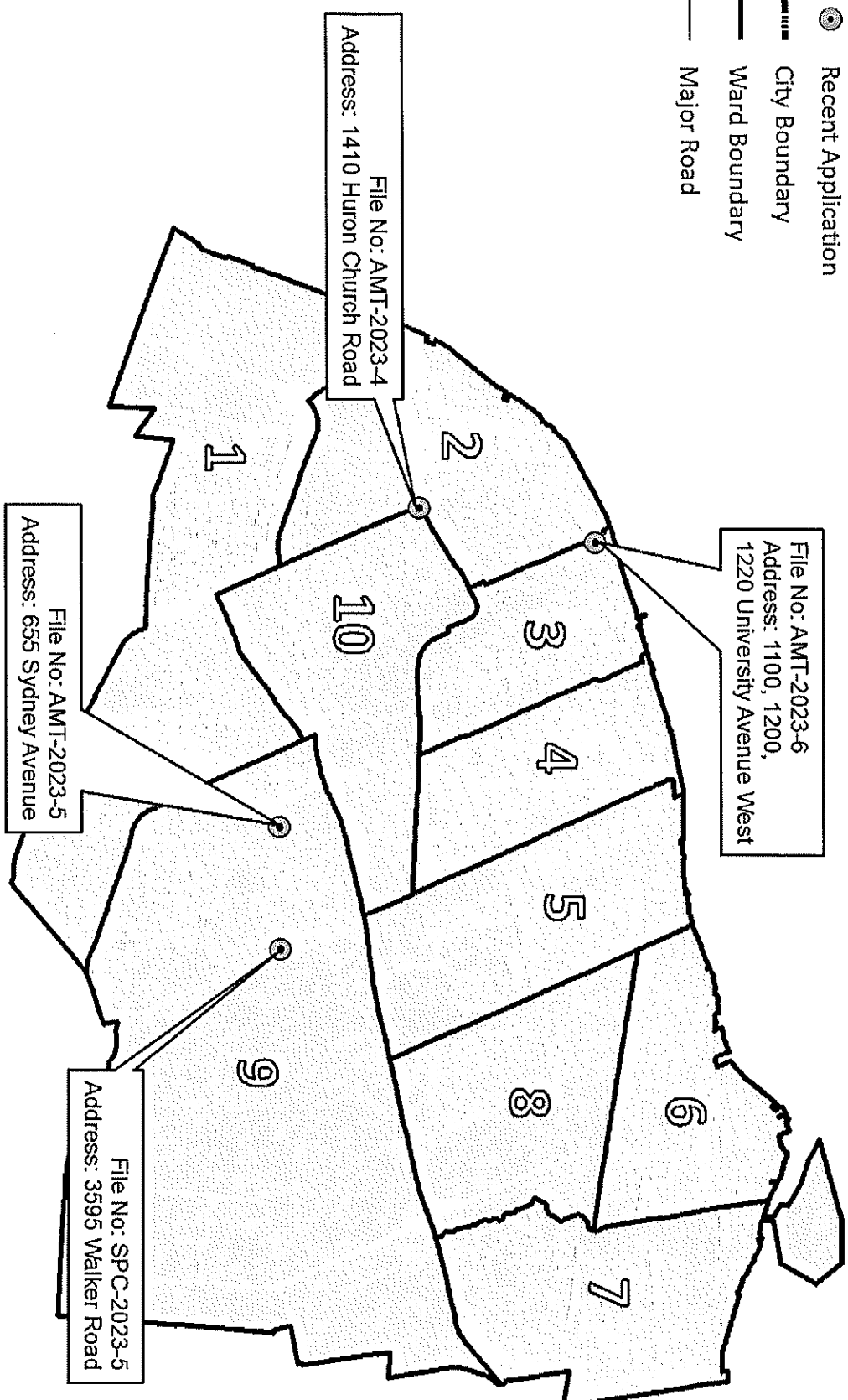
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Neil Robertson, MCIP, RPP  
Manager of Urban Design

NR/jc  
Enclosures

# Recent Site Plan Control Applications

- Recent Application
- City Boundary
- Ward Boundary
- Major Road





March 28, 2023

Miller Canfield LLP  
Attn: Giacomo Ramieri  
100 Ouellette Avenue, Suite 1300  
Windsor, ON N9A 6T3

Dear Mr. Saccucci,

**Re: CONDOMINIUM APPLICATION**  
**APPLICANT: 781 ERIE INC.**  
**LOCATION: 781 ERIE STREET EAST**  
**FILE NO.: CDM-001/23 [CDM/6972]**

This is to acknowledge receipt of the application for draft plan of condominium, which has been assigned the above-referenced file number. In accordance with the delegation authority as prescribed by By-Law 139-2013, the information and material required has been provided, therefore the application was deemed COMPLETE on March 28, 2023 and processing has begun.

You will be advised prior to the Development & Heritage Standing Committee and Council meetings of the position of the Planning Department on the application and the dates of the public meetings.

Please email me at [jabbs@citywindsor.ca](mailto:jabbs@citywindsor.ca) , if you have any questions.

Yours truly,

A handwritten signature in black ink, appearing to read 'J. Abbs', written over a horizontal line.

Jim Abbs, MCIP RPP  
Planner III - Subdivisions

JA/ap



**PLANNING DEPARTMENT – DEVELOPMENT DIVISION**

**Memo**

**To:** City Clerk

**From:** City Planner/Executive Director

**Date:** April 3, 2023

**Subject:** TRANSMITTAL OF NEW FILE

**Our File Number: CDM-001/23 [CDM/6972]**

**RE:** Application For: ( ) Zoning Amendment ( ) Official Plan Amendment  
( ) Part Lot Control (X) Draft Plan of Subdivision/Condominium

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Applicant: 781 ERIE INC.

Location: 781 ERIE STREET EAST

Description: Application to approve a Plan of Condominium with 12 residential units with 1 commercial unit on the ground floor.

The CONDOMINIUM application submitted by 781 ERIE INC. for 781 ERIE STREET EAST has been deemed as complete.

Enclosures:

- (X) 1 copy of Application Form
- ( ) 1 copy of Drawings
- ( ) 1 copy of Site Plan



Thom Hunt, MCIP, RPP

City Planner, Executive Director

/ap

## SUBDIVISION/CONDOMINIUM APPLICATION

### INSTRUCTIONS

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**Verify that you are using the most current application form.**

This application is valid for: Plan of Subdivision, Plan of Condominium, Condominium Conversion, Extension of Draft Approval, Amendment to Draft Approval, Final Approval & Registration, Amendment to Agreement, or Amalgamation of Condominium Corporation. Discuss with a staff Planner to determine what must be completed for the application type.

- Section 1: Pre-Submission consultation with a staff Planner is mandatory per By-law 199-2007. If you do not have a valid Pre-Submission Letter, you must meet with a staff Planner who must sign and date this section.
- Section 2: During Pre-Submission consultation a staff Planner will indicate what supporting information must be submitted with the application. Read Pages 2 to 4 before submitting this application and other documents.
- Section 3: Provide the full name, address, phone number, fax number and email address of the applicant, registered owner, agent, and Ontario Land Surveyor. For a corporation, provide full corporate name. Include the full name of a contact person. For more than one person, corporation, or registered owner, use additional sheets.
- Section 4: Indicate if you are resubmitting a previous or earlier plan and if yes, provide the file number.
- Section 5: Provide information about the Subject Land. This information is used to determine supporting information requirements and to assist in the review of the application.
- Section 6: Indicate if the plan is consistent with the Provincial Policy Statement and conforms to the City of Windsor Official Plan and the appropriate Zoning By-law. If an Official Plan Amendment and/or Zoning By-law Amendment is required, you must have already submitted those applications, or must submit them with this application, otherwise this application will be returned.
- Section 7: Complete this section if you are applying for approval of a Plan of Condominium. New construction applies to buildings that were recently built, under construction, or not yet under construction. Conversion applies to existing buildings that contain residential rental units that are being converted to Condominium Status. To be considered for an exemption from Section 9(3) of the Condominium Act, you must formally request such exemption. Submit all the documents indicated in Section 7 with this application.
- Section 8: Provide the number of lots, blocks, units or dwellings, the number of hectares, the density measured as units per hectare and the number of parking spaces for the proposed land use for all applications. For Plan of Condominium applications also provide the date of construction and the floor coverage in square metres.
- Section 9: Indicate how the property is accessed. Check all boxes that apply.
- Section 10: Provide information about water service, sanitary sewage disposal and storm drainage. Submit all required documents indicated in Section 10 with this application.
- Section 11: Provide a description of the existing land use, buildings & infrastructure, vegetation, topography & drainage of the subject land or check the box beside "See Planning Rationale Report" if described in the report.
- Section 12: Provide a description of what measures have been or will be taken to mitigate adverse environmental effects from the proposed development on the surrounding areas and from the surrounding areas on the proposed development or check the box beside "See Planning Rationale Report" if described in the report.
- Section 13: Explain your proposed strategy for consulting with the public.
- Section 14: Check the appropriate application fee box based on the pre-submission consultation with the Planner.
- Section 15: Print you name in full and sign the sworn declaration in the presence of a Commissioner for Taking Affidavits.

**DATE RECEIVED STAMP**

**RECEIVED**

FEB 09 2023

**PLANNING  
CITY OF WINDSOR**

Schedules: Read, complete in full, and sign Schedules A & E.

Submit application form, supporting information, & application fee to Senior Steno Clerk at Planning & Development Services, Suite 210, 350 City Hall Square West, Windsor ON N9A 6S1 or [planningdept@citywindsor.ca](mailto:planningdept@citywindsor.ca)

# SUBDIVISION/CONDOMINIUM APPLICATION

## PLAN REQUIREMENTS

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### A. NUMBER OF COPIES REQUIRED

The Planning Act, R.S.O. 1990, c. P.13, requires that copies of the draft plan as required by the Minister must accompany all applications.

- A1. Submit six (6) full size paper copies of the draft plan; AND
- A2. A digital copy of the CAD files of the draft plan in DWG, PDF, and JPG formats.

File names should be logical and clearly indicate the nature of the file and include either the SDN or CDM file number (SDN 000-00 or CDM 000-00) or the name of the applicant and site location.

For example, "SDN000-00 draft plan.dwg" or "Applicant Name-Site Location-Draft Plan.dwg".

If further copies are required, we will notify you. To submit drawings on an alternate device, please discuss with the assigned Planner.

### B. DRAFT PLAN REQUIREMENTS

All plans and measurements must be in metric. Draft plans must be drawn to scale and indicate all items as required by Section 51(17) of the Planning Act and the City of Windsor as follows:

- B1. Boundaries of the land to be subdivided, certified by an Ontario Land Surveyor, and based on NAD83, Zone 17.
- B2. Locations, widths and names of proposed roads, streets, highways and rights-of-way within the proposed subdivision and existing roads, streets, highways, and rights-of-way abutting the proposed subdivision;
- B3. On a small key plan, with a scale of not less than one centimetre to 100 metres, all of the land adjacent to the proposed subdivision that is owned by the applicant or in which the applicant has an interest, every subdivision adjacent to the proposed subdivision and the relationship of the boundaries of the land to be subdivided to the boundaries of the township lot or other original grant of which such land forms the whole or part;
- B4. Purpose for which the proposed lots are to be used;
- B5. Existing uses of all adjoining lands;
- B6. Approximate dimensions and layout of the proposed lots and/or blocks;
- B7. If any affordable housing units are being proposed, the shape and dimensions of each proposed affordable housing unit and the approximate location of each proposed affordable housing unit in relation to other proposed residential units;
- B8. Natural and artificial features such as buildings or other structures or installations, railways and rail yards, highways, roads, streets and recreational trails, hydro lines and other public utilities, watercourses, drainage ditches, wetlands and wooded areas, archaeological or heritage features, and significant plant and wildlife habitat (including ESAs & ANSIs) within or adjacent to the land proposed to be subdivided;
- B9. Availability and nature of domestic water supplies;
- B10. Nature and porosity of the soil;
- B11. Existing contours or elevations as may be required to determine the grade of the streets, roads and highways and the drainage of the land proposed to be subdivided;
- B12. Municipal services available or are to be available to the land proposed to be subdivided;
- B13. Nature and extent of any restrictions affecting the land proposed to be subdivided including restrictive covenants, easements, or the Airport Operating Area; and
- B14. Floodplains, flood ways, flood prone areas, and flood elevations

### C. CONDOMINIUM DRAFT PLAN REQUIREMENTS

In addition to the above requirements, draft plans proposing condominium ownership must include:

- C1. Proposed exclusive use areas of the common element such as backyards and parking;
- C2. Roadways and pedestrian access to proposed private units.

# SUBDIVISION/CONDOMINIUM APPLICATION

## APPLICATION PROCESSING

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The applicant or their agent is responsible for researching and evaluating the site and the proposal to ensure that the development will conform to the interests of the health, safety, and welfare of existing and future residents, and for filling in the application and for supplying all documents necessary to constitute a complete application. Supporting studies must be conducted prior to the submission of the application. This information will be used to review and assess the application.

Section 51(24) of the Planning Act and Section 11.4.2.3 of the City of Windsor Official Plan list the criteria that are used in evaluating a draft plan. Where additional copies of the plan or supporting documents are subsequently requested by staff or review agencies, the applicant is responsible for supplying them at their cost.

Timelines in the Planning Act have been suspended during the State of Emergency. The following is for your information only. Review the Planning Act and relevant regulations for statutory requirements. The processing of the application is subject to change. The application will be terminated without notice after 60 days of inactivity. Direct all questions about the application to the assigned Planner. The procedure generally encompasses the following steps:

1. Within 30 days of receiving this application, the City Planner, or their designate, will review the application to determine if it is or is not complete. If deemed incomplete, the application, supporting documents, and fee may be returned for completion, correction, or clarification, or the applicant may be requested to submit additional or revised supporting information. Administration, the Development & Heritage Standing Committee (DHSC), and City of Windsor Council reserve the right to request additional information any time during the processing of the application.
2. If deemed complete, fees are not refundable, the application is circulated to departments and external agencies for review and comment, and all submitted documents are made available to the public.
3. Following circulation, a draft staff report containing a recommendation and any conditions is prepared. The City Planner and other staff review the draft staff report.
4. When the staff report is approved by appropriate municipal staff, it will be scheduled for a future meeting of the Development and Heritage Standing Committee (DHSC).
5. Mandatory public notice of the DHSC meeting is advertised in the Windsor Star at least 20 days in advance of the DHSC meeting. A courtesy notice may be mailed to all property owners and/or tenants within 120 metres of the subject land. The DHSC meeting is the public meeting required by the Planning Act. The staff report is provided to the applicant and DHSC members, and is made available to the public, 10 days before the DHSC meeting.
6. At the DHSC meeting, a staff planner may introduce the application and review the recommendation in the staff report. The applicant and other interested parties are given an opportunity to make verbal or written submissions. The DHSC may ask questions of the staff planner, the applicant and their representatives and any party that made verbal or written submissions. The DHSC may choose to recommend draft approval, denial or deferral of the application. It may also modify the recommendation of the Planning Department.
7. If recommended for draft approval or denial, the staff report and the minutes of the DHSC meeting are forwarded to City of Windsor Council for consideration at a future date. Planning staff have no control over the placement of an application on a Council Meeting agenda. Council Services will forward the date and time of the Council Meeting to the contacts in Section 3. Call 311 or contact Council Services at 519-255-6211 or [clerks@citywindsor.ca](mailto:clerks@citywindsor.ca)
8. The City Council meeting, the applicant and the other parties may make verbal or written submissions. If the applicant concurs with the recommendation of DHSC, and there is no opposition to the application, Council may place the application on the Consent Agenda, a part of the Council meeting containing items that are grouped together and passed with one motion. Council may choose to draft approve, deny, or defer the application.
9. Applications may be referred, or the decision of Council may be appealed, to the Ontario Land Tribunal (OLT). Appeals are filed with Council Services. Contact Council Services at 519-255-6211 or [clerks@citywindsor.ca](mailto:clerks@citywindsor.ca)
10. If City Council approves the draft plan and no appeals are received, an agreement is prepared for signature and registration on title.
11. The conditions of draft approval must be fulfilled prior to the expiry of draft approval. It is the responsibility of the property owner or applicant to obtain confirmation from agencies and departments that the conditions of draft approval have been fulfilled. Some agencies may require that a copy of the completed subdivision agreement be forwarded to them prior to notifying the City that the conditions have been fulfilled.

# **SUBDIVISION/CONDOMINIUM APPLICATION**

## **FINAL APPROVAL & REGISTRATION REQUIREMENTS**

When you are ready to obtain final approval and register the plan, the following must be submitted:

1. Fee for Final Approval & Registration – see Section 14 - Fees on page 13;
2. One (1) mylar copy of the plan to be registered;
3. Five (5) paper copies of the plan to be registered, one of which has the AOLS Plans Submission Form attached to it; and
4. One digital file transfer device containing geo-referenced CAD files of the plan to be registered.

## **OTHER INFORMATION**

Read the staff report, draft approval, final approval, and agreements carefully and take note of all conditions and expiry dates in these documents.

Other municipal departments and external agencies may have their own requirements, fees and approvals in addition to the requirements, fees and approvals listed in this application form.

The City of Windsor does not send reminders regarding conditions and expiry dates. It is the responsibility of the property owner to complete all conditions or obtain approval from City Council or the delegated approval authority to extend draft approval, prior to the expiry date.

When submitting an extension to draft approval, you must allow for sufficient time to process the application and to obtain approval of the extension. Submission, or acceptance, of an application for an extension to draft approval does not automatically extend the expiry date. It is the responsibility of the property owner to be aware of all conditions and expiry dates.

Planning legislation, regulations, fees, and processes are subject to change.

## **CONTACT INFORMATION**

Planning & Development Services  
Suite 210  
350 City Hall Square West  
Windsor ON N9A 6S1

Telephone: 519-255-6543  
Fax: 519-255-6544  
Email: [planningdept@citywindsor.ca](mailto:planningdept@citywindsor.ca)  
Web Site: [www.citywindsor.ca](http://www.citywindsor.ca)



# SUBDIVISION/CONDOMINIUM APPLICATION

## 3. CONTACT INFORMATION

Provide in full the name of the applicant & contact person, registered owner, agent, & Ontario Land Surveyor and mailing address, phone & fax number and email address. If the case of a numbered company, provide the name of the principals of the company. If there is more than one applicant or registered owner, copy this page, complete in full and submit with this application. All communication regarding the application will be with the Agent authorized by the Owner to file the application. If there is no Agent, all communication will be with the Applicant.

### Applicant

Name: 781 Erie Inc. Contact: Randy Saccucci  
*Name of Contact Person*

Address: 5831 Wyandotte Street East

Address: Windsor, Ontario Postal Code: N8S 1M7

Phone: (519) 819-4122 Fax: \_\_\_\_\_

Email: rsaccucci@4cprojectmanagement.com

### Registered Owner Same as Applicant

Name: \_\_\_\_\_ Contact: \_\_\_\_\_  
*Name of Contact Person*

Address: \_\_\_\_\_

Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

### Agent Authorized by the Owner to File the Application (If applicable, complete Section A1 in Schedule A)

Name: Miller Canfield LLP Contact: Giacomo Ramieri  
*Name of Contact Person*

Address: 100 Ouellette Avenue, Suite 1300

Address: Windsor, Ontario Postal Code: N9A 6T3

Phone: (519) 946-2145 Fax: (519) 946-2133

Email: ramieri@millercanfield.com

### Ontario Land Surveyor

Name: Verhaegan Land Surveyors Contact: Andrew S. Mantha  
*Name of Contact Person*

Address: 944 Ottawa Street

Address: Windsor, Ontario Postal Code: N8X 2E1

Phone: (519) 258-1772 Fax: (519) 258-1791

Email: amantha@vshbbsurveys.com

# SUBDIVISION/CONDOMINIUM APPLICATION

## 4. RESUBMISSION OF A PREVIOUS PLAN?

No  Yes  Previous Plan/File No. \_\_\_\_\_ Do Not Know

## 5. SUBJECT LAND INFORMATION *(attach additional sheets as required)*

Municipal Address 781 Erie Street East

Legal Description LOTS 249 & 250, Plan 360

Assessment Roll Number 3739-030-280-11600-0000

Frontage (m) 16.51 Depth (m) 32.31 Area (sq m) 520.7

Official Plan Designation Mixed Use Corridor

Current Zoning CD2.2

Existing Uses multi-unit building (residential and commercial)

Previous Uses vacant land (previous building destroyed by fire)

List the names & addresses of the holders of any mortgages, charges or encumbrances in respect of the subject land:

Windsor Family Credit Union Limited  
(3000 Marentette Avenue, Windsor Ontario N8X 4G2)

Are there any easements or restrictive covenants affecting the subject land? No  Yes

If YES, describe the easement or restrictive covenant and its effect:

Is the subject land located in an area of high archaeological potential? No  Yes

Will the plan permit development on land that has high archaeological potential? No  Yes

If YES, submit: An Archaeological Assessment prepared by a person who holds a licence that is effective with respect to the subject land, issued under Part VI (Conservation of Resources of Archaeological Value) on the Ontario Heritage Act; and a Conservation Plan for any archaeological resources identified in the Archaeological Assessment.

Has the subject land ever been subject of: *(leave blank if unknown)*

An application for a plan of subdivision/condominium or consent? No  Yes  File: \_\_\_\_\_

An application for a zoning by-law amendment or a minor variance? No  Yes  File: ZB/14177, A-003/18

An application for approval of a site plan? No  Yes  File: SPC-025/17

A Minister's Zoning Order (Ontario Regulation)? No  Yes  OR#: \_\_\_\_\_

*Ontario Regulation*



# SUBDIVISION/CONDOMINIUM APPLICATION

## 6. PLANNING CONFORMITY

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If an Official Plan Amendment and/or a Zoning By-law Amendment is required, the Planning Division must have already received it or it must be submitted with this application, otherwise this application will be returned as incomplete.

Is the plan consistent with Provincial Policy Statement? No  Yes

Does the plan conform to the Official Plan? No  Yes

If No, you must submit a companion application for an Amendment to the Official Plan.

Does the plan conform to the Zoning By-law? No  Yes

If No, you must submit a companion application for an Amendment to the Zoning By-law.

## 7. PLAN OF CONDOMINIUM INFORMATION

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### New Construction

Has the City approved a Site Plan? No  Yes  If Yes, attach the approved Site Plan.

Site Plan Agreement registered? No  Yes  If Yes, attach the Site Plan Agreement.

Has a Building Permit been issued? No  Yes  If Yes, attach the Building Permit.

Status of Building: Not Under Construction  Under Construction  Completed   
Date Completed: \_\_\_\_\_

Are any units occupied? No  Yes  If Yes, number of units: \_\_\_\_\_

### Conversion of a Building Containing Residential Rental Units (Condominium Conversion)

Is this an application to convert a building containing residential units to condominium status?

No  Yes  If Yes, submit a Structural Integrity Report

Does the building contain any residential rental units?

No  Yes  If Yes, attach a Rent Roll with the names of all tenants, the rent paid by each tenant and their apartment number.

How many rental units are to be converted: \_\_\_\_\_ units

Are tenants willing to purchase units if converted to condominium?

No  Yes  If Yes, attach documentation signed by tenants. Do Not Know

### Exemption from Section 9(3) of the Condominium Act

Are you applying for an exemption pursuant to Section 9(3) of the Condominium Act?

No  Yes  If Yes, attach a request for such exemption signed by the owner or agent.

# SUBDIVISION/CONDOMINIUM APPLICATION

## 7. PROPOSED LAND USES

Indicate the intended uses of the land in the proposal. Complete this section in full.

Proposed Use	All Applications					Condominium Only	
	Number of Lots or Blocks	Number of Units or Dwellings	Hectares (ha)	Density (units/ ha)	Number of Parking Spaces	Date of Construction	Floor Coverage
Detached Residential					<i>Condo Only</i>		
Semi-detached Residential					<i>Condo Only</i>		
Multiple Attached Residential							
Apartment Residential		<b>12</b>	0.0521	230.8		June 2021	<b>875.4</b>
Seasonal Residential							
Mobile Home							
Other Residential							
Commercial		<b>1</b>	0.0521	19.19		June 2021	<b>96.3</b>
Industrial							
Institutional (specify)							
Park or Open Space							
Roads							
Other (specify)							
<b>TOTAL</b>		<b>13</b>		<b>249.99</b>	<b>5</b>		<b>971.7</b>

# SUBDIVISION/CONDOMINIUM APPLICATION

## 9. ACCESS TO SUBJECT LAND

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Indicate if access to subject land is by: *(check all that apply)*

- Provincial Highway       Municipal Road       Another Public Road or a Right-Of-Way
- Water - If access to the subject land is by water only, describe the parking and docking facilities uses or to be used and provide the approximate distance of these facilities from the subject land and the nearest public road:
- 
- 

## 10. WATER, SANITARY SEWAGE AND STORM DRAINAGE

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**Water** – Indicate whether water will be provided to the subject land by:

- Publicly owned & operated piped water system       Other \_\_\_\_\_
- Privately owned & operated individual well       Privately owned/operated communal well

**Sanitary** - Indicate whether sewage disposal will be provided to the subject land by:

- Publicly owned & operated sanitary sewage system       Other \_\_\_\_\_
- Privately owned & operated individual septic system       Privately owned & operated communal septic system

Submit a Servicing Options Report and a Hydrogeological Report if any of the following apply:

- a. More than five lots or units on privately owned & operated individual or communal wells;
- b. Five or more lots or units on privately owned & operated individual or communal septic systems; or
- c. Less than five lots or units on privately owned & operated individual or communal septic systems, and more than 4,500 litres of effluent would be produced per day as a result of the development being completed;

Submit a Hydrogeological Report if the plan would permit development of less than five lots or units on privately owned & operated individual or communal septic systems, and 4,500 litres of effluent or less would be produced per day as a result of the development being completed.

**Storm Drainage** - Indicate whether storm drainage will be provided by:

- Sewers       Ditches       Swales       Other \_\_\_\_\_

# SUBDIVISION/CONDOMINIUM APPLICATION

## 11. SITE APPRAISAL AND EVALUATION

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Give a brief description of the existing land use, buildings and infrastructure, vegetation, topography and drainage of the subject land:

See Planning Rationale Report Condominium Building with 12 residential units, spread over the 2nd, 3rd, and 4th floors of the Building, along with 1 commercial unit on the ground floor, together with various common elements.

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## 12. MITIGATION OF ENVIRONMENTAL EFFECTS

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What measures (such as buffering, berms, setbacks, barriers, etc.) have been or will be taken to mitigate adverse environmental effects (such as traffic, noise, odours, pollution of nearby water bodies, etc.) from the proposed development on the surrounding areas and to mitigate adverse effects from the surrounding areas on the proposed development? In agricultural areas, refer to the Agricultural Code of Practice.

Where potential adverse environmental effects (species-at-risk, wetland protection, floodplains, etc.) are foreseen, consultation with the Ministry of Natural Resources and Forestry, the Ministry of Environment, Conservation and Parks, and/or the Essex Region Conservation Authority is recommended.

See Planning Rationale Report N/A

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## 13. PROPOSED PUBLIC CONSULTATION STRATEGY

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Select or describe your proposed strategy for consulting with the public with respect to the application:

Required Public Consultation (Public Notice & Public Meeting as required per the Planning Act)

Open House

Website

Other \_\_\_\_\_

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# SUBDIVISION/CONDOMINIUM APPLICATION

## 14. FEES

Verify fees before submitting the application. Fees are subject to change and are not refundable when the application is deemed complete. Method of payment: Cash, Mastercard, Visa, or by Certified Cheque or Personal Cheque payable to The Corporation of the City of Windsor. If paying by Mastercard or Visa, contact the Senior Steno Clerk for further direction at [planningdept@citywindsor.ca](mailto:planningdept@citywindsor.ca) or 519-255-6543.

**Plan of Subdivision - Draft Approval**

Code 53007	Base Fee: _____ lots/blocks at \$684.00 per lot/block	\$ _____	
Code 63024	GIS Fee	+ \$ 50.00	
Code 53023	Essex Region Conservation Authority Fee	+ \$ 300.00	
Code 53010	Legal Fee - Agreement Preparation	+ \$ 2,184.78	
Code 53010	Legal Variable Fee: _____ lots/blocks at \$50.00 per lot/block	+ \$ _____	
Plan of Subdivision (Draft Approval) Total Fee		= \$ _____	

**Plan of Condominium - Draft Approval - New Building**

Code 53007	Base Fee: <u>13</u> lots/units at \$185.00 per lot/unit	\$ <u>2,405.00</u>	
Code 63024	GIS Fee	+ \$ 50.00	
Code 53023	Essex Region Conservation Authority Fee	+ \$ 300.00	
Code 53010	Legal Fee – Agreement Preparation	+ \$ 1,714.98	
Code 53010	Legal Variable Fee: <u>13</u> lots/units at \$50.00 per lot/unit	+ \$ <u>650.00</u>	
Plan of Condominium (Draft Approval) Total Fee		= \$ <u>5,119.98</u>	

**Condominium Conversion - Draft Approval - Existing Building**

Code 53000	Base Fee	\$ 7,575.00	
Code 53007	Base Fee per Unit: _____ units at \$71.40 per unit	+ \$ _____	
Code 63024	GIS Fee	+ \$ 50.00	
Code 53023	Essex Region Conservation Authority Fee	+ \$ 300.00	
Code 53010	Legal Fee – Agreement Preparation	+ \$ 1,714.98	
Code 53010	Legal Variable Fee: _____ units at \$50.00 per unit	+ \$ _____	
Condominium Conversion (Draft Approval) Total Fee		= \$ _____	

A Building Services Inspection Fee for an inspection and report preparation will be invoiced separately. Contact Building Services at 519-255-6267 for additional information.

**Fees Continued on Next Page**

# SUBDIVISION/CONDOMINIUM APPLICATION

## 14. FEES (continued)

**Plan of Subdivision/Condominium – Extension of Draft Approval**

Code 53035 Total Fee = \$ 3,329.60

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**Plan of Subdivision/Condominium – Amendment to Draft Approval**

Code 53007 Base Fee \$ 3,646.30

Code 63024 GIS Fee + \$ 50.00

Amendment to Draft Approval Total Fee = \$ 3,696.30

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**Plan of Subdivision/Condominium – Final Approval & Registration**

Payment of this fee is per registration and is required prior to final approval and registration of every draft approved Plan of Subdivision, Plan of Condominium, and Condominium Conversion.

Code 71130 Per Registration = \$ 519.60

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**Plan of Subdivision/Condominium – Amendment to Agreement**

Code 71102 Base Fee \$ 3,048.00

Code 53010 Legal Fee - Agreement Preparation + \$ 857.49

Amendment to Agreement Total Fee = \$ 3,905.49

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**Plan of Condominium – Amalgamation of Condominium Corporation**

Code 53009 Total Fee = \$ 1,863.00

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**Re-notification of Public Notice/Applicant Request for Deferral Fee**

Required when an applicant requests a deferral after notice of a public meeting has been given.

Code 53016 Total Fee = \$ 2,258.40

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**Ontario Land Tribunal (OLT) Appeal Fee - \$1,100.00**

An appeal is made through Council Services (519-255-6211 or [clerks@citywindsor.ca](mailto:clerks@citywindsor.ca)). Fees, forms, and processes are subject to change. Visit <https://olt.gov.on.ca> for additional information.

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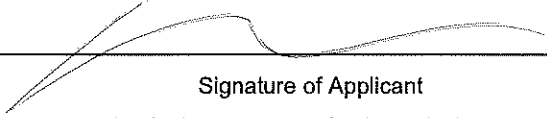
**Engineering Review Fee** – The Office of the City Engineer will collect a fee equal to 4% of total municipal infrastructure construction costs excluding water, hydro, telecommunication, and gas infrastructure. The fee is payable at the time construction drawings are submitted to the City Engineer for signature. The total value of construction will be confirmed based on an estimate provided by the developer's Consulting Engineer. Contact Patrick Winters, Development Engineer, at 519-255-6100 ext 6462 or [pwinters@citywindsor.ca](mailto:pwinters@citywindsor.ca) for additional information.

# SUBDIVISION/CONDOMINIUM APPLICATION

## 15. SWORN DECLARATION OF APPLICANT

Complete in the presence of a Commissioner for Taking Affidavits. If the declaration is to be administered remotely, you must be able to see, hear and communicate with the Commissioner and show documentation that confirms your identity.

I, Randy Saccucci (on behalf of 781 Erie Inc.), solemnly declare that the information required under Schedule 1 to Ontario Regulation 544/06 and provided by the applicant is accurate and that the information contained in the documents that accompany this application is accurate, that if this declaration was administered remotely that it was in accordance with Ontario Regulation 431/20, and I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath.

  
\_\_\_\_\_  
Signature of Applicant  
*Sign in the presence of a Commissioner  
For Taking Affidavits*

Windsor, Ontario  
\_\_\_\_\_  
Location of Applicant at time of declaration

This declaration was administered remotely in accordance with Ontario Regulation 431/20

Declared before me Giacomo Ramieri at the City of Windsor  
*Signature of Commissioner* *Location of Commissioner*

this 8<sup>th</sup> day of February, 2023  
*day month year*

PLACE AN IMPRINT OF YOUR STAMP BELOW



**COMPLETE SCHEDULES A & E IN FULL & SIGN**

# SUBDIVISION/CONDOMINIUM APPLICATION

## SCHEDULE A – Authorizations & Acknowledgement

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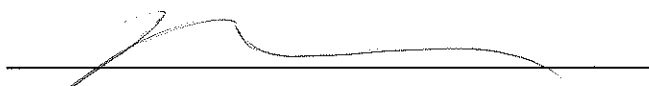
### A1. Authorization of Registered Owner for Agent to Make the Application

If the applicant is not the registered owner of the land that is the subject of this application, the written authorization of the registered owner that the agent is authorized to make the application must be included with this application form or the authorization below must be completed.

RANDY SACCUCCI (ON BEHALF OF 781 ERIE INC.)  
I, \_\_\_\_\_,  
*name of registered owner*

am the registered owner of the land that is subject of this application and I authorize

Miller Canfield LLP (G. Ramieri) to make this application on my behalf.  
*name of agent*


  
\_\_\_\_\_  
Signature of Registered Owner

February <sup>8<sup>th</sup></sup>, 2023  
\_\_\_\_\_  
Date

If Corporation - I have authority to bind the corporation

### A2. Authorization to Enter Upon the Subject Lands and Premises

RANDY SACCUCCI (ON BEHALF OF 781 ERIE INC.)  
I, \_\_\_\_\_, hereby authorize the members of the Development and Heritage Standing Committee or their successor, City Council, and staff of The Corporation of the City of Windsor to enter upon the subject land and premises described in Section 5 of the application form for the purpose of evaluating the merits of this application and subsequently to conduct any inspections on the subject land that may be required as condition of approval. This is their authority for doing so.

  
\_\_\_\_\_  
Signature of Registered Owner

February <sup>8<sup>th</sup></sup>, 2023  
\_\_\_\_\_  
Date

If Corporation – I have authority to bind the corporation

**SCHEDULE A CONTINUES ON NEXT PAGE**



# SUBDIVISION/CONDOMINIUM APPLICATION

## SCHEDULE A – Authorizations & Acknowledgements - Continued

### A3. Acknowledgements

#### Receipt & Review, Fees & Termination, Other Requirements & Expiry Dates, and Freedom of Information

I acknowledge that receipt of this application by the City of Windsor does not guarantee it to be a complete application and that further review of the application will occur and that I may be contacted to provide additional information and/or resolve any discrepancies or issues with the application as submitted.

I further acknowledge that after the application is deemed complete, fees are not refundable, additional information may be requested, and that after 60 days of inactivity the City of Windsor may terminate the application without notice.

I further acknowledge that other municipal departments and external agencies may have their own requirements, fees and approvals in addition to the requirements, fees and approvals described throughout this application form, in any staff reports, and in any agreements, and that it is my responsibility to read the staff report, draft approval, final approval and agreements and to note any expiry dates in any of these documents.

I further acknowledge that pursuant to the provisions of the Planning Act and the Municipal Freedom of Information and Protection of Privacy Act, this application and all material and information provided with this application are made available to the public.

#### Species at Risk

Ontario's *Endangered Species Act* protects endangered and threatened species — animals and plants in decline and at risk of disappearing from the province by restricting activities that may affect these plants, animals or their habitats.

I acknowledge that it is my sole responsibility as the Applicant to comply with the provisions of the *Endangered Species Act, 2007, S. O. c.6*. This could require me to register an activity, get a permit or other authorization from the Ministry of the Environment, Conservation and Parks (MECP) prior to conducting an activity that could impact an endangered or threatened plant or animal or its habitat. I further acknowledge that any *Planning Act, R.S.O. 1990, c.P.13* approval given by the City of Windsor does not constitute an approval under the *Endangered Species Act*, nor does it absolve me from seeking the necessary authorization, approvals or permits from the MECP prior to conducting any activity that may affect endangered or threatened plant or animal or its habitat.

Additional information can be found at:

<https://www.ontario.ca/page/development-and-infrastructure-projects-and-endangered-or-threatened-species>

or by contacting MECP at SAROntario@ontario.ca

#### Acknowledgement

I acknowledge that I have read and understand the above statements:

  
RANDY SACCUCCI (ON BEHALF OF 781 ERIE INC.)

Signature of Applicant or Agent

February 8, 2023

Date

**END OF SCHEDULE A – COMPLETE SCHEDULE E ON NEXT PAGE**

# SUBDIVISION/CONDOMINIUM APPLICATION

## SCHEDULE E – Environmental Site Screening Questionnaire

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### Previous Use of Property

- Residential       Industrial       Commercial       Institutional  
 Agricultural       Parkland       Vacant       Other \_\_\_\_\_

a) If previous use of the property is Industrial or Commercial, specify use:

Combined Residential & Commercial Building (destroyed by fire)

b) Has the grading of the subject land been changed by adding earth or material? Has filling occurred on the subject land?

