

**AGENDA**  
and Schedule "A" to the minutes of the meeting of the  
**TOWN AND GOWN COMMITTEE**  
**Wednesday, November 16, 2016**  
**Walkerville Meeting Room, 3<sup>rd</sup> floor, City Hall**

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1. **CALL TO ORDER**

2. **DECLARATIONS OF CONFLICT**

3. **MINUTES**

Adoption of the minutes of the Town & Gown Committee meeting held February 23, 2016- **attached.**

4. **PRESENTATION**

Jeff Williams to provide a presentation relating to "Riverwest"

5. **BUSINESS ITEMS**

5.1 **Downtown Student Open House**

Update.

5.2 **Town & Gown 2016 Operating Budget - \$4.500**

Initiatives for 2016.

6. **NEW BUSINESS**

7. **DATE OF NEXT MEETING**

To be determined.

8. **ADJOURNMENT**

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Windsor, Ontario February 23, 2016

A meeting of the **Town and Gown Committee** is held this day commencing at 4:30 o'clock p.m. in Room 407, 400 City Hall Square East, there being present the following members:

Councillor John Elliott, Chair  
Councillor Fred Francis  
Councillor Irek Kusmierczyk  
Lena Angelidis  
Jane Boyd  
Mike Cardinal  
John Fairley  
Sarah Morris

**Guests in attendance:**

Gary Langill  
Bob Nagy

**Also present are the following resource personnel:**

Michael Cooke, Manager of Planning Policy  
Josette Eugeni, Transportation Planning Engineer  
John Revell, Chief Building Official  
Rob Vani, Manager of Inspections, Deputy Chief Building Official  
John Wolf, Senior Manager, Traffic Operations  
Karen Kadour, Committee Coordinator

**1. CALL TO ORDER**

The Chair calls the meeting to order at 4:30 o'clock p.m. and the Committee considers the Agenda being Schedule "A" **attached** hereto, matters which are dealt with as follows:

**2. DECLARATIONS OF CONFLICT**

None disclosed.

### 3. MINUTES

Moved by Councillor Francis, seconded by J. Fairley,  
That the minutes of the Town and Gown Committee of its meeting held  
November 16, 2015 **BE ADOPTED** as presented.  
Carried.

### 4. BUSINESS ITEMS

#### 4.1 Permit Parking

Josette Eugenie, Manager of Transportation Planning is present and available to answer questions. She provides the following comments relating to residential permit parking:

- The Residential Permit Parking Program is implemented in various areas of the City where institutions impact on the surrounding residential areas.
- A maximum of two Residential Vehicle Permits can be provided to each household. A property owner who does not live at the house is entitled to purchase one residential vehicle permit.
- The cost of the first Residential Vehicle Permit is \$30.00 and the second permit is \$15.00 annually.
- Any misuse or selling of Residential Permits will result in the Permit being revoked.

J. Fairley indicates an area of concern relates to parking on streets in the vicinity of St. Clair College.

Councillor Francis states a petition for permit parking must be signed by 90% of the property owners. He notes students are choosing to park gratuitously where they can.

The Chair advises complaints regarding illegal parking have been received in the area of St. Denis Hall, University of Windsor.

M. Cardinal expresses concern regarding "double duplexes", zoning (how many permit parking passes are issued) and the fact that there are four residences located at one address. He further adds there are individuals selling parking permits on Kijiji.

The Chair directs M. Cardinal to call By-law Enforcement to report the sale of parking permits on Kijiji.

J. Revell, Chief Building Official indicates this matter consists of two layers: parking on the street and the number of permits issued.

J. Revell states in terms of front/side yard parking, the Building Inspectors must deal directly with the property owner as they are unable to ticket directly.

The Chair thanks Josette Eugenie for her presentation.

#### **4.4 Front Yard Parking**

J. Revell states the most resource and cost effective solution to the issue of vehicle parking on residential front lawns is to transfer enforcement responsibilities to the parking Commissionaires. He notes an Administrative report on this matter will be going to City Council at a date to be determined.

