"Private & Confidential"

IN-CAMERA AGENDA
STRIKING COMMITTEE

Monday, November 27, 2023
IMMEDIATELY FOLLOWING IN-CAMERA MEETING OF COUNCIL AT 2:30 P.M.
Room 139, 350 City Hall Square

(I) CALL TO ORDER

(II) MOTION TO APPROVE THE AGENDA AND MOVE IN-CAMERA FOR THE PURPOSE OF CONSIDERATION OF THE ITEMS OF BUSINESS

(III) AGENDA ITEMS

Item No.	Subject & Section - Pursuant to *Municipal Act*, 2001, as amended
1	Personal matter – about identifiable individual(s) – appointment of members to Active Transportation Panel/Age-Friendly Working Group/Community Public Art Working Group/Transit Windsor Working Group/Windsor Utilities Commission (1)

(IV) DISCLOSURE OF PECUNIARY INTEREST

(V) MOTION TO MOVE BACK INTO PUBLIC SESSION FOR THE PURPOSE OF ADOPTING RECOMMENDATIONS AND PROVIDING THE CLERK WITH INSTRUCTIONS

(VI) MOTION TO ADJOURN

STRIKING COMMITTEE AGENDA
MONDAY, NOVEMBER 27, 2023
(immediately following the 2:30 p.m., in-camera meeting)
Room 139, 350 City Hall Square

(1)
Consider appointments to the following Working Groups/Panel for the term 2023-2026. Mandates for each Group/Panel are attached. A campaign to recruit for positions on the Working Groups was undertaken in October of 2023. A package for each Group containing applications from persons who have expressed an interest in serving was previously distributed. Attached is a copy of the Mandate/Terms of Reference for each Group.

Active Transportation Expert Panel

Working Group Composition (7 members total)	Post-secondary student Elementary/secondary school student Senior/older adult Citizen recreational/commuter cycling Citizen recreational/commuter walking Transit advocate/user Citizen representing marginalized group and/or experiencing equity issues and/or having a lived experience of disability

Age-Friendly Windsor Working Group:

Working Group Composition (8 members total)	6 community members 2 City administration (1 from Recreation and 1 from Parks). No City Councillor will sit on the Age-Friendly Windsor Working Group.

Community Public Art Working Group

Working Group Composition (9 members total)	7 community members 2 members from City administration (1 from Culture and 1 from Parks)

Transit Windsor Working Group

Working Group Composition (6 members total)	1 representative of University of Windsor Students Association, 1 from the St. Clair College Student Representative Council, 1 representing secondary school students, 1 representing seniors 2 from the general community.

2. Consider the appointment of 1 citizen to the ***Windsor Utilities Commission***. In January of 2023, City Council approved the appointment of 4 citizens to the Windsor Utilities Commission with staggered terms (1 to 4 years) of the appointees. Doug Lawson was appointed for 1 year only and his term will be expiring. An advertising campaign was undertaken to recruit for the position and enclosed is a package containing applications from those persons who expressed an interest in filling the vacancy.

(3) Accept the resignation of Moustafa Yahfoufi on ***the Windsor Public Library Board*** and consider recommendations for filling the vacancy. The Public Libraries Act provides that appointments to the Library Board must be no less than 5 members and the Council appointees must be 1 less than the citizen appointees. With the resignation of Mr. Yahfoufi, the Council appointees are 3 and the citizen appointees are 3 which is in contravention of the *Libraries Act.* It is recommended that until the vacancy is filled, one member of Council resign and then can be reappointed when the citizen vacancy is filled. The current members of the Board are as follows:

Councillor Renaldo Agostino
Councillor Kieran McKenzie
Councillor Mark McKenzie
Nicole Daignault
Massimo De Menech
Marko Antonio Jovanovic
Moustafa Yahfoufi

NOTE: The Windsor Public Library at its meeting held November 21, 2023 accepted the resignation of Moustafa Yahfoufi.

THE CITY OF WINDSOR

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STRIKING COMMITTEE AGENDA

Active Transportation Panel

Active Transportation Expert Panel

Mandate and Terms of Reference – 2023 -2026

Mandate

- The shift to an Expert Panel will foster a conducive environment for informal idea exchange; facilitate in-depth discussions and will provide an opportunity for collaborative engagement and enable the Expert Panel to collectively develop and refine ideas.

- The Expert Panel will address all modes of active transportation, rather than predominantly focusing on bicycling and walking.