- Yes       No       Unknown

c) Has a gasoline station and/or automobile service station been located on the subject land or adjacent lands at any time?

- Yes       No       Unknown

d) Has there been petroleum or other fuel stored on the subject land or adjacent lands?

- Yes       No       Unknown

e) Are there or have there ever been underground storage tanks or buried waste on the subject land or adjacent lands?

- Yes       No       Unknown

f) Have the lands or adjacent lands ever been used as an agricultural operation where cyanide products may have been applied as pesticides and/or sewage sludge applied to the lands?

- Yes       No       Unknown

g) Have the lands or adjacent lands ever been used as a weapons firing range?

- Yes       No       Unknown

h) Is the nearest boundary line of the application within 500 metres of the boundary line of an operational/non-operational public or private waste disposal site, landfill or dump?

- Yes       No       Unknown

i) If there are existing or previously existing buildings on the subject lands, are there any building materials remaining on site which are potentially hazardous to public health (e.g., asbestos, PCB's)?

- Yes       No       Unknown

j) Is there reason to believe the subject lands may have been contaminated by existing or former uses on the site or adjacent sites?\*

- Yes       No       Unknown

*\* Possible uses that can cause contamination include but are not limited to: operation of electrical transformer stations, disposal of waste minerals, raw material storage, and residues left in containers, maintenance activities and spills. Some commercial properties such as gasoline stations, automotive repair garages, and dry cleaning plants have similar potential. The longer a property is under industrial or similar use, the greater the potential for site contamination. Also, a series of different industrial or similar uses upon a site could potentially increase the number of chemicals that are present.*

k) If current or previous use of the property is industrial or commercial, or if YES to any of a) to j) above, please attach a previous use inventory showing all former uses of the subject land, or if applicable, the land(s) adjacent to the subject lands.

# SUBDIVISION/CONDOMINIUM APPLICATION

## SCHEDULE E – Environmental Site Screening Questionnaire - Continued

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### Environmental Site Screening Questionnaire Acknowledgement Clause

I hereby acknowledge that it is my responsibility to ensure that I am in compliance with all applicable laws, regulations, guidelines and the City's Official Plan policies pertaining to potentially contaminated sites, and to use all reasonable effort to identify the potential for contamination on the subject property.

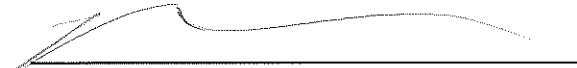
I acknowledge that as a condition of approval of this application that the City may require me to file a Record of Site Condition signed by a qualified person in the provincial Environmental Site Registry, and provide verification to the City of Windsor of acknowledgement of this Record of Site Condition by the Ministry of Environment.

I acknowledge that the City may require the qualified person signing the Record of Site Condition to submit to the City a Declaration acknowledging that the City of Windsor may rely on the statements in the Record of Site Condition.

I further acknowledge that the City of Windsor is not responsible for the identification and/or remediation of contaminated sites, and I agree, whether in, through, or as a result of any action or proceeding for environmental clean-up of any damage or otherwise, I will not sue or make claim whatsoever against the City of Windsor, its officers, officials, employees or agents for or in respect of any loss, damage, injury or costs.

RANDY SACCUCCI (ON BEHALF OF 781 ERIE INC.)

\_\_\_\_\_  
Name of Applicant (print)



\_\_\_\_\_  
Signature of Applicant

February 8, 2023

\_\_\_\_\_  
Date

Giacomo Ramieri

\_\_\_\_\_  
Name of Agent (print)



\_\_\_\_\_  
Signature of Agent

February 8, 2023

\_\_\_\_\_  
Date

**END OF SCHEDULE E**

# SUBDIVISION/CONDOMINIUM APPLICATION

**DO NOT COMPLETE BELOW – STAFF USE ONLY**

## Receipt and Assignment of Application

Date Received Stamp

This application has been assigned to:

- Jim Abbs (JA)                       Justina Nwaesei (JN)
- \_\_\_\_\_

## Complete Application

This application is deemed complete on \_\_\_\_\_  
*Date*

Signature of Delegated Authority

- Neil Robertson, MCIP, RPP  
Manager of Urban Design
- Michael Cooke, MCIP, RPP  
Manager of Planning Policy
- Thom Hunt, MCIP, RPP  
City Planner & Executive Director

## Internal Information

Fee Paid: \$ \_\_\_\_\_ Receipt No: \_\_\_\_\_ Date: \_\_\_\_\_

Payment Type:  Cash                       Certified Cheque                       Credit Card                       Personal Cheque

NEW File No. SDN/ \_\_\_\_\_ Previous File No. SDN/ \_\_\_\_\_

NEW File No. CDM/ \_\_\_\_\_ Previous File No. CDM/ \_\_\_\_\_

Related ZNG File No. ZNG/ \_\_\_\_\_ Related OPA File No. OPA \_\_\_\_\_

Other File Numbers: \_\_\_\_\_

Notes: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**THIS IS THE LAST PAGE OF THE APPLICATION FORM**



March 24, 2023

Pillon Abbs Inc  
ATTN: Tracey Pillon-Abbs  
23669 Prince Albert Rd  
Chatham ON N7M 5J7

Dear Ms Pillon-Abbs:

**Re: REZONING APPLICATION**  
**APPLICANT: 1998308 ONTARIO INC.**  
**LOCATION: 0 RUSSELL STREET**  
**FILE NO.: Z-007/23 [ZNG/6974] & OPA 168 [OPA/6975]**

This is to acknowledge receipt of the applications for rezoning and an official plan amendment, which has been assigned the above-referenced file number. In accordance with the delegation authority as prescribed by By-Law 139-2013, the information and material required has been provided; therefore, the application was deemed COMPLETE on March 17, 2023 and processing has begun.

You will be advised prior to the Development & Heritage Standing Committee and Council meetings of the position of the Planning Department on the application and the dates of the public meetings.

Please email me at [aszymczak@citywindsor.ca](mailto:aszymczak@citywindsor.ca), if you have any questions.

Yours truly,

A handwritten signature in blue ink, appearing to read 'Adam Szymczak', written over a horizontal line.

Adam Szymczak, MCIP, RPP  
Planner III - Rezoning

AS/ap

**PLANNING DEPARTMENT – DEVELOPMENT DIVISION**

**Memo**

**To:** City Clerk

**From:** City Planner/Executive Director

**Date:** April 3, 2023

**Subject:** TRANSMITTAL OF NEW FILE

**Our File Number: Z-007/23 [ZNG/6974]  
& OPA 168 [OPA/6975]**

**RE:** Application for:  Zoning Amendment  Official Plan Amendment  
 Part Lot Control  Draft Plan of Subdivision/Condominium

---

Applicant: 1998308 ONTARIO INC.

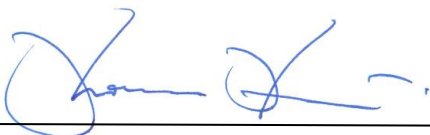
Location: 0 RUSSELL STREET

Description: Application to amend Zoning By-law 8600 to construct a 4 storey multiple dwelling.

The ZONING AMENDMENT & OFFICIAL PLAN AMENDMENT applications submitted by 1998308 ONTARIO INC. for 0 RUSSELL STREET has been deemed as complete on MARCH 17, 2023.

Enclosures:

- 1 copy of Application Form
- 1 copy of Drawings
- 1 copy of Site Plan



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Thom Hunt, MCIP, RPP  
City Planner, Executive Director

/ap

## ZONING BY-LAW AMENDMENT APPLICATION

### INSTRUCTIONS

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**Verify that you are using the most current application form.**

- Section 1: Pre-Submission consultation with a staff Planner is mandatory per By-law 199-2007. If you do not have a valid Pre-Submission Letter, you must meet with a staff Planner who must sign and date this section.
- Section 2: During Pre-Submission consultation a staff Planner will indicate what supporting information must be submitted with the application.
- Section 3: Provide the full name, address, phone number, fax number and email address of the applicant, agent, and registered owner. If any of these are a corporation, provide the full corporate name. Include the full name of the contact person. If there is more than one person, corporation, or registered owner, use additional sheets.
- Section 4: Indicate if you are submitting other companion applications with this application.
- Section 5: Provide information about the subject land. This information is used to determine supporting information requirements and to assist in the review of the application.
- Section 6: Indicate the amendment, proposed uses and describe the nature and extent of the amendment being requested. Indicate why the amendment is being requested and how it is consistent with the Provincial Policy Statement and conforms to the City of Windsor Official Plan. If this information is in a Planning Rationale Report, check the box beside "See Planning Rationale Report".
- Section 7: If there are any existing buildings or structures on the subject land, provide the required information or submit a sketch, drawing or plan that shows this information.
- Section 8: If you propose to build any buildings or structures on the subject land, provide the required information or submit a sketch, drawing or plan that shows the information.
- Section 9: Indicate how the property is accessed. Check all boxes that apply.
- Section 10: Provide information about water service, sanitary sewage disposal, and storm drainage.
- Section 11: Provide a sketch of the subject land showing, in metric units, the items listed or indicate if this information is provided on an existing plan or a conceptual site plan.
- Section 12: Check the appropriate box based on a valid Pre-Submission Letter or pre-submission consultation.
- Section 13: Explain your proposed strategy for consulting with the public with respect to the application.
- Section 14: Complete and sign in the presence of a Commissioner of Taking Affidavits.
- Other: Read, complete in full, and sign Schedules A & E.

Submit application form, supporting information, and application fee to Senior Steno Clerk at Planning & Development Services, Suite 210, 350 City Hall Square West, Windsor ON N9A 6S1 or [planningdept@citywindsor.ca](mailto:planningdept@citywindsor.ca)

### TYPE OF REZONING AMENDMENT

### DATE RECEIVED STAMP

The type of amendment is determined by the City Planner or their designate.

#### Minor Zoning Amendment

- Site zoned commercial, institutional, or manufacturing
  - Addition to the list of permitted uses
- Site already zoned
  - Change to existing regulations or to zoning district boundary to match lot lines
- Site designated in the Official Plan for residential use
  - Rezoning to accommodate a maximum of six dwelling units
- Site designated in the Official Plan for the proposed use other than residential
  - Site-specific zoning for a site with a lot area of less than 1,000.0 m<sup>2</sup>

#### Major Zoning Amendment

- Any other amendment not listed as minor.

# ZONING BY-LAW AMENDMENT APPLICATION

## ZONING BY-LAW AMENDMENT PROCESS

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The application will be terminated without notice after 60 days of inactivity. The following is for your information only. Review the Planning Act and relevant regulations for statutory requirements. The processing of the application is subject to change. Direct all questions to the assigned Planner. The process is generally as follows:

1. The application is reviewed to ensure all prescribed and required information and the fee have been submitted. Within 30 days of the receipt of the application, you will be notified in writing that the application is deemed incomplete or complete.
2. If deemed incomplete, the application and fee will be returned. If deemed complete, fees are not refundable, the application is circulated to departments and external agencies for review and comment, and all submitted documents are made available to the public.
3. Following circulation, a draft staff report containing a recommendation and any conditions is prepared. The City Planner and other staff review the draft staff report.
4. When the staff report is approved by appropriate municipal staff, it will be scheduled for a future meeting of the Development and Heritage Standing Committee (DHSC).
5. The DHSC meeting is the public meeting required by the Planning Act. Public notice of the DHSC meeting is advertised in the Windsor Star, a local newspaper, at least 20 days in advance of the DHSC meeting. A courtesy notice may be mailed to property owners and/or tenants within 120 metres or more of the subject land.
6. 10 days prior to the DHSC meeting, the staff report is circulated to the applicant and DHSC members and made available to the public. All supporting documentation submitted by the applicant is available for review.
7. At the DHSC meeting, a staff planner may make a presentation. The applicant and other parties have an opportunity to provide verbal and/or written submissions. The DHSC may ask questions of staff, the applicant, agent, and other parties. The DHSC may decide to defer or recommend approval or denial of the application.
8. If deferred, the application along with any additional information or a new staff report will be considered at a future DHSC meeting. If recommended for approval or denial, the staff report, the minutes of the DHSC meeting, and the amending by-law are forwarded to City of Windsor Council for consideration at a future date. The applicant, agent and all interested parties will be notified by Council Services of the date, time, and location of the Council meeting. Call 311 or contact Council Services at 519-255-6211 or [clerks@citywindsor.ca](mailto:clerks@citywindsor.ca).
9. The application may be placed on the Consent Agenda of the Council Meeting, a part of the meeting where Council approves several matters with a single motion. If the application is not on the Consent Agenda, the staff planner may introduce the application, review the staff recommendation and any additional information provided to Council, and advise Council of any differences between the staff and DHSC recommendations. The applicant and other interested parties have an opportunity to make verbal and/or written submissions. Council may decide to approve, deny, or defer the application. If Council approves the application, the amending by-law may be approved at the same Council meeting, otherwise it will be approved at a future Council meeting.
10. When the amending by-law is passed, Council Services will mail a notice of the passing of the amending by-law to property owners and various public agencies within 15 days. There is a 20-day appeal period commencing the day after this notice is given. The notice will include the last day to file an appeal. An appeal is made to the Ontario Land Tribunal (OLT) through Council Services. If no appeal is filed, the amending by-law is final and binding as of the date of Council's passing of the by-law. Contact Council Services at 519-255-6211 or [clerks@citywindsor.ca](mailto:clerks@citywindsor.ca).
11. If the rezoning is subject to a holding symbol, it is the responsibility of the property owner to satisfy the conditions to remove the holding symbol, to apply, and to pay the fee to remove the holding symbol.

## CONTACT INFORMATION

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Planning & Development Services  
Suite 210  
350 City Hall Square West  
Windsor ON N9A 6S1

Telephone: 519-255-6543  
Fax: 519-255-6544  
Email: [planningdept@citywindsor.ca](mailto:planningdept@citywindsor.ca)  
Web Site: [www.citywindsor.ca](http://www.citywindsor.ca)



# ZONING BY-LAW AMENDMENT APPLICATION

## 1. PRE-SUBMISSION CONSULTATION

By-law 199-2007 requires pre-submission consultation with a staff Planner to determine what supporting information is required, to verify fee payable, and to review the process. This application is incomplete unless you have a valid Pre-Submission Letter or a staff Planner signs below.

Valid Pre-Submission Letter? NO  YES  File Number: PS-\_\_\_\_\_

*Staff Use Only*

Signature of Staff Planner	Date of Consultation
<input type="checkbox"/> Jim Abbs	<input type="checkbox"/> Kevin Alexander
<input type="checkbox"/> Brian Nagata	<input type="checkbox"/> Justina Nwaesei
<input type="checkbox"/> Adam Szymczak	<input type="checkbox"/> _____
<input type="checkbox"/> Greg Atkinson	<input type="checkbox"/> Frank Garardo
<input type="checkbox"/> Simona Simion	<input type="checkbox"/> Laura Strahl

## 2. REQUIRED SUPPORTING INFORMATION *(To be completed by a staff Planner)*

Unless you have a valid Pre-Submission Letter, a staff Planner will indicate below what supporting information must be submitted with the application during pre-submission consultation. The City of Windsor reserves the right to require additional supporting information during the processing of the application. All supporting information submitted is made available for public review.

For each document, provide one paper copy, and where possible, one digital copy on a CD or USB flash drive. All drawings or plans shall be in letter size (8.5 x 11 inches) in JPG and PDF format. All other document shall be provided in Word and PDF format. **All PDF documents shall be flattened with no layers.**

If you are submitting a companion application submit only one set of documents.

<input checked="" type="checkbox"/> Deed or Offer to Purchase	<input type="checkbox"/> Corporation Profile Report	<input checked="" type="checkbox"/> Site Plan Conceptual <i>(see Section 8)</i>	<input checked="" type="checkbox"/> Sketch of Subject Land <i>(see Section 11)</i>
<input type="checkbox"/> Archaeological Assessment – Stage 1	<input type="checkbox"/> Built Heritage Impact Study	<input type="checkbox"/> Environmental Evaluation Report	<input type="checkbox"/> Environmental Site Assessment
<input type="checkbox"/> Floor Plan and Elevations	<input type="checkbox"/> Geotechnical Study	<input type="checkbox"/> Guideline Plan	<input type="checkbox"/> Lighting Study
<input type="checkbox"/> Market Impact Assessment	<input type="checkbox"/> Micro-Climate Study	<input type="checkbox"/> Noise Study	<input type="checkbox"/> Planning Rationale Report
<input type="checkbox"/> Record of Site Condition <i>(see Schedule E)</i>	<input type="checkbox"/> Sanitary Sewer Study	<input type="checkbox"/> Species at Risk Screening	<input type="checkbox"/> Storm Sewer Study
<input type="checkbox"/> Storm Water Retention Scheme	<input type="checkbox"/> Topographic Plan of Survey	<input type="checkbox"/> Transportation Impact Statement	<input type="checkbox"/> Transportation Impact Study
<input type="checkbox"/> Tree Preservation	<input type="checkbox"/> Tree Survey Study	<input type="checkbox"/> Urban Design Study	<input type="checkbox"/> Vibration Study
<input type="checkbox"/> Wetland Evaluation Study	Other Required Information: _____		

# ZONING BY-LAW AMENDMENT APPLICATION

## 3. APPLICANT, REGISTERED OWNER, AND AGENT INFORMATION

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Provide in full the name of the applicant, registered owner, and agent, the name of the contact person, and address, postal code, phone number, fax number and email address.

If the applicant or registered owner is a numbered company, provide the name of the principals of the company. If there is more than one applicant or registered owner, copy this page, complete in full and submit with this application.

All communication is with the Agent authorized by the Owner to file the application. If there is no Agent, all communication is with the Applicant.

### Applicant

Name: \_\_\_\_\_ Contact: \_\_\_\_\_  
*Name of Contact Person*

Address: \_\_\_\_\_

Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

### Registered Owner Same as Applicant

Name: \_\_\_\_\_ Contact: \_\_\_\_\_  
*Name of Contact Person*

Address: \_\_\_\_\_

Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

### Agent Authorized by the Owner to File the Application (Also complete Section A1 in Schedule A)

Name: \_\_\_\_\_ Contact: \_\_\_\_\_  
*Name of Contact Person*

Address: \_\_\_\_\_

Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

## 4. COMPANION APPLICATIONS

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Are you submitting a companion Official Plan Amendment application? NO  YES

Are you submitting a companion Plan of Subdivision/Condominium application? NO  YES

Are you submitting a companion Site Plan Control application? NO  YES

# ZONING BY-LAW AMENDMENT APPLICATION

## 5. SUBJECT LAND INFORMATION

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Municipal Address \_\_\_\_\_  
\_\_\_\_\_

Legal Description \_\_\_\_\_  
\_\_\_\_\_

Assessment Roll Number \_\_\_\_\_  
\_\_\_\_\_

If known, the date the subject land was acquired by the current owner: \_\_\_\_\_

Frontage (m) \_\_\_\_\_ Depth (m) \_\_\_\_\_ Area (sq m) \_\_\_\_\_

Official Plan Designation \_\_\_\_\_

Current Zoning \_\_\_\_\_  
\_\_\_\_\_

Existing Uses \_\_\_\_\_  
\_\_\_\_\_

If known, the lengths of time that the existing uses have continued: \_\_\_\_\_

Previous Uses \_\_\_\_\_  
\_\_\_\_\_

List the names and addresses of the holders of any mortgages, charges, or other encumbrances in respect of the subject land:

\_\_\_\_\_  
\_\_\_\_\_

Are there any easements or restrictive covenants affecting the subject lands? NO  YES

If yes, describe the easement or restrictive covenant and its effect:

\_\_\_\_\_  
\_\_\_\_\_

If known, has the subject land ever been subject of: *(leave blank if unknown)*

An application for a Plan of Subdivision or Consent: NO  YES  File: \_\_\_\_\_

An application for an amendment to a Zoning By-law: NO  YES  File: \_\_\_\_\_

An application for approval of a Site Plan: NO  YES  SPC- \_\_\_\_\_

A Minister's Zoning Order (Ontario Regulation): NO  YES  OR#: \_\_\_\_\_

# ZONING BY-LAW AMENDMENT APPLICATION

## 6. DESCRIPTION OF AMENDMENT

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Amendment to Zoning By-law from: \_\_\_\_\_

to: \_\_\_\_\_

Proposed uses of subject land: \_\_\_\_\_

Describe the nature and extent of the amendment(s) being requested:

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freehold.

The Applicant would also like the option to construct townhome dwelling. Tenure will also be freehold.

Why is this amendment or these amendments being requested?

And to permit townhome dwellings.

Explain how the amendment to the Zoning By-law is consistent with the Provincial Policy Statement:

See Planning Rationale Report \_\_\_\_\_

Explain how the application conforms to the City of Windsor Official Plan:

See Planning Rationale Report \_\_\_\_\_

If this application is to remove land from an area of employment, details of the official plan or official plan amendment that deals with this matter:

See Planning Rationale Report  See Official Plan Amendment

# ZONING BY-LAW AMENDMENT APPLICATION

## 7. EXISTING BUILDINGS / STRUCTURES ON SUBJECT LAND

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Are there any buildings or structures on the subject land?

- NO Continue to Section 8
- YES Indicate the type of building or structure, the date of construction (if known), and, in metric units, the setback from the front lot line, rear lot line and side lot lines, the height of the building or structure and its dimensions or floor area.
  - See attached Existing Plan or Sketch of Subject Land

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## 8. PROPOSED BUILDINGS / STRUCTURES ON SUBJECT LAND

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Do you propose to build any buildings or structures on the subject land?

- NO Continue to Section 9
- YES Indicate the type of building or structure and, in metric units, the setback from the front lot line, rear lot line and side lot lines, the height of the building or structure, and its dimensions or floor area.
  - See attached Site Plan Conceptual

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# ZONING BY-LAW AMENDMENT APPLICATION

## 9. ACCESS TO SUBJECT LAND

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Indicate if access to subject land is by: *(check all that apply)*

- Municipal Road                       Provincial Highway                       Another public road or a right-of-way
- Water - If access to the subject land is by water only, describe the parking and docking facilities used or to be used and provide the approximate distance in metric of these facilities from the subject land and the nearest public road:

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## 10. WATER, SANITARY SEWAGE AND STORM DRAINAGE

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**WATER** – Indicate whether water will be provided to the subject land by:

- Publicly owned & operated piped water system
- Privately owned & operated individual well
- Privately owned & operated communal well
- Other \_\_\_\_\_

**SANITARY** - Indicate whether sewage disposal will be provided to the subject land by:

- Publicly owned & operated sanitary sewage system
- Privately owned & operated individual septic system - See Note below
- Privately owned & operated communal septic system - See Note below
- Other \_\_\_\_\_

Note: If the application would permit development on privately owned and operated individual or communal septic systems, and more than 4,500 litres of effluent would be produced per day as a result of the development being completed, you must submit a Servicing Options Report and a Hydrogeological Report.

**STORM DRAINAGE** - Indicate whether storm drainage will be provided by:

- Sewers                       Ditches                       Swales                       Other \_\_\_\_\_

# ZONING BY-LAW AMENDMENT APPLICATION

## 11. SKETCH OF SUBJECT LAND

Provide a sketch showing, in metric units,

- a) the boundaries and dimensions of the subject land;
- b) the location, size, and type of all existing and proposed buildings and structures on the subject land, including their distance from the front lot line, rear lot line, and side lines;
- c) the approximate location of all natural and artificial features (for example, buildings, railways, roads, watercourses, drainage ditches, banks of rivers or streams, wetlands, wooded areas, wells and septic tanks) that are located on the subject land and on land that is adjacent to it, and in the applicant's opinion, may affect the application;
- d) the current uses of all land that is adjacent to the subject land;
- e) the location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road, or a right of way;
- f) if access to the subject land will be water only, the location of the parking and docking facilities to be used; and
- g) the location and nature of any easement affecting the subject land.

## 12. APPLICATION FEE & OTHER FEES

The amendment type is determined by the City Planner or their designate.

Verify fees before submitting the application. Fees are subject to change and are not refundable when the application is deemed complete. Method of payment: Cash, Mastercard, Visa or Certified Cheque or Personal Cheque payable to The Corporation of the City of Windsor. If paying by Mastercard or Visa, contact the Senior Steno Clerk for further direction at [planningdept@citywindsor.ca](mailto:planningdept@citywindsor.ca) or 519-255-6543.

### APPLICATION FEE

Amendment Type	Code	<input type="checkbox"/> Minor Rezoning	<input type="checkbox"/> Major Rezoning
Base Fee	53001	\$4,347.00	\$5,837.40
GIS Fee	63024	+ \$50.00	+ \$50.00
Essex Region Conservation Authority Fee	53023	+ \$200.00	+ \$300.00
<b>Total Application Fee</b>		<b>= \$4,597.00</b>	<b>= \$6,187.40</b>

### OTHER FEES

- Re-Notification/Deferral Fee** Code 53016 \$2,258.40  
 Required when an applicant requests a deferral after notice of a public meeting has been given.
- Legal Fee - Servicing Agreement** Code 63002 \$597.64 plus \$50 per unit, lot, or block  
 Required when the preparation of a servicing agreement is a condition of approval.
- Removal of the Holding Symbol Application** Code 53001 \$1,536.00  
 It is the responsibility of the property owner to satisfy the conditions to remove the holding symbol and to apply and fee to remove the holding symbol.
- Ontario Land Tribunal (OLT) Appeal Fee** \$1,100.00  
 An appeal is made through Council Services (519-255-6211 or [clerks@citywindsor.ca](mailto:clerks@citywindsor.ca)). Fees, forms, and processes are subject to change. Visit <https://olt.gov.on.ca> for additional information

# ZONING BY-LAW AMENDMENT APPLICATION

## 13. PROPOSED PUBLIC CONSULTATION STRATEGY

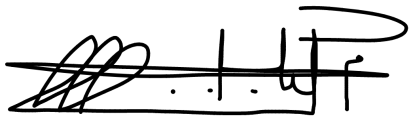
Select or describe your proposed strategy for consulting with the public with respect to the application:

- Required Public Consultation (Public Notice & Public Meeting as required per the Planning Act)
- Open House       Website       Other \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

## 14. SWORN DECLARATION OF APPLICANT

Complete in the presence of a Commissioner for Taking Affidavits. If the declaration is to be administered remotely, you must be able to see, hear and communicate with the Commissioner and show documentation that confirms your identity.

I, \_\_\_\_\_, solemnly declare that the information required under Schedule 1 to Ontario Regulation 545/06 and provided by the applicant is accurate and that the information contained in the documents that accompany this application is accurate, that if this declaration was administered remotely that it was in accordance with Ontario Regulation 431/20, and I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath.



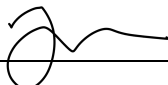
Signature of Applicant

Sign in the presence of a Commissioner  
For Taking Affidavits

Windsor, ON

Location of Applicant at time of declaration

- This declaration was administered remotely in accordance with Ontario Regulation 431/20

Declared before me  at the \_\_\_\_\_

Signature of Commissioner      Location of Commissioner

this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

day      month      year

PLACE AN IMPRINT OF YOUR STAMP BELOW

Tracey Lynn Cecilia Pillon-Abbs, a Commissioner, etc.,  
Province of Ontario, for Pillon Abbs Inc.  
Expires August 4, 2023

**READ & COMPLETE SCHEDULES A & E IN FULL & SIGN**



# ZONING BY-LAW AMENDMENT APPLICATION

## SCHEDULE A – Authorizations & Acknowledgements

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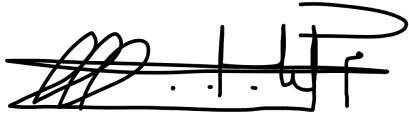
### A1. Authorization of Registered Owner for Agent to Make the Application

If the applicant is not the registered owner of the land that is the subject of this application, the written authorization of the registered owner that the agent is authorized to make the application must be included with this application form or the authorization below must be completed.

I, \_\_\_\_\_, am the registered owner of the land that is  
*Name of Registered Owner*

subject of this application for an amendment to the City of Windsor Zoning By-law and I authorize

\_\_\_\_\_ to make this application on my behalf.  
*Name of Agent*



Signature of Registered Owner

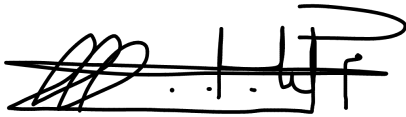
Date

If Corporation - I have authority to bind the corporation

### A2. Authorization to Enter Upon the Subject Lands and Premises

I, \_\_\_\_\_,  
*Name of Registered Owner*

hereby authorize the Development and Heritage Standing Committee or their successor, City Council, and staff of The Corporation of the City of Windsor to enter upon the subject lands and premises described in Section 5 of the application form for the purpose of evaluating the merits of this application and subsequently to conduct any inspections on the subject lands that may be required as a condition of approval. This is their authority for doing so.



Signature of Registered Owner

Date

If Corporation – I have authority to bind the corporation

**SCHEDULE A CONTINUES ON NEXT PAGE**

# ZONING BY-LAW AMENDMENT APPLICATION

## SCHEDULE A – Authorizations & Acknowledgements - *Continued*

### A3. Acknowledgements

#### Receipt, Fees, Additional Information, Termination, and Freedom of Information

I acknowledge that receipt of this application by the City of Windsor does not guarantee it to be a complete application, that further review of the application will occur, and that I may be contacted to provide additional information and/or resolve any discrepancies or issues with the application as submitted.

I further acknowledge that after the application is deemed complete, fees are not refundable, additional information may be requested, and that after 60 days of inactivity the City of Windsor may terminate the application without notice.

I further acknowledge that pursuant to the provisions of the Planning Act and the Municipal Freedom of Information and Protection of Privacy Act, this application and all material and information provided with this application are made available to the public.

#### Species at Risk

Ontario's *Endangered Species Act* protects endangered and threatened species — animals and plants in decline and at risk of disappearing from the province by restricting activities that may affect these plants, animals or their habitats.

I acknowledge that it is my sole responsibility as the Applicant to comply with the provisions of the *Endangered Species Act, 2007, S. O. c.6*. This could require me to register an activity, get a permit or other authorization from the Ministry of the Environment, Conservation and Parks (MECP) prior to conducting an activity that could impact an endangered or threatened plant or animal or its habitat. I further acknowledge that any *Planning Act, R.S.O. 1990, c.P.13* approval given by the City of Windsor does not constitute an approval under the *Endangered Species Act*, nor does it absolve me from seeking the necessary authorization, approvals or permits from the MECP prior to conducting any activity that may affect endangered or threatened plant or animal or its habitat.

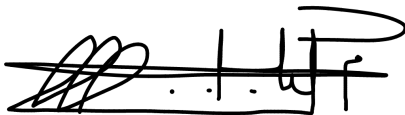
Additional information can be found at:

<https://www.ontario.ca/page/development-and-infrastructure-projects-and-endangered-or-threatened-species>

or by contacting MECP at [SAROntario@ontario.ca](mailto:SAROntario@ontario.ca)

#### Acknowledgement

I acknowledge that I have read and understand the above statements:



---

Signature of Applicant or Agent

---

Date

**END OF SCHEDULE A  
COMPLETE SCHEDULE E ON NEXT PAGE**

# ZONING BY-LAW AMENDMENT APPLICATION

## SCHEDULE E – Environmental Site Screening Questionnaire

---

### Previous Use of Property

- Residential       Industrial       Commercial       Institutional  
 Agricultural       Parkland       Vacant       Other \_\_\_\_\_

- a) If previous use of the property is Industrial or Commercial, specify use:  
\_\_\_\_\_
- b) Has the grading of the subject land been changed by adding earth or material? Has filling occurred on the subject land?  
 Yes       No       Unknown
- c) Has a gasoline station and/or automobile service station been located on the subject land or adjacent lands at any time?  
 Yes       No       Unknown
- d) Has there been petroleum or other fuel stored on the subject land or adjacent lands?  
 Yes       No       Unknown
- e) Are there or have there ever been underground storage tanks or buried waste on the subject land or adjacent lands?  
 Yes       No       Unknown
- f) Have the lands or adjacent lands ever been used as an agricultural operation where cyanide products may have been applied as pesticides and/or sewage sludge applied to the lands?  
 Yes       No       Unknown
- g) Have the lands or adjacent lands ever been used as a weapons firing range?  
 Yes       No       Unknown
- h) Is the nearest boundary line of the application within 500 metres (1,640 feet) of the boundary line of an operational/non-operational public or private waste disposal site, landfill or dump?  
 Yes       No       Unknown
- i) If there are existing or previously existing buildings on the subject lands, are there any building materials remaining on site which are potentially hazardous to public health (e.g., asbestos, PCB's)?  
 Yes       No       Unknown
- j) Is there reason to believe the subject lands may have been contaminated by existing or former uses on the site or adjacent sites?\*

*\* Possible uses that can cause contamination include but are not limited to: operation of electrical transformer stations, disposal of waste minerals, raw material storage, and residues left in containers, maintenance activities and spills. Some commercial properties such as gasoline stations, automotive repair garages, and dry cleaning plants have similar potential. The longer a property is under industrial or similar use, the greater the potential for site contamination. Also, a series of different industrial or similar uses upon a site could potentially increase the number of chemicals that are present.*

- k) If current or previous use of the property is Industrial or Commercial, or if YES to any of a) to j) above, attach a previous use inventory showing all former uses of the subject land, or if applicable, the land(s) adjacent to the subject lands.

**SCHEDULE E CONTINUES ON NEXT PAGE**

# ZONING BY-LAW AMENDMENT APPLICATION

## SCHEDULE E - CONTINUED

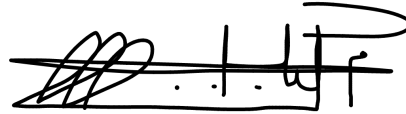
### Acknowledgement Clause

I hereby acknowledge that it is my responsibility to ensure that I am in compliance with all applicable laws, regulations, guidelines and the City's Official Plan policies pertaining to potentially contaminated sites, and to use all reasonable effort to identify the potential for contamination on the subject property.

I acknowledge that as a condition of approval of this application that the City may require me to file a Record of Site Condition signed by a qualified person in the provincial Environmental Site Registry, and provide verification to the City of Windsor of acknowledgement of this Record of Site Condition by the Ministry of Environment.

I acknowledge that the City may require the qualified person signing the Record of Site Condition to submit to the City a Declaration acknowledging that the City of Windsor may rely on the statements in the Record of Site Condition.

I acknowledge that the City of Windsor is not responsible for the identification and/or remediation of contaminated sites, and I agree, whether in, through, or as a result of any action or proceeding for environmental clean-up of any damage or otherwise, I will not sue or make claim whatsoever against the City of Windsor, its officers, officials, employees or agents for or in respect of any loss, damage, injury or costs.

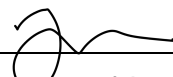


\_\_\_\_\_  
Name of Applicant (print)

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name of Agent (print)

  
\_\_\_\_\_  
Signature of Agent

\_\_\_\_\_  
Date

**END OF SCHEDULE E**

# ZONING BY-LAW AMENDMENT APPLICATION

## DO NOT COMPLETE BELOW – STAFF USE ONLY

<b>Receipt and Assignment of Application</b>	Date Received Stamp
This application has been assigned to:	
<input type="checkbox"/> Adam Szymczak (AS)	<input type="checkbox"/> Brian Nagata (BN)
<input type="checkbox"/> Frank Garardo (FG)	<input type="checkbox"/> Greg Atkinson (GA)
<input type="checkbox"/> Jim Abbs (JA)	<input type="checkbox"/> Justina Nwaesei (JN)
<input type="checkbox"/> Kevin Alexander (KA)	<input type="checkbox"/> Laura Strahl (LS)
<input type="checkbox"/> Simona Simion (SS)	<input type="checkbox"/> _____

<b>Complete Application</b>		
This application is deemed complete on _____ <div style="text-align: center;"><i>Date</i></div>		
_____		
<i>Signature of Delegated Authority</i>		
<input type="checkbox"/> Neil Robertson, MCIP, RPP Manager of Urban Design	<input type="checkbox"/> Michael Cooke, MCIP, RPP Manager of Planning Policy	<input type="checkbox"/> Thom Hunt, MCIP, RPP City Planner & Executive Director

<b>Internal Information</b>
Fee Paid: \$ _____ Receipt No: _____ Date: _____
Payment Type: <input type="checkbox"/> Cash <input type="checkbox"/> Certified Cheque <input type="checkbox"/> Credit Card <input type="checkbox"/> Personal Cheque
NEW Zoning File No. ZNG/ _____ Z- _____
Previous Zoning File No. ZNG/ _____ Z- _____
Related OPA File No. OPA/ _____ OPA _____
Other File Numbers: _____
Notes: _____
_____

**THIS IS THE LAST PAGE OF THE APPLICATION FORM**



March 24, 2023

Pillon Abbs Inc  
ATTN: Tracey Pillon-Abbs  
23669 Prince Albert Rd  
Chatham ON N7M 5J7

Dear Ms Pillon-Abbs:

**Re: REZONING APPLICATION**  
**APPLICANT: 1998308 ONTARIO INC.**  
**LOCATION: 0 RUSSELL STREET**  
**FILE NO.: Z-007/23 [ZNG/6974] & OPA 168 [OPA/6975]**

This is to acknowledge receipt of the applications for rezoning and an official plan amendment, which has been assigned the above-referenced file number. In accordance with the delegation authority as prescribed by By-Law 139-2013, the information and material required has been provided; therefore, the application was deemed COMPLETE on March 17, 2023 and processing has begun.

