

City Council sitting as the BIA Board of Directors

Date: Thursday, March 9, 2023

Time: Immediately following the 4:00 o'clock p.m. Council meeting

Location: Council Chambers, 1st Floor, Windsor City Hall

All members will have the option of participating in person in Council Chambers or electronically and will be counted towards quorum in accordance with Procedure By-law 98-2011 as amended, which allows for electronic meetings. The minutes will reflect this accordingly. Any delegations have the option to participate in person or electronically.

MEMBERS:

Mayor Drew Dilkens

Ward 1 – Councillor Fred Francis

Ward 2 – Councillor Fabio Costante

Ward 3 – Councillor Renaldo Agostino

Ward 4 – Councillor Mark McKenzie

Ward 5 – Councillor Ed Sleiman

Ward 6 – Councillor Jo-Anne Gignac

Ward 7 – Councillor Angelo Marignani

Ward 8 – Councillor Gary Kaschak

Ward 9 – Councillor Kieran McKenzie

Ward 10 – Councillor Jim Morrison

ORDER OF BUSINESS

1. ORDER OF BUSINESS

2. CALL TO ORDER – Election of Chairperson

READING OF LAND ACKNOWLEDGEMENT

We [I] would like to begin by acknowledging that the land on which we gather is the traditional territory of the Three Fires Confederacy of First Nations, which includes the Ojibwa, the Odawa, and the Potawatomie. The City of Windsor honours all First Nations, Inuit and Métis peoples and their valuable past and present contributions to this land.

3. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

4. COMMENTS BY ONORIO COLUCCI, ACTING CHIEF ADMINISTRATIVE OFFICER

5. SUMMARY OF REQUESTS TO DATE—APPROVED By the CAO Pending Council (sitting as the BIA Board of Directors) Approval and Ratification—*(attached as Table 1)*

Note: Background Detailed information also attached

6. NEW BUSINESS

SUMMARY OF REQUESTS TO DATE—PENDING APPROVAL to be considered by Council (sitting as the BIA Board of Directors)—*(attached as Table 2)*

Note: Background Detailed information also attached

7. ADJOURNMENT

Table 1 - BIA Requests Approved by the CAO

Item	BIA	Description of Request	Status
1.1	Downtown BIA	Approval for the Downtown Windsor Business Revitalization Association (DWBRA) projects which are partially covered by grant funding. All of these matters have been approved by both the Board of the DWBIA and the Board of the DWBRA. The City has also committed itself to the Art Alley project as per its license agreement dated July 23, 2021.	Approved by the CAO.
1.2	Downtown BIA	Approval for expenses for Downtown Farmers' Market (running from April 1st-October 31st). Ongoing expenses include payroll, water, hydro, equipment and maintenance costs (as needed).	Approved by the CAO.
1.3	Downtown BIA	Approval for planning of the Ouellette Car Cruise and any related expenses. E.g. graphic design for the sponsorship proposal, marketing material etc.	Approved by the CAO.
1.4	Downtown BIA	Approval for ongoing expenses for the Downtown BIA such as; their upcoming audit, street cleaning, needle collection, floral beautification, commercial rent subsidies, broken window program, snow removal, hydro, water, rent, etc.	Approved by the CAO.
1.5	Downtown BIA	Approval for whether or not they can, during this transition period, still apply for grants on behalf of both the DWBIA and DWBRA and incur expenses related to grant applications, if any	Approved by the CAO.
1.6	Downtown BIA	Approval for payment of payroll expenses for the Downtown BIA.	Approved by the CAO.
1.7	Downtown BIA	Approval for authorization to sign an agreement that they will cover any taxes for an art installation which is part of their grant funding. The artist is requiring the DWBRA to sign an agreement stating that it will be responsible for any taxes, if applicable. The tax liability agreement (attached) has been drafted by the Miller Canfield, the DWBRA's legal counsel.	Approved by the CAO.
1.8	Walkerville BIA	Approval for payment for social media services and coordinator services.	Approved by the CAO.
1.9	Erie Street BIA	Approval for payment of the registration and dues to have the Carrousel of Nations event.	Approved by the CAO.
1.10	Ford City BIA	Increasing the number of the Executive Director's weekly work hours from 10 to 15 hours for the period in which Council is acting as the Board.	Approved by the CAO.

Table 2 - BIA Requests Pending Review and Decision

Item	BIA	Description of Request
2.1	Downtown BIA	Approval for equipment rental expenses for the installation/removal of traffic signage for parklets, patios, and sidewalk cafes.