- This inclusive approach will ensure that all perspectives and transportation methods are adequately represented, resulting in a well-rounded and holistic strategy for promoting active transportation.

Composition/Membership

- The composition of the Active Transportation Expert Panel to be made up of both avid cyclers (young and experienced), and families. The aim is to have diverse representation including families, casual users, and young people, rather than solely focusing on commuters.

- The Active Transportation Master Plan implementation should focus on the needs of both groups.

- The Chair of the Active Transportation Expert Panel will be the Active Transportation Coordinator with the Transportation Planner Senior Engineer position and the Executive Director of Operations serving as alternates to the Chair.

- The number of members on the Active Transportation Expert Panel is seven (7).

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STRIKING COMMITTEE AGENDA

Age-Friendly Working Group

Age-Friendly Windsor Working Group Mandate and

Terms of Reference – 2023-2026

Mandate

- Review projects in partnership with City administration to ensure the process of continual improvement and enhancing age-friendliness.
- Work in partnership with City administration to develop an Action Plan to enhance Windsor's status as an Age-friendly community.
- Solicit input for issues that affect local seniors.
- Identify barriers to access by seniors to City services and programs.
- Form partnerships and building relationships in the community to educate, inform and improve quality of life for seniors.
- Make recommendations and provide advice to City administration regarding strategies that could be used by City administration to address the needs of seniors in the City of Windsor.
- Assist with community consultations facilitated by administrative staff.

Duties & Responsibilities

- Operate in partnership with City administration across relevant City departments that undertake work that might include or align with Age-friendliness.
- Assist with ongoing involvement with the WHO Global Network of Age-friendly Cities and Communities, including the 5 year planning and implementation cycle.
- Work alongside City Administration to implement an established Action Plan, track successes and opportunities.
- Liaise and where appropriate advise City administration and the Community Services Standing Committee in areas providing direct delivery of services and programs to seniors.
- Assist with ensuring that a variety of outreach methods are utilized in order to reach seniors from diverse communities.
- Liaise with the Coordinator – Community Programming and Development – to help ensure provision of opportunities for seniors.
- Assist with the development and maintenance of a resource/community partner catalogue and contact information

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STRIKING COMMITTEE AGENDA

Community Public Art

Community Public Art Working Group

Mandate and Terms of Reference - 2023-2026

Mandate

- Review all proposed public art projects, through established procedures and guidelines, on a project-by-project basis, in partnership with City administration.
- Review implementation and maintenance of public art inventory, and implementation of the accessioning and de-accessioning of components of the Public Art Policy, in partnership with City administration.
- Review proposed artwork gifts, bequests and donations to the City of Windsor according to established guidelines, and provide input and recommendations to City administration.
- Ensure that proper maintenance program of public artworks is in place and practiced, in collaboration with City administration.
- Liaise with the Cultural Development Coordinator – Public Art – to encourage the development of private sector public art and public-private partnerships for public art, and – as needed – assist with community consultations facilitated by municipal staff.

Duties and Responsibilities

- Operate in partnership with City administration across relevant City departments that undertake work that might include or align with public art (i.e. Culture & Events, Parks, Facilities, etc.).
- Review and provide input on recommendations proposed by Administration to Standing Committee and, ultimately, to Council.
- Liaise with the Cultural Development Coordinator – Public Art – to help ensure provision of opportunities for direct and informed public involvement in the direction and selection of public art work.
- Ensure governance of the policy is mindful and informed, in partnership with City administration.
- Ensure that Federal laws will apply including those regarding censorship and obscenity, in partnership with City administration.
- Liaise with the Cultural Development Coordinator – Public Art – to help provide regular opportunities to share information and provide community education on the public art program.

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Transit Windsor Working Group

Transit Windsor Working Group

Mandate and Terms of Reference – 2023-2026

Mandate

- The Transit Windsor Working Group will provide advice on:
- Policies and procedures with respect to the operation of conventional transit services in Windsor
- The extent of service hours and days of operation
- Operational rules and regulations relating to transit services
- The Transit Windsor Working Group will act in an advisory role to the Environment, Transportation and Public Safety Standing Committee and Transit administration.
- To provide feedback and input on service development and improvements.

Duties and Responsibilities

- Review proposed service changes for feedback
- Make suggestions for future service improvements
- Provide feedback on current operations and fare policies and suggested changes for same
- Provide feedback on customer-related policies/procedures