You will be advised prior to the Development & Heritage Standing Committee and Council meetings of the position of the Planning Department on the application and the dates of the public meetings.

Please email me at [aszymczak@citywindsor.ca](mailto:aszymczak@citywindsor.ca), if you have any questions.

Yours truly,

A handwritten signature in blue ink, appearing to read 'Adam Szymczak', written over a horizontal line.

Adam Szymczak, MCIP, RPP  
Planner III - Rezoning

AS/ap

**PLANNING DEPARTMENT – DEVELOPMENT DIVISION**

**Memo**

**To:** City Clerk

**From:** City Planner/Executive Director

**Date:** April 3, 2023

**Subject:** TRANSMITTAL OF NEW FILE

**Our File Number: Z-007/23 [ZNG/6974]  
& OPA 168 [OPA/6975]**

**RE:** Application for:  Zoning Amendment  Official Plan Amendment  
 Part Lot Control  Draft Plan of Subdivision/Condominium

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Applicant: 1998308 ONTARIO INC.

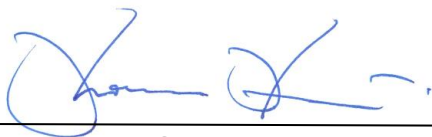
Location: 0 RUSSELL STREET

Description: Application to amend Zoning By-law 8600 to construct a 4 storey multiple dwelling.

The ZONING AMENDMENT & OFFICIAL PLAN AMENDMENT applications submitted by 1998308 ONTARIO INC. for 0 RUSSELL STREET has been deemed as complete on MARCH 17, 2023.

Enclosures:

- 1 copy of Application Form
- 1 copy of Drawings
- 1 copy of Site Plan



---

Thom Hunt, MCIP, RPP  
City Planner, Executive Director

/ap

## OFFICIAL PLAN AMENDMENT APPLICATION

### INSTRUCTIONS

---

**Verify that you are using the most current application form.**

- Section 1: Pre-Submission consultation with a staff Planner is mandatory per By-law 199-2007. If you do not have a valid Pre-Submission Letter, you must meet with a staff Planner who must sign and date this section.
- Section 2: During Pre-Submission consultation a staff Planner will indicate what supporting information must be submitted with the application.
- Section 3: Provide the full name, address, phone number, fax number and email address of the applicant, agent, and registered owner. If any of these are a corporation, provide the full corporate name. Include the full name of the contact person. If there is more than one person, corporation, or registered owner, use additional sheets.
- Section 4: Indicate if you are submitting companion applications with this application.
- Section 5: Provide information about the subject land. This information is used to determine or confirm supporting information requirements and to assist in the review of the application.
- Section 6: Describe the amendment and answer all questions. If some of this information is in a Planning Rationale Report, check the box beside "See Planning Rationale Report". If the question is not applicable, check the box beside "Not Applicable".
- Section 7: Provide details about any other Planning Act applications by the applicant for the subject land or any land within 120 metres of it.
- Section 8: Provide information about water service and sanitary sewage disposal.
- Section 9: Check the appropriate box based on the pre-submission consultation with the Planner.
- Section 10: Explain your proposed strategy for consulting with the public with respect to the application.
- Section 11: Complete and sign in the presence of a Commissioner of Taking Affidavits.
- Schedules: Read and complete Schedule A in full and sign.

Submit application form, supporting information, and application fee to the Senior Steno Clerk at Planning & Development Services, Suite 210, 350 City Hall Square West, Windsor ON N9A 6S1 or [planningdept@citywindsor.ca](mailto:planningdept@citywindsor.ca).

Any timelines noted in this application form are subject to change.

The application is reviewed to ensure all prescribed information and the required fee have been submitted. Within 30 days of the receipt of the application, the applicant will be notified in writing that the application is deemed complete. If deemed incomplete, the application and fee will be returned. If deemed complete, the application fee is not refundable.

The applicant, agent and all other interested parties will be notified by Council Services of the date, time, and location of the Development & Heritage Standing Committee (DHSC) meeting and the Council meeting.

An application will be terminated without notice after 60 days of inactivity.

**DATE RECEIVED STAMP**

### CONTACT INFORMATION

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Planning & Development Services  
Suite 210  
350 City Hall Square West  
Windsor ON N9A 6S1

Telephone: 519-255-6543  
Fax: 519-255-6544  
Email: [planningdept@citywindsor.ca](mailto:planningdept@citywindsor.ca)  
Web Site: [www.citywindsor.ca](http://www.citywindsor.ca)



# OFFICIAL PLAN AMENDMENT APPLICATION

## 1. PRE-SUBMISSION CONSULTATION

By-law 199-2007 requires pre-submission consultation with a staff Planner to determine what supporting information is required, to verify fee payable, and to review the process. This application is incomplete unless you have a valid Pre-Submission Letter or a staff Planner signs below.

Valid Pre-Submission Letter? NO  YES  File Number: PS-\_\_\_\_\_

*Staff Use Only*

Signature of Staff Planner	Date of Consultation
<input type="checkbox"/> Jim Abbs	<input type="checkbox"/> Kevin Alexander
<input type="checkbox"/> Brian Nagata	<input type="checkbox"/> Justina Nwaesei
<input type="checkbox"/> Adam Szymczak	<input type="checkbox"/> _____
<input type="checkbox"/> Greg Atkinson	<input type="checkbox"/> Frank Garardo
<input type="checkbox"/> Simona Simion	<input type="checkbox"/> Laura Strahl

## 2. REQUIRED SUPPORTING INFORMATION *(To be completed by a staff Planner)*

Unless you have a valid Pre-Submission Letter, a staff Planner will indicate below what supporting information must be submitted with the application during pre-submission consultation. The City of Windsor reserves the right to require additional supporting information during the processing of the application. All supporting information submitted is made available for public review.

For each document, provide one paper copy, and where possible, one digital copy on a CD or USB flash drive. All drawings or plans shall be in letter size (8.5 x 11 inches) in JPG and PDF format. All other documents shall be provided in Word and PDF format. All PDF documents shall be flattened with no layers.

If you are submitting a companion application submit only one set of documents.

<input checked="" type="checkbox"/> Deed or Offer to Purchase	<input type="checkbox"/> Corporation Profile Report	<input checked="" type="checkbox"/> Site Plan Conceptual	<input checked="" type="checkbox"/> Sketch of Subject Land
<input type="checkbox"/> Archaeological Assessment – Stage 1	<input type="checkbox"/> Built Heritage Impact Study	<input type="checkbox"/> Environmental Evaluation Report	<input type="checkbox"/> Environmental Site Assessment
<input type="checkbox"/> Floor Plan and Elevations	<input type="checkbox"/> Geotechnical Study	<input type="checkbox"/> Guideline Plan	<input type="checkbox"/> Lighting Study
<input type="checkbox"/> Market Impact Assessment	<input type="checkbox"/> Micro-Climate Study	<input type="checkbox"/> Noise Study	<input type="checkbox"/> Planning Rationale Report
<input type="checkbox"/> Record of Site Condition <i>(see Schedule E)</i>	<input type="checkbox"/> Sanitary Sewer Study	<input type="checkbox"/> Species at Risk Screening	<input type="checkbox"/> Storm Sewer Study
<input type="checkbox"/> Storm Water Retention Scheme	<input type="checkbox"/> Topographic Plan of Survey	<input type="checkbox"/> Transportation Impact Statement	<input type="checkbox"/> Transportation Impact Study
<input type="checkbox"/> Tree Preservation	<input type="checkbox"/> Tree Survey Study	<input type="checkbox"/> Urban Design Study	<input type="checkbox"/> Vibration Study
<input type="checkbox"/> Wetland Evaluation Study	Other Required Information: _____		

# OFFICIAL PLAN AMENDMENT APPLICATION

## 3. APPLICANT, REGISTERED OWNER AND AGENT INFORMATION

---

Provide in full the name of the applicant, registered owner and agent, the name of the contact person, and address, postal code, phone number, fax number and email address.

If the applicant or registered owner is a numbered company, provide the name of the principals of the company. If there is more than one applicant or registered owner, copy this page, complete in full and submit with this application.

All communication is with the Agent authorized by the Owner to file the application. If there is no Agent, all communication is with the Applicant.

### Applicant

Name: \_\_\_\_\_ Contact: \_\_\_\_\_  
*Name of Contact Person*

Address: \_\_\_\_\_

Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

### Registered Owner Same as Applicant

Name: \_\_\_\_\_ Contact: \_\_\_\_\_  
*Name of Contact Person*

Address: \_\_\_\_\_

Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

### Agent Authorized by the Owner to File the Application (Also complete Section A1 of Schedule A)

Name: \_\_\_\_\_ Contact: \_\_\_\_\_  
*Name of Contact Person*

Address: \_\_\_\_\_

Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

## 4. COMPANION APPLICATIONS

---

Are you submitting a companion Rezoning application? NO  YES

Are you submitting a companion Plan of Subdivision/Condominium application? NO  YES

Are you submitting a companion Site Plan Control Application? NO  YES

# OFFICIAL PLAN AMENDMENT APPLICATION

## 5. SUBJECT LAND INFORMATION

---

Municipal Address \_\_\_\_\_  
\_\_\_\_\_

Legal Description \_\_\_\_\_  
\_\_\_\_\_

Assessment Roll Number \_\_\_\_\_  
\_\_\_\_\_

Frontage (m) \_\_\_\_\_ Depth (m) \_\_\_\_\_ Area (sq m) \_\_\_\_\_

Current Official Plan Designation \_\_\_\_\_

What land uses are permitted by the Official Plan Designation? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## 6. DESCRIPTION OF OFFICIAL PLAN AMENDMENT (OPA)

---

Name of Official Plan proposed to be amended: *The City of Windsor Official Plan*

Amendment to Official Plan from \_\_\_\_\_ to \_\_\_\_\_

Purpose of the proposed OPA: \_\_\_\_\_ OR townhome dwelling

What land uses will the proposed official plan amendment (OPA) authorize? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Does the proposed OPA change, replace or delete a policy in the Official Plan? No  Yes

If yes, the policy to be changed, replaced or deleted: \_\_\_\_\_  
\_\_\_\_\_

Does the proposed OPA add a policy to the Official Plan? No  Yes

# OFFICIAL PLAN AMENDMENT APPLICATION

## 6. DESCRIPTION OF OFFICIAL PLAN AMENDMENT (OPA) - Continued

---

Does the proposed OPA change or replace a designation in the Official Plan? No  Yes

If yes, the designation to be changed or replaced: \_\_\_\_\_  
\_\_\_\_\_

If a policy is being changed, replaced or deleted or if a policy is being added, the text of the proposed OPA:

Not Applicable                       See Planning Rationale Report                       See Attached

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---

If the proposed OPA changes or replaces a schedule in the Official Plan, the requested schedule and the text that accompanies it:

Not Applicable                       See Planning Rationale Report                       See Attached

---

---

If the proposed OPA alters all or any part of the boundary of an area of a settlement or establishes a new area of settlement, the current official policies, if any, dealing with the alteration or establishment of an area of settlement:

Not Applicable                       See Planning Rationale Report                       See Attached

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If the proposed OPA removes the subject land from an area of employment, the current Official Plan policies, if any, dealing with the removal of land from an area of employment:

Not Applicable                       See Planning Rationale Report                       See Attached

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---

Explain how the proposed OPA is consistent with the Provincial Policy Statement:

See Planning Rationale Report                       See Attached

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# OFFICIAL PLAN AMENDMENT APPLICATION

## 7. OTHER APPLICATION INFORMATION

---

Is the subject land or land within 120 metres the subject of an application by the applicant under the Planning Act for:

A Minor Variance or Consent? No  Yes

File number: \_\_\_\_\_ Status: \_\_\_\_\_

Approval authority: \_\_\_\_\_

Affected lands: \_\_\_\_\_

Purpose of Minor Variance or Consent: \_\_\_\_\_

\_\_\_\_\_

Effect on the proposed OPA: \_\_\_\_\_

\_\_\_\_\_

An amendment to an Official Plan, a Zoning By-law or a Minister's Zoning Order? No  Yes

File number: \_\_\_\_\_ Status: \_\_\_\_\_

Approval authority: \_\_\_\_\_

Affected lands: \_\_\_\_\_

Purpose of OP or ZBL amendment or Zoning Order: \_\_\_\_\_

\_\_\_\_\_

Effect on the proposed OPA: \_\_\_\_\_

\_\_\_\_\_

Approval of a plan of subdivision or a site plan? No  Yes

File number: \_\_\_\_\_ Status: \_\_\_\_\_

Approval authority: \_\_\_\_\_

Affected lands: \_\_\_\_\_

Purpose of plan of subdivision or site plan: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Effect on the proposed OPA: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

# OFFICIAL PLAN AMENDMENT APPLICATION

## 8. WATER & SANITARY SEWAGE DISPOSAL

---

**WATER** – Indicate whether water will be provided to the subject land by:

- |   |   |
|---|---|
| <input type="checkbox"/> Publicly owned & operated piped water system | <input type="checkbox"/> A lake or other water body |
| <input type="checkbox"/> Privately owned & operated individual well   | <input type="checkbox"/> Other means: _____         |
| <input type="checkbox"/> Privately owned & operated communal well     |   |

**SANITARY** - Indicate whether sanitary sewage disposal will be provided to the subject land by:

- |  |   |
|--|---|
| <input type="checkbox"/> Publicly owned & operated sanitary sewage system    | <input type="checkbox"/> A privy            |
| <input type="checkbox"/> Privately owned & operated individual septic system | <input type="checkbox"/> Other means: _____ |
| <input type="checkbox"/> Privately owned & operated communal septic system   |   |

If the application would permit development on privately owned and operated individual or communal septic systems, and more than 4500 litres of effluent would be produced per day as a result of the development being completed submit a Servicing Options Report and a Hydrogeological Report.

## 9. TYPE OF AMENDMENT, APPLICATION FEE & OTHER FEES

---

### TYPE OF OFFICIAL PLAN AMENDMENT (OPA)

The type of amendment is determined by the City Planner or their designate.

**Minor OPA:** A minor revision to the text of the Official Plan or a Site Specific Policy direction.

**Major OPA:** A change from one land use designation to another land use designation, a change to any Schedule in the City of Windsor Official Plan, or any other amendment not described above.

### APPLICATION FEE

Verify fees before submitting the application. Fees are subject to change and are not refundable when the application is deemed complete. Method of payment: Cash, Mastercard, Visa, or by Certified Cheque or Personal Cheque payable to The Corporation of the City of Windsor. If paying by Mastercard or Visa, contact the Senior Steno Clerk for further direction at [planningdept@citywindsor.ca](mailto:planningdept@citywindsor.ca) or 519-255-6543.

	<i>Code</i>	<input type="checkbox"/> Minor OPA	<input type="checkbox"/> Major OPA
Base Fee	63003	\$2,258.40	\$8,112.35
GIS Fee	63024	+ \$50.00	+ \$50.00
Essex Region Conservation Authority Fee	53023	+ <u>\$200.00</u>	+ <u>\$300.00</u>
<b>Total Application Fee</b>		<b>= \$2,508.40</b>	<b>= \$8,462.35</b>

### OTHER FEES

**Re-Notification/Deferral Fee** 53016 \$2,258.40

Required when an applicant requests a deferral after notice of a public meeting has been given.

**Ontario Land Tribunal (OLT) Appeal Fee** \$1,100.00

An appeal is made through Council Services (519-255-6211 or [clerks@citywindsor.ca](mailto:clerks@citywindsor.ca)). Fees, forms, and processes are subject to change. Visit <https://olt.gov.on.ca> for additional information.

# OFFICIAL PLAN AMENDMENT APPLICATION

## 10. PROPOSED PUBLIC CONSULTATION STRATEGY

Select or describe your proposed strategy for consulting with the public with respect to the application:

- Required Public Consultation (Public Notice & Public Meeting as required per the Planning Act)
- Open House       Website       Other \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

## 11. SWORN DECLARATION OF APPLICANT

Complete in the presence of a Commissioner for Taking Affidavits. If the declaration is to be administered remotely, you must be able to see, hear and communicate with the Commissioner and show documentation that confirms your identity.

I, \_\_\_\_\_, solemnly declare that the information required under Schedule 1 to Ontario Regulation 543/06 and provided by the applicant is accurate and that the information contained in the documents that accompany this application is accurate, that if this declaration was administered remotely that it was in accordance with Ontario Regulation 431/20, and I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath.




Signature of Applicant

Sign in the presence of a Commissioner  
For Taking Affidavits

Windsor, ON

Location of Applicant at time of declaration

- This declaration was administered remotely in accordance with Ontario Regulation 431/20

Declared before me  at the \_\_\_\_\_

Signature of Commissioner      Location of Commissioner

this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

day      month      year

PLACE AN IMPRINT OF YOUR STAMP BELOW

Tracey Lynn Cecilia Pillon-Abbs, a Commissioner, etc.,  
Province of Ontario, for Pillon Abbs Inc.  
Expires August 4, 2023

### READ & COMPLETE SCHEDULE A IN FULL & SIGN

# OFFICIAL PLAN AMENDMENT APPLICATION

## SCHEDULE A – Authorizations & Acknowledgement

---

### A1. Authorization of Registered Owner for Agent to Make the Application

If the applicant is not the registered owner of the land that is the subject of this application, the written authorization of the registered owner that the agent is authorized to make the application must be included with this application form or the authorization below must be completed.

I, \_\_\_\_\_, am the registered owner of the land that is  
*name of registered owner*

subject of this application for an amendment to the City of Windsor Official Plan and I authorize

\_\_\_\_\_ to make this application on my behalf.  
*name of agent*



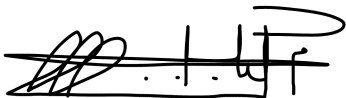
Signature of Registered Owner

Date

If Corporation - I have authority to bind the corporation

### A2. Authorization to Enter Upon the Subject Lands and Premises

I, \_\_\_\_\_, hereby authorize the Development and Heritage Standing Committee, City Council, and staff of The Corporation of the City of Windsor to enter upon the subject lands and premises described in Section 5 of the application form for the purpose of evaluating the merits of this application and subsequently to conduct any inspections on the subject lands that may be required as condition of approval. This is their authority for doing so.



Signature of Registered Owner

Date

If Corporation – I have authority to bind the corporation

**SCHEDULE A CONTINUES ON NEXT PAGE**



# OFFICIAL PLAN AMENDMENT APPLICATION

## SCHEDULE A – Authorizations & Acknowledgements - Continued

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### A3. Acknowledgements

#### Receipt, Fees, Additional Information, Termination, and Freedom of Information

I acknowledge that receipt of this application by the City of Windsor does not guarantee it to be a complete application, that further review of the application will occur, and I may be contacted to provide additional information and/or resolve any discrepancies or issues with the application as submitted.

I further acknowledge that once the application is deemed complete, fees are not refundable, additional information may be requested, and that after 60 days of inactivity the City of Windsor may terminate the application without notice.

I further acknowledge that pursuant to the provisions of the Planning Act and the Municipal Freedom of Information and Protection of Privacy Act, this application and all material and information provided with this application are made available to the public.

#### Species at Risk

Ontario's *Endangered Species Act* protects endangered and threatened species — animals and plants in decline and at risk of disappearing from the province by restricting activities that may affect these plants, animals or their habitats.

I acknowledge that it is my sole responsibility as the Applicant to comply with the provisions of the *Endangered Species Act, 2007, S. O. c.6*. This could require me to register an activity, get a permit or other authorization from the Ministry of the Environment, Conservation and Parks (MECP) prior to conducting an activity that could impact an endangered or threatened plant or animal or its habitat. I further acknowledge that any *Planning Act, R.S.O. 1990, c.P.13* approval given by the City of Windsor does not constitute an approval under the *Endangered Species Act*, nor does it absolve me from seeking the necessary authorization, approvals or permits from the MECP prior to conducting any activity that may affect endangered or threatened plant or animal or its habitat.

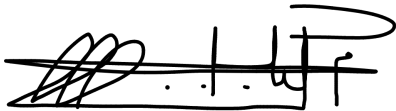
Additional information can be found at:

<https://www.ontario.ca/page/development-and-infrastructure-projects-and-endangered-or-threatened-species>

or by contacting MECP at [SAROntario@ontario.ca](mailto:SAROntario@ontario.ca)

#### Acknowledgement

I acknowledge that I have read and understand the above statements:



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Signature of Applicant or Agent

---

Date

**END OF SCHEDULE A**

# OFFICIAL PLAN AMENDMENT APPLICATION

## DO NOT COMPLETE BELOW – STAFF USE ONLY

### Receipt and Assignment of Application

Date Received Stamp

This application has been assigned to:

- |   |   |
|---|---|
| <input type="checkbox"/> Adam Szymczak (AS)   | <input type="checkbox"/> Brian Nagata (BN)    |
| <input type="checkbox"/> Frank Garardo (FG)   | <input type="checkbox"/> Greg Atkinson (GA)   |
| <input type="checkbox"/> Jim Abbs (JA)        | <input type="checkbox"/> Justina Nwaesei (JN) |
| <input type="checkbox"/> Kevin Alexander (KA) | <input type="checkbox"/> Laura Strahl (LS)    |
| <input type="checkbox"/> Simona Simion (SS)   | <input type="checkbox"/> _____                |

### Complete Application

This application is deemed complete on \_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Delegated Authority

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Neil Robertson, MCIP, RPP<br>Manager of Urban Design | <input type="checkbox"/> Michael Cooke, MCIP, RPP<br>Manager of Planning Policy | <input type="checkbox"/> Thom Hunt, MCIP, RPP<br>City Planner & Executive Director |
|---|---|--|

### Internal Information

Fee Paid: \$ \_\_\_\_\_ Receipt No: \_\_\_\_\_ Date: \_\_\_\_\_

Payment Type:  Cash  Certified Cheque  Credit Card  Personal Cheque

NEW File No. OPA/ \_\_\_\_\_

Previous OPA File No. OPA/ \_\_\_\_\_

Related Zoning File No. ZNG/ \_\_\_\_\_

Other File Numbers: \_\_\_\_\_

Notes: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**THIS IS THE LAST PAGE OF THE APPLICATION FORM**



**Council Report: C 54/2023**

**Subject: Canada Mortgage and Housing Corporation - Rapid Housing Initiative – Round 3 Cities Stream Allocation – Windsor Essex Community Housing Corporation Capital Project - City Wide**

**Reference:**

Date to Council: April 11, 2023  
Author: Sonia Bajaj  
Coord Housing Admin & Develop  
sbajaj@citywindsor.ca  
(519) 255-5200 ext 6277

Report Date: March 28, 2023  
Clerk's File #: SS2023

**To:** Mayor and Members of City Council

**Recommendation:**

**THAT** the report from the Coordinator of Housing Administration and Development regarding the Rapid Housing Initiative ("RHI") Round 3 Cities Stream Allocation – Housing Projects **BE RECEIVED** for information; and further,

**THAT** City Council **AUTHORIZE** Windsor Essex Community Housing Corporation ("CHC") to execute an agreement with the City of Windsor as the provincially designated Consolidated Municipal Service Manager ("CMSM") in regards to RHI funding; and further,

**THAT** City Council **APPROVE** CHC's proposed designated housing project, located in the City of Windsor, for RHI funding; and further,

**THAT** the Commissioner, Human & Health Services or authorized designate **BE AUTHORIZED** to execute the necessary agreements and documents related to Council's consent and authorization, if granted to Windsor Essex Community Housing Corporation, provided such agreements and documents comply with the governing program requirements and are in a form satisfactory to the City Solicitor; satisfactory in financial content to the City Treasurer, and satisfactory in technical content to the Executive Director of Housing and Children's Services; and further,

**THAT** the application of section 78 of Bylaw 93-2012 (the Purchasing Bylaw) **BE WAIVED** with respect to the incremental capital construction costs, to allow a cost sharing agreement value greater than \$100,000.00 without the issuance of an RFT/RFP; and further,

**THAT** the application of section 78 of Bylaw 93-2012 (the Purchasing Bylaw) **BE WAIVED** with respect to the operating budget funding requirements, annually, in each of the post-construction operating years, to allow a cost sharing agreement value greater than \$100,000.00 without the issuance of an RFT/RFP.

### **Executive Summary:**

N/A

### **Background:**

The City of Windsor is the Consolidated Municipal Service Manager responsible for the administration and funding of provincial housing and homelessness programs, and the Community Entity responsible for federal housing programs, in Windsor and Essex County.

The City received a priority allocation of \$7,818,788 to create a minimum of 29 units of new permanent affordable housing as part Canada Mortgage and Housing Corporation's ("CMHC") Rapid Housing Initiative ("RHI") Round 3 Cities Stream allocation in the Windsor and Essex County in November 2022. These housing units will support Canadians who are in uncertain housing situations, experiencing or at risk of homelessness, or living in temporary shelters because of the pandemic.

On March 20, 2023, City Council (CR151/2023) approved the recommendations for the creation of 30 new permanent affordable housing units, 18 of which will be delivered by Windsor Essex Community Housing Corporation. Included in the report was the approval to draw up to \$2,827,671 from the City Housing Reserve - Fund 216 to fund the projected capital shortfall since the RHI funding was insufficient to cover the cost of the 30 housing units. In addition, City Council pre-committed the \$165,000 in annual operating funding required in each of the post-construction operating years to a minimum of 20 years through the affordability period, to support the City based projects. The need for the operating funding is expected to commence in 2025.

### **Discussion:**

This report seeks approval from City Council, as sole shareholder of CHC, to enter into agreements with the City for the related capital funding and commitment to operate the building as affordable housing for a period of at least 20 years and addressing a process matter related to the Purchasing By Law 93-2012.

The City of Windsor has a dual role with respect to CHC's allocation of funding:

- The Corporation of the City of Windsor is the CMSM for the delivery of housing and homelessness programs in Windsor and Essex County. As Service Manager, the Housing Services department allocates Federal and Provincial subsidies to social and affordable housing providers, including CHC, in accordance with legislation and the guidelines of the Housing Services Act.
- The Corporation of the City of Windsor is also the sole legal and beneficial shareholder of CHC and is required to consent to any proposed development, property disposals, and also consent to the issuance of debt as necessary whether by way of a mortgage, loan or other sector related financing.

CHC, being wholly owned by the City, must comply with the Declaration of the Sole Shareholder, which among other items, must seek Council approval where there is an acquisition or disposition of land and consent to the issuance of debt as necessary whether by way of a mortgage, loan or other sector related financing.

Pursuant to Purchasing Bylaw 93-2012, the Expression of Interest (#29-23) Rapid Housing Initiatives – Round 3 Cities Stream with capital or operating funds as a cost sharing agreement needs to be of public record and presented in open session of City Council.

The Purchasing Bylaw applies to all purchasing activities carried out by the City and any Board using the Bylaw with the exception of a circumstance in which City Council directs by Council Resolution that the purchase of deliverables shall be carried out in some manner other than the Bylaw stipulates. In the case of CHC, pursuant to the bylaw, if a cost-sharing agreement is in place for a City project, of which the City is not the lead soliciting authority; an RFT/RFP must be issued if the amount of the City's share exceeds the greatest of 10% of the cost-sharing agreement of \$100,000. The City is asking City Council to waive this requirement in order to capitalize on construction efficiencies and time constraints.

### **Risk Analysis:**

The City of Windsor has the contractual obligations under the RHI program to fund capital funding gaps and that the asset and operating subsidy is maintained for a minimum of 20 years and remains in compliance. Housing Services continues to monitor the financial viability of all RHI housing projects.

### **Climate Change Risks**

#### **Climate Change Mitigation:**

N/A

#### **Climate Change Adaptation:**

N/A

## Financial Matters:

On March 20, 2023, the “Canada Mortgage and Housing Corporation - Rapid Housing Initiative – Round 3 Cities Stream Allocation – Housing Projects”, was approved by City Council for the creation of 30 new permanent affordable housing units, 18 of which will be delivered by Windsor Essex Community Housing Corporation.

This report seeks approval from City Council, as sole shareholder of CHC, to enter into agreements with the City for the related capital funding and commitment to operate the building as affordable housing for a period of at least 20 years.

## Consultations:

Diane Wilson, Manager, Social and Affordable Housing  
Linda Higgins, Manager of Intergovernmental Funding, Human Services Integration  
Kate Tracey, Senior Legal Counsel  
Alex Vucinic, Purchasing Manager

## Conclusion:

The Rapid Housing Initiative is one of several capital programs that released by upper levels of government to expedite the delivery of affordable housing units to people and populations that are vulnerable in communities. This housing investment supports the goals and strategies under the Council approved Home, Together: Windsor Essex 10 Year Housing and Homelessness Master Plan.

## Planning Act Matters:

N/A

## Approvals:

Name	Title
Sonia Bajaj	Coordinator, Housing Development and Administration
Kirk Whittal	Executive Director, Housing and Children’s Services
Andrew Daher	Commissioner, Human and Health Services
Shelby Askin Hager	Commissioner, Legal and Legislative Services
Janice Guthrie	On behalf of Commissioner, Corporate Services and Chief Financial Officer/City Treasurer
Onorio Colucci	Chief Administrative Officer

**Notifications:**

<b>Name</b>	<b>Address</b>	<b>Email</b>
Cynthia Summers		<a href="mailto:csummers@wechc.com">csummers@wechc.com</a>

**Appendices:**

1 Appendix A – Canada Mortgage and Housing Corporation - Rapid Housing Initiative Highlight Sheet



## Rapid Housing Initiative



## OVERVIEW

The Rapid Housing Initiative (RHI) provides funding to facilitate the rapid construction of new permanent affordable housing units for people and populations who are vulnerable and prioritized under the National Housing Strategy (NHS). The RHI takes a human rights-based approach to housing, with a focus on those in severe housing need and those experiencing or at risk of homelessness.

This initiative was originally announced on September 21, 2020, with a budget of \$1 billion. Round 2 was announced on June 30, 2021, for an additional \$1.5 billion. To date, over 10,000 affordable housing units have been funded. Through Budget 2022, the Government of Canada is investing an additional \$1.5 billion over two years, starting in 2022–23, to extend the Rapid Housing Initiative.

## OUTCOMES

Round 3 of the initiative provides:

- A budget of \$1.5 billion for the Rapid Housing Initiative in 2022–24 to address the urgent housing needs of vulnerable people and populations in Canada by creating safe and affordable housing.
- This new funding is expected to add 4,500 new affordable units to Canada's housing supply, with at least 25 per cent of funding going towards women-focused housing projects.



## FUNDING

### Cities Stream

\$500 million is allocated under the Cities Stream to pre-determined municipalities based on the number of renters in severe housing need and an effort to maximize geographical distribution.

### Projects Stream

\$1 billion is available under the Projects Stream via an open application-based process.

CMHC will contribute up to 100% of capital contribution funding to cover eligible residential project costs.

Projects that have started construction prior to August 30, 2022, are not eligible. Start of construction refers to a project that has incurred hard costs relating to the physical construction of the building, such as pouring of foundation for new construction (or start of off-site work for modular construction) and start of physical conversion or rehabilitation of the building.

RHI funding cannot replace prior funding commitments (e.g., executed loan/contribution agreements) that would otherwise see a project through to completion and will not cover cost overruns.

RHI funding cannot be used to cover cost increases, overruns or any expenses related to Round 1 or 2 of this initiative.

## ELIGIBILITY CRITERIA

### Eligible Applicants

- Provincial, territorial, and municipal governments
- Indigenous governing bodies and organizations
- Non-profit organizations

### Eligible Types of Housing

#### ***New Construction***

- RHI funding will support the new construction of single, scattered units up to larger multi-unit rental projects, which can include the acquisition of land. Traditional construction methods and modular housing will be accepted if the units can be delivered within the timelines that apply to the projects' location.

**Traditional Construction** refers to construction techniques (for example: wood-frame, steel frame, concrete, etc.) in which the work and construction activities are primarily performed on site.

**Modular Housing** units are defined as housing units which are partially or fully built off-site (for example: a factory, warehouse, or similar facility) by a qualified manufacturer and delivered to the site in whole or in parts and installed on an appropriately zoned and serviced lot. This may range from single, scattered units up to larger multi-unit housing projects. The modular housing units are expected to meet code compliance for permanent year-round occupancy of the authority having jurisdiction.

### ***Conversions/Rehabilitations***

- RHI funding will support the acquisition of land and buildings for the purpose of conversion of non-residential to affordable housing.
- RHI funding will support the acquisition of land and buildings in disrepair or abandoned, for the rehabilitation to affordable housing. Rehabilitation of units is defined as units that are in disrepair and/or abandoned, and in both cases are uninhabitable or have been lost from the housing stock.

Properties being acquired for the purpose of rehabilitating units that would otherwise be lost from the housing stock due to their state of disrepair must be vacant at the time of application in order to be considered for RHI funding. Renovictions and/or any other circumstance involving the eviction of existing tenants are not eligible under RHI.

### **Eligible Property Types**

- Standard rental
- Transitional housing
- Permanent supportive housing
- Single room occupancy
- Seniors housing (excludes delivery of healthcare)

### **Minimum Project Requirements**

- Located in Canada
- Available for year-round occupancy
- Long term tenancy (3 months or more)
- Primary use is residential
- For rehabilitation funding, the project must be vacant, uninhabitable, and lost from the housing stock
- Minimum of five units or beds\* (units and beds are interchangeable and are based on project type)
- Minimum contribution request of \$1M\*

\*Flexibilities are supported for projects in Indigenous communities, the North, rural, remote, or special access communities.

Housing in **the North** is defined as communities located in the Yukon, Northwest Territories, or Nunavut.

**Rural** areas include all land lying outside population centres and the people living within those rural areas. A population centre is defined as an area with a population of at least 1,000 and a density of 400 or more people per square kilometre.

**Remote\*** areas are defined as communities that are either a long distance from larger settlements (population centres) or lack transportation links that are typical in more populated areas. CMHC will determine whether a project fits the definition of long distance on a case-by-case basis.

**Special Access\*** is defined as a community that lacks transportation links that are typical in more populated areas, that has no year-round road access, or which can only be accessed by water or air transportation. These can include one or more of the following: Winter-road, barge, marine, fly-ins, and/or rail access.

\*For remote and special access communities that identify construction challenges, please discuss with your CMHC Housing Solutions Specialist before preparing an application.

## Project Eligibility

### *Affordability*

All units must serve and be affordable (household is paying less than 30% of their before-tax income on housing costs or the shelter component of any provincial or territorial income assistance as an equivalent) to targeted people and populations who are vulnerable and who are also, or otherwise would be, in severe housing need or people experiencing or at imminent risk of homelessness.

Affordability must be maintained for a minimum of 20 years.

A **household in severe housing need** is a subset of core housing need where a household pays 50% or more of their before-tax income for their current dwelling. A household is said to be in core housing need if its housing falls below at least one of the adequacy, affordability, or suitability standards and it would have to spend 30% or more of its total before-tax income to pay the median rent of alternative local housing that is acceptable (meets all three housing standards).

**Homelessness** is described as the situation of an individual, family or community without stable, safe, permanent, appropriate housing, or the immediate prospect, means and ability of acquiring it.

**Populations at imminent risk of homelessness** are defined as individuals or families whose current housing situation will end in the near future (for example, within 2 months) and for whom no subsequent residence has been established.

### ***Target Populations***

All affordable units must be dedicated to people and populations who are vulnerable and targeted under the National Housing Strategy (NHS), who are in severe housing need and experiencing or at risk of homelessness. These groups include:

- Women and their children fleeing violence
- Seniors
- Young adults
- Indigenous peoples
- People with disabilities
- People dealing with mental health and addiction issues
- Veterans
- LGBTQ2+
- Racialized groups, including Black Canadians
- Recent immigrants, especially refugees
- People experiencing homelessness

### ***Expediency***

Recipients are expected to deliver completed units within 18 months (within 24 months for those in the North, or in remote or special access communities).

### ***Energy Efficiency***

New construction projects through the Cities Stream must meet the energy efficiency standards set out in the National Energy Code for Buildings (NECB) or National Building Code (NBC), as it applies below:

- Part 3 of 2017 NECB for buildings larger than 600m<sup>2</sup> in total area or greater than 3 stories in height.
- Part 9 of 2015 NBC for buildings less than 600m<sup>2</sup> in total and 3 stories or less in height.

For Projects Stream, see Prioritization Criteria section below.

### ***Accessibility***

New construction projects through the Cities Stream must exceed the local accessibility requirements in their jurisdiction by at least 5%.

For Projects Stream, see Prioritization Criteria section below.

### ***Housing Operations/Property Management Experience***

Non-profits and Indigenous organizations (not wholly owned by another level of government) must have been registered as a non-profit for a minimum of five years and provide a minimum of five years demonstrated experience operating a housing project of similar size, scope, and tenancy. CMHC reserves the right to determine if tenancy is considered similar.

CMHC will allow applicants to enter into a formal property management contract with a professional third party to oversee the maintenance of the assets.

### ***Construction and Development/Modular Manufacturer Experience***

Non-profit and Indigenous organizations (not wholly owned by another level of government) must be prepared to enter into a fixed price contract with a construction company/general contractor/modular manufacturer who has a minimum of five years demonstrated experience building projects of similar type, size, and scope in the same market.

### ***Financial Viability***

Non-profits and Indigenous organizations (not wholly owned by another level of government) must provide confirmation from a government source that operating and/or program/support subsidies have been secured to support the project’s long-term viability. Additionally, those that will be self-subsidizing any portion of their project are required to demonstrate the financial capacity to do so, as well as the ability to withstand unexpected cost increases/overruns.

## **PRIORITIZATION CRITERIA**

Once the minimum mandatory requirements have been met, RHI Projects Stream applications will be prioritized based on the following criteria:

### **1. Need**

To be validated by CMHC

### **2. Duration of confirmed operating subsidy**

Projects will be prioritized based on length of confirmed operating subsidy from a Province, Territory, Municipality, or Indigenous governing body.