In response to a question asked by J. Boyd regarding if the Commissionaires have the ability to ticket those parking on the front or side yards, will this quell the concerns of M. Cardinal and his neighbours, M. Cardinal responds affirmatively.

M. Cardinal reiterates the need to upgrade the street lighting from standard to residential standards in the 500 metre area surrounding the University of Windsor as a safety measure for students/pedestrians.

It is generally agreed Councillor Elliott will contact Enwin Utilities to determine the timeline for upgrading the lighting in the vicinity of the University of Windsor and will report back.

#### **4.2 Downtown Student Open House**

J. Boyd reports she along with J. Fairley have had discussions with the student presidents at the University of Windsor and St. Clair College regarding the Downtown Student Open House. It is suggested the event be held at the News Cafe.

Moved by Councillor Francis, seconded by M. Cardinal,

That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$1,500 for costs associated with the Downtown Student Open House to be held in 2016 on a date and venue to be determined.

Carried.

#### **4.3 Renewal of TGAO Membership**

Moved by Councillor Francis, seconded by J. Boyd,

That **APPROVAL BE GIVEN** to an expenditure in the upset amount of \$150 to renew the Town and Gown Association of Ontario membership for 2016.

Carried.

**4.5 Town & Gown 2016 Operating Budget - \$4,500**

M. Cardinal suggests funds from the 2016 Operating Budget be utilized for a member of the Town and Gown Committee to attend the TGAO Symposium to be held May 9-11, 2016 in Guelph, Ontario.

Councillor Kusmierczyk recommends the operating budget be used to move the mission of the Town and Gown Committee forward.

**5. NEW BUSINESS**

An e-mail from Reverend Scott McAllister, University Community Church dated February 19, 2016 is distributed and **attached** as Appendix "A" regarding the undertaking of a community clean up to be held for the end of the school term in April.

L. Angelidis distributes a flyer entitled "Our West End Presents Crime Prevention Town Hall" to be held March 1, 2016 in the C.A.W. Commons, University of Windsor, **attached** as Appendix "B".

In response to a question asked by M. Cooke regarding the boundaries of the "west end", L. Angelidis responds the west end extends from the Ambassador Bridge from Riverside to College to Caron Avenue.

J. Boyd questions if there have been garbage complaints. The Chair responds there were issues with garbage during the Christmas holidays, which have now been resolved. He thanks By-law Enforcement for their good work.

**6. DATE OF NEXT MEETING**

At the call of the Chair.

**7. ADJOURNMENT**

There being no further business, the meeting is adjourned at 5:35 o'clock p.m.

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CHAIR

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COMMITTEE COORDINATOR

**AGENDA**  
and Schedule "A" to the minutes of the meeting of the  
**TOWN AND GOWN COMMITTEE**  
Tuesday, February 23, 2016  
4:30 o'clock p.m.  
Room 407, 400 City Hall Square East

1. **CALL TO ORDER**

2. **DECLARATIONS OF CONFLICT**

3. **MINUTES**

Adoption of the minutes of the Town & Gown Committee meeting held November 17, 2015 - **attached.**

4. **BUSINESS ITEMS**

4.1 **Permit Parking**

The Manager of Transportation Planning will be available to answer questions.

4.2 **Downtown Student Open House**

Update.

4.3 **Renewal of TGAO Membership**

Letter dated January 4, 2016 from the TGAO regarding renewal of the TGAO Membership in the amount of \$150 - **attached.**

4.4 **Front Yard Parking**

Councillor Elliott asked the following Council Question at Council's meeting held June 15, 2015:

*CQ 34-2015"Asks that Administration look into having the policy bylaw changed to be able to ticket cars immediately on the spot for parking on residential lawns. This is an ongoing problem around the University of Windsor area and in particular Askin Avenue."*

CQ 34-2015 will be addressed in an upcoming Administrative report to Council.

4.5 **Town & Gown 2016 Operating Budget - \$4.500**

Discussion regarding 2016 initiatives.

5. NI;W BUSINESS

6. DATE OF NEXT MEETING

To be determined.

7. ADJOURNMENT