



RIGHT-OF-ENTRY PERMIT APPLICATION

To the Commissioner of Building Department:

THE UNDERSIGNED HEREBY MAKE APPLICATION FOR A RIGHT-OF-ENTRY PERMIT: (Please Print)
(Note: A survey must be submitted with this application):

LOCATION OF LANDS TO BE ENTERED:
(Municipal No. & Street)
(Reg. Plan No.) (Lot No.) (Lot Size)

Property Owner's Information (of lands to be entered upon): Applicant's Information

Table with 2 columns: Property Owner's Information and Applicant's Information. Rows include Name, Address, City, Postal Code, and Phone.

Name of Occupant of Lands to be entered: (if not same as owner):
Location of Work:

I, \_\_\_\_\_, hereby, make application to: (give brief description of work, and give description of building, fence or other structure to be repaired, altered or improved. Also specify time within which the work will be completed):

DECLARATION

I understand that the issuance of a permit shall not be deemed a waiver of any of the requirements of the Building By-law, or any other By-law of the City of Windsor, notwithstanding anything included in or omitted from the plans and other material filed in connection with this application.

I am the owner [ ] occupant [ ] named in the above application

I hereby certify that all the statements or representations contained herein or attached thereto are true and agree, if the permit is issued, not to depart from the plans and specifications approved by Planning and Building Development Services.

I hereby undertake and agree if a permit is issued under the provision of this By-law, to leave the adjoining lands entered upon in the same condition it was in prior to such entry. I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effects as if made under oath by virtue of the "Canada Evidence Act".

(Signature of Applicant) (Signature of Witness) (Date)

FOR OFFICE USE ONLY

001 6410 1579 - 0152710

PERMIT ISSUANCE AUTHORIZED BY:

(Signature of Director of Site Development)

PERMIT FEE: \$ RECEIPT NO.

CASH [ ] CHEQUE [ ] CREDIT CARD [ ]

REFERENCE NO.:

ZONING: BY-LAW:

ZONING APPROVED BY:

ISSUED BY:

DATE ISSUED:

ROLL NUMBER:

PERMIT NUMBER:

Wording to be on permit:



**RIGHT OF ENTRY PERMIT**

**BILL 114**

**FORM "B"**

CANADA )  
PROVINCE OF ONTARIO ) **IN THE MATTER OF BY-LAW NUMBER \_\_\_\_\_, being**  
COUNTY OF ESSEX ) **a by-law to authorize entry upon adjoining lands for the**  
TO WIT: ) **purpose of making repairs, alterations or improvements**

I, \_\_\_\_\_, of the City of Windsor in the County of Essex and  
Province of Ontario, **DO SOLEMNLY DECLARE**

1. I am the owner/ occupant of the building known as (Municipal Number) \_\_\_\_\_,  
\_\_\_\_\_ (Street), in the said City of Windsor.
2. The adjoining land is owned by \_\_\_\_\_ and occupied by  
\_\_\_\_\_ and known as (Municipal Number) \_\_\_\_\_,  
\_\_\_\_\_ (Street) in the City of Windsor, and I am desirous of entering upon the adjoining  
land for the purposes of effecting repairs, alterations or improvements to the said building, and the fence  
and other structures related thereto.
3. I have requested permission from the owner and occupant of the said adjoining lands to enter upon the  
same for the purpose of effecting such repairs, alterations or improvements, and have been refused such  
entry.
4. I have duly notified the owner and occupant of the adjoining lands of my intention to make application for  
a permit to enable me to enter the said adjoining lands for the purpose of making the said repairs,  
alterations or improvements.
5. I intend in good faith to make the said repairs, alterations or improvements to the said building, and it is  
not reasonably practicable to make such repairs, alterations or improvements without entry upon the said  
adjoining lands.

**AND I make this solemn declaration conscientiously believing it to be true and knowing it is of the same force and  
effect as if made under oath and by virtue of "THE CANADA EVIDENCE ACT".**

**DECLARED** before me at the City of Windsor in the County of Essex

this \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_

\_\_\_\_\_  
**A Commissionner, etc.**