Non-profits or Indigenous organizations (not wholly owned by another level of government) that meet RHI criteria to self-subsidize, will be prioritized accordingly.

### **3. Cost Sharing**

To maximize the outcomes of RHI, projects with cost sharing will earn additional scoring.

Cost sharing can be provided in a form such as, but not limited to, grants, contributions, concessions on property taxes and/or concessions on levies, waiver of development cost charges or other provincial/municipal fees, waiver of community amenity contributions, etc.

Loan components are not considered eligible for calculating cost sharing and are not an eligible source of funding under RHI.

Eligible costs for cost sharing must have been incurred and paid on, or after April 1, 2020.

**4. Expediency**

Projects will be prioritized based on expediency of occupancy and completion if earlier than the mandatory requirement of 18 months.

For projects located in the North, or in remote or special access communities, prioritization will be based on expediency of occupancy and completion if earlier than the mandatory requirement of 24 months.

**5. Land Status**

Projects will be prioritized based on land status (whether land has been secured), which recognizes the applicants' readiness to deliver units rapidly.

**6. Duration of Affordability**

Projects will be prioritized based on duration of affordability beyond the minimum 20-year requirement.

**7. Energy Efficiency**

New construction projects will be prioritized for exceeding the energy efficiency standards set out in the National Energy Code for Buildings (NECB) or National Building Code (NBC), as it applies below:

- Part 3 of 2017 NECB for buildings larger than 600m<sup>2</sup> in total area or greater than 3 stories in height.
- Part 9 of 2015 NBC for buildings less than 600m<sup>2</sup> in total and 3 stories or less in height.

**8. Accessibility**

New construction projects will be prioritized for exceeding the minimum local/regional accessibility requirements in their jurisdiction (by percentage of additional accessible units).

**9. People or populations who are vulnerable**

CMHC will prioritize projects that support our stated objectives with respect to targeting people and populations that are vulnerable, including units that are dedicated to women and/or women and their children, Indigenous peoples, and Black Canadians.

**10. Applicants who have not received prior RHI funding**

This prioritization category provides additional scoring to applicants that have not previously benefitted from RHI funding as a recipient or beneficiary.

## ADDITIONAL INFORMATION

### Application Window

The application window will be open for approximately 90 days. Applications and all required documentation must be submitted via the CMHC online portal. Incomplete applications and those received after the window closes will not be accepted.

The review period will take place after the application window closes (for a period of approximately 90 days).

CMHC reserves the right to enter into contribution agreements prior to the end of the review period. The number of applications selected will depend on the quality of each application and the amount of funding being requested by those prioritized for funding.

### Security

The contribution agreement will be unsecured unless security is deemed necessary at CMHC's sole discretion. Projects are not permitted to carry any debt during the full term of the agreement with CMHC as this can impact the affordability of the units and the people and population groups being served.

### Reserve Requirements

None required unless deemed necessary at CMHC's sole discretion.

### Advancing

#### *Projects Stream*

- For provinces, territories, municipalities, Indigenous governing bodies, and organizations that are wholly owned by another level of government, the full contribution will be advanced once the contribution agreement has been signed.
- For Non-Profits and Indigenous organizations (not wholly owned by another level of government), CMHC will release funds through construction draws based on work in place.

### Cost Overruns

Recipients are fully responsible for cost increases and cost overruns. CMHC will not cover any increases in costs. Recipients are responsible for ensuring budgets are adequate and inclusive of appropriate contingencies.

## Administration and Reporting

Selected projects will be subject to RHI reporting requirements per the contribution agreement.

Reporting will take place quarterly until project completion, and annually for the full term of the agreement.

Reporting will confirm all agreed upon terms, including all deliverables and outcomes as outlined in the contribution agreement.

**All applicants should review the following documents before preparing an application. These are available at [cmhc.ca/RapidHousing](https://cmhc.ca/RapidHousing)**

- Product Highlight Sheet
- Documentation Requirements List (Projects Stream only)
- Applicant Guide

**Please ensure you have an assigned CMHC Housing Solutions Specialist to support you during the application process.**

**Please visit the NHS progress page at [Place to Call Home](https://www.placetocallhome.ca)<sup>1</sup> for updates on recently completed projects funded through the Rapid Housing Initiative.**

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<sup>1</sup> <https://www.placetocallhome.ca>



[cmhc.ca/RapidHousing](https://cmhc.ca/RapidHousing)





**Subject: The Next Generation 9-1-1 2022-2023 Funding Program - City Wide**

**Reference:**

Date to Council: April 11, 2023

Author: Luigi Congi

Asset Coordinator

519-255-6100 ext.6136

lcong@citywindsor.ca

Asset Planning

Report Date: March 24, 2023

Clerk's File #: SF/14284

**To:** Mayor and Members of City Council

**Recommendation:**

- I) THAT City Council **RECEIVE AND ENDORSE** utilization of the funding amount of \$1,245,000 from the Province of Ontario toward support of the Windsor Fire/Essex Fire Public Safety Answering Points (PSAP)'s transition to the Next Generation 9-1-1 (NG9-1-1) emergency response system; and,
- II) THAT City Council **RECEIVE AND ENDORSE** utilization of the funding amount of \$700,000 from the Province of Ontario toward support of the Windsor Police Public Safety Answering Points (PSAP)'s transition to the Next Generation 9-1-1 (NG9-1-1) emergency response system; and,
- III) THAT provided an executed Acknowledgment or form of agreement is in place between the Windsor Police Services Board and the City, City Council **APPROVE** the transfer of the \$700,000 and any future funding received from the Province of Ontario relating to the Windsor Police Public Safety Answering Points (PSAP)'s transition to the Next Generation 9-1-1 (NG9-1-1) emergency response system to the Windsor Police Services Board; and,
- IV) THAT the Chief Administrative Officer **APPROVE** the signing and submission of any potential future Next Generation 9-1-1 (NG9-1-1) program funding applications, as considered necessary for Windsor Fire and Rescue Services Public Safety Answering Points (PSAP) upgrades to the Next Generation 9-1-1 communications system, subject to all documentation being satisfactory in legal form to the Commissioner of Legal & Legislative Services, in technical content to the Fire Chief and in financial content to the Commissioner of Corporate Services – CFO/City Treasurer, or designates; and,

- V) THAT provided an approval is granted by the Police Chief, the Chief Administrative Officer **APPROVE** the signing and submission of any potential future Next Generation 9-1-1 (NG9-1-1) program funding application as considered necessary for Windsor Police Services Public Safety Answering Points (PSAP) upgrades to the Next Generation 9-1-1 communications system on behalf of Windsor Police Services Board, as identified in this report, subject to all documentation being satisfactory in legal form to the Commissioner of Legal & Legislative Services, in technical content to the Chief of Police and in financial content to the Commissioner of Corporate Services – CFO/City Treasurer, or designates; and,
- VI) THAT City Council **APPROVE** the following recommendations if the City is successfully awarded funding in future Next Generation 9-1-1 (NG9-1-1) program funding applications:
- a. THAT the Chief Administrative Officer and City Clerk **BE AUTHORIZED** to sign any agreements, declarations or approvals and any other such documents required resulting from receiving funding from the Next Generation 9-1-1 (NG9-1-1) program subject to all documentation being satisfactory in legal form to the Commissioner of Legal & Legislative Services, technical content to the Fire Chief and in financial content to the area's Financial Planning Administrator or their manager or designates, as it pertains to Windsor Fire and Rescue Services; and,
  - b. THAT, provided an executed Acknowledgment or form of agreement is in place between the City and the Windsor Police Services Board addressing any such agreements that arise as a result of receiving funding under the Next Generation 9-1-1 (NG9-1-1), the Chief Administrative Officer and City Clerk **BE AUTHORIZED** to sign any agreements, declarations or approvals and any other such documents required resulting from receiving funding from the Next Generation 9-1-1 (NG9-1-1) program, subject to all documentation being satisfactory in legal form to the Commissioner of Legal & Legislative Services, in technical content to the Chief of Police and in financial content to the Director of Finance - WPS, or designates as it pertains to Windsor Police Services Board; and,
  - c. THAT the Chief Administrative Officer **DELEGATE** signing of all claims and applicable reports and other such documents as required as part of receiving the funding from the Next Generation 9-1-1 (NG9-1-1) program, to the Commissioner of Corporate Services – CFO/City Treasurer or designate, being satisfactory in technical content to the Fire Chief and in financial content to the area's Financial Planning Administrator or their manager or designates, as it pertains to Windsor Fire and Rescue Services, and in technical content to the Chief of Police and in financial content to the Director of Finance - WPS, or designates as it pertains to Windsor Police Services Board; and,
  - d. THAT Council **PRE-APPROVE** and **AWARD** any procurement(s) necessary that are related to the grant awarded projects, provided that the

procurement(s) are within approved budget amounts, pursuant to the Purchasing By-Law 93-2012 and amendments thereto; satisfactory in technical content to the Fire Chief and in financial content to the Commissioner of Corporate Services – CFO/City Treasurer, or designates, as it pertains to Windsor Fire and Rescue Services, and Windsor Police Services Board to follow internal purchasing procedures; and,

- e. THAT the Chief Administrative Officer and the City Clerk **BE AUTHORIZED** to take any such action required to effect the recommendation noted above and sign any required documentation/agreement(s) for the grant awarded projects, satisfactory in legal form to the Commissioner of Legal & Legislative Services, in technical content to the Fire Chief and in financial content to the Commissioner of Corporate Services – CFO/City Treasurer, or designates, as it pertains to Windsor Fire and Rescue Services, and Windsor Police Services Board to follow internal purchasing procedures; and,
- f. THAT the Purchasing Manager **BE AUTHORIZED** to issue Purchase Orders as may be required to effect the recommendation noted above, subject to all specification being satisfactory in technical content to the Fire Chief and in financial content to the Commissioner of Corporate Services – CFO/City Treasurer, or designates, as it pertains to Windsor Fire and Rescue Services, and Windsor Police Services Board to follow internal purchasing procedures: and,
- g. THAT the Chief Administrative Officer and City Clerk **BE AUTHORIZED** to sign any amendment(s) to the agreement(s) and additional documents, as may be required to ensure complete implementation of the NG9-1-1 system, provided the funds are approved and available, satisfactory in legal form to the Commissioner of Legal & Legislative Services, in technical content to the Fire Chief and in financial content to the Commissioner of Corporate Services – CFO/City Treasurer, or designates, as it pertains to Windsor Fire and Rescue Services, and Windsor Police Services Board to follow internal purchasing procedures.

### **Executive Summary:**

N/A

### **Background:**

The Canadian Radio-Television and Telecommunications Commission (CRTC) has mandated that all service providers and Public Safety Answering Points (PSAP) must

transition to the new Next Generation 9-1-1 (NG9-1-1) network by March 4, 2025. On April 14, 2022 the Ontario government announced an investment of \$208 million over three years to enhance the provinces' 9-1-1 emergency response system. The funding is focused on supporting PSAPs with transitioning to the new NG9-1-1 network.

On November 30, 2022, Chiefs of Police and Fire Chiefs received communication from the Ontario Ministry of the Solicitor General indicating that calls for application to access NG9-1-1 funding were now being accepted until December 21, 2022. This date was later extended to January 10<sup>th</sup>, 2023. Municipalities who currently operate PSAPs are eligible to apply for the NG9-1-1 program, with the only other option for application being privately managed PSAP operators.

Funding will initially be available for year one covering the province's 2022-2023 fiscal year with the remaining funding available for application by mid-2023. Eligible expenses must be committed during the provincial 2022-2023 fiscal year (April 1, 2022 to March 31, 2023) and can consist of the following:

- Hardware, software, and licensing costs
- Project management
- Project resourcing including consultant fees
- Additional training and change management

As per CAO Approval (CAO 1/2023) The City of Windsor, on behalf of the WFRS and WPS PSAP's, applied to this program.

### **Discussion:**

On March 6, 2023, Administration received correspondence from the Ministry of the Solicitor General advising of our successful applications for the WPS and WFRS PSAPs. Included in the approval notification were instructions to return a signed Letter of Intent to secure the funding and allow time for the approval of the Transfer Payment Agreements. The Letter of Intent requires Council to receive and endorse funding allocations in supporting eligible activities and expenses for the NG9-1-1 transition of the WFRS and WPS PSAPs.

The national 911 system is a complex environment of wired and wireless telephone service providers, private and public network providers, emergency communications centres who dispatch emergency responders such as fire, police, and ambulance, and the public. The WPSs financial and operational responsibility is to ensure its E911 Centre has the capacity, processes and technology required to reliably and securely connect to the 911 network and to the citizens and organizations it serves.

The original 911 national infrastructure, which is still in place today, has been limited by the national voice land line infrastructure. In June 2017, the CRTC mandated that all telecommunication providers update their networks in order to be ready to provide NG911 services throughout Canada by March 4, 2025. This means that the land line based 911 network in Canada will be updated to an internet protocol (IP) network, which will provide the foundation for continuous 911 service modernizations for decades.

There are two PSAP's in Windsor. They consist of the following:

1. Primary PSAP: Servicing calls from the City of Windsor and the Town of Amherstburg, Windsor Police Service's PSAP receives all 911 calls and either enters a call for service to dispatch emergency responders or transfers the call to a secondary PSAP (such as WFRS) or another PSAP as required.
2. Secondary PSAP: Operated by WFRS. Receives calls that are transferred from the Primary PSAP and dispatches fire services for the City of Windsor, Towns of Amherstburg, Essex, and Tecumseh, and the municipalities of Lakeshore, and Leamington.

To ensure that the City complies with the NG9-1-1 program and that all requirements under the Transfer Payment Agreement are met, both WFRS and WPS have been working on the transition to NG9-1-1.

### **Windsor Police Services Board (WPS)**

WPS has been working diligently to secure the appropriate funding and project portfolio required to meet the CRTC NG9-1-1 requirements. To date, WPS has completed a major upgrade to its computer aided dispatch (CAD) system and replaced its 911 multi-media recording system. More recently, in June 2022, WPS cutover from a legacy 911 phone system and transitioned to a Next Generation 911 (NG9-1-1) call handling solution. This is an important step in the transition toward NG9-1-1. In 2023, WPS expects to connect to the Emergency Services IP network (ESInet). This is the final step in establishing a complete NG9-1-1 solution. This will ensure that WPS will be ready to implement future services when they become available such as real-time text messaging, receiving of data through 911 such as photos, videos, telematics and much more. This solution will enhance emergency response as well as ensure public expectations are met regarding 911 technologies and abilities.

### **Windsor Fire and Rescue Services (WFRS)**

WFRS NG9-1-1 transformation project is slightly further behind than originally planned as existing vendor challenges required a change of scope and the exploration of a new roadmap, however work is well underway to ensure a seamless transition to meet the NG9-1-1 legislative requirements. WFRS will allocate the funding from the NG9-1-1 program to support eligible expenditures under the program as we transition to a NG9-1-1 compliant system. This will include securing the necessary call handling hardware and software, voice logging hardware and software, and related infrastructure, as well as to second or hire personnel for the associated project management for the NG9-1-1 transition.

### **Risk Analysis:**

The CRTC has mandated that all PSAP's transition to NG9-1-1 by March 4, 2025 when the legacy 911 network will be decommissioned. They have indicated that those PSAP's that have not transitioned will no longer receive 911 calls using the legacy network. The only options for PSAP's are to transition to NG9-1-1 or obtain 911 services through another municipal or provincial PSAP.

## **Climate Change Risks**

### **Climate Change Mitigation:**

There is no climate change mitigation risk to applying for project funding through the Next Generation 911 funding program.

### **Climate Change Adaptation:**

There is no climate change adaptation risk to applying for project funding through the Next Generation 911 funding program.

### **Financial Matters:**

As mentioned above, the Letters of Intent require Council to receive and endorse funding allocations in supporting eligible activities and expenses for the NG9-1-1 transition of the WFRS and WPS PSAPs. The following is a financial description of the activities involved in both PSAPs.

#### **Windsor Police Services (WPS)**

WPS recognized the magnitude of costs related to the transition to NG9-1-1 early in the process. Significant capital and PAYG contributions were made for several years in anticipation of this project. Project life to date expenditures include, but are not limited to, an NG9-1-1 compliant telephone system, computer hardware, software, licenses, radio equipment, and project management personnel. The initial funding period will provide the opportunity to apply for funding up to the amount of costs incurred during the current provincial fiscal year (April 2022 to March 2023). At this time, these costs are estimated at \$1.6M. Any funding received will be utilized to offset the impact of budgeted expenditures. These systems also have legacy costs related to ongoing support and maintenance. Funding allocations to offset the impact of these ongoing costs will be requested during future grant cycles.

#### **Windsor Fire and Rescue Services (WFRS)**

In an effort to meet the NG9-1-1 program requirements the WFRS has engaged with vendors to manage certain activities for the implementation of the WFRS PSAP. This will ensure funding allocations are maximized, cost efficiencies are realized and avoid potential redundancies.

In total, WFRS is estimating total NG9-1-1 project implementation costs to be approximately \$2.0M, however it should be noted that these estimates are based on a number of assumptions which could, and likely will, change as the project roadmap and implementation plan is developed. WFRS has \$2.25M of approved budget allocated toward funding the expenditures described by in this report. Similar to WPS, any funding received under this program will offset budgeted expenditures.

It is recognized that ongoing operational commitments, beyond what is contemplated in the current operating budget, will be needed to support the move to a more modern and technology-reliant NG9-1-1 system. As a vendor agreement is finalized and contracts

secured, further financial details on the commitments required to meet all NG9-1-1 legislative requirements will be brought forward to Council.

**Future Funding Opportunities**

Future funding allocations through the Ministry of the Solicitor General for the fiscal years 2023/2024 and 2024/2025 will be administered through a separate application period by mid-2023. Administration will continue to monitor and review updates made to the program and once a new application period has been announced, will assess the potential of applying for further funding. All final allocations will be confirmed by the Ministry of the Solicitor General via execution of a Transfer Payment Agreement.

**Consultations:**

Laura Smith - Director Emergency 911 Centre (WPS)

Tracy Klingbyle – Supervisor Emergency 911 Centre (WPS)

Melissa Brindley – Director of Finance (WPS)

Jason Bellaire – Chief of Police

Jonathan Wilker – Deputy Fire Chief

Joshua Meloche – Legal Counsel

Alex Vucinic – Purchasing Manager

Emilie Dunnigan – Manager, Development Revenue & Financial Administration

Tracy Beadow – Project Administrator, Engineering

France Isabelle Tunks – Executive Director Engineering

**Conclusion:**

Administration recommends Council endorse the funding allocations in supporting eligible activities and expenses for the NG9-1-1 transition of the WFRS and WPS PSAPs and provide approval to pursue funding for future phases.

**Approvals:**

Name	Title
Natasha Gabbana	Senior Manager Asset Planning
Stephen Laforet	Fire Chief
Shelby Askin Hager	Commissioner of Legal & Legislative Services

Name	Title
Monika Schneider	Financial Planning Administrator
Joe Mancina	Commissioner of Corporate Services, Chief Financial Office/City Treasurer

**Notifications:**

Name	Address	Email
Jason Bellaire	150 Goyeau St. P.O. Box 60 Windsor, ON N9A 6J5	jbellaire@windsorpolice.ca

**Appendices:**





**Subject: Tender 16-23 – 2023 Road Rehabilitation – Lauzon Parkway Phase 2**

**Reference:**

Date to Council: April 11, 2023  
Author: Charles Hartford  
Contracts Coordinator  
519-255-6560 x4234  
chartford@citywindsor.ca

Public Works - Operations  
Report Date: 4/3/2023  
Clerk's File #: SW/14560

**To:** Mayor and Members of City Council

**Recommendation:**

- I. **THAT** the following low tender **BE ACCEPTED:**

TENDERER:	Piera Con Enterprises Inc.
TENDER NO:	16-23
TOTAL TENDER PRICE:	\$5,484,803.66 (excluding HST)
ACCOUNT CHARGED:	007-5410-9998-14048-7231000

and,

**THAT** the CAO and City Clerk **EXECUTE** the contract with the low tenderer, with said contract being satisfactory in form to the City Solicitor, satisfactory in technical content to the City Engineer, and in financial content to the City Treasurer.

- II. **THAT** City Council **APPROVE** a pre-commitment of \$5,247,609.48 in funding from the 2024 Road Rehabilitation project, OPS-001-07, for immediate use to complete the Lauzon Road project identified in this report.

## Executive Summary:

N/A

## Background:

The capital budget includes a City Wide Road Rehabilitation project, OPS-001-07, which addresses the rehabilitation and / or reconstruction of various roads across the City. The project outlines the various road segments to be addressed each year. The 2024 funding allocation for road rehabilitation includes reconstruction of Lauzon Parkway from Cantelon Drive to Forest Glade Drive. Lauzon Parkway is a heavily traveled Class 1 Arterial road that is currently in constant need of repairs. By pre-committing the 2024 funding for immediate use, the City will move forward with the rehabilitation of this section of road which will reduce the annual maintenance costs and improve the rideability of Lauzon Parkway.

In addition to the road rehabilitation component of this tender work, there is a street lighting and traffic infrastructure replacement component to the tender. The capital budget also includes a Signal upgrade and replacement project, OPS-008-20, which addresses the upgrade or replacement of various signals across the City and a Streetlight Rehabilitation project, ECP-001-07, which addresses the rehabilitation of citywide streetlights. There are sufficient funds allocated to both OPS-008-20 and ECP-001-07 to fund the streetlight and traffic infrastructure component of the tender work.

## Discussion:

The tendering process was followed as per Purchasing By-Law 93-2012. Tender 16-23 closed on March 24, 2023. The following is the summary of the bids received.

1	Piera Con Enterprises Inc.	\$5,484,803.66
2	GIP Paving Inc.	\$6,194,000.00
3	Shearock Construction Group Inc.	\$6,780,000.00

The tenders were reviewed by City Administration and no arithmetic errors were found. Piera Con Enterprises Inc. is the low bidder. The cost of this construction is considered by administration to be very competitive, and Administration recommends proceeding with this rehabilitation work in 2023 as the prices received under tender 16-23 may not be available at the same level in 2024

## Risk Analysis:

Associated risks to the Corporation resulting from the undertaking of this road rehab project include risks typical of a construction project, such as bodily injury, property

damage, and matters arising from violations of the Occupational Health and Safety Act. These risks are mitigated through the contract with Piera Con Enterprises Inc. where there will be sufficient insurances in place to cover the Corporation for the potential damage and claims that might arise from their work during or after construction as well as the maintenance period.

**Climate Change Risks**

**Climate Change Mitigation:**

Construction will result in Greenhouse gas (GHG) emissions that are accounted for within the annual Community GHG emissions inventory. However, construction emissions in general will be offset by improved drivability and functionality of the infrastructure.

**Climate Change Adaptation:**

N/A

**Financial Matters:**

The low bidder was Piera Con Enterprises Inc., in the tender amount of \$5,484,803.66 excluding HST. The tender amount includes a bid for the road rehabilitation as well as the street lighting and traffic infrastructure work required under the tender. The tender cost split is as follows:

<b>Tender 16-23 Costs</b>	<b>Gross Cost</b>	<b>Non-Refundable HST Cost</b>	<b>Total Cost</b>	<b>Funding Source</b>
Road Rehabilitation Cost Total	\$4,916,086	\$86,523	\$5,002,609	OPS-001-07 2024 Precommitment
Traffic Infrastructure Cost Total	\$423,039	\$7,445	\$430,485	Project ID 7209000 Approved Funding
Street lighting Cost Total	\$145,678	\$2,564	\$148,242	Project ID 7035011 Approved Funding
<b>TOTAL ESTIMATED PROJECT COSTS</b>	<b>\$5,484,804</b>	<b>\$96,533</b>	<b>\$5,581,336</b>	

The total project estimate to complete all rehabilitation work on Lauzon Parkway is as follows.

<b>LAUZON PARKWAY PROJECT ESTIMATE:</b>	
Road Rehabilitation - Tender 16-23 (including non-refundable HST)	\$5,002,609
Street lighting & Traffic Infrastructure - Tender 16-23 (including non-refundable HST)	\$578,727

Engineering Staff Allocations – pre and post tendering (including design, survey, inspection, and Geotechnical / Environmental Investigation)	\$80,000
Miscellaneous (Advertising, Legal Searches, etc.)	\$15,000
Finance Charge / Interest	\$150,000
<b>TOTAL ESTIMATED PROJECT COSTS</b>	<b>\$5,826,336</b>

A total of approximately \$5,247,609.48 in funding will be required to complete the Road Rehabilitation portion of this project. Since the 2024 Road Rehabilitation approved in principle budget includes this work, Administration recommends that a portion of the funding allotment for 2024 be pre-committed for immediate use. All costs and funding associated with the rehabilitation work on Lauzon Parkway will be tracked and recorded in the 2023 Road Rehabilitation Project ID 7231000.

There are sufficient funds in the Traffic Signal Upgrade and Replacement Project 7209000 to fund the traffic infrastructure component of the work required, \$430,485, and there are sufficient funds in the Streetlight Rehabilitation Project ID 7035011 to fund the streetlight component of the work required, \$148,242. Funds will be transferred from Project ID's 7209000 (Traffic Signal Project) and 7035011 (Street lighting Project) to Project ID 7231000 (Road Rehab Project) to ensure centralized tracking of project costs and budgets.

**Consultations:**

Cindy Becker – Financial Planning Administrator – Public Works

Michael Dennis – Finance Manager, Asset Planning

Shawna Boakes – Executive Director of Operations

**Conclusion:**

Administration recommends funding pre-commitment of \$5,247,609.48 in funding from the 2024 Road Rehabilitation project (OPS-001-07) for immediate use in the 2023 Road Rehabilitation Project ID 7231000 to complete the road and traffic rehabilitation work on Lauzon Parkway and award of Tender 16-23 Lauzon Parkway Road Rehabilitation to the low bidder Piera Con Enterprises Inc.

**Planning Act Matters:**

N/A

**Approvals:**

Name	Title
Cindy Becker	Financial Planning Administrator – Public

Name	Title
	Works Operations
Ian Day	Senior Manager, Traffic Operations & Parking
Phong Nguy	Manager, Contracts, Field Services & Maintenance
Alex Vucinic	Purchasing Manager
Natasha Gabbana	Senior Manager of Asset Planning
Shawna Boakes	Executive Director of Operations
Chris Nepszy	Commissioner Infrastructure Services
Shelby Askin Hager	Commissioner Legal & Legislative Services
Tony Ardovini	On behalf of Commissioner Corporate Services/CFO
Onorio Colucci	Chief Administrative Officer

**Notifications:**

Name	Address	Email

**Appendices:**

Appendix A – OPS-001-07 Road Rehab 2021 to 2025



# Project Version Summary

<b>Project #</b>	OPS-001-07	<b>Service Area</b>	Infrastructure Services
<b>Budget Year</b>	2023	<b>Department</b>	Public Works
<b>Asset Type</b>	Unassigned	<b>Division</b>	Contracts, Field Services & Maintenance
<b>Title</b>	Road Rehabilitation - Various Locations Program		
<b>Budget Status</b>	Capital Bdgt. Exec. Comm. (CBC) Recommended		
<b>Major Category</b>	Roads Infrastructure		
<b>Wards</b>	City Wide		
<b>Version Name</b>	Main (Active)		

<b>Project Description</b>	
<p>Citywide rehabilitation and reconstruction of existing paved roads comprises of 1,071 km (2380 lane km) including the E.C. Row Expressway. As of June 2022, 19.9% of the road system is rated 'Now' Deficient. The estimated replacement value of roads is approximately \$2.11 billion. Industry standard life cycle is 35 years. Based on a 35-year replacement cycle, the perpetual annual cost for the replacement of this infrastructure is approximately \$50-\$60 million. It should be noted that years 2023 and beyond are based on current assessed condition and applied asset management. A listing of planned projects is included in the appendices. Depending on tender pricing, additional roads may be able to be added or some may need to be pushed to future years. Given the limited options with minor surplus funding, it may create an opportunity for smaller sections of local roads to be addressed sooner than planned.</p>	
<b>Version Description</b>	
<p>2023: Citywide Rehab (excl EC Row Rehab) = \$10,092,341 / EC Row Rehab = \$2,000,000          2024: Citywide Rehab (excl EC Row Rehab) = \$14,623,967 / EC Row Rehab = \$2,000,000          2025: Citywide Rehab (excl EC Row Rehab) = \$16,255,201 / EC Row Rehab = \$2,000,000          2026: Citywide Rehab (excl EC Row Rehab) = \$ 7,671,462 / EC Row Rehab = \$1,500,000          2027: Citywide Rehab (excl EC Row Rehab) = \$11,750,396 / EC Row Rehab = \$ 500,000          2028: Citywide Rehab (excl EC Row Rehab) = \$18,645,000 / EC Row Rehab = tbd          2029: Citywide Rehab (excl EC Row Rehab) = \$18,645,000 / EC Row Rehab = tbd          2030: Citywide Rehab (excl EC Row Rehab) = \$18,645,000 / EC Row Rehab = tbd          2031: Citywide Rehab (excl EC Row Rehab) = \$22,880,060 / EC Row Rehab = tbd          2032: Citywide Rehab (excl EC Row Rehab) = \$21,780,000 / EC Row Rehab = tbd</p> <p>Note: Sewer and watermain information need to be taken into consideration prior to commencing any project. This includes consideration of any construction plans by utility companies as well as any change in dictated priorities that may ensue as time goes by.</p>	
<b>Project Comments/Reference</b>	<b>Version Comments</b>
<p>See Document Attached          (Closed: 7081001, 7091002, 7101001, 7111001, 7121001, 7131110, 7141025, 7151003, 7161027, 7171016, 7181024)          Active: 7181040, 7185001, 7201002, 7192010, 7201029, 7211000, 7221001, 7231000</p>	<p>COMMITMENT:          CR218/2021 C 57/2021: 2024 F221 \$2 870,399          CR331/2022 C 119/2022: 2023 F176 \$2,401,536</p> <p>NOTE:          Per CR16/2021, C 251/2020-Federal Gas Tax (Fund 176) funding identified and committed for the Connecting Links – Intake 5 (OPS-009-20) project has been exchanged for an equivalent amount of Service Sustainability (Fund 221) funding in the City-wide Road Rehabilitation (OPS-001-07) for the following amounts: 2021-\$915,000, 2022-\$915,000, 2023-\$919,930</p>

Project Detailed Forecast												
GL Account	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total	
<b>Expenses</b>												
5410 Construction Contracts - TCA	12,092,341	16,623,967	18,255,201	9,171,462	12,250,396	18,645,000	18,645,000	18,645,000	22,880,060	21,780,000	168,988,427	
Total	12,092,341	16,623,967	18,255,201	9,171,462	12,250,396	18,645,000	18,645,000	18,645,000	22,880,060	21,780,000	168,988,427	
<b>Revenues</b>												
169 Pay As You Go - Capital Reserve	0	0	0	0	0	0	0	0	0	101,961	101,961	
176 Canada Community-Building Fund	8,766,984	10,671,734	7,912,800	8,422,000	11,746,110	11,263,312	12,926,250	10,032,442	9,897,000	13,776,301	105,414,933	
176CF Committed Funding	2,401,536	0	0	0	0	0	0	0	0	0	2,401,536	
221 Service Sustainability Investm	923,821	3,081,834	10,342,401	749,462	504,286	7,381,688	5,718,750	8,612,558	12,983,060	7,901,738	58,199,598	
221CF Committed Funding	0	2,870,399	0	0	0	0	0	0	0	0	2,870,399	
Total	12,092,341	16,623,967	18,255,201	9,171,462	12,250,396	18,645,000	18,645,000	18,645,000	22,880,060	21,780,000	168,988,427	

Related Projects	Historical Approved Budget				Operating Budget Impact		
	Year	Total Expense	Revenue		Effective Date	Unknown	Exp/(Rev) FTE Impact
			Net City Cost	Subsidies			
	2007	4,450,000	4,450,000	0			0
	2008	10,658,000	10,658,000	0			0
	2009	16,200,000	16,200,000	0			0
	2010	16,200,000	16,200,000	0			0
	2011	8,217,000	8,217,000	0			0
	2012	2,404,300	904,300	1,500,000			0
	2013	4,000,000	4,000,000	0			0
	2014	7,637,000	7,637,000	0			0
	2015	6,364,810	6,364,810	0			0
	2016	7,787,000	7,787,000	0			0
	2017	7,787,000	7,787,000	0			0
	2018	8,887,000	8,887,000	0			0
	2019	9,152,263	9,152,263	0			0
	2020	10,302,074	10,302,074	0			0
	2021	13,086,805	12,831,560	255,245			0
	2022	15,763,424	15,763,424	0			0

Year Identified	Start Date	Project Type for 2023	Project Lead	Est. Completion Date
2007	January 1, 2015	Growth: 0.0 % Maintenance: 100.0 %	Phong Nguy / Charles Hartford	Ongoing

**BY-LAW NUMBER 32-2023**

A BY-LAW TO FURTHER AMEND BY-LAW NUMBER 8600 CITED AS THE "CITY OF WINDSOR ZONING BY-LAW"

Passed the 11th day of April, 2023.

**WHEREAS** it is deemed expedient to further amend By-law Number 8600 of the Council of The Corporation of the City of Windsor, cited as the "City of Windsor Zoning By-law" passed the 31st day of March, 1986, as heretofore amended:

**THEREFORE** the Council of The Corporation of the City of Windsor enacts as follows:

1. By-law Number 8600 is further amended by changing the Zoning District Maps or parts thereof referred to in Section 1, of the by-law and made part thereof, so that the zoning district symbol of the lands described in Column 3 shall be changed from that shown in Column 5 to that shown in Column 6:

1. Item Number	2. Zoning District Map Part	3. Lands Affected	4. Official Plan Amendment Number	5. Zoning Symbol	6. New Zoning Symbol
1	8, 12	Part of Lot 95, Sandwich East Concession 2 (McNiff's Survey), designated as Parts 1 & 2, Plan 12R-28716  (known municipally as 1850 North Service Road; Roll No. 070-200-02020; situated on the north side of North Service Road, west of Byng Road)	--	GD1.2	RD3.3

DREW DILKENS, MAYOR

CITY CLERK

First Reading - April 11, 2023  
 Second Reading - April 11, 2023  
 Third Reading - April 11, 2023



BY-LAW NUMBER 33-2023

A BY-LAW TO FURTHER AMEND BY-LAW NUMBER 8600 CITED AS THE "CITY OF WINDSOR ZONING BY-LAW"

Passed the 11th day of April, 2023.

**WHEREAS** it is deemed expedient to further amend By-law Number 8600 of the Council of The Corporation of the City of Windsor, cited as the "City of Windsor Zoning By-law" passed the 31st day of March, 1986, as heretofore amended:

**THEREFORE** the Council of The Corporation of the City of Windsor enacts as follows:

1. That subsection 1 of Section 20, of said by-law, is amended by adding the following paragraph:

**459. SOUTHEAST CORNER OF CALIFORNIA AVENUE AND DAVIS STREET**

For the lands comprising Plan 50; Lot 88; N PT Lot 87, a *semi-detached dwelling* shall be an additional permitted use and shall be subject to the following additional provisions:

- a) Lot Area – minimum 432.0 m2
- b) Lot Width – minimum 12.0 m

Further, for a *semi-detached dwelling*, two *dwelling units* in a *semi-detached dwelling unit* and one *dwelling unit* in an *accessory building* which is accessory to a *semi-detached dwelling* shall be additional permitted uses and shall be subject to the provisions in Sections 5.99.80.3 and 5.99.80.5.

[ZDM4; ZNG/6926]

2. The said by-law is further amended by changing the Zoning District Maps or parts thereof referred to in Section 1, of said by-law and made part thereof, so that the lands described in Column 3 are delineated by a broken line and further identified by the zoning symbol shown in Column 5:

1. Item Number	2. Zoning District Map Part	3. Lands Affected	4. Official Plan Amendment Number	5. Zoning Symbol
1	4	Plan 50; Lot 88; N PT Lot 87  (966 California Avenue; Southeast Corner Of California Avenue and Davis Street)	--	S.20(1)459

DREW DILKENS, MAYOR

CITY CLERK

First Reading - April 11, 2023  
 Second Reading - April 11, 2023  
 Third Reading - April 11, 2023

BY-LAW NUMBER 34-2023

A BY-LAW TO PROVIDE THAT PART-LOT CONTROL SHALL NOT APPLY TO CERTAIN LAND THAT IS WITHIN REGISTERED PLAN 558 AND PLAN OF SUBDIVISION 12M-476 IN THE CITY OF WINDSOR

Passed the 11th day of April, 2023.

**WHEREAS** the *Planning Act, R.S.O. 1990, Chapter P.13*, as amended, provides that part-lot control shall apply where land is within a plan of subdivision registered before or after the coming into force of the Act.

**AND WHEREAS** subsection 7 of Section 50 of the said *Planning Act* provides that the council of a municipality may by by-law provide that part-lot control does not apply to land that is within such registered plan or plans of subdivision or parts thereof as is or are designated in the by-law and where the by-law is passed part-lot control as described in subsection 5 of Section 50, ceases to apply to such land.

**AND WHEREAS** it is deemed desirable that the provisions of the said subsection 5 of Section 50 of the *Planning Act* shall not apply to certain land that is within **REGISTERED PLAN 558 AND PLAN OF SUBDIVISION 12M-476** in the City of Windsor.

**THEREFORE** the Council of the Corporation of the City of Windsor enacts as follows:

1. That the provisions of subsection 5 of Section 50 of the *Planning Act, R.S.O. 1990, Chapter P.13*, do not apply to that part of the land that is within **REGISTERED PLAN 558 AND PLAN OF SUBDIVISION 12M-476**, as described in Schedule "A" attached hereto and forming part of this by-law.
2. This by-law is repealed on April 11, 2026.
3. This by-law shall come into force and take effect after the final passing thereof.

DREW DILKENS, MAYOR

CITY CLERK

First Reading - April 11, 2023  
Second Reading - April 11, 2023  
Third Reading - April 11, 2023

SCHEDULE "A" TO BY-LAW 34-2023

PART LOTS 33, 34, 35 & LOTS 22-32 INCLUSIVE, PLAN 558 & PART ALLEY, PLAN 558 SANDWICH WEST, CLOSED BY R1412986 & PART ALEXANDRIA AVENUE, PLAN 558 CLOSED BY R1389174, AMENDED BY R1420550 & BLOCK 109 & 110, PLAN 12M476, PARTS 1-4 & 6-16, 12R26908; SUBJECT TO AN EASEMENT OVER PARTS 6 & 7, 12R26908 AS IN LT381087 SUBJECT TO AN EASEMENT OVER PARTS 12, 13, 15 & 16, 12R26908 AS IN CE716803 SUBJECT TO AN EASEMENT OVER PARTS 12, 13, 15 & 16, 12R26908 AS IN CE719009 SUBJECT TO AN EASEMENT OVER PART 14, 12R26908 AS IN R1425624E SUBJECT TO AN EASEMENT IN GROSS OVER PARTS 8-11, 12R26908 AS IN CE763775 SUBJECT TO AN EASEMENT IN GROSS OVER PARTS 8-11, 12R26908 AS IN CE763776 SUBJECT TO AN EASEMENT IN GROSS OVER PARTS 8-11, 12R26908 AS IN CE763777 SUBJECT TO AN EASEMENT OVER PARTS 8-11, 12R26908 AS IN CE763778 SUBJECT TO AN EASEMENT OVER PARTS 8-11, 12R26908 AS IN CE763779 SUBJECT TO AN EASEMENT OVER PARTS 8-11, 12R26908 AS IN CE763780 SUBJECT TO AN EASEMENT OVER PARTS 8-11, 12R26908 AS IN CE763781 SUBJECT TO AN EASEMENT OVER PARTS 8-11, 12R26908 AS IN CE763782 SUBJECT TO AN EASEMENT OVER PARTS 8-11, 12R26908 AS IN CE763783 CITY OF WINDSOR

**PIN 01313-2720 (LT)**

**1157-1168 Balsamo Court, Windsor**

BY-LAW NUMBER 35-2023

A BY-LAW TO FURTHER AMEND BY-LAW NUMBER 8600 CITED AS THE "CITY OF WINDSOR ZONING BY-LAW"

Passed the 11th day of April, 2023.

**WHEREAS** it is deemed expedient to further amend By-law Number 8600 of the Council of The Corporation of the City of Windsor, cited as the "City of Windsor Zoning By-law" passed the 31st day of March, 1986, as heretofore amended:

**THEREFORE** the Council of the Corporation of the City of Windsor enacts as follows:

1. That subsection 1 of Section 20, of said by-law, is amended by adding the following paragraph:

**“467. EAST SIDE OF JANETTE AVENUE, BETWEEN WYANDOTTE STREET WEST AND PARK STREET WEST**

For the lands comprising Lot 68 and Pt Lot 67, Plan 274, PIN 01195-0191 LT, “One *Multiple Dwelling* with a maximum of six *dwelling units*” shall be an additional permitted use and the following shall apply:

1. The provisions in Section 11.2.5.4, save and except for section 11.2.5.4.4
2. Main Building Height - maximum 10.0 m  
[ZDM 3; ZNG/6847]”

2. The said by-law is further amended by changing the Zoning District Maps or parts thereof referred to in Column 2, of said by-law and made part thereof, so that the lands described in Column 3 are delineated by a broken line and further identified by the zoning symbol shown in Column 5:

1. Item Number	2. Zoning District Map Part	3. Lands Affected	4. Official Plan Amendment Number	5. Zoning Symbol
1	3	Lot 68 and Pt Lot 67, Plan 274, PIN 01195-0191 LT (located on the east side of Janette Avenue, between Wyandotte Street West and Park Street West).	-	S.20(1)H46 7

3. That the holding (H) symbol **BE REMOVED** when the applicant/owner submits an application to remove the holding (H) symbol and the following conditions are satisfied:
  - a) Official approval of the storm water management calculations;
  - b) Street Opening Permit; and
  - c) Alley Maintenance Contribution of \$5,750.00 paid to the Corporation of the City of Windsor.

DREW DILKENS, MAYOR

CITY CLERK

First Reading - April 11, 2023  
Second Reading - April 11, 2023  
Third Reading - April 11, 2023

**BY-LAW NUMBER 36-2023**

A BY-LAW TO FURTHER AMEND BY-LAW NUMBER 8600 CITED AS THE "CITY OF WINDSOR ZONING BY-LAW"

Passed the 11th day of April, 2023.

**WHEREAS** it is deemed expedient to further amend By-law Number 8600 of the Council of The Corporation of the City of Windsor, cited as the "City of Windsor Zoning By-law" passed the 31st day of March, 1986, as heretofore amended:

**THEREFORE** the Council of the Corporation of the City of Windsor enacts as follows:

1. By-law Number 8600 is further amended by changing the District Maps or parts thereof of the said by-law and made part thereof, so that the zoning district symbol of the lands therein and hereinafter described shall be changed from that shown in Column 5 hereof to that shown in Column 6 hereof:

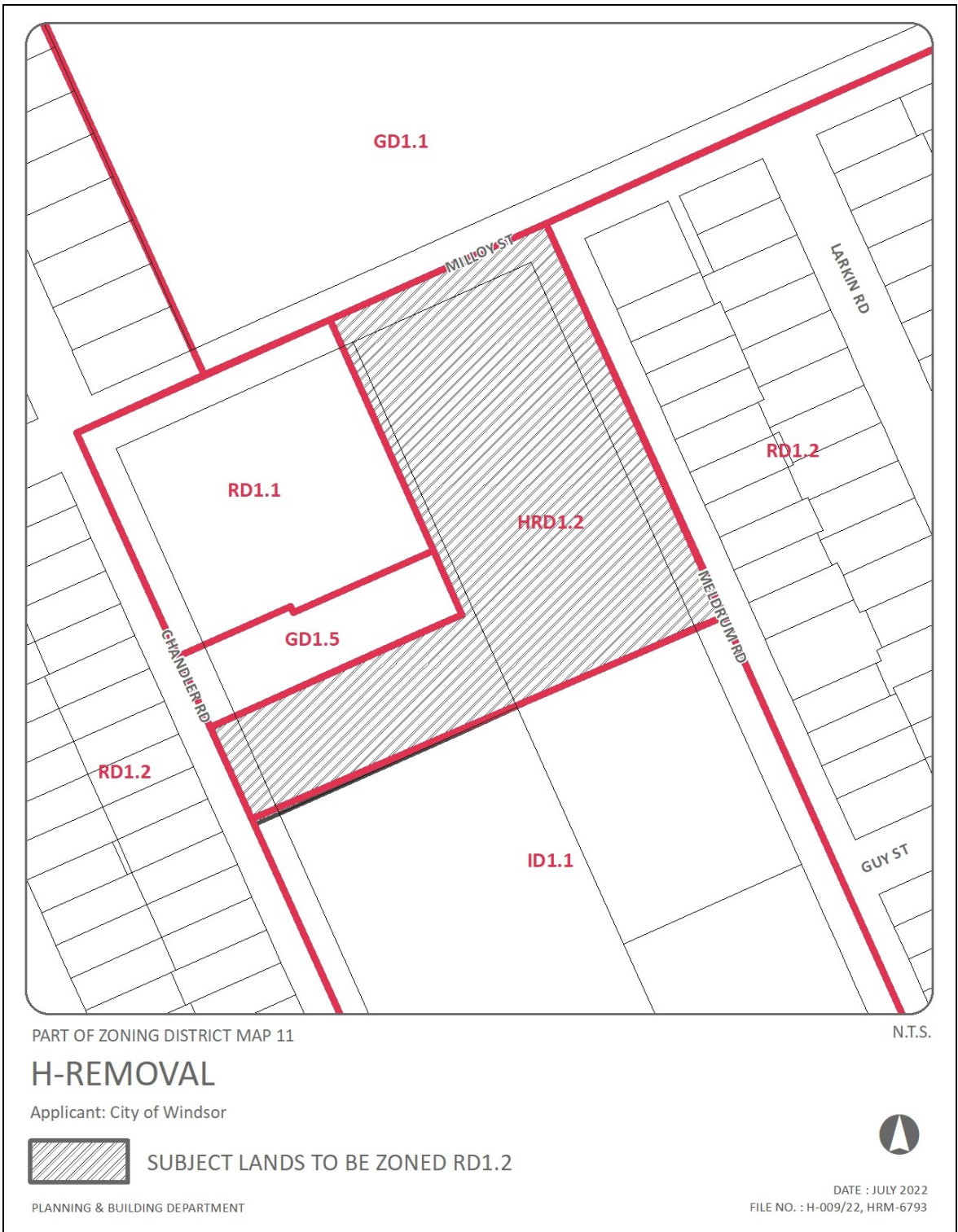
1. Item Number	2. Zoning District Map Part	3. Lands Affected	4. Official Plan Amendment Number	5. Zoning Symbol	6. New Zoning Symbol
1	11	Lots 99 to 109; Lots 142 to 152 & Pt closed Alley, RP 1098, designated as PARTS 1 to 3 12R25458, Lots 16 to 18, and Pt closed alley, RP 1098, and Lots 220 to 222, Pt lot 219 and Pt closed Alley, RP 1083 (located on the south side of Milloy St, between Meldrum Rd and Chandler Rd)	--	H-RD1.2	RD1.2

2. That Schedule 'A', attached hereto, is hereby declared to form part of this amending by-law.

DREW DILKENS, MAYOR

CITY CLERK

First Reading - April 11, 2023  
 Second Reading - April 11, 2023  
 Third Reading - April 11, 2023



THIS IS SCHEDULE "A" TO BY-LAW 36-2023

MAYOR \_\_\_\_\_ CLERK \_\_\_\_\_



**BY-LAW NUMBER 37-2023**

A BY-LAW TO FURTHER AMEND BY-LAW 9023 BEING A BY-LAW TO REGULATE VEHICULAR PARKING WITHIN THE LIMITS OF THE CITY OF WINDSOR ON MUNICIPAL STREETS, MUNICIPAL PARKING LOTS AND PRIVATE PROPERTIES

Passed the 11th day of April, 2023.

**WHEREAS** By-law Number 9023, being a by-law to regulate vehicular parking within the limits of the City of Windsor on municipal streets, municipal parking lots and private properties, was passed on the 8<sup>th</sup> day of June, 1987.

**WHEREAS** it is deemed expedient to amend By-law 9023.

**THEREFORE** the Council of The Corporation of the City of Windsor enacts as follows:

1. That **BY-LAW NUMBER 9023** be and the same is hereby amended as follows:

ITEM	REGULATION	STREET	SIDE	FROM	TO	MONTHS
1	Schedule "P" Personal Accessible Parking <b>ADD</b>	Josephine	West side	A point 102.5 metres south of grove	A point 109.5 south of Grove	No Parking during the months of January, February, March, May, July, September, November, December Effective 9 am on the first day of each month
2	Schedule "P" Personal Accessible Parking <b>ADD</b>	Josephine	East side	A point 111.5 metres south of grove	A point 117.5 metres south of grove	No Parking during the months of April, June, August, October Effective 9 am on the first day of each month

3	Schedule "P" Personal Accessible Parking <b>ADD</b>	McEwan	West Side	A point 26.2 metres south of Taylor	A point 32.2 metres south of Taylor	No Parking during the months of January, February, March, May, July, September, November, December Effective 9 am on the first day of each month
4	Schedule "P" Personal Accessible Parking <b>ADD</b>	McEwan	East Side	A point 26.9 metres south of Taylor	A point 32.9 metres south of Taylor	No Parking during the months of April, June, August, October Effective 9 am on the first day of each month
5	Schedule "P" Personal Accessible Parking <b>ADD</b>	Albert	West Side	A point 68.0 metres south of Alice	A point 75.0 metres south of Alice	No Parking during the months of January, February, March, May, July, September, November, December Effective 9 am on the first day of each month Effective 9 am on the first day of each month
6	Schedule "P" Personal Accessible Parking <b>ADD</b>	Albert	East Side	A point 63.37 metres south of Alice	A point 70.37 metres south of Alice	No Parking during the months of April, June, August, October Effective 9 am on the first day of each month

7	Schedule "P" Personal Accessible Parking <b>ADD</b>	Marentette	West Side	A point 145.75 metres south of Giles	A point 151.75 metres south of Giles	No Parking during the months of January, February, March, May, July, September, November, December Effective 9 am on the first day of each month Effective 9 am on the first day of each month
8	Schedule "P" Personal Accessible Parking <b>ADD</b>	Marentette	East Side	A point 124.1 metres south of Giles	A point 130.1 metres south of Giles	No Parking during the months of April, June, August, October Effective 9 am on the first day of each month
9	Schedule "P" Personal Accessible Parking <b>ADD</b>	College	North Side	A point 87.87 metres east of Campbell	A point 93.87 metres east of Campbell	At All Times
10	Schedule "P" Personal Accessible Parking <b>ADD</b>	Hickory	West Side	A point 86.4 metres south of Alice	A point 93.4 metres south of Alice	No Parking during the months of January, February, March, May, July, September, November, December Effective 9 am on the first day of each month Effective 9 am on the first day of each month

11	Schedule "P" Personal Accessible Parking <b>ADD</b>	Hickory	East Side	A point 85.7 metres south of Alice	A point 92.7 metres south of Alice	No Parking during the months of April, June, August, October Effective 9 am on the first day of each month
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This by-law shall come into force and take effect on the day of the final passing thereof.

DREW DILKENS, MAYOR

CITY CLERK

First Reading - April 11, 2023  
 Second Reading - April 11, 2023  
 Third Reading - April 11, 2023

**BY-LAW NUMBER 38-2023**

**A BY-LAW TO FURTHER AMEND BY-LAW  
188-2000, BEING A BY-LAW TO APPOINT PROVINCIAL OFFENCES  
OFFICERS FOR THE CORPORATION OF THE CITY OF WINDSOR**

Passed the 11th day of April, 2023.

**WHEREAS** it is deemed expedient to further amend By-law Number 188-2000 being a by-law to appoint provincial offences officers, to update the list of persons enforcing regulatory by-laws;

**THEREFORE** the Council of The Corporation of the City of Windsor enacts as follows:

1. That Schedule "A" of By-law Number 188-2000 be deleted and the attached Schedule "A" be substituted therefore.
2. This by-law shall come into force and take effect on the day of the final passing thereof.

DREW DILKENS, MAYOR

CITY CLERK

First Reading - April 11, 2023  
Second Reading - April 11, 2023  
Third Reading - April 11, 2023

**SCHEDULE "A" TO BY-LAW 38-2023  
TO BY-LAW NUMBER 188-2000**

**APPOINTED PROVINCIAL OFFENCES OFFICERS**

<b>Department</b>	<b>Name</b>
Building	John Revell
Building	Joe Baker
Building	Roberto Vani
Building	Barbara Rusan
Building	Marc Ronald Mantha
Building	Oliver Pozar
Building	James Dario Sovran
Building	Brandon Calleja
Building	James Arthur Holmes
Building	Mike Kenneth Arthur
Building	Bradley Dugal
Building	Brian Jackson
Building	George Eberhardt
Building	Dante Lapico
Building	Nicole Brush
Building	Michael Forte
Building	Jay McGuire
Building	Nicola Gesuale
Building	Christopher Jedlinski
Building	Ian Sakal
Building	Brian Velocci
Building	Robert Crescenzi
Building	Armando Cala
Building	Michael Mollica
Building	Enrique Silveyra
Building	Peter Quaglia
Building	Domenic Scandale
Building	Mike Mollica
Fire Services	Malcolm Bondy
Fire Services	Carey Chase
Fire Services	Mike Coste
Fire Services	David Ethier
Fire Services	Sean Fabel

<b>Department</b>	<b>Name</b>
Fire Services	Jeff Goldthorpe
Fire Services	Karen Koski
Fire Services	Steve Laforet
Fire Services	Dave O'Neil
Fire Services	James Waffle
Licensing & By-law Enforcement	Dan Jenner
Licensing & By-law Enforcement	Don Balino
Licensing & By-law Enforcement	Rocco Iacobelli
Licensing & By-law Enforcement	Andrew Wong
Licensing & By-law Enforcement	Bart Pogorzelski
Licensing & By-law Enforcement	Michael Desjardins
Licensing & By-law Enforcement	Todd Hamilton
Licensing & By-law Enforcement	Craig Robertson
Licensing & By-law Enforcement	Rory Sturdy
Licensing & By-law Enforcement	Steve Vlachodimos
Licensing & By-law Enforcement	Kevin Kuprowski
Licensing & By-law Enforcement	Vedran Abidinovic
Licensing & By-law Enforcement	Gabrielle Fillion
Licensing & By-law Enforcement	Elie Houad
Office of the City Engineer	Bill Kralovensky
Office of the City Engineer	Phong Nguy
Office of the City Engineer	Shawn Barlow
Office of the City Engineer	Paul Hearn
Office of the City Engineer	Benjamin Byrne
Office of the City Engineer	Salvatore Vitale
Office of the City Engineer	John Colella
Office of the City Engineer	Andrew Lewis
Office of the City Engineer	Marc Ladouceur
Office of the City Engineer	Chris Nepszy
Parks	Marc Edwards
Parks	Yemi Adeyeye
Parks	Gaspar Hovarth
Parks	Gaetan Taillon
Planning	Kristina (Chung Wah) Tang
Planning	Michael Cooke
Pollution Control	Kevin Webb
Pollution Control	George Michael Chernawski

Department	Name
Pollution Control	Mark Vander Voort
Pollution Control	Justine Cloutier
Pollution Control	David Petten
Pollution Control	Dan Mitchell
Pollution Control	Kai Yuan Qui
Pollution Control	Meraal Yared



**BY-LAW NUMBER 39-2023**

A BY-LAW TO FURTHER AMEND BY-LAW NUMBER 8600 CITED AS THE "CITY OF WINDSOR ZONING BY-LAW"

Passed the 11th day of April, 2023.

**WHEREAS** it is deemed expedient to further amend By-law Number 8600 of the Council of The Corporation of the City of Windsor, cited as the "City of Windsor Zoning By-law" passed the 31st day of March, 1986, as heretofore amended:

**THEREFORE** the Council of The Corporation of the City of Windsor enacts as follows:

1. By-law Number 8600 is further amended by changing the District Maps or parts thereof of the said by-law and made part thereof, so that the zoning district symbol of the lands therein and hereinafter described shall be changed from that shown in Column 5 hereof to that shown in Column 6 hereof:

1. Item Number	2. Zoning District Map Part	3. Lands Affected	4. Official Plan Amendment Number	5. Zoning Symbol	6. New Zoning Symbol
1	3	Lot 20, Plan 77; Corner (391 Bruce Ave; Roll No. 040-120- 01000-0000; PIN 0119-50069; North of Park St W, West of Bruce Ave)	N/A	S.20(1) H412	S.20(1)412

2. That Schedule 'A', attached hereto, is hereby declared to form part of this amending by-law.

DREW DILKENS, MAYOR


CITY CLERK

First Reading - April 11, 2023  
 Second Reading - April 11, 2023  
 Third Reading - April 11, 2023



**H-REMOVAL**

ADDRESS: 391 BRUCE AVENUE  
 OWNER: DAVID & ALY BLADES  
 APPLICANT: WINMAR/ROBERT VIDAMOUR

 SUBJECT LANDS  
 PROPOSED ZONING: 20(1)412



PLANNING & BUILDING DEPARTMENT

DATE : JANUARY 2023  
 FILE NO. : H-001/23, HRM/6947

**THIS IS SCHEDULE 'A' TO BY-LAW 39-2023**

MAYOR \_\_\_\_\_ CLERK \_\_\_\_\_

BY-LAW NUMBER 40-2023

A BY-LAW TO ADOPT AMENDMENT NO. 156  
TO THE OFFICIAL PLAN OF THE CITY OF WINDSOR

Passed the 11th day of April, 2023.

**WHEREAS** pursuant to the provisions of Section 17(1) of the *Planning Act*, R.S.O. 1990, c. P.13 as amended, the Minister of Municipal Affairs and Housing (Minister) is the approval authority in respect of the approval of a plan as an official plan.

**AND WHEREAS** Section 17(9) of the said *Planning Act* provides that the Minister may by order exempt a proposed official plan amendment from his approval under Section 17(1) of the said Act.

**AND WHEREAS** pursuant to the provisions of Ontario Regulation 525/97 most amendments to the official plan of the City of Windsor commenced after January 19, 1998 are exempt from the approval of the said Minister.

**THEREFORE** the Council of The Corporation of the City of Windsor in accordance with the provisions of the said *Planning Act* hereby enacts as follows:

1. That Amendment No. **156** to the Official Plan of the City of Windsor, attached hereto, is hereby adopted.

DREW DILKENS, MAYOR

CITY CLERK

First Reading - April 11, 2023  
Second Reading - April 11, 2023  
Third Reading - April 11, 2023

**AMENDMENT NO. 156**  
**TO THE**  
**OFFICIAL PLAN**  
**CITY OF WINDSOR**

Part D (Details of the Amendment) of the following text, and attached map of the City of Windsor Official Plan constitute Amendment No. 156.

Also included, but not constituting part of the Amendment, are explanations of Purpose, Location, Background and Implementation of the Amendment, Appendix I (Results of Public Involvement)

**A. PURPOSE:**

The primary purpose of this recommended amendment is to allow residential use on a 1.295 hectares land, designated as PART 2 on Plan 12R-29004, by converting the subject employment land to a non-employment designation that would permit residential use and facilitate the development of a multi-storey, multi-unit dwelling south of the existing church building. The secondary purpose is to allow a mixed-use development containing commercial and residential uses on PART 2, Plan 12R-29004.

**B. LOCATION:**

The amendment applies to the 1.295 ha land abutting the VIA Rail corridor, located on the east side of Banwell Road, between McNorton Street and VIA Rail Corridor, described as Part of Block 1, Plan 12M-428, designated as PART 2, Plan 12R-29004.

**Ward: 7**

**Planning District: East Riverside**

**ZDM: 15**

**C. BACKGROUND:**

The subject land is designated Business Park on Schedule ER-2: Land Use Plan, Secondary Plan for East Riverside Planning Area, OP Vol. 2. The Business Park designation in the East Riverside Secondary Plan permits some commercial uses, but does not permit Residential Use. The applicant is requesting a Mixed Use designation to permit a Residential Use along with commercial use.

The applicant proposes to change the land use designation of the 1.295 ha land abutting the VIA Rail Corridor (designated as PART 2 on Plan 12R-29004), from Business Park to Mixed Use to permit Residential and commercial uses on the property. The East Riverside Planning District has one Mixed Use designation known as “Banwell Road Mixed Use Corridor”. The policies of the Banwell Road Mixed Use Corridor permit the residential and commercial uses, but does not permit mid-block vehicular access. In addition, the Banwell Road Mixed Use designation permits a maximum building height of 4-storeys.

Consequently, the applicant also requests site-specific policies to permit (i) an increase in maximum building height from 4 storeys to 8 storeys and (ii) mid-block vehicular access along Banwell Road. The applicant is proposing an 8-storey residential building (condo development) with 157 residential units and 390m<sup>2</sup> commercial unit on the 1.295 ha land located on the northeast corner of VIA Rail and Banwell intersection.

The recommended amendment seeks to change the land use designation from Business Park to Banwell Road Mixed Use designation. The recommended amendment will allow residential intensification on the subject land.

**D. DETAILS OF THE AMENDMENT:**

- I. That the City of Windsor Official Plan Volume II – Secondary Plan, East Riverside Planning Area **BE AMENDED** by changing the land use designation of the land located on the east side of Banwell Road, between McNorton Street and VIA Rail Corridor, described as Part of Block 1, Plan 12M-428, designated as PART 2, Plan 12R-29004, from **Business Park to Banwell Road Mixed Use Corridor**;
- II. That the City of Windsor Official Plan, Volume II, Part 1 – Special Policy Areas, **BE AMENDED** by adding site specific policies as follows:

**1.X EAST SIDE OF BANWELL ROAD, BETWEEN MCNORTON STREET AND VIA RAIL CORRIDOR**

1.X.1 The property described as Part of Block 1, Plan 12M-428, designated as PART 2, Plan 12R-29004, located on the east side of Banwell Road, between McNorton Street and VIA Rail Corridor, is designated on Schedule A: Planning Districts and Policy Areas in Volume I – The Primary Plan.

1.X.2 Notwithstanding the policy in section 2.7.5.5 of the Official Plan, Volume II, a maximum building height of 20m shall be permitted on the subject property.

1.X.3 Policy 2.7.5.6 of the Official Plan, Volume II, *Exterior Lot Line Development* shall not apply to a development on a property for which the east limit of Banwell Road is the only exterior lot line.

**E. IMPLEMENTATION:**

- i. Amend Schedule D: Land Use, in Volume 1: The Primary Plan to add OPA #156.
- ii. Amend Schedule A: Planning Districts & Policy Areas, in Volume 1: The Primary Plan to add as Note: Special Policy Area - **“EAST SIDE OF BANWELL ROAD, BETWEEN MCNORTON STREET AND VIA RAIL CORRIDOR”**
- iii. This amendment shall be implemented through amendment to the Zoning By-law 8600 as recommended in Report Number S 13/2023 (Z-010/22; ZNG-6701).
- iv. Site Plan Control shall be an additional implementation tool for this Official Plan Amendment (OPA #156).

## APPENDIX I

The following are the results of public notification of the amendments and the outcome of public meetings. Comments relate to the Official Plan amendment and the associated rezoning.

A public meeting of the Development & Heritage Standing Committee (DHSC), the statutory meeting, was held on February 6, 2023. Below is an extract from the minutes of the DHSC meeting.

Following the February 6, 2023 DHSC meeting, another public meeting (Council meeting) was held on February 27, 2023 as noted below.

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### **DEVELOPMENT & HERITAGE STANDING COMMITTEE MEETING: Feb. 6, 2023** **Extract from the minutes of the DHSC meeting**

#### **7.4. Official Plan Amendment and Zoning By-law Amendment for the southerly 1.295 ha portion of the lands municipally known as 2400 Banwell Road; Applicant: Maple Leaf Homes Ltd.; File Nos. OPA 156 [OPA/6702]; Z-010/22 [ZNG/6701]; Ward 7**

Ms. Nwaesei (Planner) presents item.

Mr. Pillon-Abbs (Agent) presents item and is available for questions

Tony Chau, Bruno Cacilhas and Peter Valente – available for questions.

Safa and Warda Boulis (area residents, 2461 Tranquility) has concerns with traffic, parking, shadow study, privacy, and the value of homes diminishing in the area, noise pollution, flooding.

Gwen Pawloski, resident (2459 Waterford Ave.) – has concerns with parking, traffic, privacy, building height and size of the building.

Russel Pearson, resident (249 Waterford Ave.) - has various concerns with the proposed development and states there are too many high rise buildings being proposed/built.

Shouvik Raychoudhury, resident (2413 Tranquility Ave.) – has concerns with parking backing onto their backyard, parking overflow to their residential Street, noise pollution, the shadow study, safety, parking

Monika Kurti, resident (2440 Tranquility Ave.) has concerns with loss of sunlight per shadow study, house values, flooding, crime, increase in traffic volume.

Kim Anber – Chair, Building Committee Banwell Community Church – has concerns with parking and the possibility of shared access, the possibility of having to move garbage disposals.

Karen Sereres, resident – (2397 Tranquility Ave.) – has concerns with garbage disposal locations and cites rat infestation from existing church garbage, traffic – accidents at Mc/Hugh/Banwell intersection, shadowing, noise, lighting and sewers. Questions the need for commercial space/use in the proposed development, the proposed increase in height from 4 to 8 storeys, the loss of Windsor's green space, the adequacy of existing sewers to accommodate the proposed development.

Aaron Blata (Professional Traffic Operations Engineer– RC Spencer & Associates) – has no concerns with the Right-Out, Right-In access. Mr. Blata states that the residents on Tranquility and Waterford will not be impacted by this development with regards to the U-turns. McNorton will be used and approximately 53% of that traffic might do a U-turn on Banwell when trying to leave.

Councilor Marignani asks Ms. Nwaesei to speak on the concerns raised regarding the rail line being adjacent to the development. Ms. Nwaesei answers that there were numerous requirements from Via Rail; such as 30-meter separation and fencing which are both incorporated in the provisions. Ms. Nwaesei states there was another report from Via Rail in Montreal which states concerns such as; site lines and design concerns which will be addressed during the Site Plan process.

Councilor Marignani asks if the concern with site line is visibility of vehicular traffic travelling Southbound on Banwell Road. Ms. Nwaesei confirms and states that the concern would need to be resolved at the Site Plan stage. Ms. Nwaesei states the height of the building, the proximity to the rail line is a concern and there are guidelines to follow.

Councilor McKenzie asks Administration to speak on why the Applicant is requesting a 22-metre height building when what is being recommended is 20 meters. Ms. Nwaesei answers currently MD 1.4 allows a maximum of 20 meters. Ms. Nwaesei states that anything over 20 meters would undermine the concerns raised by area residents.

Councilor McKenzie asks if there will sound barrier around the rail line. Ms. Nwaesei states that it is not required. Councilor McKenzie asks if there is someone who could recommend a sound barrier. Ms. Nwaesei answers that at Site Plan review stage conditions can be imposed.

Councilor Marginari asks how can traffic flow be improved. Ms. Nwaesei answers Banwell road has a classification that is intended for a higher volume of traffic; that classification is class II arterial road. Ms. Nwaesei states that too many access points is



not desired as it would interrupt the traffic flow and we want to encourage a certain level of volume of traffic.

Councilor Margiani asks Mr. Chau if residents were informed of the sound pollution from the rail line. Mr. Chau answers that it was not discussed with the developer. Ms. Pillon-Abbs adds that a Noise Consultant prepared a noise impact study and mitigations were suggested; central air conditioning, noise warning clause and special building components such as; walls, glass material.

Councilor Margiani asks if soundproof glass would be an option. Mr. Chau answers that as per the Sound Study Guide patio doors and windows would be upgraded to mitigate sound from Via Rail.

Mr. Chau states that after consultation with the developers they have agreed to a height of 20 meters.

Moved by: Councillor Fred Francis

Seconded by: Councillor Mark McKenzie

Decision Number: **DHSC 466**

- I. That the City of Windsor Official Plan Volume II – Secondary Plan, East Riverside Planning Area **BE AMENDED** by changing the land use designation of the land located on the east side of Banwell Road, between McNorton Street and VIA Rail Corridor, described as Part of Block 1, Plan 12M-428, designated as PART 2, Plan 12R-29004, from ***Business Park to Banwell Road Mixed Use Corridor***;
- II. That the City of Windsor Official Plan, Volume II, Part 1 – Special Policy Areas, **BE AMENDED** by adding site specific policies as follows:

**1.X EAST SIDE OF BANWELL ROAD, BETWEEN MCNORTON STREET AND VIA RAIL CORRIDOR**

1.X.1 The property described as Part of Block 1, Plan 12M-428, designated as PART 2, Plan 12R-29004, located on the east side of Banwell Road, between McNorton Street and VIA Rail Corridor, is designated on Schedule A: Planning Districts and Policy Areas in Volume I – The Primary Plan.

1.X.2 Notwithstanding the policy in section 2.7.5.5 of the Official Plan, Volume II, a maximum building height of 20m shall be permitted on the subject property.

1.X.3 Policy 2.7.5.6 of the Official Plan, Volume II, *Exterior Lot Line Development* shall not apply to a development on a property for which the east limit of Banwell Road is the only exterior lot line;

- III. That an amendment to the Zoning By-law 8600 **BE APPROVED** to change the zoning of the land located on the east side of Banwell Road, between McNorton Street and VIA Rail Corridor, described as Part of Block 1, Plan 12M-428, designated as PART 2, Plan 12R-29004, from Manufacturing District 1.4 (MD1.4) to Commercial District 2.2 with a holding symbol (HCD2.2), subject to the following additional site-specific holding provisions:

**“H460 EAST SIDE OF BANWELL ROAD, BETWEEN MCNORTON STREET AND VIA RAIL CORRIDOR**

For the land comprising Part of Block 1, Plan 12M-428, designated as PART 2, Plan 12R-29004, a *Combined Use Building* is subject to the following additional regulations:

- a) Sections 15.2.5.4 and 15.2.5.15 of by-law 8600 shall not apply;
- b) The following additional provisions shall apply:
  - .3 Lot Coverage – maximum - 35%
  - .4 Building Height – maximum - 20.0 m
  - .5 Front Yard Depth – minimum - 6.0 m
  - .6 Building Setback – minimum
    - From the *rear lot line* to the nearest part of the building
    - (a) 10m or less in height - 7.5 m
    - (b) Above 10m in height - 22.5 m
  - .8 Landscape Open Space Yard – minimum - 35% of *lot* area
  - .13 Dwelling Unit Density – dwelling units per hectare – maximum - 110 units per ha
  - .90 A *parking space* is prohibited in any *front yard* and within that section of the required *rear yard*, 2.5m from the rear lot line.
  - .95 A new mid-block vehicular access is prohibited along the east limit of Banwell Road, between McNorton and the VIA Rail Corridor.
- c) Non-residential use shall have a minimum gross floor area of 350 m<sup>2</sup> and shall be located at street level along the west wall of the building fronting onto Banwell Road;
- d) A minimum separation of 30.0 m shall be maintained between the railway right-of-way and a residential, commercial, institutional or recreational *use*;
- e) An earth berm having a minimum height of 2.50 m and slopes of 2.5 to 1 or greater, shall be constructed continuously adjacent to the common boundary line between the lot and the railway right of way and maintained in good practice; and
- f) A chainlink fence having a minimum height of 1.830 m shall be erected continuously along the common boundary line between the lot and the railway right-of-way.

- IV. That the holding (H) symbol **BE REMOVED** when the applicant/owner submits an application to remove the holding (H) symbol and the following conditions are satisfied:
1. The applicant/owner submit a water servicing report for the subject development, to the satisfaction of the City Engineer and ENWIN Ltd.;
  2. The applicant/owner obtain any required easement(s) associated with water servicing access from existing watermain on McNorton Street or Tranquility Avenue, per the recommendations contained in the water servicing report; and
  3. The applicant/owner obtain easement(s) for vehicular access through the northerly lands containing the existing church building.
- V. That the Site Plan Approval Officer **BE DIRECTED** to incorporate the following requirements and other requirements found in Appendix D of this Report, in the Site Plan Approval process and the Site Plan Agreement for the proposed development on the subject land:
- a) Sanitary Sampling Manhole;
  - b) Parkland dedication of 5% (cash-in-lieu) of the subject vacant parcel;
  - c) Noise mitigation measures as recommended in the Road & Rail Traffic and Stationary Noise Impact Study (dated Oct. 24, 2022, Revised Jan. 10, 2023, prepared by J.J Acoustic Engineering Ltd (JJAE), including warning clauses for rail and road traffic impacts;
  - d) Safety measures per section 7.2.8.8 (d), OP Vol. I;
  - e) Preservation of some existing trees per Landscape Architect's comment in Appendix D of this report;
  - f) Enbridge Gas minimum separation requirements;
  - g) Adequate clearance from existing ENWIN's pole lines and power lines;
  - h) Canada Post multi-unit policy;
  - i) SAR mitigation measures as in the attached Appendix F to this report; and
  - j) Sight-triangle for Banwell Road and VIA at-grade crossing.
- VI. That the City Planner **BE DIRECTED** to undertake a house-keeping amendment to the City of Windsor Official Plan Volume II – Secondary Plan, East Riverside Planning Area, Schedule ER-2, Land Use Plan, by changing the land use designation of the land located on the east side of Banwell Road, between McNorton Street and VIA Rail Corridor, described as Part of Block 1, Plan 12M-428, designated as PART 1, Plan 12R-29004, from **Business Park** to **Banwell Road Mixed Use Corridor**
- VII. That administration from the Traffic Operations and Engineering Departments **BE REQUESTED** to be in attendance at the Council meeting when this matter is scheduled to be dealt with, in order to be available to address the concerns

regarding traffic that were raised at the February 6, 2023 meeting of the Development and Heritage Standing Committee.

Carried.

Report Number: S 13/2023

Clerk's File: Z/14510

**COUNCIL MEETING: Feb. 27, 2023**

A meeting of City Council was held on February 27, 2023, at which time the Official Plan Amendment application (File # OPA 156; OPA/6702) was considered along with the accompanying Zoning By-law Amendment application (File No. Z-010/22; ZNG/6701). Council, by resolution CR92/2023, adopted the recommended OPA #156 and approved the recommended amendment to the zoning by-law.

BY-LAW NUMBER 41-2023

A BY-LAW TO FURTHER AMEND BY-LAW NUMBER 8600 CITED AS THE "CITY OF WINDSOR ZONING BY-LAW"

Passed the 11th day of April, 2023.

**WHEREAS** it is deemed expedient to further amend By-law Number 8600 of the Council of The Corporation of the City of Windsor, cited as the "City of Windsor Zoning By-law" passed the 31st day of March, 1986, as heretofore amended:

**THEREFORE** the Council of The Corporation of the City of Windsor enacts as follows:

1. By-law Number 8600 is further amended by changing the Zoning District Maps or parts thereof referred to in Section 1, of the by-law and made part thereof, so that the zoning district symbol of the lands described in Column 3 shall be changed from that shown in Column 5 to that shown in Column 6:

1. Item Number	2. Zoning District Map Part	3. Lands Affected	4. Official Plan Amendment Number	5. Zoning Symbol	6. New Zoning Symbol
1	15	Part of Block 1, Plan 12M-428, designated as PART 2, Plan 12R-29004, located on the east side of Banwell Road, between McNorton Street and VIA Rail Corridor	156	MD1.4	HCD2.2

2. That subsection 1 of Section 20, of said by-law, is amended by adding the following paragraph:

**“460 EAST SIDE OF BANWELL ROAD, BETWEEN MCNORTON STREET AND VIA RAIL CORRIDOR**

For the land comprising Part of Block 1, Plan 12M-428, designated as PART 2, Plan 12R-29004, a *Combined Use Building* is subject to the following additional regulations:

- a) Sections 15.2.5.4 and 15.2.5.15 of by-law 8600 shall not apply;
- b) The following additional provisions shall apply:

- .3 Lot Coverage – maximum - 35%
- .4 Building Height – maximum - 20.0 m
- .5 Front Yard Depth – minimum - 6.0 m
- .6 Building Setback – minimum

From the *rear lot line* to the nearest part of the building

- (a) 10m or less in height - 7.5 m
- (b) Above 10m in height - 22.5 m

.8 Landscape Open Space Yard – minimum of *lot* area - 35%

.13 Dwelling Unit Density – dwelling units per hectare – maximum - 110 units per ha

.90 A *parking space* is prohibited in any *front yard* and within that section of the required *rear yard*, 2.5m from the rear lot line.

.95 A new mid-block vehicular access is prohibited along the east limit of Banwell Road, between McNorton and the VIA Rail Corridor, save and except a new access resulting from the relocation of the existing midblock right in /right out vehicular access on the east side of Banwell south of McNorton

- c) Non-residential use shall have a minimum gross floor area of 350 m<sup>2</sup> and shall be located at street level along the west wall of the building fronting onto Banwell Road;
- d) A minimum separation of 30.0 m shall be maintained between the railway right-of-way and a residential, commercial, institutional or recreational *use*;
- e) An earth berm having a minimum height of 2.50 m and slopes of 2.5 to 1 or greater, shall be constructed continuously adjacent to the common boundary line between the lot and the railway right of way and maintained in good practice; and
- f) A chainlink fence having a minimum height of 1.830 m shall be erected continuously along the common boundary line between the lot and the railway right-of-way.

[ZDM 15; ZNG/6701]

3. The said by-law is further amended by changing the Zoning District Maps or parts thereof referred to in Section 1, of said by-law and made part thereof, so that the lands described in Column 3 are delineated by a broken line and further identified by the zoning symbol shown in Column 5:

1. Item Number	2. Zoning District Map Part	3. Lands Affected	4. Official Plan Amendment Number	5. Zoning Symbol
1	15	Part of Block 1, Plan 12M-428, designated as PART 2, Plan 12R-29004, located on the east side of Banwell Road, between McNorton Street and VIA Rail Corridor.	156	S.20(1)H460

4. That the holding (H) symbol **BE REMOVED** when the applicant/owner submits an application to remove the holding (H) symbol and the following conditions are satisfied:

- (a) The applicant/owner submit a water servicing report for the subject development, to the satisfaction of the City Engineer and ENWIN Ltd.; and

- (b) The applicant/owner obtain any required easement(s) associated with water servicing access from existing watermain on McNorton Street or Tranquility Avenue, per the recommendations contained in the water servicing report.

DREW DILKENS, MAYOR

CITY CLERK

First Reading - April 11, 2023

Second Reading - April 11, 2023

Third Reading - April 11, 2023

BY-LAW NUMBER 42-2023

A BY-LAW TO ASSUME MCROBBIE ROAD FROM MULBERRY ROAD TO WILDWOOD DRIVE AND THE EAST/WEST PORTION OF LEISURE CRESCENT FROM MCROBBIE ROAD EAST TO LOT 103 ON 12M-533, BEING STREETS SHOWN ON PLAN OF SUBDIVISION 12M-533 KNOWN AS MCROBBIE ROAD AND LEISURE CRESCENT, IN THE CITY OF WINDSOR

Passed the 11th day of April, 2023.

**WHEREAS** the lands described in Schedule "A" annexed hereto and forming part of this by-law are vested in The Corporation of the City of Windsor.

**AND WHEREAS** The Corporation of the City of Windsor entered into a subdivision agreement with **BANWELL DEVELOPMENT CORPORATION** to provide for the public highways and municipal services on **Plan of Subdivision 12M-533** and the City Engineer advises that the municipal services have been installed to the City Engineer's satisfaction;

**THEREFORE** the Council of The Corporation of the City of Windsor enacts as follows:

1. That the streets on **Plan of Subdivision 12M-533** and described in Schedule "A" annexed hereto are assumed by The Corporation of the City of Windsor.
2. That this by-law shall come into force and take effect after the final passing thereof on the day on which it is electronically registered in the Land Registry Office of Essex (12).

DREW DILKENS, MAYOR

CITY CLERK

First Reading - April 11, 2023  
Second Reading - April 11, 2023  
Third Reading - April 11, 2023



SCHEDULE "A" TO BY-LAW 42-2023

MCROBBIE ROAD FROM MULBERRY ROAD TO WILDWOOD DRIVE,  
PLAN 12M533; WINDSOR

**Part of PIN 01566-0744 (LT)**

**McRobbie Road, Windsor**

LEISURE CRESCENT FROM MCROBBIE ROAD EAST TO LOT 103,  
PLAN 12M533; WINDSOR

**Part of PIN 01566-0747 (LT)**

**Leisure Crescent, Windsor**

**BY-LAW NUMBER 43-2023**

A BY-LAW TO CONFIRM PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE CITY OF WINDSOR AT ITS MEETING HELD ON THE 11th DAY OF APRIL, 2023

Passed the 11th day of April, 2023.

**WHEREAS** it is deemed expedient that the proceedings of the Council of The Corporation of the City of Windsor at this meeting be confirmed and adopted by by-law;

**THEREFORE** the Council of the Corporation of the City of Windsor enacts as follows:

1. The action of the Council of The Corporation of the City of Windsor in respect to each recommendation contained in the Report/Reports of the Committees and the local Boards and Commissions and each motion and resolution passed and other action taken by the Council of The Corporation of The City of Windsor at this special meeting is hereby adopted and confirmed as if all such proceedings were expressly in this by-law.
2. The Mayor and the proper officials of The Corporation of the City of Windsor are hereby authorized and directed to do all things necessary to give effect to the action of the Council of The Corporation of the City of Windsor referred to in the preceding section hereof.
3. The Mayor and the City Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the seal of The Corporation of the City of Windsor.

DREW DILKENS, MAYOR

CITY CLERK

First Reading - April 11, 2023  
Second Reading - April 11, 2023  
Third Reading - April 11, 2023



**Council Questions: SCM 116/2023**

**Subject: Summary of Outstanding Council Questions as of April 5, 2023**

**OUTSTANDING COUNCIL QUESTIONS**

Just a reminder that this is quoted from the 2004 Council report:

**“overdue Council Questions (i.e., outstanding for 30 days or more) be responded to immediately.”**

**Outstanding:**

- 2016 – 1
- 2017 – 1
- 2019 – 2
- 2020 – 6
- 2021 – 5
- 2022 – 11
- 2023 – 11

**2016**

**Total Outstanding: 1**

COUNCIL MEMBER		QUESTION – ISSUES RAISED	
Irek Kusmierczyk	Comm. Infrastructure Services	<p><b>CQ10-2016</b></p> <p>Asks that administration report back on best practices from other cities regarding metered on-street accessible parking AND to provide feasibility and cost of implementing free metered parking for residents with Accessible Parking Permits.</p> <p>ST2016 (February 22, 2016)</p>	<p><b>Type of Response Required</b></p> <p>-Written Report</p> <p><b>CR414/2019</b>  <b>ETPS691</b>                      Referred back to Accessibility Committee and New City Hall Project Steering Committee for consideration. (Aug 26, 2019)</p>

**2017**

**Total Outstanding: 1**

<b>COUNCIL MEMBER</b>		<b>QUESTION – ISSUES RAISED</b>	
Irek Kusmierczyk	Chief Administrative Officer	<b>CQ36-2017</b> Asks that Administration report back on the 100 resilient cities program which is funding the position of a Chief Resiliency Officer in 4 Canadian cities – and report back on cost and benefits of establishing the position of a Chief Resiliency Officer both in Windsor and regionally.  AS/8286 (September 5, 2017)	<b>Type of Response Required</b> -Written Report

**2019**

**Total Outstanding: 2**

<b>COUNCIL MEMBER</b>		<b>QUESTION – ISSUES RAISED</b>	
Kieran McKenzie	Chief Administrative Officer	<p><b>CQ 7-2019</b></p> <p>Asks that in light of the recent announcement from FCA to eliminate the third shift at the Windsor Assembly Plant and understanding the gravity of the economic impact to our community where as many as 10,000 jobs may be lost or affected, that Administration develop a proposal for Council’s review that could incent FCA to consider the possibility of introducing a new product into the Windsor Assembly Plant Facility. In doing so Administration should consider how existing City of Windsor economic development programs could be applied or amended to create a proposal that can help to protect the jobs now at risk both at the Windsor Assembly Plant and across the community generally.</p> <p>SPL/10759 (April 15, 2019)</p>	<p><b>Type of Response Required</b></p> <p>-Written Report</p>
Jo-Anne Gignac	Comm. Community Services	<p><b>CQ 16-2019</b></p> <p>Asks that Administration prepare a maintenance plan for East Bank of Little River where resident delegations identified a noxious, invasive plant (weed) issue.</p> <p>SR2019 (July 8, 2019)</p>	<p><b>Type of Response Required</b></p> <p>-Written Report</p> <p>CR655/2020 Additional info requested.</p>

**2020**

**Total Outstanding: 6**

<b>COUNCIL MEMBER</b>		<b>QUESTION – ISSUES RAISED</b>	
Kieran McKenzie	Comm. Human Health & Services and Comm. Economic Development & Innovation	<p><b>CQ 4-2020</b></p> <p>That Administration prepare a comparative analysis of the Affordable Housing frameworks and incentives that are in place in comparable municipalities. To the extent that the data is available the analysis should consider all forms of affordable housing and the composition of the affordable housing marketplace in the communities analyzed.</p> <p>SS2020 (February 3, 2020)</p>	<p><b>Type of Response Required</b></p> <p>-Written Report</p>
Gary Kaschak	Comm. Infrastructure Services	<p><b>CQ 7-2020</b></p> <p>Asks that if Council decides to move forward with reducing the speed limit to 40 km/h on all city residential streets, that administration advise of the timelines and cost to implement this across the city.</p> <p>ST2020 (March 2, 2020)</p>	<p><b>Type of Response Required</b></p> <p>-Written Report</p> <p>CR169/2021 Referred to Admin.</p>
Fred Francis	Chief Administrative Officer	<p><b>CQ8-2020</b></p> <p>Asks Administration to prepare a report for Council's consideration regarding new initiatives, put in place to battle Covid19, that can remain in place to increase safety measures, efficiencies, environmental measures and cost savings moving forward. These measures might include paperless agendas and digital participation in meetings of council, among others.</p> <p>MH/13786 (April 27, 2020)</p>	<p><b>Type of Response Required</b></p> <p>-Written Report</p>
Fabio Costante	Executive Director Human Resources	<p><b>CQ17-2020</b></p> <p>It is important that we recognize and acknowledge the historic and systemic nature of racism and discrimination in our country and our City. We understand that to move forward and promote equity and eliminate anti-racism requires reaching out to and hearing from the voices of those in our community and Corporation most impacted by discrimination and racism.</p> <p>In this pursuit, it is also essential that we work towards having a Corporation that is representative of the people it serves and that everyone is treated with respect. As such, I am seeking the input and recommendations of</p>	<p><b>Type of Response Required</b></p> <p>-Written Report</p>

		<p>Administration and our Diversity Advisory Committee on the viability of:</p> <p>1. Including community-led consultations on systemic racism, under Phase 2 of the City of Windsor Diversity and Inclusion Initiative.</p> <p>2. Seeking the input of those in our Corporation and related entities and our community most affected by racism and discrimination, regarding barriers to hiring and advancement in our Corporation and related entities as part of the Diversity and Inclusion Initiative.</p> <p>3. Including recommendations and input regarding providing historical information and educational materials for City owned statues, buildings and streets named with racist histories as part of the Diversity and Inclusion Initiative, and further developing a plan for inclusive street and property naming practices in the future.</p> <p>APM2020 (July 13, 2020)</p>	
Kieran McKenzie	Comm. Infrastructure Services	<p><b>CQ21-2020</b></p> <p>That given the significant cluster of developments through the Howard Avenue corridor between Cabana and South Cameron and increasing concerns among current residents around the capability of the municipal infrastructure directly impacted to support these developments, that Administration prepare a report evaluating those capacities and what if any appropriate investments should proceed in order to accommodate the new developments. The analysis should include a consolidated traffic impact study, an analysis of the condition of the roadway, the need for traffic management infrastructure and/or traffic calming as well as active transportation capacities or deficiencies.</p> <p>ST2020 (July 27, 2020)</p>	<p><b>Type of Response Required</b> -Written Report</p>
McKenzie	Comm. Economic Development & Innovation	<p><b>CQ32-2020</b></p> <p>That Administration review and report back to Council on tree protection and replacement policies as it relates to the City of Windsor's land development bylaws. The review should include information pertaining to replacement ratios and the mechanisms by which trees are protected and required to be protected through the development process as well as the extent to which development is impacting the total tree</p>	<p><b>Type of Response Required</b> -Written Report</p>



		count under our current framework along with options for Council to consider in terms of protecting trees and increasing tree cover through land development policy.  SRT2020 (December 7, 2020)	
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**Total Outstanding: 5**

<b>COUNCIL MEMBER</b>		<b>QUESTION – ISSUES RAISED</b>	
Jo-Anne Gignac	Executive Director of Human Resources	<p><b>CQ 7-2021</b>                      Asking Administration to provide a report to Council outlining the policy that regulates procedures after an accident involving City vehicles and any amendments they might propose to update it.</p> <p>ACD2021 &amp; AL2021 18.2 (March 29, 2021)</p>	<p><b>Type of Response Required</b>                      -Written Report</p>
Kieran McKenzie	Comm. Legal & Legislative Services	<p><b>CQ 17-2021</b>                      Asks that, to promote greater public safety for all people, that Administration work to develop a by-law for Council consideration to provide the City of Windsor with additional tools within the licensing framework for enforcement agencies to address unsafe and illicit activity in hotels and motels across the community that create dangerous and undesirable situations for motel guests, neighbours, and community members alike. The bylaw development process should include consultation process with industry stakeholders and social service providers, social agencies and health providers from both within and external to the City of Windsor as well as any other stakeholder group deemed appropriate by Administration.</p> <p>AB2021 &amp; MH2021 18.1 (July 26, 2021)</p>	<p><b>Type of Response Required</b>                      -Written Report</p>
Jo-Anne Gignac	Comm. Infrastructure Services	<p><b>CQ 18-2021</b>                      Asks that Administration review the current truck routes in Windsor and bring a report with recommendations to Council on updating it as soon as possible.</p> <p>ST2021 18.2 (July 26, 2021)</p>	<p><b>Type of Response Required</b>                      -Written Report</p>
Jo-Anne Gignac	Comm. Economic Development & Innovation	<p><b>CQ 26-2021</b>                      Asks that Administration research what municipal zoning bylaws may be in place in other municipalities in Ontario or across Canada that regulate Cannabis retail outlets/consumption areas.</p> <p>GP/13047 18.3 (November 1, 2021)</p>	<p><b>Type of Response Required</b>                      -Written Report</p>

Fabio Costante	Comm. Infrastructure Services	<p><b>CQ 27-2021</b></p> <p>Asks that Administration report back on opportunities to amend the warrant matrix and incorporate additional factors when determining the installation of 4-way stops in our residential neighbourhoods. This may include certain factors in the warrant threshold be lowered or amended, and may also include other factors such as petitions and school zones to be incorporated in the overall matrix.</p> <p>ST2021 (November 15, 2021)</p>	<p><b>Type of Response Required</b></p> <p>-Written Report</p>
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**Total Outstanding: 11**

<b>COUNCIL MEMBER</b>		<b>QUESTION – ISSUES RAISED</b>	
Jo-Anne Gignac	Comm. Infrastructure Services	<p><b>CQ 1-2022</b>                      Asks Public Works if adjustment to snow incident response would be more effective if salting of residential streets at least once to prevent ice forming. Intention is not to increase budget to include additional salting but perhaps redirecting multiple salting of arterials to direct 1 to residential streets.</p> <p>SW2022 18.3 (January 17, 2022)</p>	<p><b>Type of Response Required</b>                      -Written Report</p>
Jo-Anne Gignac	Comm. Infrastructure Services	<p><b>CQ3-2022</b>                      Asks Administration for a report outlining how deficient residential roads not in the 10 year Capital Budget will be addressed.</p> <p>ACOQ2022 18.3 (February 14, 2022)</p>	<p><b>Type of Response Required</b>                      -Written Report</p>
Jo-Anne Gignac	Comm. Infrastructure Services	<p><b>CQ8-2022</b>                      Asks Administration to review and report to Council if there is a current policy to prioritize "half width streets" to bring them up to current standard width. Also if there are Provincial regulations as to required standard widths for residential roads.</p> <p>ACOQ2022 &amp; ST2022 18.3 (May 9, 2022)</p>	<p><b>Type of Response Required</b>                      -Written Report</p>
Kieran McKenzie	Comm. Community Services	<p><b>CQ12-2022</b>                      Asks that Administration report back on the impact and feasibility of adding solar lights to park trails across the City when trail remediation occurs and where appropriate, and further, to report back on the impact of adding solar lights to any new park trail system as a standard practice moving forward.</p> <p>ACOQ2022/ST2022 (July 25, 2022)</p>	<p><b>Type of Response Required</b>                      -Written Report</p>
Fabio Costante	Comm. Community Services	<p><b>CQ 14-2022</b>                      Asks that, as part of the Urban Forest Management Plan, Administration should include information about the following: How a tree is determined to be either public or privately owned. Reason(s) for potential change in ownership status. The impacts of change in ownership status for the municipality and the private property owner with respect to liability, maintenance and replacement costs.</p> <p>ACOQ2022 &amp; SRT2022 (August 8, 2022)</p>	<p><b>Type of Response Required</b>                      -Written Report</p>

Kieran McKenzie	Comm. Infrastructure Services	<b>CQ 17-2022</b> Asks that Administration report back to Council on traffic noise along the EC Row corridor where sound mitigation measures are not in place close to sensitive land uses.  ACOQ2022 & ST2022 (September 6, 2022)	<b>Type of Response Required</b> -Written Report
Kieran McKenzie	Comm. Community Services	<b>CQ 18-2022</b> Asks that Administration provide an update on the current status and condition of the Jackson Park Band shell and further comment on the viability of a Feasibility Study outlining the scope of work necessary to bring the band shell back into community access and usage within the Parks Department inventory of assets.  ACOQ2022 & SR2022 (September 6, 2022)	<b>Type of Response Required</b> -Written Report
Kieran McKenzie	Comm. Infrastructure Services	<b>CQ 19-2022</b> Asks that Administration undertake a review of the use of artificial turf on the public right-of-way with a view to assess the impacts as it relates to climate change and bio diversity and to assess the on-going use of the material in terms of all potentially affected departments at the City of Windsor.  ACOQ2022 & APM2022 (September 26, 2022)	<b>Type of Response Required</b> -Written Report
Jo-Anne Gignac	Comm. Community Services	<b>CQ 21-2022</b> Asks that Administration bring forward a report/recommendation to designate the Miracle Park as a regional park.  ACOQ2022 & SR2022 (October 11, 2022)	<b>Type of Response Required</b> -Written Report
Jim Morrison	Comm. Community Services	<b>CQ 22-2022</b> Asks that Administration develop a plan for Council consideration to install solar lights where feasible and appropriate on all existing parkland trails. The analysis should include full costing of a variety of phasing options as well as cost projections for the initial installation, full life cycle maintenance and replacement of the lights.  ACOQ2022 & SR2022 (October 11, 2022)	<b>Type of Response Required</b> -Written Report
Kieran McKenzie	Comm. Economic Development & Innovation	<b>CQ 23-2022</b> Asks that Administration report back to Council on ways in which the City of Windsor may regulate overnight RV Parking in private lots, particularly in instances where this specific and problematic land use impacts and creates nuisance for adjacent property owners. A review of how other municipalities in Ontario have handled this issue should be included. ACOQ2022 & ST2022 (November 9, 2022)	<b>Type of Response Required</b> -Written Report

**Total Outstanding: 11**

<b>COUNCIL MEMBER</b>		<b>QUESTION – ISSUES RAISED</b>	
Kieran McKenzie	Comm. Economic Development & Innovation	<p><b>CQ 1-2023</b></p> <p>Asks that given Council's declaration of a Climate Change Emergency informing the need to address climate change through municipal policy frameworks;</p> <p>And further, given the energy capacity challenges and opportunities faced by our community over the short, medium and long term;</p> <p>That Administration report back to Council with proposals for Council consideration to create a Green Energy Community Energy Plan (CIP) with the goal of creating a favourable energy investment climate for sustainable energy proposals.</p> <p>ACOQ2023 (January 16, 2023)</p>	<p><b>Type of Response Required</b></p> <p>-Written Report</p>
Gary Kaschak	Comm. Community Services	<p><b>CQ2-2023</b></p> <p>Asks if this City Council wanted to potentially relocate in 2024 or 2025 the Bright Lights event from Jackson Park to a Downtown location starting at an Intersection like University Ave and Ouellette Ave and then work its way East to the City Hall open lands and then proceed North along the open lands/esplanade towards Riverside Drive. I ask Administration to provide a report in regards to the infrastructure, logistics and safety requirements required and obviously the cost of potentially relocating this event for the December 2024 Holiday season or no later than the December 2025 Holiday season.</p> <p>ACOQ2023 (January 16, 2023)</p>	<p><b>Type of Response Required</b></p> <p>-Written Report</p>
Angelo Marignani	Comm. Infrastructure Services	<p><b>CQ3-2023</b></p> <p>Asks that administration report back on best practices from other cities regarding snow removal and to provide feasibilities and cost to implementing and implementing the bylaw looking into localized streets snow removal due to drifts and blowing winds.</p> <p>ACOQ2023(January 30, 2023)</p>	<p><b>Type of Response Required</b></p> <p>-Written Report</p>

Mark McKenzie	Comm. Infrastructure Services	<p><b>CQ 4-2023</b></p> <p>That Administration develop a report and policy for Council on the feasibility of Electric Vehicle Charging Stations be installed to all current and future municipally owned parking lots and garages.</p> <p>ST2023 (February 13, 2023)</p>	<p><b>Type of Response Required</b></p> <p>-Written Report</p>
Kieran McKenzie	Comm. Economic Development & Innovation/City Planner	<p><b>CQ 5-2023</b></p> <p>Given the significant housing crisis challenging municipalities across Canada, including the City of Windsor</p> <p>And noting, the objective stated by the Government of Ontario to add 1.5 Million home across the province over the next 10 years, including 13,000 in our Community.</p> <p>And Whereas, the City of Windsor has already recognized the benefits of adding housing capacity through Additional Dwelling Units (ADUs) by enacting Planning Act amendments thereby eliminating some barriers to investment.</p> <p>That Administration report back with further options for Council to consider that would include a range of financial tools including (but not necessarily limited to) a targeted Community Improvement Plan or Grant program that would address industry challenges to help promote greater uptake of the opportunity to augment housing stock through investments in ADUs.</p> <p>SS2023 (February 13, 2023)</p>	<p><b>Type of Response Required</b></p> <p>-Written Report</p>
Kieran McKenzie	Comm. Legal & Legislative Services/City Clerk	<p><b>CQ 6-2023</b></p> <p>That, given the City of Windsor’s stated objective in Council’s approved Diversity and Inclusion Initiative to: continually take steps to learn and grow as a community and to recognize that “diversity adds to our strength and creates an important opportunity for fostering understanding, acceptance and innovation”, and,</p> <p>The City’s publicly articulated commitment to an Agency, Board and Committee (ABC) appointments process that is transparent, fair and consistent;</p> <p>That Administration undertake a review of the city’s appointment policy, including a comparison to processes and policies adopted in peer municipalities such as (but not limited to)</p>	<p><b>Type of Response Required</b></p> <p>-Written Report</p>

		London, Kitchener and Cambridge and report back with options for Council consideration in terms of best practices or improvements that can be made in the context of Equity, Diversity, Inclusion, Transparency and Accountability.  ACO2023 (February 13, 2023)	
Fred Francis	Comm. Community Services	<b>CQ 7-2023</b> That administration report back on possible tourism and event options in Windsor for city council to review related to WWE's Summer Slam being at Ford Field in the City of Detroit on August 5, 2023.  SR2023 (February 13, 2023)	<b>Type of Response Required</b> -Written Report
Renaldo Agostino	Comm. Health & Human Services	<b>CQ 8-2023</b> That Administration to report back to City Council and provide more information regarding QR codes on city property to encourage digital donations in an effort to help those in need. Donation signs/programs similar to those found in the City of Greenville, South Carolina or Daytona Beach. Specifically, is there an opportunity to work with our homelessness/housing service provider partners to place QR coded signs in areas where aggressive behaviour currently could take place in our city so that people can become better educated to the services and supports in our community and can contribute to these organizations digitally? We are entering a cashless era. Could an idea such as this one work for everyone in our community.  APR2023 (February 13, 2023)	<b>Type of Response Required</b> -Written Report
Jo-Anne Gignac	Comm. Infrastructure Services	<b>CQ 9-2023:</b> Asks that Administration report back on feasibility of a crosswalk at Sunrise Assisted Living to Coventry/Reaume Park.  SR2023 (February 27, 2023)	<b>Type of Response Required</b> -Written Report
Angelo Marignani	Comm. Community Services	<b>CQ 10-2023</b> That Administration report back to City Council on a collaboration with Detroit City Council in creating a new International Freedom Festival. This world class civic event will promote international investment while improving the quality of life in our city. It will showcase our rich heritage and shared identity of our two cities. The focal point of this new annual festival will be the new Gordie Howe International Bridge, opening in 2024. There is more than a bridge	<b>Type of Response Required</b> -Written Report



		that connects us and it is in our advantage to strengthen these connections.  SR2023 (February 27, 2023)	
Renaldo Agostino	Comm. Community Services	<b>CQ 11-2023</b> There has been ongoing trouble in some of our parks Downtown specifically Mitchell Park. I would like to ask James and his team to look into other parks specifically ones where I grew up at in Toronto about having a staff member who keeps regular hours at Mitchell Park. Is there the opportunity through the Canada Summer Jobs program to have a staff member working set hours in the park. I have seen it before and as I understand we already do it in some other areas of the city. Can we try something new at Mitchell Park.  ACOQ2023 (March 20, 2023)	<b>Type of Response Required</b> -Written Report

/sg  
as of April 5, 2023



**Council Directives: SCM 108/2023**

**Subject: Outstanding Council Directives as of March 20, 2023**

## Outstanding Council Directives Tracking Log

Updated:2023-04-05

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
December 17, 2012	CR293/2012	16287	City Planner	That the report of the City Planner dated November 21, 2012 entitled "Exemption from Sandwich Demolition Control By-law 20-2007 — 508, 520, 540, 556, 570, 590, 604, 612, 615, 622, 623, 631, 639, 646, 663, 670, 673, 686, 704, 710, 718, 724, 730, 738, 744, 750, 753, 758-760, 759, 765, 764, 769, 772, 777, 778, 781, 784, and 790 Indian Road, 812 and 862 Mill Street, and 764, 770, 780 and 788 Rosedale Avenue" <b>BE DEFERRED</b> as requested by the Canadian Transit Company, to allow for further discussions with administration on this matter.	Report remains deferred by Council, as per the Commissioner, Legal & Legislative Services.
August 24, 2015	CR159/2015 Clause XI	17893		<b>"Corporate Payroll Business Process Review UPDATE":</b> That the final FTE staffing changes reductions and resultant project savings and completions, <b>BE REPORTED</b> to City Council as part of or prior to the 2018 budget process	Q1 2021
May 16, 2016	CR334/2016	S 76/2016	Commissioner, Corporate Services Chief Financial Officer & City Treasurer	THAT City Council AUTHORIZE the CFO/Commissioner, Corporate Services Chief Financial Officer & City Treasurer(or delegate) to sign Minutes of Settlement as it relates to the Centralized Property Appeals. THAT the CFO/Commissioner, Corporate Services Chief Financial Officer & City Treasurer(or delegate) <b>BE REQUIRED</b> to report the results of the Minutes of Settlement to City Council once all appeals have been finalized.	Ongoing as required

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
September 19, 2016	CR594/2016	C 176/2016	Chief Administrative Officer	<p>THAT City Council APPROVE the allocation of \$400,000 for the design, creation, installation and unveiling of a commemorative statue to honour the life and work of Hiram Walker; and,</p> <p>THAT City Council APPROVE that \$390,000 BE FUNDED from the 2014 Enhanced Capital Budget Contingency Placeholder for this project with the remaining \$10,000 to BE FUNDED from Councillor Holt's 2016 ward funds; and,</p> <p>THAT City Council APPROVE the sole source retention of artist Mark Williams for the creation, fabrication and installation of a statue/sculpture depicting Hiram Walker and DIRECT administration to prepare an agreement to retain the services of Mr. Williams accordingly; and,</p> <p>THAT the CAO and Commissioner, Legal &amp; Legislative Services BE AUTHORIZED to take any other steps as may be required to bring effect to these resolutions, satisfactory in form to the Commissioner, Legal &amp; Legislative Services, in financial content to the Commissioner, Corporate Services Chief Financial Officer &amp; City Treasurer, and in technical content to the Commissioner, Infrastructure Services; and,</p> <p>THAT the CAO and Commissioner, Legal &amp; Legislative Services BE AUTHORIZED to sign any required documentation as it relates to this project, satisfactory in legal form to the Commissioner, Legal &amp; Legislative Services, in technical content to the Commissioner, Infrastructure Services, and in financial content to the Commissioner, Corporate Services Chief Financial Officer &amp; City Treasurer; and further,</p> <p>THAT administration REPORT BACK on fundraising efforts towards this project within six months.</p>	CAO 4032 - To be completed 2020

## Outstanding Council Directives Tracking Log

Updated:2023-04-05

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
February 6, 2017	CR59/2017	CM 59/2016	City Planner	<p>THAT the report of the City Planner dated October 26, 2016 entitled "Response to CQ34-2016: Design Guidelines for fencing along Riverside Drive" <b>BE RECEIVED</b> for information; and further,</p> <p>THAT Administration <b>BE DIRECTED</b> to prepare a report for Council's consideration that would:</p> <ul style="list-style-type: none"> <li>- Institute a by-law standard for decorative fencing and parking areas along Riverside Drive (both the north and south sides of Riverside Drive); and</li> <li>- Include options for incentivizing existing commercial and industrial property owners to be able to upgrade their existing fencing along the waterfront side of Riverside Drive; and</li> </ul> <p>Include costing for decorative fencing from just east of Hiram Walker's all the way to Strabane.</p>	

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
October 16, 2017	CR648/2017	C 180/2017	Chief Administrative Officer	<p>... That pending the restoration of the Street Car #351, City Council APPROVE IN PRINCIPLE the installation of Street Car #351 into a Riverfront Park location with a future report to City Council for site location approval and funding request to install at said location and to develop a maintenance fund for future requirements; and further,</p> <p>That administration BE DIRECTED to undertake a public consultation process on this project, and that following this process, that an administrative report BE PREPARED for Council's consideration no later than 6 months after the Trolley is accepted from the current owner, to provide options as to usage if it is for some kind of vending (e.g., food and/or drink) or anything of that nature, including costs for transportation, placement, and potential sites; and further,</p> <p>That the CAO and Commissioner, Legal &amp; Legislative Services BE AUTHORIZED to sign any other documents required to bring effect to these resolutions, in form satisfactory to the Commissioner, Legal &amp; Legislative Services, in financial content satisfactory to the Commissioner, Corporate Services Chief Financial Officer &amp; City Treasurer/Commissioner, Corporate Services Chief Financial Officer &amp; City Treasurer, and in technical content to the Corporate Leader of Parks, Recreation, Culture and Facilities and Executive Director of Recreation and Culture; and further,</p>	CR297/2018 Fundraising Ongoing
January 15, 2018	B32/2018	S 184/2017	City Forester	<p>THAT the report from the City Forester regarding an update on the progress of a City-wide Tree Inventory Project, a Preventative Tree Maintenance Program and a Urban Forest Management Plan <b>BE RECEIVED</b>; and further,</p> <p>THAT funding for the Preventative Tree Maintenance Program in the estimated annual amount of \$2,080,000 beginning in 2019 <b>BE REFERRED</b> to future Capital budget deliberations; and,</p> <p>That Administration <b>PROVIDE</b> information on any available subsidized programs which may exist by investigating best practices used in other municipalities; and that this information <b>BE PROVIDED</b> during the 2019 Budget deliberation process.</p>	Will be included in Capital Variance Report 2021

### Outstanding Council Directives Tracking Log

Updated:2023-04-05

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
March 26, 2018	CR155/2018	C 52/2018	Commissioner, Infrastructure Services	<p>...That the Purchasing Department BE AUTHORIZED to issue a Purchase Order to Haddad, Morgan and Associates Ltd. to provide engineering services related to the redevelopment of 6700 Raymond Ave (former Concord School site) for an upset limit of \$75,500 plus taxes; and further,</p> <p>That the Commissioner, Infrastructure Services or designate BE AUTHORIZED to issue the requisite tender for the construction works required for the redevelopment and FURTHER that once the tender results are known that a report be submitted to City Council relative to the award of the contract and identifying a funding source for any projected funding shortfalls that may arise.</p>	<p>On hold pending Planning's review of tiny houses as asked by Councillor Gignac Now that the SMP is complete we need to review the impact of this development however the concepts are still being developed by Planning - update towards end of Dec. 2020</p>
May 7, 2018	CR245/2018	CMC 9/2018	Chief Administrative Officer	<p>That the correspondence from the Ministry of Education dated April 27, 2018 regarding an update to Ontario's commitment to revise the Pupil Accommodation Review Guideline (PARG) <b>BE RECEIVED</b>, and further, that Administration <b>BE DIRECTED</b> to prepare a report for Council's consideration in terms of the possibility for applying on the City of Windsor's behalf for the Call of Proposals being issued this summer to participate in the Voluntary Integrated Planning and Partnerships Initiative (VIPPi), to provide flexible support to local partners that wish to enhance their collective capacity for integrated capital and community planning.</p>	
May 7, 2018	CR275/2018	C 77/2018	Commissioner, Community Services	<p>That Council <b>PROVIDE</b> Riverwest with the City's copyright permission to use banners with the likeness of public artwork owned by the City on condition that Riverwest agrees that the banners contain an acknowledgement of the artists who produced the original artwork; and further,</p> <p>That Council <b>APPROVE</b> the requested \$5000 indemnity and that this <b>BE CHARGED</b> to the Budget Stabilization Reserve Fund (BSR) and that Administration <b>BE DIRECTED</b> to prepare a draft policy for Council's consideration regarding banners (how they can be requested, all costs associated, etc.) outlining what would be expected.</p>	

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
June 4, 2018	CR333/2018 Clause VII	S 235/2017 & SCM 75/2018	Commissioner of Economic Development and Innovation	VII. That Administration <b>REPORT BACK</b> to City Council regarding the catalyst project designation under the Building/Property Tax Increment Grant Program.	
August 27, 2018	CR472/2018	C 148/2018	City Planner	<p>That the Walkerville area <b>BE SELECTED</b> as a pilot project area for the Districting Initiative and generally bounded on the north by the Detroit River, on the south by Niagara Street, on the east by Walker Road, and to the west by Gladstone Avenue.</p> <p>That a design and costing consultant at a cost not to exceed \$100,000.00 (plus HST) <b>BE RETAINED</b> for purposes of performing a higher level design analysis/value engineering and market costing so that the most accurate budget estimates can be obtained and further approved by Council prior to project selection/execution; and further,</p> <p>That the cost of the design and costing consultant <b>BE FUNDED</b> from the 2018 Enhanced Budget for District Theming previously approved for spending by Council via CR123/2018; and,</p> <p>That a future Council Report <b>BE PREPARED</b> by the City Planner recommending and describing the specific Walkerville Districting projects to be completed with estimated budgets and timelines for completion.</p>	
September 17, 2018	CR503/2018 ETPS 630	SCM 332/2018 & C 122/2018	Commissioner, Community Services	<p>That the report of the Manager Parks Development, dated July 20, 2018, responding to CQ27-2017 regarding first responders signage for parks, <b>BE RECEIVED</b> for information; and,</p> <p>That City Council <b>BE ADVISED</b> that Administration will return to Council in January 2019 to request the approval to proceed with this project and release the 2023 funding allocated as part of the 2018 Enhanced Budget, and further,</p> <p>That Administration <b>BE DIRECTED</b> to develop a wayfinding standards policy based on the results of the Little River Corridor wayfinding signage and markers, as a pilot project, to be brought to City Council for approval.</p>	Wayfinding signage at Little River Corridor install Spring 2020 as Pilot. Report to follow on year after review of pilot (summer/fall 2021)



**Outstanding Council Directives Tracking Log**

Updated:2023-04-05

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
October 1, 2018	CR550/2018	S 165/2018	Commissioner, Community Services	<p>That the report from Glos Associates Inc. titled “Proposed Relocation/Construction of Lanspeary Park Greenhouse Feasibility Study” and dated September 10, 2018 <b>BE RECEIVED</b>; and further,</p> <p>That Council <b>APPROVE</b> OPTION #2 – Construct a new greenhouse complex at Jackson Park- as the preferred solution; and further,</p> <p>That Council <b>REFER</b> consideration of the associated funding for the chosen option to the 2019 budget deliberations; and further,</p> <p>That subject to funding being approved in the Capital Budget, Administration <b>BE DIRECTED</b> to construct a new greenhouse complex at Jackson Park inclusive of the expansion space for in-house plant production and thereafter proceed to demolish the existing Lanspeary Park Greenhouse Complex, taking into consideration any heritage features or buildings contained thereon, and restore the subject area to parkland; and further,</p> <p>That Administration <b>BE DIRECTED</b> to offer options for the expansion of the demonstration house on the site within the re-development plans for Lanspeary Park (options showcasing the low impact re-development); and further,</p> <p>That Administration <b>BE DIRECTED</b> to provide information on production numbers for having this in-house versus externally for this service (how much does the taxpayer benefit from having this in-house).</p>	<p align="center">Info on production numbers will be included in the report for approving the precommitment of remaining funds required anticipated in early January 2021. Lanspeary redevelopment plans/report will follow public open house, late 2021 early 2022.</p>

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
January 7, 2019	CR4/2019	C 217/2018	Chief Administrative Officer	<p>1. That City Council <b>AUTHORIZE</b> Administration to proceed with, and <b>PRE-COMMIT</b> funding for, the additional 2018 Enhanced Capital Projects identified in Appendix A for the 2019 calendar year; and,</p> <p>2. That the award of tenders or RFP's for the identified works <b>BE PRE-APPROVED</b>, subject to being within the allocated budget and in accordance with Purchasing by-law 93-2012, and that the Chief Administrative Officer and Commissioner, Legal &amp; Legislative Services <b>BE AUTHORIZED</b> to sign all relevant agreements, in form satisfactory to the Commissioner, Legal &amp; Legislative Services, in financial content satisfactory to the Commissioner, Corporate Services Chief Financial Officer &amp; City Treasurer and in technical content satisfactory to the Commissioner, Infrastructure Services, City Planner or Corporate Leader of Parks, Recreation, Culture and Facilities; and,</p> <p>3. That Administration <b>REPORT BACK</b> to City Council through a Communication Report(s) the results of all tenders that were awarded and approved, with any that require additional funding to be reported to Council separately.</p>	
February 4, 2019	CR35/2019	C 11/2019	Commissioner, Corporate Services Chief Financial Officer & City Treasurer	<p>That City Council <b>APPROVE</b>, as per the requirements of the Leadership Asset Management Program (LAMP), the use of the tools and guidelines for Triple bottom line plus (TBL+), Whole life-cycle (WLC) and Business Case Evaluation (BCE) as developed through the LAMP grant and approved by the Asset Planning Steering Committee; and,</p> <p>That City Council <b>DELEGATE</b> authority to the Asset Planning Steering Committee to provide oversight to the implementation of this framework and to amend the guidelines and tools as may be deemed necessary as such guidelines and tools are integrated within the Corporation; and further,</p> <p>That Administration <b>BE DIRECTED</b> to prepare a report for Council's consideration on methods that could be used to accelerate the process for implementation</p>	Under review

### Outstanding Council Directives Tracking Log

Updated:2023-04-05

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
March 25, 2019	CR120/2019	C 43/2019	Commissioner, Legal & Legislative Services	<p>That the report of the Commissioner, Corporate Services Chief Financial Officer &amp; City Treasurer regarding the Mayor, Councillors and Appointees 2018 Statement of Remuneration and Expenses BE RECEIVED for information; and further,</p> <p>That in a municipal election year, NO COUNCILLOR SHALL BE PERMITTED to commit to any conferences after the date of an election in a municipal election year; and further,</p> <p>That Administration BE DIRECTED to prepare a report for Council's consideration on a process that would allow all members of Council to access conference materials and summary notes for information purposes, from those Councillors that attend conferences.</p>	
April 1, 2019	B8/2019	C 226/2018	Commissioner, Corporate Services Chief Financial Officer & City Treasurer	<p>That City Council <b>RECEIVE</b> the 2019 Capital Budget 7-Year Plan documents reflective of approx. \$845.104 M in total funding; and...</p> <p>That Administration <b>BE DIRECTED to REPORT BACK</b> to Council regarding the infrastructure deficit and a high-level plan to address it; and,</p> <p>As amended a total of \$240,000 from the 2019 Grant Matching and Inflationary Pressures project (FIN-001-19) be reallocated to: Capitol Theatre Capital Improvements (ENG-010-17) in the amount of \$40,000 for the new Marquee sign and Pedestrian Crossing (OPS-001-19) in the amount of \$200,000 for priority pedestrian crossings as identified in agenda Item 11.14.</p>	
April 1, 2019	B14/2019	C 188/2018	Commissioner, Infrastructure Services	<p>That Council <b>FORMALLY REQUEST</b> the Lieutenant Governor of Ontario for permission to divest of the City-owned shore wall along Lake St. Clair; and,</p> <p>That Administration <b>FURTHER REPORT BACK</b> with respect to the question regarding possible transfer ownership of shore walls and associated land; and...</p>	<p>Letter sent to ERCA Richard Wyma on November 2019. Letter sent by CAO to MNR January 16, 2020 c/o Mitch Wilson. Cannot be responded to until a response is received. It will likely be a year or more. September 9, 2020 - Lt Gov. has not yet responded</p>

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
April 1, 2019	B61/2019	Reference #C118	Chief Executive Officer Windsor Library	That the recommended "Addition of Friday Branch Hours" (Budget Issue #2019-0358) in the amount of \$98,412 <b>BE NOT APPROVED</b> , and that it <b>BE FUNDED</b> through one-time dollars and that Administration <b>REPORT BACK</b> in 2020.	
May 6, 2019	CR210/2019	C 78/2019	Community Development and Health Services Commissioner – Corporate Leader Social Development and Health	<p>That the report from the Commissioner of Community Development and Health Services and the Administrator/Executive Director of Huron Lodge Long-Term Care Home <b>BE RECEIVED</b> for information; and further...</p> <p>That the Chief Administrative Officer and Commissioner, Legal &amp; Legislative Services <b>BE AUTHORIZED</b> to execute any documents required to establish and participate in the Ontario Health Team, such that any funding does not create an additional annualized cost without the prior approval of City Council, and subject to legal approval by the Commissioner, Legal &amp; Legislative Services, financial approval by the Commissioner, Corporate Services Chief Financial Officer &amp; City Treasurer, and technical approval by the Community Development and Health Commissioner and Executive Director of Huron Lodge; and further,</p> <p>That Administration <b>BE DIRECTED</b> to provide appropriate reports to City Council as the Ontario Health Team is established in Windsor and Essex County.</p>	

## Outstanding Council Directives Tracking Log

Updated:2023-04-05

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
July 8, 2019	CR322/2019	C 68/2019	Chief Building Official	<p>That a vacant building registry <b>NOT BE IMPLEMENTED</b> at this time and the vacant building initiative (VBD) <b>BE EXTENDED</b> to July 2020; and,</p> <p>That Building Administration <b>CONTINUE TO REVIEW</b> the effectiveness of the VBI program and <b>PROVIDE</b> City Council costing options to maintain permanent pro-active vacant building enforcement as part of the 2020 Building Inspections budget submission; and,</p> <p>That a sixth goal <b>BE ADDED</b> to the 5 program goals listed in the report, specifically “To mitigate visible blight for the affected neighbourhood”; and,</p> <p>That administration <b>BE DIRECTED</b> to report back in 2020 for a more fulsome breakdown of statistics including types of orders issued, which were successful, which were complied with, and that the report <b>ALSO INCLUDE</b> options for a vacant building registry that expressly includes the topic of access, cost recovery, identification, highest fees possible under the law and the shortest timelines.</p>	
July 8, 2019	CR334/2019	SCM 205/2019 & S 102/2019	City Planner	<p>That this Council Report responding to CQ 1-2019 on the benefits and process to designating Walkerville a Heritage Conservation District under the Ontario Heritage Act <b>BE RECEIVED FOR INFORMATION</b>; and,</p> <p>That Administration <b>BE DIRECTED</b> to proceed with the implementation of the Walkerville Heritage Conservation District Study; and,</p> <p>That administration <b>PROVIDE</b> a fulsome report to the Development and Heritage Standing Committee outlining the process, timelines and next steps.</p>	

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
July 8, 2019	CR340/2019	SCM 183/2019 & S 97/2019	Commissioner, Human & Health Services	<p>...That Administration <b>BE DIRECTED</b> to bring the Community Safety and Well-being Plan to City Council and the Windsor Police Services Board in sufficient time to be adopted prior to the Provincial government's deadline of January 1, 2021; and further,</p> <p>That the Commissioner of Community Development and Health Services or her designate <b>BE REQUESTED</b> to provide regular updates to the Community Services and Parks Standing Committee over the process of development and implementation of the Community Safety and Well-being Plan.</p>	CR337/2020 Extended deadline
July 8, 2019	CR347/2019	SCM 190/2019 & S 79/2019	Commissioner, Human & Health Services	<p>...That the Chief Administrative Officer and Commissioner, Legal &amp; Legislative Services <b>BE AUTHORIZED</b> to execute any agreements, documents and forms required to establish and participate as a Prototype, Service System Manager and/or Direct Delivery Agent, such that any funding does not create an additional annualized City cost without the prior approval of City Council. Authorization would be subject to approval as to legal content by the Commissioner, Legal &amp; Legislative Services, as to financial content by the Commissioner, Corporate Services Chief Financial Officer &amp; Commissioner, Corporate Services Chief Financial Officer &amp; City Treasurer and Commissioner, Corporate Services Chief Financial Officer &amp; City Treasurer or designate, and as to technical content by the Community Development and Health Services Commissioner and the Commissioner, Human &amp; Health Services; and further,</p> <p>That Administration <b>BE DIRECTED</b> to provide appropriate reports and updates to City Council regarding the Ontario Works – Employment Ontario Transformation as information becomes available.</p>	

## Outstanding Council Directives Tracking Log

Updated:2023-04-05

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
October 7, 2019	CR495/2019 Clause 6	C 162/2019	Sokol- Asset Planning	1 – That Council AUTHORIZE administration to negotiate a Municipal Sewer Access Agreement between the City of Windsor and Noventa Energy Partners Ltd. for the purpose of connecting to the City’s sanitary sewer trunk line at a designated location along Riverside Drive, satisfactory in form to the Commissioner, Legal & Legislative Services, in technical content to the Commissioner, Infrastructure Services, and in financial content to the Commissioner, Corporate Services Chief Financial Officer & Commissioner, Corporate Services Chief Financial Officer & City Treasurer and Commissioner, Corporate Services Chief Financial Officer & City Treasurer; and... 6 – That Council DIRECT administration to report back detailing the outcome of the negotiated agreements and other related matters contained in this report.	Ongoing- Negotiations are continuing and once finalized a report will be prepared
November 18, 2019	CR543/2019	S 198/2019	Commissioner, Human & Health Services	...That Administration <b>BE DIRECTED</b> to bring the regional Community Safety and Well-Being Plan to City Council and Essex County Council in sufficient time to be considered prior to the Provincial government’s deadline of January 1, 2021.	CR337/2020 Extended deadline
November 18, 2019	CR564/2019	SCM 388/2019 & SCM 329/2019	Windsor Police Services	That Report No. 21 of the Windsor BIA Advisory Committee – Increasing enforcement on Wyandotte St. East from Devonshire to Lauzon indicating: That Administration from Windsor Police Services <b>BE REQUESTED</b> to report back on the feasibility of increasing enforcement on Wyandotte Street East from Devonshire to Lauzon Road due to excessive speeding along this corridor.	
December 2, 2019	CR601/2019	SCM 417/2019 & SCM 365/2019		That Report No. 2 of the Committee of Management for Huron Lodge indicating: That Administration <b>BE REQUESTED</b> to report back on the history of per diem funding in long term care homes and the comparators relating to the allocation of food per diems in other institutions	

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
December 2, 2019	CR608/2019	SCM 412/2019 & S 200/2019	Commissioner, Human & Health Services	<p>That this report from the Executive Director of Housing and Children's Services regarding the Windsor Essex Child Care and Early Years Service System Plan 2020-2025 <b>BE ACCEPTED</b>; and,</p> <p>That the Executive Director of Housing and Children's Services <b>BE AUTHORIZED</b> to submit The Windsor Essex Child Care and Early Years Service System Plan 2020-2025 to the Province of Ontario's Ministry of Education on or before December 31, 2019 as required under the Child Care and Early Years Act; 2014 (CCEYA); and,</p> <p>That the Executive Director of Housing and Children's Services <b>REPORT BACK</b> to Council should the Ministry of Education have substantial changes and/or recommendations that are directed by the Minister to be incorporated into The Windsor Essex Child Care and Early Years Service System Plan 2020-2025; and,</p> <p>That the Executive Director of Housing and Children's Services <b>BE AUTHORIZED</b> to submit subsequent reports/updates on The Windsor Essex Child Care and Early Years Service System Plan 2020-2025 to the Ministry of Education if required; and further,</p> <p>That Administration <b>REPORT BACK</b> to the Community Services and Parks Standing Committee once further analysis is completed regarding the causal data related increase in vulnerability as reported in the Early Development Instrument (EDI) and further analysis in terms of breakdowns of EarlyON programs and usage.</p>	
January 27, 2020	B9/2020	SCM 299/2019 & S 167/2019	Commissioner, Infrastructure Services	That Administration <b>BE DIRECTED</b> to prepare a report for Council's consideration related to options for curbside garbage collection instead of alley collection citywide wherever possible.	Report written as C 151/2020. Will be updated with new financial information and is expected to go to December 16 ETPS
January 27, 2020	B58/2020	AFB/13467	Chief Administrative Officer	That Administration <b>BE DIRECTED</b> to implement a Zero Based Participatory Full Council Budget model for the 2021 Budget deliberations and further that a report <b>BE PROVIDED</b> in the Spring of 2020 outlining the parameters and options for a Zero Based Budget model for Council's consideration and decision.	



### Outstanding Council Directives Tracking Log

Updated:2023-04-05

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
February 24, 2020	CR99/2020 CR605/2019 CSPS79	SCM 58/2020 & C 160/2019	Commissioner, Community Services	<p>...That the International Relations Committee <b>BE REQUESTED</b> to review the \$25,000 commitment for the You + Me sculpture project due to the updated information regarding the \$50,000 financial commitment to this project by the Rotary Club of Windsor-Roseland;</p> <p>That the International Relations Committee <b>RECONSIDER</b> committing \$25,000 in the You + Me sculpture project; and further,</p> <p>That, in the absence of the International Relations Committee reconsidering a \$25,000 financial commitment, the International Relations Committee <b>REPORT BACK</b> to Council with their plan for the \$25,000 that was previously committed to the You + Me sculpture project.</p>	Completed - a small portion (\$5,000) was allocated to the You +Me sculpture project and of the remaining \$20,000 the IRC has approved \$14,000 for the Sister Cities Pole
April 27, 2020	CR149/2020	C 76/2020	Commissioner, Corporate Services Chief Financial Officer & City Treasurer	<p>That the results of the email poll conducted by the Deputy Commissioner, Legal &amp; Legislative Services on April 8, 2020 approving the following recommendation BE CONFIRMED AND RATIFIED:</p> <p>That, consistent with CR 127/2020 which provided all taxpayers property tax relief in the form of an extension for payment of the third interim tax instalment, City Council EXTEND the due date for the 2020 1st quarter remittance of the Municipal Accommodation Tax (MAT) from April 30, 2020 to June 30, 2020; and further,</p> <p>That there WILL BE NO late payment charges in either form, penalty and/or interest through the period June 30, 2020; and further,</p> <p>That the Commissioner, Legal &amp; Legislative Services AMEND By-law 133-2018;</p> <p>and further,</p> <p>That administration BE DIRECTED to prepare a report for Council's consideration, as soon as possible, on options available for the City of Windsor to use the Municipal Accommodation Tax (MAT) to help the local hospitality industry as a result of the ongoing COVID-19 pandemic.</p>	Deferred due to ongoing COVID closures

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
July 27, 2020	CR380/2020	C 145/2020	Community Development and Health Commissioner & Corporate Leader – Social Development and Health	<p>That the Review of Emergency Shelter Services in Windsor Essex Report by Vink Consulting Inc. <b>BE RECEIVED</b> for information; and,</p> <p>That the Executive Director of Housing and Children’s Services <b>BE DIRECTED</b> to bring forward reports to City Council addressing the recommendations for the future state of the emergency shelter system, including implementation plans with associated costs; and,</p> <p>That the Executive Director of Housing and Children’s Services <b>BE AUTHORIZED</b> to pursue funding options to support any required operational and capital investments and further, should such funding options be in the forms of grants and/or loans; and,</p> <p>That the Chief Administrative Officer and Commissioner, Legal &amp; Legislative Services, or their designates, <b>BE AUTHORIZED</b> to sign any applications and take any such actions as required to secure funding provided such documents are in a form satisfactory to the Commissioner, Legal &amp; Legislative Services, satisfactory in financial content to the Commissioner, Corporate Services Chief Financial Officer &amp; City Treasurer, and technical content to the Executive Director of Housing and Children’s Services; and further,</p> <p>That Administration <b>BE DIRECTED</b> to report back to the Community Services and Parks Standing Committee on a quarterly basis on timelines and progress of the report.</p>	
November 7, 2020	CR553/2020 DHSC 207 Clause III	SCM 311/2020 & S 53/2020	City Planner	<p>...</p> <p>III. That Administration <b>REPORT BACK</b> to Council regarding initiation of a Heritage Conservation District Area Study for this area; and, that the report include suggestions related to potential boundaries, optional designation of a Heritage Conservation District Study Area Bylaw, timing of the study and funding considerations.</p>	
November 23, 2020	CR585/2020	C 220/2020	Commissioner, Community Services	That the report of the Senior Manager – Facilities dated November 6, 2020 entitled “Corporate Security Plan and Risk Assessment” <b>BE DEFERRED</b> to allow for additional information from administration.	

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Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
December 7, 2020	CR616/2020 Clause 6	C 54/2020	Commissioner, Corporate Services Chief Financial Officer & City Treasurer	6. That administration <b>BE DIRECTED</b> to report back at a high level on the economic impact and any perceived impacts on development if Council were to revisit eliminating the industrial exemption.	Ongoing
December 21, 2020	CR655/2020	SCM 374/2020 & S 164/2020	Commissioner of Parks, Recreation, Culture and Corporate Facilities	That Administration <b>BE REQUESTED</b> to report back to Council outlining the costs associated with undertaking an invasive species management strategy citywide.	
January 18, 2021	CR40/2021 ETPS 802	SCM 16/2021 & S 155/2020	Commissioner, Infrastructure Services	That the report of the Environment, Transportation and Public Safety Standing Committee of its meeting held December 16, 2020 regarding "Wyandotte Street East Corridor Review" <b>BE REFERRED</b> back to Administration to narrow the focus as soon as possible, and to satisfy the Active Transportation Master Plan by providing cycling infrastructure along Wyandotte Street East and further, that in-person public meetings <b>BE HELD</b> once permitted, as part of a consultation process that would include residents and businesses in the subject area.	
February 8, 2021	CR69/2021	SCM 44/2021	Commissioner, Corporate Services Chief Financial Officer & City Treasurer	That Council <b>RECEIVE</b> the external advisory report and <b>ENDORSE IN PRINCIPLE</b> the recommendations enclosed in Windsor Works: An Economic Development Strategy for the City's Future Growth; and further, That Council <b>DIRECT</b> Administration to undertake the work required in order to prepare a detailed implementation plan as soon as practical and provide quarterly updates to Council on progress.	
February 22, 2021	B26/2021		Commissioner, Infrastructure Services	That the Street Extension and Trunk Sewer Project on Jarvis (ECP-010-07) <b>BE DEFERRED</b> for a period of 1 year to allow for the completion of the Environmental Assessment and public consultation to be conducted.	
March 29, 2021	CR110/2021	Clerk's File: SP2021		That the report of the Windsor Police Service entitled "Strategic Plan: 2020-2022" <b>BE REFERRED</b> to a future meeting of Council to allow for representatives from the Windsor Police Service to be in attendance and available for questions	
March 29, 2021	CR111/2021	Clerk's File: MU2021		That the "Windsor Utilities Commission 2020 Summary Report: Water + Imagination = Quality of Life" <b>BE REFERRED</b> to a future meeting of Council to allow for representatives from Windsor Utilities Commission to be in attendance and available for questions	

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
April 19, 2021	CR161/2021	SCM 108/2021 & S 9/2021	Commissioner, Infrastructure Services	<p>1. That the Community Safety Zone Policy, attached as Appendix 1 of this report, <b>BE ADOPTED</b>.</p> <p>2. That Traffic By-law 9148 <b>BE AMENDED</b> as listed and attached in Appendix 2 of this report.</p> <p>3. That the Commissioner, Legal &amp; Legislative Services <b>BE DIRECTED</b> to prepare the necessary documents to amend the by-law.</p> <p>4. That Administration <b>BE REQUESTED</b> to provide a report back on the cost of adding the nine Business Improvement Areas as Community Safety Zones.</p>	
May 3, 2021	CR179/2021	C 51/2021	Commissioner, Legal & Legislative Services	That the report of the Senior Legal Counsel and Student-at-Law dated April 9, 2021 entitled "Response to CR591/2020 – Cannabis Odour" <b>BE DEFERRED</b> to allow for a further report once the enforceability of the Town of Leamington's Cannabis Regulation By-law is considered by the Superior Court of Justice and the Normal Farm Practices Protection Board, and that the report also include possible enforcement options that would be available for Council's consideration.	
May 17, 2021	CR213/2021	MBA/3183 MBA/2988	& City Planner	That the correspondence from Paul Mullins on behalf of Assumption Parish dated April 23, 2021 requesting support from the City of Windsor to be recognized by Parks Canada as a Nationally Significant Historic Site, <b>BE REFERRED</b> to administration for review and a report back to Council for consideration, specifically as it would pertain to the ramifications designation would have on city property.	

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Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
June 21, 2021	CR285/2021	C 87/2021	Chief Administrative Officer	<p>That Council <b>RECEIVES</b> the report from the Chief Administrative Officer on June 7, 2021, which provides a preliminary organizational review of The Corporation of the City of Windsor; and,</p> <p>That Council <b>DIRECTS</b> Administration to report back to Council with a Corporate Strategic Plan that will provide strategic and tactical objectives that will continue to create an organization that is innovative, agile, collaborative, solution-oriented, efficient, and effective; and,</p> <p>That Council <b>DIRECTS</b> Administration to create an Implementation Playbook for the 20-Year Strategic Vision to ensure the continued rapid realization of its goals; and,</p> <p>That Council <b>DIRECTS</b> Administration to report back to Council with amendments to the Delegated Authority By-law No. 208-2008 to remove “red tape” and enable rapid execution of Council’s vision and direction; and,</p> <p>That Council <b>AMENDS</b> CAO By-law No. 218-2002 to reflect the current organizational structure, i.e. clarifying that the CAO shall recommend to Council the appointment and dismissal of Corporate Leadership Team members and statutory officers but not Department Heads; and,</p> <p>That Council <b>DIRECTS</b> Administration to retain an expert in effective board governance and facilitation, and schedule a closed Council Workshop for education purposes.</p>	
July 19, 2021	CR321/2021	GCE2021 & ACOQ2021	Commissioner, Legal & Legislative Services	<p>That the correspondence from the Commissioner, Legal &amp; Legislative Services dated July 13, 2021 regarding “Response to CQ11-2021: Ontario Conservation Authority Working Group consultations” <b>BE RECEIVED</b>; and further,</p> <p>That administration <b>BE DIRECTED</b> to schedule an education/information session for Council and administration regarding core services and optional services, in order to allow Council to then issue a submission to the Ontario Conservation Authority Working Group as part of their consultations that are currently underway for both Phase 1 and 2.</p>	

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
July 19, 2021	CR331/2021 CSPS 155	SCM 223/2021 & S 80/2021	Commissioner, Community Services	<p>That the report from the Cultural Development Coordinator regarding the expansion of the City of Windsor’s Poet Laureate program <b>BE RECEIVED</b>; and further,</p> <p>That the Poet Laureate program, established as an ongoing program, <b>BE REBRANDED</b> as the ‘Poet Laureate and Storytellers’ program; and further,</p> <p>That the program <b>BE UPDATED</b> to include two new positions – Indigenous Storyteller and Multicultural Community Storyteller; and further,</p> <p>That the additional funding required for the expanded program honorariums and programming initiatives in 2021 in the amount of \$9,500 <b>BE CHARGED</b> to the Culture and Events operating budget; and further,</p> <p>That Council <b>PRE-COMMIT</b> a \$9,500 increase to the Culture and Events 2022 operating budget; and further,</p> <p>That Administration <b>BE DIRECTED</b> to seek nominations for recognized Windsor literary and spoken word artists for the position of Indigenous Storyteller and Multicultural Community Storyteller, to be appointed for two-year terms; and further,</p> <p>That the administrative report <b>BE REFERRED</b> to the Diversity Committee for review and comment; and,</p> <p>That additional consultations <b>BE CONDUCTED</b> as appropriate.</p>	
July 26, 2021	CR360/2021 DHSC 310	SCM 243/2021 & S 87/2021	Commissioner, Economic Development & Innovation	<p>1. That Report No. S 87/2021 entitled “Updates to the 2021 Ontario Heritage Act Amendments” <b>BE RECEIVED</b> for information; and,</p> <p>2. That the City Planner <b>BE DIRECTED</b> to prepare amendments to City of Windsor Official Plan, Delegation By-law, and create new Heritage Procedures/By-law, or utilize other policies or tools as required, to address the legislative changes and for Council’s consideration.</p>	Following Ontario Bill 23 City waiting on the regulations to determine if there will be any changes/impacts on the amendments proposed.

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Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
July 26, 2021	CR363/2021 DHSC 313	SCM 246/2021 & S 71/2021	Commissioner, Economic Development & Innovation	<p>1. That Report No. S 71/2021 updating City Council on the use and implementation of the Brownfield Redevelopment Community Improvement Plan (CIP) and tabling issues to be addressed as part of the CIP update <b>BE RECEIVED</b> for information; and,</p> <p>2. That the City Planner <b>BE DIRECTED</b> to consult with stakeholders regarding potential changes to the Brownfield Redevelopment CIP outlined in Report No. S 71/2021 and prepare any necessary CIP amendments for Council's consideration.</p>	
July 26, 2021	CR365/2021 CR333/2021	C 98/2021	Commissioner, Human & Health Services	<p>...That the Executive Director of Housing and Children's Services <b>BE DIRECTED</b> to develop a proposed model for the Housing Hub project and bring back recommendations to City Council for consideration; and further,</p> <p>That Administration <b>PREPARE</b> an official letter on behalf of City Council to help advocate other levels of government to address funding gaps with respect to mental health and addictions to ensure the new housing hub is a success.</p>	
September 27, 2021	CR387/2021	C 116/2021	Commissioner, Corporate Services Chief Financial Officer & City Treasurer	<p>That the 2020 Annual Investment Compliance Report for the year ending December 31, 2020 <b>BE RECEIVED</b> for information; and further,</p> <p>That City Council <b>SUPPORT</b> the following actions with regards to the development and implementation of an enhanced investment strategy:</p> <p>That Administration <b>BE AUTHORIZED</b> to prepare a Request for Proposal (RFP) for Investment Advisory services; and further,</p> <p>That Administration <b>BE DIRECTED</b> to explore alternative options to traditional financial instruments to maximize overall investment returns for the City; and further,</p> <p>That Administration <b>BE AUTHORIZED</b> to prepare an Expression of Interest (EOI) to seek interest in the development of an in-house solution for managing current and projected cash flows more efficiently through the use of technology; and further,</p> <p>That Administration <b>BE DIRECTED</b> to report back to City Council the results of the above noted actions.</p>	

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
September 27, 2021	CR402/2021 ETPS 841	SCM 263/2021 & S 69/2021	Commissioner, Infrastructure Services	<p>That the report of the Engineer I dated June 4, 2021 entitled "Alley Standards Development – City Wide" BE RECEIVED for information; and,</p> <p>That Administration BE DIRECTED to develop an Alley Standards Development Committee as outlined in the report; and,</p> <p>That the Alley Standards Development Committee <b>REPORT BACK</b> to Council with a fulsome report regarding alleys across the City, including but not limited to the following:</p> <ul style="list-style-type: none"> <li>• Capital and Annual Costs associated with developing, maintaining and enforcing a set of standards for all of the City's alleys</li> <li>• Clear Alley Standards</li> <li>• Different Kinds of Alleys</li> <li>• Alley Closure Process</li> <li>• Additional Dwelling Units accessing alleys and required maintenance</li> <li>• Collection of Garbage and Refuse at Curbside in a consistent manner</li> <li>• Data and Statistics related to resources spent on 311 calls in alleyways regarding clean up/rodent or other issues</li> </ul>	
October 4, 2021	CR429/2021 DHSC 326	SCM 296/2021, S 41/2020, AI 7/2021, & AI 10/2021	Commissioner, Economic Development & Innovation	That the report of the Senior Planner – Policy and Special Studies dated February 27, 2021 entitled "Closure of Part of Dodsworth Street, Between Kay Street and Malden Road, Between 5168 and 5180 Malden Road - Applicant: T. Fasan - SAS/5917 - Ward 1" <b>BE REFERRED</b> back to administration to allow administration the opportunity to work with the Applicant to come to an amenable resolution for everyone involved	In progress. Applicant given 3 options at meeting March 7, 2023.



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Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
October 4, 2021	CR448/2021 ETPS 858	SCM 313/2021 & S 110/2021	Commissioner, Infrastructure Services	<p>That the report of the Manager of Contracts, Maintenance &amp; Field Services dated August 19, 2021 entitled “Response to CQ 5-2021 Pedestrian Walkways – City Wide” <b>BE RECEIVED</b> for information; and,</p> <p>That the addition of signage at pedestrian inter-block walkways in the wintertime <b>BE APPROVED</b>; and,</p> <p>That administration <b>BE DIRECTED</b> to monitor the effectiveness for a period of 2 years; and,</p> <p>That funding in the amount of \$18,600 <b>BE APPROVED</b>; and,</p> <p>That the amount <b>BE FUNDED</b> from the Budget Stabilization Reserve Fund (BSR)</p>	
October 4, 2021	CR452/2021	C 123/2021 & C 129/2021	Commissioner, Infrastructure Services	<p>That the report of the Senior Manager of Engineering dated September 17, 2021 entitled “Festival Plaza Improvement – Final Design – Ward 3” and the report of the Manager of Parks Development dated August 23, 2021 entitled “Waterfront Beacon – Street Car # 351” <b>BE REFERRED</b> back to Administration to allow for a comprehensive report related to how the Festival Plaza and Waterfront Beacon can be linked to the new City Hall Esplanade moving forward; including but not limited to information related to bathroom facilities, food services, and other options, for Council's consideration.</p>	

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
October 25, 2021	CR466/2021 ETPS 845	SCM 300/2021, SCM 224/2021, C 152/2021 & SCM 350/2021	Commissioner, Infrastructure Services	<p>That Report No. 110 of the Windsor Essex County Environment Committee (WECEC) of its meeting held June 24, 2021 indicating: That the proposal from the Windsor-Essex Youth Climate Council for a pop-up temporary separated bike lane on University Avenue BE ENDORSED. <b>BE APPROVED</b>; and,</p> <p>That City Council <b>ENDORSE</b> the creation of a pilot project for temporary separated bike lanes along University Ave. in 2022; and,</p> <p>That Administration <b>CONSULT</b> with external stakeholders including the University of Windsor, the DWBIA, Bike Windsor-Essex and other organizations or groups as appropriate to develop a pilot project for separated bike lanes along University Ave.; and,</p> <p>That Administration <b>BE REQUESTED</b> to report back to Council with a more detailed outline of the pilot project related to consistency including but not limited to financial implications and the following:</p> <ul style="list-style-type: none"> <li>• Administration would engage with the University of Windsor to identify any potential funding or cost-sharing;</li> <li>• Administration, working collaboratively across departments, would develop design alternatives for the University Avenue corridor;</li> <li>• These alternatives would be presented to stakeholders in a public consultation program; and,</li> <li>• Administration would report back to Council with a recommended alternative, results of public consultation, and cost estimates to seek Council's approval for construction as well as for funding approval of associated capital and operating costs.</li> </ul>	

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Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
October 25, 2021	CR475/2021 CR452/2021	C 123/2021	Commissioner, Community Services	<p>I. That City Council <b>DIRECT</b> Administration to work with the consultant to develop different costing options for the final detailed design of the Festival Plaza that vary in price, and once completed, undertake public and stakeholder consultations on those designs. This will give Council the opportunity to determine the level of investment that should be made at Festival Plaza; and,</p> <p>II. That City Council <b>DIRECT</b> the Manager of Parks Development to apply for a site-specific amendment to the Official Plan and Zoning By-law 8600 to allow the necessary buildings and structures within Festival Plaza to extend above the crown of the pavement of Riverside Drive as all potential options will require an amendment; and,</p> <p>III. That City Council <b>DIRECT</b> Administration to create a detailed connectivity plan, including public consultation, between the riverfront and the adjacent areas along the CRIP footprint with special consideration for downtown areas. The plan should not include tunnels underneath Riverside Drive but rather should have multiple access points to link the northside of Riverside Drive to the southside of Riverside Drive focusing on pedestrian safety and include options for physical design changes to Riverside Drive; and further,</p> <p>IV. That City Council <b>DIRECT</b> Administration to prepare a comprehensive Council report that incorporates all of the above recommendations.</p>	

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
October 25, 2021	CR476/2021 CR452/2021	C 129/2021	Commissioner, Community Services	<p>That City Council <b>APPROVE</b> the design of the building and the terraces for the Legacy Beacon as the new home for Streetcar No. 351, located on the waterfront North of Riverside Drive at the foot of Caron Avenue in Legacy Park (Appendix A); and,</p> <p>That the City Planner <b>BE DELEGATED</b> the authority to approve the Site Plan Control Application and <b>BE AUTHORIZED</b> to approve minor changes to the design to allow for the construction for a permanent building (Legacy Beacon) to house Streetcar No. 351; and,</p> <p>That City Council <b>APPROVE</b> and pre-commit \$1,000,000 in 2023 from the Central Riverfront Festival Plaza (PFO-003-15) for the incremental construction costs needed at the Legacy Beacon; and further,</p> <p>That Administration <b>REPORT BACK</b> to Council with a business case for the concession/terrace area prior to the 2022 budget deliberation meetings or as soon as possible thereafter.</p>	

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Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
November 1, 2021	CR496/2021 CSPS 163	SCM 329/2021 & S 51/2021	Commissioner, Community Services	<p>That the report of the Senior Manager of Facilities dated May 13, 2021 entitled "CQ 4-2021 - Proposal for Council consideration to provide menstrual hygiene products in select municipal buildings free of charge" <b>BE RECEIVED</b> for information; and,</p> <p>That Council <b>APPROVE</b> a 1-year pilot program-Option C as outlined in the administrative report, to provide free menstrual products in public women's, men's, universal and family washrooms at the locations listed below:</p> <ul style="list-style-type: none"> <li>• WFCU Centre</li> <li>• Windsor Water World</li> <li>• Windsor International Aquatic and Training Centre</li> <li>• Capri Pizzeria Recreation Complex</li> <li>• 350 City Hall Square W.</li> <li>• 400 City Hall Square E; and,</li> </ul> <p>That the estimated cost of \$19,000 plus HST <b>BE FUNDED</b> from the City's Budget Stabilization Reserve (BSR) Fund; and further,</p> <p>That the City's Advisory Committees, Boards and Commissions (ABC's) <b>BE MADE AWARE</b> of the pilot program and <b>BE REQUESTED</b> to adopt a similar program at their facilities where applicable; and,</p> <p>That Administration <b>REPORT BACK</b> to Council with a six month interim report to provide a status update, and after one year with the results of the pilot program to request annual operating funds through the 2023 budget process.</p>	

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
November 1, 2021	CR497/2021 CSPS 164	SCM 333/2021 & S 132/2021	Commissioner, Community Services	<p>That the report of the Cultural Development Coordinator and Manager of Culture &amp; Events dated September 16, 2021 entitled "Update of Round 2 of the Arts, Culture and Heritage Fund 2021 – City Wide" <b>BE RECEIVED</b> for information; and,</p> <p>That Administration <b>REPORT BACK</b> during the 2022 budget deliberations with potential increases to the Arts, Culture and Heritage Fund Grant Program funding envelope that matches and keeps pace with growth in the community; and,</p> <p>That Administration <b>BE DIRECTED</b> to investigate the possibility of private sector partnerships to augment the funding envelope that this program delivers to the community.</p>	
November 15, 2021	CR520/2021 ETPS 867	SCM 363/2021 & S 136/2021	Commissioner, Infrastructure Services	<p>That the report of Transportation Planning Senior Engineer dated September 27, 2021 entitled "2019 Road Safety Report – City-Wide" <b>BE RECEIVED</b> for information; and further,</p> <p>That the data in this report <b>BE REVIEWED</b> and <b>BROUGHT FORWARD</b> when decisions related to development patterns and other investment in infrastructure are being considered including but not limited to opportunities for development or planning.</p>	
December 13, 2021	B34/2021 CR419/2021	C 113/2021	Commissioner, Community Services	<p>That the report of the Project Administrator dated August 27, 2021 entitled "Proposed Artificial Turf Sports Field - Ward 6 &amp; 7" <b>BE REFERRED</b> back to Administration to continue to explore artificial turf options with stakeholders for Council's consideration.</p>	

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Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
December 13, 2021	B38/2021	C 171/2021	Commissioner, Corporate Services / Chief Financial Officer / City Treasurer	<p>That this report with regards to the Power to Impose a Tax on Vacant Residential Units <b>BE RECEIVED</b> for information; and further,</p> <p>That City Council <b>APPROVE</b> the development of a Vacant Residential Unit Tax program for the City of Windsor; and further,</p> <p>That Administration <b>BE DIRECTED</b> to conduct further research in terms of designing and implementing a Vacant Residential Unit Tax program inclusive of community consultation and that a fully developed program be brought back to City Council for approval prior to implementation; and further,</p> <p>That City Council <b>APPROVE</b> the use of funding from the Budget Stabilization Reserve to offset any shortfall in the projected revenue up to the \$100,000 that has been included in the 2022 Operating Budget in the event that the implementation of a Vacant Residential Unit Tax program be delayed.</p>	
December 13, 2021	B47/2021	Clerk's File: GH/14271	Commissioner, Human & Health Services	<p>That the Executive Director Housing and Children's Services <b>BE REQUESTED</b> to report back to the Community Services and Parks Standing Committee related to pressures specific to the Rent Assistance Program in 2022</p>	

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
December 20, 2021	CR555/2021 ETPS 864	SCM 361/2021, C 154/2021 & AI 19/2021	Commissioner, Corporate Services Chief Financial Officer & City Treasurer	<p>1) That City Council <b>RECEIVE</b> the report of the Supervisor of Environmental Sustainability &amp; Climate Change dated October 7, 2021, entitled "Response to Council directive regarding applying a climate lens to the City's purchasing practices – City Wide"; and,</p> <p>2) That City Council <b>APPROVE</b> Administration proceeding with identified strategies for 2021/2022 including:</p> <ul style="list-style-type: none"> <li>• Form an internal Sustainable Purchasing Team;</li> <li>• Update current purchasing procedures/documents to ensure environmental sustainability and climate change is being considered;</li> <li>• Update the City's Sustainable Purchasing Guide (2015) to reflect updates for climate change considerations; and</li> <li>• Join the Canadian Collaboration for Sustainable Procurement for 2021/2022; and,</li> </ul> <p>3) That Administration <b>REPORT BACK</b> to City Council by the third quarter (Q3) 2022 with a report on achievements and possible next steps.</p>	
January 17, 2022	CR19/2022 CR543/2021 Clause 7, 8 & 9	C 141/2021 & AI 1/2022	Commissioner, Infrastructure Services	<p>...7. That the annual operating cost requirements <b>BE REFERRED</b> to the 2023 budget.</p> <p>8. That Administration <b>BE DIRECTED</b> to report back to Council with a by-law and policy amendment for Council consideration that provides for options to add signalized traffic management tools at school crossing checkpoints on arterial roadways where they do not currently exist and are not likely to meet the full scope of warrant criterion as is currently applied and that this information <b>BE BROUGHT FORWARD</b> to Council by the 2nd quarter of 2022.</p> <p>9. That Administration <b>BE DIRECTED</b> to report back specifically related to the school crossing at the Cabana and Caron/Clara intersection with potential funding options to install a pedestrian activated traffic light at that location.</p>	



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Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
January 17, 2022	CR20/2022	C 6/2022	Chief Administrative Officer	<p>That City Council <b>APPROVE</b> waiving the fees associated with the BIA Parklet, Curbside and Sidewalk Cafes for 2022; and,</p> <p>That City Council <b>APPROVE</b> increasing the current 15 minutes free parking via the City of Windsor Parking App to 60 minutes, and also include surface parking lots; and...</p> <p>That the financial impacts from these recommendations <b>BE REPORTED</b> to City Council as part of the 2022 Quarterly Variance reports as COVID 19 pandemic costs; and,</p> <p>That the following recommendation <b>BE DEFERRED</b> to the January 31, 2022 Council Meeting to allow for administration to provide additional information related to the financial impacts of waiving licence fees, and deferring the business licence deadline beyond June 30, 2022, to the next calendar year, including waiving penalties/interest charges:</p>	

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
January 31, 2022	CR36/2022 CSPS 175	SCM 9/2022 & S 144/2021	Commissioner, Human & Health Services	<p>That the report of the Coordinator of Housing Administration &amp; Policy dated October 28, 2021 entitled "Rent Supplement Program Expiries and Mitigation Strategy – City Wide" <b>BE RECEIVED</b> for information; and,</p> <p>That the Corporation of the City of Windsor <b>REQUEST</b> the Province of Ontario and Government of Canada to provide further financial support to extend funding for rent supplement/housing allowance programs and include reference to impacts of the sunsetting of rent supplement and housing allowance programs including specific data points; and,</p> <p>That the Association of Municipalities of Ontario (AMO) <b>BE REQUESTED</b> to quantify these impacts province-wide; and,</p> <p>That the resolution <b>BE FORWARDED</b> to Windsor and Essex County Members of Parliament (MPs), Windsor and Essex County Members of Provincial Parliament (MPPs), the Federation of Canadian Municipalities (FCM), the Association of Municipalities of Ontario (AMO), the Ontario Municipal Social Services Association (OMSSA), the Ministry of Municipal Affairs and Housing, and the Premier of Ontario; and further,</p> <p>That, should the sunsetting of rent supplement and housing allowance programs proceed, the impacts <b>BE REPORTED</b> to Council prior to the March 31, 2022 deadline along with options to mitigate those impacts.</p>	
February 14, 2022	CR57/2022	C 18/2022	Commissioner, Infrastructure Services	<p>That the report of the Commissioner of Legal &amp; Legislative Services dated January 31, 2022 entitled "Response to CQ 24-2021 - By-law to Require All Property Owners to Maintain Their Properties Free from Rodents and Further Researching Best Practices from Other Municipalities - City Wide" <b>BE RECEIVED</b> for information; and further,</p> <p>That administration <b>BE DIRECTED</b> to report back at a future date on the data collected and potential strategies to target the issue of rodents in our community; and further,</p> <p>That Administration <b>BE DIRECTED</b> to initiate an education and awareness campaign so residents are more aware of the existing Rodent Extermination Program.</p>	

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Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
February 14, 2022	CR70/2022 CR47/2022 CR542/2021	C 169/2021 & AI 2/2022	Chief Administrative Officer	That the report of the (Acting) Executive Initiatives Coordinator dated October 29, 2021 entitled "Streamlining Approvals to Enable Rapid Execution of Council's Vision and Direction" <b>BE REFERRED</b> to a Strategic Planning Session of Council.	
February 28, 2022	CR82/2022	C 28/2022	Commissioner, Infrastructure Services	That the Street Lighting Policy, attached as Appendix B of this report, <b>BE ADOPTED</b> ;  That the Local Improvement Policy, attached as Appendix A of this report, <b>BE ADOPTED</b> ; and,  That the annual operating cost requirements <b>BE REFERRED</b> to the 2023 budget process.	
March 21, 2022	CR98/2022	Clerk's File: SW2022	Commissioner, Infrastructure Services	That the correspondence from the Friends of the Court dated February 14, 2022 regarding the condition of Brock Street between Sandwich Street and Peter Street <b>BE RECEIVED</b> for information; and further,  That Administration <b>REPORT BACK</b> outlining the cost differential between repaving Brock Street between Sandwich Street and Peter Street during the reconstruction phase of Sandwich Street instead of a stand alone project after the reconstruction, when a response to CQ 3-2022 asked on February 14, 2022 requesting a report outlining how deficient residential roads not in the 10 year capital budget will be addressed is brought forward to Council.	
March 21, 2022	CR102/2022 CR538/2020	C 187/2020 & AI 21/2021	Commissioner, Human & Health Services	That the report of the Senior Legal Counsel dated September 18, 2020 entitled "Council Question CQ23-2019 - Payday Loan Establishments - City Wide" <b>BE RECEIVED</b> for information; and further,  That Administration <b>PROCEED</b> with establishing a cross-sectoral committee with the appropriate partners and representatives to acquire local information and develop a strategy to distribute education materials regarding alternative financial options and supports; and,  That Administration <b>REPORT BACK</b> to the Community Services Standing Committee after one year with a summary of work completed to date.	

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
April 11, 2022	CR139/2022	C 20/2022	Commissioner, Infrastructure Services	<p>1. That the report of the Policy Analyst dated February 1, 2022 entitled “Cost of Adding the BIAs as Community Safety Zones” <b>BE RECEIVED</b> for information; and,</p> <p>2. That Traffic By-law 9148 <b>BE AMENDED</b> to implement Community Safety Zones in all of the Business Improvement Areas (BIAs); and, that the City Solicitor <b>BE DIRECTED</b> to prepare the necessary documents to amend the by-law; and further,</p> <p>3. That the required ongoing annual maintenance costs associated with the signs installed for Community Safety Zones in the BIAs <b>BE REFERRED</b> to the 2023 Operating Budget, and that the \$48,000 in capital costs <b>BE FUNDED</b> in the manner detailed in the Financial Matters section of the report.</p>	
April 11, 2022	CR150/2022 ETPS 887	SCM 85/2022 & S 29/2022	Commissioner, Infrastructure Services	<p>That Administration <b>BE AUTHORIZED</b> to initiate a Home Flood Protection Program on a pilot basis; and further,</p> <p>That Administration <b>REPORT BACK</b> to City Council on completion of the pilot program.</p>	
April 11, 2022	CR154/2022	C 61/2022	Commissioner, Legal & Legislative Services	<p>That the results of the email poll authorized by Mayor Drew Dilkens on Wednesday April 6, 2022 approving the following <b>BE CONFIRMED AND RATIFIED:</b></p> <p>That Council <b>DIRECTS</b> Administration to <b>SUSPEND</b> the Hybrid Work Policy effective immediately, and to ensure all staff are working in-office no later than May 1, 2022 and for Administration to <b>NOTIFY</b> City Council once a structured and effective implementation plan has been developed such that the Policy is able to be rolled-out in a manner that benefits the Corporation.</p>	

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Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
April 25, 2022	CR171/2022	C 54/2022	Commissioner, Legal & Legislative Services	<p>That the report of the (Acting) Licence Commissioner and the Executive Initiatives Coordinator dated March 25, 2022 entitled “Residential Rental Licensing By-law—Wards 1 &amp; 2” and draft by-law, “A By-law Respecting the Licensing of Residential Rental Housing Units,” attached as Appendix A, <b>BE RECEIVED</b> for information; and,</p> <p>That Council <b>APPROVE</b> the proposed residential rental licensing framework described in this report; and,</p> <p>That Council <b>APPROVE</b> the attached draft by-law, to be brought into effect upon the final implementation of the approved framework; and further,</p> <p>That Administration <b>REPORT BACK TO COUNCIL</b> on the results of the two-year pilot study within Wards 1 and 2.</p>	
April 25, 2022	CR184/2022 CSPS 181	SCM 112/2022 & S 39/2022	Commissioner, Community Services	<p>That the report of the Manager of Culture &amp; Events dated March 15, 2022 entitled “City of Windsor Lancaster Bomber FM 212 Progress Report 2019-2021 – Ward 3” <b>BE RECEIVED</b> for information; and further,</p> <p>That Administration <b>BE DIRECTED</b> to report to City Council regarding a fundraising strategy, a plan for assembly of the aircraft, and options to display the aircraft to the public once the assembly portion has been completed.</p>	
May 9, 2022	CR195/2022	C 1/2022	Commissioner, Infrastructure Services	<p>That the report of the Engineer II dated January 5, 2022 entitled “Response to CQ13-2021 – Basement Flood Risk Reduction Update – Ward 7” <b>BE RECEIVED</b> for information; and further,</p> <p>That administration <b>BE DIRECTED</b> to report back to Council on what effective monitoring program can be put in place to give early warning in order to mitigate future flooding events and make proper adjustments to the system as needed.</p>	

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
May 9, 2022	CR202/2022	C 69/2022	Commissioner, Corporate Services	<p>That City Council <b>RECEIVE</b> the information contained in the 2022 Tax Policy Report; and,</p> <p>That City Council <b>APPROVE</b> the following Tax Policy Principles which will be used to calculate the 2022 Final Property Tax Rates:</p> <ol style="list-style-type: none"> <li>1. That the Optional Tax Classes of office building, shopping center, parking lot/vacant commercial land, and large industrial CONTINUE to be used in the establishment of annual property tax rates.</li> <li>2. That Administration <b>CONTINUE TO MONITOR</b> the application of a Small Business Class and <b>REPORT BACK</b> to City Council for further direction as part of the 2023 Tax Policy report.</li> <li>3. That tax reductions for the first sub-classes of farmland awaiting development (FAD 1) <b>BE REDUCED ANNUALLY</b> by the allowed 10% starting in taxation year 2022 through to taxation year 2025.</li> <li>4. That tax reductions for the second sub-classes of farmland awaiting development (FAD 2) <b>BE ELIMINATED</b>.</li> <li>5. That the Municipality <b>CONFIRM</b> the threshold on the tax level for eligible new construction at 100%...</li> </ol>	
May 9, 2022	CR203/2022	C 72/2022	Commissioner, Corporate Services	<p>...That Council <b>APPROVE</b> the Operating &amp; Capital Budget timelines for the development of the 2023 Operating &amp; Capital budgets as outlined in Table A (Operating &amp; Capital Budget Timeline) of this report; and,</p> <p>That Administration <b>BE DIRECTED</b> to bring forward a 2023 Operating Budget that provides options to meet Council's fiscal targets status quo from the 2022 Budget Deliberation process with a 0% tax increase option along with 5% departmental reduction targets being brought forward for each department and that this also apply to all City Agencies, Boards, and Commissions (ABCs); and,...</p>	

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Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
May 9, 2022	CR209/2022	SCM 121/2022 & S 42/2022	Commissioner, Corporate Services	<p>That the report of the Community Energy Plan Administrator dated April 8, 2022 entitled "Science Based Targets for GHG Reduction – City Wide" <b>BE RECEIVED</b> for information; and,</p> <p>That City Council <b>APPROVE IN PRINCIPLE</b> Windsor's Science Based Targets of a 68% reduction in city-wide emissions (scope 1 and 2) and a 55% reduction in corporate-wide emissions (scope 1 and 2) below 2005 baseline by 2030; and,</p> <p>That City Council <b>APPROVE IN PRINCIPLE</b> a NET ZERO Target for 2050; and.</p> <p>That Administration <b>BE DIRECTED</b> to report back with an updated strategy to reach these targets by November 2023 that considers implementation timelines, resourcing and financial impacts of meeting science-based targets; and further,</p> <p>That Administration <b>BE DIRECTED</b> to send a letter to the County of Essex and City of Detroit requesting their support of Windsor's Science Based Targets for GHG Reduction.</p>	
May 9, 2022	CR 222/2022	SW2022 15	Commissioner, Corporate Services	<p>That Administration <b>BE DIRECTED</b> to bring back a report before the next winter season, on possible ways that we can address the large gap between the demand for Snow Angels and the number of residents that are assisted. Options should include, but not be limited to improving our recruiting efforts of volunteers and/or providing the service with a set fee or no fee.</p>	

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
May 30, 2022	CR228/2022	C 82/2022	Commissioner, Community Services	<p>That the report of the Executive Initiatives Coordinator dated May 4, 2022 entitled "CQ 7-2022 - Response to CQ 7-2022 - Expansion of Dog Parks within the City - City Wide" <b>BE RECEIVED</b> for information; and,</p> <p>That Administration <b>BE DIRECTED</b> to begin the process of adding two additional dog parks at Oakwood Park and Elizabeth Kishkon Park after the community has <b>BEEN CONSULTED</b> as outlined in the Dog Park Policy; and,</p> <p>That these additional dog parks <b>BE FUNDED</b> as follows: reallocation of \$750,000 in 2022 PAYG funds and the reallocation and pre-commitment of \$130,000 in 2023 PAYG funds from capital project PFO-009-12 – Parks Bridges/Shelters/Buildings/Capital Rehabilitation Program to capital project PFO-010-17 – Dog Park Development, to be replaced with the transfer of \$880,000 from Fund 151 – Parkland Acquisition Reserve back to capital project PFO-009-12; and further,</p> <p>That Administration <b>REPORT BACK</b> to Council with potential edits to the Dog Park Policy to allow smaller, urban parks to be used as dog parks as well.</p>	



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Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
May 30, 2022	CR246/2022	SCM 145/2022	Commissioner, Corporate Services	<p>That the attached Internal Audit Summary report provided by PricewaterhouseCoopers LLP (PwC) for the period December 1, 2021 to April 30, 2022 comprised of the following:</p> <ul style="list-style-type: none"> <li>a) Summary of use of unallocated effort</li> <li>b) Complaints and Investigations</li> <li>c) Road Infrastructure Maintenance Processes VFM Internal Audit Report</li> <li>d) Smart City Cyber Risk Mitigation Internal Audit Report</li> <li>e) Management Action Plan Validation Report</li> <li>f) Annual Performance Report</li> </ul> <p><b>BE RECEIVED</b> for information; and,</p> <p>That City Council <b>AUTHORIZE</b> administration to proceed to implement the Management Action Plans as prescribed in the internal audit reports; and further,</p> <p>That City Council <b>DIRECT</b> administration to report on the progress of the implementation of the Management Action Plans and that such reports should coincide with the Auditor General's internal audit updates to City Council.</p>	
May 30, 2022	CR250/2022 Clause II	C 95/2022	Commissioner, Infrastructure Services	<p>I. That the report of the Project Administrator, Corporate Projects, dated May 18, 2022 entitled "Peace Fountain Replacement – Ward 6" and its appendices (attached) <b>BE RECEIVED</b> for information; and,</p> <p>II. That Council <b>DIRECT</b> Administration to <b>MOVE FORWARD</b> with Option 1: Floating Fountain design concept, and that Administration <b>PERFORM</b> public consultation and <b>BRING FORWARD</b> final design, costing and funding options for presentation to Council for the 2023 Capital Budget; and...</p>	
June 13, 2022	CR262/2022 Clause 5	C 91/2022	Commissioner, Corporate Services	<p>5. That Administration <b>BE DIRECTED</b> to further investigate and consider appropriate strategies in order to address the increasing impacts of inflationary pressures on the capital budget and report back on how to manage and address these pressures as part of the 2023 budget process.</p>	

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
June 13, 2022	CR 272/2022	C 98/2022	Commissioner, Community Services	<p>...That the results of the Consultant's report for a new outdoor ice rink at City Hall <b>BE REFERRED</b> to the 2023 budget for funding required; and further,</p> <p>That Administration <b>BE DIRECTED</b> to work with representatives from All Saints Church for alternatives/options for the next skating season.</p>	
June 13, 2022	CR273/2022 CR208/2022 ETPS892	SCM 120/2022 & S 14/2022	Commissioner, Infrastructure Services	<p>That Local Improvement works for storm sewers, curb and gutter for those street segments not yet constructed to the municipal standard within the area bounded by E.C. Row Avenue to the north, Woodward Boulevard to the west, Division Road to the south, and Riberdy Road to the east, as shown on drawing 4M-206 <b>BE RECOMMENDED</b> to future Capital Budgets and prioritized relative to their technical scoring, subject to cost-sharing for such works as established by CR554/2019; and,</p> <p>That WSP Canada Inc. firm <b>BE APPOINTED</b> as the Drainage Engineer to make an examination of, and prepare a Drainage Report for the repair and improvement to, the Dawson Drain between Division Road and the O'Neil Drain and to the O'Neil Drain from south of Hallee Crescent to Division Road under section 78 of the Drainage Act; and further,</p> <p>That Administration <b>BE DIRECTED</b> to report back to Council once the Drainage report for the repair and improvement of the Dawson Drain is complete.</p>	

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Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
July 11, 2022	CR284/2022	C 105/2022	Commissioner, Corporate Services	<p>...That the Clerk and CFO/City Treasurer <b>BE AUTHORIZED</b> to <b>UNDERTAKE</b> and <b>EXECUTE</b> any and all documents and agreements as necessary to complete the long-term borrowing, satisfactory in legal form to the City Solicitor and financial/technical form to the City Treasurer; and further,</p> <p>That the CFO/City Treasurer <b>BE INSTRUCTED</b> to report back to City Council the results of the long-term borrowing at the earliest opportunity following completion; and further,</p> <p>That in the event Council is determined to be “Lame Duck” during the period commencing August 19, 2022 and ending November 14, 2022 the outgoing Council is <b>AUTHORIZED</b> to pass any by-laws deemed to be necessary or appropriate in connection with the issuance of one or more debentures; and,</p> <p>That the City Solicitor <b>BE AUTHORIZED</b> to prepare all necessary by-laws.</p>	
July 11, 2022	CR304/2022 Clause IV	C 107/2022	Commissioner, Community Services	IV. That Administration <b>BE DIRECTED</b> to conduct a second round of public consultations regarding Lanspeary Park overall redevelopment in conjunction with the public pool consultation; and...	
July 25, 2022	CR311/2022	C 118/2022	Commissioner, Corporate Services	<p>That the 2021 Annual Investment Compliance Report for the year ending December 31, 2021 <b>BE RECEIVED</b> for information; and further,</p> <p>That Administration <b>REPORT BACK</b> on ways to broaden the City of Windsor's portfolio and access other Joint Investment Boards (JIBs) that are endorsed by the Association of Municipalities of Ontario (AMO) and the Municipal Finance Officers' Association of Ontario (MFOA), including the benefits and drawbacks of investing in these other financial vehicles.</p>	

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
July 25, 2022	CR327/2022 CSPS 188	SCM 201/2022 & C 85/2022	Commissioner, Human & Health Services	<p>That the report of the Coordinator of Housing Administration &amp; Policy dated May 9, 2022 entitled "Rent Supplement Program Expiries and Mitigation Update - City Wide" <b>BE RECEIVED</b> for information; and,</p> <p>That Administration <b>BE DIRECTED</b> to send correspondence to the Premier of Ontario, the Minister of Municipal Affairs and Housing, local Members of Provincial Parliament (MPPs), and the Association of Municipalities of Ontario (AMO), outlining the challenges of the sunseting of the rent supplement and housing allowance programs and urging the government to provide funding to address the shortfalls outlined in the report; and further,</p> <p>That Administration <b>REPORT BACK</b> to Council with options on how to address those funding shortfalls.</p>	
July 25, 2022	CR333/2022 Clause 1f	C 111/2022	Commissioner, Corporate Services	<p>1. That City Council <b>DELEGATE</b> authority to the Chief Administrative Officer to approve the following, for the sole purpose of submitting grant applications:</p> <p>f. That City Council <b>DIRECT</b> Administration to provide a report on projects being submitted for grants which are over \$1,000,000 in potential grant funding for approval of the projects being recommended.</p>	
July 25, 2022	CR334/2022	C 123/2022	Commissioner, Corporate Services	<p>That the report of the Executive Director of Human Resources dated July 11, 2022 entitled "Salary Market Review 2019 - 2020 - Non-Union and CAO/CLT - City Wide" <b>BE REFERRED</b> back to administration to allow for the 2019/2020 and the 2021/2022 salary market review to be conducted by a new consultant.</p>	

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Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
August 8, 2022	CR352/2022	C 140/2022	Commissioner, Infrastructure Services	<p>That City Council <b>APPROVE</b> the \$743,500.00 for the project recommended in this report for submission to Intake 3 for the Investing in Canada Infrastructure Program (ICIP) – Public Transit; and,</p> <p>That City Council <b>SUPPORT</b> the use of \$90,000 in funding previously approved in the 2022 Capital Budget for use in this project and <b>PRE-COMMIT</b> the use of 2024 funds, previously approved in principle in project TRN-003-22 for immediate use; and,</p> <p>That City Council <b>AUTHORIZE</b> the Chief Administrative Officer to sign and submit applications to Intake 3 for the Investing in Canada Infrastructure Program (ICIP) – Public Transit, subject to the documents being satisfactory in technical content to the Commissioner of Infrastructure Services, or designate, in financial content to the City Treasurer or designate, and in legal form to the Commissioner of Legal &amp; Legislative Services; and,</p> <p>That in the event the City receives written confirmation, of the Grant funding being awarded to the City, the grant funding awarded is no less than the Project’s costs outlined in the Financial Matters section herein, implementation of the Project does not result in a need for additional city funding to be approved by City Council and where the Grant provider confirms that expenditures as of that date are eligible, then City Council <b>APPROVES</b> the following recommendations:...</p> <p>That should the City not be successful in this grant submission, a communication report <b>BE PROVIDED</b> to inform City Council.</p>	

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
September 6, 2022	CR374/2022 ETPS 907	SCM 217/2022 & S 76/2022	Commissioner, Infrastructure Services	<p>That Administration <b>BE DIRECTED</b> to install speed humps and associated signs and pavement markings on Dandurand Avenue between Piazza Street and Northwood Street, and Partington Ave. between College Avenue to Tecumseh Road; and,</p> <p>That Administration <b>BE DIRECTED</b> to include the seven additional signatures that were provided in the addendum (attached) to approve speed humps for Partington Avenue; and further,</p> <p>That Administration <b>BE REQUESTED</b> to report back to a future meeting of Council to provide a review of the Speed Hump Policy and options to approve the same.</p>	
September 6, 2022	CR390/2022 CSPS 191 Clause h	SCM 235/2022 & C 112/2022	Commissioner, Human & Health Services	<p>a) That the report of the Coordinators of Housing Administration and Development dated June 27, 2022 entitled "Housing Hub Consultation and Architectural Feasibility Study Update" <b>BE RECEIVED</b> for information; and...</p> <p>h) That the Executive Director, Housing &amp; Children's Services <b>REPORT BACK</b> on:</p> <ul style="list-style-type: none"> <li>• potential sites for the Housing Hub</li> <li>• the findings of the preliminary work completed to support a recommendation to enter into negotiations to acquire and/or build and/or renovate a property</li> <li>• the outcome of applications made related to capital and/or operating funding</li> <li>• any capital funding required for the acquisition, renovation or construction of the proposed Hub, as well as for any ongoing operating funding required to maintain the asset and deliver the services; and further...</li> </ul>	

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Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
September 6, 2022	CR393/2022 CSPS 194	SCM 238/2022 & SCM 172/2022	Commissioner, Human & Health Services	<p>That the additional information memo of the Executive Director of Housing &amp; Children's Services dated August 3, 2022 regarding the motion from the Housing &amp; Homelessness Advisory Committee of their meeting held June 21, 2022 and Report No. 14 of the Housing &amp; Homelessness Advisory Committee entitled "Barriers faced by the 2SLGBTQIA+ community in finding appropriate housing and housing services" from their meeting held June 21, 2022 <b>BE RECEIVED</b>; and,</p> <p>That Administration <b>BE DIRECTED</b> to provide a report in 2023 outlining the next steps regarding the proposed training initiative; and further,</p> <p>That Council <b>BE ADVISED</b> that the administrative memo will be included in the upcoming Housing &amp; Homelessness Advisory Committee meeting agenda for their September 20, 2022 meeting.</p>	
September 6, 2022	CR399/2022 Clause 8	C 150/2022	Commissioner, Human & Health Services	<p>8. That the Executive Director of Housing and Children's Services or their designate <b>REPORT</b> to City Council on the outcome of the capital developments; and further,</p>	
September 26, 2022	CR422/2022 Clauses IX & XI	C 161/2022	Commissioner, Economic Development & Innovation	<p>...IX. That City Council <b>DIRECT</b> Administration to facilitate a presentation by Power Advisory to Essex County Council at their earliest opportunity; and further, pursuant to approval of the Recommendations noted above; and,</p> <p>...</p> <p>XI. That Administration <b>CONTINUE TO REPORT BACK</b> regularly on the progress of council-approved initiatives to address energy supply issues in our community.</p>	
September 26, 2022	CR424/2022 Clause III	C 157/2022	Commissioner, Infrastructure Services	<p>...III. That Administration <b>REPORT BACK</b> to Council on proposed options to collect costs from the benefiting properties related to servicing charges for municipal services (mainline sewers and private drain connections) that would offer options for payment terms similar to local improvement payments.</p>	

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
September 26, 2022	CR430/2022	Clerk's File: MMA/14375 15	Commissioner, Legal & Legislative Services	<p>That the motion presented by Councillor Holt and seconded by Councillor Bortolin at the September 26, 2022 City Council meeting indicating:</p> <p><b>WHEREAS</b> the Government of Ontario, through the Minister of Municipal Affairs and Housing, has introduced Bill 3 which is described as "An Act to amend various statutes with respect to special powers and duties of heads of council"...</p> <p>And further, that Council direct the Clerk to ensure that a copy of this resolution be provided to the Premier of Ontario, the Minister of Municipal Affairs and Housing, the "Standing Committee on Heritage, Infrastructure and Cultural Policy", Windsor and Essex County's MPPs, the Association of Municipalities of Ontario, and other Municipalities in Ontario.</p> <p><b>BE REFERRED</b> back to Administration to provide a report to Council within this calendar year.</p>	
November 28, 2022	CR501/2022 Clause VIII	C 191/2022	Commissioner, Infrastructure Services	<p>I. That City Council <b>RECEIVE</b> the Investing in Canada Infrastructure Plan (ICIP) Grant Application report dated November 17, 2022, along with the report from IBI Group titled "Transit Windsor Garage Feasibility Study" dated October 28, 2021 provided in Schedule A; and further,</p> <p>II. That City Council <b>ENDORSE</b> the Transit Support Projects outlined in the body of this report for inclusion in the ICIP Grant Application; and further...</p> <p>VIII. That given the dramatically higher cost estimate for the Transit Garage emanating from the detailed study recently completed by the IBI Group, City Council <b>DIRECT</b> Administration to re-evaluate the Transit Windsor Master Plan to determine how to best achieve the goals of the Master Plan and report back to Council as part of the Transit Master Plan Implementation Project update.</p>	
December 12, 2022	CR506/2022	CM 13/2022	Commissioner of Economic Development & Innovation	<p>That the report of the Senior Economic Development Officer dated November 28, 2022 entitled "International Comparators Project – Oxford University Blavatnik School of Government Research – City Wide" <b>BE RECEIVED</b> for information; and further,</p> <p>That administration <b>BE DIRECTED</b> to report to Council with the results of the study after its completion, for information purposes.</p>	



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Updated:2023-04-05

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
January 16, 2023	CR8/2023	C 222/2022	Commissioner of Economic Development and Innovation	1) That the report from the Community Energy Plan Administrator dated December 16, 2022 <b>BE RECEIVED</b> for information; and, 2) That City Council <b>ENDORSE</b> a Municipal Support Resolution to Capital Power for the addition of two peaking fired units (100 MW) at the East Windsor Cogeneration facility; and, 3) That City Council <b>DELEGATE</b> the issuance of a Municipal Support Confirmation Letter for Capital Power’s IESO proposal for the addition of two peaking fired units (100 MW) at the East Windsor Cogeneration facility (project specific) to the Chief Administrative Officer, satisfactory in technical content to the Commissioner of Economic Development and Innovation; and, 4) That City Council <b>DIRECT</b> Administration to collaborate with IESO, the Ontario Ministry of Energy, Northern Development and Mines, Enbridge Gas Inc., and local stakeholders as appropriate to support initiatives and actions that align with Pathways to Net-Zero; and, 5) That Administration <b>REPORT BACK</b> with a supplemental report providing details on emerging technologies and strategies related to decarbonization of the electrical grid; and, 6) That administration <b>REQUEST</b> IESO to consider developing policy initiatives that would facilitate the transition to green hydrogen.	

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
January 16, 2023	CR30/2023	Item 15	Commissioner, Infrastructure Services	<p><b>Whereas</b> there has been an increase in train whistle noise in the South Walkerville area of the City of Windsor, and;</p> <p><b>Whereas</b> the Essex Terminal Railway Company lines located east of Howard Avenue and west of Walker Road, are located in heavily populated residential areas, and;</p> <p><b>Whereas</b> residents regularly call with complaints regarding trains blowing whistles late at night, affecting those who live near these train tracks and <b>crossings</b>, and ask that train whistling be stopped between the hours of 21:00 and 07:00 hours unless absolutely necessary, and;</p> <p><b>Whereas</b> the process per Transport Canada to apply to stop train whistling begins with a Citizen or group expressing interest followed by the municipality consulting with the railway company;</p> <p><b>THEREFORE BE IT RESOLVED</b> that Council <b>DIRECT</b> Administration to follow the procedures of Transport Canada and engage with the railway company to initiate the process to request train whistling be limited and used only if absolutely necessary on the Essex Terminal Railway Company lines located east of Howard Avenue and west of Walker Road.</p>	
January 30, 2023	CR42/2023 DHSC 454	SCM 13/2023 & S 124/2022	Commissioner of Economic Development and Innovation	That the report of the Development and Heritage Standing Committee of its meeting held January 9, 2023 regarding, "Zoning Bylaw Amendment –Z 022-22 [ZNG-6787] & OPA 161 [OPA-6788] Passa Assoc 3821 King St - Ward 2" <b>BE DEFERRED</b> as requested by the applicant to the February 13, 2023 meeting of Council to allow for further consultation with administration	
January 30, 2023	CR48/2023 DHSC 460 Clause V&X	SCM 17/2023 & S 135/2022	Commissioner, Economic Development & Innovation & Commissioner, Legal & Legislative Services	<p>...V. Type That Conveyance Cost <b>BE SET</b> as follows:</p> <p>a. For alley conveyed to abutting lands zoned RD1.2, \$1.00 plus deed preparation fee and proportionate share of the survey costs as invoiced to The Corporation of the City of Windsor by an Ontario Land Surveyor.</p> <p>b. For alley conveyed to abutting lands zoned ID1.1, \$5.00 per square foot without easements and \$2.50 per square foot with easements.</p> <p>...</p> <p>X. That this information <b>BE BROUGHT FORWARD</b> when this report proceeds to Council</p>	

### Outstanding Council Directives Tracking Log

Updated:2023-04-05

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
January 30, 2023	CR51/2023	C 204/2022	Commissioner, Infrastructure Services	That the report of the Technologist III dated November 23, 2022, entitled “Streamlining Right-of-Way Division Approvals to Enable Rapid Execution of Council’s Vision and Incorporating Heritage Features into the Encroachment Policy - City Wide” <b>BE REFERRED</b> back to administration to provide further information on best practices from other municipalities.	
February 27, 2023	CR103/2023 DHSC 477	SCM 54/2023 & C 255/2022	Commissioner, Legal and Legislative Services & Commissioner of Economic Development & Innovation	<p>I. That City Council <b>DIRECT</b> the Planning Division to undertake a comprehensive review and update of the Sign By-law 250-2004, related to Paper Copy Billboard and Electronic Change Copy Billboard Ground and Wall Signs on private property; and,</p> <p>II. That City Council <b>APPROVE</b> a one-year moratorium on permits for the installation of New Billboards and retrofitting of existing Paper Copy Billboards to Electronic Change Copy Billboards to allow for the Planning Division to complete its review; and,</p> <p>III. That the Planning Division <b>PROVIDE</b> Council with recommendations for Amendments to the Sign By-law related to Paper Copy Billboard and Electronic Change Copy Billboard Ground and Wall Signs, for a decision by Council prior to the expiry date of the moratorium.</p> <p>IV. That Administration <b>PROVIDE</b> a status update of the review being undertaken at the August 23rd, 2023 meeting of the Development &amp; Heritage Standing Committee meeting.</p>	

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
February 27, 2023	CR106/2023	C 18/2023	Commissioner, Economic Development & Innovation	<p>That the report of the Executive Initiatives Coordinator, Office of the CAO and the Manager of Urban Design, Deputy City Planner, dated February 9, 2023, entitled “Impacts of Bill 108 and 109, More Homes for Everyone Act, 2022—Subsequent Challenges to the Development Application Process—City Wide” <b>BE RECEIVED FOR INFORMATION</b>; and further, ... That City Council <b>DIRECT</b> the Executive Director of Planning and the Commissioner of Economic Development and Innovation to pursue restructuring the Planning department to meet legislated obligations and growing development demands, improve cross-departmental collaboration, attract and retain qualified staff, and offer exceptional services that are flexible and responsive to business needs; and further,</p> <p>That City Council <b>DIRECT</b> the Chief Administrative Officer, as authorized through CAO By-law 218-2022, to hire any new positions in the Planning Department and approve any further actions required to operationalize the details of the restructuring as outlined in report C 18/2023; and further,</p> <p>That City Council <b>DIRECT</b> Administration to monitor operations subsequent to the changes implemented as a result of Bill 109, and provide reports on any cross-departmental impacts with recommendations to address those impacts; and further,</p> <p>That City Council <b>DIRECT</b> Administration to provide ongoing feedback to the Province through their respective associations in the best interests of the City of Windsor as the impacts of Bill 109 arise; and further, That Administration <b>BE DIRECTED</b> to track all variances and local costs that are required to put the legislation into effect, and that the information <b>BE FORWARDED</b> to a future meeting of Council.</p>	

## Outstanding Council Directives Tracking Log

Updated:2023-04-05

Meeting Date	Motion/ Resolution	Report Number	CLT Member/ Executive Director	Action	Status
February 27, 2023	CR107/2023	C 19/2023	Commissioner, Economic Development & Innovation	<p>That report C 19/2023 regarding the More Homes Built Faster Act – Bill 23 <b>BE RECEIVED</b> for information; and further,</p> <p>That City Council <b>DIRECT</b> Administration to provide ongoing feedback to the Province through their respective associations to convey the interests of the City of Windsor as the impacts of Bill 23 are realized; and further,</p> <p>That Administration <b>BE DIRECTED</b> to track all variances and local costs that are required to put the legislation into effect, and that the information <b>BE FORWARDED</b> to a future meeting of Council.</p>	

**Clerk's Note:** The listing of items prior to January 1, 2011 should not be considered complete at this point in time.

**Clerk's Note:** This summary chart is not intended to replace the actual minutes of all proceedings.